# Table of Contents

*General Information*
- Calendar ........................................................................................................... 7
- University Overview .......................................................................................... 9
- Graduate College ............................................................................................... 13

*Admission Procedures* .......................................................................................... 13
- Degree Program Applicant, U.S. Citizen or U.S. Permanent Resident ............. 13
- Degree Program Applicant, International student ........................................... 14
- Graduate Certificate Program Applicant ......................................................... 15
- Non-degree Applicant ....................................................................................... 16

*Academic Graduate Degree-Level Information* .................................................. 16
- Admission Requirements .................................................................................. 16
  - Master’s Program Applicant ........................................................................... 16
  - Specialist Program Applicant ........................................................................ 17
  - Doctoral Program Applicant ......................................................................... 17
  - Graduate Certificate Program Applicant .................................................... 18
- Degree-Level Graduation Requirements .......................................................... 18
  - Departmental Program Policies ..................................................................... 18
  - Non-degree Graduate Certificate .................................................................. 19
  - Master’s Degree ............................................................................................ 19
  - Second Master’s Degree ............................................................................... 21
  - Acquiring a Master’s Degree *en route* to the Doctoral Degree ................... 21
  - Specialist Degree .......................................................................................... 22
  - Doctoral Degree ............................................................................................ 24
  - Doctoral Candidacy ....................................................................................... 27

*Thesis, Project, and Dissertation Committee Requirements* ............................... 27
- Master’s Thesis Committee ............................................................................... 27
- Specialist Project Committee ........................................................................... 28
- Doctoral Dissertation Committee ...................................................................... 29

*Graduate Faculty Appointments* ......................................................................... 30
- Thesis, Project or Dissertation Credit Requirements and Policies .................. 32
  - Continuous Enrollment ................................................................................. 32
  - Research Subject Protection and Registration ............................................. 32

*Transfer & Other Credit Policies* ........................................................................ 33
- Transfer Credits .................................................................................................. 33
- Undergraduate Credit in a Graduate Program .................................................. 34

*University Graduation Procedures* ..................................................................... 34
- Graduation Process ............................................................................................. 34
- Graduation Audit .................................................................................................. 35
- Non-degree Graduation Certificate Program .................................................. 35

*Funding Issues* .................................................................................................... 37
- Fellowships, Assistantships, Associateships, Grants, Awards .......................... 37
- Policies Governing Graduate Appointees .......................................................... 40
  - Definitions and Classifications ....................................................................... 40
  - Types of Appointments .................................................................................. 40
  - Service Requirement ...................................................................................... 41
  - Stipends and Salaries ....................................................................................... 41
  - Affirmative Action ........................................................................................... 41
  - Professional Ethics .......................................................................................... 42
  - Notification of Status ...................................................................................... 42
  - Professional Development .............................................................................. 42
  - Enrollment Status ............................................................................................ 42
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>General University Policies</td>
<td>67</td>
</tr>
<tr>
<td>Code of Honor</td>
<td>67</td>
</tr>
<tr>
<td>Student Rights</td>
<td>67</td>
</tr>
<tr>
<td>Student Academic Conduct</td>
<td>68</td>
</tr>
<tr>
<td>Course Grade and Program Dismissal Appeals</td>
<td>73</td>
</tr>
<tr>
<td>Dissertation/Specialist Project/Thesis Appeals Procedure</td>
<td>76</td>
</tr>
<tr>
<td>The Family Educational Rights and Privacy Act</td>
<td>76</td>
</tr>
<tr>
<td>Residency Policy of Western Michigan University</td>
<td>78</td>
</tr>
<tr>
<td>Policies on Reporting Criminal and Unethical Activities</td>
<td>78</td>
</tr>
<tr>
<td>Western Michigan University Adjudication of Situations Involving Graduate Students’ Rights and Responsibilities</td>
<td>89</td>
</tr>
<tr>
<td>University and Student Services</td>
<td>94</td>
</tr>
<tr>
<td>Archives</td>
<td>94</td>
</tr>
<tr>
<td>Athletics, Intercollegiate</td>
<td>94</td>
</tr>
<tr>
<td>Career and Student Employment Services</td>
<td>94</td>
</tr>
<tr>
<td>Children’s Place Learning Center</td>
<td>94</td>
</tr>
<tr>
<td>Counseling Services</td>
<td>95</td>
</tr>
<tr>
<td>Disability Services for Students</td>
<td>95</td>
</tr>
<tr>
<td>Housing</td>
<td>96</td>
</tr>
<tr>
<td>Office of Information Technology</td>
<td>96</td>
</tr>
<tr>
<td>International Programs and Services</td>
<td>96</td>
</tr>
<tr>
<td>Multicultural Affairs, The Division of</td>
<td>99</td>
</tr>
<tr>
<td>Online Education</td>
<td>99</td>
</tr>
<tr>
<td>Parking and Vehicle Registration</td>
<td>100</td>
</tr>
<tr>
<td>Police</td>
<td>100</td>
</tr>
<tr>
<td>Publications</td>
<td>100</td>
</tr>
<tr>
<td>Radio</td>
<td>100</td>
</tr>
<tr>
<td>Sindecuse Health Center</td>
<td>101</td>
</tr>
<tr>
<td>Speech, Language, and Hearing Services</td>
<td>101</td>
</tr>
<tr>
<td>Student Activities and Leadership Programs</td>
<td>101</td>
</tr>
<tr>
<td>Substance Abuse Services</td>
<td>102</td>
</tr>
</tbody>
</table>
Mechanical and Aeronautical Engineering ................................................................. 348
Fine Arts .................................................................................................................... 358
  Art, Gwen Frostic School of .................................................................................. 359
  Music, School of .................................................................................................... 373
Health and Human Services ..................................................................................... 373
  Blindness and Low Vision Studies ...................................................................... 374
  Nursing, Bronson School of ................................................................................ 381
  Occupational Therapy .......................................................................................... 383
  Physician Assistant .............................................................................................. 387
  Social Work, School of ......................................................................................... 389
  Speech Pathology and Audiology ........................................................................ 394
  Interdisciplinary Programs .................................................................................... 399
Graduate College ..................................................................................................... 403
Course Descriptions (by College) .......................................................................... 407
Fall Semester, 2014

August 28-29
   Advising Days
September 1, Monday
   Labor Day Recess
September 2, Tuesday
   Classes Begin at 8 a.m.
November 26, Wednesday
   Thanksgiving Recess
   Begins at Noon
December 1, Monday
   Classes Resume
December 8-12
   Final Examination Week
December 13, Saturday
   Semester Ends-
   Commencement

Spring Semester, 2015

January 8-9
   Advising Days
January 12, Monday
   Classes Begin at 8 a.m.
January 19, Monday
   MLK Day Recess,
   Convocation and Activities
March 6, Friday
   Spirit Day - No Classes
March 9, Monday
   Spring Break
March 16, Monday
   Classes Resume
April 27-May 1
   Final Examination Week
May 2, Saturday
   Semester Ends-
   Commencement

Summer I, 2015

May 11, Monday
   Classes Begin at 8 a.m.
May 25, Monday
   Memorial Day Recess
July 1, Wednesday
   Session Ends
June 27, Saturday
   Commencement

Summer II, 2015

June 30, Thursday

Fall Semester, 2015

September 3-4
   Advising Days
September 7, Monday
   Labor Day Recess
September 8, Tuesday
   Classes Begin at 8 a.m.
November 25, Wednesday
   Thanksgiving Recess
   Begins at Noon
November 30, Monday
   Classes Resume
December 14-18
   Final Examination Week
December 19, Saturday
   Semester Ends-
   Commencement

Spring Semester, 2016

January 7-8
   Advising Days
January 11, Monday
   Classes Begin at 8 a.m.
January 18, Monday
   MLK Day Recess,
   Convocation and Activities
March 4, Friday
   Spirit Day - No Classes
March 7, Monday
   Spring Break
March 14, Monday
   Classes Resume
April 25-29
   Final Examination Week
April 30, Saturday
   Semester Ends-
   Commencement

Summer I, 2016

May 9, Monday
   Classes Begin at 8 a.m.
May 30, Monday
   Memorial Day Recess
June 29, Wednesday
   Session Ends
June 25, Saturday
   Commencement

Summer II, 2016

Dates will be announced soon
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 6, Monday</td>
<td>Classes Begin at 8 a.m.</td>
</tr>
<tr>
<td>August 21, Friday</td>
<td>Session Ends-No</td>
</tr>
<tr>
<td>August 19, Friday</td>
<td>Session Ends-No</td>
</tr>
<tr>
<td></td>
<td>Commencement Exercises</td>
</tr>
</tbody>
</table>

NOTE: This Academic Calendar is Subject to Change Without Notice.
University Overview (as extracted from the University Strategic Plan)

Preamble

Resolute in our pledge to ensure the continued excellence of Western Michigan University, the faculty, staff, and students join together in the work of strategically forging the University’s future through this plan. We reaffirm the commitment of our community to the values of shared governance, transparent and timely communication, and accountable and responsible behavior within an ethical, compassionate, diverse, and respectful environment.

WMU’s strategic plan reflects the insight of WMU’s many and valued constituents, and respects the clear and thoughtful strategic plans that have been developed by those across campus. This overarching university strategic plan builds upon the self-study prepared for the Higher Learning Commission and, in so doing, prepares WMU to distinguish itself in the years to come.

Recognizing both the historical strength of WMU and the external constraints and opportunities, we commit to the five goals identified to ensure the distinction and health of this extraordinary University in the coming years. As we pursue these goals, we must be cognizant of current needs and mindful of future opportunities.

We must ensure that resources are carefully managed and thoughtfully applied to pursue the strategic goals identified herein. The University’s budget, this plan, and the divisions’ plans must be carefully integrated if we are to be successful in our mission. We must make certain that our plans are innovative, relevant, energized, united, and realistic. We must be leaders, clear in our purpose and inspiring to those around us—we must be a university community willing to move boldly into the future.

The University’s strategic plan is designed to encompass the comprehensive nature of the University and to be the guiding principle for every unit plan. The outcomes of this plan will be monitored annually by the President’s Senior Leadership Team and the appropriate Faculty Senate body, using suggested indicators. Significant reviews and revisions will be conducted on a schedule of every three years. Upon formal adoption of the strategic plan, each vice presidential area and its units will review and revise existing strategic plans and budgets to ensure alignment with the University plan and identify specific indicators by which their plan will be measured. University resources must be budgeted in accordance with the goals identified in this strategic plan.

WMU Mission

Western Michigan University is a learner-centered, research university, building intellectual inquiry and discovery into undergraduate, graduate, and professional programs in a way that fosters knowledge and innovation, and transforms wisdom into action. As a public university, WMU provides leadership in teaching, research, learning, and service, and is committed to enhancing the future of our global citizenry.

WMU Vision

Nationally and internationally recognized, the University aspires to distinguish itself as learner centered, discovery driven, and globally engaged.

Learner centered.
Western Michigan University is a university where every member of our community is responsive to and responsible for the education of our students. We challenge and engage all members of our community with a university experience that creates skilled, life-long learners.

Discovery driven.
Western Michigan University offers experiences that enable discovery, and promote creativity and research. We are committed to pursuing inquiry, disseminating knowledge, and fostering critical thinking that encourages life-long
learning. Our scholarship creates new knowledge, forms a basis for innovative solutions, leads to economic development, and makes substantial contributions to society.

Globally engaged.
Western Michigan University impacts the globe positively. We are a community of learners committed to human dignity, sustainability, social responsibility, and justice. Our campus embraces a diverse population of students, faculty and staff who develop learners and leaders who are locally oriented and globally competent, culturally aware and ready to contribute to world knowledge and discovery.

The synergy of these three pillars enables WMU to be a premier and distinctive university of choice. Western Michigan University offers all students a learning community designed for and dedicated to their success. We are committed to access and affordability, and sustaining an environment in which every student can meet the world head-on and triumph.

To operationalize our mission and vision, we set forward this planning framework to be pursued over the next three years.

WMU Strategic Plan Goals

**Goal #1: Ensure a distinctive learning experience and foster the success of students**

WMU fosters learners who are critical thinkers, knowledge expanders, and solution providers. WMU students engage in broad learning experiences through which they apply knowledge in a practical context. These include curricular and co-curricular opportunities that encourage engagement. WMU prepares profession-ready lifelong learners who remain engaged with the University and contribute to the social development and economic vitality of their communities.

*Strategies*

1.1 Ensure distinctive local and global learning experiences for all learners.
   a. Engage entering students in a required, appropriate orientation focused on facilitating self direction
   b. Integrate curricular and co-curricular learning experiences that include, but are not limited to, the arts, sports, recreation, student organizations, mentorship, service learning, and global awareness
   c. Offer opportunities for the application of knowledge through internships, research, cooperative education, and global experiences
   d. Require an interdisciplinary learning experience of students
   e. Cultivate cultural awareness through engagement with the arts and humanities

1.2 Provide tools to foster the success of our students.
   a. Enhance career preparation services and professional engagement
   b. Identify the barriers to retention and graduation, and create services to meet the needs of our students
   c. Require each student to create a professional portfolio by the end of his/her first year at WMU and continue its development through to graduation

**Goal #2: Promote innovative learning, discovery, and service**

WMU continually pursues approaches to learning, discovery, and service. We embrace collaborative engagement and leverage our resources to produce knowledge, contribute to technological and economic advancement, and elevate the human condition.

*Strategies*

2.1 Invigorate curricula and teaching methods to improve learning outcomes.
   a. Increase flexibility within the curriculum development process to respond to a rapidly changing world
   b. Support faculty and staff development to enhance teaching, scholarship, research, global awareness, and creative activity
c. Align effective assessment with campus-wide continuous improvement
d. Integrate teaching with research and service
e. Promote academic excellence through strategic investment in human capital, facilities, technology, and operations

2.2 Support and promote innovative discovery and development across campus.
   a. Focus on generating new resources to promote learning and discovery
   b. Market and communicate our innovations and achievements
   c. Embrace emerging technology

2.3 Support and promote engagement and service to the University, community, and professional disciplines.
   a. Enhance community service learning and research opportunities for faculty, staff, and students
   b. Foster faculty, staff, and student involvement in shared governance
   c. Support and recognize faculty and staff engagement in their professional disciplines

**Goal #3 Advance WMU as a major research university**

WMU is flexible and responsive to the ever-changing demands of our world, ensuring that WMU creates new knowledge and drives economic development. To do so, WMU investigates, develops, and offers new professional programs, as well as expands our research endeavors and intellectual inquiries to meet the needs of society.

**Strategies**

3.1 Refine WMU’s portfolio of mission-appropriate programs.
   a. Establish a public-private partnership-based school of medicine
   b. Develop a process for implementing new mission-based programs

3.2 Increase WMU research and creative activity that impacts the State, nation, and world through partnerships with communities, industries, governments, institutions, and foundations.
   a. Invest in mission-appropriate targeted research and creative initiatives that improve the human condition and lead to economic development
   b. Invest and expand financial resources for graduate students and institutionalized programs to position WMU as leader in graduate education

**Goal #4 Ensure a diverse, inclusive, and healthy community**

WMU cultivates a healthy and diverse university community that recognizes the value of each individual and helps ensure the safety, civility, and respect for all people. In so doing, WMU embraces a diverse community in which all learners are prepared to understand the complexity of issues and perspectives needed to offer solutions to our world’s challenges.

**Strategies**

4.1 Enhance diversity and promote a campus climate of inclusion.
   a. Promote student, staff, and faculty pride in the strengths of the University to both internal and external constituents
   b. Review, improve, and develop policies, procedures, and practices to promote access and remove barriers for the recruitment, retention, and participation of diverse groups and individuals
   c. Enact specific strategies and provide needed resources to improve campus diversity
   d. Support training, resources, and curricula changes such that the entire WMU community embraces global understanding and cross-cultural sensitivity

4.2 Enhance the health and wellness of the community.
   a. Support training, resources, and curricula changes to improve health and wellness of the campus community
   b. Explore ways to achieve health and wellness savings

4.3 Foster the University’s reputation.
   a. Effectively engage alumni as advocates for the University
   b. Define a coherent and consistent brand identity that aligns with the University strategic plan
c. Develop and execute an external and internal communication plan that reflects the mission of the University

Goal #5 Advance social, economic, and environmental sustainability practices and policies

WMU supports a culture of sustainability by modeling practices and policies that result in increased flexibility to respond to economic, environmental, and social challenges. Allocation of resources will be transparent and in accordance with strategic planning priorities, creating stability across funding cycles, respecting the individual needs of students and employees, reducing our environmental footprint, and relying on assessment and accountability to ensure continuous improvement.

Strategies

5.1 Advance economic sustainability.
   a. Evaluate all programs, policies, and services, including academic and support programs, according to a regular, published schedule for the purpose of improvement, consolidation, and/or elimination
   b. Allocate resources according to clearly defined University goals
   c. Leverage multiple revenue streams to support clearly defined University goals
   d. Reduce duplication of efforts

5.2 Advance environmental sustainability.
   a. Reduce energy consumption and recycle, reuse, and reduce waste
   b. Promote and reward conservation efforts
   c. Maximize utilization of our fixed resources

5.3 Advance social sustainability.
   a. Provide services and support networks to ensure social equity, inclusion, interaction, safety, and respect
   b. Review, improve, and develop policies, procedures, and practices that ensure social sustainability
Graduate College

The functions of the Graduate College include engaging in graduate recruitment and retention; administering appointments of graduate students to assistantship and associateship positions; administering financial awards to graduate students such as the Dissertation Completion Fellowship program and the Graduate Student Research and Travel Fund; conducting format review of master's theses, specialist projects, and doctoral dissertations; approving the scheduling of doctoral dissertation defenses; monitoring the administration of University policies which pertain to graduate students; and approving applications for nomination of faculty to the graduate faculty.

Admission Procedures

A person planning to earn a degree or a graduate certificate beyond the baccalaureate needs to be admitted to the University as a degree program student or a graduate certificate program student; a person planning to elect either undergraduate or graduate courses only needs to be admitted to the University as a non-degree student. The admission procedures for U.S. citizens and non-U.S. citizens are different, however, as described immediately below. To avoid delay in the processing of an application, U.S. citizens and permanent residents, as well as those with asylum or refugee status, can obtain information and application materials by calling (269-387-2000), sending e-mail to ask-wmu@wmich.edu printing the PDF or completing the online degree admission application at www.wmich.edu/apply. Potential applicants on non-immigrant or temporary visas should request information and application materials by mail from the Office of International Services and Student Affairs, A411 Ellsworth Hall, Western Michigan University, Kalamazoo, Michigan 49008-5246 or by fax (269 387-5899) or by completing the online admission application available at www.wmich.edu/international.

WMU Faculty Applicant: All Western Michigan University faculty and staff are eligible to apply for admission to master's and specialist programs at the University. WMU faculty members holding tenure track appointments and all University staff are eligible to apply for admission to doctoral programs at Western, but only in the academic units where they are not employed. WMU faculty holding explicitly temporary or term appointments may apply for admission to any doctoral program.

Degree Program Applicant, U.S. Citizen or U.S. Permanent Resident

Applicants who are U.S. citizens and those who have an I-551 Permanent Resident card or have asylum or refugee status will seek admission to a graduate degree program by following the applicant-managed process described below. Applicants are encouraged to use the University’s online application.

1. Complete the online Application for Graduate Admissions following the instructions found at www.wmich.edu/apply. The $50 application fee must be paid in order to submit the application. If using the printed application, mail the completed application to Western Michigan University, Office of Admissions, 1903 W. Michigan Ave, Kalamazoo MI 49008-5211.

   NOTE: Since most graduate programs require materials in addition to the University application, applicants are advised to review additional program application requirements which can be found on the appropriate website or by contacting the program department or advisor directly.

2. The following materials are required to complete the University’s admission application file: (1) a completed application; (2) the $50 application fee; and (3) one official transcript from every previous undergraduate and graduate institution attended (except WMU). If also required for admission, have official entrance test scores (such as the GRE or GMAT) sent to the Office of Admissions by the testing agency.

3. Submit supplemental admission materials required by the graduate program directly to the appropriate graduate department.
4. Applications for admission from U.S. citizens and permanent residents should be submitted no later than July 1 for the Fall semester, November 1 for the Spring semester, March 1 for the Summer I session and May 1 for the Summer II session. Most programs, however, have earlier deadline dates, and not all programs admit students for all semesters or sessions. Applicants are advised, therefore, to read the program’s admission requirements section in this catalog or consult the relevant program office or advisor to learn the application deadline date and other germane information for a specific program. Individual program application deadlines take precedence over general University deadlines.

It is advisable, moreover, to apply for admission well before the application deadline, because admission to some programs may close early as openings are filled or because a program’s complement of available assistantships and fellowships may be assigned as the earlier application deadlines for these awards pass. Also, some programs require the results of entrance examinations that are scheduled well in advance of the application deadlines, and some require interviews or other means of correspondence that necessitate more time between the receipt of the application and the admission decision.

Degree Program Applicant, International students

The Haenicke Institute’s Office of International Admissions and Services (IAS) handles the special needs of international students by processing applications for admission, conducting orientation programs for new international students, assisting with housing arrangements, coordinating community programs involving international students, providing immigration advice, serving as liaison between students and their financial sponsors, and offering personal and social counseling.

International students interested in seeking admission to Western Michigan University may contact the IAS for application forms and instructions, download forms, or apply on-line at www.wmich.edu/internationaladmissions. Since most graduate programs require materials in addition to the International Student Application Form, applicants are advised to contact the relevant department office or program advisor for such materials.

To qualify for admission, international students must show that they are academically, financially, and linguistically capable of succeeding at full-time study. Before an international student can be admitted and the Certificate of Eligibility for a visa issued, the student must:

1. Complete an application form and return it to the Office of International Admissions and Services with a $100.00 application/document fee or begin the international admissions process at www.wmich.edu/internationaladmissions/apply.
2. Provide complete and official transcripts of secondary, undergraduate, and post-graduate studies (if completed) as well as copies of diplomas, certificates or degrees earned. These must be translated into English and list course titles and grades (marks) received for each.
3. Provide proof of adequate funding per academic year. This funding amount includes tuition, room and board, books, and health insurance ($26,555 for graduate applicants). Personal/family savings must be verified by a bank statement. If sponsored by a government, or other agency, an official letter must be submitted showing that the scholarship is valid for use at WMU, and indicating beginning and ending dates of validity.
4. Complete the Student and Dependent Information form and provide a copy of passport I.D. page.
5. Provide proof of English competency. The following tests and scores are accepted at Western Michigan University as measures of English competency. Students who have completed English-medium schooling from the countries on the list may be exempted from providing test scores. www.wmich.edu/internationaladmissions/apply/proficiency.

Test of English as a Foreign Language (TOEFL) A score of 500 PBT (61 IBT) is required for restricted admission (part-time remedial English and part-time academics during the first semester) or 550 PBT (80 IBT) for unrestricted admission.

Michigan English Language Assessment Battery (MELAB) A score of 69 is required for restricted
admission or 77 for unrestricted admission.

**General Certificate of Education Advanced Level Pass** in English with grade of A, B, or C from one of the five British-based examining boards only. This is equivalent to a 550 TOEFL.

**International English Language Testing System (IELTS) Academic Module**. A score of 6 is required for restricted admission or 6.5 for unrestricted admission.

**International Baccalaureate (IB)**: A grade of 5 in English is required at the Higher Level for unrestricted admission.

**Certificate of Proficiency in English (CPE) or Certificate in Advanced English (CAE)**: A passing grade is required for unrestricted enrollment.

**Successful completion of ESL Level 112** from one of the ESL Language Centers.

**Pearson Test of English Academic Module**. A score of 45 is required for restricted enrollment and 53 required for unrestricted enrollment.

**CELCIS** Successful completion of the advanced level and instructor recommendations from CELCIS, Western Michigan University's ESL program. A prospective student may enroll in CELCIS until achieving the required TOEFL score for academic enrollment or completion of the advanced level with instructor recommendations. For more information, see the CELCIS information at [www.wmich.edu/celcis](http://www.wmich.edu/celcis).

Note: some graduate programs have higher score requirements.

Applications for admission from non-U.S. citizens must be submitted no later than April 1 for the Fall Semester, August 1 for the Spring Semester, and January 15 for the Summer I Session. Many programs have earlier deadline dates, and not all programs admit students for all semesters. Applicants are advised to read the program’s admission requirements section or consult the relevant program office or advisor to learn the application deadline date and other information for a specific program.

It is advisable to apply well before the application deadline since some programs have earlier deadline dates for admission consideration and/or departmental assistantship awards. Departmental information and requirements may be found at [www.wmich.edu/academics/graduate](http://www.wmich.edu/academics/graduate).

**Graduate Certificate Program Applicant**

An applicant with a bachelor's degree who wishes to gain admission to a graduate certificate program should request a Graduate Application from the Office of Admissions or use the online application. Follow the instructions for completion of the application. Students accepted into a Graduate Certificate Program are considered non-degree students (except for the Alcohol and Drug Abuse Certificate Program which is considered a "Degree Seeking" program).

Send the following directly to the Office of Admissions: (1) a completed application form; (2) the $50 application fee; and (3) one official transcript from every previous undergraduate and graduate institution attended (except WMU). If also required for admission, have official entrance test scores (such as the GRE or GMAT) sent to the Office of Admissions by the testing agency.

Submit supplemental admission materials as required by the program to the appropriate department offices, and any reference forms, if required by the department before the published admission dates.

When an applicant plans to obtain a graduate certificate in conjunction with a graduate degree program, the applicant must meet admission requirements for both the graduate degree program and the graduate certificate program.
Non-degree Applicant

An applicant with a bachelor's degree who wishes to enroll in graduate courses, but does not plan to pursue a degree program or graduate certificate program or is not eligible for admission to a degree program or graduate certificate program, may enroll in certain classes with Non-degree status. This status also is granted to a visiting student from another university. Non-degree status does not constitute admission to a degree or certificate program, and the courses taken under this status might not apply to a particular degree or certificate program.

To secure admission with this status, applicants should submit a Graduate Non-Degree application to the Office of Admissions, along with a non-refundable application fee of $50. Applicants who did not receive a degree from WMU must send proof of their undergraduate degree when submitting the application. The following credentials (photocopies are permissible) are acceptable as verification of the degree: transcript, diploma, teaching certificate, or letter from the registrar of the undergraduate institution. Applications will not be processed without the accompanying credential. If a student received their degree from an institution outside of the United States, a copy of their international transcript will be required.

Academic Graduate Degree-level Information

Admission Requirements

All applicants are expected to meet the same academic standards required for admission consideration. The minimum academic requirements vary, however, by degree level, by discipline, and by admission type. For more specific information on each program, read the admission requirements section of the relevant program's listing in this catalog or contact the program's graduate advisor or the department office.

Overall, a student seeking admission to a graduate degree program must have the endorsement of the academic unit offering the program. For admission, a student must have a baccalaureate degree from an accredited, postsecondary educational institution or its international equivalent; meet or exceed the requirements by each degree-level, including the minimum grade point average as evidenced by the transcripts(s) of all previous course work; and meet requirements established by the academic unit offering the degree program. The department or academic unit sponsoring the degree program may petition the graduate dean for a waiver of some of the admission criteria in individual cases. The petition must be accompanied by a written justification.

Master’s Program Applicant

In addition to the minimum requirements for admission to a master's program listed below, many academic programs ask applicants to submit supplemental materials such as letters of recommendation, standardized test scores (such as the GRE General Test, GRE Subject Test, GMAT, TWE, or the like), or an essay describing the applicant's academic interests and professional goals; to schedule a personal interview with departmental faculty; to present evidence of having completed specific courses with specific grades or of having specific kinds of work or life experiences; or to hold certain endorsements or certificates (such as a teaching certificate). For more specific information on each program, read the admission requirements section of the relevant program's listing in this catalog or contact the program's graduate advisor or the department office.

1. Bachelor's degree from an accredited institution, indicated on an official transcript.
2. One official transcript from each institution attended since high school.
3. An overall grade point average of at least 3.0 in the last two years of undergraduate work.
4. Evidence of having met any additional admission requirements stipulated by the individual degree program.
5. Acceptance by the academic unit offering the master's program and endorsement of the acceptance by the graduate dean.
Additionally, master’s students will be reviewed annually for eligibility to continue in the program. Upon the student’s initial enrollment, the department shall provide a document to the graduate student outlining the annual review criteria and procedures. The review will assist the student in measuring timely progress toward completion of the program of study and in providing documentation for awards or assistantships or, if deficiencies are apparent, note them and indicate corrections necessary. Uncorrected deficiencies and/or unsatisfactory progress may result in a student’s dismissal from the program.

Specialist Program Applicant

In addition to the minimum requirements for admission to a specialist program listed below, the University's single Specialist in Education (Ed.S.) program asks applicants to submit letters of recommendation and an autobiography; to present evidence of having completed specific courses with specific grades or of having specific kinds of work or life experiences; and may require the applicant to schedule a personal interview with departmental faculty. For more specific information on the specialist program in educational leadership, read the admission requirements section of the educational leadership, research and technology program's listing in this catalog or contact the program's graduate advisor or the department office.

1. Bachelor's degree from an accredited institution, indicated on an official transcript.
2. One official transcript from each institution attended since high school.
3. An overall grade point average of at least 3.0 in the last two years of undergraduate work, if applying with a bachelor's degree and no graduate work, and an overall grade point average of at least 3.0 for all graduate work undertaken beyond the bachelor's degree.
4. Scores on the GRE General Test.
5. Evidence of having met any additional admission requirements stipulated by the individual specialist degree program.
6. Acceptance by the academic unit offering the specialist program and endorsement of the acceptance by the graduate dean.

Additionally, a specialist student’s academic performance, professional development, research progress, and, where applicable, professional/ethical behavior will be reviewed annually to determine the student’s eligibility to continue in the program. Upon the student’s initial enrollment, the department shall provide a document to the graduate student outlining the annual review criteria and procedures. The review will assist the student in measuring timely progress toward completion of the program of study and in providing documentation for awards or assistantships or, if deficiencies are apparent, note them and indicate corrections necessary. Uncorrected deficiencies and/or unsatisfactory progress, performance, or behavior may result in a student’s dismissal from the program.

Doctoral Program Applicant

In addition to the minimum requirements for admission to a doctoral program listed below, many of the University's doctoral programs will ask applicants to submit supplemental materials such as letters of recommendation or an autobiography or an essay describing the applicant's academic interests and professional goals; to present scores on a specific GRE Subject Test; to schedule a personal interview with departmental faculty; to present evidence of having completed specific courses with specific grades or of having specific kinds of work or life experiences; or to hold certain degrees or endorsements or certificates (such as a teaching certificate). For more specific information on each program, read the admission requirements section of the relevant program's listing in this catalog or contact the program's graduate advisor or the department office.

1. Bachelor's degree from an accredited institution, indicated on an official transcript.
2. One official transcript from each institution attended since high school.
3. For students who have completed any hours of graduate work, an overall grade point average of at least 3.0 for all graduate work undertaken beyond the bachelor’s degree.
4. Scores on the GRE General Test.
5. Evidence of having met any additional admission requirements stipulated by the individual doctoral degree program.
6. Acceptance by the academic unit offering the doctoral program and endorsement of the acceptance by the graduate dean.

Additionally, a doctoral student’s academic performance, professional development, research progress, and, where applicable, professional/ethical behavior will be reviewed annually to determine the student’s eligibility to continue in the program. Upon the student’s initial enrollment, the department shall provide a document to the graduate student outlining the annual review criteria and procedures. The review will assist the student in measuring timely progress toward completion of the program of study and in providing documentation for awards or assistantships or, if deficiencies are apparent, note them and indicate corrections necessary. Uncorrected deficiencies and/or unsatisfactory progress, performance, or behavior may result in a student’s dismissal from the program.

**Graduate Certificate Program Applicant**

The graduate certificate program applicant will need to meet the following, minimum admission requirements.

1. Bachelor's degree from an accredited institution, indicated on an official transcript.
2. One official transcript from each institution attended since high school.
3. Evidence of having met any additional admission requirements stipulated by the individual graduate certificate program; and,
4. Acceptance by the academic unit offering the graduate certificate program and endorsement of the acceptance by the graduate dean.

Some graduate certificate programs may ask applicants to submit supplemental materials or to meet additional requirements. For more specific information on each certificate program, read the admission requirements section of the relevant program's listing in this catalog or contact the program's advisor.

Often an applicant will plan to pursue a graduate certificate program in conjunction with a graduate degree program. In such an instance, the applicant will need to meet the admission requirements for both the graduate degree program and the graduate certificate program.

**Degree-Level Graduation Requirements**

**Departmental Program Policies**

Each department requiring master's theses, specialist projects, or doctoral dissertations shall clearly describe its policies to the students, their advisors/chairpersons, committee members, and The Graduate College in formal written statements.

In addition, each department and its respective college, through the student's major advisor/chairperson and committee members, shall be responsible for the content and quality of the student's work and final project. Approval of the substance of the thesis/project/dissertation shall rest solely with the advisor/chairperson and committee members.

The Graduate College shall be responsible for approving proper format and style of the final product. The department shares preliminary responsibility for format and style through its program policies, and through faculty advising.

In addition, each academic unit in which there is a doctoral or specialist program or a master's thesis option will declare to the Graduate College its choice of a single style manual to be followed in the preparation of the body of the manuscript for all dissertations and theses in that unit. The academic unit may choose any manual which is considered standard to the discipline. The front matter of the dissertation, specialist project or master’s thesis will follow the format of the University Guidelines.
Each doctoral program at Western Michigan University shall establish, and publish in the program's student manual, the procedures that govern the preparation and oral defense of the dissertation by the doctoral candidate. A model process is posted on the Graduate College website, but each program may establish, with the approval of The Graduate College, its own appropriate guidelines. In all cases, the manuscript must confirm to the style and format requirements explained in the University’s Guidelines for the Preparation of These, Specialist Projects, and Dissertations.

Graduates of specific degree programs offered by Western Michigan University are expected to meet the same academic standards and requirements. These academic standards and requirements vary, however, by discipline, by degree level, by program concentration, and often by conditions related to a student's admission (for example, the completion of specified courses or experiential prerequisites). For more specific information about the graduation requirements for each department's degree programs, read the program requirements section of the relevant department's listing in this catalog or contact the degree program's graduate advisor or the department office.

**Non-degree Graduate Certificate**

Each certificate program must be between fifteen (15) to twenty-one (21) hours, and an outline of the Graduate Certificate Program requirements for each student must be submitted by the graduate advisor or program director to the Office of Graduation Auditing. The graduate certificate program of study will then be audited in the same manner as that used to audit a degree program. For a student concurrently pursuing a degree program and a Graduate Certificate Program, the outline of the graduate certificate program would be submitted separately from the master's, specialist, or doctoral program of study. For a student not pursuing a graduate degree, the outline of the graduate certificate program alone would be submitted to the Office of Graduation Auditing.

A student must apply, through the Office of Graduation Auditing, to graduate with a Graduate Certificate. The following general requirements must be met:

1. Completion of the requirements, as stated on the program of study, of the Graduate Certificate Program with a "B" (3.0) or better average;
2. A grade of "C" or better must be earned in every course listed on the program of study; and
3. Completion of departmental requirements, if any, of all graduate students in that department.

To signify that a student has satisfactorily completed an approved curriculum in a Graduate Certificate program, a certificate of completion is awarded. Regular admission to the program by the relevant academic unit is required.

Courses for the certificate must be completed no more than six years prior to the conferral of the certificate. Students whose certificate programs are taken primarily through part-time study have the option of requesting an extension from the graduate dean. Extensions beyond the six years may also be granted for other students by the dean of the Graduate College for such legitimate reasons as illness, injury, or hardship. In such situations, the student and department must demonstrate how the student will bring up to date the content knowledge from courses taken more than six years before the projected date of completion of the certificate program.

For more information about the completion requirements for each certificate program, read the program requirements section of the relevant program's listing in this catalog or contact the program's advisor or the department office.

**Master’s Degree**

In addition to the minimum University requirements for graduation listed below, each master's degree program requires students to complete satisfactorily specific courses, examinations, research, and/or experiences. For more complete information about the requirements for each master's program, read the program requirements section of the relevant program's listing in this catalog or contact the program's graduate advisor or the department office.
1. Minimum Credit Hours: Completion of a minimum of thirty hours of accepted graduate credit in an approved program of study. Hours in addition to thirty may be required by a specific program; consult the program advisor for complete information.
   - At least one-half of the credits earned for the master's degree must be in courses numbered 6000 or above.
   - A master's level Graduate Student Permanent Program of Study may include a maximum of four hours of credit in 5980 (Readings).

2. Grade Point Average: A degree program grade point average of at least 3.0 is required for all work taken for the master's degree at Western Michigan University.
   - Credit toward the master's degree is granted only for graduate courses in which a grade of "C" or better is earned. Courses with lower grades will not count toward graduation.

3. Transfer Credit: A student enrolled in a master’s program must complete a minimum of 24 semester hours at Western Michigan University. Any credits transferred into a master’s program from other universities may not exceed sixteen semester credit hours. Graduate credit may be transferred from other institutions provided:
   - The credits were earned at an institution accredited for graduate study and are of "B" grade (3.0) or better. Moreover, the student's overall grade point average for all graduate work taken at the other institution must also be "B" (3.0) or better. [Honor points and grades earned at another institution do not transfer to Western Michigan University. Transfer credit will be recorded on the Western Michigan University transcript at “Credit” (CR) only and will not be calculated into the honor points earned and the grade point average at Western Michigan University.]
   - The credit is earned within a six-year period prior to graduation from Western Michigan University, is represented on an official transcript of the other institution, and is identified on that transcript as graduate credit.
   - The student's department verifies that the transfer credits contribute to the student's degree program and includes them in the student's Graduate Student Permanent Program of Study.
   - The graduate dean approves the inclusion of the transferred credits in the student's Graduate Student Permanent Program of Study.

4. Time Limit: All work accepted for the degree program must be completed within six years preceding the date on which the master’s degree is conferred. All work must be completed satisfactorily by the day of graduation. Students whose degrees are taken primarily through part-time study have the option of requesting an extension from the graduate dean. Extensions beyond the six years may also be granted for other students by the dean of the Graduate College for such legitimate reasons as illness, injury, or hardship. In such situations, the student and department must demonstrate how the student will bring up to date the content knowledge from courses taken more than six years before the projected date of graduation.

5. Research Compliance: Students conducting research that involves human or animal subjects, biohazards, genetic materials, or nuclear materials/radiation must have prior approval of the research proposal by the appropriate University board/committee/official, thus assuring compliance with the regulations for the protection of such subjects or for the use of such materials. There are no exceptions to this requirement. For more information, call the Office of the Vice President for Research, (269) 387-8298.

6. Enrollment in Master's Thesis (7000): A student who intends to register for the Master's Thesis (7000) for the first time is required to file a completed Permission to Elect form (available at [www.wmich.edu/grad/forms/index.html](http://www.wmich.edu/grad/forms/index.html)) with the Graduate College before registering to ensure that the student is informed about the regulations pertaining to the preparation and submission of the manuscript and the requirements for research involving regulated subjects and hazardous materials.

7. Continuous Enrollment in 7000: The course 7000, Master’s Thesis, is six credit hours and may be registered for in increments of one to six hours. Following a student's first enrollment in 7000, the student must have continuous enrollment in 7000 until all thesis requirements are completed satisfactorily and approved by the appropriate bodies. Continuous enrollment is defined as enrollment in all Fall and Spring semesters from the initial enrollment in 7000 to the semester in which the student graduates (some programs may require students to be enrolled during Summer sessions as well as Fall and Spring semesters; students should refer to respective program handbooks).
   - A student unable to complete the thesis within the first six hours of registration will be required to continuously enroll in 7000; however, only six hours of 7000 will count toward meeting the program requirements for the master’s degree.
If the student will graduate in Summer I or Summer II, the student must be enrolled in that session.

For students on continuous enrollment who are not enrolled in Summer I and Summer II sessions, pre-enrollment in the subsequent Fall semester is necessary for access to library resources during Summer I and Summer II. Students who desire to have remote access to WMU’s library databases during the Summer I and Summer II sessions may do so by paying the customary computer fee for each session in which computer and remote library services are desired.

Students on continuous enrollment status who are not enrolled in Summer I or Summer II may not hold graduate appointments during any session in which they are not enrolled and will not qualify for resources restricted to enrolled students, such as the Graduate Student Research and Travel Fund.

8. Submission of Master’s Thesis (7000) Manuscript: The manuscript must be submitted by the deadline established by the Graduate College and must conform to the style and format requirements explained in the University's Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations (deadlines and the guidelines available on the Graduate College website) also, the manuscript may be submitted for review only after it has been approved by the student's thesis committee and only with the signed committee approval forms certifying departmental approval of the manuscript and of the student's successful defense of it. Students must submit these approval forms as well as any other documents containing signatures, such as research protocol approval letters, to the Graduate College.

See the Graduate Studies section of this catalog, under GRAD 7000, for additional information regarding the Master's Thesis.

Second Master’s Degree

A student enrolled for a second master’s degree from Western Michigan University must complete a minimum of 24 additional semester hours at Western Michigan University. Any credits transferred internally into the second master’s program may not exceed 16 semester hours and must have been completed within 6 years of the conferral of the second master’s degree. The second degree program must fulfill all of the other usual requirements for a master's degree.

Acquiring a Master’s Degree en route to the Doctoral Degree

Students who enter a doctoral program with a bachelor’s degree may, upon recommendation of their department, acquire the master’s degree by the following means:

1. The student requests the departmental graduate advisor to review the student’s program of study to ascertain that it meets the requirements for the master’s degree.
2. The graduate advisor or chair submits a program of study demonstrating that the student has met all requirements for the master’s degree as defined by the Graduate College and the student’s academic unit/department and submits a letter indicating that the department recommends that the student be awarded the master’s degree.
3. The student files an application for graduation with a master’s degree, initiating the graduation audit which determines the student’s eligibility for graduation.
4. A student who receives a master’s degree en route to the doctoral degree must complete the minimum number of semester hours of graduate course work beyond the master’s degree specified by the doctoral program in which the student is enrolled and must meet the additional competencies that distinguish the doctoral degree from the master’s degree.
5. A separate application for graduation with a doctoral degree must be filed.

Students who enter a doctoral program holding a master’s degree may, upon recommendation of their department, acquire a second master’s degree en route to the doctoral degree by the following means:
1. Six hours from the first master’s program may be applied to the second degree if evaluated and approved by the advisor and the graduation auditor as meeting the general and program requirements for transfer credit to a graduate program.
2. The student requests the departmental graduate advisor to review the student’s program of study to ascertain that it meets the requirements for the master’s degree.
3. The graduate advisor or chair submits a signed program of study for the master’s degree demonstrating that the student has met all requirements for the master’s degree as defined by the Graduate College and the student’s academic unit/department and appends a letter indicating that the department recommends that the student be awarded a master’s degree.
4. The student files an application for graduation with a master’s degree, initiating the graduation audit which determines the student’s eligibility for graduation.
5. With the approval of the advisor, the semester hours of course work earned and applied to the second master’s degree may be applied to the doctoral degree. The student must complete the minimum number of semester hours specified by the doctoral program and must demonstrate that he or she has met the additional competencies that distinguish the doctoral degree from the master’s degree.
6. A separate application for graduation with a doctoral degree must be filed.

Specialist Degree

In addition to the minimum University requirements for graduation listed below, each specialist degree program requires students to complete specific courses, examinations, research, and/or experiences. For more complete information about the requirements for a specialist program, read the program requirements section of the relevant program's listing in this catalog or contact the program's graduate advisor or the department office.

1. Minimum Credit Hours: Completion of a minimum of sixty hours of accepted graduate credit in an approved program of study. Hours in addition to sixty may be required by a specific program; consult the program advisor for complete information.
   o A specialist level Graduate Student Permanent Program of Study may include a maximum of four hours of credit in 5980 (Readings).
2. Residency Requirement: A residency requirement is established by each specialist program and approved by the University's curriculum review process and must be met prior to graduation. Unless otherwise approved by the University for an individual academic unit, the general residency requirement for specialist students is one academic semester of full-time study on campus or enrollment in two sessions in consecutive years and the intervening semesters. Consult the program advisor for complete information.
3. Grade Point Average: A degree program grade point average of at least 3.0 is required for all work taken for the specialist degree at Western Michigan University.
   o Credit toward the specialist degree is granted only for graduate courses in which a grade of "C" or better is earned. Courses with lower grades will not count toward graduation.
4. Transfer Credit: A student with a master's degree from another institution who completes the remaining credits for a specialist degree at Western Michigan University may transfer up to thirty-six semester hours of approved graduate credit. A student without a master's degree who completes a specialist degree at Western Michigan University may transfer up to twelve semester hours of approved graduate credit. Graduate credit earned at another institution is eligible for transfer to a Western Michigan University specialist program provided:
   o The credit is earned at an institution accredited for graduate study and is of "B" grade (3.0) or better. Moreover, the student's overall grade point average for all graduate work taken at the other institution must also be "B" (3.0) or better. [Honor points and grades earned at another institution do not transfer to Western Michigan University. Transfer credit will be recorded on the Western Michigan University transcript as "Credit" (CR) only and will not be calculated into the honor points earned and the grade point average at Western Michigan University.]
   o The credit is earned within a six-year period prior to graduation from Western Michigan University, is represented on an official transcript of the other institution, and is identified on that transcript as graduate credit.
   o The student's program advisor verifies that the transfer credits contribute to the student's degree program and includes them in the student's Graduate Student Permanent Program of Study.
The graduate dean approves the inclusion of the transferred credits in the student's Graduate Student Permanent Program of Study.

5. Time Limit: A student admitted to the specialist program with a master’s degree is required to complete the specialist program within five years; a student admitted without a master’s degree is required to complete the specialist program within six years. Students entering with a master's degree will be permitted five years instead of six. All work must be completed satisfactorily by the day of graduation. Students whose degrees are taken primarily through part-time study have the option of requesting an extension from the graduate dean. Extensions beyond the six years may also be granted for other students by the dean of the Graduate College for such legitimate reasons as illness, injury, or hardship. In such situations, the student and department must demonstrate how the student will bring up to date the content knowledge from courses taken more than six years before the projected date of graduation.

6. Research Compliance: Students conducting research that involves human or animal subjects, biohazards, genetic materials, or nuclear materials/radiation must have prior approval of the research proposal by the appropriate University board/committee/official, thus assuring compliance with the regulations for the protection of such subjects or for the use of such materials. There are no exceptions to this requirement. For more information, call the Office of the Vice President for Research, (269) 387-8298.

7. Enrollment in Specialist Project (7200): A student who intends to register for the course Specialist Project (7200) for the first time is required to file a completed Permission to Elect form with the Graduate College before registering to ensure that the student is informed about the regulations pertaining to the preparation and submission of the manuscript and to the requirements for research involving regulated subjects and hazardous materials.

8. Continuous Enrollment in 7200: The course 7200, Specialist Project, may be registered for in increments of one to six hours. Following a student's first enrollment in 7200, the student must have continuous enrollment in 7200 until all project requirements are completed satisfactorily and approved by the appropriate bodies. Continuous enrollment is defined as enrollment in all Fall and Spring semesters from the initial enrollment to the semester in which the student graduates (some programs may require students to be enrolled during Summer sessions as well as Fall and Spring semesters; students should refer to respective program handbooks).

- A student unable to complete the project within the first six hours of registration will be required to continuously enroll in 7200; however, only six hours of 7200 will count toward meeting the program requirements for the master’s degree.
- If the student will graduate in Summer I or Summer II, the student must be enrolled in that session.
- For students on continuous enrollment who are not enrolled in Summer I and Summer II sessions, pre-enrollment in the subsequent Fall semester is necessary for access to library resources during Summer I and Summer II. Students who desire to have remote access to WMU’s library databases during the Summer I and Summer II sessions may do so by paying the customary computer fee for each session in which computer and remote library services are desired.
- Students on continuous enrollment status who are not enrolled in Summer I or Summer II may not hold graduate appointments during any session in which they are not enrolled and may not qualify for resources restricted to enrolled students, such as the Graduate Student research and Travel Fund.

9. Submission of Specialist Project (7200) Manuscript: The manuscript must be submitted by the deadline established by the Graduate College and must conform to the style and format requirements explained in the University's Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations (deadlines and guidelines available on the Graduate College website). Also, the manuscript may be submitted for review only after it has been approved by the student's project committee and only with the signed committee approval forms certifying departmental approval of the manuscript and of the student's successful defense of it. Students must submit these approval forms as well as any other documents containing signatures, such as research protocol approval letters, to the Graduate College.

See the Graduate Studies section of this catalog, under GRAD 7200, for additional information regarding the Specialist Project.
Doctoral Degree

The doctoral degree is awarded by Western Michigan University on the basis of evidence that the candidate has achieved a high level of proficiency in research and scholarship, a mastery of a special field of learning, and the professional competence to work independently in that special field. The degree is not conferred merely upon fulfillment of minimum, technical requirements nor merely by accumulating course credits.

All doctoral programs at Western Michigan University have special and particular requirements for the degree, and the student will be governed by these, which are described in department handbooks and in the Graduate College Catalog.

In addition to the minimum University requirements for graduation listed below, each doctoral degree program requires students to complete specific courses, examinations, research, and/or experiences. For more complete information about the requirements for each doctoral program, read the program requirements section of the relevant program's listing in this catalog or contact the program's graduate advisor or the department office.

1. Minimum Credit Hours: After admission to the doctoral program, completion of a minimum of thirty hours, excluding the dissertation, at Western Michigan University in an approved program of study. Hours in addition to thirty may well be required by a specific program; consult the program advisor for complete information. The thirty hours, excluding the dissertation, may not include any credit earned at another institution. Credit earned at another institution in addition to the thirty hours and dissertation earned at WMU after admission to the doctoral program, however, may be approved by the doctoral program advisor and included in the student's program of study.

   o Each student's program will be planned by a committee selected in consultation between the student and the graduate advisor of the program in which the student wishes to study. The exact distribution of courses, seminars, and research will depend upon the program and may vary from one student to another. Each program, however, will contain a significant amount of research, and each student will be required to complete a dissertation [except in those programs where a dissertation is not a program requirement]. In addition to the appointment of a doctoral dissertation committee, approval of the dissertation proposal must be made by the committee.

   o A doctoral level Graduate Student Permanent Program of Study may include a maximum of four hours of credit in 5980 (Readings).

2. Research Tools: Demonstration of proficiency in two appropriate research tools, as determined by the department and approved by the University. Normally, the research tools are selected from among foreign language, statistics, research methodology, and computer programming; however, other tools have been approved for some programs.

3. Residency Requirement: There is no general residency requirement for doctoral students. Each doctoral program or degree granting unit (e.g. college) may, however, with approval of the University through the curriculum review process, establish its own residency requirement. (See the Graduate College website for the doctoral candidacy admission form). Students must meet any such residency requirement prior to approval for candidacy. Students should consult with their advisor regarding the residency requirement for the specific program of interest.

4. Comprehensive Examinations: Passing the required comprehensive examination(s) that cover the principal subject matter areas included in the student's program of study.

5. Grade Point Average: A degree program grade point average of at least 3.0 (or 3.25 in some programs) is required for all work taken for the doctoral degree at Western Michigan University.

   o Credit toward the doctoral degree is granted only for graduate courses in which a grade of "C" or better is earned. Courses with lower grades will not count toward graduation.

6. Transfer Credit: Often doctoral students attend Western Michigan University after earning a master's or other graduate degree elsewhere, and their subsequent course work is then usually elected at Western
Michigan University. However, graduate credit earned at another institution after admission to the doctoral program is eligible for transfer provided:

- The credit is earned at an institution accredited for graduate study and is of "B" grade (3.0) or better. Moreover, the student's overall grade point average for all graduate work taken at the other institution must also be "B" (3.0) or better. [Honor points and grades earned in courses at another institution do not transfer to Western Michigan University. Transfer credit will be recorded on the Western Michigan University transcript as "Credit" (CR) only and will not be calculated into the honor points earned and the grade point average at Western Michigan University. A graduate degree earned elsewhere that comprises part of the student's doctoral program of study at Western Michigan University will be posted on the student's transcript, but the degree's courses, grades, and honor points will not be transferred nor posted on the transcript.]
- The credit is earned within a seven-year period prior to graduation from Western Michigan University, is represented on an official transcript of the other institution, and is identified on that transcript as graduate credit.
- The student's program advisor verifies that the transfer credits contribute to the student's degree program and includes them in the student's Graduate Student Permanent Program of Study.
- The graduate dean approves the inclusion of the transferred credits in the student's Graduate Student Permanent Program of Study.

7. Time Limit: After admission, all requirements for the degree must be completed within seven years preceding the date on which the degree is conferred. Students whose degrees are taken primarily through part-time study have the option of requesting an extension from the graduate dean. Extensions beyond the seven years may also be granted for other students by the dean of the Graduate College for such legitimate reasons as illness, injury, or hardship. In such situations, the student and department must demonstrate how the student will bring up to date the content knowledge from courses taken more than seven years before the projected date of graduation.

8. Research Compliance: Students conducting research that involves human or animal subjects, biohazards, genetic materials, or nuclear materials/radiation must have prior approval of the research proposal by the appropriate University board/committee/official, thus assuring compliance with the regulations for the protection of such subjects or for the use of such materials. There are no exceptions to this requirement. For more information, call the Office of the Vice President for Research, (269) 387-8298.

9. Enrollment in Doctoral Dissertation (7300): A student who registers for the course Doctoral Dissertation (7300) for the first time is required to file a completed Permission to Elect form with the Graduate College before registering to ensure that the student is informed about the regulations pertaining to the preparation and submission of the manuscript and to the requirements for research involving regulated subjects and hazardous materials. An approved, written dissertation and the oral defense of it are required for graduation.

- Doctoral Dissertation (7300) varies in credit from a minimum of twelve hours to a maximum of twenty-four hours. The minimum and maximum number of hours of 7300 required by each department in a student's program of study will be determined by the department in a proposal approved by the University's curriculum review process. A department may require all students within the program to register for a specific, common total of hours between twelve and twenty-four, or a program may require different students within the program to register for a variety of total hours between twelve and twenty-four. For more complete information about the dissertation requirements for each doctoral program, read the program requirements section of the relevant program's listing in this catalog or contact the program's graduate advisor or the department office.
- See the Graduate Studies section of this catalog, under GRAD 7300, for additional information regarding the Doctoral Dissertation.

10. Continuous Enrollment in 7300: The course 7300, Doctoral Dissertation, may be registered for in increments of one or more hours. Following a student's first enrollment in 7300, the student must have continuous enrollment in 7300 until all dissertation requirements are completed satisfactorily and approved by the appropriate bodies. Continuous enrollment is defined as enrollment in all Fall and Spring semesters...
from the initial enrollment in 7300 to the semester in which the student graduates (some programs may require students to be enrolled during Summer sessions as well as Fall and Spring semesters; students should refer to respective program handbooks).

- A student unable to complete the dissertation within the number of hours specified on the program of study will be required to continuously enroll in 7300; however, only the program-stipulated hours for 7300 will count toward meeting the program requirements for the doctoral degree.
- If the student will graduate in Summer I or Summer II, the student must be enrolled in that session.
- For students on continuous enrollment who are not enrolled in Summer I and Summer II sessions, pre-enrollment in the subsequent Fall semester is necessary for access to library resources during Summer I and Summer II. Students who desire to have remote access to WMU’s library databases during the Summer I and Summer II sessions may do so by paying the customary computer fee for each session in which computer and remote library services are desired.
- Students on continuous enrollment status who are not enrolled in Summer I or Summer II may not hold graduate appointments during any session in which they are not enrolled and will not qualify for resources restricted to enrolled students, such as the Graduate Student Research and Travel Fund.

11. Dissertation Defense Scheduling: The doctoral candidate must schedule an oral, public dissertation defense. The following procedures must be observed:

- The doctoral candidate and the candidate's advisor are responsible for scheduling the oral defense with all members of the doctoral committee, notifying the department office, and reserving the room. The department representative will then notify the Graduate College.
- The doctoral candidate must have applied for graduation, be currently listed in an active graduation class, and the candidate’s graduation audit must show that all requirements except the defense and submission of the dissertation have been met. The oral defense may not be scheduled without a graduation audit and clearance from the Office of Graduation Auditing that completion of all program requirements except the dissertation has taken place.
- The candidate must complete the dissertation defense scheduling form found on the Graduate College website and email the abstract to the Coordinator of Theses and Dissertations.
- The dissertation defense scheduling form must be submitted to the Graduate College at least ten (10) working days (2 weeks) prior to the proposed defense in conjunction with the Graduate College calendar of deadlines, and
- A two-hour block of time must be reserved for the defense. At least three members of the student’s committee must be present at the defense.

12. Submission of Doctoral Dissertation (7300) Manuscript: The manuscript must be submitted by the deadline established by the Graduate College and must conform to the style and format requirements explained in the University's Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations (deadlines and guidelines available on the Graduate College website). Also, the manuscript may be submitted for review only after it has been approved by the student's dissertation committee and only with the signed committee approval forms certifying departmental approval of the manuscript and of the student's successful defense of it. Students must submit these approval forms as well as any other documents containing signatures, such as research protocol approval letters, to the Graduate College.

13. Publication of the Dissertation Manuscript: All doctoral dissertations will be published (microfilmed) by ProQuest/UMI and an abstract of the dissertation will be prepared by the student for publication in their online database. A check made payable to WMU, as well as other items specified on the dissertation check-in form on the Graduate College website, must accompany the manuscript when it is submitted to the Graduate College.

14. Doctoral students must complete all requirements for graduation by the established commencement date.

**Doctoral Candidacy**
A candidate for a doctoral degree, prior to the session or semester in which the dissertation is defended, is required to have earned or completed satisfactorily the following and to have received approval by the academic program unit to continue study toward a doctoral degree:

1. A degree program grade point average of 3.0 or better (3.25 in some programs)
2. Appointment of a doctoral dissertation committee and approval of the dissertation proposal by the committee
3. All courses (excluding dissertation credit) and program requirements
4. All research tool requirements
5. Comprehensive examinations
6. Fulfillment of the residency requirement, if required by the program
7. Graduate dean’s approval of an advisor-approved Doctoral Student Permanent Program; and
8. Graduate dean’s approval of the Doctoral Candidacy form.

Individual programs may have additional requirements for candidacy. See www.wmich.edu/grad/forms/Doctoral_Candidacy.pdf for the doctoral candidacy admission form.

**Thesis, Project, and Dissertation Committee Requirements**

**Master’s Thesis Committee**

A master's thesis committee shall be appointed for each student undertaking a thesis as partial fulfillment of the requirements for a master's degree. The purpose of the thesis committee is twofold: 1) to provide the range of expertise necessary to advise a student in the conduct of the master's thesis, and 2) to ensure that evaluation of the thesis represents a consensus of professionals in the student's chosen discipline.

The master's thesis committee is charged with the supervision and evaluation of the master's thesis, a task that includes but is not limited to the following responsibilities: a) advise the student on selection and/or development of a master's thesis topic; b) review and approve a proposal for the master's thesis; c) provide consultation regarding progress on the thesis; d) evaluate the final document; and e) in those departments requiring an oral defense, evaluate the oral defense of the thesis.

In addition to the previously described responsibilities that are generic to all thesis committee members, the chairperson of the committee assumes the following additional responsibilities: a) in those departments where this responsibility is not discharged through other mechanisms, advise the student regarding selection of thesis committee members; b) routinely monitor student progress on the thesis; c) call thesis committee meetings; d) evaluate the readiness of the thesis proposal and of the thesis for committee review and action; and e) inform the student of the need to adhere to the Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations (available on the Graduate College website).

Each thesis committee shall consist of a minimum of three members or associate members of the graduate faculty of Western Michigan University. The committee chair must be a full member of the graduate faculty. At least two of the committee members must be from the department or academic program in which the student is pursuing the master's degree. The appointment of a master's thesis committee is a three-stage process requiring, first, a mutual agreement between the master's student and the prospective committee members; second, a formal appointment by the chairperson of the department (or the chairperson's designee); and third, notification of and approval by the office of the dean of the Graduate College regarding this appointment.

Each unit offering a master's degree in which the thesis is either required or optional may approve and disseminate additional guidelines concerning master's thesis committees, including the qualifications for committee membership, the procedures used to select and appoint committee members, and the specific functions and responsibilities that the members of these committees have. Additionally, each unit is encouraged to disseminate an updated list of faculty who qualify to serve on master's thesis committees and their respective areas of expertise (a current list of graduate faculty members by department is available on the Graduate College website).
The thesis must be in a form acceptable to the unit and to the Graduate College before the student may be awarded the master's degree. The thesis format must adhere to the Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations and the thesis submitted to the Graduate College for review by the deadline for the student's term of graduation (deadlines and guidelines available on the Graduate College website).

If there are differences among the members of a master's thesis committee over the approval of the thesis and its oral defense, it shall be the responsibility of the committee to undertake every reasonable effort to resolve these differences and come to a unanimous decision.

In the event a student wishes to appeal a negative decision by the student's master's thesis committee, the student shall first take the appeal to this same committee, which shall hear the appeal and render a decision. In case the committee cannot reach a unanimous agreement and the student wishes to appeal further a negative decision, a Review Committee shall be established consisting of the dean of the Graduate College, the appropriate academic dean, and the chairperson or director of the unit. The Review Committee shall seek to resolve the controversy without passing on the thesis. The Review Committee handling such a case is limited to procedural actions, such as reconstructing the master's thesis committee if the case merits it.

**Specialist Project Committee**

A specialist project committee shall be appointed for each student undertaking a project as partial fulfillment of the requirements for a specialist degree. The purpose of the project committee is twofold: 1) to provide the range of expertise necessary to advise a student in the conduct of the specialist project, and 2) to ensure that evaluation of the project represents a consensus of professionals in the student's chosen discipline.

The specialist project committee is charged with the supervision and evaluation of the specialist project, a task that includes but is not limited to the following responsibilities: a) advise the student on selection and/or development of a specialist project topic; b) review and approve a proposal for the specialist project; c) provide consultation regarding progress on the project; d) evaluate the final document; and e) in those departments requiring an oral defense, evaluate the oral defense of the project.

In addition to the previously described responsibilities that are generic to all project committee members, the chairperson of the committee assumes the following additional responsibilities: a) in those departments where this responsibility is not discharged through other mechanisms, advise the student regarding selection of project committee members; b) routinely monitor student progress on the project; c) call project committee meetings; d) evaluate the readiness of the project proposal and of the project for committee review and action; and e) inform the student of the need to adhere to the Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations (available on the Graduate College website).

Each project committee shall consist of a minimum of three members or associate members of the graduate faculty of Western Michigan University. The committee chair must be a full member of the graduate faculty. At least two of the committee members must be from the department or academic program in which the student is pursuing the specialist degree. The appointment of a specialist committee is a three-stage process requiring, first, a mutual agreement between the specialist student and the prospective committee members; second, a formal appointment by the chairperson of the department (or the chairperson's designee); and third, notification of and approval by the office of the dean of the Graduate College regarding this appointment.

Each unit offering a specialist degree in which the project is either required or optional may approve and disseminate additional guidelines concerning specialist project committees, including the qualifications for committee membership, the procedures used to select and appoint committee members, and the specific functions and responsibilities that the members of these committees have. Additionally, each unit is encouraged to disseminate an updated list of faculty who qualify to serve on specialist project committees and their respective areas of expertise (a current list of graduate faculty members by department is available on the Graduate College website).
The specialist project must be in a form acceptable to the unit and to the Graduate College before the student may be awarded the specialist degree. The project format must adhere to the Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations and the project submitted to the Graduate College for review by the deadline for the student's term of graduation (deadlines and guidelines available on the Graduate College website).

If there are differences among the members of a specialist project committee over the approval of the project and its oral defense, it shall be the responsibility of the committee to undertake every reasonable effort to resolve these differences and come to a unanimous decision.

In the event a student wishes to appeal a negative decision by the student's specialist project committee, the student shall first take the appeal to this same committee, which shall hear the appeal and render a decision. In case the committee cannot reach a unanimous agreement and the student wishes to appeal further a negative decision, a Review Committee shall be established consisting of the dean of the Graduate College, the appropriate academic dean, and the chairperson or director of the unit. The Review Committee shall seek to resolve the controversy without passing on the project. The Review Committee handling such a case is limited to procedural actions, such as reconstituting the specialist project committee if the case merits it.

**Doctoral Dissertation Committee**

A doctoral dissertation committee shall be appointed for each student undertaking a dissertation as partial fulfillment of the requirements for a doctoral degree. The purpose of the dissertation committee is to review the dissertation proposal, procedures, and results; to make suggestions relative to these matters to the student; and to decide whether to approve the dissertation and the oral defense as fulfilling these requirements for the doctoral degree.

Each doctoral dissertation committee shall consist of at least three members. The student's major dissertation advisor shall serve as chairperson of the committee. At least one member shall be from outside the student's department (this person may be from a related cognate discipline, from outside the student's college, or from outside WMU) who shall serve as a bona fide, fully participating member of the committee. The committee shall be approved and recommended by the unit, approved by the office of the appropriate academic dean, and approved and appointed by the graduate dean. Each member of the committee must be either a member or an associate member of the graduate faculty; the committee chair must be a full member of the graduate faculty (a current list of graduate faculty members by department is available on the Graduate College website).

Each unit offering a doctoral program shall approve and publish its policies concerning doctoral dissertation committees, including the qualifications for membership on doctoral dissertation committees, the procedures used to select who should serve on these committees, and the specific functions and responsibilities that the members of these committees have. The chairperson of each student's doctoral dissertation committee shall indicate in writing the specific responsibilities that individual members of that committee have.

The formal defense of the dissertation must be scheduled with the Graduate College at least two weeks in advance. All members of this committee must approve the dissertation and at least three must be in attendance for and approve its oral defense. The dissertation must be in a form acceptable to the unit and to the Graduate College before the student may be awarded the doctoral degree. The dissertation format must adhere to the Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations and the dissertation submitted to the Graduate College for review by the deadline for the student's term of graduation (deadlines and guidelines available on the Graduate College website).

If there are differences among the members of a doctoral dissertation committee over the approval of the dissertation and its oral defense, it shall be the responsibility of the committee to undertake every reasonable effort to resolve these differences and come to a unanimous decision.

In the event a student wishes to appeal a negative decision by the student's doctoral dissertation committee, the student shall first take the appeal to this same committee, which shall hear the appeal and render a decision. In case the committee cannot reach a unanimous agreement and the student wishes to appeal further a negative decision, a
Review Committee shall be established consisting of the dean of the Graduate College, the appropriate academic dean, and the chairperson or director of the unit. The Review Committee shall seek to resolve the controversy without passing on the dissertation. The Review Committee handling such a case is limited to procedural actions, such as reconstituting the doctoral dissertation committee if the case merits it.

Graduate Faculty Appointments

The Graduate Faculty is responsible for graduate education at Western Michigan University. All faculty members who hold Board appointments are eligible to be members of the Graduate Faculty. Other individuals who are needed to perform specific functions of the Graduate Faculty may be approved as associate members of the Graduate Faculty. The Graduate College shall periodically publish a complete list of current graduate Faculty appointments.

Functions of the Graduate Faculty

The following are functions reserved for members of the Graduate Faculty:

1. Teach graduate level courses.
2. Advise students in graduate degree and certificate programs.
4. Direct graduate theses, projects, and dissertations.
5. Serve on the Graduate Studies Council and its subcommittees, on departmental graduate committees, and on other University committees relating solely to graduate education.

Associate Graduate Faculty members may serve the following functions:

1. Teach specified graduate level courses.
2. Serve on (but not chair) graduate thesis, project, dissertation, and examination committees.

Criteria for Appointment

The Graduate Faculty is responsible for graduate education at Western Michigan University. Membership in the Graduate Faculty may be as full members or associate members. Full members are able to provide all functions relating to graduate education. Associate members may provide specific functions according to the sub category in which they are appointed.

1. Functions of the Graduate Faculty

Individuals with full membership in the Graduate Faculty are able to perform all of the following functions:

a. Teach graduate level courses;
b. Advise students in graduate degree and certificate programs;
c. Serve on graduate thesis, project, dissertation, or examination committees;
d. Direct graduate theses, projects, and dissertations;
e. Serve on the Graduate Studies Council and its subcommittees, on departmental graduate committees, and on other University committees relating solely to graduate education.

Individuals with associate membership in the Graduate Faculty may assume functions as designated below:

a. Board appointed faculty
   1) Teach graduate level courses;
   2) Advise students in graduate degree and certificate programs;
   3) Serve on graduate thesis, project, dissertation, or examination committees; and
   4) Serve on the Graduate Studies Council and its subcommittees, on departmental graduate committees, and on other University committees relating solely to graduate education.

b. Non-board appointed faculty
   1) Teach graduate level courses, as approved on a course by course basis by the department, for those courses in which they have expertise as evidenced by educational preparation or experience;
   2) Advise students in graduate degree and certificate programs when specifically authorized by the department; and
   3) Serve on graduate thesis, project, dissertation, or examination committees.
c. Individuals not employed by Western Michigan University
   1) serve on graduate thesis, project, dissertation, or examination committees as appropriate.

2. Criteria for appointment to full membership
   a. General criteria
      1) Appointment to the faculty by the Board of Trustees of Western Michigan University.
      2) Earned doctorate or other earned terminal degree as identified in departmental criteria
      3) Current involvement in appropriate research and/or artistic or professional endeavors. Unless otherwise
         specified in departmental criteria, determination for appointment is to be based upon the following
         evidence within the previous five years:
         a) One book; OR
         b) two publications in peer reviewed journals, national monographs, or chapters in a book; OR
         c) three presentations at a regional, national, or international venue; OR
         d) five performances or exhibits;
         e) some appropriate number and/or amount of external grants and contracts, as determined by
            departmental criteria; OR
         f) a combination of the above criteria.
      4) Appropriate teaching and/or professional experience as determined by departmental criteria.
   b. Department criteria
      1) Each department/unit shall specify the terminal degree required in its discipline(s). If departmental
         criteria have not been specified, the terminal degree shall be the doctorate.
      2) A department/unit may specify additional criteria. Department criteria shall be approved by the dean of
         the college, the dean of the Graduate College, and the Graduate Studies Council.

3. Criteria for appointment to associate membership
   a. General criteria
      1) Board appointed faculty
         a) terminal degree in one's discipline, as determined by departmental criteria; and/or
         b) appropriate teaching and/or professional experience as determined by departmental criteria.
      2) Non-board appointed faculty
         a) terminal degree in one's discipline, OR
         b) expertise in one's discipline by virtue of education or experience as specified by the department.
      3) Individuals not employed by Western Michigan University
         a) expertise in one's discipline by virtue of education or experience as specified by the department.

4. Term of appointment of full members
   The usual period of an appointment to full membership in the Graduate Faculty shall be from 1 July of a
   given year to 30 June five years later. Faculty members holding a temporary board appointment with a term
   of at least two years duration shall not be given an appointment to membership on the Graduate Faculty for
   a period of time in excess of their term of appointment to the University. Appointments with effective dates
   other than 1 July shall be for a period of time not exceeding five and one-half years and shall expire on 30
   June of the appropriate year.

5. Term of appointment for associate members
   The usual period of an appointment to associate membership in the Graduate Faculty shall be from 1 July
   of a given year to 30 June three years later. Appointments with effective dates other than 1 July shall be for
   a period of time not exceeding three and one-half years and shall expire on 30 June of the appropriate year.
   Approval for associate members not employed by Western Michigan University shall be only for the period
   of time required to complete their service on the thesis, project, or dissertation committee.

6. Procedures for appointment of members
   a. Each department/unit offering graduate work shall nominate for membership in the Graduate Faculty those
      eligible faculty members who meet the established departmental criteria. Departments/units may nominate
      faculty members from outside their own departments/units.
b. Departmental nomination shall be made on the Graduate Faculty Nomination Form. Nominations shall be reviewed by the dean of the college and shall be forwarded with recommendation to the dean of the Graduate College for action.

c. Individuals who hold appointment in one department may serve on graduate thesis, project, dissertation, or examination committees in other departments when appropriate and when requested by those departments.

d. Appeals concerning procedures for appointment can be made to the dean of the Graduate College.

7. Reappointment and termination of appointment

a. Each appointment of a member of the Graduate Faculty shall be reviewed by the department/unit during the fall semester preceding its expiration date. Reappointment shall follow the same procedures as for appointment, including submission of an updated curriculum vitae. The Graduate College may terminate graduate faculty status upon request from the approved departmental committee.

b. The termination of an appointment of an individual to the faculty of WMU shall automatically terminate the individual's appointment as a member of the Graduate Faculty.

c. In case of termination of the individual's appointment to the Graduate Faculty, the individual may complete duties assigned during the period of the individual's appointment as a member of the Graduate Faculty.

**Thesis, Project, or Dissertation Credit Requirements and Policies**

A student who intends to register for the courses Master's Thesis (7000), Specialist Project (7200), or Doctoral Dissertation (7300) for the first time is required to file a completed Permission to Elect form (available on the Graduate College website forms page) with the Graduate College before registering to ensure that the student is informed about the regulations pertaining to the preparation and submission of the manuscript and the requirements for research involving regulated subjects and hazardous materials.

**Continuous Enrollment**

Following a student's first enrollment in the courses Master's Thesis (7000), Specialist Project (7200), or Dissertation (7300), the student must have continuous enrollment in that same course until all thesis or project or dissertation requirements are completed satisfactorily and approved by all appropriate bodies. Registration deadlines apply. For students not enrolled in the Summer I and Summer II sessions, pre-enrollment in the subsequent Fall semester is necessary for access to library resources during Summer I and Summer II.

Continuous enrollment is defined as enrollment in all Fall and Spring semesters from the initial enrollment to the semester in which the student graduates (some programs may require students to be enrolled during Summer sessions as well as Fall and Spring semesters; student should refer to respective program handbooks). If the student will graduate in the Summer I or Summer II session, the student must be enrolled in that session. Students who desire to have remote access to WMU’s library databases during the Summer I and Summer II sessions may do so by paying the customary computer fee for each session in which computer and remote library services are desired.

**Research Subject Protection and Registration**

Students conducting research that involves human or animal subjects, biohazards, genetic materials, or nuclear materials/radiation must have prior approval of the research proposal by the appropriate University board, thus assuring compliance with the regulations for the protection of such subjects or for the use of such materials. (For resources on the different kinds of regulated subjects and material, see www.wmich.edu/research/compliance.html.) There are no exceptions to this requirement. Registration for courses in which research is conducted that requires such prior approval should not be attempted until the appropriate University board grants approval. The department requiring the course is responsible for assuring that the student has complied with federal, state, and WMU requirements. The student completing such regulated research for a master's thesis, specialist project, or doctoral dissertation must include the written approval or exemption letter from the appropriate board/committee/official as an appendix to the thesis, project, or dissertation, and a student completing such regulated research for a course...
report, paper, or project must include the written approval or exemption letter from the appropriate board/committee/official as an addendum to the report, paper, or project. For more information, call the Office of the Vice President for Research, (269) 387-8298.

Transfer & Other Credit Policies

Transfer Credits

Transfer credit will be recorded on the Western Michigan University transcript as "Credit" (CR) only and will not be calculated into the honor points earned and the graduate grade point average at Western Michigan University. Grades and honor points do not transfer; only credit transfers. As a consequence, honor point deficiencies acquired in credits earned at Western Michigan University cannot be made up by credits earned at another university. (Exception: Grades for courses taken at other Michigan institutions under the Michigan Intercollegiate Graduate Studies [MIGS] program are applied to the student’s grade point average at WMU and appear on the student transcript. See the Graduate College website forms page for more information about the MIGS program.

Graduate credit may be transferred from other schools provided:

1. The credits were earned at an institution accredited for graduate study and are of "B" grade (3.0) or better. Moreover, the student's overall grade point average for all graduate work taken at the other institution must also be "B" (3.0) or better.
2. The credit is earned within the time limit for the student’s WMU degree program (six years for master’s or specialist programs or seven years for doctoral programs), is represented on an official transcript of the other institution, and is identified as graduate credit.
3. The student's department verifies that the transfer credits contribute to the student's degree program and includes them in the student's Graduate Student Permanent Program of Study.
4. The graduate dean approves the inclusion of the transferred credits in the student's Graduate Student Permanent Program of Study.

Master's Program

A student enrolled in a master’s program must complete a minimum of 24 semester hours at Western Michigan University. Any credits transferred into a master’s program from other institutions may not exceed sixteen semester credit hours and must have been earned within the six-year period prior to graduation. A maximum of two semester hours of graduate credit for any workshop completed at another accredited institution may be applied to a master's degree at Western Michigan University. (Exceptions may be approved by the graduate dean only upon the recommendation of the program advisor or the chairperson of the department in which the student is enrolled for graduate study.)

Second Master's Program

A student enrolled for a second master's degree from Western Michigan University must complete a minimum of 24 additional semester hours at Western Michigan University. Any credits transferred internally into the second master’s program may not exceed 16 semester credit hours and must have been earned within the six-year period prior to graduation. The current regulation concerning appropriateness of the credit accepted will apply.

Specialist Program

A student with a master's degree from another institution who completes a specialist degree at Western Michigan University may transfer up to thirty-six semester hours of approved graduate credit. A student without a master's degree who completes a specialist degree at Western Michigan University may transfer up to twelve semester hours of approved graduate credit. All credits transferred into a specialist program must have been earned within the six-year period prior to graduation.
**Doctoral Program**

A student enrolled in a doctoral program must complete a minimum of thirty semester hours, excluding the dissertation, at Western Michigan University after admission to the doctoral program. The thirty hours, excluding the dissertation, may not include any credit earned at another institution. Credit earned at another institution in addition to the thirty hours (excluding the dissertation) earned at WMU after admission to the doctoral program, however, may be approved by the doctoral program advisor and included in the student's Graduate Student Permanent Program of Study. All credits transferred into a doctoral program must have been earned within the seven-year period prior to graduation.

**Undergraduate Credit in a Graduate Program**

In certain instances, an advisor may permit a student to include up to six semester hours of 3000- or 4000-level courses in a graduate program, provided the student receives written permission from the advisor, the department chair, and the graduate dean (form available on the Graduate College website forms page) prior to registering for these courses and then earns a grade of "B" or better. These courses earn undergraduate credit only which is not computed into the graduate grade point average.

The criteria for approval are:

1. Offering departments must certify those 3000- and 4000-level courses that may be included in graduate degree programs.
2. The courses certified must be taught by a member of the graduate faculty for acceptance in a graduate program.

The form used to request approval of a graduate student's election of a 3000- or 4000-level course may be obtained from the Graduate College website.

**University Graduation Procedures**

When a student satisfactorily completes all academic requirements for a degree, fulfills all financial and legal obligations to the University, and meets all relevant processing deadlines, the student is eligible for graduation and to receive the appropriate degree. An eligible student may graduate at the end of a semester or a session - in December, April, June, or August; however, a Commencement Ceremony is held only following Fall, Spring and Summer I terms.

**Graduation Process**

The graduation process requires students to

1. Apply for graduation by submitting an Application for Graduation Audit. A $45.00 fee will be applied to the student account. The application form may be obtained from the Registrar's Office on the third floor of the Seibert Administration Building or on the Internet at <www.wmich.edu/registrar/pdf/forms/gradaudit.pdf>. Doctoral students should apply at least two semesters prior to intended graduation date.

**Graduation Fee and Application Deadline:**

Graduation Fee: $45

Application Deadlines:
Fall Semester Graduation (December) August 1
Spring Semester Graduation (April) December 1
Summer I Session Graduation (June) February 1
Summer II Session Graduation* (August) February 1
*No Commencement Exercises in August

2. Fulfill all degree and University requirements and obligations.
3. If required for the degree, successfully complete, defend, and have approved by the graduate dean the
4. Meet all department, Graduate College, and University deadlines for the completion of all work required
   for the program or degree and the submission of all materials required for graduation.

All work taken either on or off the campus must be completed by graduation day.

Graduation Audit

The graduation audit, initiated by the submission of the Application for Graduation, is a process by which a student's
academic record is examined to make sure all the requirements for the degree have been met. A graduation auditor
in the Registrar's Office conducts the audit, and its outcome depends greatly on the completeness and
appropriateness of the materials contained in the student's academic record. Students should ensure that the
following requirements are met and the following documents are contained in their academic record before applying
for graduation:

1. A Graduate Student Permanent Program of Study is completed, approved by the advisor and graduate dean,
   and filed in the Registrar's Office with the appropriate graduation auditor. The Graduate Student Permanent
   Program of Study should be filed as soon as practicable after the student begins enrollment following
   admission to the degree program.
   a. Master’s degree students will file their Permanent Program of Study prior to completion of 12 credit
      hours of study.
   b. Specialist degree students will file their Permanent Program of Study after completion of 12 credit hours
      of study or by the end of their first academic year of enrollment.
   c. Doctoral degree students will file their Permanent Program of Study after completion of 18 credit hours
      of study or by the end of the second semester of enrollment.
2. All transfer credit, if applicable, is approved, and the Graduate Transfer Credit form is appropriately signed
   by the advisor and the graduation auditor.
3. All completed course work (and other program requirements, where applicable) coincides with the
   Graduate Student Permanent Program of Study.
4. Where applicable, all relevant documents are filed attesting to the approval of committee appointments,
   passing of comprehensive examinations, completion of research tools, successful defense of thesis or
   specialist project or dissertation, fulfillment of any residency requirement, and compliance with the
   continuous enrollment requirement within the time limit allowed for the completion of degree
   requirements.

Students who do not meet all degree and University requirements will be removed from the graduation class
automatically. Such students must change their graduation date. Under no circumstances will any student be
graduated with a class if the student's academic record does not show complete fulfillment of all requirements within
thirty days after the established commencement date.

Students who wish to change from one graduation class to another need to complete a change of graduation date
form. The graduation auditor will not automatically move the student to another graduation class. No fee is charged
for submitting a change of graduation date form.

Non-degree Graduate Certificate Program
Students completing the requirements for a Graduate Certificate Program, whether together with a degree or independent of a degree, may apply for a certificate of completion. The process, fee, and requirements for obtaining a graduate certificate are similar to that described above for obtaining a degree. The essential differences are that the student applying for a graduate certificate will have been officially admitted to the certificate program, will have completed the application form entitled Application to Receive Graduate Certificate, and will have completed satisfactorily the certificate program requirements recorded on the student's advisor-approved Graduate Certificate Program, Program Outline.
Funding Issues

Fellowships, Assistantships, Associateships, Grants, Awards

Western Michigan University provides fellowships, associateships, and assistantships for students planning to pursue graduate study. Collectively, these awards are known as graduate appointments. Graduate appointees are first and foremost students. As such, their most important task is to complete their degree requirements in a timely fashion; this is the primary expectation of the University. Graduate appointments are provided by the University for at least three principal reasons. First, employment of graduate students in teaching, research, and non-teaching positions during their graduate education encourages and supports their participation in these major functions of university life and thereby strengthens the quality of the students’ educational experience. Second, appointments provide direct financial support to outstanding students who are essential to the development of quality graduate programs. Third, graduate students provide valuable and necessary services to the University in their roles as appointees. Applications for most positions are due by February 15, and appointments are usually made by April 15 for students planning to enroll in the fall semester. Appointments are often renewable, except for Dissertation Completion Fellowships. For more information, visit or call the Graduate College (269) 387-8212, or visit the Graduate College website.

The following appointments are available (please review the Graduate College Website for additional details):

**Departmental Doctoral Associateship**
Doctoral Associateships are available to students admitted to a doctoral program. A full appointment requires 20 hours of service per week from the student in the department or in a related area. Types of appointment duties include teaching, research discovery, or research application (service). Enrollment of at least six hours per semester and three hours per session is required (even for partial appointments). The associateship will pay up to nine hours of full tuition per semester or three hours per session for a full appointee; tuition is pro-rated for a partial appointment. Application deadlines vary by department; inquiries should be made with the academic unit.

**Departmental Graduate Assistantship**
Graduate Assistantships are available in many departments of the University for both master’s and doctoral students. A full appointment requires 20 hours of service per week from the student in the department or in a related area. Types of appointment duties include teaching, research discovery, or research application (service). Enrollment of at least six hours per semester and three hours per session is required (even for partial appointments). The assistantship also provides up to nine hours of full tuition per semester for doctoral students and eight hours (2013/14) and nine hours (2014/15) hours for master’s students or three hours per session for both doctoral and master’s students for a full appointee; tuition is pro-rated for partial appointments. Inquiries should be sent to the chairperson of the department.

**Graduate College Dissertation Completion Fellowship**
Non-renewable Graduate College Dissertation Completion Fellowships for up to two semesters and two sessions are awarded in open competition and on the basis of superior scholarly achievement to assist full time doctoral students with completion of their dissertations. To be eligible, an applicant must be a doctoral candidate who can demonstrate superior academic achievement and a record of timely and steady progress toward degree completion. Applicants must have completed all requirements for the degree except the dissertation and must have an accepted dissertation proposal. In addition to a stipend at the doctoral associate level, the Fellowship pays the Fellow's tuition for 1-6 hours per semester and 1-3 hours per session of 7300 hours only, depending on how many hours of 7300 the Fellow has yet to complete. During the period of the fellowship, enrollment of at least six credits per semester or three credits per session is required, unless the student is on continuous enrollment status. For non-residents of Michigan, the fellowship will pay the out-of-state portion of the tuition. Applications are available at the Graduate College. Application deadline: February 15.

**Thurgood Marshall Fellowship**
Thurgood Marshall Fellowships for the academic year plus the Summer I and Summer II sessions are available to
U.S. citizens who are beginning their master's or doctoral degree programs and who have regular admission to the program; they are awarded to exceptional students who exemplify the life, career and ideals of Justice Marshall. Full-time enrollment (a minimum of six hours per semester and three hours per summer session) is required for both master's and doctoral recipients; recipients are also required to perform 10 hours of service per week in the department or academic unit. Recipients receive both a stipend and tuition award. For further details, contact the Graduate College. Application deadline: February 15.

**Martin Luther King/César Chavez/Rosa Parks Future Faculty Fellowship**

Martin Luther King/César Chavez/Rosa Parks Future Faculty Fellowships are available to U.S. citizens with regular admission to a doctoral program and who wish to pursue a full-time teaching or administrative career in post-secondary education within the United States. These KCP Fellowships are awarded to exceptional students who exemplify the life, career, and ideals of Martin Luther King, César Chavez or Rosa Parks. The Fellowship does not require departmental service; however, students must meet other requirements as stated in the guidelines for KCP Fellowships. KCP Fellowships can be awarded in conjunction with other appointments. For further details, contact the Graduate College. Application deadline: February 15.

**Western Michigan University (WMU) – Graduate Education and the Professoriate (GEP) Fellowship**

WMU-GEP Fellowships are available to U.S. citizens who derive from African-American, Hispanic, or Native American (with tribal affiliation) heritage and who have secured regular admission to a doctoral degree program in a STEM (science, technology, engineering, or mathematics) or SBE (sociology, political science, psychology, or economics) area. The GEP Fellowship is competitive and awarded to exceptional students. For further details, contact the Graduate College. Application deadline: March 1.

**Graduate Student Research Grant**

The Graduate Student Research Grant was established to support graduate students engaged in independent scholarly research, scientific inquiry, inventive technology, and original artistic activity. The grants are intended to help students pay distinct costs incurred as part of these activities. The typing of theses and dissertations and project papers, as well as the purchase of supplies and equipment commonly provided by departments or by other existing grants or funds, do not qualify under this grant.

To be eligible for a Graduate Student Research Grant, an applicant must be regularly admitted to a graduate degree program, in good academic standing, enrolled for at least six hours in the semester or for at least three hours in the session that the research takes place (students on "continuous enrollment" status can meet this requirement with one hour of enrollment), and the sole or principal investigator.

Applicants whose research involves human subjects, animals, and/or bio-safety requirements must provide documentation of prior approval of the research proposal by the appropriate University review body.

Grants range up to $1,000.00 for those applicants selected for funding are and awarded to encourage research by graduate students, with an ancillary objective of scholarly publication. The amount will depend, in part, on the number of applications received and the budget available and, in part, on the priority given the application by the selection committee. In addition, additional funds (up to $600) may be required for international travel for the purposes of conducting research. Applicants should be aware that not all applications may be selected for funding and that not all applicants may receive the amount of funding requested, and research grants are not awarded for research that has already been conducted. Applications are available at the Graduate College or at [www.wmich.edu/grad/funding](http://www.wmich.edu/grad/funding). Application deadlines are usually in mid-September, early November, mid-January, and mid-March, and posted on the Graduate College website each year.

**Graduate Student Travel Grant**

The Graduate Student Travel Grant was established to support graduate students engaged in independent scholarly research, scientific inquiry, inventive technology, and original artistic activity. The grants support graduate student travel to conferences or events sponsored by professional organizations for the purpose of presenting the results of research, exhibiting or performing creative works, or otherwise disseminating results of their scholarly activity. These grants do not cover conference attendance for other purposes (e.g., as a non-presenting attendee or workshop participant).
participant), to present the findings of another's scholarly work, or for credit-generating activities such as study abroad programs.

To be eligible for a Graduate Student Travel Grant, an applicant must be regularly admitted to a graduate degree program, in good academic standing, enrolled for at least six hours in the semester or for at least three hours in the session that the travel takes place (students on "continuous enrollment" status can meet this requirement with one hour of enrollment), and the sole or principal investigator and the invited presenter.

Applicants whose research involves human subjects, animals, and/or bio-safety requirements must provide documentation of prior approval of the research proposal by the appropriate University review body.

Grants will range up to $700.00 for those applicants selected for funding (additional funding for international travel, and higher cost domestic locations, is available). The amount allocated will depend, in part, on the number of applications received and the budget available and, in part, on the priority given the application by the selection committee. Applicants should be aware that not all applications may be selected for funding and that not all applicants may receive the amount of funding requested. Students should submit applications prior to the conference to which they have been selected to present, however, students may also participate in a conference and then submit an application for potential reimbursement. Applications are available at the Graduate College or at www.wmich.edu/grad/funding. Application deadlines are usually in mid-September, early November, mid-January, and mid-March, and posted on the Graduate College website each year.

**University Dames Endowed Scholarship Grant**

University Dames Endowed Scholarship grants are available for candidates who are admitted to a graduate degree program, who have successfully completed at least 15 credit hours of graduate work, and who are in good academic standing. Preference is given to female candidates, but men also are encouraged to apply. The award amount is credited to the student’s University account and applied toward tuition, fees, and books. Nominations from department chairs or graduate advisors must include the grant's application form, the nominee’s vita and a letter of support from either the department chair or graduate advisor. The scholarship is awarded on an annual basis each spring. Application deadline is usually mid-May and posted on the Graduate College website each year.

**George and Beatrice Fisher Gerontology Dissertation Prize**

This annual award recognizes the doctoral dissertation that best advances the study and understanding of the process of aging. The prize may be awarded in any discipline or field related to gerontology. Candidates must be in good academic standing, and must have successfully defend their dissertation during the year the award is sought. Nominations from department chairs or graduate advisors must include a summary of the nominee’s gerontology research, a vita, and a letter of support from the department chair or graduate advisor. The nominee must also submit the grant application form. The annual award is made during the month of June. Application deadline is usually mid-May and posted on the Graduate College website each year.

**Gwen Frostic Doctoral Fellowships**

These generous and highly competitive fellowships will be awarded semi-annually by the Graduate College to doctoral students engaged in dissertation research from any field. The fellowships, in an amount to be determined by the Graduate College, will defray or reimburse education expenses, including tuition and fees, materials, and travel. Funds must be spent in the year (365 days) following the award. The award terminates when the doctoral degree has been conferred upon a Fellow.

Upon announcement of the application deadline by the Graduate College, students may be nominated by their dissertation advisor, with a letter of transmission from the department chair or program head. These letters shall indicate the significance of the dissertation research, the accomplishments of the student, and the scholarly or scientific promise of the student. The nomination must be accompanied by the completed grant application form, the student’s curriculum vitae, approved dissertation proposal, and a budget of expenses.

**Patricia Lee Thompson Dissertation Award**

The Patricia Lee Thompson Dissertation Award is an annual award that assists with completion of the dissertation. Award monies may be used for any costs associated with completion of the dissertation. Nominees must have
completed all requirements for the degree except the dissertation and be in good academic standing. The nomination process includes one letter of support from the dissertation advisor, department chair, or graduate director, in addition to the completed grant application form. Complete information can be accessed at www.wmich.edu/grad. The nomination deadline is announced by the Graduate College.

**Department and University Teaching and Research Awards**

The Graduate Studies Council has established two annual award programs to recognize graduate student contributions at Western Michigan University: the Graduate Research and Creative Scholar Awards and the Graduate Teaching Effectiveness Awards. The Graduate Research and Creative Scholar Awards were established in 1986 to acknowledge graduate students' contributions to the scholarly and artistic productivity of Western Michigan University. The Graduate Teaching Effectiveness Awards were established in 1998 to recognize effective teaching done at WMU by graduate students as assistants to faculty, as independent instructors, or in other capacities that directly promote and facilitate student learning.

Nominations for both programs are sought on an annual basis by the Graduate College. Departments are contacted early in the Spring semester regarding nomination procedures and deadline. Each department or unit with a graduate program may nominate one master's degree student and, where appropriate, one specialist and/or doctoral degree student for each of the two award programs.

**Policies Governing Graduate Appointees**

**Definitions and Classifications**

1. A graduate appointee is a student enrolled in a program leading to a graduate degree or to a graduate certificate who receives a University-administered salary and a payment for part or all of the appointee’s tuition. Amounts may vary by program, but minimum established rates are posted on the Graduate College website.
2. To be eligible for a graduate appointment a student must be regularly admitted, in good academic standing, and enrolled in a program leading to a graduate degree or a graduate certificate. In most cases graduate appointees are required to be enrolled as full-time students, even if on a partial appointment. A student admitted to a graduate degree program or concurrently to a graduate degree program and a graduate certificate program is eligible for an appointment in any unit in the University. A student admitted only to a graduate certificate program is eligible for an appointment only within the academic unit offering the graduate certificate.
3. Although graduate appointments differ in many important ways, each can be classified as either an assistantship/associateship or a fellowship. Assistants/Associates provide service to the University which is part of the learning experience in their disciplines. As apprentices they perform part of the functions of their academic units. In contrast, Fellows either have no formal service obligation to the University, or have a reduced service obligation, although they are expected to participate in the normal activities of their academic units which is considered training for participants within the program.
4. More than one fractional appointment may be held simultaneously. However, in no case shall one person hold more than the equivalent of one full appointment.
5. A student may be awarded an appointment for only one program at the master’s level and one program at the doctoral level.
6. A master’s level student may receive funding for up to two years. At the academic dean’s discretion, a third year of funding may be provided.
7. A doctoral level student may receive funding for up to five years.

**Types of Appointments**

**Assistantship**

a. Assistantships are awarded to students in any graduate-level program with the expectation of appropriate professional service. Graduate assistants are apprentices in the profession, and while the service aspect is...
emphasized in the definition in order to make a distinction, Graduate Assistants, first and foremost, are students and valued members of the community of scholars. They are selected for their scholarship and manifest interest in the discipline as well as for their ability to perform the needed service.

b. The service of a Graduate Teaching Assistant (T.A.) consists of activities directly related to teaching, while the service of a Graduate Research Discovery Assistant (R.A.) consists of research activity under the supervision of a faculty member or administrator, and the service of a Graduate Research Application Assistant includes all other professional work in the unit accepted as appropriate and germane to the student's educational goal.

c. Teaching assistants as defined in the Teaching Assistants Union (TAU) Agreement are subject to the terms and conditions of the 2012-15 Agreement between Western Michigan University and TAU [www.tauaft.org]. Under terms of the Agreement, at the beginning of each academic term TAU will be provided with a list of all graduate teaching assistants and these will be considered employees represented by the bargaining unit. The bargaining unit will communicate with these employees about rights and responsibilities accorded by the Agreement, including the payment of union dues.

**Associateship**

Associateships are assistantships awarded to outstanding students in doctoral programs. Service may involve teaching, research, or other appropriate activity.

**Fellowship**

Fellowships are awarded to students who have distinguished themselves by outstanding academic achievement or special abilities. Fellowships are provided by the University or by another donor with the approval of the University. Fellowships do not typically have a service requirement, but this may vary for some fellowship programs.

**Service Requirement**

The kinds of service required of Graduate Assistants/Associates may vary among departments, each of which determines its own range of appropriate responsibilities subject to administrative review. Whatever kind of service is expected, however, a full associateship/assistantship in any department consists of twenty hours of service per week or its equivalent. Equivalency is calculated on the basis of the value assigned by a department to the performance of each particular service.

No service is required of students holding Fellowships, but this may vary for some fellowship programs.

**Stipends and Salaries**

1. The amount of a fellowship grant (stipend) is set by the donor with the concurrence of the Provost and Vice President for Academic Affairs.
2. The minimum salary for full-time Assistants and Associates in each type of appointment is established by the Provost and Vice President for Academic Affairs.
3. Fractional awards are made for fractional appointments.
4. Assistantship, associateship, and fellowship awards have tax implications. Assistantship and associateship salaries are administered through the University payroll system while fellowship stipends may be paid to student accounts as a scholarship. Detailed records of educational expenses and check stubs from any payment received from the University should be kept for tax purposes.
5. Unless otherwise notified by the hiring department, appointees are responsible for paying their own fees (e.g. enrollment fee, Student Assessment Fee, international student fee, etc.).

**Affirmative Action**

The University's Affirmative Action/Equal Opportunity Policy shall apply to graduate appointments.
Professional Ethics

Graduate assistants and associates shall adhere to the same standards of professional ethics as those of the regular faculty. (See "Statement on Professional Ethics" in current Agreement between WMU and the AAUP.)

Notification of Status

1. At the time of their appointment, graduate appointees shall be informed in writing of the specific conditions of the appointment. They shall be informed that the offer of an appointment is contingent upon acceptance into a graduate degree program at the University, and continuance of the appointment depends in part on satisfactory progress in that program and satisfactory performance of assigned duties. The letter shall also state the amount of both the salary and tuition award, the probable assigned activities, the length of the appointment, conditions of service, and, if appropriate, the criteria for renewal. Any other conditions specific to an individual appointment shall be contained in the letter of appointment.

2. Each appointee shall be provided with information prepared by the Graduate College concerning current University-wide procedures, practices, privileges, and responsibilities that relate to graduate appointees. Each department is responsible for providing any supplemental information on these matters that is necessary and special.

Professional Development

1. Assigned activities of graduate appointees shall be relevant professional experiences.

2. Graduate appointees can expect professional guidance and timely evaluation in the performance of their duties.

Enrollment Status

1. A full graduate appointment (i.e., 20 hours of service per week) requires a minimum enrollment of six credits per semester or three credits per session unless an under-enrollment has been approved by the Graduate College. Individual departments may require an enrollment of more than the minimum number of credit hours. Some circumstances may allow for decreased enrollment; however, departments will advise appointees. Assistants/associates on partial appointment are still expected to meet the full-time enrollment requirement.

2. It should be noted that students assessed the full enrollment fee are allowed access to Sindecuse Health Center services, paying student rates. Also included is access to the University Recreation Center facilities. Students assessed a lesser enrollment fee continue to receive access to the recreation center facilities but health center service costs will be charged at a higher rate. Students registered without being assessed the enrollment fee may pay an additional fee to enable them access to both the recreation center and the health center services.

Evidence of Status

1. For formal identification as a graduate appointee, students are placed on an electronic list shared with various campus offices that provide services to appointees.

2. Validation may be authorized during the summer sessions for graduate appointees on academic year appointments even if the appointee is no longer receiving a stipend.

Appointee Benefits

1. Tuition Awards: Graduate appointees may, at the discretion of the University, be granted partial or full tuition awards. Any such tuition award will be identified in the appointment letter. Tuition awards are awarded only during the semester(s) or session(s) a graduate appointment is held. Students who are granted
such partial or full tuition awards and subsequently withdraw from a class or from classes after the refund period may be required to repay the portion of the tuition award that was granted as a benefit of the appointment.

2. Library: Graduate appointees will be accorded the same privileges and responsibilities as faculty members in the use of the library facilities. These are specified in the faculty handbook (Western Michigan University Policy Handbook). Appointees will also have access to library carrels on a space available basis after faculty requests have been filled.

3. Parking: Graduate appointees are exempt from paying the motor vehicle registration fee, but are required to register their motor vehicles. Application may be made to the Public Safety Annex for parking privileges in designated lots; the appointee will be required to present the ID and appear on the electronic validation list held at the service desk, or to present the letter of appointment.

4. Campus Bookstore: Graduate appointees will be accorded discount privileges on purchases at the Western Michigan University Bookstore in the same manner and degree as faculty and staff members. Discount will be given for current semester or session only; the appointee will be required to present the student identification card and appear on the electronic validation list held at the service desk.

5. University facilities: Graduate appointees will be accorded the use of University facilities (e.g., student offices, research facilities, etc.) authorized by the director of the facilities on the same basis that they are authorized for part-time faculty.

6. Health Care: Appointees may elect to enroll in a University-sponsored Health Insurance Program. [All students enrolled at Western Michigan University are eligible to participate in the Student Health Insurance Program (dependent coverage available) where each participant pays the full cost of coverage.] Graduate appointees are eligible to receive a University contribution towards the cost of coverage, provided they complete the necessary enrollment process during the prescribed enrollment period. Enrollment materials and information are available at the Sindecuse Health Center and the Graduate College.

### Tuition

For the current tuition rates, go to [www.wmich.edu/tuition](http://www.wmich.edu/tuition). These rates are subject to change without notice by action of the Board of Trustees.

Resident\(^1\): See the Resident Classification section directly below for definition.

Non-Resident\(^2\): See the Residency Policy section directly below for definition.

**Residency Policy of Western Michigan University**

The governing board at each university in Michigan has the authority to establish a residency policy for admissions and/or tuition and fee purposes. Therefore, residency policies will vary between institutions and are independent of those used by the State to determine residency for purposes such as income and property tax liability, driving and voting.

Any Western Michigan student may apply for in-state resident status for any semester/session in which they are enrolled in on campus courses by completing a residency application in accordance with University procedure.

Since a student normally comes to Western Michigan University for the primary purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a non-resident shall continue to be deemed a non-resident, unless and until the student demonstrates that his/her previous domicile has been abandoned and a Michigan domicile established.

Domicile is defined as the place where an individual's true, fixed and permanent home and principle establishment is and to which the individual returns whenever absent from the University. Twelve consecutive months of physical presence immediately preceding the first day of classes is a strong indicator of domicile.
A. Residence of Student

A student may be considered domiciled in Michigan if the student is in continuous physical presence in this state for one year (12 consecutive months) immediately preceding the first day of classes of the term for which resident status is sought and intends to make Michigan his/her permanent home and has no domicile elsewhere. The year of continuous presence is never the only criterion used for determining in-state residency status and, by itself, will not qualify a student for residency status for tuition paying purposes at Western.

B. Residence of Parents

The domicile of a dependent student is presumed to be the same as that of the student's parents. Regardless of whether the parent is the student's custodial parent, a dependent student with one or both parents domiciled in Michigan, according to Western's Residency Policy, is presumed to be eligible for resident status as long as the student has not taken steps to establish a domicile outside of Michigan or any other action inconsistent with maintaining a domicile in Michigan.

The domicile of a dependent student's legal guardian(s) has the same evidentiary effect as that of a dependent student's parent(s), and references to parents in this policy shall include legal guardians, only when the student is the dependent of the legal guardian, and such guardianship has been established due to complete incapacity or death of the student's natural parent(s). A parent's inability to provide funds necessary to support a college education does not qualify as complete incapacity.

A dependent student who is living in Michigan and who is, according to Western's Residency Policy, permanently domiciled in Michigan would maintain resident status if the parents leave Michigan provided: (1) the student has completed at least the junior year of high school prior to the parent's departure; (2) the student remains in Michigan, enrolled as a full-time student in high school or an institution of higher education and (3) the student has not taken steps to establish a domicile outside of Michigan or any other action inconsistent with maintaining a domicile in Michigan.

C. Residence of Spouse

The residence of a student who otherwise would be classified as a non-resident will follow that of his/her spouse if the spouse qualifies as a resident for tuition-paying purposes.

D. Michigan High School Enrollment and Graduation

A Michigan high school graduate who completes his/her senior year at a Michigan high school, remains physically present in Michigan immediately following high school graduation to the first day of classes of the term in which the student is enrolled in on campus courses, and provides the required State of Michigan tax documents of parent(s) or guardian(s) (for dependent student) or student (if independent) qualifies as a resident student for tuition and fee purposes at Western.

E. Returning Veterans

Western Michigan University supports returning WMU students, transfers, or new students who are veterans by classifying all returning veterans as Michigan residents for tuition-paying purposes beginning with their first semester/session of enrollment at WMU.

F. Individuals Holding Visas

International students attending on a student visa of F1, J1, or M1 and H (work) visas are in Michigan on a temporary basis. By definition, these students are not able to establish a permanent domicile in Michigan and should
not apply for Michigan resident tuition unless they qualify for residency under another provision of this policy such as residence of spouse.

Persons entitled to reside permanently in the United States may be eligible to obtain resident status. These individuals must still prove that they have established a Michigan domicile as defined in this policy. Currently, individuals will qualify under this classification only if they hold and can provide one of the following: 1) a fully processed Permanent Resident Alien Card or passport stamp verifying final approval by the filing deadline established for the applicable term 2) an I-94 card with "Refugee" designation; or 3) an A, E (primary), G or I visa.

G. Migrant Worker (Seasonal/Agricultural Employment)

If an independent student, or the parent of a dependent student, has been employed as a migrant worker in Michigan for a minimum of two (2) months each year for three (3) of the five (5) years prior to the date of the proposed in-state classification or for a minimum of three (3) months each year for two (2) of the five (5) years prior to the date of the proposed in-state classification, the student shall be classified as resident. Proof and verification of employment is required. A migrant worker in Michigan is defined as one who travels to Michigan to pursue agricultural or related industry employment.

H. In-State Tuition Rates Required by Law

Western Michigan University will comply with all state and federal laws that require a student to be classified as a Michigan resident for the purpose of tuition and fees.

I. Misrepresentation and Falsification of Information

Students who provide false or misleading information or who intentionally omit relevant information on their admissions application or the residency application or any other document relevant to residency eligibility may be subject to disciplinary and/or legal measures. Decisions made based upon misrepresented or falsified information may be revoked.

J. Appeal Process

Any student may appeal the decision on their residency application by following the prescribed appeal process. Failure to comply with the procedure shall constitute a waiver of all claims to reclassification or rebates for the applicable semester/session. The student will receive a written response on the appeal request. The decision on the residency appeal shall be the final recourse within the University.

K. Required Documentation

A student must provide the following documentation when applying for residency.

- A copy of their valid Michigan driver's license and a copy of the Michigan driver's license of the person(s) upon whom the applicant is basing the claim to resident eligibility.
- Verification of U.S. citizenship or of visa status if the applicant was born outside of the United States. This verification may be based upon information already provided by the student to the University through the admission process.
- Any other documentation requested by the University that is deemed necessary to support the applicant's claim to residency eligibility.

When applicable, applicants claiming in-state residency will be asked to provide documentation verifying the 12-month consecutive domicile requirement of Western's policy. Types of documentation that may be requested include proof of employment, proof of Michigan personal income taxes being withheld, copies of recent Michigan and federal tax returns and W2 or 1099 forms, and enrollment verification at a Michigan school, if applicable.
Additional documentation may also be requested. The application procedure for residency specifies additional detail on the nature of documentation that is required. In addition, the documentation provided must apply to the person(s) upon whom the applicant is basing the claim to resident eligibility.

L. Initial Residency Classification

A student enrolling at Western for the first time shall be classified as a resident or non-resident for tuition paying purposes. The student is responsible for reading the Residency Policy and to register under the proper residency classification. Admissions reviews the residency classification at the time of application. If an application does not denote residency status, a status of non-resident will be assigned. If an applicant indicates Michigan residency on the admissions application and Admissions questions this status then the applicant will be classified as a non-resident. Additionally, if an applicant previously attended Western as a non-resident and reapplies for admission, he/she will be classified as a non-resident at the time of readmission. Questions raised regarding a student's Michigan residency do not necessarily mean that the student will be ineligible for in-state residency. It simply means that the student's circumstances must be documented by completing an application for a change in residency status.

M. Establishing a Michigan Domicile

The circumstances and activities described in sections A through H above may demonstrate Michigan domicile, though not conclusive or exhaustive, they may lend support to a claim of eligibility for resident status.

The following circumstances, standing alone, shall not constitute sufficient evidence of domicile to effect classification of a student as a resident under these regulations; however, they do provide some supporting evidence.

- A Michigan's driver license
- Enrollment in a Michigan educational institution
- Michigan employment
- Payment of Michigan income or property taxes
- Ownership of property in Michigan
- 12-month lease in Michigan
- Presence of relative(s) in Michigan (other than parent(s) for dependent student)

N. Administration of the Policy

The Office of the Vice President for Business and Finance will administer this policy and is authorized to establish procedures to effectuate and interpret the Residency Policy. The Accounts Receivable Office may grant residency status based upon the use of professional judgment in applying this policy.

O. Submission Information

You must be registered for on-campus classes for the semester/session that you are applying for a change in residency status. Your application must include your WESTERN IDENTIFICATION NUMBER (WIN). Applications for residency reclassification for tuition-paying purposes must be received in the Accounts Receivable Office, Western Michigan University, 1903 W. Michigan Avenue, Kalamazoo, MI 49008-5210 according to the schedule below.

<table>
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<tr>
<th>Application for:</th>
<th>Earliest Date to Turn in Application:</th>
<th>Deadline Date to Turn in Application:</th>
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<tr>
<td>Spring Semester</td>
<td>December 1</td>
<td>First Day of Classes</td>
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<tr>
<td>Summer I Session</td>
<td>April 1</td>
<td>First Day of Classes</td>
</tr>
<tr>
<td>Summer II Session</td>
<td>June 1</td>
<td>First Day of Classes</td>
</tr>
<tr>
<td>Fall Semester</td>
<td>August 1</td>
<td>First Day of Classes</td>
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Applications are generally processed within a three week time period. Incomplete information and/or lack of required documents could result in immediate denial and/or delay the processing of your application. All official actions concerning the review of your residency application for tuition-paying purposes will be sent to you at your WMU email address.

The application form and additional information are online at [wmich.edu/accounting-services/receivable/index.html](http://wmich.edu/accounting-services/receivable/index.html). Click on "For Students" and then select "Residency Classification Policy and Application" to access these documents. Frequently Asked Questions (FAQs) on the residency policy are at the same web site. To access, click on "FAQ" and then select the "Residency" tab toward the center of the page.

(Policy as approved 7/23/2010)

**Auditing Courses, Tuition for**

Students who audit courses (who register for classes but do not desire credit) are governed by the same regulations and tuition and fees as students desiring credit.

**Changes in Credit Hour Load, Effect on Tuition**

Changes in student credit hour load prior to the end of the final day for adding a course are considered to be reassessments, and a refund may be granted if the net reduction in the credit hour load changes the student's rate category. After the final day for adding a course, there is no reassessment or refund for reduction in credit hour load. An increase in credit hour load may result in an upward adjustment of the tuition fee assessment if the net addition in the credit hour load changes the student's rate category. Students should refer to [http://www.wmich.edu/registrar](http://www.wmich.edu/registrar) for complete information pertaining to the University's refund dates and policy.

**Complete Withdrawal from All Courses, Effect on Tuition**

The Registrar’s website should be consulted for the refund policy that pertains to complete withdrawal.

Students completely withdrawing from all classes **must** enter this information into GoWMU or by going to the Registrar's office during the official drop/add days in order to process their withdrawal and assure a refund. The withdrawal date for refund purposes will normally be determined by the date that the Registrar receives a Request to Late Drop form or an Appeal for a Late Withdrawal form.

Students who find it impossible to be on campus to process a complete withdrawal and do not have access to GoWMU may write to the Registrar's office, Room 3210 Seibert Administration Building, for aid in processing their withdrawal. All written requests for complete withdrawal must bear the appropriate postmark date for consideration of any refund.

**Student Fees Other Than Tuition**

**Admission Application Fee**

A non-refundable fee of $50 must accompany each application for admission.

**Class Fees**

Some courses have class-specific fees for which the student will be responsible. The University makes every effort to publish such class-specific fees in the online class schedule.
Collection Fees

In addition to the tuition and fees, in the event the account is referred to a collection agency, the student will be responsible for any collection fees, which may be based on a percentage at a maximum of 39% of the debt, and all costs and expenses, including reasonable attorney fees, that WMU incurs in such collection efforts.

Enrollment Fee

For all students registered in on-campus courses, the enrollment fee incorporates all required fees with the exception of the student organizations' assessment fee into a single per capita assessment. The enrollment fee for students registered in on-campus classes can be found on www.wmich.edu/tuition.

Extended University Programs Fees (effective fall 2013)

Regional Location Courses
A $20 per course technology fee will be assessed for courses taken at regional sites.

Online Education Courses
A $60 per credit hour support fee will be charged for all undergraduate students. Graduate students will be charged a $20 per course technology fee.

Students enrolled in a combination of courses on the main campus and online, who fall in the flat rate credit hour range, may see an adjustment on their account to reflect the flat rate (less the online support fee of $60/credit hour). The $20 per course EUP technology fee will not be charged for the undergraduate online courses.

Records Initiation Fee (entering students only)
A one time fee of $300 is assessed for each entering (undergraduate, graduate, or transfer) student who is degree seeking. This fee helps subsidize the establishment of each student's official academic record at the University, and supports related activities such as integrated web course registration, online grade and program reviews, automated degree audit, student accounts receivables, and the provision of an individual electronic portfolio that reflects the learning, educational growth, and personal accomplishments for each student.

Class Related Fees
A student may be charged a laboratory or other supplemental fees per class.

Graduation Fee and Application Deadline

Summer II Session Graduation (August)
$45.00 Application Deadline: February 1

Fall Semester Graduation (December)
$45.00 Application Deadline: August 1

Spring Semester Graduation (April)
45.00 Application Deadline: December 1

Summer I Session Graduation (June)
$45.00 Application Deadline: February 1

International Student Fee

International students will be charged a $25.00 fee each semester or $12.50 fee each session.
International Student Insurance Program: Mandatory Hospital, Medical, and Surgical Insurance

All international students are required to carry health insurance if health care coverage is not provided by their sponsor. Students will be automatically enrolled in the University-sponsored policy unless an approved alternate policy is chosen. Non-sponsored international students must show proof of coverage and have alternate policies approved at the Sindecuse Health Center during the first two weeks of the semester/session. No refunds of insurance premiums can be given after that time. The insurance coordinator at the Health Center is available to assist students via e-mail at shc-usip@wmich.edu or phone at (269) 387-3266.

Late Add Fee

Students who are not registered for at least one class the day after census will be charged a late add fee of $100 per course. For the specific dates that this fee begins, look on www.wmich.edu/registrar.

Liability Insurance Fee

Students enrolled in courses requiring participation off-campus for field experience or practicum will be charged a liability insurance fee. This fee will be assessed each semester/session. Students registered in classes that require more than one type of liability insurance will be charged for each type one time.

Records Initiation Fee

A one time fee of $300 is assessed for each entering undergraduate, graduate, or transfer student who is degree seeking. This fee is not charged to concurrently enrolled high school students, guest students (including MIGS students), or SCOPE students. This fee helps subsidize the establishment of each student's official academic record at the University, and supports related activities such as integrated web course registration, online grade and program reviews, automated degree audit, student accounts receivable, and the provision of an individual electronic portfolio that reflects the learning, educational growth, and personal accomplishments for each student.

Residence Hall and Dining Fees

For current rates go to www.reslife.wmich.edu

The rates quoted are on the basis of two or more students per room and include a $25.00 per semester deferred maintenance fee. These fees and rates are subject to change without notice by action of the Board of Trustees. The Board of Trustees reviews annually the room and dining rates and may increase the rates if, in its opinion, such an increase is necessary.

Newly admitted undergraduate students are automatically sent information about residence hall offerings for the semester they anticipate coming to the University. Individuals returning to the University as re-entries, and newly admitted graduate students, will receive information by return mail upon requesting details from the Manager of Residence Hall Facilities, Student Services Building. Residence hall accommodations are not automatically made as a result of admission to the University.

Student Assessment Fee

A student assessment fee (SAF) of $26.00 per semester (Fall and Spring) and $13.00 per session (Summer I and Summer II) will be collected from all undergraduate and graduate students at the time of registration. This assessment is for the support of student organizations and agencies. The student organizations and agencies use this money to enhance the out of classroom experience on campus. The following is a sample of the programs funded in previous years: Bronco Bash, Homecoming, College Bowl, Miller Movies, Bernie's Afterhours, Bernhard Center's
Center Stage, lectures, etc. In 2013 the Western Student Association (WSA) approved a $5.00 per semester increase to the student assessment fee to provide funding to support student media at WMU.

**Sustainability Fee**

In March 2010 the Western Student Association (WSA) voted in favor of introducing a sustainability fund fee of $8.00 per semester and $4.00 per summer session. The funds are to be used to enrich course offerings, create student green jobs, support a Sustainability Office, support student-driven initiatives, and provide research grants, fellowships, scholarships and awards for students. A student-majority committee will work in consultation with the President's University-wide Sustainability Office and the Vice President of Student Affairs to determine the appropriate allocation process.

**Transcript**

A student's transcript from Western Michigan University is a document listing, at minimum, all courses taken and credit hours from WMU and grades earned in the courses.

Complete information on how to obtain a Western Michigan University transcript and transcript fees can be found at [http://www.wmich.edu/registrar](http://www.wmich.edu/registrar).

**Tuition and Fee Payment for Graduate Appointees**

Graduate appointees (i.e., those holding assistantships, associateships, or fellowships) are entitled to a charge privilege for tuition and related fees. However, installment payments must be made. An account is considered to be delinquent thirty days after the beginning of a semester and thirty days after the beginning of a session. At that time a one and one-half percent monthly service charge will be added to the unpaid balance. Delinquent accounts are subject to all University collection procedures, including referral to an external collecting agency. All tuition and fees must be paid prior to registration for the next semester/session.

**Student Financial Aid**

At Western Michigan University, we encourage every student to apply for Federal Financial Aid FIRST. Federal financial aid is the best, most cost-efficient way to pay for college. Financial aid comes in several forms. Your aid package may include a federal student loan, which offers the lowest interest rates and allows you to defer repayment. Other types of financial aid may come from private sources.

The information in this section is based on the 2014-15 award year criteria. Should federal, state, or university regulations and procedures change, Student Financial Aid will administer programs according to updated regulations.

We are dedicated to meeting the needs of our diverse and talented campus community by providing excellent customer service in an accurate and timely manner through the use of advanced technology and a knowledgeable staff. To view the most current information about opportunities and application procedures, visit the Student Financial Aid website: [www.wmich.edu/finaid](http://www.wmich.edu/finaid). If you have questions you may visit Bronco Express in the Bernhard Center, email finaid-info@wmich.edu or call (269) 387-6000.

**Types of Financial Aid**

**Graduate Scholarships**
There are a variety of scholarships and programs available. For complete and up-to-date information, visit our website: [www.wmich.edu/finaid/grad/scholarships.html](http://www.wmich.edu/finaid/grad/scholarships.html).

**Teacher Education Assistance for College and Higher Education (TEACH)**

TEACH provides federally funded grants of $3,964 per academic year ($8,000 total for graduate study) to full-time students who are enrolled in TEACH-eligible programs. In exchange for receiving a TEACH grant, students must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students. As a recipient of a TEACH grant, students must teach for at least four academic years within eight calendar years of completing the program of study for which you received a TEACH grant. If students fail to complete the service obligation, all funds received from the TEACH grants will be converted to a federal direct unsubsidized loan. Students must then repay this loan to the U.S. Department of Education. Students will be charged interest from the date the grants were disbursed.

**Loans**

These financial aid programs are designed to assist students, allowing them to borrow at a lower interest rate with opportunities to defer principal payments and possibly interest payments until after enrollment ends. Federal rates are subject to change and were current as of the time of publication.

**Federal Perkins Loan** – allows graduate students with unmet need to borrow funds on an annual basis with an interest rate of 5 percent. The annual amount per academic year is $8,000 for graduate students. Interest and principal payments are deferred as long as a student is enrolled at least half-time. Repayment of the loan plus interest begins nine months after the student ceases to be enrolled at least half-time.

**Federal Direct Unsubsidized (FDU) Loan** – allows graduate students to borrow funds on an annual basis with a fixed interest rate of 5.41 percent. The annual amount is dependent upon cost of attendance, grade level, and other resources received. Interest accrues while the student is enrolled in school and the student has the option of paying the interest payments or letting the interest payments be added to the principle loan amount. Loan principal payments are deferred as long as a student is enrolled at least half-time. Borrowers pay an origination fee of 1.072 percent that is deducted from each disbursement. Repayment of the loan plus interest begins six months after the student ceases to be enrolled at least half-time.

**Federal Direct Graduate PLUS** – allows graduate students to borrow funds on an annual basis with a fixed interest rate of 6.41 percent. Repayment of interest and the principle begins 60 days after the loan is fully disbursed. Repayment will be deferred automatically if the student is enrolled a minimum of half-time. Borrowers pay an origination fee of 4.288 percent that is deducted from each disbursement. The Graduate PLUS application must be completed by the student. Borrowers must pass a credit check.

**Alternative Loans** – available through a variety of private loan programs. These loans supplement financial aid. Each program will vary. For more information about how to choose a private loan lender, see our website, [www.wmich.edu/finaid/loans/](http://www.wmich.edu/finaid/loans/).

**Procedures and Policies**

**Applying for Financial Aid**

The financial aid application process begins when a student files a Free Application for Federal Student Aid (FAFSA) online each year at [www.fafsa.gov](http://www.fafsa.gov). WMU may be selected using our school code, 002330. A Personal Identification Number (PIN) needs to be acquired from [www.pin.ed.gov](http://www.pin.ed.gov). This PIN serves as the electronic signature and will be used throughout the financial aid process. A FAFSA may be filed as early as January 1. Keep in mind, while there is no cutoff deadline, some awards have a priority deadline of March 1. Other types of aid are awarded
until funds are exhausted, so apply as early as possible. Returning students should file a Renewal FAFSA each year as well.

The FAFSA gathers information regarding a students’ income, assets, and other related information to determine the expected family contribution (EFC). The EFC is used to determine the amount of need-based eligibility for the student based on the cost of attendance (COA). The COA is based on an estimate of tuition, fees, books, supplies, housing, food, transportation and personal expenses. The amount of need-based aid may also be affected by other financial aid resources. The cost of attendance and a personal budget worksheet can be found on our website at www.wmich.edu/finaid/grad/next-steps.html.

Along with the FAFSA, other documents and processes may be required before an award notice or payment is processed. Notification of these additional requirements will be emailed to students through their WMU email address. Students may also check on the status of their financial aid online any time through GoWMU.

**Awarding Process**

Student Financial Aid automatically considers applicants for all types of federal, state, and institutional grants, work-study, and loans. Any scholarships, stipends, or other resources will be assessed first before awarding need-based financial aid. Additional eligibility factors will be considered in determining the type and amount of aid programs in the award package.

In general, the eligibility factors that are reviewed are citizenship, residency, class and grade level, enrollment hours, semesters of enrollment, degree status, default status, and satisfactory academic standing.

Most financial aid programs require a minimum enrollment equivalent to half-time status to be eligible for payment. Awards are initially based on full-time enrollment; however, payments to the student’s account will be based on actual enrollment.

Any additional resources, changes to funding or regulations may affect student’s financial aid awards. If the information received affects student’s financial aid awards, a revised award letter will be emailed through the student’s WMU email address.

**Payment Process**

Disbursement of financial aid payments to a student’s WMU account begin as early as 10 days before the beginning of the semester, if all requirements have been met. Payments are disbursed based upon program eligibility requirements and enrollment. Payments will be applied to tuition, fees, housing, food and other authorized charges. Any excess funds remaining will be refunded to students (or parents if requested for the Parent PLUS loan) via direct deposit or a mailed check. For complete details on the refund policy and procedures, please visit Accounting Services online, www.wmich.edu/accounting-services/faq/refund.html.

**Maintenance Requirements**

In accordance with federal and state regulations, the financial aid office must monitor academic progress toward graduation. Graduate students must complete at least 67 percent of attempted hours to maintain eligibility for federal and state financial aid. The maximum total hours for a master's or doctoral degree, and GPA requirements are monitored and enforced through the University's Graduate Academic Standards policy. Students who lose financial aid eligibility and who have experienced unusual circumstances may submit a written appeal with documentation and submit it to Student Financial Aid to be considered by an appeal committee.

**Withdrawing from Courses**
Financial aid recipients considering a partial or complete withdrawal should discuss withdrawal or complete withdrawal plans with a financial aid adviser before withdrawal. Make an appointment by calling Bronco Express, (269) 387-6000.

Financial aid recipients who drop some classes during the drop/add period (or indicate having never attended some classes) may lose some or all financial aid eligibility. Financial aid recipients who drop all classes prior to the start of the semester (or having never attended any classes) are no longer eligible for financial aid for that semester. All scholarship, grant and loan payments and refunds of financial aid must be returned to Western Michigan University.

A federal financial aid recipient who completely withdraws from all classes after the beginning of the semester will have the amount of federal aid earned up to that point determined by a specific formula. If more federal aid was received than earned, the excess aid must be returned. The amount of federal aid earned is determined on a pro-rata basis. For example, if 30 percent of the semester is completed, then 30 percent of the federal aid is earned. Once a student has completed more than 60 percent of the semester, all of the federal aid is earned.

**Assistantships and Fellowships**

An assistantship, associateship, or fellowship awarded by a department or college will not be indicated on the financial aid award letter until the financial aid office has been notified of the award. If a student has been awarded federal loans, the loans may be reduced when the assistantship, associateship, or fellowship (or any other awards) is added to the award file. Federal loans may be reduced at the time the financial aid office receives notification of the receipt of additional assistance.

**Admittance Status**

Students need to be admitted to a graduate degree-seeking program to be eligible for most types of financial aid. Students who are admitted to WMU in a non-degree program may not be eligible for financial aid. Students admitted to complete teacher education certification requirements to obtain permanent certification may be eligible for loans at the undergraduate level.

**Eligibility**

A student who wants financial aid must meet certain eligibility requirements. The student must be a regular admitted, degree-seeking student enrolled in courses at WMU. Once the student has completed degree requirements, he is no longer eligible for aid. Guest students are not eligible. Certificate programs are not eligible, except for the Specialty Program in Alcohol and Drug Abuse. Students who are completing hours for professional teacher certification are eligible for undergraduate loans.

**International Students**

International students are not eligible for Federal or State aid. There may be scholarships, assistantships, associateships, or fellowships available through WMU departments or the Graduate College. International students may also be eligible for an alternative loan if a U.S. citizen who is credit-worthy is willing to co-sign the loan.

**Consumer Information**

As a consumer, students have the right to certain disclosures and information per federal regulations. Students may view a list of rights and responsibilities, as well as other consumer disclosures related to financial aid on our website, [www.wmich.edu/finaid/disclosures.html](http://www.wmich.edu/finaid/disclosures.html). A request for printed information may be submitted in writing to: WMU Student Financial Aid 1903 W. Michigan Avenue Kalamazoo, MI 49008-5337
Other Graduate Policies of Interest

Academic Standards

Notwithstanding the Academic Standards policy outlined below, a student admitted with Conditional Admission or Provisional Admission status must meet the specified performance level within the time frame identified in the letter of admission or may not continue to enroll in University courses. Further, the Academic Standards policy inherently presumes the student will first meet satisfactorily any obligations or requirements specified in the letter of admission before the Academic Standards policy shall have any effect on the continuing enrollment of the student.

1. Good Standing: A graduate student admitted to a graduate degree or certificate program is in good standing whenever that student's degree or certificate program grade point average is at least 3.0.
2. Warning: Whenever the grade point average for any enrollment period is less than 3.0, but the degree program grade point average is 3.0 or above, the student will be warned.
3. Probation: If a student's degree program grade point average falls below 3.0, the student will be placed on probation.
4. Extended Probation: The student will be placed on Extended Probation when, following a semester on Probation, the student’s degree program grade point average is below 3.0 and the student’s grade point average for the enrollment period is 3.0 or above.
5. Final Probation: The student will be placed on Final Probation when, following a semester on Extended Probation, the student’s degree program grade point average is below 3.0 and the student’s grade point average for the enrollment period is 3.0 or above.
6. Probation Removed: When the conditions of Good Standing are restored, Probation will be removed.
7. Dismissal: Students on Probation or Extended Probation who fail to achieve at least a 3.0 grade point average for the enrollment period, or students on Final Probation who fail to achieve a 3.0 cumulative grade point average will be dismissed from the University.
   o Dismissed students must apply for readmission through the normal admission process. The student will send a Readmission Application to the Admissions Office that, in turn, will forward the student's Readmission Application to the program or academic unit admission body for decision on readmission.
8. Appeal Procedure: Upon appeal by the student, the program or academic unit admission body will determine whether to grant Extended Probation or Final Probation status. The status must be granted by the program or academic unit admission body in order for the student to register. The appeal must be initiated and the decision made by the program or unit prior to the subsequent semester's last day to add classes.

Attendance

Students are responsible directly to their instructors for class and laboratory attendance, and for petitions to excuse absences.

Course Grades and Grading System

A grade is given in each course in which a student registers. Grades are indicated by letters and assigned honor points as shown in the table below. Credit toward a degree program will be granted only for courses in which a grade of "C" or better is earned.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
<th>Honor Points Per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Outstanding, Exceptional</td>
<td>4.0</td>
</tr>
<tr>
<td>BA</td>
<td></td>
<td>3.5</td>
</tr>
<tr>
<td>B</td>
<td>Very good</td>
<td>3.0</td>
</tr>
<tr>
<td>CB</td>
<td></td>
<td>2.5</td>
</tr>
</tbody>
</table>
C       2.0
DC       1.5
D       1.0
E       Failing  0.0
X   (Failure) Unofficial Withdrawal   0.0
I       Incomplete ~
W   Official Withdrawal ~
CR   Credit
NC   No Credit
AU   Audit

X - (Failure) Unofficial Withdrawal: The symbol "X" is used to indicate that a student has never attended class or has discontinued attendance and does not qualify for the grade of "I." The "X" will be computed into the student's grade point average.

I - Incomplete: This is a temporary grade which the instructor may give to a student when illness, necessary absence, or other reasons beyond the control of the student prevent completion of course requirements by the end of the semester or session. The grade of “I” (Incomplete) may not be given as a substitute for a failing grade.

A grade of "I" must be removed by the instructor who gave it or, in exceptional circumstances, by the department chairperson.

Incomplete grades (except those given in Master's Thesis 7000, Specialist Project 7200, and Doctoral Dissertation 7300, and courses directly related to them or identified by departments) will convert to an "X" if not removed within one calendar year, or sooner if so stipulated by the instructor. Students who receive an incomplete grade in a course must not reregister for the course in order to remove the "I".

An instructor who assigns a grade of "I" will submit a Report of Incomplete Grade Form located on the faculty menu in GoWMU indicating the remaining requirement for removal of the incomplete grade and indicating the time allowed, if less than one year. An e-mail will be automatically generated to the student, the Registrar’s Office as well as an e-mail confirmation sent to the instructor.

W - Official Withdrawal: A grade of "W" is given in a course when a student officially withdraws from that course or from the University before the final withdrawal date in the semester or session.

CR or NC - Credit or No Credit: The Credit/No Credit grading system is used in all 7000-level courses, as well as some departmental courses approved by the University. The student's transcript will indicate "CR" when the grade received is an A, BA, or B; "I/NC" when incomplete; and "NC" when the grade received is a CB, C, DC, D, E, or X.

AU - Audit: The symbol "AU" is used to indicate that a student has enrolled in a course as an auditor, has attended at least three-fourths of the class or laboratory sessions, and has given evidence to the course instructor that the role as auditor has been satisfactory. A student who registers for a graduate course as an auditor, with the permission of the instructor, is not eligible to sit for examinations, earns no credit hours for the registration, and pays full tuition. The student must enroll in the audit status at the time of registration, and may not be transferred from the audit status after the course has begun.

For 7000-level credits, grades of Credit (CR) or No Credit (NC) may be given, with departments held responsible for insuring that progress on the thesis/project/dissertation has in fact been made in any term for which the grade of Credit (CR) is given. The grade of No Credit (NC) will not affect a student's over-all GPA, but it will stay on the record as an accurate representation of a student's history in that term.
Because a transcript is to be an honest and accurate record of a student's academic work, should a student receive a series of Credit (or even No Credit) grades for 7000, 7200, or 7300 and then decide not to complete that work, the enrollments and grades for 7000, 7200, or 7300 will remain on the transcript.

Theses and projects will still involve only six (6) completed credits. Dissertations will involve whatever number of completed credits is stipulated on the student's program of study, which can range from 12 to 24. Consequently, until the student earns the required number of credits for the writing, registration for credits resulting in grades of "NC" will need to be repeated.

**Grade Change**

A student who believes that an error has been made in the assignment of a grade must follow the procedure described later in this catalog in the Student Rights and Responsibilities section under the heading, “Course Grade and Program Dismissal Appeals.”

**Grade Point Average**

A grade point average is obtained by dividing the total number of honor points earned by the total number of semester hours completed. For example, a total of forty-eight honor points earned in a semester by a student who completed sixteen hours of course work gives a grade point average of 3.0 for the semester.

**Graduate Credit by Examination**

Each academic unit responsible for offering a graduate program may, with the approval of its dean, establish a procedure for granting credit by examination for any course numbered 5000 through 6990. All credit by examination is subject to the following regulations:

1. The academic unit which offers a graduate program shall determine if an equivalency examination may be used to obtain credit for a particular 5000- or 6000-level course in that academic unit.
2. All equivalency examinations will be administered and graded by no fewer than two faculty members from the academic unit offering the particular course.
3. All credit by examination shall be graded "Credit" or "No Credit." "Credit" will be posted on the transcript as "Credit earned by examination" without letter grade or honor points. Students who do not achieve a sufficient score to receive "Credit" will have no entry made on their transcripts.
4. Credit by examination can be used to meet all other University graduation requirements except the residency requirement.
5. Credit by examination can be earned only by those students admitted to a specific graduate degree or certificate program and who are enrolled concurrently with the examination for credit.
6. Credit by examination earned at another university may transfer in accordance with the current policies of the Graduate College governing the transfer of credit.
7. Examination fees are assessed on a credit hour basis and are the same for all students. The current fee schedule: less than four credit hours, $50.00; four credit hours to eight credit hours, $100.00. By special arrangement, some course examinations may require higher fees.

**Honor Points**

The number of honor points earned in a course is the number of semester hours credit given by the course multiplied by the value of the letter grade received. (See the “Grading System” table above.) For example, a grade of "B" (3 honor points) in a four-hour course gives 3 X 4, or 12 honor points.

Honor points are not generated in a Credit/No Credit course, such as in any 7000-level course.
Credit earned in undergraduate courses is not computed into the graduate point-hour ratio.

Honor point deficiencies acquired in credits earned at Western Michigan University cannot be made up by credits and honor points earned at another university. Only credit hours transfer from another university—not grades and not honor points.

**Repeated Course**

With the exception of courses that are approved by the University Curriculum Review Policy as repeatable for credit (e.g., multi-topic or umbrella courses), no more than two courses may be retaken and no course may be repeated more than once during the student’s graduate career (inclusive of both master’s and doctoral programs) at WMU. This number may be further limited by individual departments. Permission to retake a course must be obtained from the program advisor and graduate dean before registration for the course to be repeated takes place. The original grade for the course will remain on the student’s transcript, and both the original and repeated course grade will be computed into the degree program grade point average.

**Final Examination**

All students enrolled in a course in which a final examination is given must take the examination.

Student requests for an examination at any other time than that scheduled may not be honored.

**Full-time/Part-time Student Status**

For all graduate students taking courses for a stated degree or certificate program, six hours constitutes full-time status, and three hours constitutes half-time status in Fall and Spring semesters. In the Summer I and Summer II sessions, three hours in either session constitutes full-time status for that session and two hours constitutes half-time status.

Students who have completed all course work for their master’s or doctoral level program and who have only the thesis or dissertation to complete are required by Western Michigan University to enroll for a minimum of one-hour in thesis or dissertation credits in all Fall and Spring semesters through the semester of graduation. If the student will graduate in the Summer I or Summer II session, the student must be enrolled in that session. Such enrollment will satisfy WMU’s continuous enrollment requirement.

However, students must be aware that FICA regulations and some federal loan deferment regulations require at least half-time enrollment, which at WMU is now at least three hours of enrollment. Graduate students, even those enrolled for thesis or dissertation hours, must be enrolled for at least half-time (3 hours at WMU) in order to qualify for FICA tax exemption or to be eligible for loan deferments.

Since enrollment fees are determined by hours enrolled, and not by full- or part-time status, students (whether graduate or undergraduate) who enroll for four or fewer hours are charged a lesser enrollment fee than those who enroll for five or more hours, and consequently they will be required to pay an additional fee for unlimited use of the recreation center. Students enrolling for four or fewer hours will have access to the recreation center for 10 visits without extra fee charges.
Accelerated Graduate Degree Program

The Accelerated Graduate Degree Program (AGDP) allows students to begin accumulating credits towards completion of a Master's, Specialist or Doctoral degree while still enrolled as undergraduates. Undergraduate students admitted to an AGDP, with senior standing, could take 5000 and 6000 level courses for graduate credit. Up to 12 hours of designated 5000 and/or 6000 level courses could be used in both the Bachelor's degree and the Master's, Specialist or Doctoral degree. All departmental programs must be approved in advance through the regular curricular process, i.e. departmental curriculum committee, college curriculum committee, dean, Undergraduate Studies Council and Graduate Studies Council.

Admission Procedure

Participation in the AGDP by any department is optional. Each department will develop admission criteria based on the following guidelines:

1. Minimal criteria for admission will include: a cumulative undergraduate GPA of at least 3.0 based on at least 45 earned hours, 15 of which shall be earned at Western Michigan University, and additional criteria as determined by the department.
2. The student must apply through the Office of Admissions/Graduate Admissions and must also apply for admission to the graduate degree granting department. After admission into the AGDP, the student's record will indicate the AGDP status.
3. International students must clarify their visa status with the Office of International Student and Scholar Services before submitting an application for AGDP.
4. Students intending to enroll in any AGDP must maintain a 3.0 GPA throughout their baccalaureate degree, or their admission to the AGDP will be revoked.

Academic Advising, Records and Program Requirements

Departments that want to participate in the AGDP will develop a clear admissions and advising process for the AGDP. The department will send the student and the registrar a letter stating which graduate courses may be counted in both degrees. A copy of this letter will be placed with the student's undergraduate records, and the change will be incorporated into the student's undergraduate and Master's, Specialist or Doctoral program as outlined below. Graduate courses substituting for required courses within the undergraduate degree must be designated by the program as equivalent in content but delivered with graduate level rigor. Current 5000 level courses (required or elective) in the bachelor's degree must be taken at the graduate level to be double counted. The courses for the AGDP may be used to complete the undergraduate degree credit hour requirements. Those students completing an AGDP related to a specialist or doctoral degree must meet the minimum number of required credits for that degree under the graduation requirements in the graduate catalog.

Administration of the program will include the following:

1. Students with senior standing who have been accepted into an AGDP could take 6000-level courses for graduate credit while undergraduates. This registration will be done by the Registrar's Office, with permission of the department and the student. This will occur in the same way that dually enrolled students are registered as undergraduates and graduates under current policy.
2. Students will pay undergraduate tuition for these 6000-level courses as long as they are undergraduates. The 6000-level courses will be included in the flat rate for tuition purposes.
3. Students will be considered undergraduates for financial aid purposes until they receive the baccalaureate degree.
4. The 6000-level courses, taken while the student is still an undergraduate, will appear on the student's graduate transcript. The grades earned in these courses will be reflected in the graduate GPA.
5. At the time when a student completes his/her bachelor's degree, the Registrar's Office staff will manually add the hours earned in the 6000-level courses to the student's undergraduate transcript. The undergraduate GPA will also be adjusted to include the grades earned in these courses.

6. The department will clearly identify for the Registrar's Office on the original proposal which 5000 and 6000 level courses are available to be double counted. Individual students will have specific courses identified to be double counted when they are admitted into the AGDP.

7. The 5000 and 6000 level courses which are double counted will be identified as such on the graduate transcript.

8. The transcript key, which is on the back of the transcript paper, will explain the double counting.

9. Both the undergraduate and graduate transcript will show that the student completed an accelerated graduate degree program.

10. If a student completes his/her bachelor's degree and then stops attending the AGDP, the graduate transcript will show the graduate courses completed.

11. It is expected that the baccalaureate degree will be awarded within one calendar year after initial enrollment in the AGDP or as determined by the department.

12. In order to progress automatically into the graduate program, a student must achieve a grade of "B" or above in each of the graduate courses being counted for the undergraduate degree, as well as maintain a 3.0 GPA overall. Students who do not meet this criterion will have the earned grade applied to their undergraduate program only, and must apply for readmission into the graduate program. If the student is admitted to the graduate program, the department and graduate dean will determine if any credit from the bachelor's degree will be carried forward for the graduate degree. Students who complete the undergraduate degree including a "B" or above in the specified graduate courses will be admitted as graduate students (with the relevant graduate credit) in the next semester or session after receiving the bachelor's degree.

Annual Review of Graduate Students

A graduate student's academic performance, professional development, research progress, and, where applicable, professional/ethical behavior will be reviewed annually to determine the student's eligibility to continue in the program. Annual review forms for doctoral and master's students may be found on the Graduate College website forms page or programs may use their own forms. Upon the student's initial enrollment in a graduate certificate, master's, specialist, or doctoral program, the department shall provide a document to the graduate student outlining its annual review criteria and procedures. The review will assist the student in measuring timely progress toward completion of the program of study and in providing documentation for awards or assistantships or, if deficiencies are apparent, note them and indicate corrections necessary within a specified period of time. Uncorrected deficiencies and/or unsatisfactory progress, performance, or behavior may result in a student's dismissal from the program. Best practice guidelines can be found at: www.wmich.edu/grad/policies/annual-review-best-practices.pdf.

Academic Forgiveness

Students who are readmitted into graduate study may apply for academic forgiveness through the Graduate College. Students who are granted academic forgiveness will not have grades and credit hours count in the computation of their grade point average that were earned more than seven years prior to their new entrance date. In such cases, the transcript will read, “Grades and credit hours earned more than seven years prior to current entrance date were not included in the computation of the grade point average.” The request for academic forgiveness must occur at the time of readmission.

Graduate Student Permanent Program of Study
A Graduate Student Permanent Program of Study is a document composed by a graduate student's program advisor that lists all course and other requirements necessary for completion of the degree program to which the student was admitted. The Graduate Student Permanent Program of Study is approved by the student's program advisor and by the graduate dean, filed in the Registrar’s Office, and used to audit the student's eligibility for the degree. For more information, see the section in this catalog entitled Graduation Procedures and Requirements.

**Leave of Absence, Graduate Student**

Western Michigan University supports a graduate leave of absence policy to assist graduate students who are temporarily unable to continue their programs. The leave of absence may extend consecutively for up to two semesters and two sessions (i.e., up to one year). Extensions of a leave of absence may be possible with a new application. Reasons for requiring a leave usually include bereavement, illness, care giving, maternity, paternity, and call to active military duty. Students requesting a leave of absence must submit an application to their department/school/unit chairperson or director, which then must be forwarded to the Graduate College for approval by the graduate dean. The policy and form can be found on the Graduate College website.

**Preparing the Application for Leave of Absence**

In consultation with the supervising faculty member, an Application for Leave of Absence form is to be completed by the student, and signed by both the student and the advisor or supervising faculty member. The application is to be submitted to the chairperson/director for review and signature before being forwarded to the dean of the Graduate College. Whenever possible, application should be made in advance of the anticipated leave or as soon as possible after commencement of the leave. Whenever possible, it is helpful if the commencement and termination of the leave coincide with the beginning of a semester or session.

It is the student’s responsibility to ensure that the proposed leave is compatible with the regulations of any granting agency from which funding would normally be received during the leave period and that such agencies are informed of the proposed leave. Students on student loan programs should clarify the consequences that such a leave may have on their repayment status. International students are advised to consult with the Office of International Admissions and Services regarding their immigration status during a proposed leave.

A student granted a leave of absence will have his or her time-to-completion of degree extended by the amount of time granted in the leave of absence. The continuous enrollment policy will also be held in abeyance during this time.

**Graduate Appointees Requesting a Leave of Absence**

A graduate student holding an assistantship, associateship, or fellowship who is granted a leave of absence will have his or her salary and stipend (where applicable) suspended during the period of the leave. During the absence, a student replacement will serve usually on a temporary basis. Whenever possible, the remainder of the appointment will be held for the student upon his or her return to the next term. However, in situations where research activity has progressed substantially during the absence, the original appointee may no longer be able to resume the appointment. In situations where the student is returning in the next academic year, efforts will be made for that student to resume his or her appointment if possible.

In the event that a student appointee and chairperson/director disagree on the leave or its arrangements, students may follow the dispute resolution process available under the policy on Adjudication of Situations Involving Graduate Students Rights and Responsibilities.

**Graduate Credit and Course Numbers**
To receive graduate credit, graduate students will register for courses offered at the 5000-, 6000-, or 7000-level. Courses numbered 6000 and above are open only to graduate students; courses numbered 5000 through 5990 are open to both graduate students and advanced upperclass students who meet the course prerequisites. Graduate students enrolling in courses at the 5000-level or higher will receive graduate credit.

A 5000-level course is open to graduate and advanced undergraduate students. A graduate student must register for graduate credit in a 5000-level course.

All 7000-level courses are graded on a "Credit/No Credit" basis, without exception.

No graduate credit is given for registration in undergraduate courses, nor for any type of correspondence work, regardless of course number.

**Independent Study**

Independent Study refers to enrollment in an appropriately designated, variable-credit course for a specific plan of study, authorized and supervised by a designated, consenting faculty member.

Independent Study is not a substitute for regular courses, but an enrichment opportunity. Normally, it is a project designed to allow students to investigate an area of interest not within the scope of a regular course, to probe in more depth than is possible in a regular course, or to obtain an educational experience outside that normally offered by a regular course.

Since individual Independent Study projects are not normally reviewed through the usual departmental and University processes, it is essential that the academic adequacy of such projects be assured by some other means applied consistently throughout the University.

The following policy guidelines are intended to serve that function.

**Proposals for Independent Study**

Independent Study requires an adequate description of the work to be undertaken, requiring planning in advance of the registration period. Sufficient time, therefore, must be allowed for such planning and for obtaining the necessary faculty and administrative approvals.

While the Independent Study project is normally student-initiated, early interaction with faculty is essential in the development of a mutually acceptable project description. At a minimum, such a description should contain an outline of the study topic, specification of the work to be done and the materials to be read, the credit to be given, the type and frequency of faculty-student contacts, and a statement of the evaluative criteria to be used by the faculty member.

**Approval Process**

The faculty member must accept and approve the student and the project, and then submit the agreed-upon proposal on the appropriate University form to the department chairperson for approval. If the chairperson approves, information copies of the form must be submitted to the dean and the Registrar.

The granting of approval by the department chairperson may involve considerations, such as faculty workload, which go beyond the merits of the project.
Faculty Responsibility

Independent Study is basically a tutorial process, necessarily involving substantial faculty participation. In that respect, it should be distinguished from "credit by examination," a different option in which the role of the faculty member is primarily evaluative.

A student is on his/her own in Independent Study in that it involves no class meetings or formal lectures, but the faculty member is the responsible custodian of the project, obliged to provide guidance, assistance, criticism, suggestion, and evaluation, and shall be the instructor of record who is responsible for turning in a grade to the Registrar’s Office.

Registration

Registration at WMU is conducted via the schedule and procedures as found on the Registrar’s website, http://www.wmich.edu/registrar. This website should be consulted for information on registration dates, the priority registration schedule, drop/add dates, refund dates, final exam schedules, deadlines and methods of payment, and all policies related to registration. Registration by students signifies an agreement to comply with all regulations of the University whenever approved by WMU.

Students should be aware that course information, including building, room, instructor, and time may change. The information in the online registration system is the most current.

To begin registration, the student will log in to GoWMU at http://gowmu.wmich.edu and follow the script displayed.

Registering for Classes

Western Michigan University offers advance registration for each enrollment period as described on the Registrar’s website. Students are encouraged to take advantage of advance registration but are cautioned that any subsequent change in their schedules should be made before the final day of the drop/add period. See the sections below for more information about changing registration schedules.

Adding and Withdrawing from Classes Before the Final Date to Drop

Students may enroll in (add) any course through the first five days of classes of a semester or session. The final date for adding courses is published on the Registrar’s website http://www.wmich.edu/registrar.

Only students who have a class that is not officially scheduled to meet during the five-day Drop/Add period will be given an additional opportunity to drop/add.

Students may withdraw (drop) classes through the fifth (5th) day of the semester or session and the course will not be reflected on the student's official transcript. All withdrawals received after the Drop/Add period will be reflected on the student's academic record as a non-punitive “W” (Official Withdrawal), as long as the withdrawal complies with the policy explained directly below.

Dropping Classes and Withdrawing from all Classes

Students may withdraw from one course, several courses, or all courses, without academic penalty from the day after the last day of the drop/add period for the semester or session, through the Monday of the tenth week (Fall/Spring semesters) and through the Monday of the fifth week (Summer I/II sessions). These withdrawals can be processed by the student online, through GoWMU. A non-punitive “W” will be recorded on the student’s transcript for any classes the student withdraws from after the drop/add period.
Students are encouraged to discuss a withdrawal with their instructor before withdrawing as the student may not re-enroll.

Students should also be aware that there may be financial implications following a withdrawal. A withdrawal from any course or courses which changes a student’s status from full time to part time may have insurance or other implications.

Withdrawal from a course at any time after the end of the student-initiated withdrawal period is effectively a grade change. As such it will be permitted only through the Grade Appeals Process, as described in the section Students Rights and Responsibilities, "Course Grade and Program Dismissal Appeals." To change an assigned grade to "W," documented hardship must be determined to have existed by a GAPDAC Hardship Assessment Panel, as described in the section Students Rights and Responsibilities, "Hardship Status".

Except for documented and exceptional circumstances, hardship petitions will not be accepted more than one year after the end of the term or session for which the hardship was documented. All petitions filed after the one year timeline must be granted an exception by the Office of the Provost prior to consideration by the Hardship Assessment Panel.

The student is strongly encouraged to consult with the University Ombudsman before initiating a hardship-based withdrawal appeal.

After a semester or session has ended, a student wishing to withdraw from a course may file an appeal for a late withdrawal, as described in the Course Grade and Program Dismissal Appeals section, in the Student Rights and Responsibilities section of this catalog.

The Registrar’s Office will record the drop or withdrawal if approvals are given as listed above.

**University Admission Types, Degree Status**

**General Admission**

General Admission is granted to the student who meets the admission requirements of the University. All related materials have been received. Enrollment in courses is expected to lead to a degree or to meet state or federal certification requirements associated with WMU programs. Examples are state certification for teacher education or federal certification for aviation.

**Provisional Admission**

Provisional Admission is granted to the student who meets many of the admission requirements to the University and is expected to be formally admissible. Enrollment status is provisional until additional documents or materials for acceptance into the "General Admission" category are provided. Examples of missing documentation could be a final transcript or an undergraduate transcript of work taken at another institution of higher education in the USA or abroad. The requested documents must be received within 30 days after the start of the entering term in order to continue enrollment.

**Conditional Admission**

Conditional Admission is granted by the department to the student who meets some of the admission requirements of the University. Continued enrollment in courses at WMU is conditional upon the applicant completing academic course work at a performance level specified at the time the “Conditional Admission” status is granted. Examples of specific performance could include: a) Completion of the first twelve hours of graduate work with “B” or better grades in all courses; b) completion of required remedial or prerequisite courses with specified (or better) course
grades. The time period for any “Conditional Admission” status may not exceed one year from the time of initial status. After that time period, and if the specified conditions have been met, the conditional admission status will be removed.

Dual Undergraduate/Graduate Enrollment Admission

Dual enrollment applicants (that is, consideration for admission to a master’s program while yet enrolled in a baccalaureate program) may be granted to any WMU senior who has an acceptable academic record (with a grade point average of 3.0 or better for the two years prior to admission date) and who has no more than 15 credit hours remaining for completion of the bachelor’s degree.

Once granted dual enrollment status, the student may enroll in a maximum of 12 credit hours of graduate course work that has been approved by the appropriate departmental advisor in addition to those undergraduate courses required to complete the bachelor’s degree.

Dual enrollment is permitted on a semester-by-semester basis, and no graduate credit earned in this way may be used to meet undergraduate requirements. If the bachelor’s degree is not completed in the period of one calendar year, the student may not continue on dual enrollment.

A student must request dual enrollment status on the application for admission to a master’s degree program; however, official entry is not immediate. Graduate credits earned accumulate, but the official entry date must follow the semesters or sessions of dual enrollment status and the completion of the bachelor’s degree.

Not Admitted

An applicant "Not Admitted" to a program is not eligible for enrollment in courses or academic programs at WMU. Applicants who receive the "Not Admitted" status may reapply to the same program after one full calendar year for reconsideration for admission to the University.

Readmitted with Academic Forgiveness

Students who are readmitted into graduate study will not have grades and credit hours count in the computation of their grade point average that were earned more than seven years prior to their new entrance date. In such cases, the transcript will read, “Grades and credit hours earned more than seven years prior to current entrance date were not included in the computation of the grade point average.”

Admission Status, Active and Inactive

Admitted graduate students have active admission status for one year from the time of admission, as well as one year from the date of last enrollment. However, if a student does not enroll in the semester for which they were admitted, they need to contact the Office of Admissions to request a change of admission term in order to register for a subsequent term. If a student does not enroll during the year following admission or during the year following the last enrollment, the student's admission status is canceled, the student is on inactive admission status, and may not register. Thereafter the student must submit to the Office of Admissions a Re-admission Application form and be admitted anew by the appropriate program admission body before registration may occur.

Student permanent record folders are maintained for seven years after a student is placed on inactive status, and are thereafter destroyed.
University Admission Types, Non-degree, Graduate Level

Non-degree Admission

Non-degree is a limited Admission is granted to the student with a bachelor's degree who is eligible for enrollment in graduate courses with the understanding that course work taken with this status is specifically for (a) continuing teacher certification, (b) SCOPE registrations, or (c) non-degree status in order to enroll in graduate classes without being admitted to a specific program. Such course work usually will not apply to a WMU graduate degree program. If the non-degree admitted student subsequently decides to apply to a specific WMU graduate degree program after his or her non-degree enrollment, a maximum of nine hours of graduate credit elected under this status may be considered for inclusion in a graduate program (with the consent of a program advisor and the Graduate College) and the applicant will be expected to meet all other University and program-specific admission requirements. Departments may exclude students with this status from taking courses or may limit the transfer of Non-degree hours to a degree program should the student later be admitted to a degree program. Students on graduate non-degree status are not eligible to hold a graduate appointment (e.g., assistantship). The time period for any "Non-degree Admission" status may not exceed four years from the time such admission status is granted.

Graduate Certificate Program Admission

Graduate Certificate Programs are non-degree programs (except for the Alcohol and Drug Abuse Certificate Program) with specific course requirements. Such course work usually will not apply to a WMU graduate degree program. Departments may exclude students with this status from taking courses or may limit the transfer of non-degree hours to a degree program should the student later be admitted to a degree program. Students in graduate certificate programs are eligible to hold a graduate appointment (e.g., assistantship) only within their certificate program. The time period for this "Non-degree Admission" status may not exceed four years from the time such admission status is granted.

Michigan Intercollegiate Graduate Studies (MIGS)

Western Michigan University—along with Andrews University, Central Michigan University, Eastern Michigan University, Ferris State University, Grand Valley State University, Michigan State University, Michigan Technological University, Northern Michigan University, Oakland University, Saginaw Valley State University, Siena Heights College, University of Detroit, University of Michigan, and Wayne State University—participates in the Michigan Intercollegiate Graduate Studies (MIGS) program sponsored by the Michigan Council of Graduate Deans. The MIGS admissions category is a guest scholar program that enables graduate students of Michigan institutions offering graduate degree programs to take advantage of unique educational opportunities on the campuses of the other institutions. Any graduate student in good standing in a master's, specialist, or doctoral program at a participating institution is eligible to participate in the MIGS program. (Western Michigan University participates in this program.) The student's good standing at the home institution affords the opportunity to study at the host institution, providing the proposed program of study is approved by the departmental officers and the MIGS liaison officers at both the home and host institutions. The officers of the home institution determine whether the experiences sought are unique or not available at the host institution; the officers of the host institution determine whether space and other necessary resources are available at the host institution. With the approval of the student's academic advisor, a student may combine a part-time enrollment at the home institution (WMU) with a part-time MIGS enrollment. This type of enrollment is limited to one term for master's or specialist degree students, or two terms for doctoral degree students. For further information, contact a graduate advisor or the MIGS liaison officer in the Graduate College.

Students on MIGS enrollment pay tuition and other fees normally charged by the host institution. All credit earned under a MIGS enrollment will be accepted by the student’s home institution as if offered by that institution; unlike regular transfer credits, grades earned in MIGS courses are applied toward the home institution grade point average. When MIGS credits are transferred into a graduate program, the total number of transferred credits from all sources may not exceed 50% of the credits required in the program. Upon requesting transcripts from the host institution, the
student must contact the Academic Records Office at WMU to indicate that a transcript is being sent for posting on the academic record as MIGS graduate credit.

MIGS application forms may be obtained from the Registrar’s Website or the Graduate College Website. WMU students desiring to participate in the MIGS program must have the completed MIGS application certified by the MIGS liaison officer in The Graduate College prior to submitting the application to the host institution.

**Project S.C.O.P.E. (Senior Citizens’ Opportunity Program in Education)**

The following are the key features of the Senior Citizen's Opportunity in Education Program:

1. Senior citizens (persons 62 years of age or older) may qualify.
2. Enrollees may register during the drop/add period in one regularly scheduled class, tuition free, each semester or session on a seat-available basis. The late registration fee is waived. Registration is done by the Registrar's Office.
3. Enrollees may not register for credit.
4. Only academic facilities necessary for the performance in class are accessible to SCOPE participants. SCOPE enrollees do not have access to normal services available to regular students such as the Health Center, Student Recreation Center, student discounts, etc. Special identification cards are issued to SCOPE participants.
5. Regular, degree-seeking admission is not extended to enrollees so the admission application fee is waived.
6. Special course fees, if applicable, for materials, trips, etc. are assessed.
7. Specific courses may not be available to SCOPE students due to space availability.

In addition to the tuition and fees, in the event the account is referred to a collection agency, the student will be responsible for any collection costs, collection fees, and collection charges and/or legal fees incurred in collecting the account balance.

Questions concerning current fee schedules should be directed to the Office of the Director of Accounting Services.
General University Policies

In addition to the several policy statements included below, the University’s general academic policies may be found on Western Michigan University’s website: www.wmich.edu/sub/policies.html

Code of Honor

Western Michigan University (WMU) is a student-centered research university that forges a responsive and ethical academic community. Its undergraduate, graduate, and professional programs are built upon intellectual inquiry, investigation, discovery, an open exchange of ideas, and ethical behavior. Members of the WMU community respect diversity, value the cultural differences of those around them, and engender a sense of social obligation. Because of these values, all individuals are expected to conduct themselves in a professional and civil manner. This includes exemplifying academic honesty, integrity, fairness, trustworthiness, personal responsibility, respect for others, and ethical conduct. These attributes are exhibited in the University as well as in the community. Members of the University community abide by this code out of commitment to serve as responsible citizens of the University, the community, the nation, and the world. Responsibility for fulfilling the obligations of the code of honor is shared by the students, faculty, and every other member of the University community.

Student Rights

Basic Rights

As provided by University policy or by law:

1. Students have the right to free inquiry, expression, and association.
2. Students should be free from discrimination and harassment based on race, sex, sexual orientation, age, color, national origin, religion, disability, marital status, or family status.
3. Students should be secure in their persons, living quarters, papers, and effects.
4. Students are protected against improper disclosure as provided for in the Family and Education Rights and Privacy Act of 1974.
5. Students have the right to access their personal records and other University files as provided for under the Michigan Freedom of Information Act.
6. Students are free to participate in the governance of the University through membership in appropriately designated University and college committees.

Academic Rights

Students have those academic rights and responsibilities as described in the University catalogs, including but not limited to the following:

1. Student performance will be evaluated solely on academic criteria.
2. Students have protection against prejudiced or capricious academic evaluation.
3. Students are free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled.
4. Students will be informed by the faculty about course requirements, objectives, and policies in each class. This information will be provided at the beginning of the semester or sufficiently in advance of actual evaluation.

Each course instructor is required to make available to students a course syllabus that shall contain a basic course description, course objectives, course requirements and policies, grading criteria, and instructor contact information. Instructors are encouraged to include a tentative schedule indicating when various
topics will be addressed, and when quizzes, exams and due dates for assignments shall occur. Instructors are further encouraged to include in their syllabi basic University policies regarding academic conduct, human rights, diversity, and students with disabilities.

5. Students have the right to have all their examinations and other graded material made available to them with an explanation of the grading criteria. Faculty will retain all such materials not returned to the student for at least one full semester (or through the Summer I and Summer II sessions) after the course was given. Faculty are not required to return such material to the student, but must provide reasonable access.

**Student Academic Conduct**

The following policies and procedures shall apply to all matters of student academic conduct.

**Academic Honesty**

If a student is uncertain about an issue of academic honesty, he/she should consult the faculty member to resolve questions in any situation prior to the submission of the academic exercise.

Violations of academic honesty include but are not limited to:

**Cheating**

*Definition: Cheating is intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in any academic exercise.*

**Clarification**

1. Students completing any examination are prohibited from looking at another student's examination and from using external aids (for example, books, notes, calculators, conversation with other) unless specifically allowed in advance by the faculty member.

2. Students may not have others conduct research or prepare work for them without advance authorization from the faculty member. This includes, but is not limited to, the services of commercial term paper companies.

**Fabrication, Falsification, and Forgery**

*Definition: Fabrication is the intentional invention and unauthorized alteration of any information or citation in an academic exercise. Falsification is a matter of altering information while fabrication is a matter of inventing or counterfeiting information for use in any academic exercise or University record. Forgery is defined as the act to imitate or counterfeit documents, signatures, and the like.*

**Clarification**

1. "Invented" information shall not be used in any laboratory experiment, report of results or academic exercise. It would be improper, for example, to analyze one sample in an experiment and then "invent" data based on that single experiment for several more required analyses.

2. Students shall acknowledge the actual source from which cited information was obtained. For example, a student shall not take a quotation from a book review and then indicate that the quotation was obtained from the book itself.

3. Falsification of University records includes altering or forging any University document and/or record, including identification material issued or used by the University.
**Multiple Submission**

*Definition:* Multiple submission is the submission of substantial portions of the same work (including oral reports) for credit more than once without authorization from instructors of all classes for which the student submits the work.

*Clarification*

Examples of multiple submission include submitting the same paper for credit in more than one course without all faculty members’ permission; making revisions in a credit paper or report (including oral presentations) and submitting it again as if it were new work.

**Plagiarism**

*Definition:* Plagiarism is intentionally, knowingly, or carelessly presenting the work of another as one's own (i.e., without proper acknowledgment of the source). The sole exception to the requirement of acknowledging sources is when the ideas, information, etc., are common knowledge.

Instructors should provide clarification about the nature of plagiarism.

*Clarification*

1. **Direct Quotation:** Every direct quotation must be identified by quotation marks or appropriate indentation and must be properly acknowledged, in the text by citation or in a footnote or endnote.
2. **Paraphrase:** Prompt acknowledgment is required when material from another source is paraphrased or summarized, in whole or in part, in one's own words. To acknowledge a paraphrase properly, one might state: "To paraphrase Locke's comment,..." and then conclude with a footnote or endnote identifying the exact reference.
3. **Borrowed facts:** Information gained in reading or research which is not common knowledge must be acknowledged.
4. **Common knowledge:** Common knowledge includes generally known facts such as the names of leaders of prominent nations, basic scientific laws, etc. Materials which add only to a general understanding of the subject may be acknowledged in the bibliography and need not be footnoted or endnoted.
5. **Footnotes, endnotes, and in-text citations:** One footnote, endnote, or in-text citation is usually enough to acknowledge indebtedness when a number of connected sentences are drawn from one source. When direct quotations are used, however, quotation marks must be inserted and acknowledgment made. Similarly, when a passage is paraphrased, acknowledgment is required.

Faculty members are responsible for identifying any specific style/format requirement for the course. Examples include but are not limited to American Psychological Association (APA) style and Modern Languages Association (MLA) style.

**Complicity**

*Definition:* Complicity is intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.

*Clarification*

Examples of complicity include knowingly allowing another to copy from one's paper during an examination or test; distributing test questions or substantive information about the materials to be tested before the scheduled exercise; collaborating on academic work knowing that the collaboration will not be reported; taking an examination or test for another student, or signing another's name on an academic exercise.
(NOTE: Collaboration and sharing information are characteristics of academic communities. These become violations when they involve dishonesty. Faculty members should make clear to students expectations about collaboration and information sharing. Students should seek clarification when in doubt.)

**Computer Misuse**

*Definition:* Academic computer misuse is the use of software to perform work which the instructor has told the student to do without the assistance of software.

**Conduct in Research**

Research and creative activities occur in a variety of settings at the University, including class papers, theses, dissertations, reports or projects, grant-funded projects and service activities. Research and creative activities rest on a foundation of mutual trust. Misconduct in research and in creative activity destroys that trust and is prohibited. Students shall adhere to professional standards of integrity in both artistic and scientific research including appropriate representations of originality, authorship and collaborative crediting.

*Definition:* Misconduct in research is defined as serious deviation, such as fabrication or falsification of data, plagiarism, or scientific or creative misrepresentation, from accepted professional practices of the discipline or University in carrying out research and creative activities or in reporting or exhibiting/performing the results of research and creative activities. It does not include honest error or honest differences in judgments or interpretations of data.

**Clarification**

Examples of misconduct in research include but are not limited to:

1. **Fabrication of Data:** Deliberate invention or counterfeiting of information.
2. **Falsification of Data:** Dishonesty in reporting results, ranging from unauthorized alteration of data, improper revision or correcting of data, gross negligence in collecting or analyzing data, to selective reporting or omission of conflicting data.
3. **Plagiarism and Other Misappropriation of the Work of Another:** The representation of another person's ideas or writing as one's own, in such ways as stealing others' results or methods, copying or presenting the writing or ideas of others without acknowledgment, or otherwise taking credit falsely. Representing another's artistic or technical work or creation as one's own. Just as there are standards to which one must adhere in the preparation and publication of written works, there are standards to which one must adhere in creative works in the tonal, temporal, visual, literary and dramatic arts.
4. **Abuse of Confidentiality:** Taking or releasing the ideas or data of others which were given in the expectation of confidentiality, e.g., stealing ideas from grant proposals, award documents, or manuscripts intended for publication or exhibition/performance when one is a reviewer for granting agencies or journals or when one is a juror.
5. **Dishonesty in Publication or Exhibition/Performance:** Knowingly publishing, exhibiting or performing work that will mislead, e.g., misrepresenting material, particularly its originality, or adding or deleting the names of other authors without permission.
6. **Deliberate Violation of Requirements:** Failure to adhere to or receive the approval required for work under research regulations of federal, state, local or university agencies, including guidelines for the protection of human subjects or animal subjects and the use of recombinant DNA, radioactive material, and chemical or biological hazards.
7. **Failure to Report Fraud:** Concealing or otherwise failing to report known misconduct or breaches of research or artistic ethics.
Research Assurance Requirements

General Responsibilities: Everyone at Western Michigan University who is conducting research that involves human subjects, vertebrate animals, hazardous materials (biological or chemical) or recombinant or synthetic nucleic acid molecules must obtain approval in advance from the appropriate University oversight committee [Human Subjects Institutional Review Board (HSIRB), the Institutional Animal Care and Use Committee (IACUC), Institutional Biosafety Committee (IBC), or the Radiation Safety Officer, or Manager of Environmental Health and Safety]. Failure to comply with the federal, state, and University requirements is a serious issue that will be addressed by the appropriate University official and the oversight committee. Misconduct in research includes the failure to comply with requirements of the conduct of research and creative activities, e.g., the protection of human subjects, the welfare of laboratory animals, radiation, and biosafety. Allegations in these areas may be brought to the HSIRB, IACUC, and IBC.

- All master's theses, specialist projects, and doctoral dissertations involving research with protected or regulated research subjects and materials must include documentation indicating compliance (approved review or approved exemptions as applicable) with federal, state, and Western Michigan University requirements for the protection of human/animal subjects or appropriate use of genetic or radioactive materials and biohazards.
- A research project other than a master's thesis, specialist project, or doctoral dissertation may be required or accepted by some departments for degree completion (usually with 7100 identified as the course number or, alternatively, another specified course).
- Some departments require a research project in the fulfillment of graduate or undergraduate curricula.

Student Responsibilities: All graduate students are urged to consult the appropriate committee before beginning any research because regulations and policies governing it are strict. The student researcher who prepares the paper is responsible for obtaining the appropriate forms from the official Western Michigan University review board/committee/officer currently: 1) the HSIRB for human subjects, 2) the IACUC for laboratory animals, 3) the IBC for genetic materials, 4) the Radiation Safety/Biosafety Officer for radioactive materials and biohazards, or 5) the Manager of Environmental Health and Safety for chemical hazards and hazardous waste. Approval or an approved exemption for the conduct of the research must be received by the student researcher from the board/committee/officer prior to the initiation of the study.

Department Responsibilities: The department requiring the course is responsible for assuring that the student has complied with federal, state, and Western Michigan University requirements. The appropriate approval or approved exemption form should be included as part of the research report or final paper.

The Graduate College: will not approve any master's thesis, specialist project, or doctoral dissertation which does not comply with these requirements and in that event no credit will be granted for the course.

Charges of Violations of Academic Honesty and Conduct in Research

Western Michigan University’s academic honesty and conduct in research policies have been created and defined by members of its academic community, recommended by its Faculty Senate, and adopted by its Board of Trustees. The processes necessary to support these policies are managed and facilitated by the Office of Student Conduct (OSC). If you have questions about the forms, the process, your role in the process, or anything else related to academic honesty, please call the Office of Student Conduct at 387-2160. These policies take effect August 30, 1999, and supersede previous catalog sections entitled “Academic Policy and Status,” “Academic Conduct Violation: Consequences and Appeals,” “Academic Grade Appeals Procedure,” and “General Academic Appeals Procedure.”

This section applies to cases in which a student is to be charged with a violation of the Academic Honesty Policy, including the policy on Academic Honesty and the policy on Conduct in Research.
1. **Charging a student with a violation:** An Academic Dishonesty/Conduct in Research Charge Form is filled out by the instructor for the purpose of charging the student. After the instructor completes the form, the instructor sends it (or may fax it) to the OSC. A staff member in that office will then contact the student and schedule a meeting between the student and the OSC. An OSC staff member will also notify the Registrar of the pending case, and will institute a “disciplinary hold” preventing the student from dropping, adding, or registering in classes.

2. **If the student admits the charge:** If the student admits responsibility, the OSC will contact the instructor and arrange an appointment between the instructor and the student to communicate the instructor’s penalty for the behavior, unless the instructor chooses not to meet with the student. The instructor may impose an academic penalty up to failure of the course in which the student is enrolled. The OSC may also impose non-grade-related penalties ranging from reprimand to dismissal from the University.

3. **If the student denies responsibility:** If the students denies the charge, the OSC will consult with the instructor to ascertain the instructor’s preference as to the hearing type. The hearing may be a meeting between the instructor and the student or a meeting between the student and an Academic Integrity Committee. An Academic Integrity Committee will consist of three faculty members and two students, selected using procedures established by the Professional Concerns Committee of the Faculty Senate. The choice of hearing type is the instructor’s. The OSC will assist the instructor in setting up the hearing and will notify the student of its time, date, and location.

4. **If the student wants to appeal a finding of responsibility after a hearing with the instructor:** A student may appeal a finding of responsibility resulting from a hearing with the instructor to an Academic Integrity Committee within five University business days. The student cannot appeal after that time has elapsed.

5. **The authority of the Academic Integrity Committee:** An Academic Integrity Committee will conduct hearings to determine whether the student is responsible for academic dishonesty. An Academic Integrity Committee makes no decisions regarding the penalties and/or grades to be imposed, either by the instructor or by the OSC.

6. **If a finding of “responsible” has been made:** A finding of “responsible” occurs when a student admits responsibility to the OSC, the instructor so decides, or an Academic Integrity Committee so decides by majority vote. When that finding has occurred, the instructor may impose an academic penalty up to and including failure of the course in which the student is enrolled. A decision by the instructor regarding a grade penalty cannot be appealed by the student once the student has been found responsible and has exhausted or waived all appeals. Also, once the student has been found responsible and has exhausted or waived all appeals, that student’s continued attendance in the relevant class depends on the penalty imposed by the instructor and/or the OSC. If the instructor determines to fail the student in the course, the student is not permitted to continue attending class. Again, following a finding of responsibility, the OSC may impose additional penalties ranging from reprimand to dismissal from the University. In all cases when a final finding of responsibility has been made, the finding will be included in the student’s educational record. Students will not be permitted to withdraw from a course to avoid imposition of any academic penalty.

7. **If a finding of “not responsible” has been made:** If a finding of “not responsible” has been made, the charge is dismissed and no penalties are imposed.

8. **While a case is pending:** A case is considered pending until one of two events occurs: (1) the student admits responsibility or (2) the hearing process is completed. While a case is pending, the student has the right to attend and participate in the class. If the case is pending at the end of the semester, the instructor must assign an Incomplete grade and then submit a change of grade once the process is complete.

9. **Instructor unavailable to assign grade:** Circumstances may arise which may prevent an instructor from assigning a grade in a timely manner. In such instances, the academic unit chair/director will make reasonable efforts to contact and ask the instructor to supply a grade. If these efforts are unsuccessful, the instructor’s academic unit chair/director will appoint another qualified faculty member to assign the grade.

**Selection, Training, and Organization of Academic Integrity Committee (AIC)**

An Academic Integrity Committee (AIC) will be drawn from a panel of faculty and students who are trained by the Office of Student Conduct (OSC). For each instance of an academic dishonesty charge which requires AIC review (see above), a five-member AIC composed of three faculty members and two students will be selected to hear the charge of academic dishonesty and to determine whether the charge has merit. Procedures for selection of a five-
member AIC and, when required, AIC replacements from the AIC panel will be constructed and administered by the 
Professional Concerns Committee (PCC).

Each academic unit will elect one tenured or tenure-track faculty member to serve on the AIC panel. Student AIC 
panel members must be recommended by faculty, and each academic unit is asked to recommend one undergraduate 
and one graduate student to the OSC. Students recommended to the AIC panel will be screened by the OSC to 
ensure that no AIC student member has incurred a previous academic dishonesty sanction and that each AIC student 
member has a satisfactory disciplinary record.

Faculty members will serve three-year terms (with staggered terms for the first AIC panel, to ensure continuity of 
experience and training). Students will serve one-year terms with reappointment possible for up to a total of three 
years. It will be necessary to include on the panel those who can serve in the spring and summer.

For a charge against an undergraduate student, at least one student member of the panel shall be an undergraduate 
student. For a charge against a graduate student, at least on member of the panel shall be a graduate student. Each 
AIC will elect a faculty member to chair the committee, and, whenever possible, hearings should be conducted with 
a full panel. However, should extenuating circumstances arise (e.g., a panelist is ill), a hearing may be conducted 
with four members. When necessary, faculty and/or student members of an AIC may be replaced with AIC panel 
members selected by the PCC.

The Professional Concerns Committee (PCC) shall also function as an oversight committee for reviewing and 
monitoring all University policies and procedures dealing with academic conduct, including academic dishonesty, 
grade appeal and program dismissal issues. A report of all AIC activities shall be made to the Faculty Senate 
Executive Board each year by the PCC, and recommendations for changes in policies and procedures regarding 
academic conduct, including academic dishonesty, grade appeal and program dismissal issues, may be part of that 
annual report. Such recommendations may result in modifications to these procedures and policies.

Course Grade and Program Dismissal Appeals

Course Grade Appeals

This section applies when a student wants to appeal a final course grade that has been recorded by the Registrar on 
the student’s academic record. Appeal panels are assembled from the faculty under the authority of and by the 
Provost and Vice President for Academic Affairs or designate. Throughout this process, the Provost's Office is 
available to students and instructors for assistance on procedures and clarification of the rights of all parties.

The accepted bases of a course grade appeal are:

A. Grades were calculated in a manner inconsistent with University policy, the syllabus, or changes to the 
syllabus.
B. The grade(s) was/were erroneously calculated.
C. Grading/performance standards were arbitrarily or unequally applied.
D. The instructor failed to assign or remove an Incomplete or to initiate a grade change as agreed upon with 
the student.
E. Late withdrawal from class(es), after grades have been assigned, due to genuine hardship. (Students 
appealing on this basis should proceed by contacting the Ombuds Office and following the procedures for 
hardship determination.)

A grade appeal cannot be made in response to a grade penalty assessed as a result of an official finding of 
responsibility for academic integrity violation(s). Such a finding will have been made through the procedures 
provided in the academic integrity policy.

The steps to be taken in appealing a grade are:
1. **Informal meeting with instructor:** A student is encouraged to begin the appeal process by meeting with the instructor who assigned the grade. Such meetings often help students understand the grading practices of instructors and often lead to resolution of differences over grades.

2. **Written appeal and conference with the academic unit chair/director:** A student must submit a letter requesting an appeal to the academic unit chair/director. This letter must be received by the academic unit chair/director within sixty business days of the last day of the semester or session in which the grade was recorded on a student’s record. The Provost or designate may grant an extension should a genuine hardship arise (i.e., illness, death in the immediate family). The letter must identify the basis of the appeal and must state in detail why the student believes that grade should be changed.

   Following a conference with the student, the chair/director must respond in writing to the student with a copy to the instructor, their dean, and the Grade and Program Dismissal Appeals Committee (GAPDAC) within twenty business days. In this letter, the chair/director should confirm the meeting with the student, recap their discussion, and state whether the student has an appeal which meets the established criteria (A, B, C, D, or E above). If the situation appears to meet the criteria for appeal, the chair/unit director may recommend that the instructor reevaluate the student’s work. The chair/director cannot change the student’s grade without the instructor’s agreement.

   Note: Grade appeals or other complaints based on charges of discrimination or sexual harassment should be taken to the Office of Institutional Equity or other office, pursuant to other University policies and procedures.

3. **Appeal to committee:** After the chair/director has completed the response to the student’s appeal, the student may appeal to GAPDAC. This appeal must be initiated within twenty business days of the completion of step 2. If the student has requested a meeting with the academic unit chair/director and has not been granted such a meeting within forty business of the student’s request, the student may then initiate an appeal to GAPDAC.

   The student will initiate an appeal through the Provost's Office. When the appeal is received, the Provost or designate will schedule a meeting of GAPDAC using procedures determined by the Professional Concerns Committee of the Faculty Senate. The GAPDAC will consist of three members drawn from a panel of faculty established for this purpose. In a grade appeal, both the student(s) and the instructor should provide a written statement describing the situation under consideration. An appearance to provide additional information at the appeal by either the instructor or the student(s) may be requested by the appeals committee.

   A GAPDAC can effectuate a grade change by majority vote. The decision of the hearing panel is final and not subject to appeal.

4. **Instructor unavailable to assign grade:** Circumstances may arise which may prevent an instructor from assigning a grade in a timely manner. In such instances, the academic unit chair/director will make reasonable efforts to contact and ask the instructor to supply a grade. If these efforts are unsuccessful, the instructor’s academic chair/director will appoint another qualified faculty member to assign the grade.

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**Program Dismissal Appeals**

This section applies when a student wants to appeal a decision to dismiss the student from an academic program for reasons other than charges of violations of academic integrity policies. Appeal panels are assembled from the faculty under the authority of and by the designate of the Provost and Vice President for Academic Affairs. Throughout this process, the Provost's Office is available to students and instructors for assistance on procedures and clarification of the rights of all parties.

The accepted bases of a program dismissal appeal are:
A. The program dismissal decision was made in a manner inconsistent with University policy or the program policy.
B. The program dismissal procedures were not followed.
C. Evaluation/performance standards were arbitrarily or unequally applied.

A program dismissal appeal cannot be made in response to an academic integrity or conduct dismissal from the University. The student’s status, as dismissed from the program, will remain unaltered until a successful appeal is completed.

Note: A program dismissal appeal based on charges of discrimination or sexual harassment should be taken to the Office of Institutional Equity or other office, pursuant to other University policies and procedures.

Appeal to committee: The student may appeal to a Grade and Program Dismissal Appeals Committee (GAPDAC). This appeal must be initiated within twenty business days of the notification of program dismissal. The student will initiate an appeal through the Provost's Office. When the appeal is received, the Provost or designate will schedule a meeting of GAPDAC using procedures determined by the Professional Concerns Committee of the Faculty Senate. The GAPDAC will consist of three members drawn from a panel of faculty established for this purpose. In a program dismissal, the student appellant should attend the meeting of the appeal panel and must provide a written statement describing the grounds for appeal. A University representative from the program must attend the meeting and must provide a written statement describing the grounds for and circumstances of dismissal.

A GAPDAC may reverse or sustain a program dismissal by majority vote. The decision of the hearing panel is final and not subject to appeal.

**Selection, Training, And Organization of Grade and Program Dismissal Appeal Committee (GAPDAC)**

A Grade and Program Dismissal Appeal Committee (GAPDAC) will be drawn from a pool of faculty who are trained under procedures determined by the Professional Concerns Committee (PCC) of the Faculty Senate. For each appeal that requires review, a GAPDAC panel will be selected to hear the appeal and to decide the matter.

Each academic college shall provide a cohort of tenured or tenure-track faculty members to serve on the GAPDAC pool in proportion to its respective student credit hour production. Faculty members will serve three-year terms (with staggered terms for the first GAPDAC pools, to ensure continuity of experience and training). It will be necessary to include in the pool those who can serve during summer sessions.

Each GAPDAC shall be composed of three faculty members, at least one of whom is from the college where the course or program in question resides. Each GAPDAC will elect a faculty member to chair the committee, and each GAPDAC must have all three members present to have a quorum. Procedures for selection of a GAPDAC will be constructed and administered by the PCC.

**Faculty Oversight of Grade and Program Dismissal Appeals Committees**

The PCC shall function as an oversight committee for reviewing and monitoring all University policies and procedures dealing with grade and program dismissal appeal issues. A report of all GAPDAC activities shall be made to the Faculty Senate Executive Board each year by the PCC, and recommendations for changes in policies and procedures regarding grade and program dismissal appeal issues may be part of that annual report. Such recommendations may result in modifications to these policies and procedures.

**Immediate Re-admission**

A dismissed student has the option to petition the department/unit (or graduate dean if a non-degree student) for immediate re-admission. The department/unit/graduate dean then may elect to not re-admit the student at all, to re-admit the student immediately, or to re-admit the student for a later enrollment period. The department/unit/graduate
dean may also elect to re-admit the student on either Probation status or Extended Probation status (Probation status will allow the student up to two enrollments to achieve Good Standing, while Extended Probation status will allow one enrollment).

Should the department/unit/graduate dean elect to re-admit the student immediately a request should be made to the Office of the Registrar. If the student is to be re-admitted for a later enrollment period, the change should be made on a date which precludes registration in an earlier enrollment period.

**Dissertation/Specialist Project/Thesis Appeals Procedure**

If there are differences among the members of a dissertation/specialist project/thesis committee over the approval of the dissertation/specialist project/thesis and its oral defense, it shall be the responsibility of the committee to undertake every reasonable effort to resolve these differences and come to a unanimous decision.

In the event a student wishes to appeal a negative decision by the student's dissertation/specialist project/thesis committee, the student shall first take the appeal to this same committee, which shall hear the appeal and render a decision. In case the committee cannot reach a unanimous agreement and the student wishes to appeal further a negative decision, a Review Committee shall be established consisting of the dean of The Graduate College, the appropriate academic dean, and the chairperson or director of the unit. The Review Committee shall seek to resolve the controversy without passing on the dissertation/specialist project/thesis. The Review Committee handling such a case is limited to procedural actions, such as reconstituting the committee if the case merits it.

**The Family Educational Rights and Privacy Act**

The Office of the Registrar is the institution’s official custodian of educational records. This office also holds the final responsibility in the enforcement of the Federal Educational Rights and Privacy Act of 1974 (FERPA). Maintaining confidentiality of educational records is the responsibility of all users whether the individuals are faculty, staff, or students. The Family Educational Rights and Privacy Act affords students certain rights with respect to their educational records. They are:

1. The right to inspect and review the student’s educational records within 45 days of the date the University receives a request for access.

   Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

   An educational record is a record which is maintained by the institution directly related to a student, and from which a student can be identified. Educational records do not include the records of instructional, administrative, and educational personnel, which are in the sole possession of the maker and are not accessible or revealed to any individual except a temporary substitute, records of the law enforcement unit, student health records, employment records, or alumni records.

   Students may not inspect and review the following as outlined by the Act:

   - Financial information submitted by their parents
   - Confidential letters and recommendations associated with admissions, employment, or job placement.
   - Honors information to which they have waived their rights of inspection and review.
1. Educational records containing information about more than one student, in which case the institution will permit access only to that part of the record which pertains to the inquiring student.

2. The right to request the amendment of the student’s educational records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights.

Students may ask the University to amend a record they believe is inaccurate or misleading. They should write the University official responsible for the records, clearly identifying the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA authorizes disclosures without consent.

One exception, which permits disclosure without consent, is disclosure to University officials with legitimate educational interests and/or needs to review an educational record in order to fulfill his or her professional responsibility. A University official for the purpose of this policy is defined as follows:

- Members of the faculty
- Members of the professional, executive and administrative staff, excluding any member of the WMU Police Department
- Students, when properly appointed as members of a hearing panel or screening committee
- Representatives of the State Auditor General when performing their legal function
- A person or company with whom the University has contracted (e.g., attorney, auditor, or collection agency) but limited to only the specific student information needed to fulfill their contract
- Others as designated in writing by the President, Vice President, or Dean
- Persons in compliance with a court order and to persons in an emergency in order to protect the health or safety of students or other persons.
- Accrediting agencies performing an accreditation function

Upon request, Western Michigan University may disclose education records without consent to officials of another school in which a student seeks or intends to enroll, or where the student is already enrolled so long as the disclosure is for purposes related to the student’s enrollment or transfer.

Another exception that permits disclosure without consent is when the information consists solely of “Directory Information.” Directory Information may be published or released by University faculty and staff at their discretion. Unless a student specifically directs otherwise, as explained more fully in paragraph four (4) below, WMU designates all of the following categories of information about its students as “Directory Information.”

Name
Address
Telephone number
Date and place of birth
Curriculum and major field of study
Dates of attendance
Enrollment status (full/part-time)
Degrees/awards received
Most recent previous educational agency or institution attended by the student
Participation in officially recognized activities and sports
Weight and height of athletes
4. A student has the right to refuse the designation of all categories of personally identifiable information listed above as Directory Information. If a student exercises this right, it will mean that no Directory Information pertaining to the student will be published or otherwise released to third parties without consent, a court order or a subpoena.

Any student wishing to exercise the right of withholding all categories of personally identifiable information must inform the Registrar’s Office in writing by not later than the fifth day of the semester/session. A student’s notification to withhold information will remain in effect until the student requests in writing that the prior withholding be revoked.

5. A student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by WMU to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is Family Policy Compliance Office, U.S. Department of Education, 600 Independence Avenue SW, Washington, D.C. 20202-4605.

Residency Policy of Western Michigan University

The entire residency policy of Western Michigan University is included in the “Tuition and Fees” section of this catalog.

Policies on Reporting Criminal and Unethical Activities

Western Michigan University Board of Trustees' Policy on Duty to Report Criminal Acts

- Whereas, the Western Michigan University Board of Trustees and president strongly believe that it is essential to provide a safe, ethical and protective environment for all members of the University community; and
- Whereas, the Board and president expect members of the campus community to always be vigilant for the well-being of colleagues, students and visitors and to be cognizant of the special needs of those populations the University serves that are particularly vulnerable to criminal abuse; and
- Whereas, the University has taken steps to ensure that all members of the University community have multiple ways to report possible criminal or ethical violations, including directly to the Department of Public Safety or anonymously through a secure website and phone line established through a well-respected external company;

Therefore, in furtherance of these principles, it is resolved that:

- It is the policy of Western Michigan University that all University employees, students, contractors, and other University-affiliated persons are charged with a duty to promptly report acts having any connection to the University that they in good faith believe could be criminal in nature. Such reports shall be made to the University's Department of Public Safety or through a secure website and phone line established for that purpose and publicized on campus.
- This policy is not intended to supersede or conflict with any other duty to report conduct as required by law or University policies, rules, requirements, and collective bargaining agreements. The president and board treasures are each empowered to enact additional requirements and procedures to effectuate this policy and make amendments as they deem appropriate in accordance with its purposes.

(Adopted by the WMU Board of Trustees Dec 8, 2011.)

President’s Statement on Reporting Illegal and Unethical Activities

(December 8, 2011)
"This has been a fall rife with scandal and underlying tragedy for individuals connected with two of our sister institutions - Penn State and Syracuse. I write to share my views and opinions about the shortcomings illustrated in those situations. This is a topic of discussion and deep concern among all of us on this and every campus in the nation.

In reflecting on these sad and appalling national stories, it is important to reaffirm what I believe are the core responsibilities of every citizen in our University and broader communities. Above and beyond any misplaced desire to protect or preserve the reputation of an individual or an organization, it is imperative that we all remember our primary obligation is to protect and defend those among us who are most vulnerable. In the long run, our reputation and strength as an institution will only be enhanced by our commitment to come to the aid of victims and discipline any individuals who take advantage of the positions of trust in which we have placed them.

If you encounter a situation in which you see someone being victimized, or you encounter something you believe to be a crime, call our Department of Public Safety. Do this first. Afterward you can inform your supervisor. Our public safety officers are trained to determine the facts of any incident. Simply call (269) 387-5555 to alert the proper officials.

As is sometimes the case in any large organization, there may be a time when you hesitate to report a crime, because you worry that you or your position may be vulnerable. Much earlier this year, we decided to enhance our ability to receive information from faculty and staff about possible wrongdoing in a way that would address such concerns. We now have a contract with a highly respected company called EthicsPoint that provides an anonymous website to report possible criminal or ethical violations. There is also a phone line that can be used to report wrongdoing. We had intended to publicize this option after the coming holiday break, but because of the timely nature of this tool and a strong statement issued by our Board of Trustees today, I want you to know the system is already in place.

If you feel the need to maintain anonymity and report a situation that is legally or ethically wrong, you may do so by going to wmuhotline.ethicspoint.com, select Make a Report in the top right menu and follow the prompts. To use the phone line, call (855) 247-3145. I suspect - and hope - we may never need this tool, but am mindful that, at nearly 30,000, we are a community the size of a small city and we might have someone who does not meet our exacting standards.

Thank you in advance for your commitment to ensure everything we do is accomplished using the strongest moral, legal, and ethical standards."

**Western Michigan University Statements, Policies, and Procedures regarding Diversity, Multiculturalism, Inclusion and Non-Discrimination.**

**President’s Statement on Diversity, Multiculturalism, and Inclusion**  
*(November 26, 2007)*

“Great universities, including Western Michigan University, strive for an inclusive environment in which the student body, faculty, and staff reflect society at large. Western Michigan University has a long history and well-deserved reputation of being committed to diversity and multiculturalism. The university's programs, faculty, staff, and students reflect that commitment. Our welcoming environment is one to honor, preserve, and nurture.

Western Michigan University's development of a Diversity and Multicultural Action Plan (DMAP), adopted by the Board of Trustees in 2006, is a significant step in reinforcing our dedication to inclusion. It is a "living document" we will update and revise, based on input from the University community, those responsible for implementing it, and applicable law.
As the DMAP states, diversity at WMU "encompasses inclusion, acceptance, respect, and empowerment" and "includes the dimensions of race, ethnicity, and national and regional origins; sex, gender identity, and sexual orientation; socioeconomic status, age, physical attributes, and abilities; as well as religious, political, cultural, and intellectual ideologies and practices." The DMAP also points out that "multiculturalism at WMU is a belief that speaks to the issues of human diversity, cultural pluralism, and human rights for all people" and that it "goes beyond the recognition of diversity."

WMU's pledge toward inclusiveness is likewise reflected in the non-discrimination policy adopted by the Board of Trustees, which prohibits discrimination or harassment which violates the law or which constitutes inappropriate or unprofessional limitation of employment opportunity, University facility access, or participation in University activities, on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, protected disability, veteran status, height, weight, or marital status.

In 2006, Michigan voters amended the state constitution to prohibit certain forms of discrimination or preferential treatment on the basis of race, sex, color, ethnicity, or national origin. Of course the University will comply with these new requirements, while continuing to maintain and support an environment that is welcoming to all.

The University promotes a diversity of ideas and intellectual inquiry, always with a steadfast dedication to discussions that are civil, courteous, and respectful. As an international university, WMU recruits students, faculty, and staff from throughout the world, ensuring that the entire University community is a better place as a result of its abundance of cultures and viewpoints.

To preserve and enhance its commitment to diversity and multiculturalism, the University must continue to recruit and retain faculty, staff, and students who understand and appreciate the importance of inclusion. The university must also foster and support programs and projects that help the entire University community appreciate and value the benefits that come from being part of a campus where all are welcomed.

The University's prosperity and future successes will be measured, in part, by the degree to which it is inclusive and respectful of those it serves. I ask you to join me in taking a personal interest to do what we can so that all within the University community know that they are welcomed and supported. Together we will do so with conviction and by taking action that is consistent with the values of a great university - one that honors and respects the customs, cultures, and opinions found on a diverse and multicultural campus that is rich in the composition of its people and ideas . . .”

In order to sustain WMU’s long history of diversity efforts and to improve the inclusive nature of WMU’s campus community, the Office of Diversity was established in 2007. This office is responsible for numerous duties including but not limited to implementation of the Diversity and Multiculturalism Action Plan (DMAP); management of the University affairs for the Kalamazoo Promise; planning of the annual Martin Luther King Jr. Convocation; support for community development activities relating to recruitment of students of all levels and descriptions; and other projects as directed by the president. All members of the University community are asked to give their cooperation and assistance in these efforts.

**Non-Discrimination Policy**

Western Michigan University prohibits discrimination or harassment which violates the law or which constitutes inappropriate or unprofessional limitation of employment opportunity, University facility access, or participation in University activities, on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, protected disability, veteran status, height, weight, or marital status.

*(Revised by WMU Board of Trustees, April 2006)*

**WMU and Sex Discrimination**
Western Michigan University is committed to an environment that is safe and free from sex discrimination, including sexual harassment and sexual violence, for all members of the campus community. Title IX of the Education Amendments Act of 1972, Title VII of the Civil Rights Act of 1964 and the Elliot-Larson Civil Rights Act, as amended, prohibit discrimination on the basis of sex in both the workplace and educational programs and activities.

**Sexual Harassment, Criminal Sexual Conduct, and Sexual Violence**

**Sexual Harassment**

Sexual harassment is a form of prohibited discrimination. Sexual harassment is illegal under state and federal law, and also violates University policy.

As described by the Office of Civil Rights, U.S. Department of Education, sexual harassment relative to students is conduct that:
1. is sexual in nature;
2. is unwelcome; and
3. denies or limits a student’s ability to participate in or benefit from a school’s education program.

As further described by the Office of Civil Rights, sexual harassment can take different forms depending on the harasser and the nature of the harassment. The conduct can be carried out by university employees, other students, and non-employee third parties, such as a visiting speaker. Both male and female students can be victims of sexual harassment, and the harasser and the victim can be of the same sex.

The conduct can occur in any university program or activity and can take place in university facilities or at other off-campus locations, such as a university-sponsored field trip or a training program at another location. The conduct can be verbal, nonverbal, or physical.

The judgment and common sense of university faculty and administrators are very important elements in determining whether sexual harassment has occurred and in determining an appropriate response.

**Sexual Violence**

Sexual violence is synonymous with sexual assault or sexual misconduct. It may include any form of sexual activity or sexual contact, including sexual harassment, which is unwanted, that occurs as a result of intimidation, threat of force, use of force, or other coercive behavior or occurs without consent.

**Resources**

*Contacts and resources for reporting sexual harassment and sexual violence:*

Several Western Michigan University offices may be contacted when a student, employee or visitor experiences unwelcome sexual contact. The following offices and designated contact persons provide information, resources and assistance for sexual harassment-related concerns, ranging from one-time incidents to pervasive behavior. Every office is responsible for taking prompt and appropriate action to complaints of sexual harassment and sexual violence involving students, faculty, staff and others on campus, including visitors. Every office takes each allegation seriously and ensures that the situation is properly investigated.

*Title IX coordinator*

The University has a Title IX coordinator who is responsible for monitoring and overseeing the University's compliance with Title IX provisions, including:

1. Investigations of sexual harassment complaints involving all members (student, faculty, staff, administrators, visitors and third parties) of the campus community.
2. Administration and communication of the complaint and grievance procedures.
3. Coordination and planning of outreach and education or training to increase awareness and prevention of sexual harassment throughout the campus community.

Evelyn B. Winfield-Thomas Ph.D.
Title IX Coordinator
Executive Director and Special Assistant to the President
Office of Institutional Equity
1903 W. Michigan Ave
Kalamazoo MI 49008-5405 USA
Location: 1220 Trimpe Building
(269) 387-6316
wmich.edu/equity

Title IX deputy coordinators

The University has designated Title IX deputy coordinators who:

1. Promote and implement Title IX compliance in collaboration with Title IX coordinator.
2. Help provide sexual harassment education and awareness.
3. Communicate and disseminate information about sexual harassment and the complaint and grievance procedures.
4. Facilitate appropriate referrals for reporting or filing complaints or grievances. It is the responsibility of WMU deputy coordinators to remain abreast of the current Title IX provisions in higher education.

Academic Affairs:

Nancy Mansberger, Ed.D.
Title IX Deputy Coordinator
Director Of Academic Collective Bargaining and Contract Administration
1903 W. Michigan Ave
Kalamazoo MI 49008-5217 USA
Location: 3100 Seibert Administration Building
(269) 387-4307
wmich.edu/acb

Cathy Smith
Title IX Deputy Coordinator
Administrative Services Specialist
Office of the Provost and Vice President for Academic Affairs
Western Michigan University
(269) 387-2349

Athletics:

Dennis Corbin
Title IX Deputy Coordinator
Associate Athletic Director
Medical Support Services
Intercollegiate Athletics
1903 W. Michigan Ave
Kalamazoo MI 49008-5406 USA
Location: 2134 Brown Football Building
(269) 387-8106
wmubroncos.com

Extended University Programs:
Acts of sexual harassment may also constitute criminal sexual conduct or acts of sexual violence. Any acts involving sexual assault or violence should be promptly referred to law enforcement officials or reported directly to the WMU Department of Public Safety.

Discrimination Complaints, Procedures, and Potential Consequences

Students, faculty, staff and visitors to campus who have complaints of actions which they believe violate the University’s non-discrimination policy, including regarding perceived sexual harassment, should file their complaints with the Office of Institutional Equity, 1220 Adrian Trimpe Building (269-387-6316), which will receive and investigate complaints of prohibited discrimination. As noted earlier, claims of criminal sexual conduct or sexual violence need to be referred to the law enforcement officials (if on campus, to WMU’s Department of Public Safety).

Conduct by students that may violate the University’s sexual harassment, discrimination, or other applicable policy will also be referred to the Office of Student Conduct and handled in accordance with the Student Code and/or other
applicable law. Conduct by faculty, staff or visitors alleged to violate a contract or University policy will be addressed in accordance with applicable University contracts (including collective bargaining agreements), policies, and/or other law, rules, and regulations. (See www.wmich.edu/equity/harassment for more information.)

An act of prohibited discrimination constitutes an act of misconduct. Charges of discrimination will be investigated in accordance with University-established procedures. The alleged facts, relative position of the parties, witnesses, etc. will all be taken into account. The focus of investigation of a claimed act of discrimination is fairness to all parties involved, documentation, and the dictates of due process and equal protection. Therefore, whenever such acts are confirmed to have occurred, prompt action will be taken, which may include disciplinary action up to and including discharge from employment or dismissal from enrollment at the University.

However, to enable the University to act through these formal procedures, employees and students are encouraged to report such incidents. Such conduct should be reported to the Office of Institutional Equity. Conduct viewed as being in violation of the Student Code and criminal law should also be reported to the Office of Student Conduct and applicable law enforcement personnel, respectively. (See www.wmich.edu/equity/harassment/reporting-sexual-harassment and www.wmich.edu/equity/harassment/reporting-sexual-violence for more information.)

The Offices of Human Resources, Institutional Equity, and Legal Affairs and General Counsel establish appropriate procedures to implement the University's non-discrimination policy. The Office of Institutional Equity shall investigate thoroughly any complaints of non-criminal alleged violations of the non-discrimination policy, including sexual harassment, make findings as to whether University policy has been violated, and report any violations of University policy to the appropriate University administrators. Conduct by students that is alleged to violate the non-discrimination policy, including student on student sexual harassment, and other University policies will also be referred to the Office of Student Conduct for investigation and handled in accordance with the Student Code. Action deemed appropriate by the University as a result of findings following claims or investigations of alleged discrimination, including sexual harassment, will be taken. Depending on the seriousness of an act found to be misconduct and/or in violation of University policy, law, contract, or rule, action may range from informal corrective action to disciplinary action, up to and including dismissal from employment or from the University.

**Complaints of Retaliation**

*If you hesitate to file a sexual harassment or other discrimination complaint for fear of retaliation, you need to know that:*

Federal and state law, as well as University policy and requirements, protect a person who has filed a complaint of sexual harassment or other prohibited discrimination from being intimidated, threatened, coerced, discriminated against, or other form of retaliation based solely on that filing of a complaint.

Likewise, protection is afforded a person who testifies, assists, or participates, in any manner, in an investigation resulting from a complaint of violation of the University non-discrimination policy (including sexual harassment) based solely on such testifying, assistance, or participation.

Therefore, individuals who believe they have been so harassed, intimidated, or otherwise retaliated against due to filing or participating regarding a complaint of prohibited discrimination may file a complaint alleging harassment, intimidation, or retaliation. Any such complaint that stems out of a report of prohibited discrimination should be filed with the Office of Institutional Equity, 1220 Adrian Trimpe Building. (269-387-6316).

**Clery Act Annual Report**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires availability of the annual security and fire safety compliance document to prospective students, faculty, and staff. It can be obtained from the website of Western Michigan University Department of Public Safety at www.wmudps.wmich.edu/Documents/ANNUALREPORT.pdf.
You may request a hard copy version by calling (269) 387-5555. The report includes campus security and personal safety information as well as crime prevention, fire safety, university police law enforcement authority, crime reporting policies, disciplinary procedures and other matters related to security and safety of campus. It also includes crime reporting statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings, or properties owned or controlled by Western Michigan University, and on public property within or immediately adjacent to and accessible from the campus.

Updated April 2014

Western Michigan University’s Student Code

Western Michigan University is a student-centered research university, building intellectual inquiry, investigation, and discovery into all undergraduate, graduate, and professional programs. The university provides leadership in teaching, research, learning, and public service. Nationally recognized and internationally engaged, the University:

Forges a responsive and ethical academic community
Develops foundations for achievement in pluralistic societies
Incorporates participation from diverse individuals in decision-making
Contributes to technological and economic development
Engenders an awareness and appreciation of the arts

The Student Code and the Office of Student Conduct are tangible examples that illustrate commitment to these ideals. The Student Code describes the boundaries of acceptable student behavior and is approved by the Board of Trustees. The Office of Student Conduct interprets and enforces the Student Code.

A student who chooses to enroll at Western Michigan University assumes the obligation for conduct that is compatible with the University's mission as an educational institution. While students have the privilege to enroll at the institution of their choice, choosing to enroll at Western Michigan University requires a student to become aware of, and to abide by the behavior standards of the University. Ignorance of acceptable boundaries of student behavior as contained in the Student Code is not a basis for excusing inappropriate behavior.

The University conduct process is not analogous to, is not equivalent to, and does not conform to, criminal law processes. This process is designed, in part, to determine responsibility, or lack thereof, for violations of the Student Code only—not guilt or innocence relative to criminal matters. The University conduct process shall be informal in nature so as to provide substantial justice and it shall not be bound by the same proceedings, definitions, or rules which apply in the courts of law.

The conduct of students in the educational community is a part of the teaching process and as such, its focus shall be educational. This includes the possible use of suspension or expulsion as disciplinary measures as they may prove invaluable tools in the education of the University community. The student conduct system is not only concerned with the individual student's welfare, but also the welfare of the University community. Any question about the processes, rules, or policies, or any other concern not specifically covered by the Student Code shall be decided solely by the Dean/Associate Dean of Students/ or designee. Additionally, the Student Code provisions may be extended or amended to apply to new and unanticipated situations which may arise.

Enrollment in the University does not insulate students from their obligation to behave in a manner consistent with local, state, and federal law. Violation of local, state, and federal law while on University premises may also constitute a violation of the Student Code. Some of the policies referred to in the Student Code may also constitute violations of local, state, or federal law and carry the possibility of criminal prosecution or civil legal action.

While the University does not desire to act as a policing authority for the activities of the student off of University premises, the University may take appropriate action in situations involving misconduct demonstrating flagrant disregard for any person or persons, and/or when a student's or student organization's behavior is judged to threaten
the health, safety, and/or property of any individual or group even when the misconduct occurs off University premises.

While any violation of the Student Code is considered a serious matter, certain violations are considered to be especially egregious. These violations include acts of academic misconduct, any act that disrupts the functions of the University, and any act that threatens the health or safety of any member of the University community or any other person. Students involved in these activities are considered a threat to the orderly functioning of the University, and their behavior is considered detrimental to the educational mission.

Western Michigan University Expectations for Good Practice in Graduate Education

The Mission of WMU

Western Michigan University is a student-centered research university, building intellectual inquiry, investigation, and discovery into all undergraduate, graduate, and professional programs. The university provides leadership in teaching, research, learning, and public service. Nationally recognized and internationally engaged, the University:

- Forges a responsive and ethical academic community
- Develops foundations for achievement in pluralistic societies
- Incorporates participation from diverse individuals in decision-making
- Contributes to technological and economic development
- Engenders an awareness and appreciation of the arts

Graduate education at WMU encompasses all of these goals and strives to provide students an environment that fosters scholarship, independent judgment, academic rigor, and intellectual honesty.

Professional Rights of Graduate Student Appointees

A portion of students at Western Michigan University has been granted graduate appointments. These graduate appointees serve an academic or service unit within the university. In return for their service they are given a salary, and partial or full tuition remission. Graduate appointees, in addition to having the basic and academic rights mentioned below, also have professional rights. These include meaningful teaching, research, or service responsibilities; clear and reasonable departmental expectations; work activities that average twenty hours per week for a full appointee; approved leaves of absence; and due process in regard to service disputes. The rights of teaching assistants are specifically given in the 2012-15 Agreement between Western Michigan University and the Teaching Assistants Union [www.tauaft.org].

Student Rights and Responsibilities

Basic and academic rights and responsibilities are set forth in the Graduate Catalog, the Research Misconduct Policy (www.wmich.edu/research/pdf/policies/research-misconduct-policy2006.pdf), the Student Code of Conduct (www.wmich.edu/conduct/docs/WMU_studentcode.pdf), and other policies of Western Michigan University. Basic rights include, but are not limited to, the rights of inquiry, expression, and association; freedom from discrimination and harassment; personal security; freedom from improper disclosure; access to personal records; and participation in university governance. Academic rights include, but are not limited to, the right to be evaluated fairly; to have academic freedom in discussing their subject; to be fully informed by faculty regarding the requirements of each class and course of study; and to have access to and explanations of all graded materials.

Student Responsibilities

Along with rights come responsibilities. Students at WMU are required to conduct themselves in a mature, professional, ethical, and civil manner. This includes engaging in academic honesty and ethical research conduct. In the academic arena, students are expected not to engage in such behaviors as cheating; fabrication, falsification, or
forgery; multiple submissions; plagiarism; computer misuse; and complicity with others regarding such offenses. While conducting research, students are expected to maintain the same standards as they apply to the design of studies, treatment of subjects, collection of data, and reporting of that data. A complete listing of responsibilities is detailed in university policies.

Graduate students must:

- Conduct themselves appropriately in all interactions with faculty and staff in accordance with the accepted standards of the discipline and WMU policies governing discrimination and harassment.
- Take primary responsibility to inform themselves of regulations, rules, and policies governing their graduate studies and research at WMU.
- Recognize that faculty and staff have many professional responsibilities, in addition to graduate education.
- Recognize that the faculty have broad discretion to allocate their own time and other resources in ways that are academically productive.
- Recognize that the faculty advisor, who provides the intellectual and instructional environment in which that student plans a program of study, may be involved with research for which the student provides assistance, and that the University, through the faculty advisor's access to teaching and research funds, may also provide the student with special financial support for that research.
- Expect that a student's research results, with the appropriate recognition, may be incorporated into progress reports, summary documents, applications for continuation for funding, and similar documents authored by the faculty advisor.
- Recognize that the faculty advisor is responsible for monitoring the accuracy, creativity, validity, and integrity of the student's research. Careful, well conceived research reflects favorably on the student, the faculty advisor, the degree program, and WMU.
- Exercise the highest integrity in taking examinations, completing master's, specialist's, and doctoral projects, and/or collecting, analyzing, and presenting research data in theses, dissertations, and presentations.
- As applicable to the student's degree program, acknowledge contributions of the faculty advisor and other members of the research team to the student's work in all publications and conference presentations; acknowledgement may mean co-authorship when that is appropriate.
- Recognize that in some disciplines, the faculty advisor will determine when a body of work is ready for publication, exhibition or performance, and is an acceptable product, since the faculty advisor bears responsibility for overseeing the performance of the students and ensuring the validity of any applicable research.
- Maintain the confidentiality of the faculty advisor's professional activities and research prior to presentations and/or publication, in accordance with existing practices and policies of the discipline and the University.
- Be allowed the opportunity to participate in the governance of the University as designated by the Graduate Student Advisory Committee for representation on the councils of the Faculty Senate. They shall also have representation at the departmental level, in faculty meetings and on standing committees, (e.g., policy, hiring, graduate issues) except in cases where confidential personnel matters are under consideration.
- When serving as teaching assistants, abide by the academic regulations of the University and be afforded the rights of an instructor, including the protection of academic freedom.
- Cooperate and assist in any investigations as requested by the University.

Correspondingly, it is imperative that faculty:

- Interact with students in a professional and civil manner in accordance with the accepted standards of the discipline and Western Michigan University's policies governing discrimination and harassment.
- Impartially evaluate student performance, regardless of the graduate student's religion, race, gender, sexual orientation, nationality or other criteria as established by law, the collective bargaining agreement, and/or University policies.
• Serve on graduate student committees without regard to the religion, race, gender, sexual orientation, nationality, or other criteria as established by law, the collective bargaining agreement, and/or University policies.
• Prevent personal rivalries with colleagues from interfering with their duties as graduate advisors, committee members, directors of graduate studies, or colleagues.
• Avoid dual relationships that could impair their professional judgment. They will excuse themselves from serving as advisors on graduate committees or supervising assistantship work when there is a financial, familial, friendship, or other close personal relationship that could result in a conflict of interest.
• Acknowledge any student contributions to research and/or creative activity presented at conferences, in professional publications, or in applications for copyrights and patents.
• Not impede a graduate student's progress and completion of his/her degree in order to benefit from the student's proficiency as a teaching or research assistant.
• Create in the classroom, lab, or studio, supervisory relations with students that stimulate and encourage students to learn creatively and independently.
• Have a clear understanding with graduate students about their specific academic, creative activity, and/or research responsibilities, including time lines for completion of comprehensive examinations, research, and the thesis or dissertation, as applicable.
• Provide oral and written comments and evaluation of each student's work in a timely manner.
• Assist the departmental director of graduate studies in an annual review of graduate students' progress.
• Discuss laboratory, departmental and authorship policy with graduate students in advance of entering into collaborative projects.
• Ensure an absence of coercion with regard to the participation of graduate students as human research subjects in their faculty advisors' research.
• Be aware of the responsibilities inherent in the faculty-student relationship and avoid dual relationships that may exploit students by virtue of their authority. Faculty who have a direct teaching or advising relationship with a student are prohibited from requesting that a student do personal work (mowing lawns, babysitting, etc.) with or without appropriate compensation.
• Familiarize themselves with policies that affect their graduate students.
• Evaluate students' progress and performance in regular and informative ways consistent with timely completion of the degree.
• Cooperate and assist in any investigations as requested by the University.

Transmission of Knowledge in Graduate Education

Graduate education is structured around the generation and transmission of knowledge at the highest level. In many cases, graduate students depend upon faculty advisors to assist them in identifying and gaining access to financial and/or intellectual resources that support their graduate programs. In addition, faculty advisors and department administrators must apprise students of the "job market" so that students can develop realistic expectations for the outcomes of their studies.

In some academic units, the student's specific advisor may change during the course of the student's program. The role of advising may also change and become a mentoring relationship.

The reward of finding a faculty advisor implies that the student has achieved a level of excellence and sophistication in the field or exhibits sufficient promise to merit the more intensive interest, instruction, and counsel of faculty.

To this end, graduate students must:

• Devote an appropriate amount of time and energy toward achieving academic excellence and earning an advanced degree.
• Be aware of time constraints and other demands imposed on faculty members and program staff.
• Take the initiative to ask questions that promote understanding of the academic subjects and advances in the field.
• Communicate regularly with faculty advisors, particularly in matters related to research and progress within the graduate program and with any teaching responsibilities.

**Correspondingly, faculty advisors should:**

• Provide clear guidelines for all requirements each student must meet, including course work, languages, research tools, examinations, and thesis or dissertation, teaching/laboratory assistantships, and delineating the amount of time expected to complete each step.
• Evaluate student progress and performance in regular and informative ways consistent with the practice in the field.
• Help students develop interpretive, writing, oral, and quantitative skills, in accordance with the expectations of the discipline and the specific degree program.
• Assist graduate students in the development of grant writing skills, where appropriate.
• Take reasonable measures to ensure that graduate students who initiate thesis or dissertation research/creative activity do so in a timely fashion, regardless of the overall demand of assistantships in the laboratory, studio, or classroom.
• When appropriate, encourage graduate students to participate in professional meetings or display their work in public forums and exhibitions.
• Stimulate in each graduate student an appreciation of professional skills they will be required to master in their respective disciplines, i.e., teaching, administration, research, writing, and creativity.
• Create an ethos of collegiality so that learning takes place within a community of scholars.

In academic units, faculty advisors support the academic promise of graduate students in their programs. In some cases, academic advisors are assigned to entering graduate students to assist them in academic advising and other matters. In other cases, students select faculty advisors in accordance with the disciplinary interest or research expertise of faculty. Advising is variant in its scope and breadth and may be accomplished in many ways.

A student's academic performance and faculty member's scholarly interest may coincide during the course of instruction and research/creative activity/performance. As the faculty-graduate student relationship matures and intensifies, direct collaboration may involve the sharing of authorship or right to intellectual property developed in research or other creative activity. Such collaborations are encouraged and are a desired outcome of the mentoring process.

It is understood that the standards of mentoring may differ by department, depending on the degrees students are pursuing and the availability of the time that students who work as professionals in communities outside Kalamazoo have to consult with their advisors. Nevertheless, it is recommended that advisement, consultation and mentoring be nurtured via electronic means if they cannot be nurtured in person.

It is further understood that the department must establish appropriate policies and practices to assist students whose major advisor or committee member is no longer able to serve in that capacity. Graduate students assigned to participate in externally funded research grants must become aware of the special importance of completing their research commitments. These commitments extend beyond financial concerns to encompass issues of professional ethics, legal compliance with external authorities, and institutional loyalty.

Note: Western Michigan University wishes to thank the University of Missouri at Columbia for permission to use portions of their graduate code.

**Western Michigan University Adjudication of Situations Involving Graduate Students’ Rights and Responsibilities**

1.0 Academic Rights and Responsibilities
Whenever a graduate student has been accused of behavior that is in violation of academic regulations, the existing Graduate Catalog governs the adjudication of the accusation.

2.0 Basic Rights and Responsibilities

Whenever a graduate student has been accused of behavior that is in violation of non-academic regulations, the University Student Code governs the adjudication. The Research Misconduct Policy governs the adjudication of alleged violations of ethical research behavior.

In addition to the rights and responsibilities of all graduate students, there are rights and responsibilities that pertain specifically to graduate students who are serving on appointments. These appointments include doctoral associateships, doctoral fellowships, graduate assistantships, and graduate fellowships. Because of the special nature of the relationship between a graduate appointee and the faculty members in the department being served, there are additional requirements.

3.0 Professional Rights and Responsibilities of Graduate Appointees

This resolution process governs matters other than those governed by the Graduate Catalog, the Student Code and/or the Research Misconduct Policy.

Graduate appointees serve the University through appointments that are awarded by the departments/schools under the sponsorship of Academic Affairs and the Graduate College. Therefore, the path to resolving certain disputes resides first with the department/school and next with the Graduate College.

For graduate appointees with a teaching classification, the terms of the 2012-15 Agreement between Western Michigan University and the Teaching Assistants Union (www.tauft.org) regarding grievance and arbitration procedures (Article 16) will supersede the policy given below.

3.1 Departmental/School Level. Resolution of issues at the departmental/school level may be handled informally. If disputes arise between graduate appointees and their departments, both should attempt to resolve them in informal, direct discussions. If the problem remains unresolved, then the unit administrator should be consulted. If still aggrieved, a student may then submit a formal, written request for consideration by the Department/School Hearing Board. The Department/School Hearing Board shall be comprised of the unit administrator or designee, two faculty members, and two graduate students from the department. The faculty members are to be selected by the department. One graduate student is to be selected by the departmental graduate student organization and a second graduate student by the Graduate Student Advisory Committee. Where no departmental graduate student organization exists, both students will be selected by the Graduate Student Advisory Committee. If the unit administrator is directly involved in the case, neither the unit administrator nor the designee may serve on the hearing board. In such cases, the office of the Dean of the Graduate College will appoint a replacement member.

3.2 Graduate College Level. The Graduate College shall establish a hearing board comprised of a representative of the Academic College as designated by the Dean of that College, the Dean of the Graduate College or designee, the Chair of the Graduate Student Advisory Committee or designee, one faculty member from the department in question, and one student chosen by the Graduate Student Advisory Committee.

3.3 A member who has faculty rank from a unit not involved with the dispute shall chair each hearing board.

3.4 Term of Office. Hearing board members at both levels shall be selected in the fall of the year and shall serve one year. The one-year term shall not preclude reappointment of any member the following year.

3.5 The formal request alleging violations of professional rights must include a proposed remedy that could be implemented by a responsible administrator. The Department/School, within the limits of its resources and the limits...
imposed by due respect for the professional rights of the faculty, seeks an appropriate remedy for legitimate student complaints.

3.6 Written requests for a hearing must be initiated no later than mid-term of the semester or the end of the session following the term wherein the alleged violation occurred. The appropriate Hearing Board may grant an exception to this provision if the involved party or student is absent from the University during that session.

3.7 The student initiating the grievance may request the hearing at the Department/School level. Under special circumstances (with approval of the Graduate College) the resolution of an issue may begin at the Graduate College level.

3.8 Hearing Boards shall establish their own procedures in a manner consistent with this document. A copy of the procedures adopted by each unit shall be filed with the appropriate Dean's office and with the office of the Dean of the Graduate College.

3.9 Upon receipt of a formal request, the chairperson of the Hearing Board shall transmit a copy of the grievance within ten (10) class days to the Hearing Board members and to the person(s) party to the matter.

3.10 In urgent cases in which it is alleged that a regulation, administrative decision or action threatens immediate and irreparable damage to any of the parties involved, the Hearing Board or judiciary shall expedite the hearing and final disposition of the case.

3.11 A Hearing Board or judiciary is empowered to act on a request to direct an individual or unit to discontinue or postpone an administrative decision or action that threatens immediate and irreparable damage to any of the parties involved, pending final disposition of the case. The Hearing Board shall expedite the hearing and final disposition of this urgent case.

3.12 A Department/School or college Hearing Board shall review each hearing request for jurisdiction and judicial merit and may then forward a copy of the request to the appropriate individual and invite a written response. After considering all submitted information, the board may:

a. Accept the request, in full or in part, and proceed to schedule a hearing.
b. Reject the request and provide an appropriate explanation.
c. Invite all parties to meet with the board for an informal discussion of the issues. Such a discussion shall not preclude a later hearing.

3.13 Notice of hearing. At least three (3) days prior to a formal hearing, both the respondent and the complainant shall be entitled to a written notification of the hearing from the appropriate hearing body. This notice of hearing shall state:

   a. The nature of the issues, charges and/or conflicts to be heard with sufficient particularity to enable both the respondent and the complainant to prepare their respective cases.
   b. The date, time and place of the hearing.
   c. The body adjudicating the case.
   d. The names of the respondent and complainant.
   e. The name(s) of any potential witnesses.

3.14 Either the complainant or the respondent may request, with cause, a postponement prior to the scheduled time of a hearing. The Hearing Board may grant or deny such a request.

3.15 Both the respondent and the complainant shall be expected to appear at the hearing and present their cases.

   a. Should the complainant fail to appear, the board may either postpone the hearing or dismiss the case.
b. Should the respondent fail to appear, the board may either postpone the hearing if good cause has been
given for the failure to appear or hear the case in his or her absence.
c. The judiciary may accept written statements from a party to the hearing in lieu of a personal appearance,
but only in unusual circumstances. Such written statements must be submitted to the board at least one (1)
day prior to the scheduled hearing.

3.16 Hearing Boards shall ensure that a collegial atmosphere prevails in hearings. Involvement of counsel should
normally not be required. When present, counsel shall be limited to a member of the student body, faculty, or staff
of the University.

3.17 During the hearing, parties to a complaint shall have an opportunity to state their cases, present evidence,
designate witnesses, ask questions, and present a rebuttal.

3.18 The Hearing Board shall prepare a written report of findings and rationale for the decision and shall forward
copies to the parties involved, to the responsible administrator(s), and to the Dean of the Graduate College. The
report shall indicate the major elements of evidence, or lack thereof, which support the Hearing Board's decision.
All recipients are expected to respect the confidentiality of this report. When a Hearing Board finds that a violation
of professional rights has occurred and that redress is possible, it shall direct the responsible administrator to provide
redress. The administrator, in consultation with the hearing board, shall implement an appropriate remedy.

3.19 Appeals. The decision of the original Hearing Board is final, except in cases which result in a recommendation
of termination of appointment. In such cases the decision may be appealed by either party to a grievance only to the
next level hearing board. If the original hearing was by a Department/School Hearing Board, the appeal shall be
made to the Graduate College Hearing Board. If the original hearing was by the Graduate College Hearing Board,
the appeal should be made to the Graduate Studies Council. In such cases, a subcommittee of the Graduate Studies
Council shall be appointed by the chair of the council and shall include the chair as well as one council member and
a graduate student serving on the council.

3.20 Appeals must allege either that applicable procedures for adjudicating the case were not followed in the
previous hearing or that the findings of the Hearing Board were not supported by the preponderance of the evidence.
Presentation of new evidence will not be permitted at an appeal hearing. All appeals must be written and signed and
must specify the alleged defects in the previous adjudication(s) in sufficient detail to justify further proceedings. The
appeal must also specify the redress that is sought.

3.21 Appeals must be filed within ten (10) class days following a notice of a decision. Any action regarding the
original decision shall be held in abeyance while under appeal.

3.22 The appellate board shall review each appeal request and may then forward a copy of the request to the
appropriate individual and invite a written response. After considering all submitted information, the appellate board
may

  a. Decide that sufficient reasons for an appeal do not exist and that the decision of the lower hearing body
     shall stand;
  b. Direct the lower hearing body to rehear the case or to reconsider or clarify its decision; or
  c. Decide that sufficient reasons exist for an appeal and accept the request, in full or in part, and proceed to
     schedule an appeal hearing.

3.23 Following an appeal hearing, an appellate board may affirm, reverse, or modify the decision of the lower
hearing body.

3.24 Any intimidation or retaliation against a graduate student, including but not limited to actions which negatively
impact the student's grades or appointment status, solely for raising an issue concerning his/her appointment,
questioning assignments or duties, and/or initiating or participating in proceedings under this policy, is strictly
forbidden. Any person confirmed to have so intimidated or retaliated will be subject to disciplinary action, up to and including termination.

3.25 Nothing in this process shall be construed to be considered a contract between the graduate student and the University, and/or to supersede or negate other University policies, procedures, and/or contractual requirements.

Note: Western Michigan University wishes to thank Michigan State University for permission to adapt portions of their graduate adjudication process.
University and Student Services

Complete and current information about University and Student Services may be obtained by visiting the University’s website (http://www.wmich.edu). The services listed below are only a portion of those offered by the University to students, alumni, staff, and visitors.

Archives

The University Archives and Regional History Collections are located in the Charles C. and Lynn L. Zhang Legacy Collections Center on the Oakland Drive Campus. Staff collect, preserve, and make accessible records documenting the history of the University and of twelve southwestern Michigan counties. Holdings include: books, ephemera, newspapers, microfilm, photographs, oral history tapes, and manuscript collections. In addition, local public records from southwestern Michigan are on deposit from the Archives of Michigan. The collections are open to researchers. Faculty, staff, and students may make appointments for assistance with research. Faculty may schedule instructional sessions. Call (269) 387-8490 for information.

Athletics, Intercollegiate

The University is represented by men's teams in football, baseball, basketball, tennis, ice hockey, and soccer. Women's teams represent the University in basketball, cross country, golf, gymnastics, softball, tennis, indoor and outdoor track, soccer, and volleyball. Represented by the athletics mascot “Buster Bronco”, WMU Athletics keeps every Bronco fan up to date through the official athletics website, www.wmubroncos.com

Athletics are governed by the Athletic Board, which adheres to the policies and principles established by the National Collegiate Athletic Association (NCAA), Mid-American Conference (MAC) and National Collegiate Hockey Conference (NCHC). Western Michigan University is a member of the Mid-American Conference in all sports but Ice Hockey. Ice Hockey members are WMU, Colorado College, Denver, Miami (Ohio), Minnesota-Duluth, Nebraska-Omaha, North Dakota and St. Cloud State. Other members of the Mid-American Conference are Akron, Ball State, Bowling Green, Buffalo, Central Michigan, Eastern Michigan, Kent State, Miami (Ohio), Northern Illinois, Ohio, Toledo, and UMass in the sport of football.

Career and Student Employment Services

Career and Student Employment Services advises students regarding skill development, exploring career options and obtaining experience through employment. Services include drop-in career advising at the Career Zone, job listings for part-time, internship and full-time employment. The office facilitates regular employer and alumni campus visits to participate in career fairs, visit classrooms and provide mock interviews for students. Staff conduct workshops and seminars addressing current job market issues, linking academics to career paths, finding an internship or trending job search strategies.

For more information visit the Career Zone, M-F 12-5 p.m., or to schedule an appointment, call (269) 387-2745. The office is located on first floor of Ellsworth Hall. www.wmich.edu/career.

Children's Place Learning Center

The Children's Place Learning Center, located in the middle of campus at 2210 Wilbur, is open from 7:00 a.m. to 6:00 p.m. weekdays. The convenient location and flexible care schedules make the center an attractive child-care option for WMU faculty, staff, and students. Children 18 months to 9 years old may be enrolled full-time or part-time. Breakfast, lunch, and snacks are included in the tuition and are provided by WMU Dining Services. A full vegetarian menu is available each day.
The Children's Place philosophy emphasizes child-initiated learning within a culturally diverse community. The program nurtures and supports the development of children by providing a developmental play-based curriculum focusing on the emerging skills of each child. The program provides an environment in which each child and family feels respected and accepted and creates a connection between home and school to meet the unique needs of the families. The program is licensed by the State of Michigan and accredited by the National Association for the Education of Young Children (NAEYC). For more information and an application call (269) 387-2277 or visit www.wmich.edu/childcare.

Counseling Services

Counseling Services provides short-term individual, couples and group counseling for a diverse student population. The counseling process can help students learn skills to cope with problems and develop new ways of thinking, which may lead to a healthier and more fulfilling lifestyle. Your time at Western Michigan University may include stress, complicated decisions or challenging situations. Counselors help students identify challenges and make changes to manage the emotional and social difficulties that might complicate college life.

How we work with you

Every student is unique, so we tailor our services to suit your particular needs. We collaborate with other clinicians at Sindecuse or outside care professionals to ensure counseling supports other care you receive. We take a holistic approach when working with you to treat the whole person. Our counselors are licensed mental health professionals and graduate student trainees under close supervision.

Your first visit

An initial appointment may be made by stopping by the reception desk of Sindecuse Health Center. When you first come to the health center, you'll start with the receptionist on the main floor, check in at registration and then come upstairs to Counseling Services. Counseling Services is open between 8 a.m. and 6 p.m. on Mondays, 8 a.m. and 5 p.m. on Tuesdays, Wednesdays and Fridays and between 10 a.m. and 5 p.m. on Thursdays. Website: www.wmich.edu/counseling.

Eligibility

Counseling services are available to all WMU students, enrolled and non-enrolled, full- and part-time status, including those at regional campuses.

Confidentiality

Counseling Services respects your right to privacy. Your consent is required before any information is released to a third party. In accordance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), patient health information is maintained in confidence throughout Sindecuse Health Center and Counseling Services. Here is the privacy policy.

Counseling Services is committed to the need for confidentiality in client/counselor communication. Therefore, confidentiality of client information is maintained in a manner consistent with professional standards of ethical practice and conduct and legislative requirements in the state of Michigan. Copies of the Sindecuse Health Center policy on confidentiality may be obtained at the business office.

Disability Services for Students

Disability Services for Students assists Western Michigan University students with disabilities as they seek to find effective accommodations, maximize their abilities and gain independence. DSS offers university services including advocacy, registration assistance, campus accessibility information, and referral to and liaison with other campus and community agencies. DSS may also provide classroom or academic adjustments including accommodation for classroom tests, electronic text format and ASL sign-language interpreters. DSS can also provide short-term, temporary on-campus transportation to students with mobility issues.

www.wmich.edu/disabilityservices (269) 387-2116
Housing

Western Michigan University students may live on or off campus. Various housing options exist on-campus, ranging from traditional residence halls to apartment living, and all deliver tremendous value to their residents. Besides the convenience of living in the heart of campus, studies show students who live on campus adjust better and are more successful academically than those who live off campus. For these reasons, students should carefully consider the benefits of on-campus housing when choosing where to live. Utilities, cable TV, and local phone service are included in housing costs for the residence halls and apartments (the new Western View apartments include cable TV).

Your residence hall application and apartment applications are available online and can be completed once you have been admitted and have a valid Bronco ID. The application date is the basis for assignment and the probability of an assignment increases with early application.

WMU Residence Halls, Spindler Hall, WMU Apartments (including the Western View)

For information contact Residence Life, 3510 Faunce Student Services Building, Western Michigan University, Kalamazoo, MI 49008-5312. Telephone: (269) 387-4735; Fax: (269) 387-4786; E-mail: RL-info@wmich.edu; Website: www.wmich.edu/housing.

Office of Information Technology

The Office of Information Technology (OIT) offers a wide variety of technology related services to students, faculty, and staff including telephones, email, anti-virus protection, cable television, classroom technology, wireless networking, instructional support, security, media services, server management, programming, consulting, and project management (www.wmich.edu/it). Many of these services are available online via our secure campus portal (gowmu.wmich.edu). In the Bernhard Center and the University Computer Center you will find two large state of the art OIT managed general purpose computer labs. And if you need assistance with computers, tablets, or smart phones your first point of contact should always be the OIT Help Desk (269) 387-4357 (www.wmich.edu/helpdesk).

International Programs and Services

International studies and programs at Western Michigan University are led by the Diether H. Haenicke Institute for Global Education. The University has made a serious commitment to continued expansion of international education across the campus, a goal that is included in the University mission statement. The "international" link on the University's home page will take you to the Haenicke Institute's comprehensive web page and a detailed directory and description of international programs and services. Almost all offices that administer international programs and services are housed within the Haenicke Institute which is conveniently located in Ellsworth Hall. The University annually hosts nearly 1,800 international students and has a long tradition of international involvement across all colleges.

Diether H. Haenicke Institute for Global Education

Dr. Wolfgang Schlör, Associate Provost
2425 Ellsworth Hall
Western Michigan University
Kalamazoo MI 49008-5245
Telephone: (269) 387-5890; FAX (269) 387-0630
www.wmich.edu/international
The Haenicke Institute for Global Education collaborates with colleges, departments, and interdisciplinary programs to promote global, international, and area studies throughout Western Michigan University. The Institute houses four designated centers and offices devoted to international education.

**Office of International Admissions and Services**

Mr. Juan Tavares, Director  
4271 Ellsworth Hall  
Western Michigan University  
Kalamazoo MI 49008-5246  
Telephone: (269) 387-5865; FAX (269) 387-5899  
E-mail: oiss-info@wmich.edu  
www.wmich.edu/internationaladmissions

Within the Haenicke Institute, the International Admissions and Services handles admissions and special needs for international students. Services include:

- Processing of applications for admission
- Immigration advising
- Orientation program for newly arrived international students
- Assistance with housing arrangements
- Coordination of international student organizations and activities
- Liaison between international students and financial sponsors
- Personal and social counseling

International students interested in seeking admission to Western Michigan University may access application information and an online or printable application at [www.wmich.edu/internationaladmissions/apply](http://www.wmich.edu/internationaladmissions/apply).

**Immigration Services**

Ms. Lee Ryder, J.D., Immigration Officer  
4265 Ellsworth Hall  
Western Michigan University  
Kalamazoo, MI 49008-5246  
Telephone: (269) 387-5873; FAX (269) 387-5899

Immigration services for international students, international visitors and faculty are provided through the immigration office of the Haenicke Institute.

**Center for English Language and Culture for International Students (CELCIS)**

Mr. Thomas Marks, Director  
B0522 Ellsworth Hall  
Western Michigan University  
Kalamazoo MI 49008-5223  
Telephone: (269) 387-4800; FAX (269) 387-4806  
E-mail: celsis-info@wmich.edu  
http://www.wmich.edu/cecls

As part of the Haenicke Institute, the Center for English and Culture for International Students (CELCIS) established in 1975, provides instruction in English as a second language for non-native speakers who will use English to study at an American college or university or in their workplaces.
CELCIS also offers a range of individually designed, short-term programs that may include English language training (at any level) and introductory studies in American culture.

CELCIS offers classes at six English language proficiency levels which include: speaking and listening comprehension, grammar, academic reading and vocabulary building, academic writing, and research paper writing. Extra-curricular activities include conversation circles, volunteer opportunities, and various social, sport, and cultural programs.

CELCIS operates three fifteen-week terms per year (fall, spring and summer). Successful completion of CELCIS meets the minimum English proficiency requirements for all undergraduate programs and some graduate programs at Western Michigan University.

**Study Abroad**

Dr. Jane Blyth, Director  
2425 Ellsworth Hall  
Western Michigan University  
Kalamazoo MI 49008-5245  
Telephone: (269) 387-5890; FAX (269) 387-0630  
E-mail: study-abroad@wmich.edu  
http://www.wmich.edu/studyabroad

Study Abroad offers more than 70 study programs in 30-plus countries, varying in length from a few weeks to a full academic year and access to hundreds of programs administered by University-approved study abroad providers. Programs are available for undergraduates and graduates in a broad spectrum of disciplines for an academic year, one semester, or summer terms. Competitive scholarships and grants are available, such as the President's Grant for Study Abroad that offers up to $9,000 for foreign-language students seeking an overseas language-intensive experience.

Students who undertake study abroad programs, or conduct individualized research, field studies, internships or other experiences outside the United States that carry WMU academic credit, and/or under the direct auspices of WMU faculty, must register with WMU Study Abroad.

Study Abroad also provides a number of important services to WMU students preparing to study, intern, or to conduct research outside the United States. Services include orientation programs, insurance procedures, and current information about conditions in countries of destination. Study Abroad maintains an extensive research area and databases for programs offered by other colleges and universities. The office also serves as a contact point between WMU students overseas and the university.

**International Research and Study Centers**

Dr. Wolfgang Schlör, Associate Provost  
2425 Ellsworth Hall  
Western Michigan University  
Kalamazoo MI 49008-5245  
Telephone: (269) 387-5890; FAX (269) 387-0630  
www.wmich.edu/international

The Haenicke Institute hosts four international centers devoted to teaching, research, or outreach for a particular area of the world. Each center has as its mission the goal of furthering understanding and knowledge of a country or region. These centers contribute substantially to the global understandings of faculty and students at Western Michigan University, as well as members of the community.

*Center for African Development Policy Research*  
Dr. Sisay Asefa, Director
Multicultural Affairs, Division of

The mission of the Division of Multicultural Affairs (DMA) is to engage students in discovery and learning experiences in an effort to facilitate academic success and participation in a multicultural world.

DMA strives to ensure that all students are given the full opportunity to discover and develop their talents, interests, and unique potential, and to provide a learning-centered environment that presents the context for intellectual, cultural, professional, and personal growth during the college experience. Through programs, services, and initiatives that advance cross-cultural proficiencies and personal empowerment, DMA fosters community development, leadership, and a campus climate that respects and appreciates the history, culture, and traditions of all students.

For information, call 269-387-4420 or visit 2260 Ellsworth Hall, or visit the website www.wmich.edu/multicultural.

Online Education

As part of a learner-centered, research university, WMU Online Education offers a broad spectrum of courses and programs via elearning technologies. Through Online Education, Western Michigan University provides access to high-quality education for those unable to travel to campus, yet who want to pursue and/or continue their academic goals. Online Education partners with academic colleges and departments to offer expanded access to educational opportunities. Courses are offered through Online Education in the following modalities:

- Online courses - no required face-to-face meetings, delivery is completely online.
- Hybrid courses - there is a mix of distance and face-to-face instruction, with at least 51% of the instruction online.
- Open Learning - self-paced, undergraduate online courses with flexible start/end dates, students have up to six months to complete the course.
- Compressed Video Semester - courses taught using compressed video interactive television, CVIT. CVIT is a video over internet protocol system that provides a connective and interactive student experience between multiple Extended University Programs locations.

Along with acting as a first line of student and faculty support for online programs and courses, Online Education provides access to student support services, instructional design, course development and maintenance support to faculty, and on-campus/off-campus testing services.

3rd floor Ellsworth Hall
Parking and Vehicle Registration

Detailed regulations concerning the use of motor vehicles on campus is available from the Department of Public Safety's Parking Services. All students are eligible to park a motor vehicle on University property; however, they must first register their motor vehicle, motorcycle, and/or moped with Parking Services and pay a registration fee. Information concerning parking regulations, parking permits, and parking violations can be obtained by visiting Parking Services located at 2507 West Michigan Avenue (at the corner of West Michigan and Knollwood) or by telephoning (269) 387-4609 Monday through Friday, 7:30 a.m. – 5 p.m. Visit our web page at www.parking.wmich.edu for complete rules and permit prices.

Police

Located at 511 Monroe Street, off the 1300 block of West Michigan Ave., the Department of Public Safety is open 24 hours a day, providing a full range of police services through the use of a uniformed patrol division, a detective bureau, and a communications center. The Department of Public Safety is responsible for investigating all crimes and accidents occurring on University property and is committed to providing an environment conducive to the education of the students at Western Michigan University. Towards that goal, the department's various divisions and bureaus have coordinated their efforts to create and maintain a feeling of security and safety within the University community. Information can be obtained by visiting the webpage: www.wmudps.wmich.edu/police the office, telephoning (269) 387-5555 or 911 in an emergency.

Publications

The Western Herald or www.westernherald.com is WMU’s independent student news website, newspaper, and email newsletter. The Herald website is available 24/7 and print editions of the Herald are available throughout the fall and spring semesters in convenient campus newsmarcks. Free editions of the Herald email newsletter are available Monday-Friday during fall and spring semesters by emailing herald-editor@wmich.edu. All Western Herald news, advertising, technical, and business positions are staffed by students. More information about Herald employment opportunities is available at herald-editor@wmich.edu.

Western News is the official publication for administration, faculty, and staff members. It is published every other Thursday during fall and spring semesters and the summer I session by the Office of University Relations. That office also produces WMU News, an online news source that is updated daily and can be found at www.wmich.edu/wmu/news.

The WMU Magazine is a quarterly publication distributed to alumni, donors, friends, faculty, staff and students. Produced by the Office of University Relations, the magazine had a circulation of more than 75,000 and focuses on new campus developments and initiatives, research and news of university-wide import.

Radio

WMUK is owned and operated by Western Michigan University and broadcasts two separate program streams in HD with an effective power of 50,000 watts at 102.1 FM. The station is a non-profit public radio station and charter member of National Public Radio as well as an affiliate of American Public Media and Public Radio International. WMUK’s primary signal covers a 33 mile radius, with secondary coverage extending to 80 miles. Listeners can also hear WMUK over the Internet at www.wmuk.org.
WMUK provides a cultural extension of the University through its broadcast of campus, community, and area events. The station has built an enviable reputation in classical, bluegrass and jazz music programming as well as programming for Spanish-speaking audiences. The station provides student internships through the School of Communication.

The majority of WMUK funding comes from Western Michigan University, listener support and local underwriting. Additional funds are provided by the Corporation for Public Broadcasting.

WIDR(FM), a 100-watt station operated by students, broadcasts on 89.1. Facilities of WIDR(FM) are located in 1501 Faunce Student Services Building. WIDR(FM) offers a unique opportunity for Western Michigan University students to gain experience in programming, promotion, and station operation. For more information, please visit the website at www.widrfm.org.

Sindecuse Health Center

Sindecuse Health Center offers high-quality, cost-saving health services by an experienced, multidisciplinary staff. Our board-certified clinicians offer evaluation and treatment for illness or injury to students, faculty and staff by appointment. In addition to clinical care, we serve the campus community with pharmacy, lab and x-ray and physical therapy services. Counseling services are available to students. Our health promotion programs enhance individual and community health. The health center is accredited by the Accreditation Association for Ambulatory Health Care Inc. For more information, including insurance company participation, visit www.sindecuse.com.

Important Phone Numbers (Area code 269)

- Appointments: 387-3290
- Information: 387-3287
- Counseling Services: 387-1850
- Health Promotion and Education: 387-3263
- HIV testing and counseling: 387-4HIV
- Insurance, student health plan: 387-3266
- Insurance, other: 387-4303
- Lab/x-ray: 387-3245
- Pharmacy: 387-3301
- Physical Therapy: 387-3248
- Prescription Refills: 387-3288
- Sports Medicine Clinic: 387-3248

Speech, Language, and Hearing Services

The Charles Van Riper Language, Speech, and Hearing Clinic is a service program provided by the Department of Speech Pathology and Audiology for persons with communication disorders. It is located in the Unified Clinics at University Medical and Health Sciences Center, 1000 Oakland Drive. Students may take advantage of evaluation and therapy services by contacting the Clinic for an appointment. Telephone: 387-8047.

Student Activities and Leadership Programs

The mission of the Student Activities & Leadership Programs is to enhance student learning and leadership development by engaging students in educationally purposeful academic and diverse co-curricular experiences. We welcome you as a valued member of our community and are excited to be a part of your learning and personal development. Currently, WMU has nearly 300 registered student

The mission of the Student Activities and Leadership Programs office is to enhance student learning and leadership development by engaging students in educationally purposeful academic and diverse co-curricular experiences. We welcome you as a valued member of our community and are excited to be a part of your learning and personal
development. Currently, WMU has over 350 registered student organizations representing a diverse range of interests.

Our services include coordinating major campus wide events including Bronco Bash and Homecoming. We advise and provide resources to registered student organizations, and coordinate campus wide leadership development programs through a variety of different formats for individual student leaders at all skill levels. We provide support to the Office of Faith and Spiritual Development and Fraternity and Sorority Life. We coordinate two large opportunities for service and civic engagement called "Fall Into the Streets" and "Spring Into the Streets".

Student life is an important dynamic of the college experience and we encourage students to become active members of our WMU community.

For detailed information, visit the website at www.wmich.edu/activities or visit our office in 223 Bernhard Center.

**Substance Abuse Services**

For alcohol and substance abuse services and referrals, please contact the University Counseling and Testing Center at (269) 387-1850, 2513 Faunce Student services Building between 8:00 am and 5:00 pm, Monday through Friday. Services for students are free unless they are court ordered. Requests for court ordered services are referred to the University Substance Abuse Clinic, located in the Unified Clinics at (269) 387-8230, 1000 Oakland Drive, 3rd floor. For directions to the building go to http://www.pp.wmich.edu/buildings/017.html. Students are encouraged to make appointments by visiting or calling the appropriate office directly.

**Telephone Directory**

The WMU Faculty/Staff/Student Telephone Directory is published annually by the Office of University Relations. It is distributed during early November, without charge, to all students in residence halls and family housing units, and is available at the University Computing Center.

Individual listings in the WMU Student Directory contain the following information:

1. Name
2. Curriculum
3. Local address and telephone number
4. Home address

Students wishing to exclude any or all of the above information from the WMU Student Directory (printed and electronic) must fill out a Directory Exclusion Form in Room 3210, Seibert Administration Building, during the first five days of classes fall semester. During spring semester and summer I and summer II sessions, students may restrict this information to academic use by filling out the Directory Exclusion Form during the first five days of classes.

**University Counseling and Testing Center**

Students are faced with many challenging situations and important decisions while attending college. They will engage in career planning and become involved in social and personal situations that may leave them feeling confused, dissatisfied or distressed. The inherent stresses of university life are likely, at some point, to interfere with academic achievement and personal growth. The University Counseling and Testing Center (UCTC) exists to help students deal effectively with many of these concerns.

The Center is staffed with professionally licensed counselors and psychologists and is accredited by the International Association of Counseling Services.
Counseling and Testing Center services consist of the following:

**Individual and Group Counseling** is offered to assist students in better understanding themselves and manage emotional conflicts that may interfere with their everyday lives. Counseling also helps students develop and experience more satisfying and fulfilling lifestyles.

**Career Counseling and Testing** to provide students with the resources, skills, and experiences necessary for reasonable educational and career choices. Individual and group activities are offered to (1) increase self-understanding, including insights into one's interests, values, abilities, and skills; (2) learn how to acquire information about careers; (3) review choices, make decisions, and establish plans of action; and (4) test the feasibility of individual plans by experiencing the reality of the working world. There is a nominal fee for testing services.

**Career Resource Center** contains a wide selection of printed materials and a computerized database with career exploration and decision making as well as occupational preparation and planning. Additional resources are available online via our Center website: [www.wmich.edu/counseling](http://www.wmich.edu/counseling)

**Training and Internship Programs** for graduate students from the Department of Counselor Education and Counseling Psychology, the Department of Psychology and pre-doctoral psychology interns from other accredited universities are available. Included in the training experience are case consultations, supervision of treatment sessions, didactic presentations and professional growth opportunities. The American Psychological Association has accredited the Center's predoctoral internship program in professional psychology.

**National Standardized Testing** is conducted by UCTC. The following tests are regularly offered: ACT, LSAT, GRE (subject exam), PCAT, SAT, TOEFL and CHES. Standardized testing information is available on the Center's website: [www.wmich.edu/counseling](http://www.wmich.edu/counseling)

The Counseling and Testing Center is committed to the need for confidentiality in client/counselor communications. Therefore, confidentiality of client information is maintained in a manner consistent with professional standards of ethical practice and conduct and legislative requirements in the state of Michigan. Copies of the Counseling and Testing Center Policy on Confidentiality may be obtained at the Center's reception desk.

Appointments may be requested by telephone (269-387-1850) or by stopping at the Counseling and Testing Center (2513 Faunce Student Services Building) reception desk between 8 a.m. and 5 p.m., Monday through Friday. Website: [www.wmich.edu/counseling](http://www.wmich.edu/counseling)

**University Libraries**

Waldo Library, the main library at Western Michigan University, was built in 1958, expanded in 1967, and then extensively renovated and expanded in 1991. The Library is named after Dwight B. Waldo, the University's first president. In addition to Waldo Library, the University Libraries includes four branch libraries. The Education Library, in Sangren Hall, has over 733,400 items and receives more than 600 periodical titles. The Music and Dance Library, in the Dalton Center, houses over 50,200 books, musical scores, and periodicals, as well as over 20,000 audio and video recordings. The Archives and Regional History Collections moved into the Charles C. and Lynn L. Zhang Legacy Collections Center in fall 2013 on the Oakland Drive campus. Here are collections of unique and rare materials about the history of southwest Michigan and the official records of the University.

Each of these libraries supports teaching and research in disciplines related to the materials collected. Thus Waldo Library has resources and services supporting the University's undergraduate and graduate programs in the arts, fine arts, business, health and human services, social sciences, science, and engineering. University Libraries as a whole holds more than 4,456,200 volumes. Electronic books and journals number more than 80,000.
The major purpose of the University Libraries is to take an active role in the educational process at the University, and to provide facilities, materials, and an environment which will not only support the students' educational progress but also will encourage them to develop the habit of self-education.

Visit the Libraries' web page (http://www.wmich.edu/library) for more information about services and a listing of available databases and electronic resources.

**University Recreation**

Student Recreation Center  
(269) 387-4732

The Student Recreation Center (SRC) is a student-oriented, multi-use facility programmed, staffed, and financed by Western Michigan University students. Recreational, educational, and health promotion programs are provided for the benefit of all WMU students, faculty, staff, spouses, emeriti and alumni facility members. The facility includes an 8,000 square foot fitness/weight room, a recreational pool with attached swirl pool and saunas, a 45' climbing wall, indoor jogging track, 8 basketball courts, volleyball and badminton courts, indoor tennis courts, 9 racquetball courts, aerobics room, 2 multipurpose gyms and a cycling room.

Memberships are available on a Semester (fall/spring) and Session (summer I/summer II) basis. Facility tours are available during all building hours by stopping at the service desk or main office. Student access to the SRC is determined by enrollment fees paid, not credit hours registered. The access fee for the SRC is rolled into the enrollment fee. Students who pay the enrollment fee have access to the SRC for that semester or session.

**Students involved in internships, student teaching or taking classes through Extended University Programs may not be assessed the SRC membership enrollment fee. Student should check their tuition invoice to determine payment of fee. Students NOT assess the fee have the option to purchase a membership at the SRC**

**Informal Recreation**

Informal recreation permits individual choice of activity. Various facilities are available on a drop-in or reservation basis including basketball courts, volleyball courts, racquetball courts, tennis courts, squash court, indoor and outdoor tracks, fitness/weight room, and swimming pool. Other open recreation opportunities include badminton, table tennis, climbing wall, and wallyball. Equipment for various activities may be checked out with a valid Bronco ID card.

**Outdoor Recreation**

University Recreation also provides competition-style outdoor track, tennis courts, soccer fields, intramural fields and a sand volleyball court. Selected outdoor equipment may be available for checkout with a valid Bronco ID card from the SRC Service Desk.

**Intramural Sports**

Intramural Sports are available for students, faculty, staff, alumni and members of the SRC who are interested in competitive activities. The program offers both team and individual sports, including basketball, volleyball, soccer, softball, ice hockey, flag football, tennis, racquetball, in-line hockey, and much more. Intramurals provide opportunities for individuals to participate in sports experiences that will develop team building and leadership skills. Opportunities for leadership are available for students who wish to officiate contests.

**Fitness Programs**

University Recreation offers a variety of aerobics fitness classes to meet fitness needs of participants. Enthusiastic and energetic instructors will lead participants in classes that consist of a variety of cardiovascular activity, strengthening, flexibility, and relaxation exercises designed to meet the needs of all fitness levels. Passes are
necessary for admission to all classes. Additionally, completion of the Physical Activity Readiness Questionnaire (PAR-Q) is required prior to initial participation.

**Fitness Weight Room**

Located in the SRC, the 8,000 square foot fitness/weight room contains a full line of variable resistance weight machines, treadmills, free weights, exercise bicycles, stair climbers and elliptical machines. Personal Trainers are available to instruct on proper use of the equipment and to provide exercise training guidelines to meet personal goals. Located by the indoor track are 45 cardio machines where participants can exercise.

**Climbing Wall**

Students can feel the excitement of scaling a 45-foot wall. The Climbing Wall is designed to challenge and teach participants about the unique sport of indoor climbing. Students may take a climbing clinic to learn the proper belay techniques or just drop by and climb. The wall is a top-rope system where climbers are harnessed in for safety.

**Club Sports**

Students who wish to compete or learn a new sport may join sport clubs. A sport club is a registered student organization (RSO), formed by individuals motivated by a common interest and desire to participate in a favorite sport activity. Sport clubs vary in focus and programming since student members manage the operation of the club and decide club activities. A sport club may be competitive, recreational, social or any combination of all of these formats. These clubs hold practices and compete against other schools. WMU offers 20 clubs ranging from Synchronized Skating, Sailing, Lacrosse, Rugby, Volleyball, Ice Hockey to Ultimate Frisbee.

For more information on services and specific days and times of programs, pick up a SRC Program Guide or call our membership desk at (269) 387-3115. Current information may also be found on the web at www.wmich.edu/rec.

**Veterans’ Assistance**

The Office of the Registrar, on the third floor of the Administration Building certifies students under the G.I. Bill and its extensions. The Veterans’ Certification Officer will assist any person who seeks certification, or application, to the Veterans Administration under applicable programs.

Students who wish to receive V.A. benefits must annually file a "V.A. Certification Information Card" outlining plans for enrollment for the coming year. Students are certified on the basis of attendance and academic progress toward a declared degree. Address changes are also to be reported to the Veterans’ Certification Officer as soon as possible.

In addition to normal scholarship standards, students receiving benefits from the Veterans Administration are advised of their additional rights and responsibilities.

**In-State Tuition for Active Duty Military Personnel and their Dependents**

Western Michigan University will grant in-state tuition to all veterans.

The Veterans’ Certification Officer may be reached in the Office of the Registrar at (269) 387-4115.

**Writing Center**

The Writing Center, located at 1343 Ellsworth Hall, helps all Western Michigan University graduate and undergraduate students improve their writing abilities. Our writing consultants include undergraduate and graduate students as well as adjunct instructors. Consultants are trained to help students with any aspect of written, oral,
visual, and electronic communications, including assignments from any class, employment search communications (résumés, cover letters, thank-you notes, etc.), scholarship essays, graduate school personal statements, dissertation chapters, PowerPoint presentations, and much more. We work with students enrolled in any class on our main campus, at any regional campus, or online and with students who are studying abroad or working at internships. We also help students for whom English is an additional language and students who have disabilities. Finally, our instructional assistance is free to all students.

Typically, a consultant will meet with a student one-on-one to offer feedback on the student’s work, though we also meet with groups of writers who are collaborating on projects. Some students ask for help getting started on a writing assignment or task, while some work with us to improve their test writing abilities, decrease their writing phobia, develop proofreading skills, or improve their understanding of a particular documentation style (APA, MLA, Chicago Manual, etc.) or genre (lab reports, memos, proposals, grants, etc.) Consultants and students may meet in person on our main campus, and we are also available by telephone and email for students who cannot come to campus.

Students may get help from consultants in a 50-minute appointment or a 20-minute drop-in session. It’s easiest for students to make appointments through our online scheduler, which can be found on our website: www.wmich.edu/casp/writingcenter. Students may also call us at (269) 387-4615 to make an appointment or get directions. In addition, students who want to use our drop-in services by telephone should also call (269) 387-4615, and should leave a message with their telephone number if they reach our voice-mail.

Our hours for each semester and summer session are listed on our website. In addition to our Monday through Friday hours, during fall and spring semesters, we also offer Sunday hours from 5:00 – 8:00 p.m. at our 3rd floor Waldo Library location. Students who want help when the University is not holding classes may email the Writing Center director at kim.ballard@wmich.edu.

At the request of instructors or organization leaders, Writing Center staff will develop and present workshops in classes or meetings. We are also available for in-class writing assistance.

Our consultants truly enjoy working with students on their writing and hope as many students as possible take advantage of our eagerness to help them learn. As part of the Center for Academic Success Programs (CASP), we are dedicated to helping students excel at Western Michigan University.
University & Program Accreditation

University Accreditation

Western Michigan University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, 230 South LaSalle Street, Suite 7-500, Chicago, IL, 60604-1411; Web site: www.ncahlc.org; Telephone: 800-621-7440.

Disclosure of Academic Program Accreditation and Certification Status

The Professional Education Unit at Western Michigan University is accredited by the National Council for Accreditation of Teacher Education (NCATE), www.ncate.org. This accreditation covers:

- baccalaureate programs for preparation in art education; early childhood education; elementary education; family/consumer sciences teacher education; industrial technology; music education; occupational education studies; physical education; school health; secondary education; special education; and technology and design at the Kalamazoo and Southwest locations;

- master’s programs in art education, career/technical education; educational leadership; literacy studies; mathematics education; music education; physical education; school counseling; science education; socio-cultural studies of education; special education; the practice of teaching; and the teaching of English at the Kalamazoo, Battle Creek, Grand Rapids, Muskegon, Southwest, and Traverse City locations;

- educational specialist program in educational leadership at the Kalamazoo and Grand Rapids locations; and

- doctoral programs in educational leadership, mathematics education, science education, and special education at the Kalamazoo and Grand Rapids locations. Additionally, the doctoral program in educational leadership is offered at Ferris State University, Northern Michigan University, and Saginaw Public School District locations.

However, the accreditation does not include individual education courses that the institution offers to P-12 educators for professional development, relicensure, or other purposes.

The B.S.E. programs in aeronautical, chemical, civil, computer, construction, electrical, industrial and entrepreneurial, mechanical, and paper engineering are accredited by the Engineering Accreditation Commission of ABET, http://www.abet.org.

All baccalaureate programs in art, art education, art history, and graphic design and all master’s programs in art and art education are accredited by the National Association of Schools of Art and Design.

The B.S. in Athletic Training (professional program) and the M.S. in Athletic Training are accredited by the Commission on Accreditation of Athletic Training Education (CAATE), 2201 Double Creek Drive, Suite 5006, Round Rock, TX 78664 (512) 733-9700. (The Commission on Accreditation of Athletic Training Education is not recognized by the Council for Higher Education Accreditation or the U.S. Department of Education.)

The B.S. in Aviation Flight Science is accredited by Aviation Accreditation Board International (AABI) under the Flight Education criteria, as well as certified by the Federal Aviation Administration and licensed by the State of Michigan Department of Transportation. The B.S. in Aviation Maintenance Technology is accredited by Aviation Accreditation Board International (AABI) under the Aviation Maintenance criteria, as well as certified by the Federal Aviation Administration. The B.S. in Aviation Science and Administration is accredited by Aviation Accreditation Board International (AABI) under the Aviation Management criteria.
The M.S. in Psychology (concentration in Behavior Analysis) and the Ph.D. in Psychology (concentration in Behavior Analysis) are accredited by the Association for Behavior Analysis International. (The Association for Behavior Analysis International is not recognized by the Council for Higher Education Accreditation or the U.S. Department of Education.)

All B.B.A. and M.B.A. programs in the Haworth College of Business are accredited by the Association to Advance Collegiate Schools of Business International. The B.B.A. in Accountancy and the M.S. in Accountancy are accredited by the Association to Advance Collegiate Schools of Business International – Accounting Accreditation.

The Center for English Language and Culture for International Students (CELCIS) at Western Michigan University is accredited by the Commission on English Language Program Accreditation (CEA) for the period 2006 through 2015 and agrees to uphold the CEA Standards for English Language Programs and Institutions. CEA is recognized by the U.S. Secretary of Education as a national accrediting agency. For further information about this accreditation, please contact the Commission on English Language Program Accreditation, 801 N. Fairfax St., Suite 402A, Alexandria, VA 22314, (703) 519-2070, www.cea-accredit.org.

The Ph.D. in Psychology (concentration in Clinical Psychology) and its pre-doctoral internship training program are accredited by the Commission on Accreditation, American Psychological Association, c/o Office of Program Consultation and Accreditation, 750 First Street NE, Washington, DC 20002-4242, (202) 336-5979.

The M.A. in Coaching Sport Performance is accredited by the National Council on Accreditation of Coaching Education. (The National Council on Accreditation of Coaching Education is not recognized by the Council for Higher Education Accreditation or the U.S. Department of Education.)

The M.A. programs in clinical mental health counseling, college counseling, and school counseling, as well as the Ph.D. in Counselor Education, are accredited by the Council for Accreditation of Counseling and Related Educational Programs.


The B.S. in Dietetics and the Dietetic Internship--non-degree DI programs are accredited by the Accreditation Council for Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics.


The Bachelor of Science in Nursing and Master of Science in Nursing are accredited by the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington, DC 20036, (202) 887-6791.
The B.S. in Interdisciplinary Health Services: Occupational Therapy and the M.S. in Occupational Therapy, offered in Kalamazoo and Grand Rapids, are accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE’s telephone number c/o AOTA is (301) 652-AOTA.

The M.S.M. in Physician Assistant is accredited by the Accreditation Review Commission on Education for the Physician Assistant, Inc.

The Master of Public Administration is accredited by the National Association of Schools of Public Affairs and Administration.

The M.A. in Counselor Education: Rehabilitation Counseling is accredited by the Council on Rehabilitation Education, Inc.

The Bachelor of Social Work and Master of Social Work are accredited by the Council on Social Work Education.

The M.A. in Speech Pathology and Audiology and the Au.D. in Audiology are accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association, 2200 Research Boulevard #310, Rockville, Maryland 20850, 800-498-2071 or 301-296-5700.

The baccalaureate programs in theatre are accredited by the National Association of Schools of Theatre.

Graduates of the Bachelor of Science in Recreation must demonstrate one year of full-time experience in the field to be eligible to apply for the Certified Park and Recreation Professional (CPRP) exam. The program is not accredited by the Council on Accreditation of Parks, Recreation, Tourism and Related Professions.

Copies of accreditation and certification documents are available for review upon request in the Office of Institutional Effectiveness.

**Additional Specialized Program Recognition Leading to Post-Graduation Certification or Licensure of Students**

Graduates of the following programs are eligible for initial teacher certification through the State of Michigan Department of Education:

- Baccalaureate programs for preparation in art; early childhood; elementary; family/consumer sciences teacher; industrial technology; music; occupational education studies; physical; school health; secondary; special education; and technology and design; and the Master of Arts in Career and Technical Education.

Graduates of the following programs are eligible for advanced teacher certification or an endorsement through the State of Michigan Department of Education:

- Master’s programs in art education, educational leadership; literacy studies; mathematics education; music education; physical education; school counseling; science education; socio-cultural studies of education; special education; the practice of teaching; and the teaching of English;

- Educational specialist program in educational leadership; and

- Doctoral programs in educational leadership.

Graduates of the baccalaureate program in accountancy can take the following exams, among others: Certified Public Accountant (CPA); Certified Management Accountant (CMA); Certified Internal Auditor (CIA). The requirements to sit for the various professional exams differ by exam and state. It is each student's responsibility to
determine the requirements for a particular exam. The student should be aware that the exam requirements may change over time.

The Master of Science in Accountancy program enables graduates interested in public accounting careers to meet the American Institute of Certified Public Accountants’ (AICPA) educational requirements required to obtain a Certified Public Accountant (CPA) license. In addition, the AICPA and the State of Michigan require a total of 150 hours of college credit to obtain a CPA license.

Graduates of the baccalaureate athletic training professional program are eligible to sit for the Board of Certification for the Athletic Trainer (BOC) certification exam. In order to qualify as a candidate for the BOC certification exam, an individual must be endorsed by the recognized program director.

Graduates of the Master of Arts (emphasis in speech-language pathology) and the Doctor of Audiology programs are eligible to take the Praxis specialty exam administered by the Educational Testing Service as required for the Certificate of Clinical Competence from the American Speech-Language-Hearing Association.


The baccalaureate program in aviation maintenance technology prepares graduates to take the Federal Aviation Administration (FAA) Airframe and Powerplant written and practical examinations.

The master's and doctoral programs in behavior analysis are pre-approved by the Behavior Analysis Certification Board as meeting coursework and experience eligibility requirements. Graduates of these programs are eligible to sit for Board Certified Behavior Analyst® (BCBA®) certification examination.

The baccalaureate program in behavioral science is pre-approved by the Behavior Analysis Certification Board as meeting coursework and experience eligibility requirements. Graduates are eligible to sit for Board Certified Assistant Behavior Analyst™ (BCaBA®) certification examination.

The baccalaureate programs in child and family development and in family studies and the Master of Arts in Family Studies – Family Life Education option are approved by the National Council on Family Relations (NCFR). Graduates of NCFR-Approved academic programs who have completed all courses with a grade of C- or better can apply for Provisional or Full Certification through the Abbreviated Application Process. Applicants applying through the Abbreviated Application Process do not need to take the Certified Family Life Education (CFLE) Exam.

Graduates of the Bachelor of Science in Engineering (Industrial and Entrepreneurial) program are eligible to sit for the Fundamentals of Engineering (FE) Exam administered by the National Council of Examiners for Engineering and Surveying® (NCEES). This is the second of four steps to earning a professional license in engineering.

Graduates of the Interdisciplinary Teacher Education Program for Health Professionals (ITEP) receive a Certificate in Teaching from the Bronson School of Nursing at Western Michigan University. This certificate can be used to enhance one’s employment opportunities in teaching other health professionals in a university setting or health institution. In addition, graduates who are registered nurses are eligible to sit for the Certified Nurse Educator (CNE) examination administered by the National League for Nursing (NLN).

The baccalaureate program in music therapy is approved by the American Music Therapy Association (AMTA) as meeting AMTA’s standards of clinical practice. Graduates are eligible to sit for the national board certification exam administered by the Certification Board for Music Therapists (CBMT), to obtain the credential MT-BC (Music Therapist - Board Certified).

Students completing the non-profit leadership minor earn certification from Nonprofit Leadership Alliance (NLA).

Graduates of the Bachelor of Science in Nursing program are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN®) administered by the National Council of State Boards of Nursing, Inc. (NCSBN®). The program has also received endorsement from the American Holistic Nursing
Certification Corporation, the credentialing body for holistic nursing. This endorsement enables graduates of the program to be exempt from prerequisites should they choose to sit for the National Certification Examination in Holistic Nursing.

Graduates of the entry-level occupational therapy master’s degree program will be eligible to sit for the national Occupational Therapist, Registered (OTR) certification examination administered by the National Board for Certification in Occupational Therapy (NBCOT).

Graduates of the master’s programs in the orientation/mobility and in orientation/mobility with children are eligible to sit for the Certified Orientation and Mobility Specialist (COMS) exam administered by the Academic for Certification of Vision Rehabilitation and Education Professionals (ACVREP).

Graduates of the baccalaureate program in personal financial planning who have completed FIN 3600 Risk and Insurance, FIN 3710 Personal Financial Planning, FIN 3720 Estate Planning, FIN 3730 Retirement Planning and Employee Benefits, and ACTY 3240 Introductory Tax Accounting are eligible to sit for the CFP® Certification Exam administered by the Certified Financial Planner Board of Standards, Inc.

Graduates of the Master of Science in Medicine in Physician Assistant program are eligible to sit for the Physician Assistant National Certifying Examination (PANCE) administered by the National Commission on Certification of Physician Assistants (NCCPA).

Graduates of the Master of Science in Rehabilitation Counseling are eligible to sit for the Certified Rehabilitation Counselor (CRC) exam administered by the Commission on Rehabilitation Counselor Certification (CRCC).

Graduates of the Bachelor of Social Work program are eligible to apply for the Michigan Limited License Bachelor’s Social Work. Graduates of the Master of Social Work program are eligible to apply for the Michigan Limited License Master’s Social Work.

Graduates of the Master of Science in Vision Rehabilitation Teaching are eligible to sit for the Certified Vision Rehabilitation Therapist (CVRT) exam administered by the Academic for Certification of Vision Rehabilitation and Education Professionals (ACVREP).

Additional Disclosure

Western Michigan University is certified for metalcasting by the Foundry Educational Foundation (FEF).
Extended University Programs

Dr. Dawn Gaymer
Associate Provost

Dr. Betty Dennis
Associate Dean and Director of University Studies

Mr. Andrew J. Holmes
Executive Director of Technology

Ms. Lisa Emery
Executive Director of Enrollment Management and Marketing

Main Office: 3rd floor Ellsworth Hall
Telephone: (269) 387-4200
Fax: (269) 387-4204
URL: www.wmich.edu/extended

Extended University Programs (EUP) extends Western Michigan University's educational resources throughout Michigan and beyond by partnering with academic departments to deliver undergraduate and graduate degrees, certificate programs and non-credit conferences and workshops. These programs are delivered in a time, place, and format that address the needs of the adult, part-time learner. EUP is comprised of regional locations in Battle Creek, Grand Rapids, Lansing, MetroDetroit, Muskegon, Southwest, and Traverse City, as well as Online Education, University Studies, Professional Development, and the Osher Institute of Lifelong Learning at WMU.

EUP Vision Statement
To inspire, enable, and encourage lifelong learning, through educational access, personal growth, and professional development opportunities - one individual, one class, and one preferred learning style at a time.

EUP Mission Statement
EUP provides University leadership in lifelong learning and innovation through educational technologies and outreach. EUP serves as the bridge to engage diverse populations.

Regional Locations
Regional locations have environments that are tailored to the busy, working adult, including comfortable seating, computer labs, wireless Internet access, and courses scheduled on evenings and weekends. In addition to academic programming, regional locations provide the connection to WMU offices including financial aid, advising, university libraries, and other university services.

Battle Creek
Kendall Center
50 W. Jackson
Battle Creek, MI 49017-3505
(269) 965-5380 or (269) 387-6293

Muskegon
Stevenson Center for Higher Education
221 S. Quarterline Road
Muskegon, MI 49442-1783
(231) 777-0500 or (269) 387-6292

Grand Rapids
Beltline
2333 East Beltline, S.E.
Grand Rapids, MI 49546-5936
(616) 771-9470

Southwest
2785 E. Napier Avenue
Benton Harbor, MI 49022
(269) 934-1500

Downtown
200 Ionia Avenue, S.W.
Grand Rapids, MI 49503
Online Education
Online Education offers a variety of courses, degrees, and certificate programs entirely online. Online Education also offers hybrid courses and hybrid degree programs that utilize contemporary online learning technologies and methodologies. Additional services include instructional design and course development support for instructors, technical support for students, and on-campus proctored testing.

University Studies Degree
The University Studies degree integrates prior coursework into a personalized degree, providing students with an opportunity to complete a bachelor's degree from WMU in a manageable and straightforward fashion without the constraints of a specialized curriculum. Either a B.S. or a B.A. degree can be awarded based on the topical areas applied.

Professional Development (PD)
Professional Development is dedicated to providing an increased selection and availability of non-credit learning experiences designed with a client-centric approach for personal enrichment and career elevation. This unit offers training, preparatory programs, and certificates for professionals seeking continuing education credentialing. Additionally, it provides and coordinates the approval of Western Michigan University Continuing Education Units (CEU) and State Continuing Education Clock Hours (SCECH) for the State of Michigan.

Osher Institute of Lifelong Learning
The Osher Institute of Lifelong Learning at WMU offers educational opportunities for mature adults who have a passion for learning, although lifelong learners of any age are welcome to participate in the non-credit courses and programs offered. The purpose of the Institute is to:

- Provide intellectual and cultural stimulation, personal growth, and social engagement for participants in an informal, lively learning atmosphere.
- Enrich and extend the quality of life for participants.
- Create an academy of learners who can share what they have learned and experienced during their lives.
Glossary of Terms

Academic advisor
A faculty or professional staff member trained to help students select courses and plan programs of study for degree or program completion.

Academic dismissal
Dismissal from an academic unit or program for not maintaining the required grade point average or fulfill other program requirements. Dismissal indicates that a student is no longer admitted to the University and may not register.

Academic forgiveness
Students who are readmitted into graduate study will not have grades and credit hours earned more than seven years prior to their new entrance date count in the computation of their grade point average. In such cases, the transcript will read, “Grades and credit hours earned more than seven years prior to current entrance date were not included in the computation of the grade point average.” The request for academic forgiveness must occur at the time of readmission.

Academic standing
The academic standing of a student is determined by the student's grade point average (GPA). All graduate students must have a 3.0 or better grade point average to maintain "good standing." A "warning" will be issued to a student whose GPA falls below 3.0 in any semester or session even though the overall GPA is 3.0 or better. A student will be placed on "probation" if the overall GPA falls below 3.0, and will receive a "dismissal" notice if the overall GPA is not raised to or above 3.0 at the end of a semester or session on "probation," except when the academic unit housing the student’s program grants an “Extended Probation” for an additional enrollment period.

Accelerated graduate degree program
Accelerated graduate degree programs have been approved in some academic units. These programs allow students who earn bachelor's degrees at Western Michigan University to begin graduate coursework before completion of the undergraduate degree, and use this graduate coursework (usually 9-12 hours) to count for both the bachelor's and graduate degrees, thus "accelerating" completion of a graduate degree. Special admission and registration procedures must be followed by students in accelerated programs until the bachelor's degree is completed; see http://www.wmich.edu/registrar/students/forms/accelerated-degree/ for more information.

Active admission status
Admitted students have active admission status for one year following admission and/or one year from the date of last enrollment. Admission will be canceled and re-admission required for any student not enrolling after one year.

Admissions, Office of
The Office of Admissions is responsible for all activities related to the admission of U.S. citizens of permanent residence graduate students.

Annual review
A systematic review of all graduate students, conducted by departments according to a set of department-based criteria, for the purposes of apprising students of their status toward degree completion.

Assistantship
A University-administered stipend awarded by an academic or service unit to an appointed graduate student who is enrolled in a program leading to a graduate degree. Assistants are apprentices in the profession and assist in doing part of the work of the department, teaching or research or service. In order to remain on appointment to an assistantship, a student must maintain good academic standing.
**Associateship**
A specially designated assistantship awarded to an appointed doctoral student.

**Auditing a course**
A registration category in which a student registers for and attends class(es) regularly without being held responsible for the work required for credit. A student who registers for a course in this way is not eligible to sit for examinations, earns no credit hours for the registration, and pays full tuition. The designation "AU" appears on the transcript if the auditor attends at least three-fourths of the class or laboratory sessions and gives evidence to the course instructor that the role as auditor has been satisfactory.

**Candidacy**
See *Doctoral candidacy*, below.

**Capstone course or experience**
A culminating holistic experience (e.g., thesis, dissertation, comprehensive examination) designed to review and more broadly understand the major issues, themes, theories, and research findings of the student's discipline, often to enable the student to examine the relationship of the discipline to other areas.

**Center**
An organizational unit formed for purposes of linkage and visibility, focused on a theme, issue, or set of skills. A center will frequently be interdisciplinary in nature. A center does not offer degree programs but may, on rare occasions, offer a course or courses.

**CELCIS**
The Center for English Language and Culture for International Students (CELCIS) provides intensive English language instruction for those prospective students who need further training in English in order to qualify for regular admission to the University. Classes at various levels include: Speaking and Listening Comprehension, Grammar, Reading and Vocabulary, Writing, Research Paper Writing, and work in the Language Laboratory. For further information and application forms, contact the Center by telephone, (269) 387-4800, or by Fax, (269) 387-4806.

**Certificate program**
A graduate certificate is awarded for the satisfactory completion of a non-degree graduate program designed around a narrow, applied, and coordinated curriculum with a professional focus. A graduate certificate program may be either multidisciplinary or uni-disciplinary in organization and may be taken separately or in conjunction with a graduate degree program. The graduate certificate is not an award of license, accreditation, or certification to render professional services; rather, it signifies that a student has satisfactorily completed an approved graduate certificate program curriculum.

**Class or credit hour load**
The number of credit hours carried by a student each semester or session. For all graduate students taking courses for a stated degree or certificate program, six hours constitutes full-time status, and three hours constitutes half-time status in fall and spring semesters. In the summer I and summer II sessions, three hours in either session constitutes full-time status for that session and two hours constitutes half-time status.

Students who have completed all the course work for their master’s or doctoral level program and who have only the thesis or dissertation to complete are required by Western Michigan University to enroll for a minimum of one-hour in thesis or dissertation credits. An enrollment of one-hour for thesis or dissertation will satisfy WMU’s continuous enrollment requirement.

However, students must be aware that FICA regulations and some federal loan deferment regulations require at least half-time enrollment, which at WMU is now at least three hours of enrollment in fall and spring semesters or at least
two hours in summer I and summer II sessions. Graduate students, even those enrolled for thesis or dissertation hours, must be enrolled at least half-time (three hours in a semester or two hours in a session) in order to qualify for FICA tax exemption or to be eligible for loan deferments.

Since enrollment fees are determined by hours enrolled, and not by full- or part-time status, students (whether graduate or undergraduate) who enroll for four or fewer hours in fall or spring are charged a lesser enrollment fee than those who enroll for five or more hours, and consequently they will be required to pay an additional fee for unlimited use of the recreation center. Students enrolling for four or fewer hours will have access to the recreation center for 10 visits without extra fee charges.

Closed class
A term used during the registration process to indicate that a course has reached its maximum enrollment limit and is therefore "closed" to further registrations.

Cognate
A course, or courses, related in some way to the major area of study for the master's, specialist, or doctoral degree. Cognates may be, and often are, courses outside the department of the degree program.

Concentration
A concentration (or option or emphasis) is a thematically coherent block of courses that are more similar to one another than to others in the degree program. A concentration has a title and constitutes a significant percentage (e.g., 10%) of courses in the degree program. Concentrations (or options or emphases) may be recorded on the student transcript.

Conditional
As a condition of admission: Probationary admission may be granted by a department to a student who does not meet all normal requirements for regular admission. The probationary student may then establish eligibility for regular admission by completing satisfactorily the specified departmental prerequisites declared in the letter of admission. See "Non-degree Student."

As a condition of academic standing: A student will be placed on probation if the student's overall grade-point average falls below 3.0 for Non-degree, master's, specialist and doctoral students. See "Academic Standing."

Conditional admission
Conditional Admission is granted to the student who meets some of the admission requirements of the University. Continued enrollment in courses at WMU is conditional upon the applicant completing academic course work at a performance level specified at the time of “Conditional Admission” status is granted. Examples of specific performance could include, but are not restricted to: completion of a specified number of graduate credits with a “B” or better grade, completion of specific prerequisite courses with specified grades, or completion of a program’s core requirements with specified grades. The time period for any “Conditional Admission” status may not exceed two semesters and one summer session, with ineligibility for further enrollment after that period unless the specified conditions have been met and the applicant qualifies for “General Admission” status.

Continuing education courses and programs
Graduate courses and programs offered through Extended University Programs in the Regional Locations of Battle Creek, Benton Harbor/St. Joseph, Grand Rapids, Holland, Lansing, Muskegon, Traverse City, or elsewhere away from the Kalamazoo campus.

Continuing education unit (CEU)
Documented acknowledgement of participation in a non-credit program or workshop.
Continuous enrollment
Following a student's first enrollment in 7000 (Master's Thesis), 7200 (Specialist Project), or 7300 (Dissertation), the student must have continuous enrollment in 7000/7200/7300 until all thesis/project/dissertation requirements are completed satisfactorily and approved by the appropriate bodies. A student unable to complete the thesis/project/dissertation within the program-stipulated hours of registration will be required to continue to enroll in 7000/7200/7300; however, only the program-stipulated hours will count toward meeting the program requirements for the degree. For students not enrolled in the summer I and summer II sessions, pre-enrollment in the subsequent fall semester is necessary for access to library resources during summer I and summer II. Continuous enrollment is defined as enrollment in all fall and spring semesters from the initial enrollment to the semester in which the student graduates(some programs may require students to be enrolled during summer sessions as well as fall and spring semesters; students should refer to respective program handbooks. If the student will graduate in summer I or summer II, the student must be enrolled in that session.

Corequisite
A course that must be taken at the same time as another course. See also Prerequisite below.

Course numbering system
Undergraduate courses are numbered from 1000 through 4999. Courses numbered 5000 through 5999 are for upperclass and graduate students. (Graduate students register for graduate credit in 5000-level courses; undergraduate students register for undergraduate credit in 5000-level courses.) Courses for graduate students only are numbered 6000 through 7999.

Course syllabus
Each instructor is required to make available to students a course syllabus that shall contain a basic course description, course objectives, course requirements and policies, grading criteria, and instructor contact information. Instructors are encouraged to include a tentative schedule indicating when various topics will be addressed, and when quizzes, exams, and due dates for assignments shall occur. Instructors are further encouraged to include in their syllabi basic University policies regarding academic conduct, human rights, diversity, and students with disabilities.

Credit
Western Michigan University will consider graduate credit as that earned in an accredited, postsecondary educational institution in which the course was approved by that institution for graduate credit and was supervised by that institution. Western Michigan University will also consider graduate credit as that earned in an examination program recognized and approved by the Graduate Studies Council.

Credit toward a degree program will be granted only for graduate courses in which a grade of "C" or better is earned. In addition, the student must still meet the minimum standard for overall graduate grade-point average (3.0 for master's, specialist and doctoral students).

Graduate credit may not be earned in a 5000-level or 6000-level course by attendance in an undergraduate course in a related area.

Credit/No Credit
A method, separate from the letter grade system, used to evaluate performance in courses. "Credit" is earned for grades of "B" or better; grades of "CB" or below earn "No Credit." Credit/No Credit courses are not computed into the student's overall grade point average.

Credit hour
A unit of academic credit. One credit hour usually represents one hour of class time per week for one semester (15 weeks) or two hours of class time per week for one session (7 ½ weeks). See also semester hour and quarter hour below.
Credit load
The total number of credits for which a student registers during a semester or session. See Class or credit hour load above.

Deadline
The date by which certain forms or information or payment must be received by an office or unit.

Degree student
A student formally admitted to a master's, specialist, or doctoral degree program and pursuing a planned program of study to earn that degree. See also Program of study below.

Dissertation committee
See Academic Requirements: Composition and Role of Thesis, Project, and Dissertation Committees section.

Drop
An official procedure for withdrawing from individual classes without removing registration from all classes. The deadline for the last day to drop a course without academic penalty (grade of “W” is on the transcript) is noted each semester or session on the Registrar’s website. Students who do not follow the official procedure when dropping a class will earn the grade of “X” for that course; the “X” grade carries no honor points and affects the grade point average in the same manner as an "E" or failing grade. See also Late drop below.

Dual enrollment
Dual enrollment admission (that is, admission to a master’s program while yet enrolled in a baccalaureate program) may be granted to any WMU senior who has an acceptable academic record (with a grade point average of 3.0 or better for the two years prior to graduate admission date) and who has no more than 15 credit hours remaining for completion of the bachelor’s degree.

Once granted dual enrollment status, the student may enroll in a maximum of 12 credit hours of graduate course work that has been approved by the appropriate departmental advisor in addition to those undergraduate courses required to complete the bachelor’s degree.

Dual enrollment is permitted for the calendar year only, and no graduate credit earned in this way may be used to meet undergraduate requirements. If the bachelor’s degree is not completed in the period of one calendar year, the student may not continue on dual enrollment.

A student must request dual enrollment status on the application for admission to a master’s degree program and must have received an audit for graduation with the undergraduate degree in order to determine eligibility; however, official entry is not immediate. Graduate credits earned accumulate but the official entry date must follow the semesters or sessions of dual enrollment status and the completion of the bachelor’s degree.

Dual enrollment is distinguished from enrollment in an accelerated master's degree program by the following: it can be used for any graduate degree program; the dual enrollment applicant must have applied for graduation with the bachelor's degree and be within 15 credit hours and one year of graduation; and the graduate coursework is not counted toward both the bachelor's and master's degrees. (See also Accelerated graduate degree program, above.)

Elective
A course which will count as credit toward a degree, if approved by the advisor, but is not specified in the program's course requirements.

Emphasis
See Concentration above.
Family Educational Rights and Privacy Act (FERPA)
This act limits information which can be disclosed about individual students' records without their written permission to general Directory information (name, address, telephone number, curriculum, and major field of study). All requests for information beyond Directory information should be referred to the Registrar's Office.

Fellowship
A University-administered stipend awarded by an academic or service unit within the University or by another donor to an appointed graduate student who is enrolled in a program leading to a graduate degree. Fellowships do not typically have a service requirement, but this may vary for some fellowship programs. The fellowship stipend is a gift to help the Fellow achieve an educational goal, rather than a payment for services. In order to remain on appointment, the Fellow must maintain good academic standing.

Field experience, practicum, work experience, co-op, internship
Field experience: actual practice, often away from the college campus, in a practical or service situation. In a teacher education program, it is usually conducted in schools.

Practicum: 1) a course of instruction aimed at closely relating the study of theory and practical experience, both usually carried on simultaneously; 2) an academic exercise consisting of study and practical work; and 3) supervised experience in counseling or a similar activity through such procedures as role-playing, recorded interviews, abstraction analysis, and supervisory evaluation with interviewing techniques.

Work experience, co-op, or internship: a sponsored learning experience in an occupational area for persons preparing for full-time employment, conducted in connection with a course of study, where the students spend a part of their time on an actual job in a school, business, or industry.

Full-time student
For all graduate students taking courses for a stated degree or certificate program, six hours constitutes full-time status, and three hours constitutes half-time status in fall and winter semesters. In spring and summer sessions, three hours in either session constitutes full-time status for that session and two hours constitutes half-time status.

Full-time load requirements for the health fee assessment, loan deferments, and for financial assistance are not necessarily the same as that described above. See the graduate catalog or call the appropriate office for specific requirements. See Class or credit hour load above.

GAPDAC
The Grade and Program Dismissal Appeals Committee (GAPDAC) renders the final decision on student grade and program dismissal appeals. The complete policy is contained in this catalog in the section entitled Student Rights and Responsibilities.

Gate course
A course in fundamentals in which a student must achieve a specified grade or "Credit" in order to qualify for enrollment in more advanced courses.

Good standing
See Academic standing above.

Grade Appeal
See GAPDAC above.

Grade point
The numerical value given to letter grades. "A" is equivalent to 4 points; "BA" to 3.5 points; "B" to 3 points; "CB" to 2.5 points; "C" to 2.0 points; "DC" to 1.5 points; and "D" to 1.0 point. An "E" or "X" is equivalent to zero points.
Grade point average (GPA)
A scholastic average of letter grades computed by dividing total honor points by total credit hours attempted. See also Honor points below.

Graduate Center for Research and Retention
A designated unit within the Graduate College that provides mentoring, guidance and support to all graduate students during their trajectory to the graduate degree, and especially at the dissertation/thesis phase of their programs. Refer to www.wmich.edu/grad for additional information.

Graduate certificate program
See Certificate program above.

Graduate credit
See Credit above.

Graduate faculty
Faculty who are approved to perform the functions of graduate education, to include teaching graduate courses, advising graduate students, and serving on graduate student committees. Only members of the graduate faculty may serve on thesis, specialist project, and dissertation committees.

Graduate Research and Creative Scholars Award
The Graduate Studies Council and the Graduate College annually present recognition awards in two categories to graduate students to recognize achievement in research and creative activity: the Department Graduate Research and Creative Scholars Award and the All-University Graduate Research and Creative Scholars Award. These awards acknowledge graduate students' contributions to the scholarly and artistic productivity of Western Michigan University. Each department with a graduate program may nominate one graduate student for each level of degree offered by the department; by virtue of this nomination, the student will be designated as a Department Graduate Research and Creative Scholar. From among the Department awardees, a faculty committee will select those students whose research or creative activity has exceptional merit to be designated as All-University Graduate Research and Creative Scholars.

Graduate Student Advisory Committee
The Graduate Student Advisory Committee (GSAC) is a standing committee of the Graduate Studies Council. It reviews services and needs of graduate students; makes recommendations to appropriate officials and offices; recommends graduate students for appointments to University councils and committees; and serves as liaison between departmental graduate student organizations, the Graduate Studies Council, and the dean of the Graduate College.

Graduate Student Permanent Program of Study
A Graduate Student Permanent Program of Study is a document composed by a graduate student's program advisor, listing all courses and other requirements necessary for completion of the degree program to which the student was admitted. The program of study is approved by the program advisor and the graduate dean, filed in the student's academic folder in the Registrar’s Office, and used to audit the student's eligibility for the degree at the time the student applies for graduation. Master's and Specialist programs of study must be filed prior to the student's completion of 12 hours. Doctoral programs of study must be filed prior to the student's completion of 18 hours or by the end of the second semester of enrollment.

Graduate Studies Council
The Graduate Studies Council of the Faculty Senate reviews, develops, and recommends policy regarding graduate education at Western Michigan University.
Graduate Teaching Effectiveness Award
The Graduate Studies Council and the Graduate College annually present recognition awards in two categories to graduate students to recognize achievement in teaching excellence: the Department Graduate Teaching Effectiveness Award and the All-University Graduate Teaching Effectiveness Award. These awards acknowledge graduate students’ contributions to the teaching mission of Western Michigan University. Each department with a graduate program may nominate one graduate student for each level of degree offered by the department; by virtue of this nomination, the student will be designated as a Department recipient of the Graduate Teaching Effectiveness Award. From among the Department awardees, a faculty committee will select those students whose teaching activity has exceptional merit to be designated as All-University recipients of the Graduate Teaching Effectiveness Award.

Graduation audit
A formal, required evaluation of the student's academic record and program of study to determine the student's eligibility for graduation. The audit, initiated by a student's application for graduation, determines whether all University, degree, and program requirements have been met satisfactorily. A separate audit is required for each degree or graduate certificate to be received; for instance, a student graduating with both a master's degree and a graduate certificate must make separate application and receive a separate audit for each. See also Audit above.

Deadlines for all degree recipients to apply for graduation are August 1 for December graduation, December 1 for April graduation, February 1 for June graduation, and February 1 for August graduation.

Students who change a graduation date need to notify the Registrar’s office. No fee for the change is required. The Registrar’s Office will not change a student's graduation date unless the student notifies them.

Students must be enrolled during the term of graduation.

Grant
Financial assistance, usually based on need and not required to be repaid, awarded to a student.

Guidelines for the Preparation of Theses, Specialist Projects, and Dissertations
The University's official formatting guide for master's theses, specialist projects, and doctoral dissertations, published by the Graduate College. This publication is available for downloading from the Graduate College website.

Hold
A restraint placed on a student's ability to register for classes as a result of an unfulfilled monetary obligation or other action by the University.

Honor points
A numerical value of the letter grade and credit earned in a course, determined by multiplying the grade point earned in the course by the number of credit hours for the course. See also Grade point above.

Human Subjects Institutional Review Board of Western Michigan University (HSIRB)
All research involving contact with human research subjects requires prior approval by the Human Subjects Institutional Review Board of Western Michigan University. No research involving human subjects is exempt from review by this Board. For more information, see www.wmich.edu/research/hsirb.html or telephone the Research Compliance Officer in the Office of the Vice President for Research, 387-8298.

Identification Card
The Bronco Card is the student's photo identification card at WMU. In addition, the Bronco Card is the student's access card for the library, dining areas, Student Recreation Center, and computer centers and is a security access card for buildings on campus.
The Bronco Card also enables the student to ride for free on the Metro Bus Service on any route around the Kalamazoo area.

The Bronco Card has the size, look, and feel of a credit card. Included on the card are the student's picture and signature. On the back of the card is a magnetic strip, used for authentication.

The Bronco Card will serve the student as a University ID for as long as the student remains at WMU.

**Inactive admission status**

A student's admission status becomes inactive one year after the student's last enrollment. Admission will be canceled and re-admission required for any student not enrolling after one year. After seven years of inactivity, the student's permanent record folder is destroyed.

**Incomplete**

A temporary course grade ("I") granted by an instructor when illness, necessary absence, or other reasons beyond the control of the student prevent completion of course requirements by the end of the semester or session. An "I" may not be given as a substitute for a failing or low grade. Incomplete grades for graduate students will convert to an "X" if not removed within one calendar year, or sooner if so stipulated by the instructor. Extensions for a second year must be approved by the graduate dean.

An instructor who assigns a grade of "I" will submit a Report of Incomplete Grade Form located on the faculty menu in GoWMU indicating the remaining requirement for removal of the incomplete grade and indicating the time allowed, if less than one year. An e-mail will be automatically generated to the student, the Registrar’s Office as well as an e-mail confirmation sent to the instructor.

**Independent study**

Enrollment in an appropriately designated, variable credit course for a specific plan of study, authorized and supervised by a designated, consenting faculty member. Normally, it is a project designed to allow a student (or a small group of students) to investigate areas of interest not within the scope of a regular course or to obtain an educational experience outside that normally offered by a regular course. A contract is developed between a faculty member and a student to obtain the experience or to complete research on a specific topic. In an independent study class, the student works *independently* on a plan of study, not in a class scheduled to meet regularly in a specific location at a specific time such as a lecture, lab, lecture/lab/discussion, or seminar. The meeting hours to the class are “arranged”.

The faculty member is the responsible custodian of the project, obliged to provide guidance, assistance, criticism, suggestion, and evaluation, and shall be the instructor of record who is responsible for turning a grade into the Registrar’s Office. See also **Readings course** below.

**Institute**

An organizational unit similar in nature to a center, as defined above, but which may be degree-granting. Typically an institute will be interdisciplinary. Course work for a degree offered through an institute may include some courses offered by the institute itself, but primarily will be comprised of courses in various disciplines/departments already in existence.

**Institutional Animal Care and Use Committee of Western Michigan University (IACUC)**

The use of any vertebrate animals in research, testing, or instructional projects requires *prior* approval by the Institutional Animal Care and Use Committee of Western Michigan University. For more information, see [www.wmich.edu/research/animalcare.html](http://www.wmich.edu/research/animalcare.html) or telephone the Research Compliance Officer in the Office of the Vice President for Research, 387-8298.
Institutional Biosafety Committee of Western Michigan University (IBC)
Any activity involving the construction or handling of recombinant DNA molecules or organisms and viruses containing recombinant DNA molecules requires prior notification or approval from the Institutional Biosafety Committee of Western Michigan University. For more information, see www.wmich.edu/research/biosafety.html or telephone the Office of the Vice President for Research, 387-8298.

Interdisciplinary
A term designating a combination of subject matter from two or more disciplines within a course or program.

International Student Services, Office of (OISS)
OISS is responsible for all activities related to the admission of international graduate students, including interpretation of foreign educational transcripts and certification of English language proficiency.

Internship
Work in a firm or agency related to a student's degree program and/or career plans. Usually involves earning college credit and may involve receiving payment. See also Field experience, practicum, work experience, co-op, internship above.

Late drop
An official procedure for withdrawing from individual classes without removing registration from all classes that takes place after the last day to drop a course without academic penalty.

Leave of Absence
WMU supports a leave of absence policy to assist graduate students who are temporarily unable to continue their programs. The leave of absence may extend consecutively for up to two semesters and two sessions. Students may request information about the application process from their advisor or view the application form on the Graduate College website forms page. See Graduate Leave of Absence section.

Michigan Intercollegiate Graduate Studies (MIGS) Program
An admissions category for guest graduate students from all Michigan institutions offering graduate degree programs to take advantage of unique educational opportunities on the campuses of other institutions. Western Michigan University participates in this program. No admission application or application fee is required. Both courses and credit hours transfer to WMU for courses taken under the MIGS program. See the Graduate College website forms page or contact the MIGS liaison in the Graduate College for further information.

Michigan residence requirements
The requirements for identifying or establishing permanent residence in Michigan for tuition assessment purposes. Official changes in student residency are approved by the Office of the Assistant Vice President for Business. For more information, see the “Student Rights and Responsibilities” section in this catalog.

Multiple topic or umbrella course
A variable topic, variable credit course that focuses on a current or a special interest in a specific field or academic area. The course may be repeated for credit with different topics.

Name Change
Students may maintain academic records under the name used at the time of admission. However, any active student desiring to make an official name change must report to the Registrar's Office, third floor Seibert Administration Building to record the change. Legal proof is required.
Non-degree student
A non-degree student is one who has been admitted to a non-degree category and is not otherwise seeking a master's, specialist, or doctoral degree.

Part-time student
See Class or credit hour load above.

Permission to Elect
A student who intends to register for Master's Thesis (7000), Specialist Project (7200), or Doctoral Dissertation (7300) for the first time is required to file a completed Permission to Elect form (available on the Graduate College website forms page) with the Graduate College before registering to ensure that the student is informed about the regulations pertaining to the preparation and submission of the manuscript and the requirements for research involving regulated subjects and hazardous materials.

Portfolio
A portfolio is a collection of work (e.g., paintings, writings, etc.) that may be used to demonstrate competency in an academic area.

Practicum
See Field experience, practicum, work experience, co-op, internship above.

Prerequisite
A requirement, often the completion of a prescribed course or courses, which must be met before a student may register for another specific course. See also Corequisite above.

Prerequisite with concurrency
A requirement, usually the completion of another course, which may be taken at the same time as the course it is a prerequisite for.

Probation
As a condition of academic standing: A student will be placed on probation if the student's overall grade point average falls below 3.0. See also Academic standing above.

Program Dismissal Appeal
See GAPDAC above.

Program of study (Graduate Student Permanent Program)
A program of study is a document listing the course and other requirements necessary to earn a graduate degree in a specific discipline. The program of study is composed by the advisor and the student, and approved by the graduate dean as meeting all University, program, and degree requirements. The program of study is used to conduct the graduation audit, and therefore must be filed well in advance of the student's application for graduation: Master’s and Specialist programs of study must be filed prior to the student’s completion of 12 hours; Doctoral programs of study must be filed prior to the student’s completion of 18 hours or by the end of the second semester of enrollment.

Project committee
See Academic Requirements: Composition and Role of Thesis, Project, and Dissertation Committees section.

ProQuest/UMI
All doctoral dissertations written at Western Michigan University are required to be published and available to a public audience. The common method of publication is to have ProQuest/UMI Dissertation Publishing microfilm the dissertation and have it available for dissemination to scholars and researchers around the world.
**Provisional Admission**
Provisional Admission is granted to the student who meets many of the admission requirements to the University and is expected to be formally admissible. Enrollment status is provisional until additional documents or materials for acceptance in the “General Admission” category are provided. Examples of missing documentation could be a final transcript from another institution where a degree was recently completed or a completion record of a specific placement examination. The time period for any “Provisional Admission” may not exceed one year from the time of initial status with ineligibility for further enrollment after that year.

**Quarter or Term hour**
A unit of academic credit, usually representing one hour of class time per week for one quarter or term. A "quarter" or "term" is a unit of time, usually 10 to 12 weeks long, in the academic calendar of an institution. Western Michigan University uses the semester calendar. See also **Semester hour** below.

**Radiation Safety Committee (RSC)**
All uses of radioactive material, including research-related uses, must be approved by the Radiation Safety Committee prior to initiation. For more information, see <www.wmich.edu/research/radiation.html> or telephone the Radiation Safety Officer in the Office of the Vice President for Research, 387-8298.

**Readings course**
A form of independent study, designed to provide a graduate student with an opportunity to read intensively within an area in which further knowledge would be appropriate. The course is not designed to be a basic core requirement in any master's degree program. Enrollment in the appropriately designated course (5980, in most departments) requires a specific plan of study, authorized and supervised by a consenting faculty member, which includes the amount of reading, a description of the student's reporting method(s), and the number of credit hours to be earned by the completion of the plan of study. The grading procedure should be the same as that in any graduate course. The maximum number of credits allowed to be earned and applied to a degree program is four, whether the readings course credits are all taken in one department or more than one, and the grade earned will be a letter grade.

**Readmission**
An enrollment procedure administered by the Office of Admissions that is followed by a student who was previously enrolled in good standing at Western Michigan University but who has not been enrolled for one year or more. Process used by dismissed students, or by students whose "active admission status" has lapsed, to obtain again admission to a degree program or to Non-degree status.

**Recombinant DNA Biosafety Committee (RDBC)**
All research that involves recombinant DNA molecules must be reviewed and approved by the Recombinant DNA Biosafety Committee prior to initiation. For more information, see <www.wmich.edu/research/biosafety.html> or telephone the Research Compliance Officer in the Office of the Vice President for Research, 387-8298.

**Registration**
The process of enrolling in and paying tuition and fees for courses each semester or session. For a full explanation of the registration procedures and regulations, consult the Registrar's website.

**Reinstatement**
An appeal procedure for a student who has been dismissed or who seeks to be continued on probation. Reinstatement must be sought from the academic program's admission and a recommendation for reinstatement sent to the Graduate College for approval before the student will be allowed to register.

**Repeated course**
With the exception of courses that are approved by the University Curriculum Review Policy as repeatable for credit (e.g., multi-topic or umbrella courses), no more than two courses may be retaken and no course may be repeated more than once during the student’s graduate career (inclusive of both master’s and doctoral programs) at WMU.
This number may be further limited by individual departments. Permission to retake a course must be obtained from the program advisor and graduate dean before registration for the course to be repeated takes place. The original grade for the course will remain on the student's transcript, and both the original and repeated course grade will be computed into the degree program grade point average. Any course in which a student may have been enrolled more than once is considered a repeated course. A grade is presented in each course and included on the student's record. With the advisor's approval, the grade and credit earned in the repeated course may count, if approved by the graduate dean, toward curricular or degree requirements at the time of graduation.

**Research tool**
An acquired ability that serves in the manner of a tool that assists in one's research. Doctoral students are expected to acquire the ability to use two research tools, at minimum. The two research tools, are to be designated by the department and approved by the University curriculum review process, and are required in each doctoral student's program of study. Normally, the research tools are selected from among foreign language, statistics, research methodology, and computer programming, although other tools are acceptable in some doctoral programs, however, must be approved by the University curriculum review process. Consult the program advisor for a full explanation.

**Residency requirement**
**Specialist program:** Unless otherwise approved by the University for an individual academic unit, the general residency requirement for specialist students is one academic semester of full-time study on campus or enrollment in two sessions in consecutive years and the intervening semesters. Consult the program advisor for complete information.

**Doctoral program:** There is no general residency requirement for doctoral students. Each doctoral program or degree granting unit (e.g., college) may, however, with approval of the University through the curriculum review process, establish its own residency requirement. Students must meet any such residency requirement prior to approval for candidacy. Students should consult with their advisor regarding the residency requirement for the specific program of interest.

**School**
A single-discipline unit which has an identification in the public mind beyond that of a department. Schools may have significant subdivisions such that students will apply for admission and take degrees through the subdivision rather than through the central unit as a whole.

**Semester**
A unit of time, 15 weeks long, in the academic calendar of Western Michigan University. The semesters occur in the fall and the spring. See also *Session* below.

**Semester hour**
A unit of academic credit, usually representing one hour of class time per week for one semester (15 weeks) or two hours of class time per week for one session (7 ½ weeks). See also *Quarter or Term hour* above.

**Senior citizen, SCOPE admission status**
A special non-degree admission status for persons sixty-two years of age or older that provides senior citizens with opportunities for non-degree study at Western Michigan University. Participants may register in one regularly scheduled class each semester on a seat-available basis. See [www.wmich.edu/registrar/adultstudents/scope.html](http://www.wmich.edu/registrar/adultstudents/scope.html) for more information.

**Session**
A unit of time, 7 ½ weeks long, in the academic calendar of Western Michigan University. The sessions occur in summer I and summer II. See also *Semester* above.
Thesis committee
See Academic Requirements: Composition and Role of Thesis, Project, and Dissertation Committees section.

Time limit for completion of a degree
All work, including transfer work, for the graduate certificate, master's students must elect and complete all work for the degree within six years preceding the date on which the master’s degree is conferred; specialist students entering with a master's degree, within five years preceding the date on which the specialist degree is conferred; specialist students entering with a bachelor’s degree, within six years preceding the date on which the specialist degree is conferred; doctoral students, within seven years preceding the date on which the doctoral degree is conferred. All transfer credit included in the program of study must also have been completed within these time limits. Students whose degrees are taken primarily through part-time study have the option of requesting an extension from the graduate dean; extensions may also be granted for other students by the graduate dean for such legitimate reasons as illness, injury, or hardship. The form to request a time extension for completion of a degree is available on the Graduate College website forms page.

Transcript
A transcript is a printed copy of a student's permanent academic record at a particular institution. The transcript, at minimum, lists all courses taken and credit hours and grades earned, and degrees received.

Transfer credit (graduate)
Credit (graduate) that is earned at another accredited institution and accepted toward a Western Michigan University graduate degree, if approved by the program advisor and if the earned grade in the course is "B" or better. The credit, moreover, must be earned within a six-year period prior to graduation from Western Michigan University with a master's or specialist degree or within seven years prior to the conferral of the doctoral degree. Grades or honor points earned at another institution do not transfer to WMU and hence do not affect the WMU grade point average (with the exception of the MIGS program; see MIGS above).

Transfer credit evaluation form
An official form which indicates approval of a request to transfer credit and which states the number and type of transfer credit awarded. Credit is not transferred nor applied to a program of study unless the transfer credit evaluation form is completed and approved by the program advisor and the credit evaluator in the Admissions Office.

Tuition
The amount of money paid for courses based on the number of credits for which the student registers and the student’s residency status.

Umbrella course
See Multiple topic course above.

Unit definitions
Center: An organizational unit formed for purposes of linkage and visibility, focused on a theme, issue, or set of skills. A center will frequently be interdisciplinary in nature. A center does not offer degree programs but may, on rare occasions, offer a course or courses.

Institute: An organizational unit similar in nature to a center, as defined above, but which may be degree-granting. Typically an institute will be interdisciplinary. Course work for a degree offered through an institute may include some offered by the institute itself, but will be primarily comprised of courses in various disciplines/departments already in existence.
School: A single-discipline organizational unit which has an identification in the public mind beyond that of the department. Schools may have significant subdivisions such that students will apply for admission and take degrees through the subdivision rather than through the central unit as a whole.

University Microfilms, Inc. (UMI)
See ProQuest/UMI above.

Variable credit course
Some courses list a range of credit hours (e.g., 1 to 4 hours) for which the course may be elected, and as such are called "variable credit" courses. Students will determine, in prior consultation with the course instructor or the program advisor, the specific number of course credit hours to elect during the registration period.

Withdrawal
An official procedure for withdrawing from the University for at least the remainder of the current semester or longer. The deadline for the last day to withdraw from all courses without academic penalty (grade of “W” is on the transcript) is noted each semester or session on the Registrar’s website. Students who do not follow the official procedure when withdrawing from the University will earn the grade of “X” for all courses; the “X” grade carries no honor points and affects the grade point average in the same manner as an "E" or failing grade.

"X" grade
The symbol "X" on a student's transcript indicates that the student has never attended the class or has discontinued attendance and does not qualify for any other grade, including an "I" grade. The "X" grade carries no honor points and affects the grade point average in the same manner as an "E" or failing grade. Incomplete grades for graduate students will convert to an "X" if not removed within one calendar year, or sooner if so stipulated by the instructor. See Incomplete above.
Colleges and Programs
College of Arts and Sciences

Alexander Enyedi
Dean

Cathryn Bailey
Senior Associate Dean

Keith Hearit
Associate Dean

Edwin Martini
Associate Dean

Graduate programs offered at the master’s degree level:
Anthropology
Applied Economics
Applied and Computational Mathematics
Biological Sciences
Chemistry
Communication
Comparative Religion
Creative Writing
Earth Science
English
Geography
Geosciences
History
International Development Administration
Mathematics
Mathematics Education
Medieval Studies
Philosophy
Physics
Political Science
Psychology
Public Administration
Science Education
Sociology
Spanish
Statistics

Graduate programs offered at the doctoral degree level:
Applied Economics
Biological Sciences
Chemistry
Clinical Psychology
English
Geosciences
History
Mathematics
Mathematics Education
Physics
Political Science
Psychology
Vision

The College of Arts and Sciences promotes and sustains an intellectually challenging, dynamic community that is nationally and internationally recognized for innovative researchers and life-long learners who value integrated knowledge, skills and creative methods, and apply these flexible, holistic approaches in a variety of life settings.

Mission

The College of Arts and Sciences cultivates engaged, global citizenship by providing high quality education in the liberal arts - bridging the humanities, social sciences and natural sciences, creating, discovering, and disseminating scientific, humanistic and artistic knowledge and expression, and fostering intellectual engagement and continuous discovery and learning.
Africana Studies

Alexander Enyedi, Acting Director
Main Office: 3070 Moore Hall
Telephone: (269) 387-2668

Onaiwu Ogbomo
Western Michigan University's Anthropology (M.A.) program provides students with essential training in critical thinking, writing for diverse audiences, and holistic thinking to prepare them for both living and working in a diversity of settings. Students in our M.A. program benefit from both extensive exposure to social theory and experiential learning focused on putting that theory into practice through research. Students learn through seminars focused on social theory, classes in research methods, field experiences in conducting research, and experiential learning courses. Underlying everything the department does is a firm commitment to a public anthropology of, and for, social justice. Our former students work in museums, pursue further training in top academic programs in public health, social work, historical archaeology, medicine, labor studies, creative writing, and law, pursue careers in a range of government agencies and non-profit organizations, work in community resource management, and play important roles working toward crafting socially and ecologically sustainable communities.

Admission Requirements
1. Students should have completed a major or minor in Anthropology. Other students will be considered but may be required to enroll in undergraduate prerequisite course work or to complete reading lists in subfields in which they have no background.
2. Accumulation of a grade point average of at least 3.0 during the final two years of undergraduate work.
3. Three letters of recommendation are required from persons able to assess the applicant's academic record, potential for success in a Master of Arts program in Anthropology, and suitability for an assistantship in this discipline. These letters should be submitted directly to the graduate advisor.

Each applicant must submit to the graduate advisor a one-page statement outlining his or her career goals and interests in anthropology.

Program Requirements
Students have the option of either a Thesis or an Internship Track

Thesis Track
1. Complete at least thirty-three hours in anthropology. Cognate courses may be substituted with approval from the graduate advisor.
2. The following are required
   ANTH 5000 - Anthropology as a Profession  Credits: 3 hours
   ANTH 6040 - Integrating Anthropology  Credits: 3 hours
   ANTH 6200 - Anthropological Theory  Credits: 3 hours
3. Complete at least one of the following:
   ANTH 5040 - Archaeological Research Methods  Credits: 3 hours or
ANTH 5300 - Research Methods  Credits: 3 hours or
ANTH 5400 - Ethnographic Research Methods  Credits: 3 hours

4. Complete an acceptable master’s thesis
ANTH 7000 - Master's Thesis  Credits: 6 hours

**Internship Track**
1. Complete at least thirty-three hours in anthropology. Cognate courses may be substituted with approval from the graduate advisor.

2. The following are required
ANTH 5900 - Anthropology as a Profession  Credits: 3 hours
ANTH 6040 - Integrating Anthropology  Credits: 3 hours
ANTH 6200 - Anthropological Theory  Credits: 3 hours

3. Six hours of Internship or Practicum is required
ANTH 6990 - Independent Research in Anthropology  Credits: 1 to 3 hours
**Biological Sciences**

John Spitsbergen, Chair  
Main Office: 3425 Wood Hall  
Telephone: (269) 387-5600  
Fax: (269) 387-5609

Todd Barkman  
Bruce Bejcek  
Christine Byrd-Jacobs  
Kathryn Docherty  
Alexander Enyedi  
Robert Eversole  
Sharon A. Gill  
Charles Ide  
Steve Kohler  
Cindy L. Linn  
Yan Lu  
Christopher Pearl  
David W. Rudge

**Master of Arts in Biological Sciences**
Advisor: Christine Byrd-Jacobs,  
3161 Wood Hall

The Master of Arts in Biological Sciences is a non-thesis, coursework-based degree covering the broad areas of biology. The program is designed to provide flexibility in coursework to enhance student's breadth and depth in numerous sub-disciplines in biology while meeting individual needs and interests. The degree may serve as preparation for continued graduate or professional study or for positions in the private or public sector.

**Admission Requirements**
Application must be made both to the Office of Admissions (or Office of International Student Services) and to the department. Application materials include the following:

1. Completed university and departmental application forms, including fees;
2. Official transcripts from all colleges and universities previously attended, indication that the applicant has
   a. earned a bachelor's degree from an accredited institution with an overall grade point average of at least 3.0 and
   b. taken appropriate courses in biology, chemistry, physics, and mathematics;
3. Official scores for the verbal, quantitative, and analytical sections of the Graduate Record Exam (GRE) general test (submitted to the Office of Admissions);
4. Three letters of recommendation;
5. A cover letter highlighting the student's accomplishments to date and indicating how graduate work at Western Michigan University will further the applicant's career goals.

**Program Requirements**
The Master of Arts in Biological Sciences requires 30 hours of coursework. A minimum of 15 hours of these credits must be at the 6000-level or above.

1. **Minimum Grade Requirement**
The student must receive a grade of "B" or better in their graduate courses.

2. **Graduate Core Courses**
Master's students are required to take three of the following six graduate core courses:
BIOS 6110 - Eukaryotic Cell Biology Credits: 3 hours
BIOS 6120 - Prokaryotic Cell Biology Credits: 3 hours
BIOS 6130 - Animal Physiology Credits: 3 hours
BIOS 6140 - Plant Physiology Credits: 3 hours
BIOS 6150 - Ecology Credits: 3 hours
BIOS 6160 - Evolution Credits: 3 hours

3. Colloquium
Each student is required to take two hours of:

BIOS 6050 - Biological Sciences Colloquium Credits: 1 hour

4. Electives
Nineteen credit hours of elective courses are required. Elective courses are selected with the advice and approval of the Graduate Advisor. Electives are selected from biological sciences or approved cognate courses. Up to nine credit hours of coursework in related areas from other departments can be included.

Master of Science in Biological Sciences
Advisor: Christine Byrd-Jacobs,
3161 Wood Hall

The Master of Science in Biological Sciences enhances students' ability to plan, conduct, analyze, and report original research. Course work increases students' scientific preparation and supports their research. Through the advice of the students' major advisor, efforts are made to choose courses to meet individual needs and interests. The degree may serve as preparation for continued graduate or professional study or for positions in the private or public sector. Thesis and non-thesis options are offered; both require an original research project, although the final document is in different formats.

Admission Requirements
To be admitted into the master's program, both departmental and University requirements must be met. Application materials must be obtained from both the Department of Biological Sciences at www.wmich.edu/biology/academics/graduate/admissions-requirements or (269) 387-5600 and the Office of Admissions at www.wmich.edu/apply/graduate/ or (269) 387-2000 for domestic students or Office of International Services and Student Affairs at international.wmich.edu/content/view/27/52/ or (269) 387-5865 for international students.

To be considered, an application must contain:

1. Completed University and Departmental application forms;
2. Official transcripts from all colleges and universities previously attended, indicating that the applicant has
   a. earned a Bachelor's degree from an accredited institution with an overall grade point average of at least 3.0, and
   b. taken appropriate courses in biology, chemistry, physics, and mathematics;
3. Official scores for the verbal, quantitative, and analytical sections of the Graduate Record Exam (these must be submitted to the Office of Admissions);
4. Three letters of recommendation; and
5. A cover letter highlighting the student’s most important accomplishments to date and indicating how graduate work at Western Michigan University will further the applicant’s career goals.
6. Although not required for admission, applicants are encouraged to contact individual faculty to discuss their research interests. Students with academic deficiencies may be provisionally admitted and required to address their deficiencies during the first year in the graduate program.
Program Requirements
The Master of Science in Biological Sciences (Thesis Option) requires 33 hours of course work, including preparing and defending a thesis in an oral examination and presenting research results at a departmental seminar.

The Master of Science in Biological Sciences (Non-Thesis Option) requires 33 hours of course work, including presentation of research results at a departmental seminar, defense of research results in an oral examination, and preparation of a manuscript suitable for publication in a refereed journal (in consultation with the student’s thesis committee).

1. Required Courses (6 hours)
Choose two of the following courses, one from at least two of the three pairs listed below:
BIOS 6110 - Eukaryotic Cell Biology Credits: 3 hours
or
BIOS 6120 - Prokaryotic Cell Biology Credits: 3 hours
BIOS 6130 - Animal Physiology Credits: 3 hours
or
BIOS 6140 - Plant Physiology Credits: 3 hours
BIOS 6150 - Ecology Credits: 3 hours
or
BIOS 6160 - Evolution Credits: 3 hours

In addition, each student is required to take 2 hours of:
BIOS 6050 - Biological Sciences Colloquium Credits: 1 hour

2. Elective Courses (19 hours)
Elective courses are selected with the advice and approval of the student's advisory committee.
Electives are selected from Biological Sciences or approved cognate courses.

3. Research Requirement (6 hours)

Thesis Option:
BIOS 7000 - Master's Thesis Credits: 6 hours

Non-Thesis Option:
BIOS 7100 - Independent Research Credits: 6 hours

Doctor of Philosophy in Biological Sciences
Advisor: Christine Byrd-Jacobs,
3161 Wood Hall

The Doctor of Philosophy in Biological Sciences at Western Michigan University offers a unique combination of traditional research experience, breadth of course work, and training in effective communication of scientific concepts. This program is specifically designed for students who wish to pursue careers in the biological sciences that require excellence in both teaching and research. In addition, the pedagogy requirements also provide excellent training for careers in government and industry. Additional information may be obtained from the Departmental Graduate Secretary or Graduate Advisor.

Admission Requirements
To be admitted into the doctoral program, both departmental and University requirements must be met. Application materials must be obtained from both the Department of Biological Sciences at www.wmich.edu/biology/academics/graduate/admissions-requirements or (269) 387-5600 and the Office of Admissions at www.wmich.edu/apply/graduate/ or (269) 387-2000 for domestic students or Office of International
Conditions stated under 1 or 2 below must be met for regular admission to the Biological Sciences Ph.D. program.

For persons possessing a bachelor's degree from an accredited college or university:
1. Grade point average of 3.2 or higher.
2. Official scores on the verbal, analytical, and quantitative sections of the Graduate Record Examination.
3. Appropriate courses in the biological, chemistry, physics, and mathematics.
4. Three letters of recommendation.
5. Availability of a potential dissertation advisor in an area of planned specialization.

For persons possessing a master's degree in one of the biological sciences from an accredited university:
1. Grade point average of 3.25 or higher in graduate level courses.
2. Official scores on the verbal, analytical, and quantitative sections of the Graduate Record Examination.
3. Three letters of recommendation.
5. Cognate course work as given in 3 above in the bachelor’s conditions section.

Note: Some course deficiencies in admission requirements may be completed after “admission with reservations.” These deficiencies must be completed in addition to the minimum credit hours required for the Ph.D. All reservations, including course deficiencies, must be removed before advancement to candidacy.

Applicancy
Applicancy requirements are those of the Graduate College.

Committee Structure: By the end of the first year, or before taking the first independent research hours (BIOS 7350), a Dissertation Committee should be constituted. The Dissertation Committee will be composed of at least four members, including the major professor, two or more members of the Department of Biological Sciences, and one or more outside examiners.

Candidacy
No later than the end of the third calendar year after enrollment in the Ph.D. program, doctoral students must seek candidacy. By this time the student should have completed the research tools requirement. To be admitted to candidacy, the student must submit and defend, in an oral examination administered by the proposed Dissertation Committee, his/her dissertation research proposal. This proposal will be in the format of an NIH or NSF grant application. Student will be given a grade of pass or fail by the Dissertation Committee. In the event of failure, the proposal may be revised and re-defended once, and this must be done within one calendar year of failure.

Candidacy will be approved or denied by the Graduate Advisor based upon submission of an acceptable dissertation proposal, successful completion of the defense of that proposal, positive recommendations from a majority of the student’s Dissertation Committee, satisfactory performance in course work, and successful performance in all other professional activities, including teaching assignments.

General Plan and Sequence of the Program
1. Students will satisfy any curricular deficiencies beginning with the first semester in residence.
2. Core courses should be taken, after consultation with the Dissertation Committee, early in the program to assist in preparation of the research proposal.
3. Course work pertaining to teaching and Teaching Experiences should be initiated no later than the second year of graduate study.

Financial Assistance
The Department of Biological Sciences offers opportunities for financial support of doctoral students through Graduate Assistantships and Fellowships. Individuals desiring further information about such opportunities, or about the graduate program, should contact the Graduate Advisor and the Graduate College.
Program Requirements

1. A minimum of 61 graduate semester hours. These hours shall consist of the following:
   a. A minimum of six hours of distribution credits from two of the following three pairs of courses (a total of at least
      2 courses). As approved by the Dissertation Committee.
      BIOS 6110 - Eukaryotic Cell Biology Credits: 3 hours
      or
      BIOS 6120 - Prokaryotic Cell Biology Credits: 3 hours
      BIOS 6130 - Animal Physiology Credits: 3 hours
      or
      BIOS 6140 - Plant Physiology Credits: 3 hours
      BIOS 6150 - Ecology Credits: 3 hours
      or
      BIOS 6160 - Evolution Credits: 3 hours
   b. Three hours of:
      BIOS 6050 - Biological Sciences Colloquium Credits: 1 hour
   c. Three hours of the following:
      SCI 6180 – Teaching and Learning in the College Science Classroom Credits: 3 hours
   d. At least 19 hours of electives chosen from:
      The graduate offerings of Biological Sciences or other departments appropriate to the student's career and research
      interests as agreed upon by the student and the Dissertation Committee.
   e. Doctoral Research composed of:
      BIOS 7350 - Graduate Research (at least 15 hours)
      AND
      BIOS 7300 - Doctoral Dissertation (at least 15 hours)

2. Satisfaction of the research tools requirement.

3. Successful completion and defense of the research proposal.


5. Any other requirements as specified by the Graduate College.
Chemistry
Gary Blackmer, Interim Chair  
Main Office: 3425 Wood Hall  
Telephone: (269) 387-2846  
Fax: (269) 387-2909

Michael Barcelona  
Steven B. Bertman  
Megan Grunert  
Ramakrishna Guda  
David L. Huffman  
James Kiddle  
Gellert Mezei  
John B. Miller  
Yirong Mo  
Sherine Obare  
David S. Reinhold  
Elke Schoffers  
Donald Schreiber  
Ekkehard Sinn  
Susan R. Stapleton  
Blair Szymczyna  
Andre Venter

Financial Assistance  
The Department of Chemistry offers opportunities for financial support of graduate students through several departmental, University, and grant-funded fellowships and teaching or research assistantships. Information and applications are available from the Department of Chemistry.

Master of Science in Chemistry  
Graduate Advisor: Sherine O. Obare,  
Room 3150, Wood Hall

Admissions Chair: Yirong Mo  
Room 3434, Wood Hall

The Master of Science in Chemistry is a research degree planned to provide a broad background in the various fields of chemistry with concentration in one area.

Admission Requirements  
Enterance requirements are those of the Graduate College. Students may be asked to take a test of spoken English proficiency based upon application materials and references. Application must be made both to the Office of Admissions, Graduate Admissions, and to the Department of Chemistry. Prospective students are required to take the Graduate Record Examination General Test. Three letters of recommendation from academic or professional sources should accompany the application. Application material, including grade point average, transcripts, performance on GRE, and letters of recommendation will all be used in the determination of admission and financial support.

Program Requirements  
After admission students will be required to take placement examinations covering any three of the fields of Analytical, Inorganic, Organic, Physical Chemistry, and Biochemistry before they start classes. The entrance examinations are scheduled during the week preceding each semester. Students who score below a certain threshold on an examination are required to attend the corresponding undergraduate course, if available, or make specific...
arrangements with the appropriate departmental division. Enrollment in a 6000-level Chemistry course is not permitted unless the appropriate entrance requirement has been satisfied.

The student is required to complete a total of thirty credit hours with a minimum of twenty hours in the field of Chemistry, including the Master's Thesis. The Chemistry hours may total more than twenty depending on the student's background. The remaining hours up to at least thirty hours may be in a related field or fields. The course sequence will include (if not previously completed):

1. CHEM 5070 - Ethical Chemical Practice Credits: 3 hours
2. CHEM 5200 - Instrumental Methods in Chemistry Credits: 3 hours
3. One of the following:
   CHEM 5150 - Inorganic Chemistry Credits: 3 hours
   CHEM 5500 - Biochemistry I Credits: 3 hours
   CHEM 5510 - Biochemistry I Laboratory Credits: 2 hours
4. Two 6000-level courses from two different divisions (6 hours)
   (Analytical, Biochemistry, Inorganic, Organic, and Physical), including one course in the division of the Master's Thesis.
5. At least 3 credit hours of
   CHEM 6900 – Special Investigations in Chemistry Credits: 1 to 6 hours
6. Master’s Thesis
   CHEM 7000 - Master's Thesis Credits: 6 hours

Additional Requirements
The requirement for any of the above 5000-level courses may be waived if the student has taken a corresponding course as an undergraduate.

The student is required to pass a final oral defense of his or her thesis administered by the student's graduate committee. The student is also required, as part of the graduate training in chemistry, to attend departmental seminars, colloquia, and symposia, and to participate in research within the department.

Doctor of Philosophy in Chemistry
The Doctor of Philosophy in Chemistry, with emphasis in environmental chemistry, is a research degree designed for persons intending to take a leadership role in teaching or research in applied areas of environmental chemistry. The program takes an innovative approach, using the skills and expertise provided by the traditional areas of chemical study as the foundation for addressing chemical processes occurring in the atmosphere, biosphere, hydrosphere, and lithosphere. The program is designed to offer flexibility so that a full-time student may complete the degree in four years and a nontraditional student may be accommodated around full-time employment. The educational goals of the program stress a well-rounded expertise in chemistry, as well as a literate acquaintance with another environmentally related discipline such as biological science, hydrogeology, or paper science. These educational goals provide scientific breadth not often found in traditional chemistry degrees. Combining formal education with a research endeavor encompassing a chemical discipline will provide students with the high quality education necessary to contribute to the resolution of the expected and unexpected environmental issues of the future.

Admission Requirements
Applicants to the program will be expected to meet the entrance requirements of the Graduate College and hold a bachelor's degree in chemistry or an equivalent amount of experience or training. Application must be made both to the Office of Graduate Admissions and to the Department of Chemistry. Prospective students are required to take the Graduate Record Examination General Test and the Chemistry or Biochemistry Subject Test. Three letters of recommendation from academic or professional sources should accompany the application. Application material,
including grade point average, transcripts, performance on GRE’s, and letters of recommendation will all be used in the determination of admission and financial support.

Program Requirements
After admission, the student will be required to take standardized placement examinations covering any four of the fields of Analytical, Inorganic, Organic, Physical, or Biochemistry. The entrance examinations are scheduled during the week preceding each semester. Identified deficiencies, if any, will be remedied with appropriate course work determined by an academic advisor. Enrollment in a 6000-level Chemistry course is not permitted unless the appropriate entrance requirement has been satisfied.

Within the first academic year, students will select a research advisor and a major area of study. Selection of the research advisor will be by mutual consent of the faculty member and student. Selection of the student’s major area of study will be determined in conjunction with the research advisor. Major areas of study currently include analytical chemistry, biochemistry, inorganic chemistry, organic chemistry, and physical chemistry. Shortly after selecting a research advisor, a dissertation committee should be established. The committee should be comprised of the advisor serving as chair and at least two other faculty members from the department and one member from outside the department. No more than two of the departmental committee members should be from the student’s major area of study. Emeritus faculty may serve on the committee. Removal of a committee member will require mutual consent of the student and the dissertation committee or a majority vote of the department faculty.

The student will complete at least sixty (60) semester hours of credit for the degree, with no more than half the credits as course work. A minimum of nine (9) formal courses must be completed satisfactorily. Fifteen (15) hours of doctoral dissertation research are required. The remaining hours will be completed through a combination of coop/internship experiences and/or special research problems and investigations in chemistry. The coop/internship option should be especially attractive to individuals who are considering an industrial career or who are already employed by industry and wish to set up a new scientific initiative. The student must maintain an overall grade point average of 3.00/4.00 to meet graduation requirements. The following describes the distribution of credit hours for the degree.

- Seven (7) graduate-level Chemistry courses (21 hours)
  - at least two (2) must have environmental, biotechnology, or nanotechnology or other applied focus
  - at least two (2) must emphasize the student’s major field
  - appropriate courses from departments other than Chemistry may be substituted with approval of the student’s committee
- One (1) cognate course, from outside the department (3 hours)
- Other
  - CHEM 5070 – Ethical Chemical Practice (3 hours)
- Special research problems/investigations or coop/internships (18 hours)
- Doctoral dissertation (15 hours)

Beginning in the first year and concurrent with course work, the student will be required to take cumulative examinations (CUME) that cover all of the major areas of study in chemistry. The purpose of the cumulative examination is to ensure that the student has, and can demonstrate and apply, knowledge of current, advanced chemical principles. The following describes the cumulative examination process.

Eight (8) CUME will be given in each academic year. On each examination there will be offered a questions from three of the five major areas of study: analytical chemistry, biochemistry, inorganic chemistry, organic chemistry, and physical chemistry. The student will choose any (2) questions to answer.

The student must pass twelve (12) CUME questions by the time the student has completed the chemistry courses (generally within the first three years of the program). At least three (3) of the twelve (12) questions passed must be from an area outside the student's concentration. The student must pass at least two (2) of the CUME questions by the end of the first year. The student must pass at least four (4) CUME questions before standing for the research proposal defense.
Within the first two years, the student will be required to present a literature seminar on a paper or papers from the current literature. Regular attendance at departmental seminars and participation in literature seminar training is expected while the student is in residence.

The student, after successful completion of no less than four (4) CUME questions, will be required to defend a written proposal for a unique research topic. The proposal topic must be unrelated to the student’s current dissertation research project and must be approved by the student’s dissertation committee.

To be considered a candidate for the degree and to ensure a timely completion of the program, a full-time student should have completed the following by the end of the third year:

- Any deficiencies identified by the entrance examinations.
- At least five (5) of the seven (7) required chemistry courses with a minimum course grade point average of 3.0.
- Twelve (12) cumulative examination questions.
- The proposal defense.

The program is designed to allow the flexibility of tailoring the curriculum to the needs of the student. Thus, the research tools requirement includes professional tools that facilitate successful academic, government, or industrial careers. Where necessary, satisfaction of the research tools requirement, including approval of appropriate courses, shall be determined by the dissertation committee. The committee can be petitioned regarding significant experience or expertise in these areas, which generally implies the use of a research tool in the context of current or prior employment or internships. The research tools component shall be met when a student satisfactorily accomplishes two of the following tasks:

- Demonstrates competence in computer programming and use by receiving a grade of “B” or better in an approved elective computer science course, or by sufficient previous course work, or by applying programming to a research problem. Such application could be through design and use of a program subroutine to analyze data acquired from a scientific instrument, computer modeling and simulation, design and analysis of algorithms or database management.
- Achieves a working knowledge of statistics by receiving a grade of “B” or better in an approved elective statistics course or by showing the ability to apply advanced statistical analysis such as multivariate analysis to a scientific research problem.
- Shows proficiency in the design or manufacture of electronic circuits and devices by construction of an instrument used in a research project or by receiving a grade of “B” or better in an appropriate course.
- Masters the design, repair, and development of chemical instrumentation used as part of an upper-level course or in a research project.
- Demonstrates a reading knowledge of one of the foreign languages important in the chemical literature or chemical industry (French, German, Russian, Japanese) by receiving a grade of “B” or better in a 4010 course in one of the languages, by passing a standardized examination, or by successfully translating a technical article assigned by the department.

The Ph.D. candidate must complete and successfully defend a dissertation on a research topic approved by the dissertation committee.
Communication, School of

Leigh Ford, Director
Main Office: Third Floor, Sprau Tower
Telephone: (269) 387-3130
Fax: (269) 387-3990
URL: http://www.wmich.edu/communication

Heather Addison
Julie Apker
Sandra Borden
Sue Ellen Christian
Autumn Edwards
Chad Edwards
Richard Gershon
Richard Junger
Adam Kahn
Steven Lipkin
Jennifer Machiorlatti
Leah Omilion-Hodges
Mark Orbe
Kathleen Propp
Jocelyn Steinke

Master of Arts in Communication

Advisor and Director, Graduate Program: Heather Addison
Room 315, Sprau Tower

The Master of Arts in Communication provides a foundation in communication theory and research and emphasizes intra/interdisciplinary connections in applied contexts. Thirty semester hours of graduate credit and completion of a capstone experience are required for graduation.

Admission Requirements

Students must complete the University application and must satisfy the general admission requirements of the Graduate College. Students applying to the Communication master’s degree program must have completed undergraduate work in communication, speech, or allied disciplines and have achieved at least a 3.0 grade point average in their last two years of course work. Additional course work may be required at the time of admission into the program, as deemed necessary by the Director of Graduate Studies. Undergraduate transcripts, Graduate Record Examination (GRE) scores, graduate transcripts where applicable, three letters of recommendation (including WMU Graduate Reference Forms), evidence of academic interest (a personal statement) and a writing sample (academic or professional) are required.

Program Requirements

Communication Foundations (6 hrs.)
Select two of the following:
COM 6450 - Mass Communication Credits: 3 hrs
COM 6740 - Interpersonal Communication Credits: 3 hrs
COM 6820 - Organizational Communication Credits: 3 hrs
Research Foundations (6 hrs.)
COM 6010 - Introduction to Communication Theory and Research Credits: 3 hrs

Select one of the following:
COM 6020 - Quantitative Communication Research Credits: 3 hrs
COM 6050 - Qualitative Communication Research Credits: 3 hrs

*Communication Electives (18 hrs.)*
Students will develop an individualized program of study reflecting a focused area of concentration, in consultation with a faculty advisor. A program of study may incorporate up to 6 hours of course work outside the department with the written approval of the graduate director.

*Capstone Experience*
Master's degree students must complete a capstone experience in partial fulfillment of their requirements for graduation. The capstone experience shall consist of the completion of one of the following: a master's thesis, a comprehensive examination, or a completion of professional project.

*Thesis*
The thesis project is a research paper in which the student proposes and tests new ideas, replicates an existing study, or advances theoretical understanding of an issue. The thesis must demonstrate scholarly abilities, including solid conceptualization, analysis, and writing. The thesis must clearly define the problem to be investigated, demonstrate mastery of relevant academic literature, and show competence in the relevant methodology and analysis techniques. The thesis shall consist of six credit hours and shall be considered part of the communication electives.

*Comprehensive Examination*
The comprehensive examination option requires the student to demonstrate knowledge of a substantive area within communication and to demonstrate a capacity to integrate theory, research, and practice in response to comprehensive questions developed by the faculty of the School of Communication.

*Professional Project*
The professional project option requires the student to demonstrate his/her knowledge of the theory and methods of communication through an applied communication project. The professional project may involve workshops, case studies, training, creation websites, communication assessments, or other options within the context of the student's chosen area of study. The professional project shall consist of three credit hours and shall be considered part of the communication electives.

*Master of Arts in Communication (Accelerated)*
The Accelerated Graduate Degree Program (AGDP) in communication allows students to begin accumulating credits toward completion of a master’s degree while still enrolled as undergraduates. Undergraduate students admitted to the communication AGDP, with senior standing, may take up to 12 credit hours of designated 5000- and 6000-level courses for graduate credit. These designated courses may be used in completion of both the bachelor’s degree and the master’s degree.

*Degree hours*
An undergraduate degree in communication requires a total of 122 credit hours. The Master of Arts in Communication requires a total of 30 credit hours. Students enrolling in the AGDP for the maximum 12 graduate credits would earn 140 total undergraduate and graduate credits in contrast to the typical combined 152 undergraduate and graduate credit hours under the usual progression to degree(s).

Students would pay undergraduate tuition for AGDP eligible 5000- and 6000-level courses as undergraduates and the courses will be included in the flat tuition rate. On completion of the undergraduate degree, the student will be re-classified as a graduate student and then will pay graduate tuition rates.

*Eligibility for application*
This program is open to undergraduate students in all of the communication majors: communication studies; interpersonal communication; organizational communication; public relations; journalism; film, video and media studies; and telecommunications and information management.
A student must have senior status and must have earned a minimum of 45 credit hours, 15 of which must be from Western Michigan University and at least 20 credit hours as a declared major in the School of Communication.

Undergraduate students enrolled in the AGDP will be expected to meet graduate expectations in their graduate courses.

Students who have received their baccalaureate degrees will be ineligible to apply for this program and retroactively claim credits toward the M.A. degree.

**Admission criteria**
The student must meet the established master’s program admission criteria:
1. an undergraduate minimum GPA of 3.5 (based on at least 15 credit hours earned at WMU)
2. at least 20 credit hours in a declared major in the School of Communication
3. three letters of recommendation from academic references (including WMU Graduate Reference Forms)
4. Graduate Record Examination (GRE) scores
5. evidence of academic interest (a personal statement) including rationale for admission to AGDP
6. an academic writing sample

**Admission procedure**
1. As early as possible in the academic junior year, the potential AGDP student should contact the director of graduate studies to discuss this AGDP option and review the requirements, timelines, and application procedures.
2. Students must apply for admission to the graduate program with the Office of Admissions and Graduate Admissions and must complete the necessary application materials for admission to the master’s program in the School of Communication.
3. Upon acceptance into the AGDP, the student must meet together with the director of graduate studies and the undergraduate academic advisor to prepare an appropriate program of study that meets the requirements for the undergraduate and graduate degrees.
4. A letter advising which graduate courses will be counted in both degrees will be sent to the student and to the registrar. A copy of this letter will also be included in the student’s graduate file.

**Requirements for continuing eligibility and graduation**
1. It is expected that the baccalaureate degree will be awarded within one calendar year after initial AGDP enrollment. Students not meeting this time constraint must re-apply to be admitted to the graduate program.
2. In order to progress automatically into the graduate program, the student must achieve a grade of “B” or better in each of the graduate courses being counted for the undergraduate degree. Students who do not meet this requirement will have the earned grade applied to their undergraduate degree only and must apply for readmission into the graduate program. Students who complete the undergraduate degree including a “B” or above in the specified graduate courses will be admitted as graduate students (with the relevant graduate credit) in the next semester or session after receiving the bachelor’s degree.
3. A student in the AGDP must follow the program of study developed with the graduate director and the undergraduate advisor. Failure to follow this program of study may result in ineligibility for the AGDP.
4. A student completing the undergraduate degree with a GPA within the major of less than 3.0 will be automatically declared ineligible for the AGDP.
5. Students must complete the requirements for the M.A. degree within 24 months from the completion of the bachelor’s degree. Students unable to meet this requirement must apply for an extension with the School of Communication director of graduate studies.
6. Students who have completed the Accelerated Graduate Degree Program will have it noted on their undergraduate and graduate transcript.
7. Any student who becomes ineligible to continue participation in the AGDP will be notified in writing by the director of graduate studies.

Withdrawal
A student may at any time withdraw from the AGDP by informing the director of graduate studies in the School of Communication in writing. A copy of the request to withdraw must be sent to the Graduate College and the registrar’s office.

Designated AGDP eligible communication courses:
5000-level courses
COM 5410 - Telecommunications Law and Policy Credits: 3 hours
COM 5600 - Teaching Communication Credits: 3 hours
6000-level courses
COM 6010 - Introduction to Communication Theory and Research Credits: 3 hours
COM 6020 - Quantitative Communication Research Credits: 3 hours
COM 6050 - Qualitative Communication Research Credits: 3 hours
COM 6400 - Seminar in Mass Communication Credits: 3 hours
COM 6450 - Mass Communication Credits: 3 hrs.
COM 6700 - Seminar in Interpersonal Communication Credits: 3 hours
COM 6740 - Interpersonal Communication Credits: 3 hours
COM 6800 - Seminar in Organizational Communication Credits: 3 hours
COM 6820 - Organizational Communication Credits: 3 hours
Comparative Religion

Stephen Covell, Chair
Main Office: 2004 Moore Hall
Telephone: (269) 387-4367

Jue Guo
Rudolf Siebert
Cynthia Visscher
Kevin Wanner
Brian C. Wilson

Master of Arts in Comparative Religion
Advisor: Brian Wilson
Room 2001, Moore Hall

The Master of Arts in Comparative Religion is designed to provide students with a strong foundation of knowledge of at least two religious traditions, the principal classical works in the field of Comparative Religion, and the central issues of theory and method that underlie the discipline of the study of religion.

Admission Requirements
1. The completion of a baccalaureate degree from an accredited institution.
2. The submission of a letter of intent stating specific areas of interest and academic and professional goals.
3. Two letters of recommendation from persons able to evaluate the applicant's potential for graduate study.
4. An academic writing sample of 10-16 pages.
5. Submission of Graduate Record Examination scores.

Program Requirements
The Department of Comparative Religion offers course work leading to a Master of Arts in Comparative Religion, with two options:

Option I
Required Courses (12 hours)
REL 6000 - Comparative Religion Professional Seminar Credits: 3 hours
REL 6100 - Theory and Method Credits: 3 hours
REL 6150 - Pedagogy: Teaching World Religions Credits: 3 hours
REL 6200 - Advanced Writing Seminar in Religion Credits: 3 hours

Electives (15 hours)
15 hours of electives chosen from approved courses.

Master's Thesis (6 hours)
Prepare and defend, in oral examination, a master's thesis under the direction of a thesis advisor.
REL 7000 - Master's Thesis Credits: 6 hours
Foreign Language Proficiency
Demonstrate reading proficiency in one foreign language relevant to the research area.

Option II
This option does not require the preparation of a thesis.
Required Courses (12 hours)
REL 6000 - Comparative Religion Professional Seminar Credits: 3 hours
REL 6100 - Theory and Method Credits: 3 hours
REL 6150 - Pedagogy: Teaching World Religions Credits: 3 hours
REL 6200 - Advanced Writing Seminar in Religion Credits: 3 hours
Electives (21 hours)
21 hours of electives chosen from approved courses.

Comprehensive Examination
Satisfactorily complete a comprehensive examination in the area or areas of concentration.

Foreign Language Proficiency
Demonstrate reading proficiency in one foreign language relevant to the research area.

Certificate in Spirituality, Culture and Health

The Graduate Certificate Program in Spirituality, Culture and Health is designed to provide students with the following:

1. An awareness and knowledge of spirituality, culture, and religion in relation to patient care and cultural understanding of the body, illness, and health.
2. Competency in using practical tools for addressing religious, spiritual, and cultural diversity in health and human services settings.
3. An advanced understanding of the impact of religious belief, spirituality, and culture on patient and provider relationships, and on the process of healing, in the context of the health care environment in the United States.
4. The ability to act in a consulting role within their organization.

Admission Requirements:
1. The completion of a baccalaureate degree from an accredited institution.
2. The submission of a letter of intent stating specific interest and academic and professional goals.
3. Two letters of recommendation from persons able to evaluate the applicant's potential for graduate study.

Program Requirements:
The Spirituality, Culture and Health certificate consists of 18 credit hours, 12 of which must be in required courses. The remaining 6 credit hours may be elected from a variety of courses and departments.

Required Courses (12 hours):
REL 5100 - Comparative Studies in Religion  Credits: 2 to 4 hours
Topic: Religion, Culture and Health I: cultures from the East  Credits: 3 hours
Topic: Religion, Culture and Health II: Cultures from the Middle East and West  Credits: 3 hours
Topic: Spirituality and Health: Survey of the Literature  Credits: 3 hours

Field Practicum:
REL 7120 - Professional Field Experience  Credits: 2 to 12 hours
Credits: 3 hours needed
Or
HOL 6700 - Professional Field Experience  Credits: 1 - 6 hours
Credits: 3 hours needed

Elective Courses (6 hours):
Six hours of electives chosen from approved courses.
Economics

Donald J. Meyer, Chair
Main Office: 5307 Friedmann Hall
Telephone: (269) 387-5535
Fax: (269) 387-5637

Donald L. Alexander
Eskander Alvi
Sisay Asefa
Matthew L. Higgins
Wei-Chiao Huang
James Hueng
Jean Kimmel
Christine Moser
Debasri Mukherjee
Jon R. Neill
Susan Pozo
Michael Ryan
Mark V. Wheeler
Huizhong Zhou

Master of Arts in Applied Economics
Advisor: James Hueng
Room 5412, Friedmann Hall

The M.A. in Applied Economics is designed for those who expect to pursue a career in business or government and prefer a course of study leading to a terminal degree that emphasizes the applications of economics to the problems of these areas. The degree is awarded on the basis of the satisfactory completion of thirty hours in a planned program prepared in consultation with the graduate advisor. Some graduates continue their formal training in economics, pursuing the Ph.D. degree at WMU or at another university.

Admission Requirements
Satisfactory completion of a minimum of twelve undergraduate hours in economics or in equivalents approved by the graduate advisor.
Satisfactory completion of intermediate level courses in microeconomic and macroeconomic theory. Students not meeting this requirement will be admitted with reservations and will be required to complete satisfactorily ECON 4030 and 4060.
Satisfactory completion of at least one course in calculus.

Program Requirements
1. The satisfactory completion of either twenty-four hours of courses plus a master’s thesis or thirty hours, if additional courses are submitted lieu of the thesis, in a planned program prepared in consultation with the graduate advisor.

2. At least an overall “B” average in the graduate courses that the student takes in an advisor-approved program of study.

3. ECON 5030 - Economic Computing Credits: 3 hrs.
ECON 5040 - Mathematics for Economists Credits: 3 hrs.
ECON 6030 - Advanced Price Theory Credits: 3 hrs.
ECON 6070 - Uncertainty and Health Credits: 3 hrs.
ECON 6190 - Introduction to Econometrics Credits: 3 hrs.
ECON 6220 - Economic Statistics Credits: 3 hrs.
ECON 6620 - National Income Analysis Credits: 3 hrs.
M.A. students who select the non-thesis option may elect to take concentrations in Economic Development or Econometric/Statistics. Non-thesis students who do not elect a concentration take three (3) elective courses approved by the Department’s Director of Graduate Programs.

Development Economics Concentration
Students who select the Economic Development concentration must take two or more courses related to economic development. These courses must be approved by the Department’s Director of Graduate Programs. Acceptable courses include ECON 5880: Economic Development, ECON 6880: Economic Development I, PSCI 5320: Administration in Developing Countries, PSCI 6300: Seminar: Public Administration, PSCI 6330: The Political Environment of Public Administration, and PSCI 6440: Seminar: Comparative Strategies of Development.

Econometrics/Statistics Concentration
Students who select the Econometrics/Statistics concentration take two or more courses in Econometrics/Statistics. These courses must be approved by the Department’s Director of Graduate Programs. Acceptable courses include ECON 6200: Economic Forecasting, or STAT 6820: Time Series Analysis, ECON 6700: Advanced Econometrics I, ECON 6710: Advanced Econometrics II, STAT 5630: Survey Sample Methods, STAT 5650: Design of Experiments of Quality Improvement, STAT 5660: Nonparametric Statistical Methods, and STAT 6800: SAS Programming. At least one of the courses used for the concentration must be taken in the Department of Statistics.

Doctor of Philosophy in Applied Economics
Advisor: James Hueng
Room 5412, Friedmann Hall

The Doctor of Philosophy in Applied Economics is designed to meet the needs of future high-level practicing economists in both academic and non-academic settings.

The Applied Economics Ph.D. program offers a core curriculum as is required by traditional Ph.D. programs in economics, but also requires that students participate in a series of applied economics workshops. Students may complete a one-year internship in a non-academic organization. Doctoral students intern with organizations such as city, county, or state government agencies; consulting or research firms and institutes; financial institutions; businesses; and hospitals. This internship is conducted under the aegis of an employee of the organization as well as a Department of Economics faculty member. The purpose of this internship is to give students the incentive and opportunity to apply their knowledge of economic theory and empirical methods to actual problems faced by organizations. The internship is also intended to provide the subject of the student's dissertation and therefore send the Department's graduates into the job market with a somewhat different orientation than that of graduates from traditional economics Ph.D. programs. Students not electing the internship option are required to add a field of specialization in economics or a related field by completing a two-course sequence approved by the Graduate Programs Committee.

The Applied Economics Ph.D. program is designed to be completed within four years by a student entering with good undergraduate economics and quantitative methods (mathematics and statistics) training or a Master of Arts in Economics.

Admission Requirements
Admission to the Ph.D. program in Applied Economics requires:
1. GRE scores (verbal, quantitative, analytical).
2. Satisfactory completion of high-level undergraduate or M.A.-level microeconomic and macroeconomic theory courses.
3. Satisfactory completion of undergraduate calculus and statistics courses.
4. A personal statement discussing your career plans
5. Three letters of reference from persons in a position to assess your qualifications for doctoral-level study and likelihood of successful completion of the Ph.D. degree.
Financial Assistance
A number of doctoral assistantships are awarded each year. Recipients are selected by the Department’s Graduate Programs Committee on a competitive basis. Financial assistance is limited to four years. Graduate minority financial assistance is available to eligible students.

Program Requirements
A minimum of 75 credit hours is required in this program. This includes up to eighteen hours of workshops, up to twelve hours of internship, and twelve hours of doctoral dissertation. Sixty-six hours must be at the 6000-level or higher.

Required Core Courses:
ECON 5040 - Mathematics for Economists Credits: 3 hours
Or
ECON 6040 - Introduction to Mathematical Economics Credits: 3 hrs.
ECON 6190 - Introduction to Econometrics Credits: 3 hrs.
ECON 6220 - Economic Statistics Credits: 3 hrs.
ECON 6650 - Microeconomic Theory I Credits: 3 hrs.
ECON 6660 - Microeconomic Theory II Credits: 3 hrs.
ECON 6700 - Advanced Econometrics I Credits: 3 hrs.
ECON 6710 - Advanced Econometrics II Credits: 3 hrs.
ECON 6750 - Macroeconomic Theory I Credits: 3 hrs.
ECON 6760 - Macroeconomic Theory II Credits: 3 hrs.

Additional Program Information
At or near the beginning of the fall semester of the second year, students are administered a qualifying examinations in economic theory. Upon passing these examinations, the student is considered a candidate for the Ph.D. degree.

Each student is required to specialize in econometrics and in two of the following fields: Economic Development, Human Resource Economics, Business/Industrial Organization, Monetary Economics, and International Economics. (Not all of these five fields will be offered in any particular year.) To specialize in a field, students take a sequence of two courses. Students are also required to pass a field qualifying examination in econometrics and in the two fields they have selected.

In the third year, candidates may intern (ECON 7120) at a non-academic organization or acquire an additional field of specialization. The internship provides students who seek non-academic careers the opportunity to put what they have learned into practice and to gain practical experience. However, the internship is normally within commuting distance of the University. Interns are typically unpaid and are expected to work approximately twenty hours per week on the internship project. Advisors and students are matched on the basis of mutual interest in the internship project.

Students who intend to seek academic careers are required to acquire an additional field of specialization either in economics or a related discipline in their third year as an alternative to the internship. To specialize in this field the student must take at least two courses in the field approved by the Department’s Graduate Programs Committee. No qualifying examination is required.

Beginning in the third year, doctoral candidates are required to participate in workshops designed to deepen their understanding of theoretical and empirical economics by giving them the opportunity to discuss the research being conducted by the Department's faculty, economists at other institutions, and fellow graduate students. An Applied Economics Workshop (ECON 6990) is offered each semester and during the Summer I session.

The fourth year is devoted to the writing of the doctoral dissertation and continued participation in economics workshops. The dissertation is the culminating experience for each student. A satisfactory oral defense of the dissertation completes all the requirements of the Ph.D. degree.
English

Jonathan E. Bush, Chair
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Jon Adams
Elizabeth Bradburn
Nancy Eimers
Steve Feffer
Paul Johnston
Katherine Joslin
Richard Katrovas
Cynthia Klekar
Todd Kuchta
Casey Douglas McKittrick
Lisa Minnick
Christopher C. Nagle
Thisbe Nissen
Stacy Perryman-Clark
Judy Rypma
John Saillant
Eve Salisbury
Jana Schultman
Scott Slawinski
Gwen Tarbox
Grace Tiffany
Karen Vocke
Daneen Wardrop
Allen Webb
Nicolas Witschi

Financial Assistance
Competitive teaching assistantships are awarded each year.

Master of Arts in English

Director: Jon Adams
Advisor: Nicolas Witschi,
Room 625, Sprau Tower

The Master of Arts in English provides advanced study of literature, literary history, literary theory, and other literary concerns. A student desiring to enter the program should present a thirty-hour undergraduate major with a grade-point average of at least 3.0 and a sample of critical writing about literature. Applicants must take the Graduate Record Examination General Test and forward their scores to the Department of English. Applicants must fill out an application form at www.wmich.edu/english/academics/graduate/MAapp.pdf as well as WMU's application at www.wmich.edu/apply.

For more detailed information and for an application form, see the department's pages on the World Wide Web at the following URL: www.wmich.edu/english/academics/graduate/grad-admissions.html#MA.

Program Requirements
At least twenty hours of the undergraduate major must be in courses in literature; no more than 15 of the undergraduate major should be at the freshman-sophomore level. Applicants lacking an undergraduate major but who have at least 20 hours of work in English with a substantial number of courses in literature and who are otherwise judged eligible may be granted admission to the program on condition that they remedy perceived deficiencies in preparation by taking some undergraduate courses as prerequisites.

Required courses in the program are the following:
- ENGL 6150 - Literary Criticism Credits: 3 hrs.
- ENGL 6300 - Introduction to Graduate Studies Credits: 3 hrs.
- ENGL 6400 - The Nature of Poetry Credits: 3 hrs.
- ENGL 6900 - Scholarship and Writing in the Profession Credits: 3 hrs.

Additional Courses
The additional courses needed to complete a thirty hour program are selected in consultation with the graduate director. On admission, students should consult with the advisor at the earliest opportunity concerning their program of study.

Master of Arts in English with an Emphasis on Professional Writing
The Master of Arts in English with an Emphasis on Professional Writing is a thirty-eight hour degree program designed to meet the increasing demand for people with liberal arts education and with a particular skill in writing non-fiction prose.

On admission, students should consult with the advisor at the earliest opportunity concerning their program of study.

For more detailed information and for an application form, write to the department's graduate director or see the department's pages on the World Wide Web at the following URL: http://www.wmich.edu/english.

Program Requirements
A student desiring to enter the program should present a thirty-hour undergraduate major with a grade-point average of at least 3.0 and samples both of critical writing about literature and of other expository writing. At least twenty hours of the major must be in courses in literature; no more than fifteen of the thirty should be at the freshman-sophomore level. Applicants lacking an undergraduate major but who have at least 20 hours of work in English with a substantial number of courses in literature and who are otherwise judged eligible may be granted admission to the program on condition that they remedy deficiencies in preparation by taking some undergraduate courses as prerequisites. Applicants must take the Graduate Record Examinations and forward their scores to the Department of English.

Required courses in the program are:
(a) three writing courses:
- ENGL 6310 - Essay Writing Credits: 3 hrs.
- ENGL 6320 - Article Writing Credits: 3 hrs.
- ENGL 6330 - Professional Writing: Form and Technique Credits: 3 hrs.
(b) several courses in a field other than English (8-12 hours).

Additional Courses
The additional courses needed to complete a coherent thirty-eight hour program are selected in consultation with the graduate director.

Master of Arts in English with an Emphasis on Teaching
The Master of Arts in English with an Emphasis on Teaching is designed to meet the needs of English teachers, most especially those teaching in secondary schools, but also those teaching English and the language arts in middle and elementary schools. (Note: The degree does not provide teacher certification.)
Applicants must take the Graduate Record Examination General Test and forward their scores to the Department of English. Applicants must fill out an application form at www.wmich.edu/english/academics/graduate/MAapp.pdf as well as an application to WMU. See www.wmich.edu/apply.

For more detailed information and for an application form, see the department's pages at www.wmich.edu/english/academics/graduate/grad-admissions.html#MA.

Program Requirements
A student desiring to enter the program should present a thirty-hour undergraduate major with a grade-point average of at least 3.0 and a sample of critical writing about literature. At least twenty hours of the major must be in courses in literature; no more than fifteen of the thirty should be at the freshman-sophomore level. Applicants lacking an undergraduate major but who have at least 20 hours of work in English with a substantial number of courses in literature and who are otherwise judged eligible may be granted admission to the program on condition that they remedy perceived deficiencies in preparation by taking some undergraduate courses as prerequisites.

Required courses in the program are:
(a) ENGL 6800 – Advanced Methods in Teaching Literature Credits: 3 hours
(b) ENGL 6910 - Research and Scholarship in English Education Credits: 3 hrs.
(c) two courses in English pedagogy, including the pedagogy of writing chosen from:
   ENGL 5740 – Grammar and the Teaching of Writing Credits: 4 hours
   ENGL 6690 – Methods of Teaching College Writing Credits: 3 hours
   ENGL 6790 – Advanced Composition Theory Credits: 3 hours
(d) one course in multicultural literature;
(e) one course in children’s or adolescent literature;
(f) ENGL 6900 – Capstone Seminar Credits: 3 hours
(g) Additional graduate level courses to complete 33 hours.

Master of Fine Arts in Creative Writing
The Master of Fine Arts in Creative Writing is a 48-hour degree program for students who wish to become professional writers of poetry, fiction, non-fiction, or drama. It is the minimal academic qualification appropriate for those who wish to teach the craft of writing at the college or university level.

A student desiring to enter the program should present a 30-hour undergraduate major with a grade-point average of at least 3.0 and samples both of writing in the genre in which he or she expects to specialize (fiction, and drama from 15 to 30 pages, poetry from 10 to 15 pages) and of critical writing about literature. Applicants must take the General Test on the Graduate Record Examinations and forward their score to the Department of English. At least twenty hours of the major must be in courses in literature; no more than fifteen of the thirty should be at the freshman-sophomore level. Applicants must take the Graduate Record Examination General Test and forward their scores to the Department of English. Applicants must fill out an application form at www.wmich.edu/english/academics/graduate/MAapp.pdf as well as an application to WMU. See www.wmich.edu/apply.

For more detailed information and for an application form, see the department's pages at www.wmich.edu/english/academics/graduate/grad-admissions.html#MA.

Applicants lacking an undergraduate major but who have at least 20 hours of work in English with a substantial number of courses in literature and who are otherwise judged eligible may be granted admission to the program on condition that they remedy deficiencies in preparation by taking some undergraduate courses as prerequisites.

On admission, students should consult with the advisor at the earliest opportunity concerning their program of study.

Required courses in the program are:
(a) 12 hours of creative writing workshops
In the area of specialization and 3-6 hours of creative writing workshops in a genre or genres outside the area of specialization;

(b) one section of:
   ENGL 6110 - Literary Forms Credits: 3 hrs.

(c) one of the following:
   a section of ENGL 6110 - Literary Forms Credits: 3 hrs. in another genre
   ENGL 6400 - The Nature of Poetry Credits: 3 hrs.
   ENGL 6420 - Studies in Drama Credits: 3 hrs. or
   ENGL 6440 - Studies in the Novel Credits: 3 hrs.

(d) 6-8 hours in literature from among 5000- and 6000-level courses;
(e) ENGL 6990 - M.F.A. Project Credits: 3-6 hrs.

Additional Courses
The additional courses needed to complete a 48 hour program are selected in consultation with the graduate advisor.

Doctor of Philosophy in English
The Doctor of Philosophy in English is designed to meet the needs of future scholars and writers. The program requires all candidates to have broad knowledge of English and American literature, acquaintance with non-traditional literature, practical and/or theoretical background in the teaching of English, and a specialization in one or more of the discipline's fields—literature, creative writing, and English education.

Applicants must take the Graduate Record Examinations, both the General Test and the Subject Test in Literature in English, and forward their scores to the Department of English.

On admission, students should consult with the advisor at the earliest opportunity concerning their program of study.

For more detailed information and for an application form, see the department’s pages at www.wmich.edu/english/academics/graduate/grad-admissions.html.

Financial Assistance
Competitive doctoral teaching assistantships are awarded each year.

Program Requirements
Candidates entering with an MA or an MFA are credited with 30 hours (or more if their transcripts warrant it). Those entering directly from a baccalaureate program will be expected to complete the courses designated as “prerequisites” as early as possible in their studies.

1. Prerequisites (equivalent courses from other institutions are accepted) - Hours: 12
   a. For candidates in literature, or English education:
      An approved English language course
      ENGL 6150 - Literary Criticism Credits: 3 hours
      ENGL 6300 - Introduction to Graduate Studies Credits: 3 hours
      ENGL 6400 - The Nature of Poetry Credits: 3 hours

   b. For candidates in creative writing:
      An approved course in modern literary forms
      A genre-specific course
      An approved English language course
      ENGL 6150 - Literary Criticism Credits: 3 hours

2. Distribution requirement - Hours: 18
   Six graduate level courses from the following list of areas, selected so that no two contiguous periods are skipped. Candidates in creative writing must choose Contemporary Literature as one area.
American literature before 1865
American literature 1865-1945
British literature to 1500
Renaissance British literature (through Milton)
Restoration and 18th-century British literature
Nineteenth-century British literature
Modern British literature
Contemporary literature

3. Non-traditional literature - Hours: 3
At least one course in literature in English by an ethnic minority group, by post-colonial writers, or by other groups not traditionally included in the canon.

4. Teaching component - Hours: 6
a. For candidates in literature or creative writing:
Six hours of credit elected from courses or practica in the teaching of composition, literature, English language, or creative writing.

b. For candidates in English education:
Nine hours of in graduate practica (ENGL 7130) for teaching the following courses:
- ENGL 4790 - Writing for the Secondary Teacher
- ENGL 4800 - Teaching of Literature in the Secondary Schools
- ENGL 1100 - Literary Interpretation
- Another undergraduate course (with advisor approval)

5. Area of specialization - Hours: 12
a. For candidates in literature, language, or creative writing (12 hours):
At least 12 credit hours in an area (or for creative writing students, a genre) chosen in preparation for the dissertation. The areas include the periods listed in the Distribution Requirement as well as English Language, and the Theory and Practice of Teaching English at the college level.

b. For candidates in English education (18 hours):
- ENGL 5740 - Grammar in Teaching Writing Credits: 4 hours
- ENGL 6690 - Methods of Teaching College Writing Credits: 3 hours
- ENGL 6790 - Studies in Composition Theory Credits: 3 hours
- ENGL 6800 - Advanced Methods in Teaching Literature Credits: 3 hours
- ENGL 6910 - Research and Scholarship in English Education Credits: 3 hours

6. Cognate or support area - Hours: 6 to 9
An optional area to complement the specialization. May include courses from other departments.

Pedagogy candidates must take:
- EMR 6480 - Qualitative Research Methods Credits: 3 hours

7. Candidacy Examination
After satisfying the distribution requirement, students will take three four-hour written examinations and an oral examination over their chosen areas. These examinations should be completed within three years of admission. May be repeated once.

8. Foreign Language Requirement
Students must demonstrate by examination or by completion of two 4000-level courses basic reading competence in at least one foreign language.

9. Doctoral Readings and Oral Examination - Hours: 3 to 6
Near the completion of course work and before beginning the dissertation, students will take the following course, a course of readings designed by the candidate in conjunction with a faculty supervisor. An oral examination over the chosen books will follow.

ENGL 7110 - Readings in Doctoral Specialization Credits: 3-6 hrs.

10. Dissertation - Hours: 15
The dissertation is to be a book-length manuscript of scholarship, criticism, research, or creative writing comprised of either a single piece of work or a coherent collection of shorter pieces that are methodologically, structurally, or thematically related.
Environmental and Sustainability Studies

Steven Kohler, Director
Main Office: 3932 Moore Hall
Telephone: (269) 387-2716

Thomas Bailey
Michael Chiarappa
Harold Glasser
Johnson Haas
Lynne Heasley
Sarah Hill
Carla Koretsky
Maarten Vonhof
Gender and Women's Studies, Center for

Susan Freeman, Chair
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Cathryn Bailey
Joetta Carr
Mariam Konate
**Geography**  
Benjamin Ofori-Amoah, Chair  
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Kathleen Baker  
Lisa M. DeChano-Cook  
Charles Emerson  
Lucius Hallett  
Chansheng He  
David S. Lemberg  
Lei Meng  
C. Scott Smith  
Joseph P. Stoltman  
Gregory Veeck  
Li Yang

**Master of Arts in Geography**  
Advisor: Kathleen Baker  
Room 3238, Wood Hall

The goals of the Master of Arts in Geography are: 1) to assist students in acquiring the skills needed for independent geographic research, including organizational and communication skills; and 2) to enable the student to develop a concentration in a particular aspect of the field.

Students select one of three concentrations, namely community development and planning, environmental and resource analysis, and geographic techniques. At the same time, each program is individually designed to suit career or personal objectives. Students may prepare for a geographic career in government, business and industry, or for pursuit of a higher degree. A minimum of 30 graduate hours is required, except in the community development and planning which requires 36 graduate hours.

**Admission Requirements**

Applicants who possess a bachelor’s degree with a major or minor in Geography OR a related academic discipline such as social science, biological, engineering, health, business, or physical science majors may apply for our master’s program. The application involves two steps:

1. You should follow normal Western Michigan University Graduate College application procedures to complete the online application process.
2. You must send a copy of your purpose statement, a copy of your undergraduate transcript(s), three letters of reference, and score on the Graduate Record Examination (GRE) to our department. International students should submit evidence of English language proficiency such as Test of English as a Foreign Language (TOEFL) score to The Office of International Student Services (OISS) following standard WMU procedures.
3. Visit [www.wmich.edu/geography/academics/graduate/masters.html](http://www.wmich.edu/geography/academics/graduate/masters.html) for additional information.

**Program Requirements**

1. Complete 30 hours of approved graduate credits of required and elective courses, and thesis or project. At least 20 hours to be completed in the Geography Department. For the Community Development and Planning concentration, complete 36 hours.

2. Required Courses: Complete the following:  
GEOG 5670 - Spatial Analysis  Credits: 3 hours
GEOG 6610 - Geographic Research  Credits: 3 hours
GEOG 6620 - History and Philosophy of Geography  Credits: 3 hours

3. Electives: Complete one of the following:

A. Community Development and Planning
Complete the following courses:
CORP 5580 - Planning Studio  Credits: 3 hours
CORP 5700 - Cities and Urban Systems  Credits: 3 hours
GEOG 5710 - Introduction to Community Development and Planning  Credits: 3 hours
GEOG 6720 - Community Analysis and Planning Techniques  Credits: 3 hours
GEOG 7120 - Professional Field Experience  Credits: 2 to 12 hours  Credits: 2 hours needed

Additional courses in geography or outside geography may be selected in consultation with the graduate advisor.

B. Environmental and Resource Analysis
Complete the following courses:
GEOG 5530 - Water Resources Management  Credits: 3 hours
GEOG 5570 - Environmental Impact Assessment  Credits: 3 hours

Complete at least one course from the following:
CORP 5540 - Outdoor Recreation: Resources and Planning  Credits: 3 hours
GEOG 5550 - Contemporary Issues in Resources Management  Credits: 3 hours
GEOG 6200 - Seminar in Physical Geography  Credits: 2 to 3 hours  Credits: 3 hours needed
GEOG 6650 - Seminar in Geography  Credits: 1 to 3 hours  Credits: 3 hours needed
GEOG 6820 - Advanced Remote Sensing  Credits: 3 hours

Additional courses in geography or outside geography may be selected in consultation with the graduate advisor.

C. Geographic Techniques
Complete a minimum of three courses from the following:
GEOG 5010 - Introduction to Geographic Information Systems  Credits: 4 hours
GEOG 5630 - Surveying Techniques  Credits: 4 hours
GEOG 5690 - Intermediate GIS  Credits: 4 hours
GEOG 5820 - Remote Sensing of the Environment  Credits: 4 hours
GEOG 6690 - Advanced GIS Seminar  Credits: 3 hours
GEOG 6820 - Advanced Remote Sensing  Credits: 3 hours
GEOG 7120 - Professional Field Experience  Credits: 2 to 12 hours  Credits: 4 hours needed

Additional courses in geography or outside geography may be selected in consultation with the graduate advisor.

4. Thesis/Project - Complete six hours of:
GEOG 7000 - Master's Thesis Credits: 6 hours

Or six hours of:
GEOG 7100 - Independent Research Credits: 2 to 6 hours

Certificate Program in Geographic Information Science (18-19 hours)

This graduate certificate program provides a strong framework for developing competencies in geographic information systems (GIS), remote sensing, and spatial analysis. The program is designed for post-baccalaureate students in public administration, social and physical sciences, information technology, engineering, and business. Many professionals in these areas need skills in handling and analyzing geographically distributed data using the capabilities provided by GIS software, satellite remote sensing, and the global positioning system.
Admission Requirements

In addition to meeting the requirements of the Graduate College, all applicants must have basic facility in desktop computer operations and must have a basic knowledge of descriptive and inferential statistics equivalent to the requirements of STAT 3660.

Program Requirements

1. Required Courses (15 hours)
   GEOG 5010 – Introduction to GIS  Credits: 4 hours
   GEOG 5670 – Spatial Analysis  Credits: 3 hours
   GEOG 5690 – Intermediate GIS  Credits: 4 hours
   GEOG 5820 – Remote Sensing of the Environment  Credits: 4 hours

2. Electives (3-4 hours)
   Choose one of the following:
   GEOG 5630 – Surveying Techniques  Credits: 4 hours
   GEOG 6690 – Advanced GIS Seminar  Credits: 3 hours
   GEOG 6820 – Advanced Remote Sensing  Credits: 3 hours
Geosciences
Mohamed Sultan, Chair
Main Office: 1183 Rood Hall
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David Barnes
Daniel Cassidy
Johnson Haas
Duane Hampton
Alan E. Kehew
Michelle Kominz
Carla M. Koretsky
R. V. Krishnamurthy
Heather Petcovic
William A. Sauck
Christopher Schmidt

The Department of Geosciences offers the Master of Science in Geosciences, the Master of Arts in Earth Science, and the Doctor of Philosophy in Geosciences.

Master of Science in Geosciences
Advisor:
Room 1121, Rood Hall

The Master of Science in Geosciences is designed to prepare the student for professional work in geology and for further graduate study. Departmental areas of specialization include: Hydrogeology, Geochemistry and Petrology, Geophysics and Tectonics, Stratigraphy and Sedimentary Geology.

Please note: Under exceptional circumstances, a student may request that their advisor petition the faculty for approval of modifications to the timelines stated below.

Admission Requirements
1. Undergraduate major in geology or related field. Students must have completed, or will be required to complete as soon as possible upon enrollment in the program, GEOS 1300, 1310, 3010 or 3350 and a field experience such as 4390 or equivalent. Any remedial course work completed upon enrollment in the graduate program must be completed with grade of “B” or better to satisfy this requirement. For students who enter the program with course work deficiencies, program requirement timelines (see below) will begin once remedial work has been satisfactorily completed, rather than upon matriculation in the program.
2. Grade point average of at least 3.0 (of 4.0) for the previous two years of undergraduate work is strongly recommended and is required for full consideration for financial support via teaching assistantships.
3. Three letters of recommendation are required of all applicants from persons well situated to evaluate his/her qualifications for graduate study. Applicants should have the original recommendation sent to WMU directly by the recommender and if they are coming from a faculty member at a college or university, the letter should be on that school’s letterhead. We recommend that letters be sent as PDF (not WORD) attachments to an email message.
4. Applicants must submit the results of the Verbal, Analytical and Quantitative portions of the Graduate Record Examination (GRE).

Program Requirements
1. Choose a graduate advisor by the end of the first semester after matriculation. The student should complete three (3) hours of research (GEOS 6340) with this advisor in the preparation of a thesis proposa, choose a thesis committee composed of the primary advisor and at least two other Geosciences department faculty, and file the appropriate paperwork identifying the thesis committee, by the end of the third academic semester.
2. Qualifying Requirement.
This requirement must be completed no later than the end of the second full year in residence. Students must achieve an average grade of “BA” in two of four core graduate courses. One graduate course in each of the four areas (Hydrology, Geochemistry and Petrology, Geophysics and Tectonics, Stratigraphy and Sedimentary Geology) will be designated as a “core” course (see graduate advisor for details). In some cases, students may enter the program with a strong background in one or more of the core areas. Such students may be excused from enrolling in one or more core courses by achieving a grade of “B” or better on the final examination for the course(s) provided these result in an average of “BA” for two of the core courses. Students who do not achieve a “B” in a core area, or an average of “BA” for two core courses, on their first attempt will be given one additional opportunity to either pass each course or the final examination of the course with a grade of “B” or the grade necessary to achieve an average of “BA” for two of the core courses.

3. Proposal Examination.
By the end of the third academic semester in residence, students must develop a written proposal describing their planned research. This proposal will be presented in a public 15-20 minute talk and will be followed by a closed-door oral examination covering both the proposal and related aspects of Geosciences, to be conducted by the student’s chosen thesis committee. Students who do not pass the proposal exam may be given one additional opportunity to repeat the examination. A second attempt must be made within a timeframe to be determined by the student’s thesis committee, and must occur no later than the end of the next academic semester.

4. Complete at least thirty (30) total graduate credit hours in Geosciences and related areas (mathematics, physical sciences); at least eighteen (18) credit hours must be at the 6000-level or above, and at least twenty-one (21) of the total credits must be completed in Geosciences. At least fifteen (15) credits of Geosciences coursework must be completed, exclusive of GEOS 6340, GEOS 7100, GEOS 7120, GEOS 7000, and GEOS 7350.

5. Attend weekly departmental seminars.
In the second and each subsequent year in residence, the student must give a 12-minute seminar presentation. The thesis proposal defense or final thesis defense presentation, if completed during the academic year, will fulfill this requirement. Formal enrollment in GEOS 6600 during one semester is recommended.

6. Satisfactory completion of the following:
GEOS 7000 - Master's Thesis Credits: 6 hrs.

7. At least one first-authored paper must be submitted for publication in an approved refereed journal prior to graduation or at least one scientific presentation must be given in an approved external venue prior to graduation. Journals and venues must be approved by the student’s thesis committee. See the graduate advisor for examples of approved journals and presentation venues.

The student will give a 30-45 minute public presentation describing the results of his/her research. This will be followed by a closed-door defense to be conducted by the members of the student’s thesis committee. See the appropriate section of the Graduate Catalog for policies and procedures in the event of an unsuccessful defense. The final written thesis must conform to the requirements explained in the University’s Guidelines for the Preparation of Theses, Projects, and Dissertations and may be written according to one of the following options:

a. Option 1:
The student will present a traditional comprehensive thesis based on the master’s research. The thesis must include an introduction, review of relevant literature, description of methodology used in the thesis research, presentation of the results (including appendices of data where appropriate), and discussion of the significance of the research.

b. Option 2:
The student will present at least one first-authored journal paper based on the thesis research that has been submitted for publication and is deemed to be publishable by the student’s thesis committee. A separately written introduction
including a brief literature review, summary of the significance of the work, and appendices of data (where appropriate) must also be submitted.

**Master of Arts in Earth Science**

The Master of Arts in Earth Science is a non-thesis program that permits students to design programs of study, in consultation with the program advisor, that are compatible with the individual's goals. The program is intentionally flexible; course work may be drawn from geosciences, biological sciences, chemistry, anthropology, economics, political science, communication, and physics, among others.

**Admission Requirements**

1. Grade-point average of at least 3.0 (of 4.0) for previous two years of undergraduate work is strongly recommended and is required for full consideration for financial support via teaching assistantships. However, teaching assistantships will be awarded preferentially to students enrolled in the M.S. Geosciences program.
2. Students must have successfully completed GEOS 1300, 1310, 3010 or 3350, and a field experience such as 4380 or 4390, or equivalent, or must complete these courses prior to finishing the degree.

**Program Requirements**

1. Complete a minimum of thirty-five hours of graduate course work, with at least eighteen hours at the 6000-level or above.
2. A core of eighteen semester hours in Geosciences is required.
3. Hours may include satisfactory completion of
   GEOS 7100 - Independent Research Credits: 2 to 6 hours
   (may include up to four hours of GEOS 7100)
   OR
   GEOS 7120 - Professional Field Experience Credits: 2 to 12 hours
   (may include up to three hours of GEOS 7120)
4. Students are strongly encouraged to attend weekly departmental seminars.
   Enrollment for credit in GEOS 6600 for one semester is encouraged, but not required.

**Doctor of Philosophy in Geosciences**

The Doctor of Philosophy in Geosciences is a research degree designed for persons intending to take leadership roles in teaching and research in one of four core areas of the Geosciences: Hydrogeology; Geochemistry and Petrology; Geophysics and Tectonics; Stratigraphy and Sedimentary Geology. Applicants will be expected to meet the minimum entrance requirements of the Graduate College and must demonstrate an interest in, and aptitude for, conducting high quality research.

Within one year following matriculation, the student must choose a primary graduate advisor. Within one and a half years following matriculation, the student must choose a doctoral committee. This committee will be chaired by the student’s primary advisor, and must include two other faculty from within the Geosciences Department, as well as a fourth committee member from outside the Geosciences Department. It is strongly recommended that the fourth committee member be chosen from an outside research facility or university, although members may also be chosen from other programs at WMU, if appropriate. The committee should be chosen to reflect the doctoral student’s expressed research interests. The committee will facilitate and guide the student’s development within the academic and research programs of the department and University.

Please note: Under exceptional circumstances, a student may request that the primary advisor petition the faculty for approval of modifications to the timelines stated below.

**Admission Requirements**
1. Bachelor’s or master’s degree in geology or related field is required; an M.S. degree is strongly recommended. Students must have completed, or must complete as soon as possible upon enrollment, GEOS 1300, 1310, 3010 or 3350, and a field experience such as 4390 or its equivalent. Any remedial course work completed upon enrollment in the graduate program must be completed with grade of “B” or better to satisfy this requirement. For students who enter the program with course work deficiencies, program requirement timelines (see below) will begin once remedial work has been satisfactorily completed, rather than upon matriculation in the program.

2. Grade-point average of 3.25 (of 4.0) for prior graduate work. To be admitted without an M.S. degree, a GPA of at least 3.25 (of 4.0) during the previous two years of undergraduate work is required.

3. Three letters of recommendation are required of all applicants from persons well situated to evaluate his/her qualifications for graduate study. Applicants should have the original recommendation sent to WMU directly by the recommender and if they are coming from a faculty member at a college or university, the letter should be on that school’s letterhead. We recommend that letters be sent as PDF (not WORD) attachments to an email message.

4. Applicants must submit the results of the Verbal, Analytical, and Quantitative portions of the Graduate Record Examination (GRE).

**Financial Assistance**
Several departmental, University and grant-funded fellowships, teaching assistantships, and research assistantships are available. Application forms and additional information are available from the Department of Geology and from the Graduate College.

**Program Requirements**
1. Complete at least sixty (60) total credit hours of which thirty (30) credit hours must be at the 6000-level or above. At least eighteen (18) GEOS grad credit hours of course work, not including credit from courses used to fulfill the core course requirement, exclusive of GEOS 6340: Research in Geology and Earth Science, GEOS 7100: Independent Research, GEOS 7120: Professional Field Experience, GEOS 7300: Doctoral Dissertation, and GEOS 7350: Graduate Research.

2. Attend weekly departmental seminars. In the second and each subsequent year in residence, the student must give a 12-minute seminar presentation. The proposal presentation, if completed during the academic year, will fulfill this requirement in that year of study. The dissertation defense presentation, if completed during the academic year, will fulfill this requirement in the final year of study.

3. Students must enroll in the following course for at least one semester.
   GEOS 6600 - Seminar in Geology and Earth Science Credits: 1 hr.

4. Demonstrate proficiency in two appropriate research tools. At least one of the research tools must be completed outside of the student’s declared core area of study. Students are strongly encouraged to complete at least one tool via course work or other training outside of the Geosciences Department. For details regarding acceptable research skills, consult with the graduate advisor. Research tools may include:
   a. Achieving a working knowledge of statistics by receiving a grade of “B” or better in an approved course or by showing the ability to apply advanced statistical analysis to the doctoral research.
   b. Demonstrating competence in computer science or programming by receiving a grade of “B” or better in an approved course or by applying computer programming to the doctoral research.
   c. Demonstrating proficiency in areas relevant to the doctoral research, including mathematics, biological sciences, chemistry, geography, remote sensing, physics, or engineering. Proficiency will be demonstrated by achieving a grade of “B” or better in an approved graduate course.
   d. Mastering the design, repair or development of instrumentation used as part of an approved Geosciences course or in the doctoral research.
   e. Acquiring appropriate research skill(s) in the Geosciences. This will be demonstrated by achieving a grade of “B” or better in an approved Geosciences graduate course.
   f. Demonstrating development, while enrolled in the doctoral program, of reading competency in a foreign language relevant (as deemed by the student’s primary advisor) to the student’s dissertation research. This skill will
be demonstrated by receiving a grade of “B” or better in a 4010 course in the language, by passing a standardized examination, or by successfully translating one or more technical articles assigned by the student’s primary advisor.

5. Complete at least three research credit hours, directed toward preparing a dissertation research proposal, with primary graduate advisor by the end of the first full year of residence.

GEOS 6340 - Research in Geology and Earth Science Credits: 1-4 hrs.

6. Qualifying Requirement.
This requirement must be completed no later than the end of the second full year in residence. Students must achieve an average grade of “BA” in three of four core graduate courses. One graduate course in each of the four areas (Hydrology, Geochemistry and Petrology, Geophysics and Tectonics, Stratigraphy and Sedimentary Geology) will be designated as a “core” course (see graduate advisor for details). In some cases, students may enter the program with a strong background in one or more of the core areas. Such students may be excused from enrolling in one or more core courses by achieving a grade of “B” or better on the final examination for the course(s). Students who do not achieve a “B” or better in a core area on their first attempt (or an overall average of “BA” for the three courses) will be given one additional opportunity to either pass each core course or the final examination with a grade sufficient to achieve an average of “BA” for the three courses.

7. Proposal Examination:
By the end of the second year, students must develop a written proposal describing their planned doctoral research. This proposal will be presented in a public 20-minute talk. The talk will be followed by a closed-door oral examination, to be conducted by the student’s doctoral committee. Students who do not pass the proposal exam will be given one additional opportunity to repeat the examination. A second attempt must be made within a timeframe to be determined by the student’s doctoral committee, and must occur within one year of the first attempt. If the external committee member cannot be present on campus for the proposal examination, they may submit written comments or questions.

8. At least one first-authored paper must be accepted for publication in a peer-reviewed journal prior to graduation. Please note: Under exceptional circumstances, the doctoral candidate may petition the Geosciences faculty to allow a first-authored paper submitted to a journal for peer review to be accepted in lieu of an accepted publication. Decisions regarding the petition will be made by majority vote of the faculty.

9. Students must give at least one scientific presentation in an approved (by the student’s doctoral committee) external venue prior to graduation.

10. Complete 15 hours of the following:

GEOS 7300 - Doctoral Dissertation Credits: 15 hrs.

The student will give a 50-minute public presentation. This will be followed by a closed-door defense to be conducted by the members of the student’s doctoral committee. See the Graduate Catalog for policies and procedures in the event of an unsuccessful defense. The final written dissertation must conform to the requirements explained in the University’s Guidelines for the Preparation of Theses, Projects, and Dissertations and may be written according to one of the following two options:

a. Option 1:
The student will write a traditional comprehensive dissertation based on the doctoral research. The dissertation should include an introduction, review of the relevant literature, description of methodology used in the dissertation research, presentation of the results (including appendices of data where appropriate), and discussion of the significance of the research.

b. Option 2:
The student will present at least two first-authored journal papers, which may include the paper written to fulfill program requirement #8, that have been accepted for publication in appropriate peer-reviewed journals. A separately written introduction including a brief literature review, summary of the relevance/conclusions of the studies and an appendix of data (where appropriate) must also be submitted.
History

José António Brandão, Chair
Main Office: 4301 Friedmann Hall
Telephone: (269) 387-4650
Fax: (269) 387-4651

David Benac
Robert F. Berkhofer, III
Amos Beyan
Linda Borish
Michael Chiarappa
Janet Coryell
James Cousins
Howard Dooley
E. Rozanne Elder
Marion W. Gray
Sally Hadden
Lynne Heasley
Mitch A. Kachun
Edwin Martini
James Palmitessa
Lewis Pyenson
Eli Rubin
Larry Simon
Anise Strong
Wilson Warren
Victor Xiong
Takashi Yoshida

Director of Graduate Studies
The director of graduate studies is the central application, admissions, and advising source in the department. All new students must consult with the director to register for classes, to be advised regarding a supervising professor, and to plan an overall course of study.

Annual Review of All Master’s and Doctoral Students
The Graduate Studies Committee (GSC) reviews all student files once a year. The review process, conducted by the GSC and the supervising professor, has two aims: 1) to advise students regarding the construction and development of their program of study, and 2) to address problems of incompletes; failing grades; or difficulties completing program requirements, course work, or theses. The GSC can shift students from one master’s option to another, will warn students if they are in jeopardy of being dismissed, and can set conditions for students to meet to avoid dismissal.

Waiver of a Requirement
Any waiver from a requirement must be requested in writing to the Director of Graduate Studies and the Graduate Studies Committee for decision. Requests must be supported in writing by the student’s supervising professor.

Master of Arts in History
Director of Graduate Studies: James Palmitessa
Room 4311, Friedmann Hall
james.palmitessa@wmich.edu

The Master of Arts in History serves both as preparation for doctoral study and as a professional degree in many fields of research, teaching, and public history.
Admission Requirements
1. Substantial undergraduate course work in history and closely related disciplines is typically required for admission to the Master of Arts program.
2. Graduate Record Examination (GRE) general aptitude test scores.
3. Three letters of recommendation from individuals familiar with the applicant’s academic work.
4. A brief essay concerning applicant's academic and professional objectives, and a writing sample.

Students whose native language is other than English must achieve a TOEFL score of 600 or above, or otherwise demonstrate a command of English judged adequate by the department to pursue graduate study in the discipline.

Program Requirements
Three options for completing the degree are available.

Thesis Option (30 hrs.)
1. HIST 6010 - Historiography Credits: 3 hrs.

2. A broad field of specialization built around readings courses and research seminars. At least two readings courses are required and additional course work in this area is strongly recommended. At least one research seminar (HIST 6750-6890) is required. Specific research emphases are developed in consultation with the supervising professor and department faculty. Consult the department's Graduate Handbook for further information.

3. Students must take at least two courses in which a major part of the course work incorporates theoretical or methodological approaches relevant to the study of history. Competence in theoretical or methodological tools is normally shown by a grade of "B" or better in approved course work or by an advanced degree in the appropriate social science or humanities discipline. Students must consult with their supervising professors and the director of graduate studies before enrolling in any course, to ensure that it will fulfill the requirement.

4. The department requires at least one course covering theory and/or research practices in an allied social science or humanities discipline.

5. Up to 6 hours of appropriate course work may be chosen outside the department, and up to 6 hours of appropriate course work in history at the 4000-level, exclusive of 4960-4990, may be elected with the approval of the supervising professor, the director of graduate studies, and the dean of the Graduate College.

6. Proficiency in a language other than English demonstrated by satisfactory completion of a 2010-level or 4010-level non-English language course, or by a translation examination.

Students specializing in medieval and ancient history are required, at a minimum, to demonstrate facility in reading one ancient language (e.g.: Latin or Greek) and one modern language other than English. See the Department of History Graduate Handbook for details.

7. Thesis: a major research investigation in the field of specialization. All students in the History Thesis Option must complete and successfully defend the M.A. thesis.

8. Students who fail to produce a satisfactory thesis may count course work taken (except thesis hours) toward a general option degree. If they are students in the doctoral program, they will be dismissed from that program, but will be allowed to continue course work until they have completed enough hours for a general option master’s degree. See the Department of History Graduate Handbook for additional information regarding the thesis.

General Option (33 hrs.)
1. HIST 6010 - Historiography Credits: 3 hours

2. A minimum of one reading course and one research seminar (HIST 6730-6890) in related fields.

3. Students must take at least one course in which a major part of the course work incorporates theoretical or methodological approaches relevant to the study of history. Competence in theoretical or methodological tools is
normally shown by a grade of “B” or better in approved course work or by an advanced degree in the appropriate social science or humanities discipline. Students must consult with their supervising professors and the director of graduate studies before enrolling in any course, to ensure that it will fulfill the requirement.

4. Up to 12 hours of course work may be taken outside the department in an advisor-approved program of study, and up to 6 hours of appropriate course work in history at the 4000-level, exclusive of 4960-4990, may be elected with the approval of the supervising professor, the director of graduate studies, and the dean of the Graduate College.

5. The supervising professor and Examination Committee may require a student to demonstrate facility in a language appropriate to the student’s course of study.

Students specializing in medieval and ancient history are required, at a minimum, to demonstrate facility in reading one ancient language (e.g.: Latin or Greek) and one modern language other than English. See the Department of History Graduate Handbook for details.

6. Comprehensive examination: A course-based written examination following completion of at least 24 hours of course work including required core courses and a research seminar. An oral examination may also be required by the student’s Examination Committee.

Public History Option (39 hrs.)
1. HIST 6010 - Historiography Credits: 3 hours

2. A minimum of one reading course and one research seminar (HIST 6730-6890) in related fields.

3. Students must take at least three courses (one at the 6000-level) in which a major part of the course work focuses on tools particularly relevant to public historians. Courses meeting this requirement can be identified prior to enrollment by the director of graduate studies or the student’s supervising professor.

4. Up to 12 hours of course work may be taken outside the department in a program of study approved by the supervising professor, and up to 6 hours of appropriate course work in history at the 4000-level, exclusive of 4960-4990, may be elected with the approval of the supervising professor, the director of graduate studies, and the dean of the Graduate College.

5. An internship/field experience of 6 credit hours:
HIST 6400 - Museums Practicum Credits: 3-6 hours
OR
HIST 7120 - Professional Field Experience Credits: 2-12 hours

6. Comprehensive examination: A course-based written examination following completion of at least 24 hours of course work including required core courses and a research seminar. An oral examination may also be required by the student’s exam committee.

Certificate Program in Ethnohistory

Ethnohistory is the study of cultures, combining research techniques and theoretical approaches from the fields of history and anthropology. The core of ethnohistory lies in the realization shared by practitioners of the benefits obtained through the use of multiple lines of evidence to study history and culture. Ethnohistorians recognize that documents, archaeological findings, oral histories, and ethnographies can be profitably compared, contrasted, and integrated to elucidate the histories and cultural contexts of groups that have been ignored in conventional historical accounts. By juxtaposing multiple lines of evidence in an interdisciplinary manner, ethnohistorians can at once examine the distant and the local, the general and the particular, bringing human experience into better focus.

Western Michigan University is a center for ethnohistorical research on a global level, including the United States, Canada, West Africa, South Asia, and Europe. Particular areas of expertise include culture contact, colonialism, material analysis, historiography, oral history, gender, historical archaeology, ethnography, tribalization,
globalization, and modernization. These topics are not restricted to any particular geographic area nor to any particular societal structure.

Admission Requirements
This certificate program is open to any student admitted to a graduate degree program at Western Michigan University.

Program Requirements
Each student will complete satisfactorily five courses (fifteen credit hours). Students will be required to take three approved courses, at least one of which will be outside of their home department; and take the ethnohistory seminar (HIST/ANTH 6090) two times, which will be alternately taught each year by faculty from history and anthropology.

Doctor of Philosophy in History
Director of Graduate Studies: James Palmitessa
Room 4311, Friedmann Hall
james.palmitessa@wmich.edu

The Doctor of Philosophy in History is designed to prepare students for careers in higher education, public and applied history, and historical administration. Preparation extends beyond archival research techniques to include oral traditions, ethnohistory, archaeology, material culture, museum studies, historic preservation, gender studies and collective memory. Students are provided with opportunities to teach in the undergraduate program under the direction of senior colleagues and receive training in additional professional skills.

Faculty research and instruction emphasize the social and cultural aspects of historical change. Resources include the Medieval Institute, the Center for Cistercian and Monastic Studies, the Rawlinson Centre for Anglo-Saxon and Manuscript Studies, the Kercher Center for Social Research, the Diether Haenicke Center for International Study, the Archives and Regional History Collection, and the holdings of the French Michilimackinac Research Project.

Admission Requirements
1. Admission normally requires a master's degree in history or a closely related discipline. No student shall be admitted to the Ph.D. program, except on probationary status, before having completed all work and examinations requisite to the M.A. degree.
2. Graduate Record Examination (GRE) general aptitude test scores.
3. Three letters of recommendation from individuals familiar with the applicant’s academic work.
4. A brief essay concerning applicant's academic and professional objectives, and a writing sample.
5. Reading proficiency in languages other than English appropriate to the proposed program of study is strongly recommended; studies to meet deficiencies in this area must be begun during the first year of doctoral study. Students whose native language is other than English must achieve a TOEFL score of 600 or above, or otherwise demonstrate a command of English judged adequate by the department to pursue graduate study in the discipline.
6. Students whose native language is other than English must achieve a TOEFL score of 600 or above, or otherwise demonstrate a command of English judged adequate by the department to pursue graduate study in the discipline.

Program Requirements
Award of the Doctor of Philosophy in History is based upon successful completion of qualifying examinations in several fields, and demonstration in seminars and the dissertation of the ability to conduct original research. Programs of study are developed in consultation with the supervising professor and appropriate faculty. The program requires a minimum of 75 hours of credit beyond the baccalaureate degree or 45 hours beyond the master's degree.

All students must complete two core courses: HIST 6010 (in the first year of study) and HIST 6980 (prior to teaching as an instructor of record). These courses serve several roles: They provide students with the historical and theoretical underpinnings of the profession of historian in all its myriad forms and applications; they train students in the various skills needed to succeed as professional historians in various venues; and they help students become part of the graduate student community in the department. Each student must also complete course work in theory and research techniques in an allied social science or humanities discipline appropriate to the student’s research agenda.
**Major Field**
The major field designates an area of study in which the student seeks to establish primary professional competence.

**Minor Field**
A minor field designates an area of study that is complementary to, or provides skills necessary to, the major field.

**Outside Field**
The outside field may comprise work in a series of courses within a discipline outside of, but bearing upon, the major field and dissertation topic.

**Language Requirement**
Students must demonstrate reading proficiency in at least one language other than English appropriate for their programs of study prior to qualifying examinations. Proficiency is demonstrated by satisfactory completion of a 2010-level or 5010-level non-English language course, or by a translation examination. Many major fields have additional non-English language requirements. All required course work to achieve necessary proficiencies must be completed prior to qualifying examinations.

**Theory, Research, and Applications Course Work**
Each student must complete approved course work in theory and research techniques in an allied social science or humanities discipline appropriate to the candidate's research agenda. Course work is selected in consultation with the student’s examination committee and must be approved by the Director of Graduate Studies.

**Research Tools**
Three research tools are required. Competence in one language other than English as a research tool is required for all doctoral students in the history program. When appropriate, a second non-English language may be used as a second research tool. Requirements for demonstrating language competence are specified in the History Graduate Handbook. Other research tool requirements can be met either with a third non-English language or through approved course work that incorporates theoretical or methodological approaches relevant to the study of history. Competence in theoretical or methodological tools is normally shown by a grade of "B" or better in approved course work or by an advanced degree in the appropriate social science or humanities discipline. Students must consult with their supervising professors and the director of graduate studies before enrolling in any course, to ensure that it will fulfill the requirement.

**Qualifying Examinations**
Written and oral qualifying examinations are taken after the satisfactory completion of all course work and foreign language requirements, typically during the student's sixth full-time semester. The qualifying examination confirms the student's competency in major, minor, and outside fields, and demonstrates that the student possesses the skills necessary to pursue dissertation research and writing. The examination involves the student's preparation of a Portfolio of work, including a series of synthetic essays to demonstrate field competency; selected papers from graduate seminars; materials related to teaching; a dissertation proposal; and other documentation, as specified in the History Graduate Handbook. The submission of the written Portfolio is followed by an oral defense and examination.

**Dissertation**
The dissertation comprises from 12 to 18 hours of graduate course work depending upon other characteristics of the program of study.
International and Area Studies

Donald McCloud, Director
Room B 200, Ellsworth Hall
Telephone: (269) 387-3985
Graduate programs in science education are offered through The Mallinson Institute for Science Education, an interdisciplinary unit in the College of Arts and Sciences.

**Master of Arts in Science Education**

Advisor: William W. Cobern, Room 3245, Wood Hall

The Master of Arts in Science Education is designed for school science teachers who wish to expand their teaching skills, as well as for students beginning their work toward a Doctor of Philosophy in Science Education.

**Admission Requirements**

The minimum admission requirements to this degree program are: (1) an undergraduate major in science or science education and (2) teacher certification. Applicants not meeting these requirements may be admitted provisionally. Please contact the Director. However, satisfactory completion of necessary undergraduate science and/or education courses will be needed before enrollment in the required graduate courses. These requirements are in addition to the general admission requirements of the Graduate College.

Applicants should also write a one-two page statement on their education background, teaching experience, and reasons for seeking a master’s degree in science education.

**Program Requirements**

The program consists of a minimum of 30 semester hours of graduate work. Each student's program is planned in consultation with the advisor and consists of the following:

1. Twelve semester hours of graduate level science. By advisor permission, a student may substitute up to six hours of science at the 3000/4000 levels.

2. Twelve semester hours of science education, to include:
   - SCI 6140 - Science: Historical and Philosophical Perspectives  Credits: 3 hours
   - SCI 6150 - Science Education: Historical and Philosophical Foundations  Credits: 3 hours
   - SCI 6160 - Science Education: Models of Learning and Teaching  Credits: 3 hours
   - SCI 6260 – Curriculum Studies in Science Education  Credits: 3 hours

3. Six semester hours of thesis (SCI 7000 - Master's Thesis  Credits: 6 hours)
   OR
   Six semester hours of project (SCI 7100 - Independent Research  Credits: 2 to 6 hours)
   OR
Six semester hours of science content with permission of advisor.

**Thesis or Project**
The thesis or project is completed under the direction of a major advisor and a thesis or project committee. The major advisor and committee members are chosen by the Institute director in consultation with the student and the Institute faculty. It is anticipated that teachers working in the program will choose to do a project involving their classrooms. Students planning on further graduate study may pursue a thesis; the thesis might be preliminary work on a doctoral dissertation. The thesis or project topics must be approved by the committee. The committees and topics are subject to the approval of the deans of the College of Arts and Sciences and the Graduate College.

**Doctor of Philosophy in Science Education**
Advisor: William W. Cobern, Room 3245, Wood Hall

The Doctor of Philosophy in Science Education is designed for students who wish to obtain a strong background in science and to pursue research in science education.

**Admission Requirements**
The minimum admission requirements to this degree program are a master's degree or concurrent enrollment in a master’s degree program in science, science education, or education with a science concentration.

**Program Requirements**
The program consists of 48 semester hours of graduate work beyond coursework counted toward a master’s degree. Each student's program is planned in consultation with the advisor and consists of the following:

1. A science education core of 21 semester hours consisting of:
   (a) SCI 6140 – Science: Historical and Philosophical Perspectives Credits: 3 hours
       SCI 6150 - Science Education: Historical and Philosophical Foundations Credits: 3 hours
       SCI 6160 - Science Education: Models of Learning and Teaching Credits: 3 hours
       SCI 6170 - Science Education: Research Traditions Credits: 3 hours
       SCI 6180 – Teaching and Learning in a College Science Classroom Credits: 3 hours
   (b) A choice of either:
       SCI 6170 – Science Education: Research Traditions Credits: 3 hours (taken for a second time)
       OR
       SCI 6180 – Teaching and Learning in a College Science Classroom Credits: 3 hours (taken for a second time)
       OR
       SCI 6260 – Curriculum Studies in Science Education Credits: 3 hours.

2. Twelve semester hours of research tools and design to include a semester each in quantitative and qualitative research methods.

3. Fifteen semester hours of dissertation SCI 7300 - Doctoral Dissertation Credits: 15 hours

**Additional Program Requirements**
Candidates also must have completed a master’s degree in science, science education, or education with a science concentration. They may have completed the master’s degree prior to beginning the doctoral program or while simultaneously enrolled in the doctoral program.

Advancement to candidacy for the doctoral degree requires the following:
1. Take the following courses: SCI 6140, 6150, 6160, 6180 and either 6180 (taken twice) or 6260 earning an overall GPA with respect to these courses alone of 3.5 or better; each course can be taken one additional time to improve GPA, if needed.

2. Early research requirement culminating in a paper to be:
   - Presented at a MISE symposium and at a MISE approved conference;
   - Reviewed and approved by MISE faculty before or after presentations (can be resubmitted one time with revisions if needed), and
   - Submitted to an approved journal for publication review.

3. Comprehensive Review of the Literature
   - Upon successful completion of 1 and 2, student prepares a comprehensive literature review in an area pertaining to the student’s eventual dissertation research. Supervised and approved by a three-member MISE faculty committee.
   - Present Comprehensive Review of the Literature at a MISE symposium.
   - Reviewed and approved by MISE faculty before or after presentation (can be resubmitted one time with revisions if needed).

4. Dissertation Proposal
   - Upon successful completion of 3, the student’s dissertation committee is officially formed.
   - Student develops dissertation research proposal, which must be approved by the student’s dissertation committee;
   - Student presents dissertation research proposal at a MISE symposium. MISE faculty to provide comments and suggest revisions;
   - Proposal must be approved by the student’s dissertation committee (can be re-submitted one time with revisions).

The research and dissertation are completed under the direction of a major advisor and a Doctoral Advisory Committee. The major advisor and dissertation committee members are chosen by the Institute director in consultation with the student and Institute faculty. The research problem is formulated by the student and must be approved by the Committee. Dissertation Committees and topics are subject to the approval of the deans of the College of Arts and Sciences and the Graduate College.

To be admitted to candidacy for the doctoral degree the student must have satisfactorily completed the above requirements, and a teaching experience in addition to the other candidacy requirements of doctoral programs in the Graduate College.

**Doctor of Philosophy in Science Education: Biological Sciences**

Advisors:
William W. Cobern, MISE Director
Room 3245, Wood Hall

Christine Byrd-Jacobs, Graduate Advisor, Biological Sciences
Room 3161, Wood Hall

The Doctor of Philosophy in Science Education: Biological Sciences is designed for students who wish to obtain a strong background in the biological sciences and to pursue research in biological science education. The program is offered cooperatively by the Mallinson Institute for Science Education and the Department of Biological Sciences.
Admission Requirements
The minimum admission requirements to this degree program are a master's degree in biological sciences or concurrent enrollment in a master's degree program in biological sciences.

Program Requirements
The program consists of 48 semester hours of graduate work beyond course work counted toward a master's degree. Each student's program is planned in consultation with the advisor and consists of the following:

Science Education (21 Semester Hours) consisting of:
SCI 6140 - Science: Historical and Philosophical Perspectives Credits: 3 hours
SCI 6150 - Science Education: Historical and Philosophical Foundations Credits: 3 hours
SCI 6160 - Science Education: Models of Learning and Teaching Credits: 3 hours
SCI 6170 - Science Education: Research Traditions Credits: 3 hours
SCI 6180 - Teaching and Learning in the College Science Classroom Credits: 3 hours

And 6 hours chosen from:
SCI 6170 - Science Education: Research Traditions Credits: 3 hours (3 hours taken for a second time)
SCI 6180 - Teaching and Learning in the College Science Classroom Credits: 3 hours (3 hours taken for a second time)
SCI 6260 - Curriculum Studies in Science Education Credits: 3 hours

Research Tools and Design (12 semester hours)
To include a semester each in quantitative and qualitative research methods.

Dissertation (15 semester hours)
SCI 7300 - Doctoral Dissertation Credits: 1 to 15 hours, Credits: 15 hours needed

Additional Program Requirements
Candidates must have completed a master's degree in biological sciences comprised of a program of study comparable to the master's level program at the WMU Department of Biological Sciences which includes a biological sciences research component. Candidates may have completed the master's degree prior to beginning the doctoral program or while concurrently enrolled in the doctoral program. Students entering the doctoral program with a master's degree from another institution will have their transcripts evaluated by the Department of Biological Sciences for deficiencies. All deficiencies must be remediated as a condition for candidacy. The student must submit and defend, in an oral examination administered by the proposed Dissertation Committee, his/her dissertation research proposal. The proposal will be in the format of an NIH or NSF grant application. Student will be given a grade of pass or fail by the Dissertation Committee. In the event of failure, the proposal may be revised and re-defended once, and this must be done within one calendar year of failure.

Advancement to candidacy for the doctoral degree requires the following:

1. Take the following courses: SCI 6140, 6150, 6160, 6180 and either 6180 (taken twice) or 6260, earn an overall G.P.A. with respect to these courses alone of 3.5 or better; each course can be taken one additional time to improve G.P.A., if needed.

2. Early research requirement culminating in a paper to be:
   - Presented at a MISE symposium and at a MISE approved conference;
   - Reviewed and approved by MISE faculty before or after presentations (can be re-submitted one time with revisions if needed), and
   - Submitted to an approved journal for publication review.

3. Comprehensive Review of the Literature
   - Upon successful completion of 1 and 2, student prepares a comprehensive literature review in an area pertaining to the student's eventual dissertation research. Supervised and approved by a 3-member MISE faculty committee.
• Present Comprehensive Review of the Literature at a MISE symposium.
• Reviewed and approved by MISE faculty before or after presentation (can be resubmitted on time with revisions if needed).

4. Dissertation Proposal
• Upon successful completion of 3, the student's dissertation committee is officially formed.
• Student develops dissertation research proposal, which must be approved by the student's dissertation committee;
• Student presents dissertation research proposal at a MISE symposium. MISE faculty to provide comments and suggest revisions;
• Proposal must be approved by the student's dissertation committee (can be resubmitted one time with revisions).

The research and dissertation are completed under the direction of a major advisor and a Doctoral Advisory Committee. The major advisor and dissertation committee members are chosen by the Institute director in consultation with the student, Institute faculty and Biological Sciences Department faculty. The research problem is formulated by the student and must be approved by the committee. Dissertation committees and topics are subject to the approval of the deans of the College of Arts and Sciences and The Graduate College.

To be admitted to candidacy for the doctoral degree the student must have satisfactorily completed the above requirements, and a teaching experience in addition to the other candidacy requirements of doctoral programs in The Graduate College.

Doctor of Philosophy in Science Education: Chemistry
Advisors:
William W. Cobern, MISE Director
Room 3245, Wood Hall

Donald Schreiber, Graduate Advisor, Chemistry
Room 3142, Wood Hall

The Doctor of Philosophy in Science Education: Chemistry is designed for students who wish to obtain a strong background in the chemistry and to pursue research in chemistry education. The program is offered cooperatively by the Mallinson Institute for Science Education and the Department of Chemistry.

Admission Requirements
The minimum admission requirements to this degree program are a master's degree in chemistry or concurrent enrollment in a master's degree program in chemistry.

Program Requirements
The program consists of 48 semester hours of graduate work beyond course work counted toward a master's degree. Each student's program is planned in consultation with the advisor and consists of the following:

Science Education (21 Semester Hours) consisting of:
SCI 6140 - Science: Historical and Philosophical Perspectives Credits: 3 hours
SCI 6150 - Science Education: Historical and Philosophical Foundations Credits: 3 hours
SCI 6160 - Science Education: Models of Learning and Teaching Credits: 3 hours
SCI 6170 - Science Education: Research Traditions Credits: 3 hours
SCI 6180 - Teaching and Learning in the College Science Classroom Credits: 3 hours

And 6 hours chosen from:
SCI 6170 - Science Education: Research Traditions Credits: 3 hours
(3 hours taken for a second time)
SCI 6180 - Teaching and Learning in the College Science Classroom Credits: 3 hours
(3 hours taken for a second time)

SCI 6260 - Curriculum Studies in Science Education Credits: 3 hours

Research Tools and Design (12 semester hours)
To include a semester each in quantitative and qualitative research methods.

Dissertation (15 semester hours)
SCI 7300 - Doctoral Dissertation Credits: 1 to 15 hours, Credits: 15 hours needed

Additional Program Requirements
All candidates for the Doctor of Philosophy in Science Education: Chemistry must have completed a master's degree in chemistry. They may have completed the master's degree prior to beginning the doctoral program or while concurrently enrolled in the doctoral program.

The masters program must include 20 hours in the field of chemistry, including the master's thesis. The chemistry hours may total more than 20 depending on the student's background. The remaining hours up to at least 30 hours may be in a related field or fields.

The course sequence will include (if not previously elected):
CHEM 5070 - Ethical Chemical Practice Credits: 3 hours
CHEM 5500 - Biochemistry I Credits: 3 hours
CHEM 6900 - Special Investigations in Chemistry Credits: 1 to 6 hours, Credits: 3 Credit hours needed
CHEM 7000 - Master's Thesis Credits: 1 to 6 hours, Credits: 6 credits needed

One of the following:
CHEM 5150 - Inorganic Chemistry Credits: 3 hours
CHEM 5500 - Biochemistry I Credits: 3 hours
CHEM 5510 - Biochemistry I Laboratory Credits: 2 hours

Two 6000-level courses:
Two 6000-level courses from different divisions (Analytical, Biochemistry, Inorganic, Organic, or Physical), including one course in the division of master's thesis.

5000-level courses
The requirement for any of the above 5000-level courses may be waived if the student has taken a corresponding course as an undergraduate.

The student is required to pass a final oral defense of his or her master's thesis administered by the student's graduate committee. The student is also required, as part of the graduate training in chemistry, to attend departmental seminars, colloquia, and symposia, and to participate in research within the department.

Advancement to candidacy for the doctoral degree requires the following:

1. Take the following courses: SCI 6140, 6150, 6160, 6180 and either 6180 (taken twice) or 6260, earn an overall G.P.A. with respect to these courses alone of 3.5 or better; each course can be taken one additional time to improve G.P.A., if needed.

2. Early research requirement culminating in a paper to be:
   - Presented at a MISE symposium and at a MISE approved conference;
   - Reviewed and approved by MISE faculty before or after presentations (can be re-submitted one time with revisions if needed), and
   - Submitted to an approved journal for publication review.

3. Comprehensive Review of the Literature
Upon successful completion of 1 and 2, student prepares a comprehensive literature review in an area pertaining to the student's eventual dissertation research. Supervised and approved by a 3-member MISE faculty committee.

Present Comprehensive Review of the Literature at a MISE symposium.

Reviewed and approved by MISE faculty before or after presentation (can be resubmitted on time with revisions if needed).

4. Dissertation Proposal

Upon successful completion of 3, the student's dissertation committee is officially formed.

Student develops dissertation research proposal, which must be approved by the student's dissertation committee;

Student presents dissertation research proposal at a MISE symposium. MISE faculty to provide comments and suggest revisions;

Proposal must be approved by the student's dissertation committee (can be resubmitted one time with revisions).

The research and dissertation are completed under the direction of a major advisor and a Doctoral Advisory Committee. The major advisor and dissertation committee members are chosen by the Institute director in consultation with the student, Institute faculty and Chemistry Department faculty. The research problem is formulated by the student and must be approved by the committee. Dissertation committees and topics are subject to the approval of the deans of the College of Arts and Sciences and The Graduate College.

To be admitted to candidacy for the doctoral degree the student must have satisfactorily completed the above requirements, and a teaching experience in addition to the other candidacy requirements of doctoral programs in The Graduate College.

**Doctor of Philosophy in Science Education: Physical Geography**

Advisors:
William W. Cobern, MISE Director
Room 3245, Wood Hall

Kathleen Baker, Graduate Advisor, Geography
Room 3238, Wood Hall

The Doctor of Philosophy in Science Education: Earth Sciences is designed for students who wish to obtain a strong background in the earth sciences and to pursue research in earth science education. The program is offered cooperatively by the Mallinson Institute for Science Education and the Departments of Geography and Geological Sciences.

**Admission Requirements**
The minimum admission requirements to this degree program are a master's degree or concurrent enrollment in a master's degree program with a research focus on physical geography.

**Program Requirements**
The program consists of 48 semester hours of graduate work beyond course work counted toward a master's degree. Each student's program is planned in consultation with the advisor and consists of the following:

**Science Education (21 Semester Hours) consisting of:**
SCI 6140 - Science: Historical and Philosophical Perspectives  Credits: 3 hours
SCI 6150 - Science Education: Historical and Philosophical Foundations  Credits: 3 hours
SCI 6160 - Science Education: Models of Learning and Teaching  Credits: 3 hours
SCI 6170 - Science Education: Research Traditions  Credits: 3 hours
SCI 6180 - Teaching and Learning in the College Science Classroom  Credits: 3 hours
And 6 hours chosen from:
SCI 6170 - Science Education: Research Traditions Credits: 3 hours
(3 hours taken for a second time)
SCI 6180 - Teaching and Learning in the College Science Classroom Credits: 3 hours
(3 hours taken for a second time)
SCI 6260 - Curriculum Studies in Science Education Credits: 3 hours

Research Tools and Design (12 semester hours)
To include a semester each in quantitative and qualitative research methods.

Dissertation (15 semester hours)
SCI 7300 - Doctoral Dissertation Credits: 1 to 15 hours, Credits: 15 hours needed

Additional Program Requirements
All candidates for the Doctor of Philosophy in Science Education: Earth Sciences (GEOG) must have completed a master's degree in geography with a research concentration on physical geography. They may have completed the master's degree prior to beginning the doctoral program or while concurrently enrolled in the doctoral program. Proficiency at the master’s degree in those aspects of physical geography, such as meteorology, natural resources, biogeography, environmental analysis, and geospatial technology, are expected of prospective doctoral students.

Advancement to candidacy for the doctoral degree requires the following:

1. Take the following courses: SCI 6140, 6150, 6160, 6180 and either 6180 (taken twice) or 6260, earn an overall G.P.A. with respect to these courses alone of 3.5 or better; each course can be taken one additional time to improve G.P.A., if needed.

2. Early research requirement culminating in a paper to be:
   • Presented at a MISE symposium and at a MISE approved conference;
   • Reviewed and approved by MISE faculty before or after presentations (can be re-submitted one time with revisions if needed), and
   • Submitted to an approved journal for publication review.

3. Comprehensive Review of the Literature
   • Upon successful completion of 1 and 2, student prepares a comprehensive literature review in an area pertaining to the student's eventual dissertation research. Supervised and approved by a 3-member MISE faculty committee.
   • Present Comprehensive Review of the Literature at a MISE symposium.
   • Reviewed and approved by MISE faculty before or after presentation (can be resubmitted on time with revisions if needed).

4. Dissertation Proposal
   • Upon successful completion of 3, the student's dissertation committee is officially formed.
   • Student develops dissertation research proposal, which must be approved by the student's dissertation committee;
   • Student presents dissertation research proposal at a MISE symposium. MISE faculty to provide comments and suggest revisions;
   • Proposal must be approved by the student's dissertation committee (can be resubmitted one time with revisions).

The research and dissertation are completed under the direction of a major advisor and a Doctoral Advisory Committee. The major advisor and dissertation committee members are chosen by the Institute director in consultation with the student, Institute faculty and Geography Department faculty. The research problem is formulated by the student and must be approved by the committee. Dissertation committees and topics are subject to the approval of the deans of the College of Arts and Sciences and The Graduate College.
To be admitted to candidacy for the doctoral degree the student must have satisfactorily completed the above requirements, and a teaching experience in addition to the other candidacy requirements of doctoral programs in The Graduate College.

**Doctor of Philosophy in Science Education: Geosciences**

Advisors:
William W. Cobern, MISE Director  
Room 3245, Wood Hall

Heather Petcovic, Graduate Advisor, Geosciences  
Room 1137, Rood Hall

The Doctor of Philosophy in Science Education: Geosciences is designed for students who wish to obtain a strong background in the geosciences and to pursue research in geosciences education. The program is offered cooperatively by the Mallinson Institute for Science Education and the Departments of Geography and Geosciences.

**Admission Requirements**
The minimum admission requirements to this degree program are a master's degree or concurrent enrollment in a master's degree program in the earth sciences.

**Program Requirements**
The program consists of 48 semester hours of graduate work beyond course work counted toward a master's degree. Each student's program is planned in consultation with the advisor and consists of the following:

- **Science Education (21 Semester Hours) consisting of:**
  - SCI 6140 - Science: Historical and Philosophical Perspectives  Credits: 3 hours
  - SCI 6150 - Science Education: Historical and Philosophical Foundations  Credits: 3 hours
  - SCI 6160 - Science Education: Models of Learning and Teaching  Credits: 3 hours
  - SCI 6170 - Science Education: Research Traditions  Credits: 3 hours
  - SCI 6180 - Teaching and Learning in the College Science Classroom  Credits: 3 hours

And 6 hours chosen from:
  - SCI 6170 - Science Education: Research Traditions  Credits: 3 hours
     (3 hours taken for a second time)
  - SCI 6180 - Teaching and Learning in the College Science Classroom  Credits: 3 hours
     (3 hours taken for a second time)
  - SCI 6260 - Curriculum Studies in Science Education  Credits: 3 hours

- **Research Tools and Design (12 semester hours)**
To include a semester each in quantitative and qualitative research methods.

- **Dissertation (15 semester hours)**
  - SCI 7300 - Doctoral Dissertation  Credits: 1 to 15 hours, Credits: 15 hours needed

- **Additional Program Requirements**
  All candidates for the Doctor of Philosophy in Science Education: Geosciences must have completed a master's degree in the geosciences. They may have completed the master's degree prior to beginning the doctoral program or while concurrently enrolled in the doctoral program.

  Students must achieve a grade of "BA" or better in three of four core graduate geology courses. One graduate course in each of the four areas (Hydrology, Geochemistry and Petrology, Geophysics and Tectonics, Stratigraphy and Sedimentary Geology) will be designated as a "core" course (see graduate advisor for details). In some cases, students may enter the program with a strong background in one or more of the core areas. Such students may be excused from enrolling in one or more core courses by achieving a grade of "B" or better on the final examination for the course(s). Students who do not achieve a "B" or better in a core area on their first attempt (or an overall
average of "BA" or better for the three courses) will be given one additional opportunity to either pass each core course or the final examination with a grade sufficient to achieve an average of "BA" or better for the three courses.

Candidates must attend weekly Geosciences Department seminars. In the second and each subsequent year of candidacy, the student must give a 12-minute seminar presentation. The dissertation proposal presentation, if completed during the academic year, will fulfill this requirement in that year of study. The dissertation defense presentation, if completed during the academic year, will fulfill this requirement in the final year of study.

At least one first-authored paper must be accepted for publication in a peer-reviewed journal prior to graduation.

Students must give at least one scientific presentation in and approved (by student's doctoral committee) external venue prior to graduation.

Candidates must enroll in the following course for at least one semester:
GEOS 6600 - Seminar in Geology and Earth Science  Credits: 1 hour

Advancement to candidacy for the doctoral degree requires the following:

1. Take the following courses: SCI 6140, 6150, 6160, 6180 and either 6180 (taken twice) or 6260, earn an overall G.P.A. with respect to these courses alone of 3.5 or better; each course can be taken one additional time to improve G.P.A., if needed.

2. Early research requirement culminating in a paper to be:
   • Presented at a MISE symposium and at a MISE approved conference;
   • Reviewed and approved by MISE faculty before or after presentations (can be re-submitted one time with revisions if needed), and
   • Submitted to an approved journal for publication review.

3. Comprehensive Review of the Literature
   • Upon successful completion of 1 and 2, student prepares a comprehensive literature review in an area pertaining to the student's eventual dissertation research. Supervised and approved by a 3-member MISE faculty committee.
   • Present Comprehensive Review of the Literature at a MISE symposium.
   • Reviewed and approved by MISE faculty before or after presentation (can be resubmitted on time with revisions if needed).

4. Dissertation Proposal
   • Upon successful completion of 3, the student's dissertation committee is officially formed.
   • Student develops dissertation research proposal, which must be approved by the student's dissertation committee;
   • Student presents dissertation research proposal at a MISE symposium. MISE faculty to provide comments and suggest revisions;
   • Proposal must be approved by the student's dissertation committee (can be resubmitted one time with revisions).

The research and dissertation are completed under the direction of a major advisor and a Doctoral Advisory Committee. The major advisor and dissertation committee members are chosen by the Institute director in consultation with the student, Institute faculty and Geosciences Department faculty. The research problem is formulated by the student and must be approved by the committee. Dissertation committees and topics are subject to the approval of the deans of the College of Arts and Sciences and The Graduate College.

To be admitted to candidacy for the doctoral degree the student must have satisfactorily completed the above requirements, and a teaching experience in addition to the other candidacy requirements of doctoral programs in The Graduate College.
Doctor of Philosophy in Science Education: Physics
Advisors:
William W. Cobern, MISE Director
Room 3245, Wood Hall

Alvin Rosenthal, Graduate Advisor, Physics
Room 2217, Everett Tower

The Doctor of Philosophy in Science Education: Physics is designed for students who wish to obtain a strong background in physics and to pursue research in physics education. The program is offered cooperatively by the Mallinson Institute for Science Education and the Department of Physics.

Admission Requirements
The minimum admission requirements to this degree program are a master's degree in physics or concurrent enrollment in a master's degree program in physics.

Program Requirements
The program consists of 48 semester hours of graduate work beyond course work counted toward a master's degree. Each student's program is planned in consultation with the advisor and consists of the following:

Science Education (21 Semester Hours) consisting of:
SCI 6140 - Science: Historical and Philosophical Perspectives Credits: 3 hours
SCI 6150 - Science Education: Historical and Philosophical Foundations Credits: 3 hours
SCI 6160 - Science Education: Models of Learning and Teaching Credits: 3 hours
SCI 6170 - Science Education: Research Traditions Credits: 3 hours
SCI 6180 - Teaching and Learning in the College Science Classroom Credits: 3 hours
And 6 hours chosen from:
SCI 6170 - Science Education: Research Traditions Credits: 3 hours
(3 hours taken for a second time)
SCI 6180 - Teaching and Learning in the College Science Classroom Credits: 3 hours
(3 hours taken for a second time)
SCI 6260 - Curriculum Studies in Science Education Credits: 3 hours

Research Tools and Design (12 semester hours)
To include a semester each in quantitative and qualitative research methods.

Physics beyond requirements for master's degree (3 semester hours)
PHYS 6150 - Mathematical Physics Credits: 3 hours

Dissertation (15 semester hours)
SCI 7300 - Doctoral Dissertation Credits: 1 to 15 hours, Credits: 15 hours needed

Additional Program Requirements
Candidates must have completed a master's degree in physics. They may have completed the master's degree in physics prior to beginning the doctoral program or while concurrently enrolled in the doctoral program.

Advancement to candidacy for the doctoral degree requires the following:

1. Take the following courses: SCI 6140, 6150, 6160, 6180 and either 6180 (taken twice) or 6260, earn an overall G.P.A. with respect to these courses alone of 3.5 or better; each course can be taken one additional time to improve G.P.A., if needed.

2. Early research requirement culminating in a paper to be:
• Presented at a MISE symposium and at a MISE approved conference;
• Reviewed and approved by MISE faculty before or after presentations (can be re-submitted one time with revisions if needed), and
• Submitted to an approved journal for publication review.

3. Comprehensive Review of the Literature
• Upon successful completion of 1 and 2, student prepares a comprehensive literature review in an area pertaining to the student's eventual dissertation research. Supervised and approved by a 3-member MISE faculty committee.
• Present Comprehensive Review of the Literature at a MISE symposium.
• Reviewed and approved by MISE faculty before or after presentation (can be resubmitted on time with revisions if needed).

4. Dissertation Proposal
• Upon successful completion of 3, the student's dissertation committee is officially formed.
• Student develops dissertation research proposal, which must be approved by the student's dissertation committee;
• Student presents dissertation research proposal at a MISE symposium. MISE faculty to provide comments and suggest revisions;
• Proposal must be approved by the student's dissertation committee (can be resubmitted one time with revisions).

The research and dissertation are completed under the direction of a major advisor and a Doctoral Advisory Committee. The major advisor and dissertation committee members are chosen by the Institute director in consultation with the student, Institute and physics education faculty at the Physics Department. The research problem is formulated by the student and must be approved by the committee. Dissertation committees and topics are subject to the approval of the deans of the College of Arts and Sciences and The Graduate College.

To be admitted to candidacy for the doctoral degree the student must have satisfactorily completed the above requirements, and a teaching experience in addition to the other candidacy requirements of doctoral programs in The Graduate College.
Mathematics

Steven Ziebarth, Acting Chair
Main Office: 3319 Everett Tower
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Christine Browning
Jon Davis
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Christian Hirsch
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Ok-Kyeong Kim
Kathleen Kline
Melinda Koelling
Yuri Ledyaev
Jane-Jane Lo
Niloufer Mackey
Steven Mackey
John Martino
Tabitha Mingus
Annegret Paul
Dennis Pence
Srdjan Petrovic
David Richter
Allen Schwenk
Jeffrey Strom
Jay Treiman
Laura Van Zoest
Ping Zhang
Qiji Zhu

The Department of Mathematics offers graduate programs leading to the Master of Arts in Mathematics, the Master of Arts in Mathematics Education, the Master of Science in Applied and Computational Mathematics, the Doctor of Philosophy in Mathematics, the Doctor of Philosophy in Mathematics with a concentration in Collegiate Mathematics Education, and the Doctor of Philosophy in Mathematics Education.

Financial Assistance
The Department of Mathematics offers opportunities for financial support of graduate students through Graduate Assistantships and Fellowships. Individuals desiring further information about such opportunities, or about the graduate program as a whole, should contact:

Rebecca Powers
Mathematics Graduate Office
3325 Everett Tower
Telephone: (269) 387-4512
e-mail: Rebecca.powers@wmich.edu

Master of Arts in Mathematics
Advisor: See Mathematics Office,
Room 3319, Everett Tower
The Master of Arts in Mathematics extends the student’s knowledge in the areas of algebra, real and complex
analysis, applied mathematics, combinatorics, geometry, number theory, and topology. The program permits
specialization in preparing for advanced study, and provides additional training for teachers of mathematics and
students seeking employment in industry.

Admission Requirements
To gain admission to this program the student must have completed, with satisfactory grades, an undergraduate
major in mathematics. This major must ordinarily include a course in modern algebra and a course in advanced
calculus or real analysis. If the student’s undergraduate program in mathematics does not meet approved standards,
the student may be required to elect additional courses or otherwise satisfy the requirements of the department.

Program Requirements
1. Complete a minimum of thirty hours of approved course work with at least twenty-four hours in mathematics,
including:
   a. MATH 5220 - Introduction to Topology Credits: 3 hrs. Or have had the equivalent prior to entering the
      program.
   b. MATH 5300 - Linear Algebra Credits: 3 hrs. or have had the equivalent prior to entering the program.
   c. MATH 5710 - Advanced Calculus II Credits: 3 hrs. or have had the equivalent prior to entering the
      program.
   d. MATH 6300 - Abstract Algebra I Credits: 3 hrs.
   e. Either:
      MATH 6700 - Real Analysis I Credits: 3 hrs. or
      MATH 6760 - Complex Analysis Credits: 3 hrs.
   f. An approved graduate level sequence.
2. A student must get a “B” or better in the following:
   MATH 5220 - Introduction to Topology Credits: 3 hrs.
   MATH 5300 - Linear Algebra Credits: 3 hrs.
   MATH 5710 - Advanced Calculus II Credits: 3 hrs.

Master of Arts in Mathematics Education
Advisor: See Mathematics Office,
Room 3319, Everett Tower

This program deepens and extends secondary school mathematics teachers’ understanding of mathematics and its
learning and teaching. Through a focus on both theory and practice, this program enables teachers to strengthen their
classroom effectiveness, to assume leadership roles in curriculum and instruction, and, if so desired, continue with
doctoral study in mathematics education.

Admission Requirements
In addition to the general admission requirements of the Graduate College, admission to this curriculum requires a
bachelor’s degree with at least a secondary teaching minor in mathematics, equivalent to that offered at Western,
and fifteen hours of undergraduate work in professional education or its equivalent.

Program Requirements
In meeting these program requirements an effort is made to select courses that deal with concepts and skills related
to central themes in secondary school mathematics programs. These themes are given substance in courses that deal
with topics enabling students to review and build on their previous course work, to explore new areas, to develop
thorough understandings of concepts that are initiated in secondary school mathematics courses, and to achieve a
high level of mastery of skills associated with these concepts.

1. Complete at least 15 credit hours of approved graduate mathematics courses usually selected from:
   MATH 5100 - Applied Matrix Algebra Credits: 3 hrs.
   MATH 5300 - Linear Algebra Credits: 3 hrs.
   MATH 5800 - Number Theory Credits: 3 hrs.
   MATH 6110 - Mathematical Applications Credits: 3 hrs.
MATH 6150 - Intermediate Analysis Credits: 3 hrs.
MATH 6160 - Survey of Algebra Credits: 3 hrs.
MATH 6170 – Survey of Discrete Mathematics Credits: 3 hrs.
MATH 6490 - Studies in Geometry Credits: 3 hrs.
STAT 6120 - Data Analysis Credits: 3 hrs.

2. Complete 12 credit hours of approved graduate mathematics education courses selected from:
MATH 6520 - Studies in Teaching Middle School Mathematics Credits: 3 hrs.
MATH 6530 - Studies in Teaching Secondary School Mathematics Credits: 3 hrs.
MATH 6540 - Secondary School Mathematics Curriculum Studies Credits: 3 hrs.
MATH 6950 - Seminar in Mathematics Education Credits: 1-4 hrs.

3. Complete an approved three-credit hour 6000-level elective, selected from mathematics, mathematics education, or professional education.

Master of Science in Applied and Computational Mathematics

Advisor: See Mathematics Office, Room 3319, Everett Tower

Students completing a Master of Science in Applied and Computational Mathematics will have obtained a broad background in the mathematical sciences, including statistics, differential equations, mathematical programming, and computational mathematics. The use of mathematical models to study practical problems is emphasized throughout the program. This program prepares students for professional employment in industry or government. By carefully selecting electives, a student can also be prepared for further studies in mathematics or to teach mathematics.

Admission Requirements
Entering student are expected to have taken courses in calculus (including multivariate calculus and differential equations), linear algebra, advanced calculus, (calculus-based) probability or statistics, and have a working knowledge of computer programming. The courses at WMU which satisfy the admission requirements are: MATH (1220 or 1700), (1230 or 1710), 2720, 3740, 2300, 5700, STAT (3620, 5600, or 3640), and CS (1070, 1110, 1120, or a CS course approved by an advisor). A promising student may be admitted with some deficiencies in these admission requirements. The missing work then becomes an extra program requirement.

Program Requirements
1. Complete the following 22 or 23 semester hours of specified courses:
MATH 5070 - Numerical Analysis I Credits: 3 hrs.
MATH 5740 - Advanced Differential Equations Credits: 3 hrs.
MATH 6020 - Mathematical Modeling I Credits: 3 hrs.
MATH 6070 - Numerical Analysis II Credits: 3 hrs.
MATH 6370 - Numerical Linear Algebra Credits: 3 hrs.
MATH 6900 - Seminar in Applied Mathematics Credits: 1-3 hrs. This course may be repeated for credit.

Select Either:
IME 6100 - Linear Programming for Engineers Credits: 3 hrs. or
MATH 6080 - Linear Programming Credits: 3 hrs.

And Either:
STAT 5620 - Statistical Theory Credits: 4 hrs. or
STAT 6620 - Applied Linear Models Credits: 3 hrs.

With the approval of the advisor, a student may substitute approved electives for any of the specified courses which were previously taken.

2. Complete at least 9 semester hours of approved electives which are different from the above courses.
Mathematics
MATH 5100 - Applied Matrix Algebra Credits: 3 hrs. or
MATH 5300 - Linear Algebra Credits: 3 hours
MATH 5270 - Differential Geometry of Curves and Surfaces Credits: 3 hrs.
MATH 5710 - Advanced Calculus II Credits: 3 hrs.
MATH 5720 - Vector Calculus and Complex Variables Credits: 4 hrs.
MATH 6050 - Optimization Credits: 3 hrs.
*MATH 6090 - Studies in Applied Math Credits: 3 hrs. This course may be repeated for credit.
MATH 6760 - Complex Analysis Credits: 3 hrs.
*MATH 6900 - Seminar in Applied Mathematics Credits: 1-3 hrs. This course may be repeated for credit.
*MATH 6990 - Reading and Research Credits: 1-6 hrs. This course may be repeated for credit.
*MATH 7120 - Professional Field Experience Credits: 2-12 hrs. This course may be repeated for credit.
* These courses may be repeated for credit.

Computer Science
CS 5270 - Theory of Computer Graphics Credits: 3 hrs.
CS 5800 - Theory Foundations Credits: 3 hrs.
CS 6310 - Advanced Data Structures Credits: 3 hrs.
CS 6320 - Analysis of Computer Algorithms Credits: 3 hrs.
CS 6800 - Theory of Formal Computation III: Computability and Complexity Credits: 3 hrs.

Industrial Engineering
IME 6110 - Deterministic Methods in Operations Research Credits: 3 hrs.

Statistics
STAT 5620 - Statistical Theory Credits: 4 hrs.
STAT 5660 - Nonparametric Statistical Methods Credits: 3 hrs.
STAT 6600 - Statistical Inference I Credits: 4 hrs.
STAT 6620 - Applied Linear Models Credits: 3 hrs.
STAT 6640 - Design of Experiments I Credits: 3 hrs.
STAT 6670 - Introduction to Random Processes Credits: 3 hrs.
STAT 6800 - SAS Programming Credits: 3 hrs.

Doctor of Philosophy in Mathematics
Advisor: See Mathematics Office,
Room 3319, Everett Tower

Admission Requirements
A student may enter this program with a master’s degree or directly upon completion of a bachelor’s program. In
addition to satisfying the general admission requirements of the Graduate College, the student must have acquired a
sufficient level of mathematical background as determined by the Mathematics Faculty of the Department.

A student entering the program in Collegiate Mathematics Education must have sufficient background in
mathematics and education as determined by the Collegiate Mathematics Education Committee, a joint committee of
the Mathematics and Mathematics Education faculty.

Program Requirements

Mathematics
A student must complete the following requirements:

1. Take at least 60 hours beyond the bachelor’s degree - 45 hours, excluding MATH 7300.
There must be 30 hours of mathematics courses numbered 6000 or above, excluding MATH 7300. It is required by
the University that the dissertation hours and 30 hours of course work be completed after admission to the doctoral
program. The 60 hours will include the following courses.

189
A two-semester graduate sequence in Algebra (MATH 6300-6310)
A two-semester graduate sequence in Analysis (MATH 6700-6710)
A two-semester graduate sequence in Topology (MATH 6210-6240)
A course in Complex Analysis (MATH 6760)
An approved course in applied mathematics or probability/statistics

2. Take three comprehensive examinations.
A student in Algebra, Analysis, or Topology must take comprehensive examinations in each of these areas.

A student planning to do a dissertation in any other area of mathematics may, with approval of the advisor and the Curriculum Committee, replace either the Algebra or Topology examination with one in the student’s specialty.

3. Demonstrate competency in two research tools, including at least one foreign language.
The foreign language research tool may be satisfied by completing courses numbered 4000 in foreign languages with a “B” or better or by demonstrating the ability to read mathematics in foreign languages as certified by the Curriculum Committee. Competence in computer usage as a research tool is usually demonstrated by completing 3 hours of MATH 6880 with a “B” or better.

4. Teach an undergraduate mathematics class at the 2000-level or higher.

5. Complete a dissertation that is a significant new contribution to mathematics and defend the dissertation before the student’s doctoral committee. This requires at least 15 hours of the following course:
   MATH 7300 - Doctoral Dissertation Credits: 15 hrs.

6. The following courses may not be included in the required 60 hours.
   MATH 6110 - Mathematical Applications Credits: 3 hrs.
   MATH 6120 - Data Analysis Credits: 3 hrs.
   MATH 6150 - Intermediate Analysis Credits: 3 hrs.
   MATH 6160 - Survey of Algebra Credits: 3 hrs.
   MATH 6170 – Survey of Discrete Mathematics Credits: 3 hrs.

Collegiate Mathematics Education
This degree program requires a minimum of 80 hours beyond the bachelor’s degree — 65 hours, excluding MATH 7300. The basic requirements of the program are as follows.

1. Complete required course work, including:
   Introduction to Topology (MATH 5220), Linear Algebra (MATH 5300), and Advanced Calculus I & II (MATH 5700 and 5710)

   A two-semester graduate sequence in Algebra (MATH 6300-6310)

   A two-semester graduate sequence in another approved area of mathematics in which a comprehensive examination is offered

   A semester course in Complex Analysis (MATH 6760)

   Five additional courses, including at least one in Applied Mathematics and at least two in Probability or Statistics (usually STAT 5620 and 6620)

   Fifteen credit hours in approved mathematics education courses

   2. Pass three comprehensive examinations:
      Algebra
      Mathematics Education
One other approved area in Mathematics

3. Demonstrate competence in two research tools. This may be satisfied by demonstrating competence in computer usage, usually through 3 credit hours of MATH 6880, and in educational research methods, usually through completion of STAT 6620 and EMR 6480.

4. Complete a Teaching Practicum (GRAD 7130) involving an undergraduate course in mathematics at the 2000-level or above.

5. Complete and successfully defend a dissertation in collegiate mathematics education requiring 15 hours of:
MATH 7300 - Doctoral Dissertation Credits: 15 hours

Procedures
Upon admission every student will be assigned an advisor. The advisor and student will, within the student’s first calendar year, design a tentative program for completing a Ph.D. This plan must be approved by the committee supervising the Ph.D. program in Mathematics (or Collegiate Mathematics Education for students in that program). Any changes in the student’s program must be approved by the supervising committee.

A student must take the comprehensive examinations as soon as possible. After completing a course sequence leading to a comprehensive examination, a student must take the corresponding comprehensive examination the next time it is offered. Each exam will be offered twice a year as demand requires. If a student fails a comprehensive examination, the student must retake the examination the next time it is offered. A student who fails a comprehensive examination twice will be dismissed from the program at the end of the semester when the exam was taken.

A full-time student must take all the comprehensive examinations by the beginning of the student’s fourth year and must pass the examinations by the end of the fourth year. Part-time students must follow a similar schedule adapted to the number of classes they can take each year.

A full-time student will start taking reading courses from potential dissertation advisors as soon as the student has passed one comprehensive examination. As soon as a student finds a dissertation advisor, the dissertation advisor becomes the student’s advisor.

As soon as a student passes the comprehensive examinations and completes the research tools, the student will, in consultation with the advisor, form a dissertation committee and apply for candidate status. The dissertation committee will consist of the dissertation advisor, a second reader, at least one other faculty member, and a member from outside the department. This committee must be approved by the committee supervising the Ph.D. program. A student will not be allowed to take MATH 7300 hours until these requirements are completed.

At least one year before the final oral defense of the dissertation, each student will give an open oral presentation of their proposed dissertation and answer questions on the proposal. The dissertation committee will consider the merits of the proposal and either allow the student to continue with the proposed problem, require the student to expand the scope of the research, or require the student to find a new topic.

After completing a dissertation and all other requirements for the Ph.D., a student will present an oral defense of the dissertation. This will be an open presentation with an open question period. The committee will then decide to accept or reject the dissertation and defense. All committee members must agree on acceptance for the student to pass.

Doctor of Philosophy in Mathematics Education
Advisor: See Mathematics Office,
Room 3319, Everett Tower
The Doctor of Philosophy in Mathematics Education focuses on school mathematics curricula, teaching and learning mathematics, and research and evaluation in mathematics education. Programs may focus on preparation for mathematics education faculty positions in colleges and universities, supervision and curriculum development positions in school systems, or evaluation positions in education-related institutions.

Admission Requirements
Although a student may enter the program with a bachelor’s degree, most candidates for admission will have completed a master’s degree in mathematics or mathematics education and have classroom teaching experience at a pre-college level. Candidates must have a mathematics and methods background at least equivalent to that provided by the secondary mathematics teaching major at Western Michigan University. Those admitted to the program without prior K-12 teaching experience or without course work in teaching and learning will be required to obtain such experiences during their program of study. Admission will be determined by review of the following: a) academic background and transcripts, b) professional experience, c) three letters of recommendation, d) resume, e) written statement of at least 500 words indicating professional goals and purpose for seeking a doctoral degree, f) an interview with the Mathematics Education Faculty (when requested), and g) satisfactory completion of the general admission requirements of the Graduate College.

Program Requirements
This degree program requires a minimum of 90 credit hours beyond the bachelor’s degree. Most students work half-time as research or teaching assistants and spend at least two years on campus. Assistantship experience is a significant part of the doctoral program. In addition to assistantships in mathematics education, other opportunities are available in mathematics and on faculty research grants and projects. Students are expected to satisfy the following program requirements.

1. Complete required course work:
   At least 30 approved graduate credit hours in mathematics and statistics, including general topology (MATH 5220), linear algebra MATH 5300), analysis (MATH 5700 or 6150), abstract algebra (MATH 6300 or 6160), graph theory (MATH 6400), geometry (MATH 6490), and statistics (STAT 6120 or STAT 6620). The remaining courses are to be selected, in consultation with program advisors, from the 5000- and 6000-level offerings in applied mathematics, pure mathematics, and statistics.
   At least six approved graduate credit hours in research methods including a course in quantitative methods (STAT 6620, PSY 6340, or EMR 6450) and a course in qualitative methods (EMR 6480).
   At least 21 approved graduate credit hours in mathematics education including issues and trends in mathematics education (MATH 6570), psychology of learning mathematics (MATH 6580), research in mathematics education (MATH 6590), and two advanced methods courses (selected from MATH 6510, 6520, and 6530).
   Additional approved graduate credit hours selected from mathematics, statistics, mathematics education, psychology, and professional education sufficient to meet the minimum program requirements.

2. Pass three comprehensive examinations:
   K-12 mathematics curriculum and instruction
   Psychological foundations and mathematical learning
   Research in mathematics education

3. Acquire competence in two research tools.
   This may be satisfied by demonstrating competence in computer usage, usually through 3 credit hours of MATH 6880, and in educational research methods, usually through completion of EMR 6480 and one of STAT 6620, PSY 6340, or EMR 6450.

4. Complete a Teaching Practicum (GRAD 7130) involving an undergraduate course in mathematics or mathematics education at the 2000-level or above.
   MATH 7120 - Professional Field Experience Credits: 2-12 hours

5. Complete and successfully defend a dissertation in mathematics education requiring 15 credit hours of:
   MATH 7300 - Doctoral Dissertation Credits: 15 hours
Procedures
Upon admission a student will, within the first year of enrollment, work with a two-member advisory committee to design a Plan of Study for completing the Ph.D. At this time, any course requirements already satisfied through prior master’s level work will be determined by the advisory committee. After a tentative Plan of Study has been designed, one of the advisory committee members will be assigned to serve as the student’s advisor for program matters leading up to the formulation of a dissertation proposal. The Plan of Study will be reviewed and adjusted as necessary throughout the program.

A student will schedule comprehensive examinations in consultation with the program advisor. The examinations in curriculum and in psychology will each be three-hour written examinations. The examination in research and design will be a take-home examination written over a period of one week followed within two weeks of submission by a one-hour oral defense conducted with at least two graduate faculty in mathematics education. If a student fails a comprehensive examination, the student must retake the examination within a year of the first attempt. A student who fails a comprehensive examination twice will be dismissed from the program at the end of the semester when the exam was taken.

By the time a student has passed comprehensive examinations in curriculum and instruction and in psychological foundations, the student will take reading courses from a potential dissertation advisor with the goal of developing a proposal for dissertation research. Depending upon the nature of the proposed research, the student may be required to conduct a pilot study.

As soon as a student has passed all three comprehensive exams and shown competency in the two research tools, the student will, in consultation with a chosen dissertation advisor, form a dissertation committee. The chosen dissertation advisor will become the student’s program advisor. The dissertation committee shall consist of the dissertation advisor, a second reader, at least one other faculty member, and a member from outside the department. At a time mutually convenient to the student and the dissertation committee, the student will give an open public presentation of the proposed dissertation research and answer questions on the proposal. A student will be allowed to take MATH 7300 credits only after a dissertation committee has been formed and the dissertation proposal is accepted by all its members.

After completing a dissertation and all other requirements for the Ph.D., a student will present an open public defense of the dissertation followed by an open question period. The dissertation committee will then meet in private to decide acceptance or rejection of the dissertation and defense. All committee members must agree on acceptance.
Medieval Institute

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Molly Lynde-Recchia
Mustafa Mirzeler
Natalio Ohanna
James Palmitessa
Pablo Pastrana-Pérez
Eve Salisbury
Jana Schulman
Larry Simon
Matthew Steel
Susan Steuer
Anise Strong
Grace Tiffany
Richard Utz
Kevin J. Wanner
John Wickstrom

Master of Arts in Medieval Studies
Advisor: James Murray,
The Medieval Institute, Walwood Hall

The Medieval Institute of Western Michigan University offers an interdisciplinary program leading to the Master of Arts in Medieval Studies. Students may choose either Option I (Thesis) or Option II (Non-thesis), depending on their career plans, personal interests, and intellectual orientation. Either option provides a broad background in medieval history, languages, literatures, palaeography, philosophy, religion, the arts, and in research methodology.

Western Michigan University offers an academic environment appropriate for the study of the Middle Ages. The University library houses extensive holdings of books and periodicals in all areas of Medieval Studies and contains unique collections of early manuscripts and rare books in the field of monastic and Renaissance history and thought. Western Michigan University is the host institution for the annual International Congress on Medieval Studies, and Medieval Institute Publications publishes various series of books and several journals in the field of Medieval
Studies. The Richard Rawlinson Center for Anglo-Saxon Studies and Manuscript Research offers further opportunities for research and study.

Admission Requirements
In addition to meeting the general admission requirements of the Graduate College, an applicant must submit scores from the Graduate Record Examination General Test, two letters of recommendation, a writing sample, and a statement of intent.

Program Requirements

1. A total of at least 31 hours of course work, including 13 hours of required core courses and 18 hours of electives, the latter to be chosen from the list of approved courses in the Departments of Art, Comparative Religion, English, World Languages and Literature, History, Music, Philosophy, and Spanish.

ENGL 5300 - Medieval Literature   Credits: 3 hours
HIST 6350 - Research Techniques in Medieval History   Credits: 3 hours
LAT 5600 - Medieval Latin   Credits: 4 hours (grade of B or better required)
REL 5000 - Historical Studies in Religion   Credits: 2 to 4 hours
Topic – Christian Theology to 1500

2. Demonstrated reading proficiency in Latin and in either French, German, Italian, or Spanish.

3. Preparation of an acceptable Master's Thesis (6 hours) under the direction of a thesis advisory committee.


Option II, Non-Thesis, 37 hrs.
1. A total of at least 37 hours of course work, including 13 hours of required core courses and 24 hours of electives, the latter to be chosen from the list of approved courses in the Departments of Art, Comparative Religion, English, World Languages and Literatures, History, Music, Philosophy, and Spanish.

ENGL 5300 - Medieval Literature   Credits: 3 hours
HIST 6350 - Research Techniques in Medieval History   Credits: 3 hours
LAT 5600 - Medieval Latin   Credits: 4 hours (grade of B or better required)
REL 5000 - Historical Studies in Religion   Credits: 2 to 4 hours
Topic – Christian Theology to 1500

2. Demonstrated reading proficiency in Latin. (Note: Option II has no modern language requirement.)

3. Option II has no thesis requirement.

Certificate Program in the History of Monastic Movements

Advisor: E. Rozanne Elder
Director, Center for Cistercian and Monastic Studies
210E Walwood Hall
269-387-8921

The Graduate Certificate in the History of Monastic Movements is open to students enrolled in a graduate degree program at Western Michigan University. The certificate requires 18 credit hours of approved courses, including a Seminar on Monastic and Communitarian Movements offered by faculty of one or more of the participating departments or institutes.
Program requirements

Students are required to receive at least a “B” in the following courses (or in equivalent courses taken at other institutions).

MDVL 6000 - Advanced Seminar in Medieval Studies Credits: 2 to 4 hours
Topic – History of Monastic and Related Movements Credits: 3 hours
LAT 5600 - Medieval Latin Credits: 4 hours (or another appropriate research language)

And:
At least 11 additional credit hours in graduate courses on related topics (see list below).
Intermediate-level reading knowledge of a modern language, demonstrated by examination or by a course (not to be counted among the 18 hours) appropriate to the student’s field of concentration.

Course List

ENGL 5300 - Medieval Literature Credits: 3 hours (monastic emphasis)
ENGL 5550 - Studies in Major Writers Credits: 3 hours
Topic – Medieval Women Writers
HIST 5500 - Topics in Medieval History Credits: 3 hours
Topic – Life in a Medieval Monastery
HIST 6120 - Readings in Medieval History Credits: 3 hours
Topic – Carolingian Monasticism
Topic – Early Monastic Movements
Topic – Monastic Reform in the High Middle Ages
Topic – Women in Medieval Religion: Nuns and Others
HIST 6820 – Research Seminar in Medieval History Credits: 3 hours
Topic – Aspects of the Cistercian Reform
Topic – Cistercian Writers of the Twelfth and Thirteenth Centuries
Topic – Mendicants and their World
Topic – Military and Ransoming Orders and the Crusades
Topic – Monastic Hagiography
Topic – Monastic Historians and Their Histories, ca. 900-1200
Topic – The Spirituality of Medieval Monasticism
LAT 5500 - Independent Study in Latin Credits: 1 to 3 hours
Topic – Readings in Latin Literature (monastic emphasis)
SPAN 5600 - Studies in Spanish Literatures Credits: 3 hours
Topic – El camino de Compostella
Philosophy
Marc Alspector-Kelly, Chair
Main Office: 3004 Moore Hall
Telephone: (269) 387-4389
Fax: (269) 387-4390
E-mail: philosophy@wmich.edu
URL: http://www.wmich.edu/philosophy
Fritz Allhoff
Kent Baldner
John Dilworth
Timothy McGrew
Michael Pritchard
Quentin Smith

Master of Arts in Philosophy
Advisor: Fritz Allhoff, Director of Graduate Studies
Room 3006, Moore Hall
Fritz.allhoff@wmich.edu

The Master of Arts in Philosophy offers advanced study in the main subject areas and historical periods of
philosophy.

Admission Requirements
In addition to satisfying the admission requirements of the Graduate College, applicants are expected
to have completed a minimum of twelve semester hours of undergraduate work in philosophy, including
a course in the history of modern philosophy, and a course in symbolic logic, and to have achieved a 3.0 or above
overall grade point average in the applicant's undergraduate philosophy courses. The GRE is required. The
application deadline for Fall is February 15.

Program Requirements
Non-Thesis Option
To complete the Non-Thesis Option for a Master of Arts in Philosophy, students must complete:
1. at least 1 course (no less than 3 credit hours) in each of the three Concentration areas (the “breadth
requirement”),
2. at least 3 courses (no less than 9 credit hours) in one of the Concentration areas (the “depth requirement”),
3. a grade of B of better in all courses,
4. a minimum of 24 credit hours of 5000- or 6000-level courses in the Department of Philosophy, and
5. a minimum of 30 graduate credit hours. (With the authorization of the Department Graduate Advisor,
students may count up to 6 credit hours of courses from other departments.)

Thesis Option
To complete the Thesis Option for a Master of Arts in Philosophy, students must complete
1. at least 1 course (no less than 3 credit hours) in each of the three Concentration areas (the “breadth
requirement”),
2. at least 3 courses (no less than 9 credit hours) in one of the Concentration areas (the “depth requirement”),
3. a grade of B of better in all courses,
4. a minimum of 24 credit hours of 5000- or 6000-level courses in the Department of Philosophy,
5. a minimum of 30 graduate credit hours. (With the authorization of the Department Graduate Advisor,
students may count up to 6 credit hours of courses from other departments), and 6 credit hours of PHIL
7000. Please see Graduate Advisor for details.

Concentration Areas
The department offers graduate courses in philosophy in three Concentration Areas - Metaphysics and Philosophy of Mind, Epistemology and Philosophy of Science, and Theoretical and Practical Ethics. Students must declare a concentration by the end of their first semester, but may, with departmental approval, change this at a later date. Students fulfilling their depth requirement in Metaphysics and Philosophy of Mind must take PHIL 6330 Metaphysics. Students with a Concentration in Epistemology and Philosophy of Science must take PHIL 6320 Theory of Knowledge. Students with a Concentration in Theoretical and Practical Ethics must take PHIL 6310 Ethical Theory.

a. Metaphysics and Philosophy of Mind:
Courses that may, given the Proviso below, count for credit in Metaphysics and Philosophy of Mind are:
PHIL 5070 - The Continental Tradition in Philosophy Credits: 2-4 hrs.
PHIL 5120 - Aesthetics Credits: 3 hrs.
PHIL 5200 - Philosophical Applications of Symbolic Logic Credits: 3 hrs.
PHIL 5400 - Philosophy of Mind Credits: 2-4 hrs.
PHIL 5600 - Philosophy at Pre-College Levels Credits: 2-4 hrs.
PHIL 5700 - Philosophical Topics Credits: 1-4 hrs.
PHIL 6000 - Colloquium Credits: 2-4 hrs.
PHIL 6100 - Seminar in the History of Philosophy Credits: 2-4 hrs.
PHIL 6200 - Philosophy of Language and Logic Credits: 2-4 hrs.
PHIL 6330 - Metaphysics Credits: 2-4 hrs.
PHIL 6500 - Philosophy of Religion Credits: 2-4 hrs.

b. Epistemology and Philosophy of Science
Courses that may, given the Proviso below, count for credit in Epistemology and Philosophy of Science are:
PHIL 5070 - The Continental Tradition in Philosophy Credits: 2-4 hrs.
PHIL 5120 - Aesthetics Credits: 3 hrs.
PHIL 5200 - Philosophical Applications of Symbolic Logic Credits: 3 hrs.
PHIL 5250 - Decision Theory Credits: 4 hrs.
PHIL 5550 - Advanced Philosophy of Science Credits: 2-4 hrs.
PHIL 5600 - Philosophy at Pre-College Levels Credits: 2-4 hrs.
PHIL 5700 - Philosophical Topics Credits: 1-4 hrs.
PHIL 6000 - Colloquium Credits: 2-4 hrs.
PHIL 6100 - Seminar in the History of Philosophy Credits: 2-4 hrs.
PHIL 6200 - Philosophy of Language and Logic Credits: 2-4 hrs.
PHIL 6320 - Theory of Knowledge Credits: 2-4 hrs.
PHIL 6500 - Philosophy of Religion Credits: 2-4 hrs.

c. Theoretical and Practical Ethics
Courses that may, given the Proviso below, count for credit in Theoretical and Practical Ethics are:
PHIL 5070 - The Continental Tradition in Philosophy Credits: 2-4 hrs.
PHIL 5120 - Aesthetics Credits: 3 hrs.
PHIL 5340 - Moral and Philosophical Foundations of Health Care Credits: 3 hrs.
PHIL 5440 - Practical Ethics Credits: 3 hrs.
PHIL 5600 - Philosophy at Pre-College Levels Credits: 2-4 hrs.
PHIL 5700 - Philosophical Topics Credits: 1-4 hrs.
PHIL 6000 - Colloquium Credits: 2-4 hrs.
PHIL 6100 - Seminar in the History of Philosophy Credits: 2-4 hrs.
PHIL 6310 - Ethical Theory Credits: 2-4 hrs.

Proviso:
For courses listed under more than one Concentration, the faculty member and student will come to an agreement concerning which concentration a given course will fall under, determined by the course topic and content. Students may count a single, given offering of a course under only one Concentration. The following courses do not count for credit under any Concentration:
PHIL 5980 - Readings in Philosophy Credits: 1-4 hrs.
PHIL 7000 - Master's Thesis Credits: 1-6 hrs.
PHIL 7100 - Independent Research Credits: 2-6 hrs.
Physics

Kirk Korista, Chair
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Manuel Bautista
Clement Burns
Sung Chung
Thomas Gorczyca
Charles Henderson
Emanuel Kamber
Asghar Kayani
Arthur McGurn
Paul Pancella
Lisa Paulius
Alvin Rosenthal
David Schuster
John Tanis

Master of Arts in Physics
Advisor: Alvin Rosenthal
Room 2217 Everett Tower

The Department of Physics offers a program leading to the Master of Arts in Physics. The objective of the program is to enable students to acquire the knowledge and skills needed in physics-related occupations in industry, community college teaching, or entry into Ph.D. programs in science education. Students who intend to eventually obtain a Ph.D. degree in physics should enroll directly into the Ph.D. program. Thirty hours of graduate credit are required. These credits shall include PHYS 6150, PHYS 6220, PHYS 6300, and PHYS 6620. An additional requirement is a grade point average of 3.00 or higher in the above four required courses, or to complete a Master's Thesis.

Admission Requirements
Students entering this program are expected to have acquired a bachelor's degree in physics or at least an equivalent amount of experience and training (including training in mathematics at the appropriate level). Prospective students are required to take the Graduate Record Exam General Test and submit their scores to WMU. Preference in admission is given to students who have taken and earned a good score on the GRE physics subject test. The department graduate programs advisor will provide assistance to students seeking admission to this program and will recommend ways of eliminating any deficiencies in course work.

Program Requirements
The 30 semester hours of graduate credit must include the following:

1. Eighteen hours of required courses in physics, namely: (Substitutions for these courses may be made only with the approval of the graduate advisor.)
   PHYS 6100 - Research Seminar Credits: 1 hour
   PHYS 6150 - Mathematical Physics Credits: 3 hours
   PHYS 6220 - Quantum Mechanics I Credits: 3 hours
   PHYS 6240 - Statistical Mechanics Credits: 3 hours
   PHYS 6300 - Classical Mechanics Credits: 4 hours
   PHYS 6620 - Electricity and Magnetism I Credits: 4 hours

2. Minimum grade point average in four core courses or thesis option:
Either successful completion of PHYS 6150, PHYS 6220, PHYS 6300, and PHYS 6620 with a grade point average of 3.00 or higher, or satisfactory completion of 6 credit hours in:
PHYS 7000 - Master's Thesis Credits: 1 to 6 hours

Note: The thesis may be either theoretical or experimental in nature and is accomplished under the guidance of a committee of the graduate faculty in Physics. The committee may require an oral defense of the thesis before approving it for submission to The Graduate College.

3. Additional Hours
Additional hours from Physics, Computer Science, Electrical Engineering, Mathematics, or other departments to be chosen with the consent of the graduate advisor.

Graduate students are required to attend the physics colloquia, which constitutes a program for graduate students and physics faculty, presented by members of the WMU physics faculty and visitors from other institutions on topics related to their research specialties. Graduate students are also expected to attend public lectures sponsored by the Department of Physics.

**Doctor of Philosophy in Physics**
Advisor: Alvin Rosenthal
Room 2217 Everett Tower

The Department of Physics offers a program leading to the Doctor of Philosophy in Physics. The main objective of this program is to prepare students for careers in teaching and/or research in colleges and universities, or for research in industry. Research is an integral part of the program and may be performed in either experimental physics or theoretical physics. The area of specialization may be astrophysics, atomic physics, condensed matter physics, or nuclear physics. Special facilities available for research include a 6 MV model EN tandem Van De Graaff accelerator. The graduate advisor in the Department of Physics will counsel the student until a research advisor is selected. Afterwards the student will plan his/her doctoral program in consultation with the graduate advisor and his/her research advisor.

**Admission Requirements**
Students entering this program are expected to have acquired a bachelor's degree in physics or at least an equivalent amount of experience and training (including training in mathematics at the appropriate level). Prospective students are required to take the Graduate Record Examination General Test. Preference in admission and determination of financial support is given to students who have taken and earned a good score on the GRE physics subject test. The departmental graduate advisor will provide assistance to students seeking admission to this program and will recommend ways of eliminating any deficiencies in course work.

**Program Requirements**
The Doctor of Philosophy in Physics includes a minimum of 60 hours of graduate credit. These credits are composed of course work, supervised reading, seminars, and research. The research will be performed under the guidance of the student's research advisor and must culminate in a dissertation suitable for publication. The required, minimum 60 hours of graduate credit shall consist of the following:

1. A core of basic courses listed below (28 credit hours).

2. Physics Dissertation (15 credit hours).
PHYS 7300 - Doctoral Dissertation Credits: 15 hrs.

3. Additional courses chosen from:
   a. Research courses
   PHYS 6800 - Research in Atomic Physics Credits: 1-6 hrs.
   PHYS 6810 - Research in Nuclear Physics Credits: 1-6 hrs. or
   PHYS 6820 - Research in Condensed Matter Physics Credits: 1-6 hrs.
   b. Courses mutually agreed upon by the student and the graduate advisor or the research advisor.
4. An overall grade point average of 3.00 in all graduate work.

**Basic Core Courses:**

PHYS 6100 - Research Seminar Credits: 1 hr.
PHYS 6150 - Mathematical Physics Credits: 3 hrs.
PHYS 6220 - Quantum Mechanics I Credits: 3 hrs.
PHYS 6230 - Quantum Mechanics II Credits: 3 hrs.
PHYS 6240 - Statistical Mechanics Credits: 3 hrs.
PHYS 6300 - Classical Mechanics Credits: 4 hrs.
PHYS 6620 - Electricity and Magnetism I Credits: 4 hrs.
PHYS 6630 - Electricity and Magnetism II Credits: 4 hrs.

And one (1) of the following:

PHYS 6700 - Atomic Physics Credits: 3 hrs.
PHYS 6710 - Nuclear Physics Credits: 3 hrs.
PHYS 6720 - Condensed Matter Physics Credits: 3 hrs.

**Additional Requirements**

The research tool requirements must be met by demonstrated competency in two of the following: (1) Programming at the level of MATH 5070 (e.g., the acquisition, analysis, modeling, or simulation of data); (2) a non-native foreign language at the level of FREN 4010, GER 4010, etc.; (3) differential equations at the level of MATH 5740; (4) or the use of physics research equipment at a level equivalent to PHYS 4660. PHYS 4660 is strongly recommended for those students who have not had an advanced laboratory course.

The courses PHYS 6100, PHYS 6150, PHYS 6220, PHYS 6300, and PHYS 6620 normally are taken during the student's first year. In order to continue in the Ph.D. program, a student must attain a grade point average of 3.00 or higher in PHYS 6150, PHYS 6220, PHYS 6300, and PHYS 6620.

The second year courses normally include PHYS 6630, PHYS 6230, PHYS 6240, and possible one specialty course. Upon completion of PHYS 6150, PHYS 6220, PHYS 6230, PHYS 6240, PHYS 6300, PHYS 6620, and PHYS 6630 the student will take the Comprehensive Examination. This examination covers the content of these courses and consists of both written and oral portions. The student is expected to take this examination upon completion of the fourth semester. The examination may be repeated once before the beginning of the fifth semester.

Upon successful completion of the Comprehensive Examination, the student will, upon counsel with the graduate advisor and with the consent of the faculty member involved, select a research advisor. The advisor must be a member of the graduate faculty. With agreement from the research advisor, the student will select a dissertation committee subject to the approval of the graduate dean. This committee will consist of the research advisor and three additional graduate faculty members, at least one of whom is from outside the Department of Physics.

Within six months of passing the Comprehensive Examination the student will present a dissertation proposal to the Department of Physics members of his/her dissertation committee. A student is given a grade of satisfactory or unsatisfactory on this Dissertation Proposal Presentation (DPP). Upon receiving a satisfactory grade, the student shall continue into their dissertation research. Otherwise, the DPP may be repeated only once, and this must be done within three months' time of the first presentation.

At the completion of the dissertation, the student will present an Oral Dissertation Defense. During this defense, the dissertation committee will ask questions concerning the dissertation and concerning the student's research area. Members of the committee should be provided with copies of the dissertation at least one month in advance of the defense. The dissertation and the student's knowledge of the subject areas must be deemed acceptable by the committee. The requirements and procedures for submission of a dissertation to the Graduate College can be obtained from that college.

Graduate students are required to attend the Physics Colloquium, which constitutes a program for graduate students and physics faculty, presented by members of the WMU physics faculty and visitors from other institutions on
topics related to their research specialties. Graduate students are also expected to attend public lectures sponsored by the Department of Physics.
Political Science

John A. Clark, Chair  
Main Office: 3308 Friedmann Hall  
Telephone: (269) 387-5680  
Fax: (269) 387-5354

James M. Butterfield  
Paul Clements  
J. Kevin Corder  
Suhashini Datta-Sandhu  
Emily Hauptmann  
Gunther M. Hega  
Susan Hoffmann  
Mark Hurwitz  
Denise Keele  
Priscilla Lambert  
Mahendra Lawoti  
Jacinda Swanson  
Peter Wielhouwer

Master of Arts in Political Science

Director of Graduate Studies: Jim Butterfield,  
Room 3352, Friedmann Hall

The Master of Arts in Political Science offers the student a variety of options to prepare him/her for various career goals: (1) positions in public service and quasi-public agencies; (2) further professional training in political science and related professions, such as law; (3) teaching positions in community colleges; and (4) general positions in the business world.

Admission Requirements

In addition to meeting the general admission requirements of the Graduate College, a student must have completed at least 24 hours of work in the social sciences or other relevant fields and have achieved a 3.0 grade point average. Graduate Record Exam scores for the quantitative, verbal, and analytical parts are required for all students. Additional materials to be submitted include a brief essay about the student's academic and professional objectives, a curriculum vita, and three recommendations (on WMU Graduate Reference Forms). The department may require the student to make up deficiencies in undergraduate preparation.

Program Requirements

The program is 30 credit hours and allows students to choose between the thesis and non-thesis options. Requirements in the two options may not be interchanged. Students should meet with the Director of Graduate Studies before registering for classes their first semester.

Thesis Option

1. Thirty hours of graduate credit in Political Science.  
With the written approval of the Graduate Director, a student may substitute up to two courses with a maximum of eight hours of cognate work appropriate to his/her program.

2. Each student is required to take the following core courses (12 hours) or their equivalent:  
PSCI 6010 - Foundations of American Politics  Credits: 3 hours  
PSCI 6410 - Foundations of Comparative Politics  Credits: 3 hours  
PSCI 6940 - Teaching Political Science  Credits: 1 hour  
PSCI 6960 - Research and Professional Skills  Credits: 2 hours
And one of:
PSCI 6620 - Political Philosophy I  Credits: 3 hours
PSCI 6630 - Political Philosophy II  Credits: 3 hours
PSCI 6650 - Modern Democratic Theory  Credits: 3 hours

3. Master's Thesis
PSCI 7000 - Master's Thesis  Credits: 6 hours

4. Pass an oral examination on the thesis and on the student's political science program.

Non-Thesis Option
1. Thirty hours of graduate credit in Political Science.
   With written approval of the Graduate Director, a student may substitute up to two courses with a maximum of eight
   hours of cognate work appropriate to his/her program.

2. Each student is required to take the following core courses (12 hours) or their equivalent:
PSCI 6010 - Foundations of American Politics  Credits: 3 hours
PSCI 6410 - Foundations of Comparative Politics  Credits: 3 hours
PSCI 6940 - Teaching Political Science  Credits: 1 hour
PSCI 6960 - Research and Professional Skills  Credits: 2 hours

And one of:
PSCI 6620 - Political Philosophy I  Credits: 3 hours
PSCI 6630 - Political Philosophy II  Credits: 3 hours or
PSCI 6650 - Modern Democratic Theory  Credits: 3 hours

3. Pass written and oral field examinations on the student's political science program.

Master of International Development Administration
MIDA Director: Paul Clements,
Room 3354, Friedmann Hall

The Master of International Development Administration (MIDA) program is designed to prepare candidates for
careers in international development and to meet the specialized needs of public administrators and program and
project managers from the developing countries. The course of instruction has as its focus the managerial and
political dimensions of development and democratization and includes a strong multidisciplinary component that
draws from political science, public administration, economics, geography, social work, communication, and
evaluation, research and measurement.

The program is designed for two types of students: Public administrators and officials from developing countries
who require additional training to meet new or increased responsibilities; and graduates from both developing and
industrial countries, including the United States, who are interested in careers in international development, such as
in government, non-governmental organizations (NGOs), or international organizations.

The MIDA program includes development administration theory and practice, methods and strategies of
development management, and the honing of skills. MIDA students are guided in their work by established and
experienced members of the academic community, all of whom are research scholars, and the majority of whom
have lived and worked in the developing countries. Usually faculty have had experience with national and/or
international organizations, or have worked with a variety of governments on development projects.

Two options exist—the standard MIDA program and the Peace Corps option. The admission and program
requirements for each option are listed below.
Admission Requirements
Applicants must satisfy the requirements for admission to the Graduate College in order to be considered for admission to this program. An applicant must possess an undergraduate degree, preferably in the social sciences with either a concentration in political science or public administration, and should have some exposure to economics and/or statistics. Applicants with actual public administration experience may, under some circumstances, substitute professional attainments for undergraduate preparation.

A grade point average of 3.0 in all undergraduate work is normally a requirement for admission to the MIDA program; however, where grading scales are computed differently, equivalencies will be determined. International students must obtain from and submit their applications to the WMU Office of International Student Services. American students should apply through the WMU Graduate Admissions Office. The Department of Political Science also requires three recommendations (using WMU Graduate Reference Forms), a one page statement of the student's interest in the MIDA program, a curriculum vitae or resume, and any other supporting data that can assist the Department's Admissions Committee, which screens and judges all applications.

All students must demonstrate English proficiency (i.e., the ability to speak, read, and write in the English language) before entering the MIDA program. A Career English Program is available for students whose English language capabilities are limited.

Students are encouraged to submit all required application materials by June 15 for the fall semester; by September 15 for the spring semester; and by February 15 for the summer session.

Program Requirements
The Master of International Development Administration is a professional degree that requires 42 semester hours of graduate courses. Up to six hours may be waived for those with extensive administration experience. To earn the MIDA degree, students must maintain a minimum "B" average (GPA 3.0 on a 4.0 scale) in all courses. Students normally complete the program in 20 months. The basic requirements are as follows:

1. Prerequisites (non-credit)
Only for those candidates without the requested academic or practical background: PSCI 2400, Introduction to Comparative Politics; ECON 2010 or 2020, Principles of Economics, or other courses as determined by the MIDA Director.

2. Required Core Courses (15 hours)
PADM 6270 - Human Resources Administration Credits: 3 hrs.
PSCI 5320 - Administration in Developing Countries Credits: 3 hrs.
PSCI 6330 – Comparative National Development Strategies Credits: 3 hours
PSCI 6360 - Seminar: Development Methods and Skills Credits: 3 hours
PSCI 6380 - Seminar: Planning Development Programs Credits: 3 hours

3. Development Analysis (6 hours)
Select two of the following:
ECON 5880 – Economic Development Credits: 3 hours
(PSCI 6880 may be substituted)
PSCI 5490 – Gender and Development Credits: 3 hours
PSCI 6311 – Monitoring and Evaluation of International Development Projects Credits: 3 hours
PSCI 6440 – Economic and Social Development Theory Credits: 3 hours

4. Tools or Skills (6 hours)
Select two:
ECON 6010 – Basic Economic Analysis Credits: 3 hours
GEOG 5010 – Introduction to GIS Credits: 4 hours
PADM 6060 – Analytical Methods Credits: 3 hours
PADM 6070 – Quantitative Data Analysis Credits: 3 hours
PADM 6080 – Organization Theory and Behavior Credits: 3 hours
PADM 6120 - Principles of Public Budgeting  Credits: 3 hours
PADM 6290 – Supervisory Skills for Administrators  Credits: 3 hours
PADM 6840 – Public Financial Resource Management  Credits: 3 hours
PSCI 6910 – Political Analysis I  Credits: 3 hours
PSCI 6920 – Political Analysis II  Credits: 3 hours

5. International and Comparative Studies (3 hours)
Select one:
PSCI 6400 – Seminar in Comparative Politics  Credits: 3 hours
PSCI 6410 – Foundations of Comparative Politics  Credits: 3 hours
PSCI 6500 – Developing Countries Seminar  Credits: 3 hours

6. Concentrations.
Three courses within one of the six areas of concentration (9 hours). Under special circumstances a mix of courses appropriate to the needs of the student may be selected with the approval of the MIDA Director.

a. Leadership:
COM 6730 - Conflict Management Credits: 3 hrs.
COM 6830 – Leadership and Communication in Organizations  Credits: 3 hrs.
EDLD 6020 - Educational Leadership, Systems and Change  Credits: 3 hrs.
PADM 6290 – Supervisory Skills for Administrators  Credits: 3 hours
PADM 6630 – Leading the Public Organization  Credits: 3 hours
PSCI 6490 - Rural Development  Credits: 3 hours
SWRK 6300 – Social Change and Community Analysis  Credits: 3 hours
SWRK 6430 – Leadership and Management in Human Services  Credits: 3 hours
Note: SWRK courses require approval from the School of Social Work prior to registration.

b. Health Services Management:
PADM 6520 – Financial Management of Health Care Organizations  Credits: 3 hours

c. Public Policy Analysis:
ECON 6010 – Basic Economic Analysis  Credits: 3 hours
GEOG 5570 – Environmental Impacts  Credits: 3 hours
PADM 6780 – Program Evaluation  Credits: 3 hours
PSCI 6460 - Comparative Public Policy  Credits: 3 hours
PSCI 6490 – Rural Development  Credits: 3 hours
PSCI 6640 - The Nature of Political Inquiry and Analysis  Credits: 3 hours
PSCI 6910 - Political Analysis I  Credits: 3 hours

D. Urban and Rural Studies:
GEOG 5010 – Introduction to GIS  Credits: 4 hours
GEOG 5440 - Studies in Economic Geography  Credits: 2-3 hours
GEOG 5530 - Water Resources Management  Credits: 3 hours
GEOG 5560 - Studies in Urban and Regional Planning  Credits: 3 hours
GEOG 5570 – Environmental Impacts  Credits: 3 hours
PSCI 6490 - Rural Development  Credits: 3 hours

E. Monitoring and Evaluation
EMR 5400 – Fundamentals of Evaluation, Measurement and Research  Credits: 3 hours
EMR 6420 – Program Evaluation  Credits: 3 hours

or
PADM 6780 – Program Evaluation  Credits: 3 hours
EMR 6430 – Personnel Evaluation  Credits: 3 hours
EMR 6450 – Data Analytics I: Designed Studies  Credits: 3 hours
EMR 6500 – Survey Research  Credits: 3 hours
EMR 6520 – Evaluation Practicum  Credits: 3 hours
EVAL 6000 – Foundations of Evaluation  Credits: 3 hours
GEOG 5570 – Environmental Impacts  Credits: 3 hours  
PSCI 6311 – Monitoring and Evaluation of International Development Projects  Credits: 3 hours

f. Planning and Nonprofit Management
EMR 5400 – Fundamentals of Evaluation, Measurement and Research  Credits: 3 hours  
GEOG 5560 – Studies in Urban and Regional Planning  Credits: 3 hours  
PADM 5830 – Grant Writing for Nonprofits  Credits: 3 hours  
PADM 6290 – Supervisory Skills for Administrators  Credits: 3 hours  
SWRK 6270 – Planning in Nonprofit Organizations  Credits: 2 hours  
SWRK 6670 – Program Planning  Credits: 3 hours  
Note: SWRK courses require School of Social Work approval prior to registration.

7. Approved Elective (3 hours):  
With the approval of the MIDA Director choose one course from the above.

Peace Corps Program Option

The MIDA Peace Corps Option is designed for students who wish to earn the MIDA degree and to carry out two years of service as Peace Corps Volunteers. This option is only available to U.S. citizens as Peace Corps only accepts U.S. nationals. Prospective students should apply for entrance into Peace Corps and into the MIDA Program concurrently. Rather than the 42 credit hours required for a standard MIDA, the Peace Corps Option requires 36 credit hours plus completion of Peace Corps service. Of these 36 credit hours, 30 are earned at Western Michigan University prior to Peace Corps service and six credit hours are earned for a field paper researched and written during Peace Corps service. The 30 credit hours on campus are normally earned in a rigorous ten month course of study from September through June (four three-hour courses in the fall semester, four in the spring semester, and two in the summer session), or in 16 months including a two or four month break in the summer.

Admission Requirements

The admission requirements for the Peace Corps Option are the same as those for the Standard Program Option listed above. Applicants, however, should note on the MIDA application that they want the “Peace Corps Option.” On the application to Peace Corps, applicants should note that they are also applying to the Master’s International Program (MIP) in Development Administration at Western Michigan University

Program Requirements

1. Prerequisites—same as for Standard MIDA Program Option.

2. Required Core Courses (12 hours):

   PADM 6270 - Human Resources Administration  Credits: 3 hours
   PSCI 5320 - Administration in Developing Countries  Credits: 3 hours
   PSCI 6330 – Comparative National Development Strategies  Credits: 3 hours
   PSCI 6360 - Seminar: Development Methods and Skills  Credits: 3 hours

3. Development Analysis (3 hours)

   Select one:
   ECON 5880 – Economic Development  Credits: 3 hours
   (ECON 6880 may be substituted)
   PSCI 5490 – Gender and Development  Credits: 3 hours
   PSCI 6311 – Monitoring and Evaluation of International Development Projects  Credits: 3 hours
   PSCI 6440 – Economic and Social Development Theory  Credits: 3 hours

4. International and Comparative Studies (3 hours):
   Select one:
   PSCI 6400 – Seminar in Comparative Politics  Credits: 3 hours
   PSCI 6410 – Foundations of Comparative Politics  Credits: 3 hours
   PSCI 6500 – Developing Countries Seminar  Credits: 3 hours
5. Concentrations (9 hours)
Three courses in an area of personal concentration selected with the approval of the MIDA Director.

6. Approved elective (3 hours)
One course selected with the approval of the MIDA Director.

7. Field Paper (6 hours)
PSCI 6390 - Peace Corps Field Paper   Credits: 6 hours

8. Peace Corps Service:
Notification by Peace Corps of completed service.

Doctor of Philosophy in Political Science
Director of Graduate Studies: Jim Butterfield,
Room 3352, Friedmann Hall

The Doctor of Philosophy in Political Science is designed to prepare students for careers in teaching and both academic and applied research. The Ph.D. program provides basic training in American politics, comparative politics, political theory and philosophy, and research methods. Students may enter with either a B.A. degree or an M.A. degree.

Admission Requirements
Students must satisfy the general admission requirements of the Graduate College. Students applying to the program with a bachelor's degree must have completed at least 24 hours of work in the social sciences or other relevant fields and have achieved a 3.25 grade point average in their last two years of course work. Students applying with a master's degree must have achieved a grade point average of at least 3.25 in their graduate work. Graduate Record Exam scores for the quantitative, verbal and analytical parts are required for all students. Each applicant should arrange to have three recommendations sent (using WMU Graduate Reference Forms) and submit a curriculum vitae, a brief essay concerning their academic and professional objectives, and two writing samples that indicate their ability in professional writing. All application materials for admission should be submitted by the following dates: July 1 for Fall Semester, November 1 for Spring Semester, March 1 for Summer I Session, and May 1 for Summer II Session.

Program Requirements
Students should meet with the Director of Graduate Studies before registering for classes their first semester.

The doctorate requires a minimum of 90 credit hours of work beyond the baccalaureate. After successfully completing 30 hours in the program and passing the M.A. Field Exam or the Ph.D. Comprehensive Exams, students will be eligible for a Master of Arts degree. Up to 30 credit hours may be applicable from a master’s degree.

The basic requirements for the doctorate are as follows:
1. Prerequisites (non credit). Students must have completed the following course or its equivalent with a grade of “B” or better:
PSCI 3950 - Quantitative Methods for Political Scientists

2. Required core courses.
Each student is required to take the following core courses (27 hours) or their equivalent:

A. Foundations:
PSCI 6010 - Foundations of American Politics Credits: 3 hrs.
PSCI 6410 - Foundations of Comparative Politics Credits: 3 hrs.
PSCI 6640 - The Nature of Political Inquiry and Analysis Credits: 3 hrs.
PSCI 6910 - Political Analysis I Credits: 3 hrs.
PSCI 6920 - Political Analysis II Credits: 3 hrs.
PSCI 6940 - Teaching Political Science Credits: 1 hr.
PSCI 6950 - Teaching Excellence Credits: 2 hrs.
PSCI 6960 - Research and Professional Skills Credits: 2 hrs.
PSCI 6970 - Proposal Workshop Credits: 1 hr.

And Two of the Following:
PSCI 6620 - Political Philosophy I Credits: 3 hrs.
PSCI 6630 - Political Philosophy II Credits: 3 hrs.
PSCI 6650 - Modern Democratic Theory Credits: 3 hrs.

3. Minimum Field Course Requirements.
Students must take three courses in their exam fields and two in their non-exam field, as follows:

Exam Fields:
American Politics: PSCI 6010 and two American electives
Comparative Theory: PSCI 6410 and two Comparative electives
Political Theory: Three of the following: PSCI 6620, PSCI 6630, PSCI 6650, or any theory elective

Non-Exam Fields:
American Politics: PSCI 6010 and one American elective
Comparative Politics: PSCI 6410 and one Comparative elective
Political Theory: Two of the following: PSCI 6620, PSCI 6630 or PSCI 6650

Students must further take enough courses to prepare them for their doctoral research and attain required hours in anticipation of dissertation credit. The precise number of elective courses should be worked out with the Graduate Director. In addition to elective courses in Political Science, students may include courses from cognate fields (with approval of the Graduate Director) and independent study.

In order to continue in the program, students must receive a positive annual review.

5. Research tools/methods.
All Ph.D. students must demonstrate proficiency in at least two research skills and/or methodology appropriate to their field of specialization, as determined in consultation with their advisor, field faculty, and the Graduate Director. As such, all students must successfully complete PSCI 6640, 6910, and 6920 or their equivalents, and are urged to do so as early in their careers as possible. In addition, all students must attain competence in a second elective research skill/methodological tool sufficient to meaningfully assist their research activities. Elective research tools may include advanced statistical methodology, foreign language skills (other than English), survey research, econometrics, Geographic Information Systems (GIS), or other alternative skills as approved by the Graduate Director and/or Graduate Committee. Students should check the specific research tools/methodology policy with the Graduate Director.

6. Comprehensive examination.
In order to continue in the program after the completion of their required core course work, students must take and pass written and oral examinations covering two of the following three fields: American Politics, Comparative Politics, and Political Theory.

As the capstone to the Ph.D. degree program, the dissertation is awarded 15-21 credit hours. The dissertation is an original and substantive research requirement and will be developed and completed under the supervision of a dissertation advisor.
Psychology

Stephanie Peterson, Chair
Main Office: 3740 Wood Hall
Telephone: (269) 387-4479
Fax: (269) 387-4550

Galen Alessi
Lisa E. Baker
Amy Damashek
Alyce M. Dickinson
Jessica Frieder
R. Wayne Fuqua
Scott T. Gaynor
Bradley E. Huitema
Douglas Johnson
Richard W. Malott
Heather M. McGee
Amy Naugle
Cynthia Pietras
Alan Poling
C. Richard Spates
Ron Van Houten
Lester W. Wright, Jr.

Graduate Training Committee Chairperson:
Scott Gaynor,
3530 Wood Hall

Kim Feenstra, Graduate Program Secretary
3700 Wood Hall

The Department of Psychology has a strong scientific and behavior analytic orientation, which influences all the Department’s graduate degree programs.

Graduate students receive a personal appointment to an academic advisor and two faculty sponsors to facilitate the full development of the student’s academic interests within the research programs of the department and the University. The program is arranged to encourage active participation in the daily conduct of the department’s academic program and research activities.

Graduate students in all programs of the department are expected to abide by the following principles: “Ethical Principles of Psychologists” and the “Standards for Providers of Psychological Services,” published by the American Psychological Association; “Guidelines for Human Subjects Research at WMU” and “Humane Care and Use of Animals Policy and Procedures,” published by Western Michigan University; and “Guide for the Care and Use of Laboratory Animals,” published by the National Research Council. The Department expects students to be familiar with the content of these documents and to abide by the principles contained therein as they apply to academic endeavors, professional service, and research activities conducted in partial fulfillment of degree requirements as well as professional service and scholarly or research activities which are not directly awarded academic credit but are completed as part of program requirements of the Department of Psychology at Western Michigan University.

The members of the department faculty conduct an annual review of student progress and recommend to the Graduate College advancement from program applicant to candidacy for a degree within each program. This evaluation includes a review of academic performance, professional responsibility, and adherence to the accepted
ethical and professional guidelines of the discipline and the profession as published by the American Psychological Association or, when relevant, the Behavior Analysis Certification Board (BACB). Failure to meet these standards and the ethical principles of the American Psychological Association, the BACB or regulations from the State of Michigan or failure to abide by “The WMU Student Code” and “Student Rights and Responsibilities” as delineated in the Graduate Catalog may lead to disciplinary action and/or dismissal from the program. Disciplinary reviews, including a due process hearing for the student, are conducted by the Department's Graduate Training Committee, and a summary of the findings and a recommendation for action are sent to the Dean of the Graduate College.

The Department of Psychology offers financial assistance through Department assistantships and program fellowships. Additional information concerning financial awards and program requirements may be obtained from the Department office.

Master of Arts in Psychology

Admission Requirements

Applications are reviewed in terms of five sources of information, although performance related to any one source is not sufficient to assure or deny admission. Applicants are assumed to have substantial training in psychology at the undergraduate level with a minimum of 18 hours of credit in psychology, including introductory statistics. Applicants may be required to complete additional courses following matriculation in order to satisfy these basic requirements.

The application procedure includes submission of:
1. A transcript showing the completion of an undergraduate major or minor in psychology
2. Graduate Record Examination (verbal and quantitative tests)
3. Three letters of recommendation
4. A professional statement describing academic interests and professional goals
5. The Department of Psychology admission application

Students are admitted only during the fall semester each year. The deadline for receipt of all application materials is December 15.

It is the policy and commitment of the Department of Psychology not to discriminate on the basis of race, sex, age, color, national origin, height, weight, marital status, sexual orientation, religion, physical or mental disability, or Veteran status in its educational programs, student programs, admissions, or employment policies. The Department of Psychology complies with all requirements of Title VII of the Civil Rights Act of 1964, Title IX of the 1972 Amendments, Executive Order 11246 as amended, Section 504 or the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, the Civil Rights Act of 1991, and all other pertinent state and federal regulations.

Program Requirements

Behavior Analysis
Advisor: Stephanie Peterson,
Behavior Analysis Program Chair
3522 Wood Hall

This program prepares students for doctoral study or for work in applied settings.

The Behavior Analysis program requires 36 credit hours, including:
1. Principles of Learning and Motivation (3 hours)
2. Theoretical Issues in Behavior Analysis (3 hours)
3. Professional Issues (3 hours)
4. Behavioral Approached to Individual and Systems Management (3 hours)
5. Cognates (0-3 hours)
6. Research Methods (6 hours)
7. Master's Thesis or Master's Project (6 hours)
8. Behavior Analysis (6-9 hours)
9. Professional Experience (0-9 hours)

Note: Limited license advisory:
Behavior analysis students wishing to qualify for a Limited License to Practice as a psychologist in the State of Michigan are advised that the General Rules of the Board of Psychology of Michigan's Department of Licensing and Regulation lists the following requirements for a Rule 7 limited license at the M.A. Level:
1. one course in assessment
2. one course in treatment
3. a 500-hour practicum under supervision of a licensed psychologist
4. 2,000 hours of supervised, post-M.A. experience.

Behavior analysis students may need to take two or more extra courses to meet these additional requirements. Students interested in qualifying for a limited license are encouraged to consult the appropriate licensing law and the Board of Psychology for further details.

Industrial/Organizational Behavior Management
Advisor: Heather McGee
Industrial/Organizational Behavior Management Program Chair
3758 Wood Hall

The master’s program in Industrial/Organizational Behavior Management prepares students for human resource management positions in business, government, and human service organizations or for entry into a Ph.D. program for advanced study.

This program requires a minimum of 36 credit hours, including:

1. Industrial/Organizational Behavior Management (9 hours)
   PSY 6430 - Personnel Selection and Placement Credits: 3 hours
   PSY 6440 - Personnel Training and Development Credits: 3 hours
   PSY 6450 - Psychology of Work Credits: 3 hours

2. Behavior Analysis (6 hours)
   PSY 6100 - Conditioning and Learning Credits: 3 hours
   PSY 6510 – Behavioral Systems Analysis Credits: 3 hours

3. Professional Ethics (3 hours)
   PSY 6050 - Professional and Research Ethics Credits: 3 hours

4. Research Methods (6 hours)
   PSY 6080 - Research Methods in Applied Behavior Analysis Credits: 3 hours
   PSY 6340 - Experimental Design and Analysis I Credits: 3 hours

5. Research and Practice (6 hours)
   Select either the Thesis Option or Practicum Option:

   Thesis Option:
   PSY 7000 - Master's Thesis Credits: 1 to 6 hours, Credits: 6 hours needed

   Practicum Option (Select two of the following):
   PSY 5470 - Practicum: Organizational Performance Improvement Credits: 3 hours
   PSY 5490 - Instructional Design Credits: 3 hours
   PSY 6520 - Systems Analysis Practicum Credits: 3 hours

6. Electives (6 hours)
Clinical Psychology
No terminal Master of Arts is offered in Clinical Psychology. A master's degree in this area is offered only as part of the Doctor of Philosophy. See the description of the doctoral program in clinical psychology for more information.

Doctor of Philosophy in Psychology
The Doctor of Philosophy in Psychology is designed to provide intensive training in Behavior Analysis, Industrial/Organizational Behavior Management or Clinical Psychology. The Doctor of Philosophy is a research degree for persons intending to assume leadership roles in teaching, research, and service in a variety of professional and academic institutions.

In addition to meeting the entrance requirements of the Graduate College, applicants are expected to show evidence of interest in and aptitude for conducting research.

Graduate students receive a personal appointment of a doctoral committee chairperson and two faculty sponsors to facilitate the full development of the student's academic interests within the research programs of the department and the University. The program is arranged to encourage active participation in the daily conduct of the department's academic program and research activities.

Program Requirements
The credit hour requirements of the Ph.D. program are arranged to prepare students for teaching and research. The concentration areas and credit hours of the individual doctoral programs are listed below and include:

Behavior Analysis (78 hours.)
Co-directors: Jessica Frieder and Cindy Pietra
3748 or 3762 Wood Hall, respectively

1. Applied Behavior Analysis (6 hours)
2. Experimental Analysis of Behavior (6 hours)
3. Conceptual and Theoretical Issues (6 hours)
4. Research Methods and Statistics (6 hours)
5. Professional Issues (3 hours)
6. Elective Courses (15 to 27 hours)
7. Master’s Thesis or Project (6 hours)
8. Professional Experience (6 to 18 hours)
9. Doctoral Dissertation (12 hours)

Courses count toward the Ph.D. program in Behavior Analysis only after the student has completed all courses in an M.A. program, including the M.A. thesis or M.A. project requirement.

Industrial/Organizational Behavior Management (78 hours)
Director: Heather McGee
3758 Wood Hall

1. Industrial/Organizational Behavior Management Core (24 hours)
2. Behavior Analysis Core (9 hours)
3. Research and Ethics (12 hours)
4. Master’s Thesis (6 hours)
5. Doctoral Dissertation (12 hours)
6. Elective Courses (15 hours)

Courses count toward the Ph.D. program in Industrial/Organizational Behavior Management only after the student has completed all courses in an M.A. program, including the M.A. thesis.

Clinical Psychology (95 hours)
Co-directors of Clinical Training: Scott Gaynor, Amy Naugle
3530 and 3524 Wood Hall, respectively

1. General and Clinical Foundations (30 hours)
2. Methodology (6 hours)
3. Clinical Core (15 hours)
4. Research (18 hours)
5. Clinical Practicum and Internship (20-31 hours)
6. Research Tool (6 hours)

The Clinical Psychology Program is designed to provide broad and general scientist-practitioner training that is
decidedly cognitive-behavioral and contemporary behavior analytic in orientation. The research activity of the
doctoral student is continuous and is encouraged through participation in the apprentice research program,
completion of a six credit hour Master's Thesis and completion of a twelve credit hour dissertation. The student is
required to complete core methods courses, but also to demonstrate additional competence via a research tool
sequence in an area such as advanced methods/statistics, grant writing, or design and evaluation of clinical trials.
The doctoral candidate will also show evidence of an ability to interpret, integrate, and discuss research data by the
satisfactory completion of a comprehensive examination. The clinical training of the student is accomplished via
coursework in relevant foundational and core clinical domains as well as through extensive supervised practical
experience. These practical experiences occur in our campus clinic, local external agencies, and culminate in a
clinical internship.

The program is arranged to provide formal evaluations of the student as he/she progresses from baccalaureate
apprentice to doctoral applicant with the completion of the Master's Thesis and to doctoral degree candidate with
completion of the comprehensive examination. The award of the Ph.D. degree is made following the satisfactory
completion of the required hours of approved course credit, demonstration of competence research, satisfactory
completion of comprehensive examination, the oral defense of the dissertation before the student's doctoral
committee at a public presentation, and successful completion of a year-long supervised clinical internship.

The Department of Psychology offers financial assistance through Department assistantships and program
fellowships. Additional information concerning financial awards and program requirements may be obtained from
the department office.
Public Affairs and Administration

Dr. Barbara S. Liggett, Director
Main Office: 220E Walwood Hall
Telephone: (269) 387-8930
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Janice Maatman
Matthew Mingus
Robert Peters
James A. Visser

Master of Public Administration

Advisors:
Dr. Robert Peters, Dr. James Visser, and Dr. Barbara S. Liggett.

The mission of the Master of Public Administration (M.P.A.) program is to engage in learner-centered education in administrative leadership, managerial competencies, and professional ethics relevant to the common good and today's organizational and societal needs. The program develops public servants capable of applying innovative theory and practice to enhance the capacity of public-serving organizations to improve the lives of our citizens in our local communities, our nation, and our world. The MPA program serves current and prospective in-career and pre-professional practitioners in government, nonprofit, and healthcare organizations.

Reflecting the multi-disciplinary nature of the field, the M.P.A. draws upon the diverse talents of academic departments throughout the University in addition to the faculty of the School of Public Affairs and Administration. The M.P.A. is offered on the main campus in Kalamazoo, and at the University's locations in Lansing and Battle Creek.

Admission Requirements

Applicants to the M.P.A. program must meet the Graduate College requirements of an undergraduate degree from an accredited college or university with an overall grade point average of at least 3.0 on a 4.0 scale. Students with an undergraduate GPA of at least 2.5, and who demonstrate a record of relevant work experience and professional advancement, may be considered for conditional admission.

The following must be submitted in order to be considered for admission:
1. The University’s Application for Graduate Admission, with the application fee.
2. An official transcript from each undergraduate and graduate institution attended (except WMU).
3. The School of Public Affairs and Administration’s “Departmental Information Form” (DIF).
4. Responses to two essay questions listed on the DIF.
5. A current resume.
6. Two letters of recommendation.

Admission is based on undergraduate grade point average, work experience, letters of recommendation, and career goals. The M.P.A. Admissions Committee meets in February (Summer I & II admission), February (early decision Fall admission), June (Fall admission), August (late decision Fall admission), and October (Spring admission) to consider applications for the following term.

Program Requirements (39 hours)

The M.P.A. curriculum provides a foundation in the principles of administration, addresses the practical responsibilities of managers, and reflects on the task of administrative leadership. The 39 credit hour program includes three components: the Core Program, an Area of Concentration, and the Project Paper Seminar. Pre-career students (status determined upon admission) also complete a three credit hour (300 contact hour) internship. The
curriculum assumes that candidates already have basic computer literacy and a working knowledge of the American political processes at local, state, and national levels.

**Core Program (18 hours)**

The Core Program includes course work in the theoretical foundation of public management, critical areas of administrative responsibility, and methods of administrative and policy analysis. Students complete each of the following courses:

- PADM 6000 – Historical and Legal Foundations of American Public Administration Credits: 3 hours
- PADM 6060 – Analytical Methods Credits: 3 hours
- PADM 6070 – Quantitative Data Analysis Credits: 3 hours
- PADM 6080 – Organization Theory and Behavior Credits: 3 hours
- PADM 6180 – The Political and Economic Environment of Public Administration Credits: 3 hours
- PADM 6390 – Managing Public Performance and Information Technology Credits: 3

**Project Paper Seminar (3 hrs)**

PADM 6800 – Project Paper Seminar is the capstone course for the M.P.A. program. It provides an opportunity for students to integrate theory and practice in a significant problem solving exercise. The product of the seminar is a professional analysis of a management problem or an applied scholarly inquiry in the field of public administration. M.P.A. candidates who have completed at least 30 hours of M.P.A. course work, including all M.P.A. program core requirements, are eligible to enroll in the Project Paper Seminar. M.P.A. advisors encourage students to enroll in this seminar as their last course, if possible.

**Professional Field Experience/Internship (3 hours)**

For pre-career students, the fourth major component of the M.P.A. is a planned professional field experience, or internship, equivalent to three credit hours (300 contact hours). The goal of the internship is to provide candidates with a work experience which will afford realistic exposure to their world of professional administration and to the organizational and bureaucratic environment in which the dynamics of an agency are developed.

**Area of Concentration (18 hours)**

Each Area of Concentration includes 18 hours of courses beyond the M.P.A. core program. Options for the Area of Concentration are health care administration, human resources administration, law, nonprofit leadership and administration, and public management. In the event that a student’s needs are not adequately addressed by one of the five areas of concentration, he or she may, with an advisor’s assistance and approval, design his or her concentration from the wide array of courses that are offered by the School of Public Affairs and Administration and by other departments in the University.

**Health Care Administration Concentration**

The 18 credit hour Health Care Administration (HCA) concentration in the M.P.A. is composed of four three-hour required courses and two three-hour elective courses. Candidates may select either PADM 6270 or PADM 6290, but not both courses, for three credit hours toward their required coursework; and they may select either PADM 6780 or PADM 6481, but not both courses, for three credit hours of elective credit. Candidates completing the concentration in addition to all the other degree requirements will have "Health Care Administration" noted on their official transcript.

**Required Courses (12 credit hours):**
- PADM 6515 - Administration and Delivery of Health Services Credits: 3 hours
- PADM 6532 - Health Care Policy and Law Credits: 3 hours
- PADM 6535 - Health Care Economics and Finance I Credits: 3 hours
PADM 6270 - Human Resources Administration Credits: 3 hours
Or
PADM 6290 - Supervisory Skills for Administrators Credits: 3 hours

Elective Courses (6 hours):
Select any two of the following courses, except PADM 6780 and PADM 6481 count as only one course.
PADM 6545 - Health Care Economics and Finance II Credits: 3 hours
PADM 6555 - Managerial Epidemiology Credits: 3 hours
MKTG 6610 - Healthcare Marketing Credits: 3 hours
PADM 6780 - Program Evaluation Credits: 3 hours
Or
PADM 6481 - Planning in Nonprofit Organizations Credits: 3 hours

Note:
Other courses may be substituted for these electives for a maximum of three-credit hours and only with the permission of the student's MPA advisor.

Capstone Project:
PADM 6800 - Project Paper Seminar Credits: 3 hours

Professional Field Experience:
Students admitted to the MPA HCA program in a pre-career status must complete:
PADM 7120 - Professional Field Experience Credits: 3 to 6 hours
(Credits: 3 hours needed)

Departmental Note:
The current curriculum counts PADM 6800 (3 credit hour) as part of a 21-hour HCA concentration. The proposed curriculum still requires completion of the PADM 6800 capstone seminar, but as a separate degree requirement, and not as a component of the concentration.

Human Resources Administration Concentration

The 21 credit hour Human Resources Administration (HRA) Concentration in the MPA is composed of one course from each of Areas I, II, III, and V, and nine credit hours from Area IV. MPA candidates completing the concentration in addition to all other degree requirements will have “Human Resources Administration” noted on their official transcript, beginning with those who graduate in the fall of 2001.

Area I, Legal Dimensions:
- PADM 6110 – Administrative Law and Governmental Regulation Credits: 3 hours or

Area II, Budgeting and Finance:
- PADM 6120 – Principles of Public Budgeting Credits: 3 hours

Area III, Human Resources:
- PADM 6270 – Human Resources Administration Credits: 3 hours or
- PADM 6290 – Supervisory Skills for Administrators Credits: 3 hours

Area IV, Electives:
- PADM 6270 – Human Resources Administration Credits: 3 hours
- PADM 6290 – Supervisory Skills for Administrators Credits: 3 hours
- EDLD 6630 – Personnel Administration Credits: 3 hours
- MGMT 6170 – Managing Human Resources and Behavior Credits: 3 hours
- PSY 6430 – Personnel Selection and Placement Credits: 3 hours
- PSY 6440 – Personnel Training and Development Credits: 3 hours
- PSY 6510 – Behavioral Systems Analysis Credits: 3 hours
Other courses by permission of M.P.A. advisor.

Area V, Capstone Project:
- PADM 6800 – Project Paper Seminar Credits: 3 hours

Law Concentration

The 21 credit hour Law Concentration is composed of one course from each of Areas I, II, III, IV, and VI, and 6 hours from Area V. M.P.A. candidates completing the concentration in addition to all other degree requirements will have “Law” noted on their official transcript, beginning with those who graduated Fall of 2002. The Area I required law course and all Area V law electives will be taught by Thomas M. Cooley Law School faculty. Students must be admitted to the Thomas M. Cooley Law School JD program and complete the Introduction of Law School Online Course (www.cooleylaw.edu) prior to enrolling in any law courses and PADM 6000 Historical and Legal Foundations of Public Administration, or another appropriate M.P.A. core course. Students are also urged to consult their advisor before pursuing the M.P.A. law concentration.

Area I, Legal Dimensions:
- Federal Administrative Law (Thomas M. Cooley Law School course)

Area II, Budgeting and Finance
- PADM 6120 – Principles of Public Budgeting Credits: 3 hours or
- PADM 6520 – Financial Management of Health Care Organizations Credits: 3 hours

Area III, Human Resources
- PADM 6270 – Human Resources Administration Credits: 3 hours or
- PADM 6290 – Supervisory Skills for Administrators Credits: 3 hours

Area IV, Cognate Electives:
- PADM 6130 – Local Government Administration Credits: 3 hours
- PADM 6150 – State and Local Government Finance Credits: 3 hours
- GEOG 5570 – Environmental Impact Assessment Credits: 3 hours
- PSCI 6010 – Foundations of American Politics Credits: 3 hours
- PSCI 6040 – American National Politics and Public Policy Credits: 3 hours

Other courses by permission of M.P.A. advisor.

Area V, Law Electives:
All Area V Law Electives are offered through Thomas M. Cooley Law School

Area VI, Capstone Project:
- PADM 6800 – Project Paper Seminar Credits: 3 hours

Nonprofit Leadership and Administration Concentration

The 18 credit hour Nonprofit Leadership and Administration (NLA) Concentration in the M.P.A. is composed of three required courses and 9 credit hours of electives. M.P.A. candidates completing the concentration in addition to all other degree requirements will have “Nonprofit Leadership and Administration” noted on their official transcript. Additionally, students must take the Capstone Project of 3 credit hours.

Required (9 hours)
- PADM 6400 – Nonprofit Governance Credits: 3 hours
- PADM 6431 – Budget Development and Accounting for Nonprofit Organizations Credits: 3 hours
- PADM 6441 – Human Resources for Nonprofit Organizations Credits: 3 hours

Electives (9 hours)
• PADM 5830 - Grant Writing for Nonprofit Organizations  Credits: 3 hours
• PADM 5840 - Promoting Nonprofit Organizations  Credits: 3 hours
• PADM 5870 - Fund Raising for Nonprofit Organizations  Credits: 3 hours
• PADM 6461 – Evaluation of Nonprofit Organizations  Credits: 3 hours
• PADM 6471 – Leadership in Nonprofit Organizations  Credits: 3 hours
• PADM 6481 – Planning in Nonprofit Organizations  Credits: 3 hours

Area VI, Capstone Project:
• PADM 6800 – Project Paper Seminar  Credits: 3 hours

Public Management Concentration

The 18 credit hour Public Management (PM) Concentration in the M.P.A. is composed of two options (local government administration or state government administration.) Each option includes three required courses and three elective courses. Additionally, students must take the Capstone Project (3 credit hours). M.P.A. candidates completing the concentration in addition to all other degree requirements will have “Public Management” noted on their official transcript.

Students desiring to combine or blend the local government and state agency administration options into a more general management concentration, may do so under the guidance and special permission of the students’ advisor.

Local Government Administration Option

Required (9 hours)
Select 9 credit hours from the following:
• PADM 6120 – Principles of Public Budgeting  Credits: 3 hours
• PADM 6130 – Local Government Administration  Credits: 3 hours
And either:
• PADM 6270 – Human Resources Administration  Credits: 3 hours or
• PADM 6290 – Supervisory Skills for Public Management  Credits: 3 hours

Electives (9 hours)
Select 9 credit hours from the following:
• PADM 6110 – Administrative Law and Governmental Regulation  Credits: 3 hours
• PADM 6140 – Managing Community Growth and Development  Credits: 3 hours
• PADM 6150 – State and Local Government Finance  Credits: 3 hours
• PADM 6170 – Intergovernmental and Inter-organizational Relations  Credits: 3 hours

With special permission from the student’s advisor, students may substitute a course for one of the elective courses noted above. Suggested substitutes may include:
• PADM 6400 – Nonprofit Governance  Credits: 3 hours
• PADM 6860 – State Agency Administration  Credits: 3 hours
• GEOG 5010 – Introduction to Geographic Information Systems  Credits: 4 hours
• GEOG 5570 – Environmental Impact Assessment  Credits: 3 hours
• GEOG 5690 – Intermediate Geographic Information Systems  Credits: 4 hours
• GEOG 6690 – Advanced GIS Seminar  Credits: 4 hours
• SOC 6600 – Theoretical Issues in Criminology  Credits: 3 hours
• SOC 6640 – Studies in Criminology  Credits: 3 hours

Capstone Project:
• PADM 6800 – Project Paper Seminar  Credits: 3 hours
State Agency Administration Option

Required (9 hours)
Select 9 hours from the following:
- PADM 6120 – Principles of Public Budgeting  Credits: 3 hours
- PADM 6860 – State Agency Administration  Credits: 3 hours

And either:
- PADM 6270 – Human Resources Administration  Credits: 3 hours
- PADM 6290 – Supervisory Skills for Public Management  Credits: 3 hours

Electives (9 hours)
Select 9 hours from the following:
- PADM 6110 – Administrative Law and Governmental Regulation  Credits: 3 hours
- PADM 6150 – State and Local Government Finance  Credits: 3 hours
- PADM 6170 – Intergovernmental and Inter-organizational Relations  Credits: 3 hours
- PADM 6870 – Legislative relations for Public Administrators  Credits: 3 hours

With special permission from the student’s advisor, students may substitute a course for one of the elective courses noted above. Suggested substitutes may include:
- PADM 6130 – Local Government Administration  Credits: 3 hours
- PADM 6140 – Managing Community Growth and Development  Credits: 3 hours
- PADM 6400 – Nonprofit Governance  Credits: 3 hours
- GEOG 5010 – Introduction to Geographic Information Systems  Credits: 4 hours
- GEOG 5570 – Environmental Impact Assessment  Credits: 3 hours
- GEOG 6090 – Studies in Regional Geography  Credits: 2 to 3 hours
- SOC 6600 – Theoretical Issues in Criminology  Credits: 3 hours
- SOC 6640 – Studies in Criminology  Credits: 3 hours

Capstone Project:
- PADM 6800 – Project Paper Seminar  Credits: 3 hours

Joint Doctor of Laws and Master of Public Administration

Advisor: Dr. Robert Peters
Room 220E
Walwood Hall

The joint J.D./M.P.A. degree program provides advanced practitioner-oriented education in legal, administrative, and policy processes that are essential to the effective management of legal practices as well as health care, nonprofit, and public organizations. The combination of skills and theory is also ideal for pre-career and in-career students who aspire to careers in court administration, criminal justice, regulation, drafting legislation, lobbying, senior management, and politics. Law courses are offered at Western Michigan University’s Lansing regional location and the Thomas M. Cooley Law School. The remaining M.P.A. courses are offered on the main campus in Kalamazoo and the University’s regional locations in Battle Creek and Lansing.

Admission Requirements

Applicants must meet the minimum requirements for each program. The Thomas M. Cooley Law School J.D. program and the Western Michigan University M.P.A. program maintain independent admission requirements, processes, and committees. Consequently, admission to one degree program does not guarantee admission to the second program.

Students are urged to consult an advisor before pursuing the joint J.D./M.P.A. degree.
Program Requirements

Joint degree students must fulfill the requirements of both degrees. Thomas M. Cooley Law School students may transfer a maximum of six credit hours to the M.P.A. law concentration and waive the M.P.A. law requirement. The combination of transfers and waiver reduces the M.P.A. program requirement for in-career students from 39 to 30 credit hours.

MPA students may transfer to the Thomas M. Cooley Law School JD program a maximum of six credit hours of M.P.A. law courses and three credit hours of PADM 6000 Historical and Legal Foundations of American Public Administration or other appropriate M.P.A. core course.

Doctor of Philosophy in Public Administration

Advisor: Dr. Matthew Mingus
Room 220E
Walwood Hall

The mission of the Doctor of Philosophy in Public Administration program is to give students a deep and extensive knowledge of the history, theory, practice, and future of the field. The curriculum encourages broad intellectual inquiry with a scholarly perspective and seeks to prepare students for careers in teaching, research, administration, and consulting. The doctoral program is designed for those who have experience in a supervisory or administrative position with a federal, state, or local government or nonprofit agency and those wishing to teach public administration in a college or university setting. The program is structured to provide decision makers, researchers, and future professors with a more sophisticated understanding of the governing process.

The curriculum incorporates a diversity of viewpoints, gathered from classical and contemporary readings in the discipline, examination of the contributions of its seminal thinkers, analysis of the institutions and processes of governance, exploration of emerging theories and trends, and an investigation of the challenges of leadership and public management in a democracy. Public administration is multidisciplinary and so during the coursework phase each student will be able to develop substantive and/or methodological knowledge in one or more of the many related disciplines, including sociology, economics, educational leadership, interdisciplinary health sciences, political science, statistics, and communication.

Integral to the program is the development and refinement of the skills to conduct both qualitative and quantitative research, practice in statistical and quantitative analysis, and experience with applied skills of leadership and ethical decision-making.

Students should graduate with the ability to perform independent research on theoretical public administration concerns and substantive issues, to analyze a wider range of alternative policies, and to weigh competing choices in the decision-making process.

Admission Requirements

Applicants can obtain a doctoral student information packet from the School of Public Affairs and Administration for complete details concerning admission to the Ph.D. program. The following criteria will be used to make admission decisions. In order to be competitive, applicants must:

1. Have an undergraduate degree with at least a 3.00 grade point average.
2. Have a master’s degree in public administration or a related academic discipline with at least a 3.25 grade point average in all graduate coursework.
3. Have at least four years of supervisory or administrative experience, preferably in public serving organizations.
4. Provide three letters of recommendation, at least one of which should be from a person acquainted with the applicant’s professional work and at least one of which should be familiar with the applicant’s graduate-level academic work (use the WMU Graduate Reference Form).
5. Submit the completed Departmental Application Form, including responses to the required essay question.
6. Submit a complete and up-to-date professional resume.
7. Provide Graduate record examination (GRE) scores for the quantitative, verbal, and analytical written parts of the examination.

All application materials should be submitted by April 30 to ensure consideration for the Fall semester. Late applications may be considered on a space available basis while earlier applications may be required for a student to meet university financial aid deadlines. An interview with members of the School’s faculty may be requested as part of the admissions process.

Program Requirements

Students should meet with the Doctoral Director after being accepted into the program and before the end of their first term of coursework to develop an initial program of study. Forty-eight semester hours of credit are required beyond the master’s degree, including the statistics requirement (3 hours), the public administration core (15 hours), the methods requirement (9 hours), the elective requirement (6 hours), the dissertation seminar (3 hours), and the minimum hours of dissertations credit (12 hours). This may be reduced to 45 semester hours if the statistics requirement is deemed to have been met at the time of admission to the program. Successful performance on the comprehensive examination and the submission of scholarly article is required of all students in order to continue in the program. Finally, successful annual reviews are required of students at all stages in the program.

Statistics Requirement

Each student must take PADM 6070: Quantitative Data Analysis or an equivalent statistics course. Students should be aware that many of the methods courses will require this background and so they are encouraged to meet this requirement early in the program. If this has been done in the five years prior to program admission, this requirement may be waived at the student’s request and the credit hours required for the doctoral degree may be reduced by 3 credit hours.

- PADM 6070 – Quantitative Data Analysis Credits: 3 hours

Public Administration Core (15 hours)

- PADM 6610 - Intellectual History of Public Administration Credits: 3 hours
- PADM 6630 - Leading the Public Organization Credits: 3 hours
- PADM 6650 - Public Policy, Theory, and Research Credits: 3 hours
- PADM 6660 - Contemporary Issues in Public Management Credits: 3 hours
- PADM 6840 - Management of Public Financial Resources Credits: 3 hours

Comprehensive Examination

After completing the public administration core, students will be eligible to take the written comprehensive examination. The exam will be offered once each year and will be prepared and graded by a group of faculty who teach the public administration core courses. Outside readers may be used to assess the comprehensive examinations as well. Results will be honors, satisfactory, or unsatisfactory. Students with a score of unsatisfactory will have one opportunity to retake the comprehensive examination. A score of unsatisfactory on the retake will result in program dismissal.

Methods Requirement (9 hours)
Each student will be required to successfully complete three methodology courses beyond the general statistics requirement. This will ideally include a two-or three-course methodology sequence in a specific discipline and include courses that have components covering research design, qualitative research, and quantitative research. The methodology requirement will be tailored to meet the needs of individual doctoral students and must be approved by the Doctoral Director in the student’s Program of Study. Examples of relevant courses include, but are not limited to:

(a) SOC 6060 – Research Design and Data Collection I Credits: 3 hours  
SOC 6070 – Logic and Analysis of Social Research I Credits: 3 hours  
SOC 6210 – Logic and Analysis of Social Research II Credits: 3 hours  
SOC 6820 – Qualitative Methods Credits: 3 hours  
(b) ECON 6190 – Introduction to Econometrics Credits: 3 hours  
ECON 6220 – Economic Statistics Credits: 3 hours  
ECON 6700 – Advanced Econometrics I Credits: 3 hours  
(c) IHS 6260 – Qualitative Research Concepts in HHS Credits: 3 hours  
IHS 6280 – Quantitative research Concepts in HHS Credits: 3 hours  
IHS 6300 – Designing and Conducting HHS Research Credits: 3 hours  
(d) PSCI 6640 – The Nature of Political Inquiry and Analysis Credits: 3 hours  
PSCI 6910 – Political Analysis I Credits: 3 hours  
PSCI 6920 – Political Analysis II Credits: 3 hours  
(e) STAT 5610 – Applied Multivariate Statistical Methods Credits: 3 hours  
STAT 5660 – Nonparametric Statistical Methods Credits: 3 hours  
STAT 5670 – Statistical Design and Analysis of Experiments Credits: 4 hours  
STAT 5680 – Regression Analysis Credits: 3 hours  
(f) EMR 5400 – Fundamentals of Evaluation, Measurement, and Research Credits: 3 hours  
EMR 6410 – Fundamentals of Measurement in the Behavioral Sciences Credits: 3 hours  
EMR 6480 – Qualitative Research Methods Credits: 3 hours  
(g) COM 6020 – Quantitative Communication Research Credits: 3 hours  
COM 6050 – Qualitative Communication Research Credits: 3 hours  

Electives (6 hours)

Electives may come from within the public administration curriculum or may be in the disciplinary field(s) related to the student’s methodological core and/or proposed dissertation. These must be 6000-level or higher graduate courses and must be in the student’s approved Program of Study before the student takes the electives.

Article Submission Requirement

Each student shall produce a substantive scholarly article and submit it to a recognized peer-reviewed journal. The purpose of this requirement is to increase the understanding of students of the peer-review process and their role in contributing to the development of academic knowledge. Another purpose is to allow each student to put his/her developing research and methodological tools to this real world test. “Substantive” is intended to exclude commentaries, book reviews, and general expository pieces.

A core public administration faculty member will need to determine that this article submission is of high quality and meets departmental standards. This article submission requirement will usually be met after meeting the comprehensive examination requirement and must be met within four years of starting course work in the doctoral
program. While obviously desirable for the student and the program, the article does not need to be published for this requirement to be fulfilled.

**Doctoral Seminar (3 hours)**

Each student must take PADM 6970: Dissertation Seminar, which will focus specifically on developing a dissertation proposal and adapting their developing methodological expertise to the field of public administration.

- PADM 6970 – Doctoral Seminar Credits: 3 hours

**Dissertation (12 hours)**

- PADM 7300 - Doctoral Dissertation Credits: minimum 12 hours

Each student must complete at least 12 credit hours of doctoral dissertation which focuses on scholarly investigation of a limited topic, issue, or problem of choice. This will be an independent research conducted by the candidate under the guidance of a faculty committee. The dissertation committee chair (first reader) plays a key role in guiding the candidate’s proposal development, research, and writing. The candidate must defend the proposal before the dissertation committee to formally begin research and defend the dissertation publicly once the research and writing is complete.

**Residency**

Each student is required to enroll each Fall and Spring semester until completion of the degree and must also be enrolled in the term in which he/she will graduate. After all course work is completed, students are required to maintain continuous enrollment in PADM 7300: Doctoral Dissertation, in all Fall and Spring semesters until graduation. During the first six semesters of PADM 7300 students must register for at least two dissertation hours.

**Annual Student Reviews**

Each student must submit the Doctoral Student Annual Activity report (DSAAR) each year by March 15 and will receive an annual review letter from the faculty by May 15. In order to continue in the program, each student must receive a positive review. This may be "positive with conditions" in which case the student will have one academic year to meet the stated conditions. A 3.0 grade point average is required to graduate and is therefore also an ongoing condition for positive annual reviews.

**Certificate Program in Health Care Administration**

**Advisor: Dr. Robert Peters**

Room 220E

Walwood Hall

The purpose of the Graduate Certificate in Health Care Administration is to enhance the capacity of its graduates to function effectively as managers in the health care system. The program includes the legal, financial, and policy dimensions of contemporary health care administration, critical management issues, strategic planning and evaluation, and critical issues in the delivery of health care services.

**Admission Requirements**
The criteria for admission to this certificate program are (a) a master's or other graduate degree or (b) current admission to a graduate degree program or (c) a bachelor's degree with 3.25 grade point average and substantial work experience in the management or delivery of health care services. Students may be admitted conditionally and later admitted to the program after evaluation of the first six credit hours. Students may transfer in a maximum of six (6) semester hours of graduate credit from another institution or from courses taken at Western Michigan University as a Guest student.

The following must be submitted in order to be considered for admission:
1. The University’s Application for Graduate Admission, with the application fee.
2. An official transcript from each undergraduate and graduate institution attended (except WMU). Even if the applicant is a graduate of WMU, an official transcript is required from each institution attended prior to, and after, WMU.
3. The School of Public Affairs and Administration’s “Departmental Information Form” (DIF).
4. A one-page biographical essay.
5. A current resume.

Students will be admitted to this certificate program three times per year. The Admissions Committee will review applications in October to admit students for the Spring semester; in February to admit students for the Summer session; and in June to admit students for the Fall semester.

Program Requirements
Each student will satisfactorily complete a program consisting of six 3-credit hour courses (18 hours). Students take the required 9 hours of health care concentration courses indicated and also select 9 elective hours from the courses listed as electives.

Required Courses (9 hours)
PADM 6515 - Administration and Delivery of Health Services Credits: 3 hours
PADM 6532 - Health Care Policy and Law Credits: 3 hours
PADM 6535 - Health Care Economics and Finance I Credits: 3 hours

Electives (Select 9 hours from the following):
Other courses by permission of the advisor.
PADM 6545 - Health Care Economics and Finance II Credits: 3 hours
PADM 6555 - Managerial Epidemiology Credits: 3 hours
PADM 6780 - Program Evaluation Credits: 3 hours
OR
PADM 6481 - Planning in Nonprofit Organizations Credits: 3 hours
MKTG 6610 - Healthcare Marketing Credits: 3 hours

Certificate Program in Nonprofit Leadership and Administration
Advisor: Janice Maatman
Room 220E
Walwood Hall

The purpose of the Graduate Certificate Program in Nonprofit Leadership and Administration (NLA) is to strengthen the capacity of leaders to carry out the missions of the organizations they serve. This is accomplished through education, community-service, and research designed to improve the contribution that public-serving organizations can make to society. Special emphasis is placed on individual and community development as the pivotal function of nonprofit organizations and collaboration as the central mode of public problem solving.

The Nonprofit Leadership and Administration certificate program may be taken by itself or in conjunction with a graduate degree program.

Admission Requirements
The criteria for admission to this certificate program are (a) a master's or other graduate degree, or (b) current admission to a graduate degree program, or (c) a bachelor's degree with an undergraduate grade point average of 3.0 and work or voluntary experience or familiarity with nonprofit organizations. Students may transfer in a maximum of six (6) semester hours of graduate credit from another institution or from courses taken at Western Michigan University as a Guest student.

The following must be submitted in order to be considered for admission:
1. The University’s Application for Graduate Admission, with the application fee.
2. An official transcript from each undergraduate and graduate institution attended (except WMU). Even if the applicant is a graduate of WMU, an official transcript is required from each institution attended prior to, and after, WMU.
3. The School of Public Affairs and Administration’s “Departmental Information Form” (DIF).
4. A one-page biographical essay.
5. A current resume.

Students will be admitted to this certificate program three times per year. The Admissions Committee will review applications in October to admit students for the Spring semester; in February to admit students for the Summer session; and in June to admit students for the Fall semester.

Program Requirements

The Graduate Certificate Program in Nonprofit Leadership and Administration is an eighteen (18) credit hour program of study. Three core courses (9 hours) are required. The remaining nine credit hours may be taken as electives.

Required (9 hours)
- PADM 6400 – Nonprofit Governance Credits: 3 hours
- PADM 6431 – Budget Development and Accounting for Nonprofit Organizations Credits: 3 hours
- PADM 6441 – Human Resources for Nonprofit Organizations Credits: 3 hours

Electives (9 hours) Select 9 credit hours from the following:
- PADM 5830 - Grant Writing for Nonprofit Organizations Credits: 3 hours
- PADM 5840 - Promoting Nonprofit Organizations Credits: 3 hours
- PADM 5870 - Fund Raising for Nonprofit Organizations Credits: 3 hours
- PADM 6461 – Evaluation of Nonprofit Organizations Credits: 3 hours
- PADM 6471 - Leadership in Nonprofit Organizations Credits: 3 hours
- PADM 6481 - Planning in Nonprofit Organizations Credits: 3 hours
**Sociology**
David Hartmann, Chair
Main Office: 3233 Sangren Hall
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**Master of Arts in Sociology**
Advisor: Angela M. Moe,
Room 3221, Sangren Hall

The principal aim of the master’s program in sociology is to develop an advanced understanding of the significant features and processes of human society through a focus on both research and teaching. The program prepares competent professionals for careers in research, education, government, and private enterprise. The department’s core program of study stresses both theory and methods while elective credits and the theses project develop substantial knowledge in an area of interest.

A minimum of 36 hours beyond the bachelor’s degree is required for the master’s degree, including six hours of thesis credit. University policy holds that all requirements for the master’s degree be completed within a six-year period. However, the Graduate College may allow additional time under extenuating circumstances.

**Admission Requirements**
1. Twenty-four semester hours in undergraduate social sciences, with at least 15 semester hours in sociology, including courses in theory and research methods (applicants without the requisite hours of undergraduate sociology courses may be permitted to make up deficiencies as a condition of matriculation).
2. Grade-point average of 3.0 or better in undergraduate sociology courses.
3. Applicants must supply a biographical statement, sample of original academic writing, GRE scores, official transcripts from all undergraduate and graduate schools attended, TOEFL scores (international applicants only), and three letters of recommendation from academic and/or professional sources to the Central Graduate Committee, Department of Sociology. Additional information and application forms may be obtained from the department.

**Financial Assistance**
A number of departmental, University, and governmental assistantships, fellowships, and associateships are available to qualified students. Educational opportunities and part-time employment may be available through the facilities of the Leonard C. Kercher Center for Social Research. Research through the Kercher Center includes studies of education, mental illness, marital roles, race relations, group dynamics, deviant behavior, comparative institutions, and numerous other topics. Graduate students frequently participate in these studies.

**Program Requirements:**
1. Complete at least 36 graduate credit hours selected in consultation with the student's master's committee. At least 24 hours, including SOC 7000: Master’s Thesis, must be in sociology.

**Disciplinary Core:**
- SOC 6000 - Proseminar in Sociology Credits: 3 hours
- SOC 6020 - Sociological Theory I Credits: 3 hours
- SOC 6040 - Sociological Theory II Credits: 3 hours
SOC 6060 - Research Design and Data Collection I  Credits: 3 hours
SOC 6070 - Logic and Analysis of Social Research I  Credits: 3 hours
SOC 6210 - Logic and Analysis of Social Research II  Credits: 3 hours
SOC 7000 - Master's Thesis  Credits: 6 hours

Research Course:
Select one of the following courses:
SOC 6800 - Studies in Research Methodology: Variable Topics  Credits: 3 hours
SOC 6810 - Advanced Multivariate Analysis  Credits: 3 hours
SOC 6820 - Qualitative Methods  Credits: 3 hours
SOC 6870 - Evaluation Research I  Credits: 3 hours
SOC 6880 - Methods of Survey Research  Credits: 3 hours

Elective Courses: (9 hours)

Master’s Thesis:
Complete an original thesis, using approved methods for investigation of a sociological topic. Six hours of credit are earned for the thesis.

SOC 7000 – Master’s Thesis  Credits: 6 hours

2. Maintain a grade point average of 3.0 or better in all course work.


Doctor of Philosophy in Sociology
Advisor: Angela M. Moe,
Room 3221, Sangren Hall

The principal aim of the doctoral program in sociology is to develop an advanced understanding of the significant features and processes of human society through a focus on both research and teaching. The program prepares informed scholars and competent professionals for careers in research, education, government, and private enterprise. The department’s core program of study stresses both theory and methods while elective credits, cognate courses in another department, comprehensive examinations in two areas of concentration, and the dissertation project develop substantial knowledge in areas of specialization.

A minimum of 60 hours beyond the master’s degree is required, including 15 hours of dissertation credit. University policy requires that all requirements for the doctoral degree be completed within a seven-year period. However, the Graduate College may allow additional time under extenuating circumstances.

Admission Requirements
1. Master's degree in sociology or a closely related field (applicants with degrees in fields other than sociology may be required to make up deficiencies as a condition of admission).
2. Grade point average of 3.25 in all graduate work. Grade point average of 3.0 or better in undergraduate sociology courses.
3. Applicants must supply a biographical statement, sample of original academic writing, GRE scores, official transcripts from all undergraduate and graduate schools attended, TOEFL scores (international applicants only), and three letters of recommendation from academic and/or professional sources to the Central Graduate Committee, Department of Sociology. Additional information and application forms may be obtained from the department.

Financial Assistance
A number of departmental, University, and governmental assistantships, fellowships, and associateships are available to qualified students. Educational opportunities and part-time employment may be available through the facilities of the Leonard C. Kercher Center for Social Research. Research through the Kercher Center includes
studies of education, mental illness, marital roles, race relations, group dynamics, deviant behavior, comparative institutions, and numerous other topics. Graduate students frequently participate in these studies.

Additional information and application forms may be obtained from the department.

Program Requirements
1. Complete, beyond the master's degree, at least sixty hours of course work and dissertation credits, selected in consultation with the student’s doctoral committee.

Prerequisites:
SOC 6000 - Proseminar in Sociology Credits: 3 hours
SOC 6060 - Research Design and Data Collection I Credits: 3 hours
SOC 6070 - Logic and Analysis of Social Research I Credits: 3 hours
SOC 6210 - Logic and Analysis of Social Research II Credits: 3 hours

Disciplinary Core:
SOC 6020 - Sociological Theory I Credits: 3 hours
SOC 6040 - Sociological Theory II Credits: 3 hours
SOC 6200 - Research Design and Data Collection II Credits: 3 hours

Research Course (Select one of the following courses not taken at the master’s level):
SOC 6800 - Studies in Research Methodology: Variable Topics Credits: 3 hours
SOC 6810 - Advanced Multivariate Analysis Credits: 3 hours
SOC 6820 - Qualitative Methods Credits: 3 hours
SOC 6870 - Evaluation Research I Credits: 3 hours
SOC 6880 - Methods of Survey Research Credits: 3 hours

Cognate courses outside of Sociology (6 hours)

Demonstrate competence in research by completing:
SOC 6200 – Research Design and Data Collection II Credits: 3 hours
SOC 6210 – Logic and Analysis of Social Research II Credits: 3 hours

Area Examinations (Two area exams are required from department offerings)

Dissertation:
SOC 7300 - Doctoral Dissertation Credits: 15 hours

Criteria and procedures for meeting these requirements are described in detail in the department's Graduate Handbook.
Spanish

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Master of Arts in Spanish
Advisor: Patricia Montilla,
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The Master of Arts in Spanish enables students to extend and deepen their knowledge of literatures, cultures, and linguistics in the Hispanic world. The program provides advanced study for those who intend to pursue professions in Spanish or related fields as well as for those students who desire to do further graduate work.

Admission Requirements
1. A baccalaureate degree with a major of 30 hours in Spanish, or equivalent.
2. A minimum 3.0 grade point average in the undergraduate Spanish major.
3. Two letters of recommendation from persons able to evaluate the applicant's potential for graduate work in Spanish.
4. A brief statement in Spanish regarding areas of interest and academic/professional goals.
5. An official copy of transcripts for all completed coursework.
6. A recent version of a curriculum vitae or résumé.
7. An interview in Spanish, either in person or by telephone.
8. Applicants who do not meet all of the above requirements may be admitted at the discretion of the Spanish graduate faculty. In such cases, students may be required to complete advisor-approved course work to remove certain deficiencies.

Program Requirements
1. Complete a minimum of 30 hours of work in courses numbered 5000 and above.
   SPAN 5400 and SPAN 5600 may be included with permission from the Spanish graduate advisor.

At least 21 hours of these credits must be in courses numbered 6000 and above. A maximum of six (6) hours of the required 30 hours may be taken in appropriate cognate fields, as approved by the Spanish graduate advisor.

2. Complete specified coursework satisfactorily.
   SPAN 6000 – Don Quijote  Credits: 3 hours

And one of the following courses:
3. Maintain a minimum grade point average of 3.0 in all graduate courses combined.

4. Pass the M.A. comprehensive examination.

The comprehensive examination consists of two parts, namely, one written examination and one oral examination conducted in Spanish. All coursework must be completed before the comprehensive exam is taken.

There are six areas of study, from which three are chosen for the exam:

- Spanish literature and culture I: Medieval and Golden Age periods
- Spanish literature and culture II: 18th century to present
- Spanish American literature and culture I: Colonial period through Modernismo
- Spanish American literature and culture II: 20th and 21st centuries
- Spanish linguistics I: Spanish linguistic systems and their acquisition
- Spanish linguistics II: Linguistic variations, uses, and changes in Spanish

The comprehensive examination consists of a four-hour written section and a two-hour oral section. Both sections are based on the reading lists of three of the six areas of study and on coursework completed during M.A. studies.

A single grade will be given for the entire exam. Possible grades are: superior, good, pass, or fail. Students who fail the exam may retake it only once. At the discretion of the exam committee, they may be required to retake the entire examination or portions of it. Failing the exam for a second time will result in dismissal from the program.

Students should take the comprehensive examination as soon as possible after finishing required coursework, but it is recommended that they take the examination within a period of four months after having completed required coursework.

Additional Program Information
For additional information about the Master of Arts in Spanish and for forms needed to apply for admission, students may write to WMU’s Office of Admissions or to the department's graduate advisor. Students are encouraged to consult information available at www.wmich.edu/spanish. Assistantships may be available for qualified applicants.

Master of Arts in Spanish (Accelerated)
The Accelerated Graduate Degree Program (AGDP) in Spanish allows students to begin accumulating credits towards completion of a master's degree while still enrolled as undergraduates. Undergraduate students admitted to the Spanish AGDP, with senior standing, may take up to 12 credit hours of designated 5000- or 6000-level courses for graduate credit. These designated courses may be used in completion of both the bachelor's degree and the master's degree.

Degree hours
An undergraduate degree in Spanish requires a total of 122 credit hours. (The non-teaching major requires a total of 33 credit hours of Spanish, while the Education Curriculum requires a total of 36 credits of Spanish). The Master of Arts in Spanish requires a total of 30 credit hours. Students enrolling in the AGDP for the minimum 12 graduate credits would earn 140 total undergraduate and graduate credit hours in contrast to the typical combined 152 undergraduate and graduate credit hours under the progression to degree(s).
Students will pay undergraduate tuition for the AGDP eligible 5000- and 6000-level courses as undergraduates and the courses will be included in the flat tuition rate. On completion of the undergraduate degree, the students will be re-classified as a graduate student and then will pay graduate tuition rates.

Eligibility for application
This program is open to undergraduate students in both Spanish majors (non-teaching and Education Curriculum). A student must have: 1) senior status, 2) a cumulative undergraduate GPA of at least 3.0 based on at least 45 earned hours, 15 of which must be earned at Western Michigan University, and 3) a declared Spanish major. Undergraduate students enrolled in the AGDP will be expected to meet graduate expectation in their graduate courses. Students who have received their baccalaureate degrees will be ineligible to apply for this program and retroactively claim credits toward the M.A. degree.

Admission criteria
The student must meet the established master's program admission criteria:

1. An undergraduate minimum GPA of 3.5 in Spanish (based on 15 credit hours earned at WMU and on at least 20 credit hours in a declared major in Spanish).
2. Two letters of recommendation from persons familiar with the applicants academic background and Spanish language skills.
3. A brief statement (approximately 250 words in Spanish) of career objectives and academic and professional interests.

Admission procedure
1. As early as possible in the academic junior year, the potential AGDP student should contact the director of graduate studies to discuss this AGDP option and review the requirements, timelines, and application procedures.
2. Students must apply for admission to the graduate program with the Office of Admissions/graduate admissions and must complete the necessary application materials for admission to the master's program in the Department of Spanish.
3. Upon acceptance into the AGDP, the students must meet together with the director of graduate studies and an undergraduate academic advisor to prepare an appropriate program of study that meets the requirements for the undergraduate and graduate degrees.
4. A letter advising which graduate courses will be counted in both degrees will be sent to the student and to the registrar. A copy of this letter will also be included in the student's graduate file.

Requirements for continuing eligibility and graduation
1. It is expected that the baccalaureate degree will be awarded within one calendar year after initial AGDP enrollment. Students not meeting this time constraint must re-apply to be admitted to the graduate program.
2. In order to progress automatically into the graduate program, the student must achieve a grade of "B" or better in each of the graduate courses being counted for the undergraduate degree, as well as maintain a 3.0 GPA overall. Students who do not meet this requirement will have the earned grade applied to their undergraduate degree only and must apply for readmission into the graduate program. Student who complete the undergraduate degree including a "B" or above in the specified graduate courses will be admitted as graduate students (with the relevant graduate credit) in the next semester or session after receiving the bachelor's degree. Once students have earned their bachelor's degree and have been admitted as graduate students, they will be eligible to apply for a teaching assistantship.
3. A student completing the undergraduate degree with a GPA within the Spanish major of less than 3.0 will be automatically declared ineligible for the AGDP.
4. A student in the AGDP must follow the program of study developed with the graduate director and the undergraduate advisor. Failure to follow this program of study may result in ineligibility for the AGDP.
5. Students must complete the requirements for the M.A. degree within 24 months from the completion of the bachelor's degree. Students unable to meet this requirement must apply for an extension with the director of graduate studies in the Department of Spanish.
6. Students who have completed the Accelerated Graduate Degree Program will have it noted on their undergraduate and graduate transcript.

7. Any student who becomes ineligible to continue participation in the AGDP will be notifies in writing by the director of graduate studies.

Withdrawal
A student may at any time withdraw from the AGDP by informing the director of graduate studies in the Department of Spanish in writing. A copy of the request to withdraw must be sent to the Graduate College and the Registrar's Office.

Designated AGDP eligible Spanish courses:

5000-level courses:
SPAN 5400 - Studies in Spanish Linguistics Credits: 3 hours
SPAN 5600 - Studies in Spanish Literatures Credits: 3 hours

6000-level courses:
SPAN 6000 - Don Quijote Credits: 3 hours
SPAN 6050 - The Linguistic Systems of Spanish Credits: 3 hours
SPAN 6070 - Variations and Changes in Spanish Credits: 3 hours
SPAN 6100 - Topics in Hispanic Culture Credits: 3 hours
SPAN 6200 - Topics in Spanish Literature Credits: 3 hours
SPAN 6260 - Graduate Survey of Spanish Literature to 18th Century Credits: 3 hours
SPAN 6270 - Graduate Survey of Spanish Literature from the 18th Century to the Present Credits: 3 hours
SPAN 6280 - Graduate Survey of Latin American Literature to Modernismo Credits: 3 hours
SPAN 6290 - Graduate Survey of Latin American Literature from Modernismo to the Present Credits: 3 hours
SPAN 6300 - Topics in Spanish American Literature Credits: 3 hours
SPAN 6400 - Topics in Spanish Linguistics and Methodology Credits: 3 hours
SPAN 6500 - Methods of Teaching College Spanish Credits: 3 hours
SPAN 6600 - History of the Spanish Language Credits: 3 hours
SPAN 6700 - Trends in Literary Criticism Credits: 3 hours
SPAN 6770 - Foreign Study Credits: 1 to 12 hours
SPAN 6900 - Seminar Credits: 1 to 3 hours

Doctor of Philosophy in Spanish
Advisor: Patricia Montilla,
511 Sprau Tower
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Telephone: (269) 387-3040

Students who pursue the Ph.D. in Spanish at Western Michigan University will study the cultures of the Hispanic world in depth. The Spanish doctoral program is based upon the belief that advanced students should focus their knowledge of Hispanic cultures from the beginning of their doctoral studies through coursework in their chosen area of specialization, culminating in their doctoral dissertation. Additionally, students should develop the methods and skills necessary to investigate and analyze language and/or literature and be able to express their findings in clear, consistent, and complete terms. The goal of the Ph.D. program is, in sum, twofold: to lead students to comprehend and appreciate the breadth and uniqueness of Hispanic cultures as they have evolved through time and across geography, and to enable students to formulate and express their own findings and conclusions regarding the enduring values and manifestations of those cultures.

Admission Requirements
1. The M.A. in Spanish at Western Michigan University or an equivalent degree from another university.
2. Satisfaction of the general requirements of the Graduate College.
3. Three letters of recommendation from persons qualified to assess applicant’s academic potential for Ph.D. study in Spanish.
4. A 500-word statement written by the applicant in which s/he describes principal academic and career interests and goals, as well as reasons for desiring to study in the Spanish program at Western Michigan University.
5. A writing sample in Spanish. This would ordinarily be a paper written in a course taken during the M.A. program.
6. An official copy of transcripts for all completed coursework.
7. A recent version of a curriculum vitae or résumé.
8. An interview in Spanish, either in person or by telephone.

**Program Requirements**

1. Complete a minimum of 36 hours of coursework at the 6000-level or above, and beyond the M.A. level. With written prior approval from the Spanish graduate advisor, a maximum of 12 of the 36 hours may be taken in supporting coursework outside the department.

2. Complete successfully SPAN 6000, SPAN 6600, and, for students of literature, SPAN 6700. All courses count toward the required 36 hours.
   - SPAN 6000 - *Don Quijote*  Credits: 3 hours
   - SPAN 6600 - History of the Spanish Language  Credits: 3 hours
   - SPAN 6700 - Trends in Literary Criticism  Credits: 3 hours

3. Maintain a minimum grade point average of 3.0 in all doctoral-level courses combined.

4. Demonstrate reading knowledge of a third language beyond Spanish and English that is relevant to one of the student’s major research interests.
   Competency will be measured by either:
   - passing a reading or translation examination, the exact format of which will be determined in consultation with the Spanish graduate advisor, or
   - passing a Language for Graduate Study course (e.g. FREN 5020, GER 5020, ITAL 5020), whose level will be determined in consultation with the Spanish graduate advisor.

5. Pass the Ph.D. comprehensive examination.
   The comprehensive examination consists of three parts, namely, two written examinations and one oral examination conducted in Spanish. All coursework and the reading knowledge examination (see 1 through 4 above) must be completed before the comprehensive exam is taken.

There are six areas of study, from which two are chosen for the exam:

- Spanish literature and culture I: Medieval and Golden Age periods
- Spanish literature and culture II: 18th century to present
- Spanish American literature and culture I: Colonial period through *Modernismo*
- Spanish American literature and culture II: 20th and 21st centuries
- Spanish linguistics I: Spanish linguistic systems and their acquisition
- Spanish linguistics II: Linguistic variations, uses, and changes in Spanish

The comprehensive examination consists of two four-hour written sections and a two-hour oral section. All sections cover coursework completed during doctoral studies. The first written section is based on:

1) a specialized reading list of works corresponding to a primary area of study, and
2) an additional reading list developed in consultation with the future dissertation director.

The second written section is based on a non-specialized reading list of works corresponding to a secondary area of study. The oral section is comprehensive.

A single grade will be given for the entire exam. Possible grades are: superior, good, pass, or fail. Students who fail the exam may retake it once. At the discretion of the exam committee, they may be required to retake the entire examination or portions of it.
Students should take the comprehensive examination as soon as possible after finishing required coursework and passing the reading knowledge exam, but it is recommended that they take the examination within a period of four months after having completed those requirements.

The topic of the dissertation is chosen by the students in consultation with the director. At least 15 hours of dissertation credits (SPAN 7300) are required.

The dissertation is the capstone of the Ph.D. experience. It ought to be an original, high-quality contribution to scholarship in an area of particular interest to the student. As in the case of coursework, the dissertation is a learning experience to be guided by faculty. To be sure, the research and writing of this book-length manuscript requires considerable independent work and discipline on the part of the student. Nonetheless, we give great importance to the role of the faculty in this process, particularly to the duties of the dissertation director. The goal is that the entire process be realistic, fair, collegial, and expeditious. We believe that this student-centered approach to research will be significant for the achievement of our overall objective, i.e., the formation of first-rate teacher/scholars in a reasonable period of time.

7. Fulfill all general and specific requirements of the Graduate College.

Recommendations in Addition to Requirements
1. Teaching – It is expected that most Ph.D. students in Spanish will have an interest in teaching. Thus, at some time during their graduate career at Western Michigan University, all Spanish Ph.D. students will be given the opportunity to gain teaching experience, usually through a teaching assistantship. Opportunities for teaching exist in a variety of courses at the undergraduate level. This experience will be guided by faculty supervision. Renewal or continuation of assistantships depends on satisfactory performance in teaching and in graduate studies, as well as on availability of university resources.

2. Study abroad – It is recommended that before graduation, all Ph.D. students in Spanish will have spent at least six months in residence or study in a Spanish-speaking country. Many students will have fulfilled that expectation as undergraduates, but they are urged to seek additional opportunities to study abroad. Students in our program are eligible for teaching assistantships offered by the Universidad Autónoma de Querétaro in Mexico with which we have an exchange agreement. Six hours of graduate credit from this institution may be counted toward the 36-hour Ph.D. course requirement. Study at other universities in Mexico, Spain, Ecuador or other countries is also possible with the approval of the graduate advisor. Research and writing for the dissertation may be carried out during residence abroad, provided that arrangements are approved by the dissertation director. Since the faculty places a high priority on mastery of the Spanish language and the acquisition of cultural insights gained during residence in Spanish-speaking countries, the department will be very supportive of students’ efforts to study abroad. Graduate students are eligible for the President’s Grants for study abroad awarded by the University, as well as for some departmental scholarships.

Additional Program Information
For additional information about the Ph.D. in Spanish and for forms needed to apply for admission, students may write to WMU’s Office of Admissions or to the department’s graduate advisor. Students are encouraged to consult information available at www.wmich.edu/spanish.
The Department of Statistics offers graduate programs leading to the Master of Science in Statistics and the Doctor of Philosophy in Statistics. It also offers a graduate certificate in Applied Statistics and a certificate in Biostatistics.

Financial Assistance
The Department of Statistics offers opportunities for financial support of graduate students through Graduate Assistantships and Fellowships. Individuals desiring further information about such opportunities, or about the graduate program as a whole, should contact the Statistics Department Office, 3304 Everett Tower.

Dr. Joshua Naranjo, Graduate Committee Chair, 5507 Everett Tower, 387-4548. E-mail: joshua.naranjo@wmich.edu

Master of Science in Statistics
Advisor: Dr. Joshua Naranjo
See Statistics Department Office, 3304 Everett Tower

This program will give students a combination of knowledge of statistical techniques, experience with using these techniques in applied situations, and understanding of the theoretical principles behind these techniques. Students receive excellent training for professional employment in industry or government, and at the same time obtain sufficient theoretical background to qualify them to teach elementary statistics or to continue into more advanced degree programs. The student is encouraged to apply for an internship experience (STAT 7120) where it is expected that students will collaborate with professional statisticians in an actual work environment with real problems. A minimum of thirty-two hours is required, and the resulting degree is a Master of Science in Statistics.

Admission Requirements
For admission to this program, candidates must have completed an undergraduate program containing a substantial amount of mathematics, including a complete calculus sequence, a course in probability, a course in statistical methods, and a course in linear algebra. A complete undergraduate mathematics major is not required.

Program Requirements
The program requires at least 32 hours of approved courses from the following groups:

1. Statistics Courses
   STAT 5620 - Statistical Theory Credits: 4 hours
   STAT 6600 - Statistical Inference I Credits: 4 hours
   STAT 6620 - Applied Linear Models Credits: 3 hours
   STAT 6640 - Design of Experiments I Credits: 3 hours
   STAT 6800 - SAS Programming Credits: 3 hours

2. Five of the following:
   STAT 5610 - Applied Multivariate Statistical Methods Credits: 3 hours
   STAT 5630 - Sample Survey Methods Credits: 3 hours
   STAT 5650 - Design of Experiments for Quality Improvement Credits: 3 hours
STAT 5660 - Nonparametric Statistical Methods  Credits: 3 hours
STAT 5820 - Time Series Analysis  Credits: 3 hours
STAT 6350 - Spatial Statistics  Credits: 3 hours
STAT 6450 - Applied Bayesian Statistics  Credits: 3 hours
STAT 6460 - Large Sample Theory  Credits: 3 hours
STAT 6610 - Multivariate Statistical Analysis  Credits: 3 hours
STAT 6630 - Linear Models  Credits: 3 hours
STAT 6650 - Statistical Inference II  Credits: 3 hours
STAT 6660 - Nonparametric Statistical Theory  Credits: 3 hours
STAT 6670 - Introduction to Random Processes  Credits: 3 hours
STAT 6680 - Categorical Data Analysis  Credits: 3 hours
STAT 6690 - Studies in Probability and Statistics  Credits: 3 hours
STAT 6810 - Survival Data Analysis  Credits: 3 hours
STAT 6830 - Robust Statistical Analysis  Credits: 3 hours
STAT 6840 - Design of Experiments II  Credits: 3 hours
STAT 6880 - Statistical Research Tools  Credits: 3 hours
STAT 7120 - Professional Field Experience  Credits: 2 to 12 hours

3. Pass the Department Graduate Exams in Statistics which cover material in:
STAT 5620 - Statistical Theory  Credits: 4 hours
STAT 6600 - Statistical Inference I  Credits: 4 hours
STAT 6620 - Applied Linear Models  Credits: 3 hours
STAT 6640 - Design of Experiments I  Credits: 3 hours

Master of Science in Statistics (Accelerated)
The Accelerated Degree Program (AGDP) allows undergraduate students in statistics an opportunity to complete the requirements for both the bachelor’s and master’s degrees at an accelerated pace. These undergraduate students may count up to 12 (but not fewer than 6) credit hours of 5000 or 6000 level courses taken during their undergraduate studies toward a master’s degree in statistics within 24 months after completion of their bachelor’s degree in statistics. This program will then allow an undergraduate student majoring in statistics to complete an accelerated master’s in statistics by completing 152 combined graduate/undergraduate credit hours.

Application to the AGDP Program
A prospective student who meets the eligibility requirements (see Criteria for Admission) must set up a meeting with the statistics undergraduate advisor and the graduate advisor to develop Plans of Work for the bachelor’s and master’s degree programs.

The prospective student must be given a copy of these guidelines.

Before admission to an AGDP program can be finalized, students must submit the standard application for admission to the Office of Admissions/graduate admissions including:
- an application
- application fee
- a copy of all transcripts
- a Plan of Graduate Work, signed by the prospective student, the undergraduate advisor and the graduate advisor

The Plan of Graduate Work for the master’s degree must clearly indicate:
- the 5000 or 6000 level courses (a maximum of 12 graduate credit hours) that will be counted for both bachelor’s and master’s degrees,
- the graduation date for the master’s degree that meets the time limit for the AGDP (i.e. obtaining a masters degree in statistics within 24 months of completing the bachelor’s degree). Any changes to the AGDP Plan of Graduate Work must be submitted in writing and approved by the graduate advisor and the graduate dean.
Criteria for Admission to the AGDP Program
Permission to pursue an AGDP does not guarantee admission to the Graduate College. Admission is contingent on meeting the following eligibility requirements at the time of entering the graduate program:

1. Students must have completed a minimum of 80 and a maximum of 96 credit hours in their undergraduate programs, including credits earned from advanced placement.
2. Transfer students must have completed a minimum of 30 credit hours as a full-time student at WMU.
3. Students must have a minimum accumulated grade point average (GPA) of 3.5 at WMU.

Requirements for Participation and Graduation
Students must complete the bachelor’s degree prior to entering the master’s program. Students in the AGDP may not elect to by-pass the bachelor’s degree.

Students will be allowed to count up to a maximum of 12 credit hours of 5000 or 6000 level courses taken during their undergraduate studies toward their master’s degree. These credits will be waived toward their master’s degree.

No more that 12 credit hours of graduate work may be counted towards the requirements of the student’s bachelors degree.

Students must complete the master’s degree within 24 months from the completion of the bachelor’s degree. If the master’s program is not completed within these time limits, none of the 5000 or 6000 level courses specified in the Plan of Graduate Work can be counted toward the master’s degree. Extension to this time-line may be granted by the graduate advisor only in special circumstances.

Continuing Eligibility
It is the responsibility of the student to recognize his/her eligibility status.

A student completing the bachelor’s degree requirements with an accumulated GPA of less than 3.25 is automatically terminated from the AGDP.

A student who does not follow the approved Plan of Graduate Work may become ineligible to participate in the AGDP program.

A student who is ineligible to participate in (or withdraws from) the AGDP can no longer qualify for waiving any of the courses specified in the Plan of Graduate Work toward a master’s degree. These courses, however, may be counted toward the student’s bachelor’s degree upon the discretion of the undergraduate advisor.

A student who becomes ineligible to participate in the AGDP, shall be informed by the graduate advisor in writing of the ineligibility. A copy of this letter to the student shall be sent to the Graduate College.

Withdrawal
A student may at any time withdraw from an approved AGDP by informing the director of undergraduate programs and the graduate advisor in writing. A copy of this request to withdraw must be sent to the Graduate College for approval.

A typical Plan of Study
For a student planning an undergraduate major in statistics, it is recommended that the student selects additional electives from the list of STAT 5000 level courses that are approved for both, the undergraduate major and the master’s program, such as STAT 5610, STAT 5630, STAT 5650, and STAT 5660. Other courses that could be selected are STAT 5620, STAT 6600, STAT 6620, STAT 6640, and STAT 6800. These classes would count in both programs. Up to six remaining courses could be completed in two semesters.

An Alternate Undergraduate Major
Students with an undergraduate major which requires a substantial amount of mathematics courses (MATH 1220, MATH 1230, MATH 2300, MATH 2720, STAT 3620, and STAT 3640) might also be eligible to enroll in this accelerated program. They would first need to obtain permission from their major department that the identified 5000 level courses are available to use as electives or to complete the 122 required hours. They would follow the same admission procedure to the accelerated program and would then work with the statistics advisor to get the required paperwork, outlining the accelerated degree courses, filed with the registrar’s office. In this way, for example, a student could obtain an undergraduate degree in mathematics and a master’s degree in statistics.

**Doctor of Philosophy in Statistics**

Advisors:
Dr. Joseph McKean and Dr. Jeff Terpstra
Room 5506 and 5504 Everett Tower

The Doctor of Philosophy in Statistics is designed to prepare students for careers in teaching and research universities, in industry, or in government. It is expected that students, through courses and other experiences, will develop facility in theoretical statistics and in several applied statistics areas. Choices available in the electives area allow the program to be designed to suit a variety of career interests.

**Admission Requirements**
A student must possess a master's degree in Statistics or a directly comparable degree with a substantial number of statistics credits in order to be admitted to the program. In addition to satisfying the general admission requirements of the Graduate College, the student must have acquired a sufficient level of mathematical training with satisfactory grades as determined by the Statistics Doctoral Committee. Mathematics coursework includes, but is not necessarily limited to, a complete calculus sequence and a linear algebra course. Upon entrance to the program the students are expected to meet with an advisor who will assist him/her in planning his/her program until he/she reaches the stage of candidate.

**Program Requirements**
1. **Departmental Graduate Examination in Statistics**
   Prior to admission or during the first year, students must pass the Departmental Graduate Examination (DGE) in Statistics at the doctoral level. This consists of two, three-hour exams in the areas of theoretical statistics (calculus-based mathematical statistics and probability) and applied statistics (regression and design of experiments). At WMU, this exam material corresponds to the following courses: STAT 5620, 6600, 6620, and 6640. The DGE is given once a year, usually in May during the first week of the Summer I session.

2. **Acquire at Least 60 Hours of Course Work**
   **Note:** Students admitted to the program with a Masters Degree in Statistics or a closely related field may possibly receive credit for as many as 30 of the 60 hours required.

   **Note:** Up to six credit hours in approved areas related to statistical applications (e.g. computer science, computational or applied mathematics, engineering, biological science, management, or economics) may be substituted as electives upon approval of the Statistics Doctoral Committee.

**Core Courses**
- STAT 5620 - Statistical Theory Credits: 4 hours
- STAT 6600 - Statistical Inference I Credits: 4 hours
- STAT 6620 - Applied Linear Models Credits: 3 hours
- STAT 6640 - Design of Experiments I Credits: 3 hours
- STAT 6800 - SAS Programming Credits: 3 hours

**Doctoral Preliminary Examination Courses**
- STAT 6610 - Multivariate Statistical Analysis Credits: 3 hours
- STAT 6630 - Linear Models Credits: 3 hours
- STAT 6650 - Statistical Inference II Credits: 3 hours
STAT 6660 - Nonparametric Statistical Theory  Credits: 3 hours

Course Electives at the 6000 Level
At least seven 6000 level electives are required.
STAT 6670 - Introduction to Random Processes  Credits: 3 hours
STAT 6680 - Categorical Data Analysis  Credits: 3 hours
STAT 6690 - Studies in Probability and Statistics  Credits: 3 hours
STAT 6810 - Survival Data Analysis  Credits: 3 hours
STAT 6830 - Robust Statistical Analysis  Credits: 3 hours
STAT 6840 - Design of Experiments II  Credits: 3 hours
STAT 6850 - Applied Data Mining  Credits: 3 hours

Course Electives at the 5000 Level
No more than three 5000 level electives can be applied to the program of study.
STAT 5610 - Applied Multivariate Statistical Methods  Credits: 3 hours
STAT 5630 - Sample Survey Methods  Credits: 3 hours
STAT 5650 - Design of Experiments for Quality Improvement  Credits: 3 hours
STAT 5660 - Nonparametric Statistical Methods  Credits: 3 hours
STAT 5820 - Time Series Analysis  Credits: 3 hours

Note:
The following courses may be substituted as electives upon approval of the Statistics Doctoral Committee.
STAT 6700 – Statistical Consulting Practicum  Credits: 3 hours
STAT 6910 - Practicum in Statistical Consulting  Credits: 1 hour
STAT 6960 - Seminar in Probability and Statistics  Credits: 1-3 hours

3. Three Preliminary Examinations
A student must pass preliminary examinations in Multivariate/Linear Models (STAT 6610 and 6630) and in Statistical Inference (STAT 6650 and 6660). The third exam is satisfied by completion of project reports in an area to be chosen, with the approval of the Statistics Doctoral Committee, from two 6000 level statistics courses. Two failures on the same examination will result in dismissal from the program. Students are expected to take the preliminary examinations as soon as they become eligible. Failure to do so can result in a failed attempt.

4. Demonstrate competency in two research tools.
In accordance with the requirements of the Graduate College, each student is required to attain competence in two approved research tools. Normally for students in Statistics these will consist of demonstrated competence in computer usage and/or a foreign language. Competence in computer usage can be demonstrated by obtaining a satisfactory grade in STAT 6800, STAT 6880 and/or equivalent statistics courses. Competence in a foreign language can be demonstrated by passing a reading course at the 4000-level in that language or by translating from a language other than English a statistical paper to the satisfaction of the Statistics Doctoral Committee. A third option for a research tool is a cross-disciplinary research experience involving concepts and language of a discipline other than Statistics (e.g., Biology, Chemistry, or Engineering) and resulting in documentation of the student’s competence in the other discipline in a form of written reports and/or published papers. The Statistics Doctoral Committee shall determine the acceptability of the cross-disciplinary research experience.

5. Dissertation
Complete and defend the dissertation before the student's dissertation committee. This requires at least 15 hours of the following course:
STAT 7300 - Doctoral Dissertation Credits: 15 hours

Administration and Procedures
This program will be administered by the Statistics Department Doctoral Committee. This committee will be responsible for the scheduling, preparation, and grading of preliminary examinations in statistics and for arranging a Thesis Proposal Defense.
Furthermore, each year the Statistics Doctoral Committee will review the progress of all doctoral students in the Statistics program. Any student not making satisfactory progress may be dropped from the program. Grades, performance on preliminary exams, the schedule of completed classes and exams, general progress towards completion of degree, as well as possible other criteria will be considered in this decision. As an example, course grades below a "B" are undesirable and could be grounds for dismissal.

A chronological progression of the program is as follows:

1. Upon entrance to the doctoral program in Statistics, students are expected to meet with a Ph.D. advisor for help in planning the student's program until he/she reaches the status of candidate (i.e. when all three preliminary examinations are passed).
2. During the first semester of study, the student must complete a plan of study and have it approved by the Statistics Doctoral Committee. The selection of preliminary exams and research tools shall also be included.
3. Students are expected to take preliminary exams at the first opportunity after the necessary course work is completed. Failure to do so can result in a failed attempt. Normally, these exams will be given at most once a year. Two failures on the same examination will result in dismissal from the program.
4. During the semester in which the student attains the status of candidate he/she will select a dissertation advisor and corresponding committee with the approval of the Statistics Doctoral Committee. The candidate and the dissertation advisor will select, with the approval of the Dissertation Committee, a research topic for the candidate. In each of the above situations final appointment is subject to the approval of the Department Chairperson and the Graduate College.
5. A student must also pass a Dissertation Proposal Defense, which is an oral presentation of a thesis proposal to his/her Dissertation Committee. This normally takes place at the end of the first year after passing all three preliminary examinations.

Certificate Program in Applied Statistics, Interdisciplinary

Program prerequisite:
Undergraduate course in elementary statistics (3 credit hours) - does not need to be a course taken from the Statistics Department.

The program will consist of six courses (minimum of 18 hours):
STAT 6020 - Introduction to Statistical Research Methods  Credits: 3 hours

And five courses selected from:
STAT 5610 - Applied Multivariate Statistical Methods  Credits: 3 hours
STAT 5630 - Sample Survey Methods  Credits: 3 hours
STAT 5650 - Design of Experiments for Quality Improvement  Credits: 3 hours
STAT 5660 - Nonparametric Statistical Methods  Credits: 3 hours
STAT 5670 - Statistical Design and Analysis of Experiments  Credits: 4 hours
STAT 5680 - Regression Analysis  Credits: 3 hours
STAT 6620 - Applied Linear Models  Credits: 3 hour.
STAT 6640 - Design of Experiments I  Credits: 3 hour.
STAT 6800 - SAS Programming  Credits: 3 hours

For graduate students at WMU -
Up to nine credit hours of approved quantitative research courses taken by the students from their own departments can be substituted in place of courses on this list.

Certificate Program in Biostatistics
Graduate Certificate in Biostatistics is designed for the graduate students in statistics but also for qualifying graduate students that are not statistics majors as well as working professionals who want to enhance their background in health-related data analysis: Physicians, nurses, clinical researchers, health educators and administrators.

Applicants are expected to have completed an introductory course in statistics, and be enrolled as graduate students at WMU.

The program requires 18 credit hours (six courses).

**Required Courses**
- STAT 6030 - Fundamentals of Biostatistics  Credits: 3 hours
- STAT 6040 - Statistics for Epidemiology  Credits: 3 hours
- STAT 6050 - Fundamentals of Clinical Trials  Credits: 3 hours

**Electives**
Three elective course are to be selected from:
- STAT 6620 - Applied Linear Models  Credits: 3 hours
- STAT 6640 - Design of Experiments I  Credits: 3 hours
- STAT 6680 - Categorical Data Analysis  Credits: 3 hours
- STAT 6800 - SAS Programming  Credits: 3 hours
- STAT 6810 - Survival Data Analysis  Credits: 3 hours

**Note:**
For graduate students in other programs at WMU, up to nine hours of approved quantitative graduate research courses taken from the student's own department can substitute courses listed as electives. These courses would count, as appropriate, for their graduate degree.
World Languages and Literatures

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411 Sprau Tower
Telephone: (269) 387-3001
Fax: (269) 387-6333
http://www.wmich.edu/languages

Peter Blickle
David Kutzko
Mustafa Mughazy
Cynthia Running-Johnson
Interdisciplinary Programs – College of Arts and Sciences

Certificate Program in Ethnohistory
Ethnohistory is the study of cultures, combining research techniques and theoretical approaches from the fields of history and anthropology. The core of ethnohistory lies in the realization shared by practitioners of the benefits obtained through the use of multiple lines of evidence to study history and culture. Ethnohistorians recognize that documents, archaeological findings, oral histories, and ethnographies can be profitably compared, contrasted, and integrated to elucidate the histories and cultural contexts of groups that have been ignored in conventional historical accounts. By juxtaposing multiple lines of evidence in an interdisciplinary manner, ethnohistorians can at once examine the distant and the local, the general and the particular, bringing human experience into better focus.

Western Michigan University is a center for ethnohistorical research on a global level, including the United States, Canada, Mexico, the Caribbean, Central and South America, East Africa, South Asia, and Europe. Particular areas of expertise include culture contact, colonialism, material analysis, historiography, oral history, gender, historical archaeology, ethnography, tribalization, globalization, and modernization. These topics are not restricted to any particular geographic area nor any particular societal structure.

Admission Requirements
This certificate program is open to any student admitted to a graduate degree program at Western Michigan University.

Program Requirements
Each student will complete satisfactorily five courses (fifteen credit hours). Students will be required to take three courses from the list of recommended courses below, at least one of which will be outside of their home department; and take the Ethnohistory Seminar (HIST/ANTH 6090) two times, which will be alternately taught each year by faculty from history and anthropology.

Recommended Courses
The courses below count for the Ethnohistory program only when taught by an affiliate faculty of the Ethnohistory program. Please see an advisor for more complete information.
ANTH 5000 - Topics in Archaeology Credits: 3 hours
ANTH 5050 - Social Archaeology Credits: 3 hours
ANTH 5060 - The Archaeology of Gender Credits: 3 hours
ANTH 5830 - Anthropology and History Credits: 3 hours
ANTH 6020 - Seminar in Archaeology Credits: 3 to 4 hours
ANTH 6900 - Archaeological Field School Credits: 3 to 6 hours
HIST 6000 – Topics in Historical Methods Credits: 3 hours
HIST 6010 - Historiography Credits: 3 hours
HIST 6250 - Problems in Cultural Resource Management Credits: 1 to 3 hours
HIST 6440 - Material Culture Credits: 3 hours
HIST 6890 – Research Seminar in Public History Credits: 3 hours
College of Aviation

Captain David Powell
Dean

Raymond Thompson
Associate Dean

Captain Stephen K. Jones
Executive Director of Flight Operations

Gil Sinclair
Faculty Chairman

Dace Copeland
Business Manager

Sharon VanDyken
Director, Academic Advising

Tom Thinnes
Manager, Recruitment and Outreach
Haworth College of Business

Kay Palan
Dean

Satish Deshpande
Associate Dean of Operations and Graduate Programs

Christina Stamper
Associate Dean of Undergraduate Programs

Academic Units:
Accountancy
Business Information Systems
Finance and Commercial Law
Management
Marketing
Military Science and Leadership

The Haworth College of Business provides student-centered business education through teaching, research and service activities that deliver exceptional intellectual and economic value to regional and international communities.

College Graduate Degree Programs:
The degree programs leading to the Master of Business Administration and the Master of Science in Accountancy are offered within the framework of the graduate education goal of the Haworth College of Business.

The undergraduate and master’s business programs offered by the Haworth College of Business, Western Michigan University are accredited by AASCB: The Association to Advance Collegiate Schools of Business.

Enrollment in any graduate business course requires active admission to the MBA or MSA program. Students admitted to the University on Non-degree status are not eligible for enrollment in graduate business courses. Requests for exception to these enrollment policies must be submitted in writing to the MBA advisor, Haworth College of Business, 2320 Schneider Hall.

Application Procedures
U.S. residents may apply throughout the year. International applicants need to apply by April 1 for fall semester, August 1 for spring semester, or January 1 for summer semester. Please submit the following items:
1. The application (accessed at www.wmich.edu/admissions ) and fee
2. An official transcript from each academic institution except WMU
3. One of the following items:
   a) Official GMAT/GRE scores, or
   b) Evidence of a prior graduate or professional degree from an accredited U.S. University, or
   c) GMAT WAIVER FORM based on seven years of executive experience.
4. Official TOEFL scores (for international students)
5. Updated resume

Continuation Requirements
To continue enrollment in graduate programs in the Haworth College of Business students must meet published University standards for graduate education. These standards require active admission status and an overall grade point average of at least 3.00 in all graduate business course work with alternative enrollment conditions possible as defined in the "Academic Standards” section of this Graduate Catalog.
The Master of Science in Accountancy prepares students for professional careers in public accounting, industry, commerce, finance, and government. A graduate of the Haworth College of Business with a Master of Science in Accountancy will be qualified to take many of the professional certification examinations.

The MSA program is designed to provide greater breadth and depth in accounting and business than that delivered in the undergraduate accountancy program. The curriculum helps students further develop their technical expertise, communication skills, and understanding of the role of accountants in organizations. Course work will be selected from the areas of financial accounting, cost and managerial accounting, auditing, taxation, not-for-profit, accounting fraud, and accounting systems.

Admission Requirements
To be eligible for admission to the Master of Science in Accountancy (MSA) program, an applicant must have earned:

- A total score of at least 1100, which is the sum of the GMAT score and (200 x the GPA for the last 60 hours in an accredited undergraduate degree program)
- A minimum GMAT score of 480
- A minimum GPA of 2.75 for the last 60 hours in an accredited undergraduate degree program.

Recent scores of the Graduate Record Examination (GRE) are acceptable. Equivalent GRE test scores can be used to meet minimum GMAT score requirements and can be used in formula calculations for admission purposes. See www.ets.org for information on conversion of a GRE score to a predicted GMAT score.

International Students Admission Requirements
An applicant whose native language is not English must meet the following:

1. Applicants to the MSA program will be required to show TOEFL results of 90 Internet Based Total (IBT) or 577 Paper Based Total (PBT) for unrestricted admission.
2. Applicants with 61-89 Internet Based Total (IBT) or 500-576 Paper Based Total (PBT) will be admitted with the restricted policy. Students in this test range will be required to enroll in ENGL 3600 or ENGL 3610. The English class appropriate for the student will continue to be determined by the IAS.

3. Enrollment of new international student will be limited to fall semester except for students with above 90-577 IBT/PBT scores who may begin their enrollment in fall, spring of summer I terms. This modification will allow the student to go through the first semester at WMU during the less intense months of our summer.

4. Students admitted with the restricted policy will be required to start summer I semester in order to fulfill the English class before fall semester. They will be allowed to enroll in academic courses their first semester as determined by the MSA faculty.

A Western Michigan University accounting major with an average grade point of 3.3 or higher in the following eight courses (or equivalents) is not required to take the GMAT or GRE: ACTY 3100, 3110, 3130, 3220, 3240, 4160, and two of the electives (4110, 4130, 4140, 4220, and 4240).

Prerequisites to Graduate Study
The required preparation is an undergraduate degree in accounting, or its equivalent, and a 3.0 grade point average in accounting and business courses. Basic Skills: Quantitative Analysis, Computer Literacy, Academic Communications. Graduate students whose native language in not English and who do not have a degree from a U.S. institution must take the Academic Communication Placement Test at the beginning of their first semester of enrollment. This test is administered by the Center for English Language and Culture for International Students. It must be taken in addition to TOEFL (Test of English as a Foreign Language), which is taken as part of the admission process. A student who does not pass this examination is assigned to the Academic Communication for Business Purposes course. This course must be completed during the first semester of study. Graduate students whose native language is not English but have an undergraduate degree from a U.S. institution will not be required to take the placement test or the course. Basic Core: Corporate Finance; Legal, Regulatory, and Political Aspects of Business; Basic Economic Analysis. Accountancy Course Prerequisites: ACTY 2100, Principles of Accounting I; ACTY 2110, Principles of Accounting II; ACTY 3100, Financial Accounting I; ACTY 3110, Financial Accounting II; ACTY 3130, Accounting Information Systems; ACTY 3220, Managerial Accounting Concepts and Practices; ACTY 3240, Introductory Tax Accounting; ACTY 4160, Auditing.

Program Requirements
A minimum of 30 semester hours of graduate work is required. A minimum of 15 hours of accounting must be selected from the following courses:

- ACTY 6100 - Financial Accounting and Reporting Credits: 3 hours
- ACTY 6170 - Attestation and Assurance Services Credits: 3 hours
- ACTY 6210 - International Accounting Credits: 3 hours
- ACTY 6220 - Seminar in Management Accounting Credits: 3 hours
- ACTY 6240 - Business Tax Planning Credits: 3 hours
- ACTY 6270 - Accounting Fraud Credits: 3 hours
- ACTY 6280 - Financial Statement Analysis Credits: 3 hours
- ACTY 6430 - Selected Topics in Accountancy II Credits: 3 hours
- ACTY 6440 - Selected Topics in Accountancy III Credits: 3 hours
- ACTY 6450 - Selected Topics in Accountancy IV Credits: 3 hours

Additional Requirements
In addition to the accountancy course requirements, the student must elect a minimum of nine hours of 6000-level courses outside the Department of Accountancy. Each individual program must include at least twenty-four hours of 6000- or 7000-level courses and must have prior approval of a department advisor.

To summarize the requirements:
1. Minimum of 30 hours of graduate course work.
2. Minimum of 15 hours of graduate course work in accountancy.
3. Minimum of 9 hours of non-accounting graduate courses.
4. Minimum of 24 hours at the 6000-level or above.
5. Minimum of 39 semester hours of accounting in graduate and undergraduate course work.
A graduate of the Haworth College of Business with a Master of Science in Accountancy will be qualified to take many of the professional certification examinations. Since the qualifying rules differ by state and are subject to change, the student is responsible for determining if additional criteria need to be met for a specific exam or state. The program is designed to meet the AICPA's 150-hour requirement. A student without a degree in business must complete 24 credit hours of business courses to meet the 150-hour requirement.

The current requirements to sit for the CPA exam in Michigan include 24 hours of accounting, including auditing. The course work also must include a study in systems and governmental accounting.
Business Information Systems

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Kuriakose Athappilly
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Finance Area
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David Burnie
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Interdisciplinary Programs – Haworth College of Business

Master of Business Administration
MBA Program Office
Room 2320, Schneider Hall

The Master of Business Administration (MBA) is an evening program designed to broaden the functional business knowledge and strengthen the leadership skills of working professionals as well as international students seeking to study business in the United States. It is also suitable for individuals with limited work experience who plan to use the MBA as a foundation from which to begin or resume their careers. The program seeks highly motivated college graduates who will bring their personal values, experiences, and interests to the classroom.

The MBA program consists of nine required core courses in the functional areas of business plus three elective courses that suit the interests of the student. The program of study may be completed in two years although students with full-time employment may take up to six years to complete the program.

Admission Requirements
Admission to the MBA Program is based on a combination of undergraduate grade point average, score on the Graduate Management Admission Test (GMAT), references, and work experience. To be admitted, applicants must have at least 1,050 points based on this formula: 200 times the last 60 hour undergraduate GPA plus GMAT score. The GPA must be a minimum of 2.5 for the last 60 hours in an undergraduate program, and the GMAT score must be a minimum of 450 or an equivalent GRE score. Information on the GMAT may be found at www.mba.com.

Recent scores of the Graduate Records Examination (GRE) are acceptable. Equivalent GRE test scores can be used to meet minimum GMAT score requirements and can be used in formula calculations for admission purposes. See www.ets.org for information on conversion of a GRE score to a predicted GMAT score.

International students must have a bachelor’s degree with an acceptable grade point average from an educational institution approved by the Haenicke Institute for Global Education at: international.wmich.edu.

In addition, international students whose native language is not English must demonstrate proficiency in the English language by taking the TOEFL examination. Those scoring less than 213 on the computer form of the TOEFL examination may be required to participate in English language programs offered by the Center for English Language and Culture for International Students (CELCIS) prior to beginning the MBA program. Information on CELCIS may be found at www.wmich.edu/celcis.

Waiver of GMAT
The GMAT requirement may be waived for:

1. Applicants who hold a graduate professional degree from an educational institution approved by Western Michigan University.
2. Applicants admitted to WMU's School of Medicine MD program.
3. Applicants with substantial professional work experience who meet both of the following criteria:
   - Minimum undergraduate GPA requirements (2.5 or higher in the last two years of an accredited undergraduate degree program); and
   - seven or more years of substantial, full-time, managerial work experience which has occurred within ten years prior to the date of program application (including military and entrepreneurial experience). See GMAT Waiver Application for additional information regarding managerial work experience requirements.

Requests for a GMAT WAIVER based on substantial executive experience must be approved by the Haworth College of Business Graduate Programs Council. Completions of the petition to waive the GMAT Exam is required, and satisfaction of the above criteria does not constitute an automatic waiver.
Proficiency in Basic Skills
All applicants must provide evidence of proficiency in the following four basic skills before being admitted to the MBA program: computer literacy, quantitative analysis, statistics, and writing in English.
1. The computer literacy requirement is usually met by undergraduate course work or work experience requiring computer usage.
2. The quantitative analysis requirement is considered met if the student has earned an undergraduate business degree (BBA) from a university or college with an AACSB accredited program or has satisfactorily completed a college level undergraduate mathematics course in finite mathematics, precalculus, or calculus.
3. The statistics requirement is considered met if the applicant has satisfactorily completed an undergraduate level statistics course at the sophomore level or higher.
4. The Academic Communication requirement may be met by appropriate junior or senior level undergraduate course work. Graduate students whose native language is not English and who do not have a degree from a U.S. institution must take the Academic Communication Placement Test at the beginning of their first semester of enrollment. This test is administered by the Center for English Language and Culture for International Students. It must be taken in addition to TOEFL (Test of English as a Foreign Language), which is taken as part of the admission process. A student who does not pass this examination is assigned to the Academic Communication for Business Purposes course. This course must be completed during the first semester of study. Graduate students whose native language is not English but have an undergraduate degree from a U.S. institution will not be required to take the placement test or the course.

Appeals and Requests for Exceptions
Appeals and requests for exceptions to the admission standards must be made in writing to the MBA advisor, Room 2320 Schneider Hall, Haworth College of Business, Western Michigan University, Kalamazoo, MI 49008. All appeals and requests for exceptions will be reviewed by the Haworth College of Business Graduate Programs Council.

Program Requirements
The MBA program includes five components: Prerequisites/Basic Core, Business Context, Functional Core, Concentration Electives, and Integrative Business Solutions.

1. Prerequisites/Basic Core (12 hours)
In order to provide students with the background of the common body of knowledge in business and administration, study in the areas of Accountancy, Economics, Finance, and Law is required. These requirements are fulfilled if the applicant completed an undergraduate business degree and if the applicant completed the BBA prerequisite equivalents with a “B” average in the appropriate class(es). These waivers are on a course-by-course basis for the regular MBA program.
ACTY 6010 – Accountancy Credits: 3 hours
ECON 6010 - Basic Economic Analysis Credits: 3 hours
FIN 6020 - Corporate Finance Credits: 3 hours
LAW 6040 - Legal, Regulatory, and Political Aspects of Business Credits: 3 hours

2. Business Context (9 hours)
BUS 6150 - Global Business Credits: 3 hours
BUS 6160 - Law, Ethics and Corporate Social Responsibility Credits: 3 hours
BUS 6180 - Information Technology Management Credits: 3 hours

3. Functional Core (15 hours)
ACTY 6110 - Managerial Accounting Credits: 3 hours
FIN 6120 - Financial Management Credits: 3 hours
MGMT 6170 - Leading People and Organizations Credits: 3 hours
MKTG 6130 - Customer-Driven Marketing Management Credits: 3 hours
And Either:
MGMT 6140 - Supply Chain and Process Management Credits: 3 hours OR
MKTG 6140 - Supply Chain and Process Management Credits: 3 hours

4. Integrative Business Solutions (3 hours)
BUS 6990 – Strategic Management  Credits: 3 hours

5. Electives/Concentration (9 hours)
Nine credits of elective courses are required. Students may select any 6000+ level courses offered by the Haworth College of Business to meet the elective requirement as long as it is not a course listed in the requirements in sections 1 through 4 above. Students may take one course at the 5000 level from the Haworth College of Business to meet this elective/concentration requirement. Students who select courses from more than one discipline will receive a General Business MBA. Students may choose courses in a specific area to receive an MBA with an area of concentration. Concentrations are available in the areas of Aviation, Computer Information Systems, Finance, Health Care, International Business, Management, or Marketing. Students pursuing a concentration in Marketing must take MKTG 6710 as one of the three electives. Students are considered to be pursuing a General Business MBA until they notify the MBA advisor of a selected concentration. This is an important step to ensure the area of concentration is indicated on transcripts.

Students are encouraged to complete at least four of the eight required Business Context and Functional Core courses before taking electives.

The following courses may be used as elective/concentration courses:

Accountancy
ACTY 6100 - Financial Accounting and Reporting  Credits: 3 hours
ACTY 6170 - Attestation and Assurance Services  Credits: 3 hours
ACTY 6210 - International Accounting  Credits: 3 hours
ACTY 6220 - Seminar in Management Accounting  Credits: 3 hours
ACTY 6240 - Business Tax Planning  Credits: 3 hours
ACTY 6270 - Accounting Fraud  Credits: 3 hours
ACTY 6280 - Financial Statement Analysis  Credits: 3 hours
ACTY 6430 - Selected Topics in Accountancy II  Credits: 3 hours
ACTY 6450 - Selected Topics in Accountancy IV  Credits: 3 hours

Business
BUS 6960 - Study Abroad Seminar  Credits: 1 to 6 hours

Computer Information Systems
CIS 5550 - Topics in Computer Information Systems  Credits: 3 hours
CIS 6000 - Seminar in Computer Information Systems  Credits: 3 to 4 hours
CIS 6200 - ERP System Configuration  Credits: 3 hours
CIS 6300 - ERP Data Management  Credits: 3 hours
CIS 6400 - Business Analytics  Credits: 3 hours
CIS 6620 - ERP Project Management  Credits: 3 hours
CIS 6640 - Business Intelligence  Credits: 3 hours
CIS 6660 - Enterprise Information Security Management  Credits: 3 hours

Finance and Commercial Law
FCL 6000 - Seminar in Business  Credits: 3 hours

Finance
FIN 5530 - Student Managed Investment Fund  Credits: 3 hours
FIN 6190 - Financial Markets and Institutions  Credits: 3 hours
FIN 6220 - Financial Restructuring  Credits: 3 hours
FIN 6250 - Financial Strategy  Credits: 3 hours
FIN 6420 - International Finance  Credits: 3 hours
FIN 6450 - Computer Applications in Finance  Credits: 3 hours
FIN 6540 - Investment Analysis and Management  Credits: 3 hours
FIN 6620 - Health Care Financial Management  Credits: 3 hours
FIN 6910 - Seminar in Finance  Credits: 3 hours
FIN 6980 - Readings and Research in Finance  Credits: 1 to 3 hours

Law
LAW 6840 - International Business Law  Credits: 3 hours
LAW 6860 - Legal and Regulatory Issues in Marketing  Credits: 3 hours
LAW 6880 - Health Law Administration  Credits: 3 hours
LAW 6980 - Readings and Research in Law  Credits: 1 to 3 hours

Management
MGMT 6000 - Seminar in Management (Topic)  Credits: 3 hours
MGMT 6100 - International Management  Credits: 3 hours
MGMT 6200 - ERP System Configuration  Credits: 3 hours
MGMT 6410 - Business Venturing  Credits: 3 hours
MGMT 6500 - Managing Change  Credits: 3 hours
MGMT 6580 - International Human Resource Management  Credits: 3 hours
MGMT 6800 - Management of Innovation and Technology (MOIT)  Credits: 3 hours

Marketing
MKTG 6610 - Healthcare Marketing  Credits: 3 hours
MKTG 6630 - Electronic Marketing  Credits: 3 hours
MKTG 6650 - Global Negotiation  Credits: 3 hours
MKTG 6700 - Sales Leadership  Credits: 3 hours
MKTG 6710 - Applied Marketing Research  Credits: 3 hours
MKTG 6730 - New Product Management  Credits: 3 hours
MKTG 6740 - Integrated Marketing Communications Strategy  Credits: 3 hours
MKTG 6760 - Multinational Marketing Management  Credits: 3 hours
MKTG 6770 - Buyer Behavior  Credits: 3 hours
MKTG 6780 - Special Topics in Marketing  Credits: 3 hours
MKTG 6800 - Global Sourcing and Logistics  Credits: 3 hours
MKTG 6970 - Special Problems in Marketing  Credits: 3 hours

6. Students with an undergraduate major or minor in a business discipline may be allowed to substitute a fourth concentration elective for the MBA core course offered by their undergraduate area of study. Students must consult with the MBA advisor to approve the substitute course. The undergraduate majors and the core courses which could be replaced with a higher level elective are:
ACTY 6110 - Managerial Accounting  Credits: 3 hours
BUS 6180 - Information Technology Management  Credits: 3 hours
FIN 6120 - Financial Management  Credits: 3 hours
MGMT 6170 - Leading People and Organizations  Credits: 3 hours
   And select either:
MGMT 6140 - Supply Chain and Process Management  Credits: 3 hour OR
MKTG 6140 - Supply Chain and Process Management  Credits: 3 hours

Degree Partnership Program: Doctor of Medicine and Master of Business Administration (Healthcare concentration)
Western Michigan University School of Medicine and Haworth College of Business.

Western Michigan University School of Medicine (WMed) and the Haworth College of Business of Western Michigan University (HCoB) cooperate in the delivery of a Doctor of Medicine and a Master of Business Administration (Healthcare concentration) degree in Kalamazoo, Michigan. Both WMed and HCoB offer their existing MD and MBA degrees independently and cooperate in a manner that will permit eligible students in HCoB's MBA program to incorporate coursework from WMed's MD program.

General Provisions
All degree requirements of WMed and HCoB are unaffected by the degree partnership program. Each program admits students, conducts graduation audits, and exercises control over its respective academic programs independently. Admission to either the MBA degree or the MD degree does not guarantee admission to the other program.

**Academic Credit**

Applicants for the dual-degree program must meet all admission requirements and standards of WMed for the MD degree, and all admission requirements and standards of the Haworth College of Business for the MBA degree. Applicants for the dual-degree program may apply at the time of their initial application to WMed, or may apply after acceptance to the School of Medicine by the end of year 2 of the MD program. Applicants may apply to the dual-degree program through the Early Decision Program of the School of Medicine, and will be notified of the school's admission decision by October 1.

HCoB will accept up to six semester hours of Credit earned by a student in good standing at WMed from the following courses:

- MEDU 5422 Profession of Medicine 4 Credits: 2 hours
- MEDU 5440 Profession of Medicine 6 Credits: 1 hour
- MEDU 7850 Medical Research Credits: 3 hours

Students need a minimum of nine credits of healthcare related graduate courses approved by the MBA office to get a concentration in healthcare. The foundation of medicine (year one and two) and research project (year five) component of the MD program will enable Medical School students to meet partial (6 of 9 credits) requirements for a concentration in healthcare. Students in the dual program may choose to take additional healthcare related courses or courses from the HCoB departments of Accounting, Computer Information Systems, Finance, Management, and Marketing. Students may also take approved healthcare courses from other departments.

**Degree Partnership Program: Juris Doctor and Master of Business Administration**

Thomas M. Cooley Law School and Western Michigan University

The Haworth College of Business of Western Michigan University (HCoB) and the Thomas M. Cooley Law School (TMCLS) will cooperate in the delivery of a Master of Business Administration and a Juris Doctor degree. Both schools will offer their existing JD and MBA degrees independently and will cooperate in a manner that will permit eligible students in one institution’s degree program to incorporate course work from the other institution’s program.

**General Provisions**

All degree requirements of TMCLS and HCoB are unaffected by the degree partnership program. Each institution will admit students, will conduct graduation audits, and will exercise control over its respective academic programs independently. Admission to either the MBA degree or the JD degree does not guarantee admission to the other program.

HCoB students are eligible for course waiver or transfer of courses taken at the partner institution if the students are in good standing at their respective institution. TMCLS may transfer credit and HCoB may waive individual courses (of their respective programs) subject to the approved list of courses below with written advisor approval for each student. Grades for waived courses are not computed as part of the GPA, but a reduction in total program hours will occur.

**Academic Credit**

Individuals who plan to participate in the degree partnership program may apply for admission to both programs simultaneously or while an active student of either college. They are encouraged to do so in a manner which permits timely completion of both programs and which meet other requirements. Credit may be transferred or waived between the schools, specifically waived in the case of HCoB only if a student has matriculated in both schools.
TMCLS may grant transfer credit from HCoB for purposes of the degree participation program only if a student begins and completes an eligible HCoB-WMU transfer course after matriculation at TMCLS.

Students who have matriculated in the degree participation program will sign a declaration of intent to participate and submit it to their academic advisors at both schools before registering for the first elective course in either program.

Students who have matriculated in the degree participation program may begin taking courses in the second program according to the following provisions: A TMCLS JD student may begin taking MBA courses at HCoB-WMU after satisfactorily completing 27 credit hours at TMCLS. An HCoB MBA student may begin taking JD courses after satisfactorily completing 9 credit hours in the MBA program at the Haworth College of Business of WMU.

Neither school can confer its degree upon students participating in the degree partnership program until six acceptable credits are transferred from or waived by the other institution. In general, completion of the second degree should not extend beyond twelve months of conferral of the first degree, subject to the WMU Graduate College requirement of a six-year maximum time period for master degree completion.

TMCLS will accept six semester hours of credit earned by a student in good standing at WMU in any combination of the following HCoB courses:
- ACTY 6240 – Business Tax Planning  Credits: 3 hours
- BUS 6150 – Global Business Credits: 3 hours
- BUS 6160 – Law, Ethics and Corporate Social Responsibility Credits: 3 hours
- FIN 6420 – International Finance Credits: 3 hours
- LAW 6840 – International Business Law Credits: 3 hours
- LAW 6880 – Health Law Administration Credits: 3 hours
- MGMT 6410 – Business Venturing Credit: 3 hours
- MKTG 6130 – Customer-Driven Marketing Management Credit: 3 hours
- MKTG 6770 – Buyer Behavior Credits: 3 hours
- or other courses deemed appropriate for transfer by the department or program advisor for other 6000-level courses.

In addition, if LAW 6040 is required in the program of an MBA student, HCoB-WMU will accept three semester hours of credit earned by a student in good standing at TMCLS in any of the following TMCLS courses:
- Civil Procedure II Credits: 3 hours
- Constitutional Law I Credits: 3 hours
- Contracts I Credits: 3 hours
- Contracts II Credits: 3 hours
as a waiver for LAW 6040 at HCoB-WMU

HCoB will accept six semester hours of credit earned by a student in good standing at TMCLS in any combination of the following TMCLS courses:
- Secured Transactions Credits: 3 hours
- Taxation Credits: 3 hours
- Bankruptcy Credits: 3 hours
- Business Planning Credits: 3 hours
- Federal Administrative Law Credits: 3 hours
- Sales Credits: 3 hours
- Alternative Dispute Resolution Credits: 2 hours
- Collective Bargaining Credits: 2 hours
- Comparative Law Credits: 2 hours
- Computer Law Credits: 2 hours
- Consumer Law Credits: 2 hours
- Deferred Compensation and Pension Planning Credits: 2 hours
- International Business Law Credits: 2 hours
- International Financial Regulation Credits: 2 hours
- International Human Rights Law Credits: 2 hours
- International Trade Law Credits: 2 hours

260
Labor Law  Credits: 2 hours  
NAFTA  Credits: 2 hours  
Patent Law  Credits: 2 hours  
Products Liability  Credits: 2 hours  
Securities Regulation  Credits: 2 hours  

Specifically, as part of the six credit hours of elective courses waived, HCoB will accept the successful completion, jointly, of (1) Business Organizations and (2) Professional Responsibility at TMCLS as equivalent to BUS 6160 at WMU.
College of Education and Human Development

Ming Li,
Dean

Katharine Cummings
Associate Dean

Christopher Cheatham
Interim Associate Dean for Academic Services

Academic Units:
College of Education and Human Development
Counselor Education and Counseling Psychology
Educational Leadership, Research and Technology
  Educational Leadership
  Educational Technology
  Evaluation, Measurement, and Research
Family and Consumer Sciences
  Career and Technical Education
  Family and Consumer Sciences
Human Performance and Health Education
Special Education and Literacy Studies
  Literacy Studies
  Special Education
Teaching, Learning, and Educational Studies
  Education
  Educational Studies
Counselor Education and Counseling Psychology

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Carla R. Adkison-Bradley
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Mary Z. Anderson
Gary H. Bischof
Stephanie Burns
Larry A. Buzas
Stephen E. Craig
James M. Croteau
Jennifer Foster
Alan J. Hovestadt
Phillip D. Johnson
Kelly A. McDonnell
Jerry E. McLaughlin
Joseph R. Morris
Eric M. Sauer

Master's Programs
Two master's programs are offered by the Department of Counselor Education and Counseling Psychology: The Master of Arts in Counseling Psychology prepares graduates to be eligible for a limited license as a psychologist in the state of Michigan, the Master of Arts in Counselor Education, with five program options, prepares graduates to be eligible for a license as a professional counselor.

Doctoral Programs
Two doctoral programs are offered by the Department of Counselor Education and Counseling Psychology. The doctoral program in Counseling Psychology leads to a Doctor of Philosophy (Ph.D.) and holds accreditation by the American Psychological Association (APA). The doctoral program in Counselor Education leads to a Doctor of Philosophy (Ph.D.) and is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

Admission Requirements
Admission to a specific doctoral program is considered by the appropriate departmental training committee. Applicants should request current admission information from the Office of Admissions and from the department.

A student admitted to a specific doctoral program is expected to follow the policies, procedures, code of ethics, and course requirements for that program. Each student, upon admission to a doctoral program, is assigned a temporary doctoral advisor. Later, as outlined in The Doctoral Handbook, a student selects and requests the appointment of a permanent Doctoral Committee.

The department recognizes the importance of increasing the educational opportunities of racial minority students, as well as the importance of ensuring an increased diversity of role models in the fields represented by its training programs. Therefore, the department strives to create an atmosphere conducive to the concerns of racial minorities and diverse populations, to integrate these concerns into programs and course offerings, and to fulfill its commitment to recruit, admit, support, and graduate a diverse population of students prepared for their chosen careers.
**Master of Arts in Counseling Psychology**
Department Office, Room 3521, Sangren Hall.

The Master of Arts in Counseling Psychology provides, beyond the departmental required core course work, a focus on psychopathology, psychological assessment, counseling and psychotherapy theories and practices, and advanced practicum experiences. This program is selected by students seeking limited licensure as a psychologist in the state of Michigan.

**Admission Requirements**
Admission to the Master of Arts in Counseling Psychology is based upon grade point average, educational background, counseling and/or related experiences, as well as other factors. Prior to consideration by the M.A. Admissions Committee, applicants are required to complete and return a questionnaire prepared by the department. Interviews, letters of recommendation, test scores, and other materials may also be required.

The Department has three different application deadlines for M.A. program admissions during the year: January 15, for ensuing Summer and Fall semesters, May 15, also for the ensuing Fall semester, and September 15 for the following Spring semester. Applicants interested in beginning their graduate master’s degree studies in the Fall semester are encouraged to meet the January 15 application deadline. This allows applicants to receive admission offers well in advance of the fall semester. Also, applicants who plan to seek assistantships or campus employment beginning in the fall semester should apply by January 15 to be competitive for such assistance or positions. Applicants must complete a WMU graduate application and a Department application.

Applications materials may be obtained from the Office of Admissions and from the department, and are also available on-line through links on the WMU Office of Admissions and department web pages. Upon admission, each student is assigned an advisor who will assist in preparing a program of study. It is recommended that the program of study, be completed during the first semester or session of enrollment.

The department recognizes the importance of increasing the educational opportunities of racial minority students, as well as the importance of ensuring an increased diversity of role models in the fields represented by its training programs. Therefore, the department strives to create an atmosphere conducive to the concerns of racial minorities and diverse populations, to integrate these concerns into programs and course offerings, and to fulfill its commitment to recruit, admit, support, and graduate a diverse population of students prepared for their chosen careers.

**Program Requirements**
The counseling psychology program requires a minimum of 48 semester hours of course work, including seven, three-semester-hour, core courses. A curriculum guide for the program is available from the department office or on-line.

Students are expected to work with advisors in order to be informed of policies, course offerings, prerequisites, and applications required for designated courses. A student's performance and progress will be evaluated throughout the program. This process includes "check points," such as the program of study, assignment of a grade below "B" in any course, and final evaluation prior to graduation. The student is referred to the Department's Policy on Retention.

**Master of Arts in Counselor Education**
Department Office, Room 3521, Sangren Hall.
The program options leading to a Master of Arts in Counselor Education are designed to prepare individuals for entry level positions in counseling, rehabilitation, and student affairs practice in a variety of educational and non-educational settings. The program options are:

1. Clinical Mental Health Counseling  a, d, f
2. School Counseling: Elementary a, b, d; Secondary a, b, d; or School Counselor License, K-12 a, c, d
3. College Counseling a, d
4. Marriage, Couple, and Family Counseling  a
5. Rehabilitation Counseling a, c, g is offered as a stand alone degree and as part of the Rehabilitation Counseling/Teaching program (RCTM) which is jointly administered by the Department of Counselor Education and Counseling Psychology and the Department of Blindness and Low Vision Studies.

Superscript (a, b, c, d, e, f, g) Definitions
   a Leads to Michigan license as a professional counselor.
   b Leads to endorsement as a counselor on a current, valid Michigan teaching certificate.
   c Prepares students who do not hold a valid Michigan Teaching Certificate for school counselor license recommendation in Michigan.
   d Accredited by the Council for the Accreditation of Counseling and Related Educational Programs (CACREP)
   e Accredited by the Council on Rehabilitation Education (CORE)
   f This option is accredited by the Council for Accreditation of Counseling and Related Educational Programs as a Community Counseling program.
   g Leads to eligibility for certification by the Commission on Rehabilitation Counselor Certification (CRCC) as a Certified Rehabilitation Counselor (CRC).

Admission Requirements
Admission to one of the options above is based upon grade point average, educational background, counseling and/or related experiences and/or rehabilitation related experiences, as well as other factors. Prior to consideration by the M.A. Admissions Committee, applicants are required to complete and return a questionnaire indicating, among other things, the program option desired. Interviews, letters of recommendation, test scores, and other material may be required.

The Department has three different application deadlines for M.A. program admissions during the year: January 15, for ensuing Summer and Fall semesters, May 15, also for the ensuing Fall semester, and September 15 for the following Spring semester. Applicants interested in beginning their graduate master’s degree studies in the Fall semester are encouraged to meet the January 15 application deadline. This allows applicants to receive admission offers well in advance of the fall semester. Also, applicants who plan to seek assistantships or campus employment beginning in the fall semester should apply by January 15 to be competitive for such assistance or positions. Applicants must complete a WMU graduate application and a Department application. Applicants seeking admission to the rehabilitation counselor or rehabilitation counseling/teaching programs must apply through the department of Blindness and Low Vision Studies located at: http://www.wmich.edu/hhs/blvs.

Application materials may be obtained from the Office of Admissions and from the department, and are also available on-line through links on the WMU Office of Admissions and department Web pages. Upon admission, each student is assigned an advisor who will assist in preparing a program of study. It is recommended that the program of study, which also serves as the application for candidacy, be completed during the first semester or session of enrollment.

The department recognizes the importance of increasing the educational opportunities of racial minority students, as well as the importance of ensuring an increased diversity of role models in the fields represented by its training programs. Therefore, the department strives to create an atmosphere conducive to the concerns of racial minorities and diverse populations, to integrate these concerns into programs and course offerings, and to fulfill its commitment to recruit, admit, support, and graduate a diverse population of students prepared for their chosen careers.

Program Requirements
Program options in Clinical Mental Health Counseling, and Marriage, Couple, and Family Counseling require a minimum of 60 semester hours of course work. Program options in School Counseling and College Counseling require a minimum of 48 semester hours of course work. The program option in Rehabilitation Counseling requires a minimum of 53 semester hours of course work. Curriculum guides for the program options are available from the department office.

Students are expected to work with advisors in order to be informed of policies, course offerings, prerequisites, and applications required for designated courses. A student's performance and progress will be evaluated throughout the program. This process includes "check points," such as the program of study, assignment of a grade below "B" in any course, and final evaluation prior to graduation. The student is referred to the Department's Policy on Retention.

The Clinical Mental Health Counseling program incorporates coursework in research methods, group dynamics, tests and measurement, counseling theory, counseling techniques, professional issues and ethics, multicultural counseling, lifespan development, career development, psychopathology, causes of substance abuse, recovery oriented systems of care and foundations of clinical mental health counseling. The program includes a 600-hour internship at a clinical mental health setting which offers opportunities to interact with professionals from multiple disciplines. Graduates of this program are prepared to work in a variety of professional counseling settings. This option leads to license as a professional counselor.

Programs in School Counseling (Elementary, Secondary, or School Counselor License) incorporate courses emphasizing counseling theory and practice, ethics, testing/appraisal, career development, and psychoeducational consultation. In addition, students desiring school counselor certification will elect courses related to the administration of pupil personnel services in elementary and/or secondary schools. A license as a professional counselor may be earned through this option.

The College Counseling program is designed to prepare counselors to work in post-secondary educational settings (universities, four-year colleges, community colleges and technical institutes/colleges). The College Counseling option accents college student development, individual and group counseling, ethics, and foundations of college counseling. The program includes a 600 hour supervised counseling internship experience in a college setting. This option leads to licensure as a professional counselor.

The Marriage, Couple and Family Counseling option is offered in collaboration with the Department of Family and Consumer Sciences. In addition to the core counseling courses, this 60-hour program emphasizes an understanding of the issues faced by contemporary couples and families and a family systems approach to the conceptualization and treatment of couples and families. The program includes a 600-hour internship at a community setting in which students have adequate exposure to couple and family cases. Graduates of this program are prepared to work with individuals, couples and families in a variety of professional counseling settings. This option leads to licensure as a professional counselor. Working with an advisor, the option can also lead to licensure as a marriage and family therapist.

The Rehabilitation Counseling option is a 53 credit hour program designed to prepare generalist rehabilitation counselors for employment in vocational rehabilitation settings serving persons with disabilities. The rehabilitation counseling program incorporates coursework in research design and analysis, services for persons with disabilities, computer technology in rehabilitation, job development and placement, psychosocial aspects of disability, medical and functional aspects of disability, and foundations of rehabilitation counseling. The program includes a 600 hour supervised rehabilitation counseling internship in a vocational rehabilitation employment setting. This options leads to licensure as a professional counselor and eligibility for national rehabilitation counselor certification. The rehabilitation counseling program is also offered in conjunction with the Master of Arts in Vision Rehabilitation Therapy as a dual Master of Arts degree program in rehabilitation counseling specializing in blindness and low vision. The Rehabilitation Counseling/Teaching (RCTM) dual degree program is a 76 credit hour program. Application for the Masters of Arts in rehabilitation counseling (CERM) and dual Master of Arts degrees in rehabilitation counseling/teaching (RCTM) is made through the Department of Blindness and Low Vision Studies. Upon completion of the RCTM program, the individual earns a Master of Arts in Counselor Education Rehabilitation Counseling (CERM) and a Master of Arts in Vision Rehabilitation Therapy.
Doctor of Philosophy in Counseling Psychology

The doctoral program in counseling psychology is based on a philosophy that theory, research, and practice are interdependent and complementary dimensions of professional education in a scientist-practitioner training model. The educational curriculum and practical experiences of the program are designed to ensure competency in all three dimensions and to facilitate their integration in the development of a professional identity. Consistent with these goals, the curriculum in counseling psychology consists of course work and related experiences in four broad areas: 1) the science of psychology, 2) specialization in counseling psychology, 3) counseling and psychotherapy, and 4) research. The program recognizes that counseling psychologists may be employed in a variety of professional settings such as academic departments, college and university counseling centers, mental health agencies, private practices, and business and industry. Consequently, the program provides broad-based training appropriate to accommodate the potentially diverse career interests of its graduates.

Training typically fulfills expectations for psychologist licensure/certification eligibility. The program is accredited by the American Psychological Association and is designated as a doctoral program in psychology by the Council for the National Register of Health Service Providers in Psychology.

Program Requirements
The credit hour requirements and the course work for the Counseling Psychology Program include:
1. Basic scientific core (30 hrs.)
   a. Research methods (6 hrs.)
   b. Statistics (6 hrs.)
   c. Biological basis of behavior (3 hrs.)
   d. Cognitive-affective basis of behavior (3 hrs.)
   e. Social basis of behavior (3 hrs.)
   f. Individual behavior and human development (6 hrs.)
   g. History and systems of psychology (3 hrs.)
2. Specialization in Counseling Psychology (42 hrs.)
   a. Counseling Psychology (24 hrs.)
   b. Human Assessment (6 hrs.)
   c. Supervised Practica (12 hrs.)
3. Recommended Electives (3 hrs.)
4. Doctoral Dissertation (12 hrs.)
5. Pre-doctoral Internship (4 hrs.)
Total Hours 91

Counseling Psychology students are expected to demonstrate competencies in psychological theory, practice, and research by passing a series of doctoral comprehensive examinations in the following areas: 1) counseling psychology information and knowledge and 2) professional work sample. Students must also meet the general residency requirement for doctoral students of one academic year (two consecutive semesters) of full-time study on campus.

Doctor of Philosophy in Counselor Education

The doctoral program in Counselor Education is designed to provide advanced-level preparation for counselors in various mental health and school settings as well as preparing counselors for the counselor education professorate in colleges and universities. Preparing counselors to work as counselor educators and supervisors is the program’s highest priority. Doctoral students pursuing this degree are expected to demonstrate 1) a wide range of individual and group counseling skills; 2) a sound theoretical foundation in counseling; 3) teaching and supervision competencies; 4) advanced multicultural counseling skills; 5) research skills; 6) competencies associated with being an educational leader, and 7) an understanding of academic program development, curriculum and administration. Students are expected to involve themselves in appropriate activities of the Department, College, University, and of relevant professional associations. The doctoral program in Counselor Education is not intended to meet the educational requirements of those who seek to be licensed psychologists. It assumes that applicants have or are about to complete their master’s degree in counseling or a closely related field. Persons with a master’s degree in a related field may be asked to complete an additional masters degree in counseling.
Program Requirements
All students enrolled in this doctoral program must complete the following set of requirements in addition to course work related to a particular specialty:

1. Doctoral Core (30 hrs.)
   a. Professional Seminar Counselor Education (3 hrs.)
   b. Advanced Counseling Theory and Practices (3 hrs.)
   c. Supervision in Counseling & Psychotherapy (4 hrs.)
   d. Doctoral Practicum: Clinical Supervision (4 hrs.)
   e. Doctoral Practicum in Counselor Education (4 hrs.)
   f. College Teaching in Counseling (3 hrs.)
   g. Vocational Development Theory (3 hrs.)
   h. Advanced Multicultural Counseling (3 hrs.)
   i. Internship in Counselor Education (4 hrs.)

2. Scientific Inquiry Core (27 hrs.)
   a. Research Design and Analysis (6 hrs.)
   b. Qualitative Research (3 hrs.)
   c. Elective in Research Design or Data Analysis (3 hrs.)
   d. Communication Skills Research Tool Competency
   e. Dissertation Seminar (3 hrs.)
   f. Doctoral Dissertation (12 hrs.)

3. Emphasis (12 hrs.)

Courses focused around a theme or particular interest approved by the student’s doctoral committee. These emphases may include, but are not limited to: School Counseling; Clinical Mental Health Counseling; College Counseling; Marriage, Couple and Family Counseling.

Counselor Education doctoral students are required to demonstrate professional competencies through supervised experiences. These experiences include research, teaching and counseling. All doctoral candidates must pass a comprehensive examination over doctoral course work before admission to candidacy. The doctoral committee is responsible for the development and evaluation of the doctoral comprehensive examination. Students must also meet the general residency requirement for doctoral students of one academic year (two consecutive semesters) of full-time study on campus.
The Educational Leadership, Research and Technology Department offers a number of graduate degrees focused on preparing leaders and researchers for a variety of public and private organizations. A primary focus of all degrees is to produce a diverse academic and professional community of ethically engaged and intellectually active scholars and scholar-practitioners.

Within the Educational Leadership area, three graduate degrees and one certificate are offered. The Masters of Arts in Educational Leadership prepares students for entry and mid-level leadership positions in K-12 and higher education settings via four concentrations: (1) K-12 School Principal Leadership; (2) K-12 Teacher Leadership; (3) Organizational Analysis Leadership; and (4) Higher Education and Student Affairs Leadership. The Educational Specialist in Educational Leadership focuses on preparation for central office K-12 leadership positions, while the Doctor of Philosophy in Educational Leadership is targeted toward upper leadership positions within the areas of K-12, Higher education, Career Technical Education, or other environments engaged in education or adult learning. The Certificate Program in Student Affairs is designed to enhance the work of current professionals in student affairs or related positions.

Within the Evaluation, Measurement, and Research area, two graduate degrees are offered. Graduates from the Master of Arts in Evaluation, Measurement, and Research are qualified to serve in a staff position in evaluation, testing, or research units in school or non-school settings, or in local, state, or federal government agencies. Those receiving the Doctor of Philosophy in Evaluation, Measurement, and Research are prepared to serve as leaders in such organizations, and/or to obtain faculty positions within evaluation, measurement, and research programs at institutions of higher education.

Within the Educational Technology area, an advanced certificate program is offered, as well as one graduate degree. Both the Certificate Program in Educational Technology and the Master of Arts in Educational Technology prepare students to serve as technology leaders within various organizations.

The Master's of Arts in Leadership for Organizational Learning and Performance is a graduate program designed to help develop leading-edge practitioners who can demonstrate worthwhile organizational and individual performance results. It is designed for persons seeking entry into, or advancement in, a career in staff development, organizational learning and performance, and/or employees training in business, government, education, and healthcare settings.
Master of Arts in Educational Leadership

Advisors: D. Eric Archer, Andrea Beach, Louann Bierlein Palmer, Walter Burt, Regina Garza Mitchell, Wanda Hadley, Joseph Kretovics, Ramona Lewis, Nancy Mansberger, Dennis McCrumb, Sue Poppink, Patricia Reeves, Jianping Shen, Donna Talbot
Room 3571 Sangren Hall.

The Department of Educational Leadership, Research and Technology offers a Master of Arts in Educational Leadership with concentrations in four areas: (1) K-12 School Principal Leadership; (2) K-12 Teacher Leadership; (3) Organizational Analysis Leadership; and (4) Higher Education and Student Affairs Leadership.

The master’s program prepares leaders for a variety of roles in private and public settings. Each concentration includes a leadership core, a specialty core, and a capstone experience. A Performance-Driven Leadership model is used within this program that emphasizes the transfer of theory into practice. Students actively engage in a number of activities while exploring effective leadership constructs.

Persons who wish to apply to the Educational Leadership master's program are urged to review the application requirements found at www.wmich.edu/leadership/edleadership/masters-admissions.htm. Satisfactory completion of courses prior to admission to a Department program does not guarantee admission.

K-12 School Principal Leadership, 30 hrs.
This concentration is designed to prepare students for leadership roles as building principals. Students who complete this concentration will be recommended to receive, from the state, the K-12 Basic Administrator Certificate, and two endorsements (elementary and secondary principal).

1. Leadership Core
The required courses in the leadership core include:
EDLD 6020 - Educational Leadership, Systems and Change Credits: 3 hours
EDLD 6300 – Data-Informed Decision-Making, Research and Evaluation Credits: 3 hours
EDLD 6791 – Educational Leadership Masters Seminar Credits: 1 hour
EDLD 6792 – Capstone Seminar Credits: 2 hours

2. Specialty Core
Courses required within the specialty core include:
EDLD 6610 - School Law & Ethics Credits: 3 hours
EDLD 6620 - School Business Management Credits: 3 hours
EDLD 6640 - Curriculum, Instruction and Assessment Leadership Credits: 3 hours
EDLD 6670 - The Principalship Credits: 3 hours
EDLD 6730 – Instructional Leadership and Supervision Credits: 3 hours
EDLD 6740 - School Community Relations and Cultural Competence Credits: 3 hours

3. Elective (3 hours) approved by advisor

K-12 Teacher Leadership, 30 hours
This concentration is designed to prepare graduate students for teacher leadership roles in K-12 schools, following national standards for teacher leadership. This may include teachers who do not wish to become administrators, but desire to take on leadership roles that contribute to the improvement and success of K-12 schools through improved student outcomes.

1. Leadership Core
The required courses in the leadership core include:
EDLD 6020 - Educational Leadership, Systems and Change Credits: 3 hours
EDLD 6300 – Data-Informed Decision-Making, Research and Evaluation Credits: 3 hours
EDLD 6791 – Educational Leadership Masters Seminar Credits: 1 hour
EDLD 6792 – Capstone Seminar Credits: 2 hours
2. Specialty Core
Courses required in the specialty core are:
EDLD 6640 - Curriculum, Instruction and Assessment Leadership Credits: 3 hours
EDLD 6730 – Instructional Leadership and Supervision Credits: 3 hours
EDLD 6740 - School Community Relations and Cultural Competence Credits: 3 hours
EDLD 6750 - The Work of Teacher Leaders Credits: 3 hours
EDLD 6760 - How Schools Work: Organization, Finance and Legal Systems Credits: 3 hours
EDT 6410 - Instructional Technology for School Leaders Credits: 3 hours

3. Elective (3 hours) approved by advisor

Organizational Analysis Leadership, 30 hours
This concentration is designed for students who wish to develop and enhance their leadership skills in areas focused on education but may fall outside of K-12 or post-secondary educational institutions. It is designed for students who work in nonprofit organizations, government agencies, and other organizations in which “educational” activities occur.

1. Leadership Core
The required courses in the leadership core include
EDLD 6020 - Educational Leadership, Systems and Change Credits: 3 hours
EDLD 6060 - Advanced Systems Thinking Credits: 3 hours
EDLD 6791 – Educational Leadership Masters Seminar Credits: 1 hour
EDLD 6792 – Capstone Seminar Credits: 2 hours

2. Specialty Core
Courses within the specialty core are:
EDLD 6650 - Principles and Practices of Adult Learning Credits: 3 hours
EMR 5400 - Fundamentals of Evaluation, Measurement, and Research Credits: 3 hours
EMR 6420 - Program Evaluation Credits: 3 hours
OLP 6410 - Fundamentals of Needs Analysis Credits: 3 hours
OLP 6440 - Organizational Effectiveness and Learning Credits: 3 hours

3. Electives (6 hours) approved by advisor

Higher Education and Student Affairs (HESA) Leadership, 39 hours
This concentration is designed to prepare students to be reflective practitioners for entry and mid-level positions in student affairs and other related administrative positions in higher education. This can include positions in admissions, academic advising, residence life, student activities, financial aid, career services, and offices designed to support and retain historically under-served student populations. The concentration emphasizes a scholar-practitioner model to combine a broad-based student development and leadership theory core with required individualized field experiences. Distinctive to HESA is an emphasis on the centrality of diversity and inclusiveness in higher education: one of the ways this is actualized is through a required and individually designed Diversity Cognate.

1. Leadership Core
The required courses in the leadership core are:
EDLD 6020 – Educational Leadership, Systems and Change Credits: 3 hours
EDLD 6791 – Educational Leadership Masters Seminar Credits: 1 hour
EDLD 6792 – Capstone Seminar Credits: 2 hours
EMR 5400 – Fundamentals of Evaluation, Measurement, and Research Credits: 3 hours

2. Specialty Core
Courses within the specialty core are:
EDLD 6510 – Foundation of Student Affairs in Higher Education Credits: 3 hours
EDLD 6530 – The College Student   Credits: 3 hours
EDLD 6545 – Higher Education Environments and Administration   Credits: 3 hours
EDLD 6548 – Assessment and Accountability in Higher Education and Student Affairs   Credits: 3 hours
EDLD 6550 – Intervention Skills for Higher Education Professionals   Credits: 3 hours
EDLD 6570 – Equity and Diversity in Higher Education   Credits: 2 hours
EDLD 6580 – Field Experience in Higher Education   Credits: 3 hours
EDLD 6590 – Higher Education Law   Credits: 3 hours
Six credits within a required diversity cognate approved by faculty advisor.

Note:
HESA Specialty Core courses are open to the following students: Educational Leadership Higher Education and Student Affairs Masters; Student Affairs in Higher Education Graduate Certificate program; Educational Leadership Higher Education PhD. Others may register with instructor approval.

Master of Arts in Leadership for Organizational Learning and Performance
Advisors: Larry Buzas, Dan Gaymer

This Master of Arts in Leadership for Organizational Learning and Performance program provides graduate preparation for persons seeking entry into, or advancement in, a career in staff development, organizational learning and performance, employee training (also known as human resources development) in business, government, education, and healthcare settings. This program prepares leading-edge practitioners who are able to provide effective direction, through leadership and consulting roles, to assure that organizational learning and development functions are linked to, produce, and can demonstrate worthwhile organizational and individual performance results. Graduates will demonstrate an understanding of and commitment to fostering a diverse, multi-talented, accommodated workforce whose lifelong learning is key to organizational excellence.

Persons who wish to apply to the leadership for organizational learning and performance master's are urged to review the application requirements found at www.wmich.edu/leadership/olp/admissions.html. Satisfactory completion of courses prior to admission to a department program does not guarantee admission.

The leadership for organizational learning and performance program requires a minimum of 33 semester hours, including 27 semester credits within the core and 6 semester credits of electives. A curriculum guide for the program is available from the department office.

ELRT Core (9 hours)
OLP 6791 - Masters Seminar in Organizational Learning and Performance   Credits: 1 hour
OLP 6792 - Capstone Seminar in Organizational Learning and Performance   Credits: 2 hours
EDLD 6020 - Educational Leadership, Systems and Change   Credits: 3 hours
EMR 5400 - Fundamentals of Evaluation, Measurement, and Research   Credits: 3 hours

Program Concentration (18 hours)
OLP 6400 - Principles of Human Resources Development   Credits: 3 hours
EDLD 6650 - Principles and Practices of Adult Learning   Credits: 3 hours
OLP 6410 - Fundamentals of Needs Analysis   Credits: 3 hours
OLP 6430 - Project and Change Management   Credits: 3 hours
OLP 6440 - Organizational Effectiveness and Learning   Credits: 3 hours
EMR 6420 - Program Evaluation   Credits: 3 hours

Electives (6 hours)
Students in consultation with advisor, will pursue a minimum of 6 hours of elective course work within the department or outside it based on professional interests and goals.

Certificate Program in Higher Education and Student Affairs (HESA) (minimum of 15 graduate credits)
This Certificate is designed to enhance the work of current professionals in Student Affairs and related positions by providing the theoretical and academic knowledge associated with the field. Applicants to this certificate program must be employed full-time in higher education, or be enrolled in another graduate program and demonstrate commitment to, and experiences, within higher education.

Admissions criteria (see ELRT Department web page for application):

1. A completed Bachelor’s Degree with a 3.0 GPA or higher.
2. Rationale and fit for pursuing the certificate (through a two page written statement).
3. Hold a full-time professional position in higher education that is relevant to the certificate being pursued; be enrolled in another graduate program and demonstrate a commitment to, and experiences, within higher education; or have advisor approval.

Courses required to complete the Certificate (minimum of 15 credits):
EDLD 6510 – Foundations of Student Affairs in Higher Education Credits: 3 hours
EDLD 6530 – The College Student Credits: 3 hours
EDLD 6580 – Field Experience in Higher Education and Student Affairs Credits: 3 hours
AND choose two of the following courses in consultation with and approval of Faculty Advisor.
EDLD 6545 - Higher Education Environments and Administration Credits: 3 hours
EDLD 6548 - Assessment and Accountability in Higher Education and Student Affairs Credits: 3 hours
EDLD 6550 - Intervention Skills for Higher Education Professionals Credits: 3 hours
EDLD 6570 - Equity and Diversity in Higher Education Credits: 3 hours
EDLD 6590 - Higher Education Law Credits: 3 hours

Note:
Following University and Graduate College policies, individuals who earn the Certificate in HESA may apply to the master’s program in HESA Leadership and use the courses completed toward their degree. Additionally, students pursuing the Ph.D. in Higher Education Leadership may complete the certificate as part of their doctoral program.

Specialist in Education in Educational Leadership
Advisors: Walter Burt, Joseph Kretovics, Nancy Mansberger, Dennis McCrumb, Sue Poppink, Patricia Reeves, Jianping Shen
Room 3571 Sangren Hall.

The Specialist in Education (Ed.S.) prepares individuals for leadership roles in K-12 educational administrative positions. The Ed.S. is a degree appropriate for students wishing to initially earn a post-master's, but not doctoral, degree. Persons seeking admission to the Ed.S. program should be clear about academic and professional goals and aspirations. Students are cautioned that satisfactory completion of courses prior to admission to the Department program does not guarantee admission to the program.

Admission Requirements
Applicants to the Ed.S. program should review the application requirements found at www.wmich.edu/leadership/edleadership/specialist-app.htm. Admission deadlines, criteria for admission, and application materials can be found on the department website.

Program Requirements
A program of study consists of a minimum of 60 credit hours beyond the baccalaureate degree and leads to an Ed.S. degree. In addition to the Ed.S. degree, a student can be recommended to receive endorsement from the state as a central office administrator if the appropriate courses are completed as follows (or equivalents as determined by the student’s advisor):
EDLD 6020 – Educational Leadership, System and Change  Credits: 3 hours
EDLD 6060 – Advanced Systems Thinking  Credits: 3 hours
EDLD 6300 – Data-Informed Decision-Making, Research and Evaluation  Credits: 3 hours
EDLD 6610 – School Law & Ethics  Credits: 3 hours
EDLD 6620 – School Business Management  Credits: 3 hours
EDLD 6630 – Personnel Administration  Credits: 3 hours
EDLD 6640 – Curriculum, Instruction and Assessment Leadership  Credits: 3 hours
EDLD 6670 – The Principalship  Credits: 3 hours
EDLD 6720 – School Finance  Credits: 3 hours
EDLD 6730 – Instructional Leadership and Supervision  Credits: 3 hours
EDLD 6740 – School Community Relations and Cultural Competence  Credits: 3 hours
EDLD 6800 – The Superintendency  Credits: 3 hours
EDLD 6810 – Policy Development  Credits: 3 hours
EDLD 7120 – Professional Field Experience  Credits: 2 to 12 hours  Credits: 3 hours.
EDLD 7200 – Specialist Project  Credits: 1 to 6 hours  Credits: 6 hours needed
EMR 5400 - Fundamentals of Evaluation, Measurement, and Research Credits: 3 hours

Select Either:
EDLD 6850 – Facilities and Technology Systems for Learning  Credits: 3 hours
OR
EDT 6490 – Planning and Implementing Education Technology  Credits: 3 hours

Electives (6 hours) (from the master’s degree or other courses as approved by advisor to meet student program needs).

Depending on a student’s goals, an Ed.S. program of study (equaling at least 60 credits) other than the list of courses noted above may be developed by that student’s advisor. This may lead to receipt of an Ed.S. degree and a recommendation to receive, from the state, the K-12 Administrator Certificate and the basic principal endorsements.

Upon completion of an Ed.S. degree in Educational Leadership from WMU, any such student admitted to the Ph.D. in Educational Leadership will be able to count up to 60 graduate credit hours towards the 90 credit hour (post bachelors) required within that Ph.D. degree. This means that for such students, not withstanding any other policy, the minimum credit hours required to be taken at WMU after admission to such a doctoral program is 30 credit hours (including dissertation credits). There is also no specific number of courses prescribed in order to meet the residency requirement for students within the Ed.S. in Educational Leadership program.

**Doctor of Philosophy in Educational Leadership**
Advisors: D. Eric Archer, Andrea Beach, Louann Bierlein Palmer, Walter Burt, Regina Garza Mitchell, Wanda Hadley, Joe Kretovics, Nancy Mansberger, Sue Poppink, Patricia Reeves, Jianping Shen, Donna Talbot, Rick Zinser/Adam Manley (CTE)
Room 3571 Sangren Hall

The Doctor of Philosophy (Ph.D.) in Educational Leadership is targeted toward professionals working in the areas of K-12, Higher Education, Career Technical Education, or other environments engaged in education or adult learning. Four concentrations exist: (1) Higher Education Leadership, (2) K-12 Leadership, (3) Organizational Analysis, and (4) Career and Technical Education with program requirements specific to each concentration listed below.

Key program goals include preparing individuals to become transformational leaders, ready to help educational or other institutions to address current challenges, including the need to better educate students who have historically not been well served by traditional learning institutions. In addition, graduates will expand their inquiry and research
skills, enabling them to add to the knowledge base concerning education, especially as it relates to the growing challenges facing all educational institutions.

Admission Requirements
Admission to the Doctor of Philosophy in Educational Leadership requires that students meet the Graduate College criteria for admission to a doctoral program, and submit and meet criteria set by the department, including:

1. Bachelor’s degree from an accredited institution, indicated on an official transcript.
2. For students who have completed at least 20 hours of graduate work, an overall grade point average of at least 3.0 for all graduate work undertaken beyond the bachelor’s degree.
3. Submission of scores on the GRE General Test Graduate Application
4. One official transcript from each institution attended since high school
5. Career and Professional Goals Statement in which an applicant clearly describes his/her professional goals, and how this doctoral program fits with those goals. (Note: this statement should be no more than four double-spaced pages, and will also be used as a writing sample from the applicant.)
6. Departmental Graduate Reference Forms completed by three different individuals to address an applicant’s ability to successfully complete doctoral-level work.
7. Professional Vitae or Resume

All required forms are available from the Department of Educational Leadership, Research and Technology’s website www.wmich.edu/leadership/edleadership/phd/index.htm.

Each eligible applicant will be interviewed by a minimum of two members of the faculty, and each application will be reviewed for acceptance by the entire faculty of the Educational Leadership program. After admission, a doctoral chair will be appointed from among the faculty advisors, and the student will work with this advisor to assemble an appropriate doctoral advisory committee to guide the student through the program.

The total number of students accepted in any given year will depend upon the quality of individual applicants, as well as available resources to support the program.

Program Requirements

Higher Education Leadership Concentration
The Higher Education Leadership concentration within the Ph.D. in Educational Leadership is designed to serve individuals working in student services or other administrative areas within universities, community colleges, or other institutions focused on adult learning. The program may also be appropriate for individuals serving as faculty, but who do not currently have a doctoral degree and, whose academic discipline may not have the doctorate as a terminal degree, as well as those who aspire to move into administrative leadership roles. The overall focus will be on leadership knowledge and development, applicable to both instructional and management aspects of higher education institutions.

Students must complete a minimum of 42 graduate credits at Western Michigan University (30 credit hours of course work plus 12 credit hours of dissertation) once admitted to a doctoral program in Educational Leadership. In total, a minimum of 90 hours of graduate credit (including credits accepted from a master’s degree program) must be completed as follows.

1. Leadership Core (9 hours)
   EDLD 6060 – Advanced Systems Thinking Credits: 3 hours
   EDLD 6090 - Theories of Leadership Credits: 3 hours
   EDLD 6710 - History and Foundation of Higher Education Leadership Credits: 3 hours

2. Professional Inquiry, Research, and Dissertation Core (33 hours)
   (a) Professional Inquiry
   EDLD 6861 - Doctoral Studies Seminar I Credits: 3 hours
EDLD 6862 – Doctoral Studies Seminar II  Credits: 3 hours
EDLD 7120 - Professional Field Experience  Credits: 3 hours, Credits needed: 3 hours minimum

(b) Research Methods
EMR 6450 - Data Analytics I: Designed Studies  Credits: 3 hours
EMR 6480 - Qualitative Research Methods  Credits: 3 hours
EMR 6650 - Data Analytics II: Correlation Studies  Credits: 3 hours

(c) Dissertation
EDLD 6950 - Dissertation Seminar  Credits: 3 hours.
EDLD 7300 - Doctoral Dissertation  Credits: 1 to 15 hours, Credits needed: 12 hours minimum

3. Higher Education Core (24 hours)
   Required Courses (15 credits as follows)
   EDLD 6570 - Equity and Diversity in Higher Education  Credits: 3 hours
   EDLD 6590 – Higher Education Law  Credits: 3 hours
   EDLD 6872 - Governance and Organization in Higher Education  Credits: 3 hours
   EDLD 6875 - Higher Education Finance  Credits: 3 hours
   EDLD 6890 - Special Topics in Higher Education Seminar  Credits: 1 to 4 hours

   Elective Courses (with approval of doctoral advisor)
   Choose 9 hours from the following list, or equivalents approved by advisor.
   EDLD 6510 - Foundations of Student Affairs in Higher Education  Credits: 3 hours
   EDLD 6530 - The College Student  Credits: 3 hours
   EDLD 6550 - Intervention Skills for Higher Education Professionals  Credits: 3 hours
   EDLD 6650 - Principles and Practices of Adult Learning  Credits: 3 hours
   EDLD 6880 - Higher Education and the New Technological Frontier  Credits: 3 hours
   EDLD 6890 - Special Topics in Higher Education Seminar  Credits: 1 to 4 hours
   EDLD 6980 - Readings in Educational Leadership  Credits: 1 to 4 hours

4. Special Interest Cognate and Electives (24 hours)
   In conjunction with their advisor, students will identify courses to help strengthen their primary area of interest
   and/or their research knowledge and tools. Many credits for this component may come from the student’s master’s
   degree program. Other courses from the master’s degree may, as appropriate, be used to fulfill some required or
   elective courses for the other components.

   **K-12 Leadership Concentration**
   The K-12 Leadership concentration is designed for persons who wish to develop leadership skills and serve as a
   superintendent or other central office administrator within a school district serving elementary and secondary
   students.

   Students must complete a minimum of 42 graduate credits at Western Michigan University (30 credit hours of
   course work plus 12 credit hours of dissertation) once admitted to a doctoral program in Educational Leadership,
   or a total of 30 credits including 12 credits of dissertation if a student has previously completed an Ed.S. in Educational
   Leadership at WMU. In total, 90 hours of graduate credit (including credits accepted from a master’s degree
   program and/or Ed.S.) must be completed as follows.

   1. Leadership Core (9 hours)
      EDLD 6020 - Educational Leadership, Systems and Change  Credits: 3 hrs.
      EDLD 6060 – Advanced Systems Thinking  Credits: 3 hours
      EDLD 6090 - Theories of Leadership  Credits: 3 hours

   2. Professional Inquiry, Research, and Dissertation Core (33 hours)

      (a) Professional Inquiry
EDLD 6861 - Doctoral Studies Seminar I  Credits: 3 hours
EDLD 6862 – Doctoral Studies Seminar II  Credits: 3 hours
EDLD 7120 - Professional Field Experience  Credits: 3 hours

(b) Research Methods
EMR 6450 - Data Analytics I: Designed Studies  Credits: 3 hours
EMR 6480 - Qualitative Research Methods  Credits: 3 hours
EMR 6650 - Data Analytics II: Correlation Studies  Credits: 3 hours

(c) Dissertation
EDLD 6950 - Dissertation Seminar  Credits: 3 hours
EDLD 7300 - Doctoral Dissertation  Credits: at least 12 hours required

3. K-12 Education Core (24 hours)
EDLD 6610 - School Law & Ethics  Credits: 3 hours
EDLD 6620 - School Business Management  Credits: 3 hours
EDLD 6640 - Curriculum, Instruction and Assessment Leadership  Credits: 3 hours
EDLD 6670 - The Principalship  Credits: 3 hours
EDLD 6720 - School Finance  Credits: 3 hours
EDLD 6730 – Instructional Leadership and Supervision  Credits: 3 hours
EDLD 6740 - School Community Relations and Cultural Competence  Credits: 3 hours
EDLD 6810 - Policy Development  Credits: 3 hours

4. Special Interest Cognate and Electives (24 hours)
Students could fulfill the requirements for this section by taking any combination of the following three approaches depending on their interests and career goals, such as (A) and (C), or (A) and (B), or just (C).

(a) Additional Requirements for Central Office Endorsement
EDLD 6300 – Data-Informed Decision-Making Research and Evaluation  Credits: 3 hours
EDLD 6630 - Personnel Administration  Credits: 3 hours
EDLD 6800 - The Superintendency  Credits: 3 hours
EDT 6490 – Planning and Implementing Educational Technology  Credits: 3 hours OR
EDLD 6850 – Facilities and Technology Systems for Learning  Credits: 3 hours

(b) Research Methods
Students could take additional methods courses in qualitative and/or quantitative research, such as the following or other methods courses.
EMR 6410 - Fundamentals of Measurement in the Behavioral Sciences  Credits: 3 hours
EMR 6420 - Program Evaluation  Credits: 3 hours
EMR 6500 - Survey Research  Credits: 3 hours
EMR 6520 - Evaluation Practicum  Credits: 3 hours
EMR 6580 - Qualitative Research Practicum  Credits: 3 hours
EMR 6680 - Data Analytics II: Correlation Studies  Credits: 3 hours

(c) Cognate Outside Leadership Specialization
Students could take courses in an area that has a course prefix other than EDLD.

Organizational Analysis Concentration
The Organizational Analysis concentration is designed to develop and enhance leadership skills for those who find an institutional specialization unnecessary (i.e., not focused on K-12 or higher education institutions), with a special focus on organizational analysis skills.

Students must complete a minimum of 42 graduate credits at Western Michigan University (30 credit hours of course work plus 12 credit hours of dissertation) once admitted to a doctoral program in Educational Leadership. In
total, 90 hours of graduate credit (including credits accepted from a master’s degree program) must be completed as follows.

1. Leadership Core (9 hours)
   EDLD 6020 - Educational Leadership, Systems and Change   Credits: 3 hours
   EDLD 6060 – Advanced Systems Thinking   Credits: 3 hours
   EDLD 6090 - Theories of Leadership Credits: 3 hours

2. Professional Inquiry, Research, and Dissertation Core (33 hours)
   (a) Professional Inquiry
   EDLD 6861 - Doctoral Studies Seminar I   Credits: 3 hours
   EDLD 6862 – Doctoral Studies Seminar II   Credits: 3 hours
   EDLD 7120 - Professional Field Experience   Credits: 3 hours
   
   (b) Research Methods
   EMR 6450 - Data Analytics I: Designed Studies   Credits: 3 hours
   EMR 6480 - Qualitative Research Methods   Credits: 3 hours
   EMR 6650 - Data Analytics II: Correlation Studies   Credits: 3 hours

   (c) Dissertation
   EDLD 6950 - Dissertation Seminar   Credits: 3 hours
   EDLD 7300 - Doctoral Dissertation   Credits: at least 12 hours required.

2. Organizational Analysis Core (24 hrs.)
   (a) Required Courses
   EDLD 6810 - Policy Development   Credits: 3 hours
   EMR 6420 - Program Evaluation   Credits: 3 hours
   EMR 6430 - Personnel Evaluation   Credits: 3 hours
   EMR 6500 - Survey Research   Credits: 3 hours

   (b) Elective Courses
   Choose 12 hrs. from following list, or equivalents approved by advisor
   EDLD 6630 - Personnel Administration   Credits: 3 hours.
   EDLD 6730 – Instructional Leadership and Supervision   Credits: 3 hours
   EDLD 6980 - Readings in Educational Leadership   Credits: 1 to 4 hours
   EMR 6410 - Fundamentals of Measurement in the Behavioral Sciences   Credits: 3 hours
   EMR 6580 - Qualitative Research Practicum   Credits: 3 hours
   EMR 6650 - Data Analytics II: Correlation Studies   Credits: 3 hours
   GRAD 7110 - Readings in Doctoral Specialization   Credits: 3 hours
   MGMT 6500 - Managing Change   Credits: 3 hours
   PADM 6080 - Organization Theory and Behavior   Credits: 3 hours

3. Special Interest Cognate and Electives (24 hrs.)
   In conjunction with their advisor, students will identify courses to help strengthen their primary area of interest and/or their research knowledge and tools. Many credits for this component may come from the student’s master’s degree program. Other courses from the master’s degree may, as appropriate, be used to fulfill some required or elective courses for the other components.

**Career and Technical Education Concentration**
The Career and Technical Education concentration is designed to enhance the skills in administrative leadership, curriculum, or instruction for individuals involved in career technical education or related areas within adult, secondary, post-secondary, and four-year institutions.
Students must complete a minimum of 42 graduate credits at Western Michigan University (30 credit hours of course work plus 12 credit hours of dissertation) once admitted to a doctoral program in Educational Leadership. In total, 90 hours of graduate credit (including credits accepted from a master’s degree program) must be completed as follows.

1. Leadership Core (9 hours.)
   EDLD 6020 - Educational Leadership, Systems and Change  Credits: 3 hrs.
   EDLD 6060 – Advanced Systems Thinking  Credits: 3 hours
   EDLD 6090 - Theories of Leadership  Credits: 3 hours

2. Professional Inquiry, Research, and Dissertation Core (33 hours)
   (a) Professional Inquiry
      EDLD 6861 - Doctoral Studies Seminar I  Credits: 3 hours
      EDLD 7120 - Professional Field Experience  Credits: 6 hours.
   (b) Research Methods
      EMR 6450 - Data Analytics I: Designed Studies  Credits: 3 hours
      EMR 6480 - Qualitative Research Methods  Credits: 3 hours
      EMR 6650 - Data Analytics II: Correlation Studies  Credits: 3 hours
   (c) Dissertation
      EDLD 6950 - Dissertation Seminar  Credits: 3 hours
      EDLD 7300 - Doctoral Dissertation  Credits: at least 12 hours required

3. Career and Technical Education Core (24 hours.)
   CTE 6140 - Administration and Supervision of Career and Technical Education  Credits: 3 hours
   CTE 6160 - Occupational Selection and Training  Credits: 3 hours
   CTE 6430 - Measurement and Evaluation in Career and Technical Education  Credits: 3 hours
   CTE 6450 - Organization of Employment and Training Systems  Credits: 3 hours
   CTE 6460 - Leadership Development in Career and Technical Education  Credits: 3 to 6 hours
   CTE 6480 - Adult Education in Career and Technical Education  Credits: 2 to 3 hours
   CTE 6500 - Business/Industry/Education Work-based Learning  Credits: 3 hours

4. Specialty Cognates (minimum of 12 hours)
   Students may choose one of the following four cognate areas based upon career goals in CTE.
   (a) Curriculum
      ED 6020 - School Curriculum  Credits: 3 hours
      ED 6280 - Curriculum Theory  Credits: 3 hours
      EDLD 6640 - Curriculum, Instruction and Assessment Leadership  Credits: 3 hours
      EMR 6420 - Program Evaluation  Credits: 3 hours
   (b) Educational Leadership
      EDLD 6630 - Personnel Administration  Credits: 3 hours
      EDLD 6670 - The Principalship  Credits: 3 hours
      EDLD 6720 - School Finance  Credits: 3 hours
      EMR 6420 - Program Evaluation  Credits: 3 hours
   (c) Instruction
      Focused on further technical knowledge in a particular CTE discipline, (e.g., Business or Marketing Education, Family and Consumer Sciences, Industrial Technology, Information Technology). May include graduate courses within or outside College of Education and Human Development intended to enhance technical content needed as a CTE instructor, in an adult, secondary, or post-secondary institution.
   (d) Total Quality Management in Education

279
This cognate is offered by Ferris State University (FSU) and leads to a certificate in TQM awarded by FSU.

ECTE 6500 Implementing TQM in Education  Credits: 3 hours
ECTE 6550 Quality Improvement Practices  Credits: 3 hours
ECTE 6600 Quality Management in Education  Credits: 3 hours
ECTE 6650 Quality Metrics and Data Management  Credits: 3 hours

5. Elective Courses (minimum of 12 hrs.)
Other elective courses can be substituted with advisor approval addressing educational leadership, evaluation, measurement, or research design.

CTE 5100 - Special Populations in Career and Technical Education  Credits: 3 hours
CTE 5120 - Principles of Career and Technical Education  Credits: 3 hours
CTE 5130 - Teaching Methods in Career and Technical Education  Credits: 3 hours
CTE 5140 - Workshop in Career and Technical Education  Credits: 1 to 3 hours
CTE 5150 - Grant Writing for Career and Technical Educators  Credits: 3 hours
CTE 5420 - Curriculum Development in CTE  Credits: 3 hours
CTE 5430 - Work-site Based Education Programs  Credits: 3 hours
CTE 6120 - Studies in Technology  Credits: 1 to 4 hours
CTE 6150 - Trends and Developments in Career and Technical Education  Credits: 3 hours
CTE 6170 - Seminar in Career and Technical Education  Credits: 2 to 6 hours

Master of Arts in Evaluation, Measurement, and Research
Advisors: Brooks Applegate, Chris Coryn, Gary Miron, Jianping Shen, Jessaca Spybrook,
Room 3571 Sangren Hall

The Department of Educational Leadership, Research and Technology offers the Master of Arts in Evaluation, Measurement, and Research. Students completing this degree program will be qualified to serve in a staff position in evaluation, testing, or research units in school or non-school settings, or in local, state, or federal government agencies.

Admission Procedures
Students seeking admission to this degree program should be able to access and complete the application electronically; see the program web site for deadlines, directions and links to appropriate forms: www.wmich.edu/leadership/emr/admission.htm. If you do not have computer access, you may request a Master's Degree Program Application packet from the Department of Educational Leadership, Research and Technology. Applicants must follow all instructions on the Graduate Self-Managed Application form and send all supplemental materials to the Department of Educational Leadership, Research and Technology.

Program Requirements
This 36 credit hour master’s program requires the satisfactory completion of the following courses.
EMR 5400 - Fundamentals of Evaluation, Measurement, and Research Credits: 3 hours
EMR 6410 - Fundamentals of Measurement in the Behavioral Sciences Credits: 3 hrs.
EMR 6420 - Program Evaluation Credits: 3 hrs.
EMR 6430 - Personnel Evaluation Credits: 3 hrs.
EMR 6450 - Data Analytics I: Designed Studies  Credits: 3 hrs.
EMR 6480 - Qualitative Research Methods Credits: 3 hrs.
EMR 6500 - Survey Research Credits: 3 hrs.
EMR 6590 - Contemporary Trends in Research Credits: 3 hrs.
EMR 6790 - Capstone Portfolio Project Credits: 3 hrs.

Additional Requirements
In addition, nine credit hours are chosen from courses outside the EMR program such as sociology, psychology, or other area approved by the advisor.

280
Doctor of Philosophy in Evaluation, Measurement, and Research
Advisors: Brooks Applegate, Chris Coryn, Gary Miron, Jianping Shen, Jessaca Spybrook
Room 3571 Sangren Hall.

This program prepares graduates to serve in leadership roles in evaluation, measurement, or research units in school or non-school settings, as well as in local, state, or federal government agencies and to serve in faculty positions in evaluation, measurement, and research at institutions of higher education.

Admission Procedures
Students seeking admission to this degree program should be able to access and complete the application electronically; see the department program site for deadlines, directions and links to appropriate forms: www.wmich.edu/leadership/emr/admission.htm. If you do not have computer access, you may request a Doctoral Degree Program Application packet from the Department of Educational Leadership, Research and Technology. Applicants must follow all instructions on the Graduate Self-Managed Application form and send all supplemental materials to the Department of Educational Leadership, Research and Technology.

Program Requirements
The following requirements and courses will lead to a Doctor of Philosophy in Evaluation, Measurement, and Research (93 hours minimum):

- EMR Comprehensive Examination
- EMR 5400 - Fundamentals of Evaluation, Measurement, and Research Credits: 3 hours
- EMR 6410 - Fundamentals of Measurement in the Behavioral Sciences Credits: 3 hrs.
- EMR 6420 - Program Evaluation Credits: 3 hrs.
- EMR 6430 - Personnel Evaluation Credits: 3 hrs.
- EMR 6450 - Data Analytics I: Designed Studies Credits: 3 hrs.
- EMR 6480 - Qualitative Research Methods Credits: 3 hrs.
- EMR 6490 - The Nature of Science and Scientific Inquiry Credits: 3 hrs.
- EMR 6500 - Survey Research Credits: 3 hrs.
- EMR 6510 - Advanced Applications of Measurement Methods Credits: 3 hrs.
- EMR 6520 - Evaluation Practicum Credits: 3 hrs.
- EMR 6580 - Qualitative Research Practicum Credits: 3 hrs.
- EMR 6650 - Data Analytics II: Correlation Studies Credits: 3 hrs.
- EMR 7120 - Professional Field Experience Credits: 9 hrs.
- EMR 7300 - Doctoral Dissertation Credits: 15 hrs.

One of the following:
- EMR 6600 - Advanced Seminar in Research Credits: 3 hrs.
- EMR 6610 - Advanced Seminar in Measurement Credits: 3 hrs.
- EMR 6620 - Advanced Seminar in Evaluation Credits: 3 hrs.

Additional Requirements
In addition, 9 credit hours of advisor-approved electives and 18 hours chosen from a cognate area with advisor approval are required.

Master of Arts in Educational Technology
Advisors: Brian Horvitz, Robert Leneway, Sharon Peterson
Room 3571 Sangren Hall

The Master of Arts in Educational Technology is designed to prepare educators for the integration of educational technology into academic programs. The degree program prepares educators for various school-based technology roles, including technology coordinators, technology instructional consultants/teachers, special education technology consultants/teachers and chief technology officers.
Courses in the Master of Arts in Educational Technology are offered both on campus and via Extended University Program’s distance education program means that include e-learning, Desire to Learn management software, Internet conferencing, and other online teaching/learning methods. Courses may be offered as residential courses taught in traditional computer labs and classrooms at Western’s Kalamazoo campus as well as at various regional locations located in southwestern Michigan. Students enrolling in online courses should be prepared to handle distance education instruction that often requires more independent work, self-direction, and the meeting of course deadlines outside of regular classroom meetings. Students will also need to have mastered basic computer communications systems, including e-mail, web browsing, and submission of assignments via file transfer procedures. An online application and additional information can be found at www.wmich.edu/leadership/edtech.

**Admission Requirements**
In addition to meeting the requirements of the Graduate College, all applicants must possess a baccalaureate degree in education or a related field, provide a statement outlining technology skills and background, career goals, and educational philosophy (1,000 words). Admission decisions will be made by program faculty after review of admission materials.

**Program Requirements**
Students will complete a planned program of study consisting of 30-33 credit hours of course work with an overall grade point average of 3.0 or better. The degree course work requires a fifteen credit hour Major Technology Core. Students will select the Major Technology Core with the approval of an academic advisor. The course work also requires a nine hour Minor Technology Elective Core that is related to the career goals of the student and approved by an academic advisor. The minor core must be different from the major core and have at least one of the three courses at the 6000-level.

I. **Major Technology Core (15 hours)**
Select 15 hours from the following.

- **EDT 5410 – Introduction to Educational Technology** Credits: 3 hours
- **EDT 5420 – Teaching with Technology: Design and Development for Learning** Credits: 3 hours
- **EDT 6440 – Advanced Information Technologies for Instructional Technology** Credits: 3 hours
- **EDT 6450 – Technical/Operational Issues of Educational Technology** Credits: 3 hours
- **EDT 6480 – Designing Staff Development for Educational Technology** Credits: 3 hours
- **EDT 6490 – Planning and Implementing of Educational Technology** Credits: 3 hours

II. **Technology Minor Elective Core (9 hours)**
Select 9 hours of elective courses related to the technology career goals of the student and approved by an academic advisor, of which 3 credits must be at the 6000-level, and the other 6 credits may be at the 5000- or 6000-level.

- Two 5000- or 6000-level course (3 hours)
- One 6000-level course (3 hours)

III. **Educational Research (3 hours)**
**EMR 5400 - Fundamentals of Evaluation, Measurement, and Research** Credits: 3 hours
(or course equivalent to EMR 5400)

IV. **Culminating Learning Activity (3 or 6 hours)**
The culminating learning activity allows students to demonstrate their comprehensive knowledge of educational technology in either a research study or in the development of a curriculum or instructional technology product. Students seeking advanced degrees beyond the master’s level are encouraged to complete a master’s thesis. Other students will elect the capstone course with an advisor-approved technology research, application, or curriculum development project that includes a minimum of 120 hours of effort.

**Certificate Program in Educational Technology**
Advisors: Brian Horvitz, Robert Leneway, Sharon Peterson
Room 3571 Sangren Hall
This graduate certificate program provides a strong framework for the development of educational technology competencies for individuals that are employed or seek professional employment in the field of education as technology specialists. The audience for the program is anticipated to be in-service teachers interested in educational technology in the classroom, in-service teachers with more advanced technology knowledge interested in competencies and responsibilities required for building level technology specialists, in-service teachers or individuals who desire or assume the position of district technology coordinator, and district administrators and staff who desire advanced skills in the area of educational technology coordination.

**Admission Requirements**
In addition to meeting the requirements of the Graduate College, all applicants must possess a baccalaureate degree in education or a related field, provide a statement outlining technology skills and background, career goals, and educational philosophy (1,000 words). Admission decisions will be made by the department's faculty, following a review of the applicant's admission materials.

**Program Requirements**
Students will complete a planned program of study consisting of 15-21 hours of course work with an overall grade point average of 3.0 or better, with no course grade below a "C." The courses include:
- EDT 5400 - Introduction to Computing and Technology for Productivity  Credits: 3 hrs.
- EDT 5410 - Introduction to Educational Technology  Credits: 3 hours
- EDT 5420 - Teaching with Technology: Design and Development for Learning  Credits: 3 hours
- EDT 6440 - Advanced Information Technologies for Instructional Technology  Credits: 3 hours
- EDT 6450 - Technical/Operational Issues of Educational Technology  Credits: 3 hours
- EDT 6480 - Designing Staff Development for Educational Technology  Credits: 3 hours
- EDT 6490 - Planning and Implementing Educational Technology  Credits: 3 hours

**Additional Information**
Students will start the program with EDT 5410 or EDT 5420. Students who demonstrate prior mastery of the knowledge and skills in EDT 5410 and EDT 5420 will have other course choices available.

Descriptions of all courses required in the Certificate Program in Educational Technology may be found under the heading Educational Technology Courses.
Family and Consumer Sciences

Gary Bischof, Interim Chair
Main Office: 3326 Kohrman Hall
Telephone: (269) 387-3704
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Karen R. Blaisure
Linda Dove
Barbara J. Frazier
Angel Gullon-Rivera
Robert Manley
Arezoo Rojhani
Caroline Webber
Zee-Sun Yun
Richard W. Zinser

The Department of Family and Consumer Sciences offers the Master of Arts in Career and Technical Education and the Master of Arts in Family and Consumer Sciences. The Department also offers a concentration in Career and Technical Education within the Doctor of Education in Educational Leadership. For more information on this doctoral program, see the catalog listing under the Department of Educational Leadership, Research and Technology.

Master of Arts in Career and Technical Education
Advisor: R. Adam Manley
Room 3603, Kohrman Hall

This 30 hour degree program includes course work that will strengthen students' abilities to teach in career and technical education and to assist in developing and implementing new programs or curricula. The program is flexible to provide advanced techniques for teachers and career preparation for administrators, supervisors, counselors, coordinators, and for any other specialized positions in the career and technical education areas of marketing education, business education, family and consumer sciences, and technology education.

The Master of Arts in Career and Technical Education is designed for bachelor's graduates in marketing education, business education, family and consumer sciences, industrial arts, industrial education, or career and technical education, plus professional preparation in teacher education, including directed or supervised student teaching.

Program Requirements
Complete at least thirty graduate credit hours, selected in consultation with a program advisor. The program of study will consist of 3-6 hours of professional education courses, 15-18 hours of core courses, and 3-12 hours of electives.

M.A. in Career and Technical Education, Post-Baccalaureate Certification
The department also maintains a post-baccalaureate certification program within the Master of Arts in Career and Technical Education that leads to a State secondary provisional certificate with an endorsement in marketing, business, family and consumer sciences, or industrial technology education and a vocational endorsement (36 hours). Please see the program advisor for more information about the specific admission and program requirements that apply to this certification.

Master of Arts in Family and Consumer Sciences
Advisors: Karen Blaisure (September - June),
The graduate program in Family and Consumer Sciences provides an advanced program of study with a concentration in child life, dietetics, family life education, or textile and apparel studies.

The student will work closely with graduate faculty to develop a plan of study and individual research agenda that fits with personal career and academic goals. The program is appropriate for students interested in pursuing professional positions or as a foundation for continued graduate work leading to a doctoral degree in another department or at another institution.

**Dietetics, Family Life Education, and Textile and Apparel Studies Concentrations**

**Admission Requirements**

For admission to the master's program in Family and Consumer Sciences, students must satisfy all the requirements identified in the Graduate Catalog as well as specific departmental requirements. No one requirement is sufficient to guarantee admission or dictate denial of admission.

1. Possess a Bachelor of Science from an approved accredited school and a major closely related to the selected concentration.
2. Have a minimum undergraduate grade point average of 3.0 on a 4.0 scale in the last two years of undergraduate work. Non-degree, probationary status may be granted to students with a GPA between 2.5 and 2.99 in the last two years of undergraduate work. Students with that GPA range may establish eligibility for regular admission to WMU by completing nine credit hours of approved graduate-level courses toward their M.A. with a grade of "B" or better in each course.
3. Include a resume indicating previous education experiences and listing positions held over the past 10 years. Indicate the exact title of each position, the agency, school, or firm where employed, and the duration of each employment. Also note particular awards or accomplishments.
4. Submit a two-page, word-processed essay that provides the following information:
   a. Describe experience(s) that influenced your career choice and your desire to return to graduate school.
   b. Explain how having a Master of Arts in Family and Consumer Sciences degree will advance your career.

**Program Requirements**

1. All master's programs include a minimum of 30 semester hours, 15 of which must be in courses at the 6000-level or higher, and at least two hours of FCS 7100, Independent Research.
2. A total of 20 hours in Family and Consumer Sciences must be completed in graduate level courses, planned in consultation with a program advisor.

Assistantships may be available to those wishing to pursue full-time graduate study.

**Child Life Concentration**

The Master of Arts in Family and Consumer Sciences (concentration in Child Life) prepares students to pursue a career in the child life profession. This 41 hour concentration involves course work aligned with recommendations of the Child Life Council, the primary professional organization of child life specialists. The curriculum provides classroom and field experiences enabling students to build on skills and knowledge key to working as a child life professional. See the department website for information on admission requirements and the admissions application process.

**Child Life Admission Requirements**

- An undergraduate GPA of 3.0 on a 4.0 scale.
- A bachelor's degree in family studies, child and family development, or a related field
- An undergraduate practicum/internship with direct experience working with children, youth, and families.
- Undergraduate course work in medical terminology, anatomy and physiology with a grade of "B" or better. Applicants who have not had this course work may be considered for admission; however, if admitted, the
student must successfully complete the course work before attending or while in the graduate program. Transcripts documenting successful completion of course work will be necessary. This course work will not be counted as part of the graduate degree.

Child Life Program Requirements
1. The concentration in Child Life includes a minimum of 41 semester hours, 15 of which must be in courses at the 6000-level or higher, and at least two hours of FCS 7100, Independent Research.
2. A total of 20 hours in Family and Consumer Sciences must be completed in graduate level courses, planned in consultation with a program advisor.

Assistantships may be available to those wishing to pursue full-time graduate study.
Human Performance and Health Education
Yuanlong Liu, Chair
Main Office: 4024 Student Recreation Center
Telephone: (269) 387-2710
Fax: (269) 387-2704

Amos Aduroja
Suzan Ayers
Robert Bensley
Debra Berkey
Jody Brylinski
Marianne Frauenknecht
James Lewis
Timothy Michael
Michael G. Miller
Patrick Ryan
Gayle Thompson
Zelkja Vidic
Carol Wiedeman
Jiabei Zhang

The graduate studies in the Human Performance and Health Education Department offers five academic programs intended to develop highly trained professionals in a variety of fields.

The **Master of Arts in Coaching Sports Performance** prepares students for successful careers in a coaching profession. The program's engaging curriculum enables students to acquire a well-rounded knowledge base and relevant practical experiences necessary to become successful coaches at all levels of sporting competition.

The **Master of Science in Exercise and Sports Medicine** (Exercise Physiology concentration) is designed to provide the student with an advanced understanding of the physical and functional adaptations to movement. The program integrates traditional lecture-based courses with hands-on laboratory experiences.

The **Master of Science in Athletic Training** concentration is an CAATE accredited post-professional athletic training education program designed to provide the student with advanced athletic training didactic and laboratory experiences, clinical internship opportunities and research experiences to become better clinicians and educators.

The **Master of Arts in Physical Education** allows students to matriculate online while permitting students to obtain practical experience close to home. Students can select a concentration in **Pedagogy** or **Special Physical Education**.

The **Pedagogy** concentration is designed to provide teachers with the knowledge, skills and experience that will facilitate effective instruction in private and public schools.

The **Special Physical Education** concentration prepares teachers to provide quality special (adapted) physical education for K-12 children with disabilities in the least restrictive, most appropriate and inclusive environments.

The **Master of Arts in Sport Management** is designed to prepare students to blend general management skills with the specific demands of managing sports organizations.
Admission Requirements
Students must meet Graduate College admission standards, successful completion of an undergraduate major or minor or equivalent appropriate for intended emphasis area, submission of GRE scores, submission of a letter of intent to include education, career and/or research goals and philosophy. In some programs, admissions requirements may vary slightly. Please contact the program advisor for details.

Program Requirements
Each graduate student is expected to show competence in four professional areas: research, socio-cultural issues, curriculum or psychological foundations, and a professional area of emphasis. HPHE 6900 and HPHE 6920 are required in all programs. Graduate degree programs also require the successful completion of a minimum of thirty-six graduate credit hours beyond the bachelor's degree in one of the following: Athletic Training, Special Physical Education, Coaching Sports Performance, Exercise Physiology, Physical Education Pedagogy or Sport Management. For information about additional specific course requirements for each degree or concentration, contact the graduate advisor.

Master’s degree candidates are required to complete a comprehensive, integrated capstone experience which can be met through the following:
HPHE 7000 - Master's Thesis Credits: 6 hrs.
HPHE 7100 - Independent Research Credits: 2 to 6 hrs. and/or
HPHE 7120 - Professional Field Experience Credits: 2 to 12 hrs.

Master of Arts in Coaching Sports Performance (36 credit hours)
Advisor: Zeljka Vidic
Room 4024-8 Student Recreation Center

A Master of Arts in Coaching Sport Performance is designed to provide 36 graduate credit hours of classroom and field experiences enabling students to develop the skills and knowledge that coaches and related sport clinicians should possess. The M.A. in Coaching Sport Performance clearly supports an athlete-centered philosophy of sport and encourages each student to create a program of study that will enhance their preparation in becoming a high performance coach, maximizing the benefits of sport for all participants. The established curriculum is aligned with the National Standards for Sport Coaches and NCACE Accreditation Level 5. Graduate students find positions as coaches in school and community-based sport, as well as instructional staff for coaching education programs.

Admission Requirements
Meet Graduate College admission standards, successful completion of an undergraduate major or minor, or related coaching experience. Students are to submit a letter of intent to include educational and career goals. In some cases an interview or additional qualifications may be required.

Planned Program of Study
Each graduate student is expected to show master level competence in the comprehension and behavioral skills associated with the eight domains of the National Standards for Sport Coaches. In addition, each student is expected to demonstrate the capacity to function effectively in applied settings among diverse populations as well as demonstrate a commitment to fostering a safe and effective sport environment for all participants.

Coaching Courses
HPHE 6300 – Professional Development Seminar for Coaches  Credits: 1 hour
HPHE 6310 – Skill Acquisition and Human Performance  Credits: 3 hours
HPHE 6320 – Theories of Strength and Conditioning  Credits: 3 hours
HPHE 6340 – Sports Safety and Injury Management for Coaches  Credits: 3 hours
HPHE 6350 – Principles and Practices of Effective Coaching  Credits: 3 hours
HPHE 6360 – Sport Nutrition and Energy Systems  Credits: 3 hours
HPHE 6440 – Program Evaluation in Sport and Physical Education  Credits: 3 hours
HPHE 6600 – Governance and Administration of Sport  Credits: 3 hours
Master of Science in Athletic Training

Advisor:
Michael G. Miller
1037 Student Recreation Center

The Athletic Training concentration is an CAATE accredited post-professional athletic training education program designed to provide the student with advanced athletic training, didactic and laboratory experiences, clinical internship opportunities in which the students will solidify their skills, and research experiences to become better clinicians and educators. Students wishing to pursue this degree program must be either BOC certified or eligible for BOC certification.

Admission Requirements
Meet Graduate College admission standards, successful completion of an undergraduate major or minor or equivalent appropriate for intended emphasis area, submission of GRE scores, submission of a letter of intent to include education, career and/or research goals and philosophy, and three letters of recommendation.

Research Cognate (6 hours)
HPHE 6900 - Research Procedures in Human Performance and Health Education  Credits: 3 hrs.
HPHE 6920 - Analytical Techniques in Human Performance and Health Education  Credits: 3 hrs.

Required Courses (24 hours)
HPHE 6320 - Theories of Strength and Conditioning  Credits: 3 hrs.
HPHE 6810 - Sports Medicine: Applied Anatomy and Physiology  Credits: 2 hours
HPHE 6821 - Manual Therapy Techniques in Sports Medicine  Credits: 3 hours
HPHE 6830 - Aquatic Therapy Techniques and Rehabilitation  Credits: 3 hrs.
HPHE 6850 - Advanced Techniques in Therapeutic Modalities  Credits: 3 hrs.
HPHE 6880 - Orthopedic Fabrication and Diagnostics in Sports Medicine  Credits: 3 hours
HPHE 6890 - Emergency Management in Athletic Training  Credits: 3 hours
HPHE 7120 - Professional Field Experience  Credits: 1 to 12 hours (Credits: 4 hours needed)

Capstone Experience (6 hours)
Chose one of the following options:

Thesis Option
HPHE 7000 - Master's Thesis  Credits: 1 to 6 hours

Independent Research Option
HPHE 7100 - Independent Research  Credits: 2 to 6 hours (Credits: 3 hours needed)

Master of Science in Exercise and Sports Medicine (36 credit hours)

Advisor:
Christopher C. Cheatham – Exercise Physiology
The Exercise Physiology program is designed to provide the student with an advanced understanding of the physical and functional adaptations to movement. The program integrates traditional lecture-based courses with hands-on laboratory experiences. One of the major strengths of the program is the combining of the practical application of exercise physiology with current research findings. Students may also individualize their program of study by choosing from a variety of elective courses offered within many departments across the university. Graduates pursue careers in fitness, athletic, and clinically bases settings. Graduates also pursue advanced degrees in exercise physiology or other professional programs such as physical therapy, medicine, etc.

Admission Requirements
Meet Graduate College admission standards, successful completion of an undergraduate major or minor or equivalent appropriate for intended emphasis area, submission of GRE scores, submission of a letter of intent to include education, career and/or research goals and philosophy, a current resume, and three letters of recommendation.

Research Cognate (6 hours)
HPEH 6900 – Research Procedures Credits: 3 hours
HPEH 6920 – Analytical Techniques Credits: 3 hours

Required courses (18 hours):
HPEH 6700 – Exercise Physiology I Credits: 3 hours
HPEH 6710 – Exercise Physiology II Credits: 3 hours
HPEH 6720 – Lab Techniques in Exercise Science Credits: 3 hours
HPEH 6730 – Biomechanics Credits: 3 hours
HPEH 6740 – Clinical Exercise Physiology Credits: 3 hours
HPEH 6760 – Exercise Science Seminar Credits: 3 hours

Capstone Experience (12 hours)
Choose one of the following:

Thesis Option
HPEH 7000 – Thesis Credits: 6 hours
Electives with advisor approval Credits: 6 hours

Non-Thesis Option
HPEH 7100 – Independent Research Credits: 2 to 6 hours (Credits: 3 hours needed)
Electives with advisor approval Credits: 9 hours
OR
HPEH 7120 – Professional Field Experience Credits: 1 to 12 hours (Credits: 3 hours needed)
Electives with advisor approval Credits: 9 hours

Master of Arts in Physical Education
The Master of Arts in Physical Education prepares teachers, coaches, administrators and supervisors to assume leadership roles. The program is designed to meet the needs of currently certified teachers as well as individuals seeking teaching certification in Michigan or other states. Students can complete all but six of the 36 hours required online. For students who have not yet earned initial teacher certification, an individualized program of study will be developed. (Note: Credit hours for non-certified teachers may vary and require additional coursework. Contact the advisor for details.)

Pedagogy
Advisor:
Debra S. Berkey
Room 1043 Student Recreation Center
Master of Arts in Physical Education: Special Physical Education

Advisor: Jiabei Zhang
Room 1043 Student Recreation Center

The Master of Arts in Special (Adapted) Physical Education is an exciting program structured in a way that allows students to develop a sound professional philosophy, acquire research skills, and increase professional competencies through the completion of a program primarily online. The program prepares teachers to provide quality special (adapted) physical education for K-12 children with disabilities in the least restrictive, most appropriate and inclusive environments. Program includes 36 credit hours to complete degree with up to 27 credit hours online through WMU and at least 9 credit hours through student’s local institution with prior program approval. Program graduate is endorsed to teach physical education for children with disabilities with a valid teaching certificate in physical education or special education (depending on the certification process in state of residence). Students can choose a thesis or non-thesis internship option. This program is currently funded by U.S. Department of Education. Qualified students accepted into this program will receive financial supports with free tuition. Contact Dr. Jiabei Zhang at ZHANGJ@wmich.edu for application forms.

Coursework required for Master of Arts in Physical Education: Special Physical Education:

Core (6 credit hours)
HPHE 6900 – Research Procedures in HPHE Credits: 3 hours
HPHE 6920 – Analytical Techniques in HPHE Credits: 3 hours

Emphasis (18 credit hours)

Physical Education Majors
HPHE 6210 – Physical Activities for Exceptional Children Credits: 3 hours
HPHE 6220 – Programming in Special Physical Education Credits: 3 hours
HPHE 6250 – Assessment in Special Physical Education Credits: 3 hours
SPED 5300 – Introduction to Special Education Credits: 3 hours
SPED 6380 – Applications of Behavior Analysis in Special Education Credits: 3 hours
SPED 6610 – Transdisciplinary Teaming Credits: 3 hours

Special Education Majors
HPHE 6210 – Physical Activities for Exceptional Children Credits: 3 hours
HPHE 6220 – Programming in Special Physical Education Credits: 3 hours
HPHE 6250 – Assessment in Special Physical Education Credits: 3 hours
HPHE 6400 – Instructional Materials in Physical Education Credits: 3 hours
HPHE 6410 – Teaching and Supervision Skills in Physical Education Credits: 3 hours
HPHE 6450 – Curriculum Development in HPHE Credits: 3 hours

Electives (6 credit hours)
HPHE 6420 – Human Growth and Motor Development Credits: 3 hours
HPHE 6430 – Physical Skill Acquisition and Motor Learning Credits: 3 hours
HPHE 6450 – Curriculum Development in HPHE Credits: 3 hours
HPHE 6910 – Psychological Preparation and Mental Training for Sport and Physical Activity Credits: 3 hours
HPHE 6930 – Sociology of Sport and Physical Activity Credits: 3 hours

Capstone (6 or 9 credit hours)
HPHE 7120 – Professional Field Experience Credits: 2 to 12 hours (3 credit hours needed)
HPHE 7100 – Independent Research Credits: 2 to 6 hours (3 credit hours needed) or
HPHE 7000 – Thesis Credits: 1 to 6 hours (6 credit hours needed) 3 elective hours only if taking HPHE 7000

Master of Arts in Sport Management (36 credit hours)
Advisor: James Lewis  
Room 4024-20 Student Recreation Center

The M.A. in Sport Management is a 36-credit program designed to prepare students to blend general management skills with the specific demands of managing sport organizations. Sport management majors acquire a strong foundation in management theory, financial management, communication, ethics, marketing and promotion, and legal aspects of sport. Specific courses in the sport management curriculum provide students with an understanding of the role of sports in society, the role of management in sports, and the opportunity to apply their knowledge in sports-related internships. Towards this end, all courses are designed to meet and/or exceed national standards set forth by the Commission of Sport Management Accreditation, and instruction will focus on both theoretical and applied knowledge.

Admission Requirements

Meet university graduate admissions standards, success completion of an undergraduate major or minor or equivalent appropriate for intended emphasis area, submission of a letter of intent to include education, career and/or research goals and philosophy, current resume and two letters of recommendation. Applicants should refer to the program website for future admissions requirements.

Sport Management Core (30 credits)
HPHE 6900 - Research Procedures in HPHE Credits: 3 hrs.
HPHE 6920 - Analytical Techniques in HPHE Credits: 3 hrs.
HPHE 6930 - Sociology of Sport and Physical Activity Credits: 3 hours
HPHE 6600 - Governance and Administration of Sport Credits: 3 hours
HPHE 6630 - Ethics in Sport Credits: 3 hrs.
HPHE 6640 - Marketing and Sales in Sport Credits: 3 hours
HPHE 6650 - Financial and Economic Principles in Sport Credits: 3 hrs.
HPHE 6660 - Human Resource Management in Sport Credits: 3 hrs.
HPHE 6690 - Event and Facility Planning and Management Credits: 3 hours

Capstone Experience (6 hours)
Student must have completed 27 credits or receive department approval to begin capstone experience. Choose one of the following:

Thesis Option
HPHE 7000 - Master's Thesis Credits: 1 to 6 hours Credits: 6 hours
OR
Non-Thesis Option
HPHE 7100 - Independent Research Credits: 2 to 6 hours Credits: 3 hours
HPHE 7120 - Professional Field Experience Credits: 1 to 12 hours Credits: 3 hours
The Department of Special Education and Literacy Studies (SPLS) offers undergraduate and graduate programs focused on preparation of educational professionals with expertise in meeting the needs of K-12 students with diverse abilities. Special education faculty offer a number of program options at the undergraduate, masters, and doctoral levels with an emphasis on the application of research-generated practices to improve students’ educational and post-school outcomes. In addition to offering a master’s program that leads to the Reading Specialist Endorsement K-12, the Literacy faculty provide significant instruction to all WMU elementary and secondary education majors. This instruction integrates teaching reading and literacy development throughout the curriculum and across the educational continuum. Within each program area, faculty are engaged in research initiatives that enhance both student engagement and learning. Through the Dorothy J. McGinnis Reading Center and Clinic and the Career Connections Research Center, SPLS faculty provide opportunities for WMU students to participate in experiential learning.

Master of Arts in Literacy Studies
Advisors: Lauren Freedman, Esther Gray, Selena Protacio, Susan Piazza
3506, Sangren Hall

The Master of Arts in Literacy Studies provides a comprehensive professional development program to meet the need in today’s classrooms for continuous literacy instruction K-12 based on current theory, research, and best practices. The program is designed to enhance the knowledge and skills of reflective practitioners, as they become leaders such as Reading Specialists, Literacy Coaches, innovative classroom teachers, researchers, and advocates. Reflective practitioners are passionate learners who embrace diversity, actively inquire and reflect upon their own practice, and nurture the development of new knowledge and skills. This is accomplished through a process of continuous professional, intellectual, and social growth. Students will make connections between and among research, theory, policy, and practice to evaluate the teaching-learning process, inquire into how teaching can be improved, and develop efficacy based on best practices.

Admission Requirements
1. Undergraduate grade point average of 3.0 (4.0 = A); graduate grade point average may be accepted upon review of recent and relevant course work completed at an accredited institution.
2. A written statement of purpose (1,000 to 1,500 words) outlining the applicant’s philosophy of teaching and professional goals. The statement of purpose should indicate the candidate’s career expectations and reasons for seeking admission to the program.
3. Two letters of recommendation from persons able to judge the applicant’s potential to succeed in a graduate program.
Candidates who meet all admissions criteria will be considered for admission to the program.
Upon admission, each student will be assigned an advisor who will assist in the preparation of a program of study. The program of study should be completed during the first semester of enrollment.

A maximum of nine appropriate Western Michigan University graduate credits taken before admission may be applied to the Master of Arts in Literacy Studies with advisor approval.

**Program Requirements (30 hours)**

**Core Courses (24 hours):**
- LS 6100 - Theory and Research in Reading and Literacy Instruction  Credits: 3 hours
- LS 6170 - Reading in the Content Areas  Credits: 3 hours
- LS 6180 - Literacy Acquisition and Reading Instruction  Credits: 3 hours
- LS 6240 - Reading Assessment and Effective Instruction  Credits: 3 hours
- LS 6300 - Teaching Reading in a Diverse Society  Credits: 3 hours
- LS 6320 - Literacy Coaching  Credits: 3 hours
- LS 6400 - Clinical Practice for Reading Specialists  Credits: 3 hours
- LS 6420 - Action Research Seminar  Credits: 3 hours

**Electives (6 hours):**
- LS 6330 - Early Childhood Literacy  Credits: 3 hours
- LS 5220 - Teaching Reading with Children's Literature  Credits: 3 hours
- LS 6340 - Adolescent Literacy  Credits: 3 hours
- LS 5260 - Teaching Reading with Adolescent Literature  Credits: 3 hours
- LS 6350 - Advanced Literacy Coaching  Credits: 3 hours
- LS 6360 - Advanced Clinical Studies in Reading  Credits: 3 hours

**Master of Arts in Special Education**

Advisors: Kristal Ehrhardt, George Haus, Paula Kohler, Daniel Morgan, Shaila Rao, Sarah Summy, Luchara Wallace, Elizabeth Whitten

Sangren Hall

The Master of Arts in Special Education prepares students to locate, organize, critically evaluate, and use research-based practices to provide quality education services to students with disabilities; collaborate with other educators, families, and service providers to solve problems in the field of special education; and to produce new information related to the field. Students develop competencies in information literacy, assessment, curriculum development, collaboration, transition education, and leadership through a curriculum aligned with professional standards established by the Council for Exceptional Children.

**Admission Procedures, all options**

Students seeking admission to the Master of Arts in Special Education program should request a Master's Degree Program Application packet from the Department of Special Education and Literacy Studies or download the packet from the departmental website. Students must follow all instructions on the Graduate Self-Managed Application form and send the following supplemental materials to the Department of Special Education and Literacy Studies: 1) Department of Special Education and Literacy Studies Master's Degree Program Application, 2) copy of teaching certificate/endorsement(s), 3) current resume, 4) written statement of professional goals, explaining why a special education degree is sought, and 5) three letters of reference (at least one reference must be able to address the applicants academic skills). International students who speak a language other than English as their first language must submit a TOEFL score. At the discretion of the Special Education faculty, applicants may be interviewed prior to admission.

Applications are evaluated on the basis of: 1) undergraduate grade point average, minimum GPA of 3.0 (a graduate grade point average may be considered if at least 9 hours of recent and relevant course work have been completed), 2) experience in special education or a related field, 4) congruence of professional goals and requested program
option, 5) writing skills, 6) professional references. International students must submit a TOEFL score of 550 or better to be considered for admission. Admission deadlines are November 1, February 1, April 1, and August 1. To be considered for admission, applicants’ files must be complete by the deadline preceding the semester they seek entry.

**Program Requirements** all options

All students who receive a Master of Arts in Special Education must complete the following requirements:

1. A minimum of 30 semester hours of graduate coursework with a minimum GPA of 3.00. Advisors will designate specific course requirements for each option described below.
2. A capstone experience. This may take the form of a comprehensive written examination or a capstone course. The capstone experience, whether it is a capstone course or a comprehensive examination, is to be taken at the end of an academic program. It is recommended that the capstone experience be the final, culminating activity in the Master of Arts in Special Education program. Responsibility for scheduling the capstone is assumed by graduate students in consultation with their program advisors.

**Master Teacher Option**

This option is designed for persons who have special education certification and who plan to remain directly involved with students with disabilities in an instructional capacity or who plan to pursue advanced graduate preparation beyond the master's degree. Additional special education teaching endorsements or concentrations that can be earned through this option are Autism, Behavioral Specialist, Emotional Impairment, Learning Disabilities, Cognitive Impairment, and Visual Impairment.

**Prerequisites**

1. Michigan Teaching Certificate or equivalent
2. Endorsement or other teaching credential in at least one area of Special Education or related area
3. Admission by Department of Special Education and Literacy Studies

**Clinical Teacher Option**

This option is available to certified teachers seeking a master's degree and an initial endorsement in one of the following areas of special education: Emotionally Impaired, Learning Disabled, or Cognitively Impaired.

**Prerequisites**

1. Michigan Teaching Certificate or equivalent
2. Admission by Department of Special Education and Literacy Studies

**Special Education Technology Option (no longer offered)**

This option, designed for persons who have special education certification, provides comprehensive knowledge, skills, and experience in the development and use of various special education technologies.

**Prerequisites**

1. Michigan Teaching Certificate or equivalent
2. Endorsement in at least one area of Special Education
3. Admission to the Department of Special Education and Literacy Studies

**Special Education Administration Option**

This option, designed for certified and experienced special education teachers, provides course work and field-based experiences necessary to gain Michigan K-12 Administrator Certificate & Basic Principle Endorsement with Special Education Director or Supervisor approved.

**Prerequisites**

1. Michigan Teaching Certificate or equivalent
2. Endorsement in at least one area of Special Education
3. Admission by Department of Special Education and Literacy Studies

**Master of Arts in Teaching Children Who Are Visually Impaired**
Advisor: Robert Wall Emerson
College of Health and Human Services

This 44 hour degree program prepares teachers to work with children with visual impairments in public and residential schools. Instruction is provided in skills to support the regular educational curriculum as well as the expanded core curriculum specific to children with visual impairments. Graduates are eligible to become certified teachers of children with visual impairments. Students may choose to combine this degree program with preparation as an orientation and mobility specialist to attain dual competency in the Master of Arts in Teaching Children Who are Visually Impaired/Master of Arts in Orientation and Mobility for Children program.

**Admission Requirements**
Students seeking admission to the Master of Arts in Teaching Children Who Are Visually Impaired program should request a Master's Degree Program Application packet from the Department of Blindness and Low Vision Studies.

**Program Requirements**
The program requires the satisfactory completion of:
- BLS 5440 - Educating Individuals with Severe Impairments Credits: 3 hours
- BLS 5840 - Computer Technology in Rehabilitation Credits: 3 hours
- BLS 5880 - Psychosocial Aspects of Disability Credits: 2 hours
- BLS 5900 - Physiology and Function of the Eye Credits: 2 hours
- BLS 5910 - Braille and Other Tactual Communication Systems Credits: 3 hours
- BLS 5912 - Teaching Math and Specialty Codes Credits: 2 hours
- BLS 5930 - Methods of Teaching Adaptive Communications Credits: 2 hours
- BLS 5945 - Itinerancy and Effective School Collaboration Credits: 2 hours
- BLS 5970 – Principles of Low Vision Credits: 2 hours
- BLS 6010 - Small “N” Research: Design and Analysis Credits: 3 hours
- BLS 6050 - Practice in Low Vision Credits: 1 hour
- BLS 6060 - Adaptive Sports Activities for Visually Impaired Children Credits: 1 hour
- BLS 6070 - Adaptive Art Activities for Visually Impaired Children Credits: 1 hour
- BLS 6100 - Assisted Research Credits: 1 to 6 hours (Credits needed: 2 hours)
- BLS 6320 - Teaching Children with Visual Impairments Credits: 3 hours
- BLS 6360 - Teaching for Independent Living Credits: 4 hours
- BLS 6955 - Practicum in TCVI Credits: 2 hours
- BLS 7120 - Professional Field Experience Credits: 2 to 12 hours (Credits needed: 6 hours)

**Master of Arts in Teaching Children Who Are Visually Impaired/Orientation and Mobility for Children**
Advisor: Donna Lee
College of Health and Human Services

This dual degree program is offered through the Teaching Children Who Are Visually Impaired/Orientation and Mobility for Children program (SEO) which is jointly administered by the Department of Blindness and Low Vision Studies and the Department of Special Education and Literacy Studies.

This 65 hour degree program prepares a dual competency practitioner who is able to serve in the schools as a teacher of children who are visually impaired and as an orientation and mobility specialist. Two degrees are offered in this option: One, a Master of Arts in Teaching Children Who Are Visually Impaired (from the Department of Special Education and Literacy Studies) and the other, a Master of Arts in Orientation and Mobility with a Concentration in Teaching Children (from the Department of Blindness and Low Vision Studies). Graduates of this program are
eligible to become certified teachers and certified orientation and mobility specialists (COMS). It is also possible to specialize in only one of these degrees.

Program Requirements
The program requires the satisfactory completion of:
BLS 5840 - Computer Technology in Rehabilitation   Credits: 3 hours
BLS 5880 - Psychosocial Aspects of Disability   Credits: 2 hours
BLS 5900 - Physiology and Function of the Eye   Credits: 2 hours
BLS 5910 - Braille and Other Tactual Communication Systems   Credits: 3 hours
BLS 5920 - Orientation and Mobility with Children   Credits: 3 hours
BLS 5930 - Methods of Teaching Adaptive Communications   Credits: 2 hours
BLS 5950 - Introduction to Orientation and Mobility   Credits: 2 to 4 hours Credits: 4 hours needed
BLS 5970 – Principles of Low Vision   Credits: 2 hours
BLS 6040 - Issues in Travel   Credits: 2 hours
BLS 6050 - Practice in Low Vision   Credits: 1 hour
BLS 6060 - Adaptive Sports Activities for Visually Impaired Children   Credits: 1 hour
BLS 6070 - Adaptive Art Activities for Visually Impaired Children   Credits: 1 hour
BLS 6360 - Teaching for Independent Living   Credits: 4 hours
BLS 6950 - Practicum in Orientation and Mobility   Credits: 1 to 3 hrs. Credits: 2 hours needed
BLS 7120 - Professional Field Experience   Credits: 2 to 12 hours Credits: 6 hours needed
SPED 6370 - Applications of Research in Special Education   Credits: 3 hours
SPED 6610 - Transdisciplinary Teaming   Credits: 3 hours
SPED 6740 - Intern Teaching in Special Education   Credits: 6 hours
SPED 7120 - Professional Field Experience   Credits: 2 to 12 hours Credits: 2 hours needed

Additional Requirements
In addition, students will complete two 4-hour comprehensive exams (each program requires a comprehensive exam) as their capstone requirement.

Doctor of Education in Special Education
Advisors: Kristal Ehrhardt, George Haus, Paula Kohler, Daniel Morgan, Shaila Rao, Sarah Summy, Luchara Wallace, Elizabeth Whitten
Sangren Hall

The Doctor of Education in Special Education prepares individuals to assume leadership roles in special education, serving as faculty in institutions of higher education, professional developers in educational agencies, and administrators in special education programs. Graduates of WMU Special Education doctoral program are prepared to contribute to the knowledge and research base in education and to be discerning consumers of evidence-based practices in education.

Applicants are expected to satisfy all requirements for admission to doctoral programs specified by the Graduate College. Prospective students must also have acquired a minimum of two years of successful professional experience in serving persons with disabilities. Admission to the program is contingent upon a satisfactory score on the Graduate Record Examination and the successful completion of a personal interview with a committee comprised of graduate faculty of the Special Education program in the Department of Special Education and Literacy Studies. Application materials are available from the Office of Admissions and Orientation and from the Department of Special Education and Literacy Studies.

Upon acceptance to the department, a Program Advisor will be designated to work with the student in developing the student's overall program. In addition to the prescribed course work, the student will complete an internship in college teaching and an optional internship in administration of programs in special education. During the last semester of course work, the student will be required to complete successfully a written comprehensive examination.

All students in the program will be required to complete successfully a scholarly dissertation. Following the guidelines established by the Graduate College, the student will select a dissertation advisor and a dissertation
committee who will guide the student in the development of a dissertation. Following the completion of the
dissertation, the student will be required to complete successfully an oral defense of the dissertation as per Graduate
College policy.
Teaching, Learning and Educational Studies

Regena Fails Nelson, Chair
Main Office: 4121 Sangren Hall
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Ariel Anderson
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Tetyana Koshmanova
Dennis Metro-Roland
James Muchmore
Gerald Pillsbury
Andrea Smith
Paul Vellom
Allison Kelaher Young

Master of Arts in Socio-Cultural Studies of Education
Advisors: Paul Farber, Dini Metro-Roland, Gerald Pillsbury, Tetyana Koshmanova, Jill Hermann-Wilmarth
Room 4121, Sangren Hall
Telephone: (269) 387-3465

Admission Requirements
1. Undergraduate grade point average of 3.0 (4.0 = A); graduate grade point average may be accepted upon review of recent and relevant course work completed at an accredited institution.
2. A written statement of purpose (1,000 to 1,500 words). The statement of purpose should indicate the candidate's career expectations and reasons for seeking admission to the program.
3. Congruence of applicant's goals and the program concentration.
4. Two letters of recommendation from persons able to judge the applicant's potential to succeed in a graduate program.

Program Requirements
1. Teaching, Learning, and Educational Studies Core (9 hours)
   ED 6010 - Introduction to Research in Educational Settings  Credits: 3 hours
   ES 6330 - Human Nature and Diversity  Credits: 3 hours
   ES 6340 - Culture and Politics of Educational Institutions  Credits: 3 hours

2. Socio-Cultural Studies of Education (9 hours)
   Select two courses from the following:
   ES 6030 - Social and Philosophical Foundations  Credits: 3 hours
   ES 6290 - Culture and Schooling  Credits: 3 hours
   ES 6300 - History of Education in the United States  Credits: 3 hours
   ES 6730 - Class, Ethnicity, and Gender in Education  Credits: 3 hours
   ES 6750 - Multicultural Education  Credits: 3 hours

3. Curriculum Studies (3 hours)
   Select one course in curriculum from the following:
ED 6020 - School Curriculum  Credits: 3 hours
ED 6280 - Curriculum Theory  Credits: 3 hours

4. Electives (6 hours):
Advisor approved graduate courses, normally from outside the department, which support a particular scholarly interest.

5. Capstone Research Project or Master's Thesis (3 or 6 hours)
ED 6790 - Capstone Research Project  Credits: 3 hours OR
ED 7000 - Master's Thesis  Credits: 6 hours

Master of Arts in the Practice of Teaching
Coordinators/Advisors: Carol Crumbaugh (Curriculum & Instruction), Marcia Fetters (Foundations of Teaching), Lynn Nations Johnson (Curriculum & Instruction), Regena Fails Nelson (Early Childhood), Andrea Smith (Early Childhood), Paul Vellom (Curriculum & Instruction), Dini Metro-Roland (Curriculum & Instruction).

Contact person:
Tammi Klinger
4121 Sangren Hall
(269) 387-3465
e-mail: tammi.klinger@wmich.edu

The Master of Arts in the Practice of Teaching provides a comprehensive professional development program for current Pre K-12 teachers in two concentrations: Early Childhood Education, and Curriculum and Instruction. In order to address the ever-changing and complex challenges faced by today's teachers, this degree allows teachers, along with their academic advisors, to customize programs of study to meet individual needs and professional goals. A third concentration, Foundations for Teaching, is a post baccalaureate initial teacher certification program currently limited to the areas of mathematics and science.

The Master of Arts in the Practice of Teaching is designed to enhance the knowledge and skill of reflective practitioners for a variety of educational settings. It is our belief that teachers ought to be effective practitioners, leaders, change agents, intellectuals, researchers, and learners. They should be passionate learners who embrace diversity, actively inquire and reflect upon their own practice, nurture the development of new knowledge and skills, and weave the complexities of modern society into the learning process. This is accomplished through a process of continuous professional, intellectual, and social growth within an interrelated spiral of academic content preparation, professional knowledge, pedagogical skill, and guided practice. The Master of Arts in the Practice of Teaching is predicated on the assumption that theory, research, policy, and practice must be continuously integrated in ways that provide innovative models leading to the improvement of teaching, learning, and reflective practice.

The goal of reflective practice is to help teachers develop the ability to analyze their own teaching, inquire into how teaching can be improved, and develop strategies to improve teaching that build on individual strengths. Reflective practitioners must also be able to situate their practice within the social, cultural, and economic dimensions of relationships among schooling, society, and the natural environment. It requires teachers to examine, interpret, and evaluate the teaching-learning process using the best practices described by research and experience as the referent for reflection.

Admission Requirements
1. Bachelor's degree from an accredited institution.
2. An overall grade point average of at least 3.0 (on a 4 point scale) in the last two years of undergraduate work.
   Applicants with a GPA of less than 3.0 may be granted a Conditional Admission. This will be converted to a regular admission if students receive a grade of “B” or better in the first two graduate courses (six credit-hours) taken.
3. A concise written “statement of purpose” (250 words or less) indicating the applicant's reasons for seeking admission to the program and what the applicant hopes to accomplish during the program of study.
4. Congruence of applicant's written “statement of purpose” with the parameters of this degree program.
5. Experience in a professional setting.*
A valid Michigan Teaching Certificate will be required for students seeking to obtain additional endorsements. *Waived for individuals in “Foundations for Teaching” concentration seeking initial certification.

Additional requirements and information for individuals seeking admission to "Foundations for Teaching" concentration:

- An undergraduate or graduate degree in a science related field.

*Please note this intensive program cannot be taken as a part-time student. It is a cohorted program that begins each year in May. Extensive coursework during the summer is held 4 days per week, field experience and coursework in fall and spring semesters are a 5 day a week, full day commitment.

Upon admission, each student will be assigned an advisor who will assist in the preparation of a program of study. The program of study should be completed during the first semester of enrollment.

A maximum of 9 Western Michigan University graduate credits taken before admission may be applied to the Master of Arts in the Practice of Teaching with advisor approval.

**Program Requirements**

(30 – 33 hours) for practicing teachers
(35-45 hours) for individuals in “Foundations for Teaching” concentration

1. Foundations of Practice (12-15 hours)
   - ES 6330 – Human Nature and Diversity  Credits: 3 hrs.
   - ES 6340 – Culture and Politics of Educational Institutions  Credits: 3 hours
   - ED 6010 – Introduction to Research in Educational Settings  Credits: 3 hours

   Note: ED 6330 and ED 6340 are prerequisites for ED 6010 and should be taken early in the program if possible. In addition, students must complete 21 hours in their masters program before enrolling in ED 6010.

   Take either:
   - ED 6790 – Capstone  Credits: 3 hours
   - Or
   - ED 7000 – Thesis  Credits: 6 hours

2. Area of Specialization (12 hours)

Students may select, with the approval of their assigned advisor, 12 semester hours in one of several areas of specialization. (*Examples of specialized programs follow below.*)

3. Education Elective Courses (6 hours)

Students may select, with approval of their assigned advisor, six semester hours of education electives. (*Examples of recommended electives follow below.*)

**Program Examples**

**Example 1: Specialization in Early Childhood Education General and Special Education (ZS endorsement)**

**Program Requirements**

1. Foundations of Practice (12-15 hours)
   - ES 6330 – Human Nature and Diversity  Credits: 3 hours
   - ES 6340 – Culture and Politics of Educational Institutions  Credits: 3 hours
ED 6010 – Introduction to Research in Educational Settings  Credits: 3 hours

Select either:
ED 6790 – Capstone  Credits: 3 hours
Or
ED 7000 – Thesis  Credits: 6 hours

2. Area of Specialization (12 hrs)
ED 6060 – Early Childhood Education Methods and Materials  Credits: 3 hrs.
ED 6080 – Early Childhood Development  Credits: 3 hrs.
ED 6110 – Early Child Assessment  Credits: 3 hrs.
ED 6140 – Parent Education  Credits: 3 hrs.

3. Education Elective Courses (6 hrs)
LS 5160 – Professional Symposium in Reading  Credits: 3 hrs.
(Required by the State of Michigan for Professional Certification. Students should take this course within their first 10 graduate credits.)
ED 5750 – Administration of Child Development Center  Credits: 3 hrs.

Example 2: K-12 Curriculum and Instruction

Program Requirements

1. Foundations of Practice (12-15 hrs)
ES 6330 – Human Nature and Diversity  Credits: 3 hrs.
ES 6340 – Culture and Politics of Educational Institutions  Credits: 3 hrs.
ED 6010 – Introduction to Research in Educational Settings  Credits: 3 hrs.

Select either:
ED 6790 – Capstone  Credits: 3 hrs.
Or
ED 7000 – Thesis  Credits: 6 hrs.

2. Area of Specialization (12 hrs)
ED 6000 – Fundamentals of Measurement and Evaluation  Credits: 3 hrs.
ED 6020 – School Curriculum  Credits: 3 hrs.
ED 6700 – Authority and Autonomy in Schooling  Credits: 3 hrs.
ED 6760 – Learning in Social Contexts  Credits: 3 hrs.

3. Education Elective Courses (6 hrs)
LS 5160 – Professional Symposium in Reading  Credits: 3 hrs.
(Required by the State of Michigan for Professional Certification. Students should take this course within their first 10 graduate credits.)
ED 6210 – The Early Adolescent Learner  Credits: 3 hrs.

Example 3: Curriculum & Instruction: Urban Education

Program Requirements

1. Foundations of Practice (12-15 hrs)
ED 6010 – Introduction to Research in Educational Settings  Credits: 3 hrs.
ES 6330 – Human Nature and Diversity  Credits: 3 hrs.
ES 6340 – Culture and Politics of Educational Institutions  Credits: 3 hrs.
Select either:
ED 6790 – Capstone Credits: 3 hrs.
Or
ED 7000 – Thesis Credits: 6 hrs.

2. Area of Specialization (12 hrs)
ED 6020 – School Curriculum Credits: 3 hrs.
ED 6700 – Authority and Autonomy in Schooling Credits: 3 hrs.
ES 6730 – Class, Ethnicity, and Gender in Education Credits: 3 hrs.
ES 6750 – Multicultural Education Credits: 3 hrs.

3. Education Elective Courses (6 hrs)
LS 5160 – Professional Symposium in Reading Credits: 3 hrs.
(Required by the State of Michigan for Professional Certification. Students should take this course within their first 10 graduate credits.)
ED 6760 – Learning in Social Contexts Credits: 3 hrs.

**Master of Arts in Teaching**
Concentration: Secondary Science Teacher Education
Concentration: Secondary Mathematics Teacher Education

Coordinator: Marcia Fettes

Contact Person: Tamara Klinger
4121 Sangren
269-387-3465
tammie.klinger@wmich.edu

The Master of Arts in Teaching is a post baccalaureate initial teacher certification program currently limited to the areas of mathematics and science. This cohorted program requires a bachelor's degree in a science, technology, engineering or mathematics related field.

The Master of Arts in Teaching is designed to develop the knowledge and skill of reflective practitioners for a variety of educational settings. It is our belief that teachers ought to be content experts who are effective practitioners, leaders, change agents, intellectuals, researchers, and learners. They should be passionate learners who embrace diversity, actively inquire and reflect upon their own practice. Cohort size is limited to 25 candidates per discipline.

In this intense program candidates will take a minimum four to five courses depending upon discipline interest across summer I and summer II sessions, spend three full days in classrooms beginning the first week of September, and a full day of coursework a week on campus during fall semester. Candidates will complete a full time (5 day/week) internship January through mid-June (depending on district placement). Most candidates will complete all requirements for certification within 15 months of starting coursework.

**Admission Requirements**
1. Bachelor's degree from an accredited institution in an appropriate secondary education discipline. Transcript evaluation will determine what additional discipline area coursework will be required.
2. An overall grade point average of at least 3.0 (4.0 = A) in the last two years of undergraduate work. Applicants with a GPA of less than 3.0 may be granted a Conditional Admission. This will be converted to a regular admission if students receive a grade of "B" or better in the first two graduate courses (six credit hours) taken.
3. A concise written "statement of purpose" (250 words or less) indicating the applicant's reasons for seeking admission to the program and what the applicant hopes to accomplish during the program of study.
4. Congruence of applicant's written "statement of purpose" with the parameters of this degree program.
5. Acceptable scores on the Michigan Test for Teacher Certification (MTTC) - Basic Skills test, and at least one secondary education content area (i.e., biology, chemistry, physics or mathematics).

Applications for this program are accepted June 15 through January 1 of each year with selection and admission determined by April 15. Coursework begins during summer I session.

Upon admission, each student will be assigned an advisor who will assist in the preparation of a program of study. The program of study should be completed during the first semester of enrollment.

Program Requirements
35-45 hours depending on content discipline.

Year 1 - Summer Coursework (taken across summer I and summer II)
Candidates will also be participating in additional seminars and workshops during the summer, and should plan to be on campus a minimum of four days a week from mid-May through mid-August.

ED 6035 - Risk and Resilience in Adolescent Development Credits: 3 hours
ES 6150 - Education From a Socio-Cultural Perspective Credits: 3 hours
SCI 6205 - Science Content and Pedagogy in the Secondary School Credits: 3 hours
And/Or
ED 6605 - Mathematical Thinking Grades 6-12 Credits: 3 hours

Fall Coursework
LS 6870 - Strategic Learning through Texts for High School Teachers Credits: 3 hours
(Required by the State of Michigan for Professional Certification.)
SPED 6360 - Topical Seminar in Special Education Credits: 1 to 4 hours
ED 6445 - Secondary School Field Experience Credits: 4 hours
SCI 6305 - Science Teaching and Learning in the Secondary School Credits: 3 hours
And/Or
ED 6615 - Mathematics Curriculum Grades 6-12 Credits: 3 hours

Spring Coursework
These courses follow district calendars and do not conclude at the end of the WMU semester, but when districts close for the summer.
ED 6452 - Secondary School Internship Credits: 6 to 10 hours
ED 6455 - Secondary School Internship Seminar Credits: 1 hour

Note
Should qualify for certification at conclusion of these courses in early/mid June.

Year 2
LS 5160 - Professional Symposium in Reading Credits: 3 hours
ED 6010 - Introduction to Research in Educational Settings Credits: 3 hours
ED 6790 - Capstone Research Project Credits: 3 hours
College of Engineering and Applied Sciences

Edmund Tsang,
Interim Dean

Osama Abudayyeh,
Associate Dean for Research and Graduate Programs

Paul Engelmann,
Assistant Dean for Advising and Retention

The College of Engineering and Applied Sciences is dedicated to excellence in education and research. Academic programs educate students for life-long learning and responsible professional leadership in the global community. Research addresses both knowledge generation and application to real-world challenges. Our faculty, staff, and students serve as a resource to our constituents, including business and industry. Graduates of our programs are well prepared for professional careers in basic or applied research and in application of engineering principles to the marketplace.

The College of Engineering and Applied Sciences offers the Master of Science in Engineering in Computer Engineering, Electrical Engineering, Industrial Engineering, and Mechanical Engineering. It offers the Master of Science in Computer Science through the Department of Computer Science; the Master of Science in Engineering Management, and in Manufacturing Engineering through the Department of Engineering Design, Manufacturing, and Management Systems; Master of Science in Civil Engineering through the Department of Civil and Construction Engineering; and the Master of Science in Paper and Imaging Science and Engineering, and Master of Science in Chemical Engineering through the Department of Chemical and Paper Engineering. It offers the Doctor of Philosophy in Computer Science, in Electrical and Computer Engineering, in Evaluation, in Industrial Engineering, in Mechanical Engineering, in Paper and Imaging Science and Engineering and in Engineering and Applied Sciences.

Course descriptions: Numbers following the course title indicate hours of lecture and laboratory per week during a semester (lecture hours-laboratory hours).

Academic Units:
Chemical and Paper Engineering
Civil and Construction Engineering
Computer Science
Electrical and Computer Engineering
Engineering Design, Manufacturing, and Management Systems
Industrial and Entrepreneurial Engineering & Engineering Management
Mechanical and Aerospace Engineering

Doctor of Philosophy in Engineering and Applied Sciences
The Doctor of Philosophy in Engineering and Applied Sciences is designed to provide a flexible vehicle to tackle new and emerging areas of research that cut across multiple disciplines or are of interest to and within the expertise of the college faculty. The program requires the selection of a Ph.D. champion before admission is granted. The role of the champion is to oversee the process from admissions to graduation to ensure compliance with all program requirements. This early intervention will serve to strengthen the student’s program and reduce the time to graduation. The champion will provide guidance to the student throughout the program and wills serve as the chair of the dissertation committee.

Admission Requirements
The Ph.D. in Engineering and Applied Sciences is offered in two tracks: (1) Engineering; and (2) Applied Sciences. In addition to the University minimum Ph.D. requirements for admission as outlined in the Graduate Catalog, all
applicants are expected to meet the following minimum requirements for admission to the Ph.D. in Engineering and Applied Sciences:

1. The student must contact a faculty member who agrees to champion the application and who will serve as the chair of the Ph.D. dissertation committee.
2. A minimum of a bachelor’s degree (master’s preferred) from an accredited institution:
   - In an engineering discipline relevant to the intended field of study as determined by the Ph.D. champion is required for admission to the Engineering Track, or
   - In applied sciences, or a closely related discipline, relevant to the intended field of study as determined by the Ph.D. champion is required for admission to the Applied Sciences Track.
3. Two official transcripts from each institution attended since high school.
4. An overall minimum grade point average of 3.25.
5. The General GRE test scores.
6. Statement of purpose describing the applicant’s research interests and professional goals.
7. Three letters of recommendation.

The admission process is competitive and is administered by the department of the champion.

**Admission Policy**
A student who has been dismissed from another PhD program in the College of Engineering and Applied Sciences is not immediately admissible in the PhD in Engineering and Applied Sciences (EAS) program. There will be a waiting period of five years after which the student can apply for this program with a set of improved credentials.

**Program Requirements**
In addition to the minimum University requirements listed in the graduate catalog, the following must be fulfilled for the Ph.D. in the Engineering and Applied Sciences program:

1. **Minimum Credit Hours:** After admission into this Ph.D. program, the majority of credits taken at Western Michigan University must be from the College of Engineering and Applied Sciences (excluding thesis and dissertation credits).
   - **Students admitted after bachelor’s degree:** A minimum of 60 graduate-level credit hours, excluding the dissertation, beyond the bachelor’s is required, of which 30 hours must be at Western Michigan University in an approved program of study. No more than 15 credit hours can be at the 5000 level and at least 30 credit hours of regularly offered courses, excluding independent study, independent research, seminars, doctoral research, professional field experience and internship courses.
   - **Students admitted after master’s degree:** A minimum of 30 graduate-level credit hours, excluding dissertation, beyond the master’s is required at Western Michigan University in an approved program of study.
2. **Program of Study:** A program of study in the student’s field of interest must be completed in the first year of enrollment. This program of study is uniquely defined and approved by the Ph.D. committee chair, the student, the department chair of the Ph.D. committee chair, the dean of the College of Engineering and Applied Sciences or his/her designee, and the dean of the Graduate College. The exact distribution of courses, seminars, and research will depend upon the program and may vary from one student to another. Each student is required to complete a dissertation.
3. **Doctoral Dissertation:** Fifteen (15) credit hours of Doctoral Dissertation (ENGR 7300 or similar) are required.
4. **Research Tools:** Two appropriate research tools are required. Such research tools may include but are not limited to, statistics, numerical analysis, mathematics, research methodology, and computer programming. These are determined by the Ph.D. committee chair and the student.
5. **Candidacy and Examination Requirements:** Passing the following three examinations in the intended specialty area is required. These exams are designed and administered by the dissertation committee.
   - **Qualifying Exam:** Before admission to candidacy for the doctoral degree, the student must pass a written qualifying examination. The exam must be completed before the completion of 45 credit hours.
hours for students admitted after the bachelor’s degree, and before the completion of 15 credit
hours for students admitted after the master’s degree.

- Comprehensive Exam: Each doctoral candidate must obtain approval from his or her dissertation
  committee for a dissertation topic and research plan through the comprehensive exam. The exam
  requires a written proposal and oral presentation, and is typically taken near the end of the course
  work outlined in the doctoral program of study. The comprehensive exam must be completed
  within one year after passing the qualifying exam. Upon passing the comprehensive exam, the
  student is advanced to the Ph.D. candidate status.

- Dissertation Defense: The defense takes place at the conclusion of the dissertation research with
  the approval of the committee. Upon a successful defense outcome, as determined by the
  dissertation, the student earns the Ph.D. in Engineering and Applied Sciences degree.

If a student fails any of the above exams, the student can apply to retake the exam in the next semester. A second
failure will result in dismissal from the program.

Doctoral Dissertation Committee
A doctoral dissertation committee shall be appointed for each student during the first year of enrollment. The
purpose of the dissertation committee is:

1. Develop, with the student, the program of study for the intended specialty field under the Ph.D. in
   Engineering and Applied Sciences program;
2. Design and administer the required Ph.D. examinations;
3. Provide the technical guidance to the student during the dissertation portion of the doctoral program.

The doctoral dissertation committee shall consist of at least three College of Engineering and Applied Sciences full
members of the graduate faculty, including the chair of the Ph.D. committee. Additional members of the committee
must either be full members or associate members of the graduate faculty.
Master of Science in Engineering (Chemical)
Advisor: Andrew Kline
Room A-221 Parkview Campus

The Master of Science in Engineering (Chemical) is designed to provide theoretical and laboratory experiences which are basic to the development of professional competence. A Thesis Option and a Non-thesis Option are available. While the program requirements for each option differ, the admission requirements for both options are identical.

For those students selecting the non-thesis option, a design experience (not an industrial internship experience) resulting in the student producing a major written report is required. This requirement is fulfilled by successfully completing CHEG 6500.

- **Thesis Option:** 30 total credit hours are required for graduation. This includes 24 credits of coursework and six credits of research (CHEG 7000).
- **Non-Thesis Option:** 33 total credit hours are required for graduation. All the credits are acquired through coursework, and will include CHEG 6500.

Students must have at least one-half of their earned credit hours to be used towards a graduate degree at the 6000 level or higher. Students are responsible for completing any needed prerequisites before taking a course for graduate credit. A maximum of six credit hours of graduate course credits may be transferred from another institution.

**Admission Requirements**
A Bachelor of Science in Chemical Engineering or a related discipline from an accredited college or university is expected. If an applicant does not have sufficient background in Chemical Engineering, the applicant would need to take prerequisite courses determined by the department graduate committee in each individual case. Prospective graduate students must take the GRE general exam as well as the engineering subject area exam. The typical entering M.S. candidate will have minimum scores of 1600 on the general exam, and 500 on the engineering subject area exam.

International students must successfully complete the Test of English as a Foreign Language (TOEFL). Acceptable scores will be according to the Western Michigan University standard for admission to a graduate-level program.

**Core Courses**
All Chemical Engineering graduate students must complete the Core courses:
CHEG 6100 - Chemical Engineering Thermodynamics  Credits: 3 hours  
CHEG 6200 - Advanced Transport Processes  Credits: 3 hours  
CHEG 6300 - Chemical Reaction Engineering  Credits: 3 hours

To fulfill the mathematics requirement for the Core courses, students must select one of the following:

CHEG 6000 - Chemical Engineering Mathematics  Credits: 3 hours  
ME 5610 - Finite Element Method  Credits: 3 hours  
ME 5620 - Application of Numerical Methods in Engineering  Credits: 3 hours

Students, with permission of the departmental graduate committee, may replace one of the Core courses with an additional course from the list of Electives.

**Elective Courses**

Thesis option students will select a minimum of six credit hours of Electives from the list below. Non-thesis option students will select a minimum of nine credit hours of Elective courses (including CHEG 6500) from the list below.

CHEG 6400 - Pollution Prevention Engineering  Credits: 3 hours  
CHEG 6500 - Chemical Process Design and Analysis I  Credits: 3 hours  
CHEG 6510 - Chemical Process Design and Analysis II  Credits: 3 hours  
CHEG 6600 - Methods of Research and Engineering Communication  Credits: 3 hours  
CHEG 6950 - Graduate Topics in Chemical Engineering  Credits: 3 hours  
OR  
ECE 6720 - Fuzzy Control Systems  Credits: 3 hours

**Cognate Courses**

Depending on a student’s personal interests, and with permission of the department graduate committee, students will select six credit hours of academic courses (not internships) at the 5000 or 6000 level. These courses are intended to give a student necessary tools to succeed as a chemical engineering professional, and to broaden their academic background. Courses should be of a type that could be taken by any graduate student enrolled at WMU, and do not necessarily have to be scientific or engineering based. Examples of cognate courses are found below.

Any CS course at 5300 or higher level  
Any MATH course at 5070 or higher level  
Any STAT course at 5610 or higher level  
PADM 6080 - Organization Theory and Behavior  Credits: 3 hours  
PHIL 5440 - Practical Ethics  Credits: 3 hours  
OR  
PHIL 6320 - Theory of Knowledge  Credits: 2 to 4 hours  
IME 5160 - Design of Experiments and Regression Analysis  Credits: 3 hours  
OR  
IME 6140 - Project Management  Credits: 3 hours

**Master of Science in Paper and Printing Science**

Advisor: Andrew Kline  
Room A-221 Parkview Campus

The Master of Science in Paper and Printing Science is designed to provide theoretical, laboratory, and pilot plant experiences which are basic to the development of professional competence in pulp, paper, and printing science. The department has leadership in the areas of flexo, offset and gravure printing, recycling and deinking, papermaking, computational fluid dynamics, and coating. It is internationally recognized in the fields of gravure, printing, printed electronics, paper coating and barrier coating. Its laboratories and equipment are the most complete of any similar academic institution featuring a complete recycled fiber pilot plant, paper machine, high speed puddle
and metered size press coater, cylindrical laboratory blade and rod coater and gravure, flexo, offset, screen, and
digital printing presses.

Thesis Option and a Non-thesis Option are available. While the program requirements for each option differ, the
admission requirements for both options are identical. Students without a sufficient background will be required to
take PAPR 5000.

Admission Requirements
1. Applicants with science and related baccalaureate degrees may qualify for admission based upon
demonstrated competence at an accredited college or university.
2. At least one semester of college chemistry and one semester of calculus are required.
3. After admission, the student's graduate advisor will approve a plan of study, which may include courses not
eligible for graduate credit.
4. Applicants are encouraged to submit results of the Graduate Record Examination to support their
application for admission.

Program Options and Requirements

Thesis Option
1. A minimum of 30 semester hours of credit.

2. A minimum of 15 semester hours of Paper and Printing Science courses excluding the thesis research credits, of
which the following core courses are required:

GPS 5201 - Color Printing and Substrates Credits: 3 hours
PAPR 5301 – Material Instrumental Analysis Credits: 2 hours
PAPR 5501 – Advanced Paper Processes Credits: 3 hours
PAPR 7250 – Doctoral Research Seminar Credits: 1 to 6 hours Credits: 1 hour needed

Note:
A minimum of one-half of the credit hours earned towards the master's degree must be at the 6000 course level or
higher.

3. Students must satisfactorily complete a statistics or design of experiments course at the 5000 course level or
higher.

4. A minimum of three semester hours of course work outside the Department of Chemical and Paper Engineering.

5. Satisfactory completion of six semester hours the following course, based on either an experimental or theoretical
topic, under the guidance of a Thesis Committee.

PAPR 7000 - Master's Thesis Credits: 1 to 6 hours

Non-Thesis Option
1. A minimum of 30 semester hours of credit.

2. A minimum of 18 semester hours of Paper and Printing Science courses, of which the following core courses are
required:
GPS 5201 - Color Printing and Substrates Credits: 3 hours
PAPR 5301 – Material Instrumental Analysis Credits: 2 hours
PAPR 5501 - Advanced Paper Processes Credits: 3 hours
PAPR 7250 - Doctoral Research Seminar Credits: 1 hour

3. A minimum of six semester hours of course work outside the department approved by the graduate advisor.
Master of Science in Paper and Printing Science (Accelerated)
The Accelerated Master's Graduate Degree Program (AGDP) in Paper and Printing Science in the Department of Chemical and Paper Engineering (ChP) allows undergraduate students to begin accumulating credits towards completion of a master's while still enrolled as undergraduates. Undergraduate students admitted to an AGDP, with senior standing, could take 5000 and 6000 level courses for graduate credit. Up to 12 hours of designated 5000 and/or 6000 level courses (but not less than 6 hours) could be used for both the bachelor's degree and for completing the master's degree within 24 months of completing their bachelor's degree in paper engineering (process option); chemical engineering (pulp & paper or inks & imaging options); or graphic and printing science. These students may choose to pursue a Master of Science in Paper and Printing Science degree under either the thesis option or the non-thesis option, which will allow them to complete an AGDP degree by completing combined graduate and undergraduate credit hours.

Application and Academic Advising for the AGDP
A prospective student who meets the eligibility requirements (see Admission Procedure) must set up a meeting with their undergraduate advisor and the ChP graduate advisor to develop Plans of Work for the bachelor's and master's degree programs.

Before admission to an AGDP can be finalized, students must submit the standard application for admission to the Office of Admissions and Graduate Admissions including:

- an application
- application fee
- a copy of all transcripts
- a Plan of Graduate Work, signed by the prospective student, the undergraduate advisor and the ChP graduate advisor

The Plan of Graduate Work for the master's degree must clearly indicate:

- the 5000 and/or 6000 level courses (a maximum of 12 graduate credit hours) that will be counted for both bachelor's and master's degrees,
- the graduation date for the master's degree that meets the time limit for the AGDP (i.e. obtaining a Master's of Science in Paper and Printing Science within 24 months of completing the bachelor's degree). Any changes to the AGDP Plan of Graduate Work must be submitted in writing and approved by the ChP graduate advisor and graduate dean.

Admission Procedure

Admission to the AGDP is contingent on meeting the following eligibility requirements at the time of applying for the AGDP:

- Students must have senior standing, a minimum cumulative undergraduate grade point average (GPA) of 3.25 (on a 4.00 scale) based on at least 45 earned hours, 15 of which shall be earned at Western Michigan University in PAPR, GPS, or CHEG courses, and additional criteria as determined by the department.
- The student must apply through the Office of Admissions and Graduate Admissions and must also apply for admission to the graduate degree granting department. After admission into the AGDP, the student's record will indicate the AGDP status.
- International students must clarify their visa status with the Office of International Student and Scholar Services before submitting an admission application for AGDP.
- Students intending to enroll in any AGDP must maintain a 3.00 GPA throughout their baccalaureate degree, or their admission to the AGDP will be revoked.
Admission to the AGDP does not guarantee admission to the Graduate College. However, successful completion of an undergraduate degree under AGDP will ensure admission to the Graduate College.

**Academic Advising, Records, and Program Requirements**

Students who wish to participate in the AGDP will follow Application and Academic Advising for the AGDP, as discussed previously. The department will send the Plan of Graduate Work to the students and the registrar that will state which graduate courses may be counted towards both degrees. A copy will be placed with the student's undergraduate records, and the change will be incorporated into the student's undergraduate and Master's program as outlined below. Graduate courses substituting for required courses within the undergraduate degree are designated by the program as equivalent in content but delivered with graduate level rigor. Current 5000 level courses (required or elective) in the bachelor's degree must be taken at the graduate level to be double counted. The courses for the AGDP may be used to complete the undergraduate degree credit hour requirements.

Administration of the program includes the following:

1. Students with senior standing who have been accepted into the AGDP can take 6000 level courses for graduate credit while undergraduates. This registration would be done by the Registrar's Office, with permission of the department and the student. This would occur in the same way that students are dually enrolled as undergraduates and graduate students under current policy.
2. Students will pay undergraduate tuition for these 6000 level courses as long as they are undergraduates. The 6000 level courses are included in the flat rate for tuition purposes.
3. Students are considered undergraduates for financial aid purposes until they receive the baccalaureate degree.
4. The 6000 level courses, taken while the student is still an undergraduate, will appear on the student's graduate transcript. The grades earned in these courses will be reflected in the graduate GPA.
5. At the time the student completes his/her bachelor's degree, the Registrar's Office staff will manually add the hours earned in the 6000 level courses on the student's undergraduate transcript. The undergraduate GPA will also be adjusted to include the grades earned in these courses.
6. The department will clearly identify for the Registrar's Office on the original "Plan of Graduate Work" which 5000 and/or 6000 level courses are available to be double counted. Individual students will have specific courses identified to be double counted when they are admitted to the AGDP.
7. The 5000 and/or 6000 level courses which are double counted will be identified as such on the graduate transcript.
8. The transcript key, which is on the back of the transcript paper, will explain the double counting.
9. Both undergraduate and graduate transcripts will show that the student has completed an accelerated graduate degree program.
10. If a student completes his/her bachelor's degree and then stops attending the AGDP, the graduate transcript will show the graduate courses completed.
11. It is expected that the baccalaureate degree will be earned and awarded within one calendar after initial enrollment in the AGDP or as determined by the department.
12. In order to progress automatically into the graduate program, a student must achieve a grade of "B" above in each of the graduate courses being counted for the undergraduate degree, as well as maintain a 3.00 GPA overall. Students who do not meet this criteria will have the earned grade applied to their undergraduate program only, and must reapply for admission to the graduate program. If the student is admitted to the graduate program, the department and graduate dean will determine if any credit from the bachelor's degree will be carried forward for the graduate degree. Students who complete the undergraduate degree including a "B" or above in the specified graduate courses will be admitted as graduate students (with the relevant graduate credit) in the next semester or session after receiving the bachelor's degree.
13. Students must complete the bachelor's degree prior to entering the master's program. Students in the AGDP cannot elect to by-pass the bachelor's degree.
14. No more than 12 credit hours of graduate work may be counted towards the requirements of both degrees.
15. Students must complete the master's degree within 24 months from the completion of the bachelor's degree. If the master's program is not completed within these time limits, none of the 5000 and/or 6000 level courses counted in the undergraduate program can be counted toward the master's degree.
Continuing Eligibility

It is the responsibility of the student to recognize his/her eligibility status.

A student completing the bachelor's degree requirements with an accumulated GPA of less than 3.00/4.00 is no longer eligible to count the 5000 and/or 6000 level credit hours specified (see Eligible Courses for the AGDP) toward the master's degree and is automatically terminated from the AGDP.

A student who is ineligible to participate in (or withdraws from) the AGDP cannot count any of the courses specified (see Eligible Courses for the AGDP) for both bachelor's and master's degrees. These courses, however, may be counted toward the student's bachelor's degree upon the discretion of the undergraduate advisor.

A student who becomes ineligible to participate in the AGDP must be informed by the ChP graduate advisor in writing of his/her ineligibility. A copy of this letter to the student must be sent to the Graduate College and the undergraduate advisor.

Withdrawal

A student may at any time withdraw from an approved AGDP by informing the department's director of undergraduate programs and the ChP graduate advisor in writing. A copy of this request to withdraw must be sent to the Graduate College for approval.

Eligible Courses for the AGDP

To select courses for the AGDP, students will work with their undergraduate advisor and the ChP graduate advisor, who will decide which credits in the current undergraduate curriculum the AGDP credits will replace. It is the responsibility of the student to make sure they have completed all the needed prerequisites for the courses they wish to elect for use by the AGDP.

Example eligible courses from which students will elect their maximum of 12 credit hours (but not less than 6) for the AGDP administered by the Department of Chemical and Paper Engineering are found below. Additional courses at the 6000 level may be eligible, depending on their scheduled availability. In all cases, eligible students must work with their undergraduate advisor and the ChP graduate advisor to complete a Plan of Graduate Work as discussed previously.

Chemical Engineering: Pulp and Paper option

Six to twelve credit hours in the pulp & paper option in the current curriculum may be replaced by AGDP credits.

- GPS 5201 - Color Printing and Substrates Credits: 3 hours
- PAPR 5501 - Advanced Paper Processes Credits: 3 hours
- PAPR 5990 - Pilot Plant Operations Credits: 1 hour
- PAPR 5301 - Material Instrumental Analysis Credits: 2 hours
- IME 5160 - Design of Experiments and Regression Analysis Credits: 3 hours
- OR
- OR
- OR
- OR
- OR

Chemical Engineering: Inks & Imaging Option

Six to twelve credit hours in the pulp & paper option in the current curriculum may be replaced by AGDP credits.

- GPS 5100 - Printability Analysis Credits: 3 hours

313
GPS 5201 - Color Printing and Substrates  Credits: 3 hours
PAPR 5501 - Advanced Paper Processes  Credits: 3 hours
PAPR 5990 - Pilot Plant Operations  Credits: 1 hour
PAPR 5301 - Material Instrumental Analysis  Credits: 2 hours
IME 5160 - Design of Experiments and Regression Analysis  Credits: 3 hours
OR
STAT 5650 - Design of Experiments for Quality Improvement  Credits: 3 hours
OR
STAT 5670 - Statistical Design and Analysis of Experiments  Credits: 4 hours
OR
STAT 5680 - Regression Analysis  Credits: 3 hours
ME 5610 - Finite Element Method  Credits: 3 hours
OR
ME 5620 - Application of Numerical Methods in Engineering  Credits: 3 hours

**Graphic and Printing Science**
Six to twelve credit hours in the pulp & paper option in the current curriculum may be replaced by AGDP credits.
GPS 5100 - Printability Analysis  Credits: 3 hours
GPS 5201 - Color Printing and Substrates  Credits: 3 hours
PAPR 5501 - Advanced Paper Processes  Credits: 3 hours
PAPR 5990 - Pilot Plant Operations  Credits: 1 hour
PAPR 5301 - Material Instrumental Analysis  Credits: 2 hours
IME 5160 - Design of Experiments and Regression Analysis  Credits: 3 hours
OR
STAT 5650 - Design of Experiments for Quality Improvement  Credits: 3 hours
OR
STAT 5670 - Statistical Design and Analysis of Experiments  Credits: 4 hours
OR
STAT 5680 - Regression Analysis  Credits: 3 hours

**Paper Engineering: Process Option**
Six to twelve credit hours in the pulp & paper option in the current curriculum may be replaced by AGDP credits.
GPS 5201 - Color Printing and Substrates  Credits: 3 hours
PAPR 5501 - Advanced Paper Processes  Credits: 3 hours
PAPR 5990 - Pilot Plant Operations  Credits: 1 hour
PAPR 5301 - Material Instrumental Analysis  Credits: 2 hours
IME 5160 - Design of Experiments and Regression Analysis  Credits: 3 hours
OR
STAT 5650 - Design of Experiments for Quality Improvement  Credits: 3 hours
OR
STAT 5670 - Statistical Design and Analysis of Experiments  Credits: 4 hours
OR
STAT 5680 - Regression Analysis  Credits: 3 hours
ME 5610 - Finite Element Method  Credits: 3 hours
OR
ME 5620 - Application of Numerical Methods in Engineering  Credits: 3 hours

**Doctor of Philosophy in Paper and Printing Science**
Advisor: Andrew Kline
Room A-221 Parkview Campus
The Doctor of Philosophy in Paper and Printing Science is designed to prepare scientists for performing advanced research or for teaching at the university level. The emphasis of the program is on paper making processes, paper coating, paper recycling, and graphic and printing science technologies.

This is a research-intensive degree, based on fundamental scientific and chemical principles; the emphasis is on learning techniques for advanced research, the production of such advanced research, and the reporting of the research. Close supervision of the research will be maintained by the student's Dissertation Advisory Committee and, particularly, by the chair of that committee. Some formal course work, much of it possibly accepted from course work completed to achieve a master's degree, is required to prepare for and support an original research problem chosen by the student in consultation with the Dissertation Advisory Committee. However, the degree is awarded for the attainment of knowledge of the paper and printing science disciplines and for original research; the degree is not awarded for accumulation of course credits. Thus, the key component of the program is the Dissertation Advisory Committee's careful and continuous mentoring of the student to develop necessary skills and knowledge to support advanced research.

Admission Requirements
Application materials may be obtained from the Office of Admissions, Graduate Admissions or from the Department of Chemical and Paper Engineering (ChP). International students should contact the Office of International Services and Student Affairs for the appropriate materials and information.

All applicants must meet the general admissions requirements for the Ph.D. specified by the Graduate College. In addition, the applicant is strongly encouraged to have completed a master's degree in a discipline relevant to paper and printing science with a minimum 3.25 grade point average. The Graduate Record Examination, General Test, is required of all applicants, as are at least three letters of recommendation and a letter describing the applicant's research interest. International students must also submit the TOEFL scores.

Admission determinations will be made by the department's Graduate Committee and will take into consideration the student's previous academic training and record of achievement, the GRE score, the recommendations provided in letters from three referees, and the information about the proposed area of study described in the letter of interest.

Financial Assistance
The Department of Chemical and Paper Engineering offers opportunities for financial assistance of doctoral students through graduate assistantships and fellowships. Information concerning these opportunities is available from the department's graduate advisor or from the Graduate College.

Program Requirements
Following a student's admission to the program, the ChP department's graduate advisor will be the student's temporary advisor until the dissertation advisory committee is formed, typically within one year of the student's commencement of the program. With the assistance of the graduate advisor, the student will select a chair of the dissertation advisory committee and, in consultation with the chair, the student will form an entire dissertation advisory committee, comprising at least three members. After the chair of the dissertation advisory committee is chosen, primary responsibility for the student will be transferred from the graduate advisor to the chair. The graduate advisor, however, will continue to monitor the student's progress and assist the chair of the dissertation advisory committee to ensure prompt compliance with all University and program requirements.

After admission to the doctoral program, a student must complete a total of 60 graduate-level credit hours, excluding the dissertation, beyond the bachelor's degree, or a total of 30 graduate-level credit hours, excluding the dissertation, beyond the master's degree. Graduate College policy requires that all doctoral students complete at least 30 hours of course work, exclusive of the dissertation, at WMU after admission to the doctoral program. However, in this research-based degree program, if an exceptionally well prepared student enters the program having satisfied one or more of the research tools and/or has completed PAPR 5301, the student may be able to satisfy all the requirements and competencies with fewer than 30 hours. Upon formal petition by the chair of the dissertation advisory committee and the graduate advisor and with the chair's submission of a program of study that indicates the student's satisfaction of all requirements and competencies, the dean of the Graduate College may waive that requirement. Such waivers must be sought and approved on a case-by-case basis.
In addition to the requirements of the Graduate College, the following requirements for the Doctor of Philosophy in Paper and Printing Science must be fulfilled:

1. 30 hours of course work beyond the master's degree
Since applicants are encouraged to have a master's degree, it is expected that applicants will have finished at least 24 hours of foundation course work at the graduate level, and six hours of thesis research. At the discretion of the department's graduate committee and with approval of the Graduate College, applicants who have earned a master's degree may receive credit toward the 60 credit hours of doctoral course requirements beyond the bachelor's degree and excluding the dissertation, for up to 24 hours of foundation course work germane to paper and printing science at the time of admission to the program, and credit for up to six hours of thesis research. Such graduate-level foundation course work may include, as examples, mechanics and optics of paper and fibers (PAPR 6600), pulping and bleaching (PAPR 6980), and nonimpact printing (GPS 6210).

Students must also complete the following:
(These courses may already be included in the 24 hours of foundation course work from a master's degree program.)
GPS 5201 - Color Printing and Substrates Credits: 3 hours
PAPR 5301 – Material Instrumental Analysis Credits: 2 hours
PAPR 5501 - Advanced Paper Processes Credits: 3 hours

And one of the following courses:
(The selected course can be counted as one of the required research tools, and may already be included in the 24 hours of foundation course work from a master's degree program.)
IME 5160 – Design of Experiments and Regression Analysis Credits: 3 hours
STAT 5650 – Design of Experiments for Quality Improvement Credits: 3 hours
STAT 5670 – Statistical Design and Analysis of Experiments Credits: 4 hours
STAT 5680 – Regression Analysis Credits: 3 hours

The required courses must be completed with at least a grade of "B," if not previously elected in a master's program as described above.

Additional course work required will be determined at the time of admission by the department's graduate committee to ensure readiness for graduate level course work or the research program. Additional course work may also be required to remedy deficiencies revealed by the Level I qualifying exams. These courses would be determined by the department's graduate committee in cooperation with the student's dissertation advisory committee.

2. Qualifying Examinations
All students seeking a doctoral degree in paper and printing sciences from Western Michigan University must successfully complete the Level I and Level II qualifying exams, following the qualifying exam guidelines developed by the Department of Chemical and Paper Engineering. In preparation for the qualifying exams, students without a sufficient background will be required to take PAPR 5000. The Level I qualifying exam is a written exam that will test a doctoral student’s general knowledge of paper and printing science at the level of a person who has completed a master’s degree in paper and printing science. The Level I qualifying exam will include information and topics related to paper chemistry and processing, inks and imaging, and experimental design. A student must successfully complete the Level I qualifying exam by the end of their first year of enrollment in the doctoral program. A student who does not successfully complete the Level I qualifying exam after two attempts will be dismissed from the doctoral degree program.

The Level II qualifying exam is an oral defense on the proposed dissertation research topic area, the dissertation proposal itself, and questions on graduate-level course materials. During the Level II qualifying exam, the student will demonstrate through oral discussion that they possess an acceptable knowledge of their area of chosen research and other graduate-level topics, in addition to defending their dissertation proposal. A student must complete the Level II qualifying exam within twelve calendar months of their successful completion of the Level I qualifying exam. A student must complete the Level II qualifying exam within two attempts or the student will be dismissed from the doctoral degree program. In preparation for the Level II qualifying exam, students will register for their
first three credit hours of PAPR 7300. Successful completion of the Level II qualifying exam will allow the student to continue with research needed to fulfill the remaining 12 credit hours of PAPR 7300, as will be discussed.

3. Full-time enrollment
   Full-time enrollment on campus for at least four semesters.

4. Demonstrate competency in two research tools
   Two research tools chosen in consultation with the dissertation advisory committee. All students will select a statistics or experimental design course (item 1) plus at least one other research tool from the remaining options:
   
   1. Statistics and experimental design at the level of STAT 5650, STAT 5670, STAT 5680, or IME 5160 (with a grade of "B" or better).
   2. Reading proficiency in one foreign language other than English at the course level of 4010 (with a grade of "B" or better).
   3. Computer modeling and simulation expertise at the level of CS 5810 (with a grade of "B" or better).
   4. One or more courses in biology, physics, chemistry, packaging, or engineering at the 5000 level or above and approved by the student’s dissertation committee.

If some or all of the research tools credit hours are included in the 24 hours of foundation course work, students will select up to six credit hours of graduate-level elective courses, not including PAPR 7300, in consultation with the dissertation advisory committee.

5. Teaching Practicum (3 hours)
   Completion of at least one University-sponsored TA training workshop and completion of PAPR 7131 and PAPR 7132. The one credit PAPR 7131 course will be completed by observing a faculty member teach a class and by preparing to teach that course under the guidance of a graduate faculty member. The two credits of PAPR 7132 will be earned by having primary responsibility for teaching one course under the guidance and supervision of a member of the department's graduate faculty. In consultation with their dissertation advisory committee, students may substitute three credit hours of graduate-level elective courses, not including PAPR 7300, in place of PAPR 7131 and PAPR 7132.

   PAPR 7131 - Teaching Practicum Observation Credits: 1 hour
   PAPR 7132 - Teaching in the Discipline Credits: 2 hours

6. Research Seminar (3 hours)
   Completion of at least three hours of PAPR 7250. The objective of this requirement is to participate in discussion of recent research findings that may be used in the student's research and to gain practice in the presentation of research results.

   PAPR 7250 - Doctoral Research Seminar Credits: 1 hour

7. Complete and successfully defend a dissertation (15 hours)
   Completion of at least 15 hours of PAPR 7300, Doctoral Dissertation. The objective of this requirement is to ensure that the student carries out the research and prepares the dissertation under the guidance of the dissertation advisory committee. The student must successfully defend the dissertation and have the dissertation approved by the dissertation advisory committee and by the graduate dean. In order to receive credit for the first three hours of PAPR 7300 for which they register, the student must successfully complete the Level II qualifying exam. The student, with approval of the dissertation advisory committee, may choose between two dissertation options.

   **Option 1:** The student will present a traditional comprehensive dissertation and two journal papers based on the doctoral research and judged by the dissertation advisory committee to be ready for submission to an identified, refereed journal. These must be submitted with an introduction, review of relevant literature, and a summary explaining the significance of the research.

   **Option 2:** The student will present at least three journal papers and at least one conference paper based on the doctoral research and judged by the dissertation advisory committee as ready for submission to an identified, refereed journal and a refereed conference. These must be submitted with an introduction, review of relevant literature, and a summary explaining the significance of the research.
PAPR 7300 - Doctoral Dissertation Credits: 1 to 6 hours
Civil and Construction Engineering

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Jun-Seok Oh
Xiaoyun Shao

The Department of Civil and Construction Engineering offer the Master of Science in Engineering (Civil). Courses are offered at times to enable working students to study without quitting their jobs.

Master of Science in Engineering (Civil)
Osama Abudayyeh, Advisor
G253 Parkview Campus

The principal objective of persons working in the field of civil engineering is the design and construction of systems to enhance the quality of life and to improve the environment in which we live. Western Michigan University’s Master of Science in Engineering (Civil) is aimed at graduates of engineering programs who want to play an active role in the development and rejuvenation of the national infrastructure. The primary areas of focus in the department at the graduate level are construction engineering and management, structural engineering, and transportation engineering. Through the available program options, students can earn the degree on a full-time or part-time basis and can have a design or research orientation.

Admission Requirements
Students entering the proposed master’s degree program are expected to have a background equivalent to that of students graduating from the department’s undergraduate civil and construction engineering programs, or to obtain such background through specified prerequisite coursework. Further, students are expected to have earned a grade-point ratio of at least 3.00/4.00 on the last four semesters of academic study (at least 60 semester credit hours). Applicants with a GPA less than 3.00/4.00 can be considered under special circumstances, such as significant related work experience.

Graduation Requirements
To graduate from the master’s degree program, all students must complete the two core courses and must satisfy the requirements of one of three program options. The two core courses are as follows:

CCE 6020 – Modeling and Analysis of Civil Engineering Applications Credits: 3 hours
CCE 6100 – Civil Systems Analysis Credits: 3 hours

Regardless of the degree option selected, the majority of total credit hours applied to the degree, excluding thesis and design project, must be CCE courses. All out of department courses applied to the degree require prior consent of the advisor. The program options and additional degree requirements are:

Option 1 – Research (30 hours)
Students must successfully complete at least 24 credit hours of graduate coursework including at least three courses in a primary area of study within civil engineering and two areas in a secondary area of study within civil engineering, successfully complete at least six credit hours of graduate thesis research, prepare a research thesis, and successfully complete a final oral examination that is primarily focused on the research thesis but can also address coursework. The final examination will be administered by the student’s graduate academic committee. This
program is intended primarily for students who wish to conduct research and expand civil engineering knowledge. Please note that this is the only degree option for which graduate assistantships are available.

Option 2 – Professional Practice (30 hours)
Student must successfully complete at least 27 credit hours of graduate coursework including at least three courses in each of two areas of civil engineering and at least three credit hours of graduate capstone design that culminates in the preparation of a project report. Depending upon the student’s previous background, a course in management may be required as the focus of this degree option in professional practice. Further, each student must successfully complete the Fundamentals of Engineering examination and a final oral examination that is focused on the graduate design project. The final examination will be administered by the student’s graduate academic committee. This degree option is intended primarily for students who intend to practice civil engineering at the professional level.

Option 3 – Technical and Management Development (36 hrs)
Students must successfully complete at least 36 credit hours of graduate coursework including at least three courses in each of two area of civil engineering and three courses developing business management and engineering management skills. At least two CCE courses used for the degree program must be graduate design courses. Further, students must successfully complete a final comprehensive written and/or oral examination that addresses the student’s undergraduate and graduate education. The final examination will be coordinated by the student’s graduate academic advisor. This degree option is intended primarily for students in practice who want to enhance their technical skills and to develop management skills.

Master of Science in Engineering (Civil – Accelerated)
The accelerated degree program (AGDP) allows undergraduate students in the civil and construction engineering program an opportunity to complete requirements for the master’s degree at an accelerated pace. These undergraduate students may count up to nine (but not less than six) credit hours of 5000-level courses, taken during their undergraduate studies, towards a master’s degree in civil engineering within 24 months of completing the bachelor’s degree in civil engineering or construction engineering. These students may choose to pursue a master’s degree in civil engineering under either the thesis option or the non-thesis option.

The program will allow an undergraduate student, majoring in civil or construction engineering, to complete an accelerated master’s degree in civil engineering by completing either 147 combined undergraduate/graduate credit hours (if choosing the thesis or project option), or 153 combined undergraduate/graduate credit hours (if choosing the non-thesis option).

Application to the Accelerated Degree Program
A prospective student who meets the eligibility requirements (see Criteria for Admission below) must set up a meeting with the CCE undergraduate advisor and the graduate advisor to complete the Accelerated Degree Program Planning form for the master’s degree program.

Before admission to an AGDP can be finalized, a student must submit the standard application for admission to the Office of Admissions/graduate admissions including:

1. Application
2. Application fee
3. Copy of all college transcript

Criteria for Admission to the Accelerated Degree Program:

Permission to pursue the accelerated degree does not guarantee admission to the Graduate College. Admission is contingent on meeting the following eligibility requirements at the time of entering the graduate program:

1. A student must declare their interest before completing 96 credit hours in their undergraduate programs, including credits earned from advanced placement.
2. A transfer student must have completed a minimum of 30 credit hours as a full-time student at WMU.
3. A student must have a minimum accumulated GPA of 3.0/4.0 based upon credit hours earned at WMU.

Accelerated Degree Program Planning Form

The Accelerated Degree Program Planning Form must clearly indicate the following:

1. The 5000-level courses (a maximum of nine graduate credit hours) that will be counted for both the bachelor’s and master’s degrees.
2. The graduation date for the master’s degree that meets the time limit for the AGDP program (i.e. obtaining a master’s degree in civil engineering within 24 months of completing the bachelor’s degree). Any changes to the AGDP Planning form must be submitted, in writing, and approved by the graduate advisor and graduate dean.

Requirements for Participation and Graduation

1. Students must complete the bachelor’s degree prior to entering the master’s program. Students in the AGDP may not elect to bypass the bachelor’s degree.
2. Students will only be allowed to count a maximum of nine (9) 5000-level credits taken during their undergraduate studies toward their master’s degree.
3. Students must receive a grade of “B” (3.0/4.0) or better in the 5000-level courses taken during their undergraduate studies. Courses with a grade of “CB” or below cannot be counted toward the master’s degree.
4. No more than nine (9) hours of graduate work may be counted towards the requirements of both degrees.
5. Students must complete the master’s degree within 24 months of completing the bachelor’s degree. If the master’s program is not completed within these time limits, none of the 5000-level courses specified on the Accelerated Degree Program Planning form can be counted toward the master’s degree.

Continuing Eligibility

1. It is the responsibility of the student to recognize his/her eligibility status.
2. A student completing the bachelor’s degree requirements with an accumulated GPA of less than 3.0/4.0 is no longer eligible to count the 5000-level credit hours specified on the AGDP Planning form toward the master’s degree and is automatically terminated from the AGDP.
3. A student who does not follow the approved AGDP Planning form may become ineligible to participate in the AGDP program.
4. A student who is ineligible to participate in (or withdraws from the AGDP cannot count any of the courses specified on the Accelerated Degree Program Planning form for both bachelor’s and master’s degrees. These courses, however, may be counted toward the student’s bachelor’s degree upon the discretion of the undergraduate advisor.
5. A student who becomes ineligible to participate in the accelerated degree program must be informed by the graduate advisor in writing of his/her ineligibility. A copy of this letter to the student must be sent to the Graduate College.

Withdrawal

A student may, at any time, withdraw from the Accelerated Degree Program by informing both the director of undergraduate programs and the graduate advisor, in writing. A copy of this request to withdraw must be sent to the Graduate College and the registrar’s office.
Computer Science

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Master of Science in Computer Science
Advising:
B-237 Parkview Campus

The master's program in computer science emphasizes both computer software development and the theoretical foundations of computer science. It is designed to prepare students for professional positions in business, industry, and government and to provide preparation for graduate work at the doctoral level.

Areas of faculty specialization include algorithmic complexity, combinatorial optimization, formal languages and automata, compiler optimization, formal methods, program verification, software engineering, computer networking, sensor networks, computer security and security education, computer science education, artificial intelligence, expert systems, machine learning, data mining, data visualization, pattern recognition and image processing, neural networks, high performance computing, parallel/distributed algorithms, cloud computing, mathematical and computer modeling, simulations, scientific computing and numerical analysis, computational science (including computational mathematics, statistics, geometry, physics, chemistry, finance), quantum computing.

The master's program is designed to allow a full-time student entering with a strong undergraduate background in computer science to complete all degree requirements within 16 months; however, it is not uncommon for a student to take somewhat longer.

Admission Requirements
A successful applicant to the master's program in computer science must satisfy:
1. All of the general admission criteria identified in the Graduate Catalog.
2. Submission of transcripts of prior education. Applicants should have earned or expect to earn an undergraduate degree in a program with significant computer science and mathematics content:
   a. In computer science: computer assembly language, computer organization, data structures, logic design, object-oriented and structured programming.
   b. In mathematics: calculus, probability or statistics, and discrete structures.

The department welcomes applications to the master's program from strong students who do not have a computer science undergraduate degree but have completed at least one calculus course and two programming courses at the university level prior to applying.
An applicant may be given conditional admission and asked to complete designated undergraduate courses with a grade of "B" or better from the following list:

- CS 1110 Computer Science I
- CS 1120 Computer Science II
- CS 1310 Discrete Structures
- CS 2230 Computer Organization and Assembly Language
- CS 2240 Systems Programming Concepts
- CS 3310 Data and File Structures
- MATH 1220 Calculus I
- College level probability or statistics (2000-level or higher)

Due to the sequential order in which some of the prerequisite courses must be taken, students admitted on a conditional basis might not initially be able to take a full-time course load in only computer science courses.

3. While Graduate Record Examination scores are not required for admission to the master's program, applicants are encouraged to submit them.

4. The TOEFL or an equivalent English examination result is required for international students.

5. At least three reference letters.

**Prerequisite admission requirements**

A student having prerequisite requirements as a condition of admission, must complete all designated prerequisites:

- Before registering for any 6000-level computer science courses, and
- Before being considered as having entered the master's program.

Students who feel they have the background in a listed prerequisite should contact the Director of Graduate Programs and provide documentation. With adequate documentation a prerequisite can be waived.

**Program Requirements**

A successful candidate of the Master's in Computer Science is responsible for all the general requirements for a master's degree as stated in the Graduate Catalog. At least 50 percent of the course hours counted toward the master's degree must be at the 6000-level or higher and be taken in computer science at Western Michigan University. Prerequisite courses must be taken in the proper sequence. Once a 6000-level course, which is to be counted in the program of study, has been successfully completed, any prerequisite of that course taken later cannot be included in the program of study.

The computer science master's program consists of 30 credit hours, including three foundation courses: CS 5310 (Algorithms), CS 5541 Computer Systems and CS 5800 (Theory Foundations), each for 3 credit hours (taught as two hours lecture and two recitation hours. These foundation courses must be taken at the first offering in a student's masters program. The remaining 21 elective credits include regularly offered courses and individually selected independent study/research/thesis credit as follows:

- **Up to 6 credit hours** (total) of: Independent Study (CS 5990), Independent Research (CS 7100), Professional Field Experience (CS 7120), and MS Project (CS 6970). Thus if students select 6 hours of independent study/research credit, their program will consist of: 3 foundation courses, 6 hours of independent study/research courses and 15 other remaining elective hours.

CS 7120, Professional Field Experience, requires prior approval of the department, and credit is not given for past experience. Students selecting the MS project, CS 6970, perform the work under the supervision of a (faculty) project director, and document the completed research in a technical report. The report must be approved by the project director and the Department Chair, and presented by the student at a public seminar.

- **MS Thesis** (CS 7000): may be selected for 6 credit hours and is recommended for students pursuing doctoral studies. Up to 3 hours of independent study/research credit may be taken in addition to the MS thesis. Thus under this option the student's program may consist of: 3 foundation courses, 6 hours of MS thesis credit, 3 hours of independent study/research and 12 other remaining elective hours.
The thesis study is done under the supervision of a thesis director and thesis committee. A thesis director is appointed by the department upon petition by the student. A master’s thesis committee is approved by the Graduate College based on the petition of the student, the agreement of the proposed committee members, and the appointment and recommendation of the Department Chair. The master's thesis committee is comprised of the thesis director and at least two other members of the graduate faculty in computer science. The committee members facilitate and guide the student's academic and research development. Before a student is awarded the master's degree, each member of the master's thesis committee must approve the thesis. The completed thesis is presented by the student at a public seminar and oral defense.

**Transfer credit**
A student may transfer up to 6 credit hours taken outside of the Computer Science department at WMU. Such credit requires prior approval by their advisor and the department graduate committee.

**Financial Assistance**
Students accepted into the master's program may apply for one of the department's graduate teaching and research assistantships. Graduate internship opportunities with local industries are also available. Applications for teaching and research assistantships should be sent directly to the Department of Computer Science. The forms and instructions for applying for financial assistance can be obtained from the department. Information about non-departmental assistantships and fellowships, tuition remission, special assistance for minority graduate students, general research funds, and tuition grants is available from the Graduate College. Information about student loans and other federal, state, and University need-based financial aid programs is available from the Office of Student Financial Aid and Scholarships.

**Master of Science in Computer Science (Accelerated)**
The accelerated graduate degree program (AGDP) gives an opportunity to undergraduate students in the computer science department to complete the requirements for the master's degree at an accelerated pace. These undergraduate students may count up to 12 (but not fewer than 6) credit hours of 5000-level courses taken during their undergraduate studies toward a master's degree in computer science within 24 months after the completion of their bachelor's degree in computer science. These students may choose to pursue a master's degree in computer science under either the thesis option or the non-thesis option.

This program will allow an undergraduate student majoring in computer science to complete an accelerated master's in computer science by completing 140 combined undergraduate/graduate credit hours.

**Application to the Accelerated Degree Program**
A prospective student who meets the eligibility requirements (see Criteria for Admission) must set up a meeting with the CS undergraduate advisor and the graduate advisor to develop Plans of Work for the bachelor’s and master’s degree programs.

The prospective student must be given a copy of these guidelines.

Before admission to an AGDP can be finalized, students must submit the standard application for admission to the Office of Admissions/Graduate Admissions including:

1. An application
2. Application fee
3. Copy of all transcripts
4. Graduate Record Exam (GRE) scores
5. A Plan of Graduate Work, signed by the prospective student, the undergraduate program director and the graduate program director.

The Plan of Graduate Work for the Master’s degree must clearly indicate:

1. the 5000-level courses (a maximum of 12 graduate credit hours) that will be counted for both the bachelor’s and master’s degrees,
2. the graduation date for the master’s degree that meets the time limit for the AGDP (i.e. obtaining a master’s degree in computer science within 24 months of completing the bachelor’s degree). Any changes to the
AGDP Plan of Graduate Work must be submitted in writing and approved by the graduate program director and graduate dean.

Criteria for Admission to the Accelerated Master’s Degree Program
Permission to pursue an AGDP does not guarantee admission to the Graduate College. Admission is contingent on meeting the following eligibility requirements at the time of entering the accelerated graduate degree program:

1. Students must have completed a minimum of eighty (80) and a maximum of ninety-six (96) credit hours in their undergraduate programs, including credits earned from advanced placement.
2. Transfer students must have completed, as a full-time undergraduate student at WMU, a minimum of 15 WMU computer science credit hours and a minimum of 30 WMU credit hours.
3. Students must have a minimum accumulated grade point average (GPA) of 3.25 at WMU and 3.5 in computer science classes.
4. International students must clarify their visa status with the Office of International Student and Scholar Services before submitting an admission application.
5. Students must meet the general admission criteria specified in the undergraduate and graduate catalogs.

Admission to the AGDP does not guarantee admission to the Graduate College. However, successful completion of an undergraduate degree under and meeting the grade criterion of a cumulative GPA of 3.00 will ensure admission to the Graduate College.

Requirements for Participation and Graduation
1. Students must complete the Bachelor’s degree prior to entering the master’s program. Students in the AGDP may not elect to by-pass the bachelor’s degree.
2. Students will be allowed to count only a maximum of twelve (12) 5000-level credits taken during their undergraduate studies toward their master’s degree. These credits should be registered as graduate credit and will be waived from their master's degree.
3. It is highly recommended that AGDP students take CS 5310, Algorithms; CS 5541, Computer Systems; and CS 5800 Theory Foundations, or their equivalents offered by the department as these foundations courses are required in the master's degree.
4. Students must receive a grade of B (3.00/4.00) or better in the 5000-level courses taken during their undergraduate studies. Courses with a grade of CB or below cannot be counted toward their master’s degree.
5. Students who do not meet the grade criterion of 3.00 will have the earned grade applied to their undergraduate program only, assuming that the earned grade meets requirements for the undergraduate program. Students who do not meet the grade criterion as part of the AGDP must apply for readmission into the graduate program.
6. Students who complete the undergraduate degree including a “B” or above in the specified 5000-level graduate courses will be admitted as graduate students (with the relevant graduate credit) in the next semester or session after receiving the bachelor’s degree.
7. No more than twelve (12) hours of graduate work may be counted towards the requirements of the student’s bachelor’s degree.
8. Students must complete the master’s degree within 24 months from the completion of the bachelor’s degree. If the master’s program is not completed within these time limits, none of the 5000-level courses specified in the Plan of Graduate Work can be counted toward the master’s degree. The graduate program director only in special circumstances may grant extension to this time-line.

Continuing Eligibility
1. It is the responsibility of the student to recognize his/her eligibility status.
2. A student completing the bachelor’s degree requirements with an accumulated GPA of less than 3.25 is automatically terminated from the AGDP.

3. A student who does not follow the approved Plan of Graduate Work may become ineligible to participate in the AGDP.

4. A student who is ineligible to participate in (or withdraws from) the AGDP can no longer qualify for waiving any of the courses specified in the Plan of Graduate Work toward a master’s degree. These courses, however, may be counted towards the student’s bachelor’s degree upon discretion of the undergraduate advisor.

5. A student, who becomes ineligible to participate in the AGDP, shall be informed by the graduate advisor in writing of the ineligibility. A copy of this letter to the student shall be sent to the Graduate College.

Withdrawal
A student may at any time withdraw from an approved AGDP by informing the director of undergraduate programs and the graduate advisor in writing. A copy of this request to withdraw must be sent to the Graduate College for approval.

Eligible Courses for the Accelerated Degree Program
To select courses for the AGDP, students will work with their undergraduate advisor and the graduate program director, who will decide which credits in the current undergraduate curriculum, the AGDP credits will replace. It is the responsibility of the student to make sure they have completed all needed prerequisites for the courses they wish to elect for use by the AGDP. The following is the list of the current 5000-level courses from which students will elect their twelve (12) credit hours for the AGDP administered by the Department of Computer Science:

- CS 5180 - Introduction to Computer Modeling and Simulation Credits: 3 hours
- CS 5250 - Computer Architecture Credits: 3 hours
- CS 5260 - Parallel Computations I Credits: 3 hours
- CS 5270 - Theory of Computer Graphics Credits: 3 hours
- CS 5300 - Artificial Neural Systems Credits: 3 hours
- CS 5310 - Algorithms Credits: 3 hours
- CS 5400 - Designing of User Interfaces Credits: 3 hours
- CS 5410 - Game Programming Credits: 3 hours
- CS 5430 - Principles of Database Management Systems Credits: 3 hours
- CS 5541 - Computer Systems Credits: 2 hours
- CS 5550 - Computer Networks and Distributed Systems Credits: 3 hours
- CS 5560 - Network Programming Credits: 3 hours
- CS 5600 - Software Requirements Analysis and Design Credits: 3 hours
- CS 5700 - Computer Security and Information Assurance Credits: 3 hours
- CS 5800 - Theory Foundations Credits: 3 hours
- CS 5810 - Compiler Design and Implementation Credits: 3 hours
- CS 5820 - Artificial Intelligence Credits: 3 hours
- CS 5950 - Advanced Topics in Computer and Information Science Credits: 1 to 3 hours

Recall that these 12 credit hours must be taken for graduate credit at the time of enrollment.

Doctor of Philosophy in Computer Science
The doctoral program is designed to develop computer scientists with research expertise in computer science. Specific areas of emphasis include algorithmic complexity theory; artificial intelligence; cloud computing; compiler optimization; computational geometry; computer architecture; computer graphics; computer networking; data warehousing and mining; distributed and mobile data bases; embedded systems; expert systems; formal specifications; human-computer interaction and visualization; high-performance computing; knowledge-based systems; language and automata theory; mathematical and computer modeling; multimedia databases and systems; neural networks; parallel, distributed and sequential algorithms; pattern recognition and image processing; scientific
computing and numerical analysis; simulation; software engineering and web applications. The program also permits a student to acquire expertise in closely related fields such as computer engineering and mathematics.

Students completing the program are typically well qualified for teaching and research positions with colleges and universities as well as with national and international industries and laboratories.

The doctoral program is designed to allow a full-time student entering with a Master of Science in Computer Science to complete all degree requirements within two years. However, it is not uncommon for doctoral programs to take longer.

Admission Requirements
A successful applicant to the doctoral program in computer science must satisfy:

1. All of the general admission criteria identified in the Graduate Catalog.
2. Submission of transcripts of prior education.
   (a) Applicant should have earned or expect to earn a master’s degree in computer science. An applicant with a master’s degree in electrical or computer engineering, mathematics or a related field will also be considered.
   (b) An outstanding student who has not completed a master’s degree but who has met all other entrance requirements may be considered for admission to the Ph.D. program.
3. Submission of the results of the verbal, analytical, and quantitative portions of the Graduate Record Examination (GRE).
4. Submission of three letters of reference from persons able to assess the student’s qualifications for doctoral-level study and likelihood of success; the student and referees would use the forms and procedures available from the department.
5. Submission of a resume that includes a description of academic background and professional experience.
6. Submission of an essay describing the applicant’s academic and professional objectives.
7. For international students, the submission of the TOEFL or equivalent examination result.

Financial Assistance
Students accepted into the doctoral program may apply for one of the department’s graduate teaching and research assistantships. In addition, advanced Ph.D. students may apply for one of a limited number of doctoral associateships. Graduate internship opportunities with local industries are also available. Applications for teaching and research assistantships should be sent directly to the Department of Computer Science. The forms and instructions for applying for financial assistance can be obtained from the department. Information about non-departmental assistantships and fellowships, tuition remission, special assistance for minority graduate students, general research funds, and tuition grants is available from the Graduate College. Information about student loans and other federal, state, and University need-based financial aid programs is available from the Office of Student Financial Aid and Scholarships.

Program Requirements
The plan of study allows for a considerable variety of emphasis, and students can take advantage of the strengths of the department in matching their interest for their professional development.

A successful candidate for the Ph.D. in Computer Science is responsible for all the general requirements for a doctoral degree as stated in the Graduate Catalog. The remainder of this section restates some of the general requirements and includes additional requirements specific to the doctoral program in computer science.

1. Pre-requisites
A student having prerequisite requirements as a condition of admission must complete all prerequisites before being considered to have entered the doctoral program.

2. Required credit hours
The Ph.D. in computer science requires beyond the student's master's degree the completion of at least 30 credit hours of course work and 12-24 hours of dissertation credits. This implies a total of at least 72 credit hours of graduate work.

CS 5250 - Computer Architecture Credits: 3 hrs.
CS 5260 - Parallel Computations I Credits: 3 hrs.
CS 5810 - Compiler Design and Implementation Credits: 3 hrs.
CS 6250 - Advanced Computer Architecture Credits: 3 hrs.
CS 6260 - Parallel Computations II Credits: 3 hrs.
CS 6310 - Advanced Data Structures Credits: 3 hrs.
CS 6320 - Analysis of Computer Algorithms Credits: 3 hrs.
CS 6550 - Advanced Operating Systems Credits: 3 hrs.
CS 6800 - Theory of Formal Computation III: Computability and Complexity Credits: 3 hrs.
CS 6810 - Compiling Theory and Practice Credits: 3 hrs.
CS 7350 - Graduate Research Credits: 2-10 hrs. During the first year in the program, the student will be required to complete two to three credit hours on this course accompanied by the production of a technical report.

3. Computer Seminar Courses
Each doctoral student will be required to complete two computer science seminar courses for one to three credit hours each, with at least one during the first year in the program.

4. Demonstrate competency in two research skills.
Each Ph.D. candidate must obtain departmental approval and demonstrate mastery of two of the following three research skills:
a. A foreign language other than English, with competency equivalent to a 4000-level course at WMU;
b. Statistics or probability at the level of MATH 3620 or MATH 3640.

5. General Qualifying Examination
Before admission to candidacy for the doctoral degree, the student must pass a general qualifying examination in computer science. Students admitted with a master’s degree must take one qualifying examination no later than the first time offered after completion of 15 credit hours and must take a second examination no later than the first time offered after completion of 30 credit hours. All students must take all their qualifying examinations no later than the first time offered after completion of 45 credit hours. A student has one opportunity to repeat the qualifying examination. There are five examination topic areas in two categories as follows:
a. Systems: Computer architecture (CS 5250, CS 6250); Compiler design (CS 5810, CS 6810); Operating systems (CS 6550).
b. Theory: Design and analysis of algorithms (CS 6310); Theory of computation (CS 5800, CS 6800)
The student must select three of the five areas for his or her qualifying examination, with at least one exam from each category. The student will have the opportunity to repeat a portion of the qualifying examination once, but may not change the selected areas. The department will determine what area(s) of the examination, if any, the student must repeat.
The qualifying examination may be satisfied by taking the 6000-level courses of the three selected areas (i.e., three of CS 6250, 6310 and/or 6320, 6550, 6800, 6810). To satisfy the qualifying examination requirements, three of these courses must be passed with at least a “BA” grade.

6. Preliminary Examination
Each doctoral candidate must obtain approval from his or her dissertation committee for a dissertation topic and research plan. This approval process is called the preliminary examination and is structured by each dissertation committee to fit each candidate’s program. The preliminary examination must be completed within one year after passing the qualifying examination and at least one year in advance of the dissertation defense. A candidate has one opportunity to repeat the preliminary examination.

7. Complete and successfully defend a dissertation (12 - 24 hrs)
A doctoral dissertation, which is the culmination of an original and substantive research effort by the candidate, must be completed and publicly defended. This study is done under the supervision of a dissertation director and dissertation committee. A dissertation director is appointed by the department, typically within the candidate’s first two years in the doctoral program and based on the candidate’s interests.
The doctoral dissertation committee is appointed by the Graduate College based on the petition of the candidate and the approval and recommendation of the department chair. The doctoral dissertation committee is comprised of the dissertation director and at least two other members of the graduate faculty, at least one of whom shall be from outside the department.

Committee members facilitate and guide the candidate’s academic and research development.

Before a candidate is awarded the Ph.D. degree, each member of the doctoral dissertation committee must approve the dissertation. The completed dissertation is presented by the candidate at a public seminar and oral defense.

CS 7300 - Doctoral Dissertation Credits: 15 hrs.
Electrical and Computer Engineering

Steven Durbin, Chair
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Ikhlas Abdel-Qader
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Janos Grantner
Dean Johnson
Daniel Litynski
Damon Miller
Lina Sawalha
Ralph Tanner

Master's Programs:
The Department of Electrical and Computer Engineering offers graduate programs leading to a Master of Science in Engineering (Computer) and to a Master of Science in Engineering (Electrical).

These programs are designed to prepare students for advanced-level graduate study in electrical and computer engineering or professional practice. They provide opportunities for engineering graduates to enhance their background in engineering science analysis and design. Courses are offered in the areas of computer architecture and digital design, communications and signal processing, control systems and electronics and power systems.

Admission Requirements
Applicants must:
1. Satisfy the general admission requirements of the Graduate College.
2. Possess a Bachelor of Science in Electrical Engineering or Computer Engineering from an ABET accredited program in the U.S. or a reputable overseas school as certified by the WMU Office of International Student Services.
3. Have a grade point average of 3.0 or better (A=4) in the last two years of undergraduate work.
4. Submit results of the GRE General Test.

A student with a bachelor's degree in computer science, engineering, mathematics, physics, or science can be considered for probationary admission into the M.S.E. (Electrical) or the M.S.E. (Computer) program with full admission granted after completing undergraduate courses in electrical engineering or computer engineering specified by the department.

Doctoral Program:
The department offers the Doctor of Philosophy in Electrical and Computer Engineering. A student's doctoral program of study will consist of approved graduate course work, independent research, examinations, and dissertation preparation and defense. The admission and program requirements are listed below.

Master of Science in Engineering (Computer)
Advisor: Until 12/31/14 Janos Grantner, Room B-236 CEAS (Parkview Campus)
After 12/31/14 Damon Miller, Room B-236 CEAS (Parkview Campus)

Program Options
The program has two options - a thesis option and a course work option. A common requirement for each option is 24 hours of core courses.

**Thesis Option**
The thesis option is open to selected students interested in research or project work. Students interested in this option must petition the department chair, and each student's thesis committee must be approved by the department chair and the Graduate Dean. The Thesis Committee Chair must be chosen from the ECE Department faculty. In case of an interdisciplinary topic, a faculty member from any WMU department may be invited as a Thesis Committee Co-Chair.

In addition to taking at least 24 hours of approved courses, students will elect six hours of ECE 7000: Master's Thesis and successfully defend the thesis.

**Course Work Option**
Students will take at least 33 hours of approved courses.

**Program Requirements**

**Course Work Option**
The program (course work option) consists of thirty-three (33) credit hours:
1. At least three hours selected from Computer Engineering Core Foundation Courses.
2. At least three hours selected from Elective Concentration Areas Foundation Courses.
3. A minimum of 12 hours of courses (inclusive of foundation courses and with at least six hours at the 6000-level) selected from the Computer Architecture and Digital Design concentration area.
4. A minimum of nine hours of courses selected from one of the three concentration areas:
   - Communications and Signal Processing
   - Control Systems
   - Electronics and Power System
5. Foundation courses may be counted toward the 12 hours and the 9 hours requirement, respectively.
6. The remaining elective hours of additional graduate courses may be selected from any listed ECE courses, or from the list of graduate courses approved by the department from the following disciplines: computer, electrical, other engineering disciplines, computer science, mathematics, or physics.

**Thesis Option**
The program (thesis option) consists of thirty (30) credit hours:
1. At least three hours selected from Computer Engineering Core Foundation Courses.
2. At least three hours selected from Elective Concentration Areas Foundation Courses.
3. A minimum of twelve hours of courses (inclusive of foundation courses and with at least six hours at the 6000-level) selected from the Computer Architecture and Digital Design concentration area.
4. The remaining elective hours of additional graduate courses may be selected from any listed ECE courses, or from the list of graduate courses approved by the department from the following disciplines: computer, electrical, other engineering disciplines, computer science, mathematics, or physics
5. Six hours of ECE 7000: Master's Thesis

**Computer Engineering Core Foundation Courses (3 hours)**
- ECE 5510 – Application Specific Integrated Circuit Design  Credits: 3 hours
- ECE 5530 – Microcontroller Applications  Credits: 3 hours
- ECE 5540 - Digital Electronics  Credits: 3 hours
- ECE 5570 – Design of Reconfigurable Digital Machines  Credits: 3 hours

**Elective Concentration Areas Foundation Courses (3 hours)**
- ECE 5410 - Electronic Instrumentation  Credits: 3 hours
- ECE 5550 – Digital Signal Processing  Credits: 3 hours
- ECE 5710 – State Space Control Systems  Credits: 3 hours

**Concentration Areas**
Computer Architecture and Digital Design
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5510 – Application Specific Integrated Circuit Design Credits: 3 hours
ECE 5530 – Microcontroller Applications Credits: 3 hours
ECE 5570 – Design of Reconfigurable Digital Machines Credits: 3 hours
ECE 6050 – Advanced Microprocessor Applications Credits: 3 hours
ECE 6500 – Advanced Computer Architecture Credits: 3 hours
ECE 6720 - Fuzzy Control Systems Credits: 3 hours

Communications and Signal Processing
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5550 – Digital Signal Processing Credits: 3 hours
ECE 5640 - Communication Systems Credits: 3 hours
ECE 6550 – Digital Image Processing Credits: 3 hours
ECE 6640 – Digital Communications Credits: 3 hours
ECE 6650 – Medical Imaging Systems and Analysis Credits: 3 hours
ECE 6660 – Mobile Communications Credits: 3 hours

Control Systems
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5710 – State Space Control Systems Credits: 3 hours
ECE 5800 – System Modeling and Simulation Credits: 3 hours
ECE 5850 – Mechatronics Credits: 3 hours
ECE 6700 – Modern Control Theory Credits: 3 hours
ECE 6710 – Optimal Control Systems Credits: 3 hours
ECE 6740 – Nonlinear Control Systems Credits: 3 hours

Electronics and Power Systems
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5200 – Power Electronics: Dynamics and Control Credits: 3 hours
ECE 5410 – Electronic Instrumentation Credits: 3 hours
ECE 5450 - Micro Electro Mechanical Systems Credits: 3 hours
ECE 6300 - Transmission Systems Control Credits: 3 hours
ECE 6410 – Advanced Electronic Instrumentation Credits: 3 hours
ECE 6450 - Advanced Micro Electro Mechanical Systems Credits: 3 hours

Master of Science in Engineering (Computer – Accelerated)

The accelerated graduate degree program (AGDP) allows qualified undergraduate students in the computer engineering program to complete requirements for the master’s degree at an accelerated pace. Currently, earning 129 undergraduate credit hours is required to receive a bachelor’s degree. The master’s degree requirement is 33 graduate credit hours with the non-thesis option, or 30 hours with the thesis option. In either case, at least 15 hours must be taken at the 6000-level. Having enrolled in the AGDP a student may count up to 12 credit hours of 5000-level courses taken during their undergraduate studies at WMU toward a master’s degree in computer engineering. Full-time students may be able to complete both the bachelor’s and master’s degrees in a five-year time period.

Application to the Accelerated Degree Program
A prospective student who meets the eligibility requirements (see Criteria for Admission below) must set up a meeting with the ECE undergraduate advisor and the ECE graduate advisor to complete the Accelerated Degree Program form for the master’s degree program.

Before admission to an AGDP can be finalized, a student must submit the standard application for admission to the Office of Admissions and Graduate Admissions including:

1. Application
2. Application fee
3. Copy of all college transcripts
4. Graduate Record Exam (GRE) scores

Criteria for Admission to the Accelerated Program:

The student must apply through the Office of Admissions and Graduate Admissions and must also apply for admission to the electrical and computer engineering department. After admission into the AGDP, the student's record will indicate the AGDP status. Admission to the accelerated program is contingent on meeting the following eligibility requirements at the time of entering the graduate program:

1. A student must have at least junior standing and earned a minimum of fifteen (15) hours from the electrical and computer engineering department with a major GPA of 3.2/4.0 or better.
2. A student must have a minimum cumulative GPA of 3.4/4.0 based upon credit hours earned at WMU. The GPA is based on at least 30 credit hours at WMU.

Requirements for Participation and Graduation

1. Students must complete the bachelor’s degree prior to entering the master’s program. Students in the AGDP may not elect to bypass the bachelor’s degree.
2. The Accelerated Degree Program Planning form for the master’s degree must clearly indicate the 5000-level courses (a maximum of 12 credit hours) that will be counted for both the bachelor’s and master’s degrees.
3. Students will only be allowed to count to a maximum of twelve (12) 5000-level credits taken during their undergraduate studies toward their master’s degree. No more than twelve (12) hours of graduate work may be counted towards the requirements of both degrees.
4. Students must receive a grade of “B” (3.0/4.0) or better in the 5000-level courses taken during their undergraduate studies. Students who do not meet this criterion will have the earned grade applied to their undergraduate program only, and must apply for readmission into the graduate program.

Continuing Eligibility

1. It is the responsibility of the student to recognize his/her eligibility status.
2. A student completing the bachelor’s degree requirements with an cumulative GPA of less than 3.0/4.0 is no longer eligible to count the 5000-level credit hours specified on the AGDP Planning form towards the master’s degree.
3. A student who does not follow the approved AGDP Planning form may become ineligible to participate in the AGDP program.
4. A student who is ineligible to participate in (or withdraws from the AGDP) cannot count any of the courses specified on the Accelerated Graduate Degree Program Planning form for both bachelor’s and master’s degrees. These courses, however, may be counted toward the student’s bachelor’s degree upon the discretion of the ECE undergraduate advisor.
5. A student who becomes ineligible to participate in the accelerated degree program must be informed by the ECE undergraduate advisor in writing of his/her ineligibility. A copy of this letter to the student must be sent to the Graduate College.

Withdrawal

A student may, at any time, withdraw from the accelerated degree program by informing both the ECE undergraduate advisor and the ECE graduate advisor, in writing. A copy of this request to withdraw must be sent to the Graduate College and the registrar’s office.

Eligible ECE 5000-Level Courses
ECE 5150 – Real-Time Computing Credits: 3 hours
ECE 5200 – Power Electronics: Dynamics and Control Credits: 3 hours
ECE 5240 – Introduction to VLSI Technology Credits: 3 hours
ECE 5410 – Electronic Instrumentation Credits: 3 hours
ECE 5450 – Micro Electro Mechanical Systems Credits: 3 hours
ECE 5510 – Application Specific Integrated Circuit Design Credits: 3 hours
ECE 5520 – Switching and Finite Automata Theory Credits: 3 hours
ECE 5530 – Microcontroller Applications Credits: 3 hours
ECE 5540 – Digital Electronics Credits: 3 hours
ECE 5550 – Digital Signal Processing Credits: 3 hours
ECE 5570 – Design of Reconfigurable Digital machines Credits: 3 hours
ECE 5600 – Time-Varying Fields Credits: 3 hours
ECE 5640 – Communication Systems Credits: 3 hours
ECE 5700 – Digital Control Systems Credits: 3 hours
ECE 5710 – State Space Control Systems Credits: 3 hours
ECE 5730 – Foundations of Neural Networks Credits: 3 hours
ECE 5950 – Introduction to Advanced Topics Credits: 3 hours

Example

The following is an example of a computer engineering student’s schedule in the AGDP during their senior year:

Seventh Semester (16 hours)
ME Engineering Science Elective Credits: 3 hours – See the electrical and computing engineering advisor for a list of approved electives.
General Education Credits: 3 hours
ECE 3710 – Linear Systems Credits: 3 hours
ECE 4810 – Electrical/Computing Engineering Design I Credits: 2 hours
ECE 5540 – Digital Electronics Credits: 3 hours
Departmental Approved Technical Electives Credits: 2 hours – See the electrical and computing engineering advisor for a list of approved electives.

Eighth Semester (15 hours)
Departmental Approved Technical Electives Credits: 3 hours – See the electrical and computing engineering advisor for a list of approved electives. One of the ECE 5000-level courses listed above with approval of the undergraduate and graduate advisors.
CS 4540 – Operating Systems Credits: 3 hours
ECE 5530 – Microcontroller Applications Credits: 3 hours
ECE 5550 – Digital Signal Processing Credits: 3 hours
ECE 4810 – Electrical/Computer Engineering Design II Credits: 3 hours

This sample schedule would allow twelve (12) credits of the 5000-level courses to be counted towards the student’s master’s degree if all terms and conditions of the AGDP are met.
**Master of Science in Engineering (Electrical)**
Advisor: Until 12/31/14 Janos Grantner, Room B-236 CEAS (Parkview Campus)
After 12/31/14 Damon Miller, Room B-236 CEAS (Parkview Campus)

**Program Options**
The program has two options - a thesis option and a course work option. A common requirement for each option is 24 hours of core courses.

**Thesis Option**
The thesis option is open to selected students interested in research or project work. Students interested in this option must petition the department chair, and each student's thesis committee must be approved by the department chair and the Graduate Dean. The Thesis Committee Chair must be chosen from the ECE Department faculty. In case of an interdisciplinary topic, a faculty member from any WMU department may be invited as a Thesis Committee Co-Chair.

In addition to taking at least 24 hours of approved courses, students will elect six hours of ECE 7000: Master's Thesis and successfully defend the thesis.

**Course Work Option**
Students will take at least 33 hours of approved courses.

**Program Requirements**

**Course Work Option**
The program (course work option) consists of thirty-three (33) credit hours:

1. At least three hours selected from Electrical Engineering Foundation courses.
2. At least three hours selected from Elective Concentration Areas Foundation courses.
3. A minimum of 12 hours of courses (inclusive of foundation courses and with at least 6 hours at the 6000-level) selected from one of the three concentration areas:
   - Communications and Signal Processing
   - Control Systems
   - Electronics and Power Systems
4. A minimum of nine hours of courses selected from one of the other available concentration areas including the area Computer Architecture and Digital Design.
5. Foundation courses may be counted toward the 12 hours and the 9 hours requirement, respectively.
6. The remaining elective hours of additional graduate courses may be selected from any listed ECE courses, or from the list of graduate courses approved by the department from the following disciplines: computer, electrical, other engineering disciplines, computer science, mathematics, or physics.

**Thesis Option**
The program (thesis option) consists of thirty (30) credit hours:

1. At least three hours selected from Electrical Engineering Core Foundation courses.
2. At least three hours selected from Elective Concentration Areas Foundation courses.
3. A minimum of 12 hours of courses (inclusive of foundation courses and with at least 6 hours at the 6000-level) selected from one of the following concentration areas:
   - Communications and Signal Processing
   - Control Systems
   - Electronics and Power Systems
4. The remaining elective hours of additional graduate courses may be selected from any listed ECE courses, or from the list of graduate courses approved by the department from the following disciplines: computer, electrical, other engineering disciplines, computer science, mathematics, or physics.
5. Six hours of ECE 7000: Master's Thesis
Electrical Engineering Core Foundation Courses (3 hours)

ECE 5410 - Electronic Instrumentation Credits: 3 hours
ECE 5550 – Digital Signal Processing Credits: 3 hours
ECE 5710 – State Space Control Systems Credits: 3 hours

Elective Concentration Areas Foundation Courses

ECE 5200 – Power Electronics Dynamics and Control Credits: 3 hours
ECE 5530 – Microcontroller Applications Credits: 3 hours
ECE 5540 – Digital Electronics Credits: 3 hours

Concentration Areas

Computer Architecture and Digital Design
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5510 – Application Specific Integrated Circuit Design Credits: 3 hours
ECE 5530 – Microcontroller Applications Credits: 3 hours
ECE 5570 – Design of Reconfigurable Digital Machines Credits: 3 hours
ECE 6050 – Advanced Microprocessor Applications Credits: 3 hours
ECE 6500 – Advanced Computer Architecture Credits: 3 hours
ECE 6720 - Fuzzy Control Systems Credits: 3 hours

Communications and Signal Processing
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5550 – Digital Signal Processing Credits: 3 hours
ECE 5640 - Communication Systems Credits: 3 hours
ECE 6550 – Digital Image Processing Credits: 3 hours
ECE 6640 – Digital Communications Credits: 3 hours
ECE 6650 – Medical Imaging Systems and Analysis Credits: 3 hours
ECE 6660 – Mobile Communications Credits: 3 hours

Control Systems
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5710 – State Space Control Systems Credits: 3 hours
ECE 5800 – System Modeling and Simulation Credits: 3 hours
ECE 5850 – Mechatronics Credits: 3 hours
ECE 6700 – Modern Control Theory Credits: 3 hours
ECE 6710 – Optimal Control Systems Credits: 3 hours
ECE 6740 – Nonlinear Control Systems Credits: 3 hours

Electronics and Power Systems
Other courses may be used in place of these courses if PRIOR approval is obtained from the Electrical and Computing Engineering advisor and the department chair.
ECE 5200 – Power Electronics: Dynamics and Control Credits: 3 hours
ECE 5410 – Electronic Instrumentation Credits: 3 hours
ECE 5450 - Micro Electro Mechanical Systems Credits: 3 hours
ECE 6300 - Transmission Systems Control Credits: 3 hours
ECE 6410 – Advanced Electronic Instrumentation Credits: 3 hours
ECE 6450 - Advanced Micro Electro Mechanical Systems Credits: 3 hours

Master of Science in Engineering (Electrical Engineering – Accelerated)
The accelerated graduate degree program (AGDP) allows qualified undergraduate students in the electrical engineering program to complete requirements for the master's degree at an accelerated pace. Currently, earning 129 undergraduate credit hours is required to receive a bachelor's degree. The master's degree requirement is 33 graduate credit hours with the non-thesis option, or 30 hours with the thesis option. In either case, at least 15 hours must be taken at the 6000-level. Having enrolled in the AGDP a student may count up to 12 credit hours of 5000-level courses taken during their undergraduate studies at WMU toward a master's degree in electrical engineering. Full-time students may be able to complete both the bachelor's and master's degrees in a five-year time period.

Application to the Accelerated Degree Program

A prospective student who meets the eligibility requirements (see Criteria for Admission below) must set up a meeting with the ECE undergraduate advisor and the ECE graduate advisor to complete the Accelerated Degree Program form for the master’s degree program.

Before admission to an AGDP can be finalized, a student must submit the standard application for admission to the Office of Admissions and Graduate Admissions including:

1. Application
2. Application fee
3. Copy of all college transcripts
4. Graduate Record Exam (GRE) scores

Criteria for Admission to the Accelerated Program:

The student must apply through the Office of Admissions/graduate admission and must also apply for admission to the electrical and computer engineering department. After admission into the AGDP, the student’s record will indicate the AGDP status. Admission to the accelerated program is contingent on meeting the following eligibility requirements at the time of entering the graduate program:

1. A student must have at least junior standing and earned a minimum of fifteen (15) hours from the electrical and computer engineering department with a major GPA of 3.2/4.0 or better.
2. A student must have a minimum cumulative GPA of 3.4/4.0 based upon credit hours earned at WMU. The GPA is based on at least 30 credit hours at WMU.

Requirements for Participation and Graduation

1. Students must complete the bachelor’s degree prior to entering the master’s program. Students in the AGDP may not elect to bypass the bachelor’s degree.

2. The Accelerated Degree Program Planning form for the master’s degree must clearly indicate the 5000-level courses (a maximum of 12 credit hours) that will be counted for both the bachelor’s and master’s degrees.

3. Students will only be allowed to count to a maximum of twelve (12) 5000-level credits taken during their undergraduate studies toward their master’s degree. No more than twelve (12) hours of graduate work may be counted towards the requirements of both degrees.

4. Students must receive a grade of “B” (3.0/4.0) or better in the 5000-level courses taken during their undergraduate studies. Students who do not meet this criterion will have the earned grade applied to their undergraduate program only, and must apply for readmission into the graduate program.

Continuing Eligibility

1. It is the responsibility of the student to recognize his/her eligibility status.
2. A student completing the bachelor’s degree requirements with an cumulative GPA of less than 3.0/4.0 is no longer eligible to count the 5000-level credit hours specified on the AGDP Planning form towards the master’s degree.

3. A student who does not follow the approved AGDP Planning form may become ineligible to participate in the AGDP.

4. A student who is ineligible to participate in (or withdraws from the AGDP program cannot count any of the courses specified on the Accelerated Graduate Degree Program Planning form for both bachelor’s and master’s degrees. These courses, however, may be counted toward the student’s bachelor’s degree upon the discretion of the ECE undergraduate advisor.

5. A student who becomes ineligible to participate in the accelerated degree program must be informed by the ECE undergraduate advisor in writing of his/her ineligibility. A copy of this letter to the student must be sent to the Graduate College.

Withdrawal

A student may, at any time, withdraw from the accelerated degree program by informing both the ECE undergraduate advisor and the ECE graduate advisor, in writing. A copy of this request to withdraw must be sent to the Graduate College and the registrar’s office.

Eligible ECE 5000-Level Courses

ECE 5150 – Real-Time Computing Credits: 3 hours
ECE 5200 – Power Electronics: Dynamics and Control Credits: 3 hours
ECE 5240 – Introduction to VLSI Technology Credits: 3 hours
ECE 5410 – Electronic Instrumentation Credits: 3 hours
ECE 5450 – Micro Electro Mechanical Systems Credits: 3 hours
ECE 5510 – Application Specific Integrated Circuit Design Credits: 3 hours
ECE 5520 – Switching and Finite Automata Theory Credits: 3 hours
ECE 5530 – Microcontroller Applications Credits: 3 hours
ECE 5540 - Digital Electronics Credits: 3 hours
ECE 5550 – Digital Signal Processing Credits: 3 hours
ECE 5570 – Design of Reconfigurable Digital machines Credits: 3 hours
ECE 5600 – Time-Varying Fields Credits: 3 hours
ECE 5640 – Communication Systems Credits: 3 hours
ECE 5700 – Digital Control Systems Credits: 3 hours
ECE 5710 – State Space Control Systems Credits: 3 hours
ECE 5730 – Foundations of Neural Networks Credits: 3 hours
ECE 5950 – Introduction to Advanced Topics Credits: 3 hours

Example

The following is an example of an electrical engineering student’s schedule in the AGDP during their senior year:

Seventh Semester (17 hours)
General Education Credits: 3 hours
ECE 4810 – Electrical/Computing Engineering Design I Credits: 2 hours
IME 3100 – Engineering Economy Credits: 3 hours
ME 2580 – Dynamics Credits: 3 hours
Electrical and Computer Engineering Elective Group Credits: 6 hours – Choose from the above listed 5000-level ECE courses with the approval of the undergraduate and graduate advisors.

Eighth Semester (15 hours)
Departmental Approved Technical Electives Credits: 3 hours – Choose from the ECE 5000-level courses listed above with approval of the undergraduate and graduate advisors.
General Education Credits: 3 hours
ME Engineering Science Elective  Credits: 3 hours
ECE 4820 – Electrical/Computer Engineering Design II  Credits: 3 hours
Electrical and Computer Engineering Elective Group  Credits: 3 hours – Choose from the ECE 5000-level courses listed above with approval of the undergraduate and graduate advisors.

This sample schedule would allow twelve (12) credits of the 5000-level courses to be counted towards the student’s master’s degree if all terms and conditions of the AGDP are met.

Doctor of Philosophy in Electrical and Computer Engineering
Advisor: Until 12/31/14 John Gesink, B-236 Parkview Campus
After 12/31/14 Damon Miller, B-236 Parkview Campus

The Doctor of Philosophy in Electrical and Computer Engineering is designed to provide students advanced electrical/computer engineering education and research opportunities. The program will engage doctoral students in independent research in the field of electrical/computer engineering which will prepare them for research and development positions in the rapidly growing information and electronics sectors.

Current research areas in the department include real-time embedded systems, biomedical engineering, signal processing, image processing, sensors and nanotechnology, biological neural networks, fuzzy logic, energy conversion, power electronics systems, communications and networking, and control systems. The department has seven instructional laboratories in electric circuits, digital logic, energy conversion systems, microcomputer systems, and programmable digital systems, and digital/analog electronics. In addition, there are seven labs for student and faculty research. These labs include radio frequency shield rooms, a digital signal-processing lab, an image processing lab, a RF communications and RFID lab, an intelligent fuzzy controllers lab and a smart sensors and structures lab.

Admission Requirements
To be admitted to the Ph.D. program, a student must satisfy the following requirements:
1. Satisfy the general admission requirements of the Graduate College.
2. Possess an M.S.E. in electrical or computer engineering, with a minimum 3.0 grade point average. Exceptional applicants with a master’s degree in other closely related quantitative fields such as engineering, mathematics, physics, or computer science will be considered on a case by case basis, after completing a prescribed set of prerequisite courses.
3. Submit results of the GRE General Test.
4. Three (3) recommendation letters from faculty familiar with the student’s work.
5. A personal statement of intended research goals, intended academic fields(s) of interests, and any previous research experiences written by the applicant.

All requirements for the Ph.D. must be completed within seven (7) years preceding the date on which the degree is conferred.

Program Requirements
The credit hour, course work, and general program requirements include:
1. Minimum of 50 credit hours beyond the master’s degree to include:
   a. 15 hours of:
      ECE 7300 - Doctoral Dissertation Credits: 15 hrs.
   b. A maximum of 12 hours of:
      ECE 6970 - Problems in Electrical and Computer Engineering Credits: 1-6 hrs. or
      ECE 7100 - Independent Research Credits: 2-6 hrs.
   c. A minimum of 2 hours of:
      ECE 7250 - Doctoral Research Seminar Credits: 2-6 hrs.
   d. A minimum of 21 hours of graduate course work approved by the doctoral dissertation committee at least 12 hours of which should be ECE courses.
2. Ph.D. Qualifying Examination, to be taken within the first year after admission.
3. Comprehensive Examination administered by the doctoral dissertation committee to be taken before a student becomes a doctoral candidate.

4. The general graduation requirements of the Graduate College.

5. Presentation/publication requirements as specified by the doctoral dissertation committee.

6. Research Tools:
The required tools are a graduate course in (1) simulation and modeling and (2) statistics. Competency will be based on successful completion (with a “B” or better grade) of the following:
ECE 5800 - System Modeling and Simulation Credits: 3 hrs. or
ME 5800 - System Modeling and Simulation Credits: 3 hrs.
STAT 6600 - Statistical Inference I Credits: 4 hrs.

7. A one-year residency during which the student will conduct research.

8. Final dissertation defense and approval by committee.
Engineering Design, Manufacturing, and Management Systems

Steven Butt, Chair
Main Office: F-232 Parkview Campus
Telephone: (269) 276-3350
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Betsy M. Aller
Kailash Bafna
Alamgir Choudhury
Paul V. Engelmann
Pavel G. Ikonomov
Mitchel J. Keil
Sam N. Ramrattan
Jorge Rodriguez

The Department of Engineering Design, Manufacturing, and Management Systems offers a Master of Science in Manufacturing Engineering.

Master of Science in Manufacturing Engineering
Advisor: Paul Engelmann
Room E-103 Parkview Campus

The Master of Science in Manufacturing Engineering is designed to provide advanced competencies in the areas of computer-aided manufacturing, computer-aided design and analysis, and integrated processing of polymers, metals, and composite materials. This program is designed for decision-makers in manufacturing engineering, engineering graphics and design, process engineering, quality assurance, and tooling design.

The Master of Science in Manufacturing Engineering requires 30 credit hours with a minimum “B” average and no grade below “C”. The program includes 15 hours of core classes, and 15 hours of electives. The specific career path objectives of the individual may be met by focusing the electives and optional thesis or project. The master’s degree candidate shall work with his/her academic advisor to tailor all elective course work.

To meet needs of part-time graduate students, evening courses are offered. In addition, the program allows sufficient time to complete the degree. Showing annual progress, a minimum of three courses taken per year will allow completion of the degree under four years.

Graduate courses are offered each semester at the Grand Rapids Graduate Center-Beltline each semester. Check course listings or with your advisor for details.

Admission Requirements:
A candidate for admission to the Master of Science program in Manufacturing Engineering must:

1. Possess a baccalaureate degree with a major in a technical field such as engineering or technology.
2. Show evidence of competency in computer programming, mathematics through the calculus level, statistics, two semesters of physics, and one semester of chemistry with laboratories.
3. Possess a grade point average of 3.0 or better during the last two years of undergraduate work.
4. Submit GRE (Graduate Record Examination) scores from the General Test.
5. Have completed undergraduate courses or have equivalent work experience in CAD, CAM, properties of materials, metrology, quality control, manufacturing processes, statics, and strength of materials. If a candidate’s background is deficient, foundation courses will be required.

Apply online at www.wmich.edu/apply/graduate/

Program Requirements:
The following general requirements apply to the Master of Science in Manufacturing Engineering program: The candidate must complete the program within a six-year period. A maximum of six credit hours can be accepted in transfer. At least one-half of the credits earned must be in courses numbered 6000 or above. There is no limit to the amount of time between completion of the bachelor’s degree and the start of the graduate program.

Core Classes (15 hours):
- IME 5070 - Computer Integrated Manufacturing  Credits: 3 hours
- IME 5460 - Concurrent Engineering  Credits: 3 hours
- IME 6060 - Capital Budgeting and Cost Analysis  Credits: 3 hours
- IME 6810 - Process Monitoring and Control  Credits: 3 hours
- IME 5160 - Design of Experiments and Regression Analysis  Credits: 3 hours

Approved Electives:

Below is a partial listing of approved elective courses to complete the degree requirements. Electives will be chosen in consultation with the academic advisor upon acceptance to the Master’s Program. Other courses may be approved as electives by the faculty advisor to allow the candidate to focus the program toward the candidate’s area of interest.

- IME 5080 - Advanced Quality Management  Credits: 3 hours
- IME 5420 - Human Factors Engineering  Credits: 3 hours
- IME 5500 - Advanced Plastics Processing  Credits: 3 hrs.
- IME 6000 - Concepts and Principles of Engineering Management  Credits: 3 hours
- IME 6040 - Facilities Planning and Design  Credits: 3 hours
- IME 6080 - Reliability Engineering  Credits: 3 hours
- IME 6120 - Production/Operations Management  Credits: 3 hours
- IME 6140 - Project Management  Credits: 3 hours
- IME 6450 - Design for Manufacturability  Credits: 3 hours
- IME 6560 - Material Selection and Processing  Credits: 3 hours
- IME 6580 - CAM Applications  Credits: 3 hours
- IME 6970 - Problems in Industrial and Manufacturing Engineering  Credits: 3 hours
- IME 7000 - Master's Thesis  Credits: 6 hours
Industrial and Entrepreneurial Engineering & Engineering Management
Steven E. Butt, Chair
Main Office: F-232 CEAS (Parkview Campus)
Telephone: (269) 276-3356
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Laila Cure
Tycho K. Fredericks
Timothy J. Greene
Tarun Gupta
Abdolazim Houshyar
David M. Lyth
Larry A. Mallak
Bob E. White

The Department of Industrial and Entrepreneurial Engineering & Engineering Management offers a Master of Science in Engineering (Industrial), Master of Science in Engineering (Industrial-Accelerated), a Master of Science in Engineering Management, and a Doctor of Philosophy in Industrial Engineering.

Master of Science in Engineering (Industrial)
Advisor: Abdolazim Houshyar
Room E-219 Parkview Campus

Graduates of the Master of Science in Engineering (Industrial) program can look forward to career opportunities with various higher levels of responsibility. Areas of opportunity include: advanced computer integrated manufacturing, total quality management, analysis and design of experiments, ergonomics and human factors, engineering management, facilities planning and design, financial and cost analysis, reliability engineering, operations research, simulation modeling, and project management.

Opportunities for industrial engineers continue to grow with the rapid expansion of the service/information sectors of the economy. Graduates of the program have taken positions with higher levels of responsibility and remuneration.

All required classes are offered in the evening and are arranged so that people employed full time can complete the program in three years.

Admission Requirements
1. Possess a baccalaureate degree in engineering or a related discipline. Students without an engineering degree but with appropriate background in mathematics and science will be required to take IME 5010: Survey of Industrial Engineering Topics (3 hours).
2. Meet Graduate College admission requirements.
3. Possess a grade point average of 3.0 or better.
4. Submit GRE scores for the General Test.

Program Options and Requirements

Thesis Option
1. An approved integrated program with a minimum of 30 hours of graduate work distributed as follows:
   a. Eighteen (18) hours, six (6) courses, of core requirements:
      IME 5160 - Design of Experiments and Regression Analysis  Credit: 3 hours
      IME 6060 - Capital Budgeting and Cost Analysis  Credit: 3 hours
      IME 6110 - Deterministic Methods in Operations Research  Credit: 3 hours
      IME 6120 - Production/Operations Management  Credit: 3 hours
      IME 6300 - Advanced Simulation Modeling and Analysis  Credit: 3 hours
IME 6420 - Ergonomics and Occupational Biomechanics  Credits: 3 hours
b. Six (6) hours of:
IME 7000 - Master's Thesis  Credits: 6 hours
c. Six (6) hours of electives.
The specified number of electives may be taken from 5000- or 6000-level courses offered within the Department of Industrial and Entrepreneurial Engineering & Engineering Management. The elective courses must be compatible with the overall program and the career objectives of the student, and must be approved by the program advisor prior to registration. No more than half of the credit hours needed for graduation can be at the 5000 level.

2. A written thesis that meets the Graduate College requirements and an oral examination in defense of the thesis.

3. An overall 3.0 grade point average.

Non-Thesis Option
1. An approved integrated program with a minimum of 30 hrs of graduate work distributed as follows:
   a. Eighteen (18) hours, six (6) courses, of core requirements:
   IME 5160 - Design of Experiments and Regression Analysis  Credits: 3 hours
   IME 6060 - Capital Budgeting and Cost Analysis  Credits: 3 hours
   IME 6110 - Deterministic Methods in Operations Research  Credits: 3 hours
   IME 6120 - Production/Operations Management  Credits: 3 hours
   IME 6300 - Advanced Simulation Modeling and Analysis  Credits: 3 hours
   IME 6420 - Ergonomics and Occupational Biomechanics  Credits: 3 hours
   b. Twelve (12) hours of electives
At least 9 of the 12 credit hours must be from the Department of Industrial and Entrepreneurial Engineering & Engineering Management. The remaining 3 credit hours can be any graduate course offered at WMU. The specified number of electives may be taken from 5000- or 6000-level courses offered within the Department of Industrial and Entrepreneurial Engineering & Engineering Management. The elective courses must be compatible with the overall program and the career objectives of the student, and must be approved by the program advisor prior to registration. Included in the approved electives are IME 6970 which allows students to pursue independent projects and research, and IME 6990 which allows students to receive credit for practical training. No more than half of the credit hours needed for graduation can be at the 5000 level

2. An overall 3.0 grade point average.

Master of Science in Engineering (Industrial – Accelerated)

The Accelerated Master’s Degree Program allows undergraduate students in the industrial and entrepreneurial engineering program an opportunity to complete the requirements for the master’s degree at an accelerated pace. Undergraduate students may count up to 12 (but no less than six) credit hours of 5000 level courses taken during their undergraduate studies at WMU toward a master’s degree in industrial engineering within 30 months of completing their bachelor’s degree in industrial and entrepreneurial engineering. Students may choose to pursue a master’s degree in industrial engineering under either the thesis option or the non-thesis option. This program will allow an undergraduate student majoring in industrial and entrepreneurial engineering at WMU to complete an accelerated master’s in industrial engineering by completing 146 to 152 combined graduate/undergraduate credit hours. The total credit hours will depend on the number of 5000 level courses taken during their undergraduate studies.

Criteria for Admission to the Accelerated Master’s Degree Program

Permission to pursue the Accelerated Master’s Degree Program does not guarantee admission to the Graduate College. Admission is contingent on meeting the following eligibility requirements at the time of entering the graduate program:

1. Students must have junior standing and a minimum of fifteen (15) IME credit hours.
2. Students must have a minimum accumulated grade point average (GPA) of 3.5/4.0 at WMU.
3. Exceptions can be approved by the IE Accelerated Master Committee upon written request by the applicant.

Application to the Accelerated Master’s Degree Program

1. A prospective student, who meets the eligibility requirements (see Criteria for Admission), must set up a meeting with the IEE undergraduate advisor and IE graduate advisor to develop the Accelerated Degree Program Planning form for the bachelor’s and master’s degree programs.

2. Before admission to the accelerated master’s degree program can be finalized, students must submit the standard application for admission to the Office of Admissions including:
   a. an application
   b. application fee
   c. a copy of all transcripts
   d. Graduate Record Exam (GRE) scores
   e. An Accelerated Degree Program (AGDP) Planning form, signed by the prospective student, the undergraduate advisor and the graduate advisor.

3. The Accelerated Degree Program Planning form for the master’s degree must clearly indicate:
   a. the 5000 level courses (a maximum of 12 credit hours) that will be counted towards the accelerated master’s degree.
   b. the graduation date for the master’s degree that meets the time limit (i.e. obtaining the master’s degree in industrial engineering within 30 months of completing the bachelor’s degree). Any changes to the AGDP form must be submitted, in writing, and approved by the graduate advisor and graduate dean.

Requirement for Participation and Graduation

1. Students must complete the bachelor’s degree prior to entering the master’s program. Students may not elect to by-pass the bachelor’s degree.

2. Students will only be allowed to count a maximum of twelve (12) 5000 level credits taken during their undergraduate studies toward their master’s degree.

3. Students must receive a grade of “B” or better (3.0/4.0) in the 5000 level courses taken during their undergraduate studies. Courses with a grade of “CB” or below cannot be counted toward their master’s degree.

4. No more than 12 hours of work may be counted towards the requirements for both the bachelor’s and master’s degree.

5. Students must complete the master’s degree within 30 months from the completion of the bachelor’s degree. If the master’s program is not completed within these time limits, none of the 5000 level courses used for the bachelor’s degree may count towards the master’s degree.

Continued Eligibility

1. It is the responsibility of the student to recognize his/her eligibility status.

2. A student completing the bachelor’s degree requirements with an accumulated GPA of less than 3.0/4.0 is no longer eligible to count the 5000 level credit hours specified toward the master’s degree and is automatically terminated from the accelerated degree program.

3. A student who does not follow the program, as laid out in the approved Accelerated Degree Program Planning form may become ineligible to participate in the accelerated degree program.
4. A student who is ineligible to participate in (or withdraws from) the accelerated program may not count any of the 5000 level courses specified in the AGDP Planning form towards a master’s degree. These courses, however, may be counted toward the student’s bachelor’s degree upon the discretion of the undergraduate advisor.

5. A student who becomes ineligible to participate in the accelerated master’s degree program must be informed by the graduate advisor, in writing, of his/her ineligibility. A copy of this letter to the student must be sent to the Graduate College.

Withdrawal

A student may, at any time, withdraw from an approved accelerated program by informing the director of undergraduate programs and the graduate advisor in writing. A copy of this request to withdraw must be sent to the Graduate College and the registrar’s office.

Sample of IME 5000-Level Eligible Courses

The following is a sample list of the IME 5000 level courses that can be taken by students:
IME 5050 - Continuous Improvement in Operations Credits: 3 hours
IME 5070 - Computer Integrated Manufacturing Credits: 3 hours
IME 5080 - Advanced Quality Management Credits: 3 hours
IME 5120 - Management of Service Operations Credits: 3 hours
IME 5160 - Design of Experiments and Regression Analysis Credits: 3 hours
IME 5420 - Human Factors Engineering Credits: 3 hours
IME 5460 - Concurrent Engineering Credits: 3 hours
IME 5500 - Advanced Plastic Processing Credits: 3 hours

Master of Science in Engineering Management

Advisors: David M. Lyth
Room E-222 Parkview Campus

The Master of Science in Engineering Management was developed to meet the need for professional leaders in manufacturing and service operations. It “bridges the gap” between engineering and management and it focuses on leadership and the skills necessary to manage people, money and projects. Its objectives are:

1. To enhance the capabilities to deal with resources available in commerce and industry to managing people, money, and projects.
2. To develop the leadership capabilities based on the student’s strong technical background and significant managerial skills.
3. To allow students to develop analytical and managerial skills and to acquire knowledge in related fields.
4. To develop their ability to integrate technical, managerial and systems skills to improve the performance of the enterprise.
5. To prepare students for further study in post-master’s and doctoral programs as their interest and professional growth require.

The scope of the graduate program includes studies in the areas of engineering, technical resource management, and industrial leadership. The program requires completion of a minimum of 30 semester hours beyond the entry level prerequisites in the student's program.

Admission Requirements
1. Possess a baccalaureate degree with a major in a technical field, such as engineering, technology, mathematics, computer science, or the physical sciences. For other majors, see item 2.
2. Show evidence of completion of at least eight semester hours of mathematics and eight semester hours of physics and/or chemistry with a minimum overall grade point average of 2.5 in these areas.
3. Submit GRE (Graduate Record Examination) scores for the General Test.
4. Undergraduate courses should have been completed in calculus, statistics, computer programming, work methods analysis, operations planning and control, and quality control. Where the student's background is deficient, foundation courses will be required. Students may take IME 5010 to acquire an understanding of work methods analysis, operations planning and control, and quality control.

Program Requirements
The Master of Science in Engineering Management requires a minimum of thirty (30) hours: 18 hours of core courses and 12 hours of electives.

1. Core courses (18 hours):
IME 5050 - Continuous Improvement in Operations Credits: 3 hours
IME 5080 - Advanced Quality Management Credits: 3 hours
IME 6000 - Concepts and Principles of Engineering Management Credits: 3 hours
IME 6060 - Capital Budgeting and Cost Analysis Credits: 3 hours
IME 6120 - Production/Operations Management Credits: 3 hours
IME 6140 - Project Management Credits: 3 hours

2. Elective courses (12 hours at minimum)
To be selected from a set of approved graduate courses available in the Department of Industrial and Entrepreneurial Engineering & Engineering Management, and other departments within the University. The elected courses must be compatible with the overall program and the career objectives of the student, and must be approved by the program advisor prior to registration. Included in the electives is IME 6970: Problems in Manufacturing Engineering which allows for students to pursue independent projects and research and IME 6990: Practical Training where students can receive credit for practical training. Any IME 6000-level class can be substituted for IME 6970.

3. An overall 3.0 grade point average.

Doctor of Philosophy in Industrial Engineering
Advisor: Bob White
Room E-216 Parkview Campus

The Doctor of Philosophy in Industrial Engineering is designed to intensify the student's knowledge and comprehension in the various disciplines of the subject with emphasis on original research in a chosen area of specialty. It will assist individuals wishing to pursue a career as a research practitioner in industry and government or teaching and research careers in industrial engineering in colleges and universities. The program emphasizes breadth and depth of knowledge and requires students to complete a dissertation research project.

Admission Requirements
Application materials may be obtained from the Office of Admissions, Graduate Admissions and from the Department of Industrial and Entrepreneurial Engineering & Engineering Management. International students must contact the Office of International Services and Student Affairs for admission information and to obtain application materials.

Admission decisions will be made by the department doctoral committee. All students must meet the general requirements for a doctoral degree specified elsewhere in this Graduate College Catalog. In addition to these requirements, the student must fulfill either of two educational requirements: a bachelor's degree in engineering or related discipline from an Accreditation Board for Engineering and Technology (ABET/EAC), 111 Market Place, Suite 1050, Baltimore, MD 21202-4012; telephone: (410) 347-7700, accredited engineering program, including at least three courses in industrial engineering, or a master's degree in engineering from a department offering an ABET accredited undergraduate program, including at least five courses in industrial engineering. Three letters of recommendation must be submitted. Students not having these requirements may be conditionally admitted, with full admission granted upon completion of additional prerequisites.

Applicancy Requirements
The applicancy requirements are those stated in the general requirements of the Graduate College. The student should establish a dissertation committee by the end of the first year. The committee will be composed of at least three members of the Department of Industrial and Entrepreneurial Engineering & Engineering Management, and one or more outside member.

Candidacy Requirements

The applicant should seek candidacy by the end of the third calendar year after enrollment in the Ph.D. program. By this time the student should have completed the course work and have a preliminary plan for the dissertation endorsed by the chair of his/her dissertation committee. To be admitted to candidacy, the student must successfully complete the comprehensive examination. This exam, administered by the doctoral committee, will be composed of both a written and an oral component. The written portion will include questions submitted by the student's doctoral committee and those drawn from the departmental pool of questions relating to the core courses. The oral component will be administered and evaluated by the doctoral committee. If student fails the comprehensive exam, the student can apply to retake the exam in the next semester. A second failure results in dismissal from the program. Candidacy will be approved or denied based upon the student's performance in the course work, successful completion of the comprehensive examination, and a positive recommendation of the dissertation committee.

Financial Assistance

The Department of Industrial and Entrepreneurial Engineering & Engineering Management offers opportunities for financial support of doctoral students through doctoral associateships, graduate assistantships, and fellowships. Information is available from the department or the Graduate College.

Program Requirements

In addition to the Graduate College requirements, the following requirements must be fulfilled:

1. Seventy five (75) credit hours of courses beyond the baccalaureate. A student with a master’s degree may be able to transfer up to thirty (30) credit hours, with this decision being made by the doctoral committee at the time of admission:
   a. The determination of how the master’s level credits can be used to fulfill the requirements listed below is made at the time of admission.
   b. For a student entering the program with a bachelor’s degree, a maximum of twenty one (21) credit hours of 5000-level, post-baccalaureate graduate courses can be applied to the Ph.D. program; for a student entering the program with a master’s degree, a maximum of six (6) credit hours of 5000-level courses beyond the master’s degree can be applied to the Ph.D. program.

2. The credit hours are grouped into six areas as follows:
   a. Eighteen (18) hours of core courses with three (3) hours of IME 7250 required.
   b. Twelve (12) hours from the engineering management concentration area.
   c. Nine (9) hours from one of the area of specialization course groups.
   d. Eighteen (18) hours of electives chosen from the graduate offerings of Industrial and Entrepreneurial Engineering & Engineering Management or other departments appropriate to the student’s research interest as mutually agreed upon by the student and the dissertation committee.
   e. Three (3) hours of electives related to teaching methodology.

3. Successful completion of the comprehensive examination after completion of all course work.
4. Successful oral defense of the dissertation and approval of the dissertation by the committee and the Graduate College.
5. Successful completion of the teaching internship requirement.
6. Residency Requirement: Enrollment on campus in four consecutive semesters or sessions.
7. Research Tool: The required research tools are Probability and statistics. Competency will be based on successful completion of STAT 6600 or equivalent with a grade of “B” or better.
Master of Science in Aerospace Engineering
Graduates with the Master of Science in Aerospace Engineering look forward to career opportunities at higher levels of responsibility. The areas of opportunities include, but are not limited to, structural mechanics of aerospace vehicle and structure, mechanics of composite materials, finite element analysis, experimental and computational fluid dynamics, flight dynamics and control of aerospace vehicle, advanced control theory and its application to aerospace system, and electric propulsion. Opportunities for aerospace engineers continue to develop with the rapid expansion of the knowledge base.

Class sequencing and scheduling (in evening hours) are arranged so that a working engineer can complete the program in three years while maintaining full-time employment.

Admission Requirements

1. Bachelor of Science in Aerospace Engineering, Mechanical Engineering or a similar discipline from an institution with an ABET/EAC accredited program.
2. Submit results of the Graduate Record Examination (GRE).

Applicants with degrees in other engineering fields or related disciplines may be considered for admission after they have satisfactorily completed the necessary undergraduate prerequisite courses prescribed by the department's graduate advisor. Based on Graduate Advisor's discretion, these courses can be all or a subset of:

ME 2560 Statics
ME 2570 Mechanics of Material
ME 2580 Dynamics
AE 2610 Introduction to Aerospace Engineering
AE 3610 Aerodynamics I
AE 3710 Aerodynamics II
AE 3800 Flight Vehicle Performance
AE 4600 Aircraft Stability and Control
AE 4630 Aircraft Structural Design
Conditional admission may be granted to a student with a baccalaureate degree and less than the required academic record or anyone having a baccalaureate degree from a non-accredited college or anyone needing more than three prerequisite courses. A student admitted on non-degree conditional status may establish eligibility for regular admission by completing the specified prerequisite courses, and securing grades of "B" or better in each course in the first nine hours of graduate work.

A student with a baccalaureate degree who wishes to enroll in courses but does not plan to pursue a program leading to a master's degree, or is not eligible for regular admission may enroll in courses for which prerequisite requirements are satisfied with Non-degree status. If the student later decides to apply for regular admission, no more than nine hours of work taken under Non-degree status will be considered part of a degree program.

Program Options & Graduation Requirements for Master of Science in Aerospace Engineering

Students may choose the Thesis Option for the Non-Thesis Option as described below. A specific program of study for each student is determined in conjunction with and subject to approval of the student's advisor.

**Thesis Option**

This option of the Master of Science in Aerospace Engineering consists of 30 hours, of which six must be taken as thesis.

1. A minimum of 30 semester hours of credit including:
   Nine hours of core Aerospace Engineering graduate level courses.
   AE 5100 - Foundations of Structural Mechanics  Credits: 3 hours
   AE 5200 - Advanced Aerodynamics  Credits: 3 hours
   AE 5400 - Aerospace Vehicle Dynamics  Credits: 3 hours

   Nine to fifteen hours of recommended elective courses in the area of Aerospace Engineering graduate level courses.
   AE 5760 - Advanced Electric Propulsion Systems  Credits: 3 hours
   AE 6710 - Molecular Gas Dynamics  Credits: 3 hours
   AE 6400 - Atmospheric Flight Dynamics and Control  Credits: 3 hours
   AE 6410 - Space Flight Dynamics and Control  Credits: 3 hours
   ME 5610 - Finite Element Method  Credits: 3 hours
   ME 6210 - Theory of Plates and Shells  Credits: 3 hours
   ME 6220 - Stability of Thin-Walled Structures  Credits: 3 hours
   ME 6370 - Design Optimization  Credits: 3 hours
   ME 6520 - Mechanics of Composite Materials  Credits: 3 hours
   ME 6610 - Advanced Finite Elements  Credits: 3 hours
   ME 5450 - Computational Fluid Dynamics I  Credits: 3 hours
   ME 6450 - Computational Fluid Dynamics II  Credits: 3 hours
   ME 6300 - Advanced Fluid Dynamics  Credits: 3 hours
   ME 6350 - Turbulence  Credits: 3 hours
   ME 6090 - Combustion  Credits: 3 hours
   ME 5410 - Continuous System Modeling and Simulation  Credits: 3 hours
   ME 6330 - Advanced Control Systems  Credits: 3 hours
   ME 5600 - Engineering Analysis  Credits: 3 hours
   ME 5620 - Application of Numerical Methods in Engineering  Credits: 3 hours

   Up to 6 hours of approved elective courses.
   ME 5500 - Materials Science II  Credits: 3 hours
   ME 5690 - Principles of Fatigue and Fracture  Credits: 3 hours
   ME 6630 - Structural Vibrations  Credits: 3 hours
   ME 6500 - Smart Materials  Credits: 3 hours
   ME 6530 - Fatigue of Engineering Materials  Credits: 3 hours
ME 6540 - Composite Materials Credits: 3 hours
ME 6690 - Engineering Fracture Mechanics Credits: 3 hours
ME 5300 - Theoretical and Computational Fluid Mechanics Credits: 3 hours
ME 6590 - Multibody Dynamics Credits: 3 hours
ME 5350 - Applied Spectroscopy Credits: 3 hours

Six hours:
AE 7000 - Master's Thesis Credits: 1 to 6 hours
(Six hours needed)

2. A minimum of six hours must be mathematics oriented
The mathematics-oriented courses may include aerospace and mechanical engineering courses or electives selected
from any engineering department in the College of Engineering and Applied Sciences, or in mathematics, computer
science, and the physical sciences.

Students who choose to take a class outside the AE approved list of graduate courses must obtain the approval of the
AE graduate advisor prior to registering for such class.

ME 5600 - Engineering Analysis Credits: 3 hours
ME 5610 - Finite Element Method Credits: 3 hours
ME 5620 - Application of Numerical Methods in Engineering Credits: 3 hours
ME 6370 - Design Optimization Credits: 3 hours
ME 6610 - Advanced Finite Elements Credits: 3 hours
ME 6330 - Advanced Control Systems Credits: 3 hours

3. Satisfactory completion of six (6) hours of the following course under guidance of the thesis advisor and
committee.
AE 7000 - Master's Thesis Credits: 1 to 6 hours
(Six hours needed)

Non-Thesis Option
This option of the Master of Science in Aerospace Engineering consists of 36 hours, of which up to six may be taken
as project (AE 6970).
1. A minimum of 36 semester hours of credit including:
Nine hours Aerospace Engineering graduate level courses.
AE 5100 - Foundations of Structural Mechanics Credits: 3 hours
AE 5200 - Advanced Aerodynamics Credits: 3 hours
AE 5400 - Aerospace Vehicle Dynamics Credits: 3 hours
AE 5760 - Advanced and Electric Propulsion Systems Credits: 3 hours
AE 6710 - Molecular Gas Dynamics Credits: 3 hours
AE 6400 - Atmospheric Flight Dynamics and Control Credits: 3 hours
AE 6410 - Space Flight Dynamics and Control Credits: 3 hours
ME 5610 - Finite Element Method Credits: 3 hours
ME 6210 - Theory of Plates and Shells Credits: 3 hours
ME 6220 - Stability of Thin-Walled Structures Credits: 3 hours
ME 6370 - Design Optimization Credits: 3 hours
ME 6520 - Mechanics of Composite Materials Credits: 3 hours
ME 6610 - Advanced Finite Elements Credits: 3 hours
ME 5450 - Computational Fluid Dynamics I Credits: 3 hours
ME 6450 - Computational Fluid Dynamics II Credits: 3 hours
ME 6300 - Advanced Fluid Dynamics Credits: 3 hours
ME 6350 - Turbulence Credits: 3 hours
ME 6090 - Combustion Credits: 3 hours
ME 5410 - Continuous System Modeling and Simulation  Credits: 3 hours
ME 6330 - Advanced Control Systems  Credits: 3 hours
ME 5600 - Engineering Analysis  Credits: 3 hours
ME 5620 - Application of Numerical Methods in Engineering  Credits: 3 hours

Up to 9 hours of approved elective courses.
ME 5500 - Materials Science II  Credits: 3 hours
ME 5690 - Principles of Fatigue and Fracture  Credits: 3 hours
ME 6630 - Structural Vibrations  Credits: 3 hours
ME 6500 - Smart Materials  Credits: 3 hours
ME 6330 - Fatigue of Engineering Materials  Credits: 3 hours
ME 6540 - Composite Materials  Credits: 3 hours
ME 6690 - Engineering Fracture Mechanics  Credits: 3 hours
ME 5300 - Theoretical and Computational Fluid Mechanics  Credits: 3 hours
ME 6590 - Multibody Dynamics  Credits: 3 hours
ME 5350 - Applied Spectroscopy  Credits: 3 hours

2. A minimum of six hours must be mathematics oriented.

The mathematics-oriented courses may include aerospace and mechanical engineering courses or electives selected from any engineering department in the College of Engineering and Applied Sciences, or in mathematics, computer science, and the physical sciences.

Students who choose to take a class outside the AE approved list of graduate courses must obtain the approval of the AE graduate advisor prior to registering for such class.

ME 5600 - Engineering Analysis  Credits: 3 hours
ME 5610 - Finite Element Method  Credits: 3 hours
ME 5620 - Application of Numerical Methods in Engineering  Credits: 3 hours
ME 6370 - Design Optimization  Credits: 3 hours
ME 6610 - Advanced Finite Elements  Credits: 3 hours
ME 6330 - Advanced Control Systems  Credits: 3 hours

3. Up to six hours of project as seen below may be taken as part of the 30 hours of approved courses in the area of aerospace engineering for research conducted under the supervision of a department faculty member.
AE 6970 - Problems in Aerospace Engineering Credits: 1 to 6 hours

Area of Concentration for Master of Science in Aerospace Engineering

Aerospace Structure and Materials

Core Aerospace Engineering Course
AE 5100 - Foundations of Structural Mechanics  Credits: 3 hours

Recommended Elective Courses
ME 5610 - Finite Element Method  Credits: 3 hours
ME 6210 - Theory of Plates and Shells  Credits: 3 hours
ME 6220 - Stability of Thin-Walled Structures  Credits: 3 hours
ME 6370 - Design Optimization  Credits: 3 hours
ME 6520 - Mechanics of Composite Materials  Credits: 3 hours
ME 6610 - Advanced Finite Elements  Credits: 3 hours

Approved Elective Courses
ME 5500 - Materials Science II  Credits: 3 hours
ME 5690 - Principles of Fatigue and Fracture  Credits: 3 hours
ME 6330 - Advanced Control Systems  Credits: 3 hours
ME 6500 - Smart Materials  Credits: 3 hours
ME 6530 - Fatigue of Engineering Materials  Credits: 3 hours
ME 6540 - Composite Materials  Credits: 3 hours
ME 6690 - Engineering Fracture Mechanics  Credits: 3 hours

Aerodynamics and Propulsion
*Core Aerospace Engineering Course*
AE 5200 - Advanced Aerodynamics  Credits: 3 hours

*Recommended Elective Courses*
AE 5760 - Advanced and Electric Propulsion Systems  Credits: 3 hours
AE 6710 - Molecular Gas Dynamics  Credits: 3 hours
ME 5710 - Gas Dynamic Credits: 3 hours
ME 5450 - Computational Fluid Dynamics I  Credits: 3 hours
ME 6450 - Computational Fluid Dynamics II  Credits: 3 hours
ME 6300 - Advanced Fluid Dynamics  Credits: 3 hours
ME 6350 - Turbulence  Credits: 3 hours
ME 6090 - Combustion  Credits: 3 hours

*Approved Elective Courses*
ME 5300 - Theoretical and Computational Fluid Mechanics  Credits: 3 hours

Flight Dynamics and Control
*Core Aerospace Engineering Course*
AE 5400 - Aerospace Vehicle Dynamics  Credits: 3 hours

*Recommended Elective Courses*
AE 6400 - Atmospheric Flight Dynamics and Control  Credits: 3 hours
AE 6410 - Space Flight Dynamics and Control  Credits: 3 hours
ME 5410 - Continuous System Modeling and Simulation  Credits: 3 hours
ME 6330 - Advanced Control Systems  Credits: 3 hours

*Approved Elective Courses*
ME 6590 - Multibody Dynamics  Credits: 3 hours

Multidisciplinary/Emerging Aerospace
*Approved Elective Courses*
ME 5350 - Applied Spectroscopy  Credits: 3 hours

Applied Mathematics
*Recommended Elective Courses*
ME 5600 - Engineering Analysis  Credits: 3 hours
ME 5620 - Application of Numerical Methods in Engineering  Credits: 3 hours

Special Topics
AE 5950 - Topics in Aerospace Engineering  Credits: 3 hours
AE 6970 - Problems in Aerospace Engineering  Credits: 1 to 6 hours
AE 7000 - Master's Thesis  Credits: 1 to 6 hours
ME 6950 - Advanced Topics in Mechanical Engineering: Variable Topics  Credits: 1 to 4 hours

**Master of Science in Engineering (Mechanical)**
Advisor: Koorosh Naghshineh
All advising is done by appointment in the Engineering Advising Office located in room E-102 of the CEAS building (Call 269-276-3270).
Graduates with the Master of Science in Engineering (Mechanical) look forward to career opportunities at higher levels of responsibility. The areas of opportunities include, but are not limited to, mechanical systems and structural dynamics, system design and controls, smart and biomaterials, mechanics of composite materials, experimental stress analysis, fatigue and fracture of engineering materials, vehicle dynamics, experimental and computational fluid dynamics, thermal and power systems, alternate and renewable energy, fuel cells, combustion, noise and vibrations, finite element analysis, and micro and nano-technology. Opportunities for mechanical engineers continue to develop with the rapid expansion of the knowledge base.

Class sequencing and scheduling (in the evening hours) are arranged so that a working engineer can complete the program in three years while maintaining full-time employment.

Admission Requirements
1. Bachelor of Science in Mechanical Engineering from an institution with an ABET/EAC accredited program.
2. Submit results of the general Graduate Record Examination (GRE).

Applicants with degrees in other engineering fields or related disciplines may be considered for admission after they have satisfactorily completed the necessary undergraduate prerequisite courses prescribed by the department's graduate advisor. Based on Graduate Advisor’s discretion, these courses can be all or a subset of ME 2320, 2500, 2560, 2570, 2580, 3560, 3650, 4310, 4320, MATH 2720, 3740.

Conditional admission may be granted to a student with a baccalaureate degree and less than the required academic record or anyone having a baccalaureate degree from a non-accredited college or anyone needing more than three prerequisite courses. A student admitted on non-degree conditional status may establish eligibility for regular admission by completing the specified prerequisite courses, and securing grades of "B" or better in each course in the first nine hours of graduate work.

A student with a baccalaureate degree who wishes to enroll in courses but does not plan to pursue a program leading to a master's degree, or is not eligible for regular admission may enroll in courses for which prerequisite requirements are satisfied with Guest status. If the student later decides to apply for regular admission, no more than nine hours of work taken under Non-degree status will be considered part of a degree program.

Program Options and Requirements
Students may choose the Thesis Option or the Non-Thesis Option as described below. A specific program of study for each student is determined in conjunction with and subject to approval of the student’s advisor.

Thesis Option
This option of the Master of Science in Engineering (Mechanical) consists of 30 hours, of which six must be taken as thesis.

1. A minimum of 30 semester hours of credit
   Including 18 hours of approved courses in the area of mechanical engineering, six hours of electives, and six hours of: ME 7000 - Master's Thesis Credits: 6 hrs.

2. A minimum of six hours must be mathematics oriented.
   The mathematics-oriented courses may include mechanical engineering courses (e.g., ME 5600, 5610, 5620, 6370, and 6610) or electives selected from any engineering department in the College of Engineering and Applied Sciences, or in mathematics, computer science, and the physical sciences. Students who choose to take a class outside the ME approved list of graduate courses must obtain the approval of the ME graduate advisor prior to registering for such classes.

3. Satisfactory completion of six hours of the following course under the guidance of the thesis advisor and committee

Non-Thesis Option
This option of the Master of Science in Engineering (Mechanical) consists of thirty-six (36) hours, of which up to six may be taken as project.
1. A minimum of 36 semester hours of credit including 30 hours of approved courses in the area of mechanical engineering plus six hours of electives.

2. A minimum of six hours must be mathematics oriented. The mathematics-oriented courses may include mechanical engineering courses (e.g., ME 5600, 5610, 5620, 6370, and 6610) or electives selected from any engineering department in the College of Engineering and Applied Sciences, or in mathematics, computer science, and the physical sciences. Students who choose to take a class outside the ME approved list of graduate courses must obtain the approval of the ME graduate advisor prior to registering for such classes.

3. Up to six hours of project as seen below may be taken as part of the 30 hours of approved courses in the area of mechanical engineering for research conducted under the supervision of a department faculty member.

   ME 6970 - Problems in Mechanical Engineering Credits: 1-6 hrs.

Practical Training
As part of their coursework, Master’s students who have had less than 6 months of prior industrial work experience in the U.S. may choose to register in up to 3 credits of ME 5990 in order to pursue practical training off-campus in industrial and/or other settings. To be eligible, students must be registered in the MAE department, must have completed at least 6 credits towards their graduate degree, and must have approval of the Graduate Program Director or Department Chair. Students may choose to register for 1 credit of ME 5990 at a time, up to 3 semesters. These students will be classified as having full-time status for the purpose of loan deferments and insurance eligibility. International students must contact the International Services and Student Affairs Office before requesting departmental approval in order to enroll in ME 5990.

Master of Science in Engineering (Mechanical - Accelerated)

The accelerated master’s degree program allows undergraduate students in mechanical engineering an opportunity to complete the requirements for the master’s degree at an accelerated pace. Undergraduate students may count up to 12 (but not less than six) credit hours of 5000-level courses taken during their undergraduate studies towards a master’s degree in mechanical engineering within 24 months of completing their bachelor’s degree in mechanical engineering. Students may choose to pursue a master’s degree in mechanical engineering under either the thesis option or the non-thesis option.

This program allows an undergraduate student, majoring in mechanical engineering, to complete an accelerated master’s degree in mechanical engineering by completing either 147 combined undergraduate/graduate credit hours (if choosing the thesis option), or 153 combined undergraduate/graduate credit hours (if choosing the non-thesis option).

Criteria for Admission
Permission to pursue the accelerated degree program (AGDP) does not guarantee admission to the Graduate College. Admission is contingent on meeting the following eligibility requirements at the time of entering the graduate program:

1. Students must have completed a minimum of eighty (80) and a maximum of ninety-six (96) credit hours in the undergraduate program, including credits earned from advanced placement.
2. Transfer students must have completed a minimum of 30 credit hours as a full-time student at WMU.
3. Students must have a minimum accumulated grade point average (GPA) of 3.5/4.0 at WMU.

Admission Requirements
All prospective students must read and comply with the requirements outlined by the registrar's office (www.wmich.edu/registrar/students/forms/accelerated-degree/).
1. A prospective student, who meets the eligibility requirements (see Criteria for Admission), must set up a meeting with the MAE undergraduate advisor and graduate advisor to develop a plan for the bachelor’s and master’s degree programs.

2. Before admission to the accelerated master’s degree program can be finalized, students must complete an undergraduate audit and submit the paper application for admission to the Office of Admissions (in that order). All applicants to this program are required to take and submit the general Graduate Record Examination (GRE).

3. Following successful admission to the AGDP, the student must meet with the graduate advisor to complete the AGDP Course Approval form (found on the registrar's Web page). The form must clearly indicate the 5000-level courses (a maximum of 12 credit hours) that will be counted towards the accelerated master’s degree. Any changes to the AGDP Course Approval form must be submitted, in writing, and approved by the graduate advisor.

**Requirements for Participation and Graduation**

1. Students must complete the bachelor’s degree prior to entering the master’s program.

2. Students will only be allowed to count a maximum of twelve (12) 5000-level credits taken during their undergraduate studies toward this master’s degree.

3. Students must receive a grade of “B” (3.0/4.0) or better in the 5000-level courses taken during their undergraduate studies.

4. No more than twelve (12) hours of work may be counted towards the requirements for both the bachelor’s and master’s degree.

5. Students must complete the master’s degree within 24 months from the completion of the bachelor’s degree. If the master’s degree is not completed within these time limits, none of the 5000-level courses used for the bachelor’s degree may be counted toward the master’s degree.

6. In an exceptional case where following the completion of the bachelor's degree, the student is admitted into the mechanical engineering doctoral program, the credits earned as a part of the AGDP program will be applied to student's doctoral coursework (specified in the requirements for completion of a doctoral degree for students admitted with a bachelor's degree).

**Continuing Eligibility**

1. It is the responsibility of the student to recognize his/her eligibility status.

2. A student completing the bachelor’s degree requirements with an accumulated GPA of less than 3.25/4.0 is no longer eligible to count the 5000-level credit hours specified toward the master’s degree and is automatically terminated from the accelerated master’s degree program.

3. A student who does not follow the program, laid out in the approved AGDP form, may become ineligible to participate in the accelerated degree program.

4. A student who is ineligible to participate in (or withdraws from) the accelerated program may not count any of the 5000-level courses specified in the AGDP form towards a master’s degree.

5. A student who becomes ineligible to participate in the accelerated master’s degree program must be informed by the graduate advisor, in writing, of his/her ineligibility. A copy of this letter must be sent to the Graduate College.

**Withdrawal**

A student may, at any time, withdraw from an approved accelerated program by informing the graduate advisor in writing. A copy of this request to withdraw must be sent to the both the Graduate College and the registrar’s Office.

**Doctor of Philosophy in Mechanical Engineering**

Advisor: Koorosh Naghshineh

All advising is done by appointment in the Engineering Advising Office located in room E-102 of the CEAS building (Call 269-276-3270).

The Doctor of Philosophy in Mechanical Engineering is designed to intensify the knowledge and comprehension of the student in the various disciplines of the subject, with emphasis on original research in a chosen area of specialty.
Admission Requirements
In addition to the general admission requirements for a doctoral degree at Western Michigan University, a Bachelor of Science or Master of Science in Mechanical Engineering or a related engineering discipline will be required. Students with a Master of Science in mathematics or in a natural science discipline may also be admitted if they have a Bachelor of Science in Mechanical Engineering or a related engineering discipline. The Bachelor or Science or Master of Science should be from a university recognized and approved by the Graduate Committee of the department. Evidence of scholarship and potential for independent research in mechanical engineering must be presented to the Graduate Committee. The level of achievement in mathematics and science courses, which are prerequisites for success in doctoral studies in engineering, will also be considered in evaluating the application. The applicant must also submit the results of the general Graduate Record Examination, a Statement of Purpose, as well as three recommendation letters. Prior to being admitted, the student must identify a member of the department's graduate faculty who has agreed to advise the student's research.

Program Requirements
The main accomplishment of the Ph.D. student should be an original, high quality research. The program is oriented toward that achievement. The course work and number of credit hours that a student will be required to take depend on the individual qualifications, level of preparation for independent research, and the needs for successful accomplishment of the dissertation.

At least 30 credit hours of coursework beyond the masters level must be taken by a Ph.D. student. Of these 30 credits, 15 may consist of a combination ME 7100 - Independent Study (up to six credit hours) and ME 7350 - Graduate Research (up to nine credit hours). In addition, 15 credit hours of dissertation research credit must be taken (ME 7300). At least 12 of the 30 non-research credit hours must be taken from the graduate courses of the Department of Mechanical and Aerospace Engineering.

For those student starting their doctoral studies after the completion of their bachelor's degree, at least 54 credit hours of coursework beyond the bachelor's level must be taken. Of these 54 credits, 15 may consist of a combination ME 7100 - Independent Study (up to six credit hours) and ME 7350 - Graduate Research (up to nine credit hours). In addition, 15 credit hours of dissertation research credit must be taken (ME 7300). Students who choose to discontinue their doctoral studies after completing 30 graduate credits, may be awarded a master's degree. The 54 credit hours of courses must be 5000, 6000 and 7000-level graduate courses. At least 40 of the 54 hours of coursework included for Ph.D. credit must be MAE department courses.

To ensure adequate preparation for the graduate research subject, enrollment in all courses must be approved by the doctoral advisor. A minimum grade point average of 3.25 is required in the doctoral studies. These graduation requirements complement the general university requirements.

Within the first year of graduate level study at WMU, the student should choose a Doctoral Dissertation Committee consisting of four members of the graduate faculty, including the doctoral advisor and at least one member from outside the MAE department. The doctoral student must acquire (through coursework and/or work experience) and demonstrate in a comprehensive examination competency in his/her research area. A comprehensive exam must then be taken for the evaluation of the depth acquired by the student in his/her area of interest, and to determine the adequacy of preparation toward dissertation research. This exam is administered by the Dissertation Committee.

For students starting with a master's degree, this examination should be conducted before completion of 15 credit hours of coursework. For students starting with a bachelor's degree, this examination should be conducted before completion of 39 credit hours of coursework.

Details of the Ph.D. study process may be obtained from the Department Graduate Advisor or on the web page of the Department of Mechanical and Aerospace Engineering located at http://www.wmich.edu/mae.

Practical Training
As part of their 30 credit hours of coursework, doctoral students who have had less than 6 months of prior industrial work experience in the US may choose to register in up to 3 credits of ME 6990 in order to pursue practical training off-campus in industrial and/or other settings. To be eligible, students must be registered in the MAE department, must have completed at least 6 credits toward their doctoral degree, and must have approval of their faculty advisor.
and Graduate Programs Director or Department Chair. Students may choose to register for 1 credit of ME 6990 at a time, up to 3 semesters. These students will be classified as having full-time status for the purpose of loan deferments and insurance eligibility. International students must contact the International Services and Student Affairs Office before requesting department approval in order to enroll in ME 6990.
College of Fine Arts

Daniel Guyette
Dean

George Brown
Associate Dean

Julie Nemire
Advising Director
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Academic Units
Art
Dance
Music
Theatre

Mission

The mission of the College of Fine Arts is to elevate humanity through the creation, performance, exhibition, and study of art, dance, music and theatre, while promoting excellence in artistic, scholarly, and cultural education to serve our students, the university and the greater community.

The college values and advocates:

- The arts as essential for the lifelong learning and enrichment of the individual and the community
- A dynamic environment that inspires curiosity and innovation while honoring tradition and the diversity of human expression
- A culture of collegiality and collaboration among students, faculty, staff and administrators in the pursuit of excellence and distinction
- An integration of technical proficiency with theoretical understanding
Art, Gwen Frostic School of

Tricia Hennessy, Director
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Karen Bondarchuk
William Charland
Christina Chin
Cat Crotchett
William Davis
Richard dePeaux
Jim Hopfensperger
Joyce Kubiski
Adriane Little
Nichole Maury
Ginger Owen
Paul Solomon
Yuanling (Leon) Sun
Vince Torano
Mary-Louise Totton
Patricia Villalobos

The philosophy underlying the Gwen Frostic School of Art's courses and programs is to establish an awareness and understanding of the visual arts to gain a liberal arts education, and likewise, that a liberal education is a necessary part of a professional artist's training. To that end, programs in Art seek to meet the objectives of three different types of students: those who have an interest in simply taking courses in the field for personal enjoyment and growth, those with professional ambitions in the various areas of practice and teaching, and those liberal arts oriented persons who seek a major in the general field of the visual arts.

The various programs offered by the Gwen Frostic School of Art are designed to promote the education of good artists and artists-teachers and to increase the artistic awareness among students in other areas. Extracurricular activities include many exhibitions, lectures by visiting artists, and a student-operated gallery.

The purpose of graduate study in the Gwen Frostic School of Art is to advance: Individual studio and scholarly talents, interests, and philosophies, used creatively both to expand and preserve our cultural heritage; professional studio competence exemplified by a significant body of work; the student's potential to solve contemporary problems in all aspects of the visual arts and to explore and address new questions and issues; professional competence in the dissemination of knowledge, including logical, clear verbal and written presentation of aesthetic ideas in teaching and other contexts; scholarly competence in the organization, evaluation, and interpretation of knowledge.

Both the Master of Arts, an initial graduate degree, and the Master of Fine Arts, which is the terminal studio degree, are offered in the following practice oriented areas of emphasis: Sculpture, ceramics, printmaking, photography, painting/watercolor, and graphic design. These programs have the same admission requirements. The Master of Arts in Art Education is designed to address the needs of art educators for advanced preparation in their discipline.

Western Michigan University is an accredited member of the National Association of Schools of Art and Design and subscribes to the recommendations of this organization.

Master of Arts in Art Education
Advisors: Megan Martin
2104 Richmond Center
The online Master of Arts in Art Education addresses the need of new and established art educators interested in advanced preparation, research, leadership, and advocacy. The 30-hour program includes 18 credit hours of study in art education and 12 credit hours chosen from a range of complementary disciplines. Designed to be completed in three years of sequential coursework, the individualized curriculum provides opportunities for study in contemporary theory, classroom practice, research methods, and technology, with a focus on application in the student’s own particular setting.

Delivered entirely online, this program is appropriate for art educators in a variety of contexts, including schools, museums, community-based organizations, alternative settings, and unaffiliated scholarship. Program requirements culminate in a personalized research project and graduate thesis.

**Admission Requirements**
1. An undergraduate degree with a major in art education or its equivalent as deemed appropriate by the admissions committee.
2. Transcript(s) showing all coursework completed prior to application.
3. A statement of intent outlining your educational philosophy and reasons for seeking admission to a graduate program in art education.
4. A current resume.
5. Three letters of recommendation from professional sources.

**Program Requirements**

**Art Education courses (6 courses, 18 hours)**
- ART 6510 - Art Education Theory Credits: 3 hours
- ART 6520 - Recent Topics in Art Education Credits: 3 hours (to be repeated once for a total of 6 credit hours)
- ART 6530 - Research in Art Education Credits: 3 hours
- ART 7000 - Master's Thesis Credits: 1 to 6 hours (to be repeated once for a total of 6 credit hours)

**Elective Courses (4 courses, 12 hours)**

Chosen from the following:
- ED 6000 - Fundamentals of Measurement and Evaluation in Education Credits: 3 hours
- ED 6360 - Advanced Instructional Strategies for Elementary Teachers Credits: 3 hrs.
- ED 6700 - Authority and Autonomy in Schooling Credits: 3 hours
- EDLD 6740 - School Community Relations and Cultural Competence Credits: 3 hours
- EDT 5030 - Educational Technology Academy Credits: 1-3 hrs.

**Topics for EDT 5030:**
- Google Applications in Education Credits: 3 hours or
- 2nd Life/Virtual Community Credits: 3 hours
- EDT 5400 - Introduction to Computing and Technology for Productivity Credits: 3 hrs.
- EDT 5410 - Introduction to Educational Technology Credits: 3 hours
  (Or previous title EDT 5410 - Telecommunication for Teaching and Learning Credits: 3 hours)
- EDT 5420 - Teaching with Technology: Design and Development for Learning Credits: 3 hours
- EDT 6440 - Advanced Information Technologies for Instructional Technology Credits: 3 hours
- SOC 4540 - Juvenile Delinquency Credits: 3 hours
- SPED 4270 - Learners with Disabilities in Elementary and Middle School Programs Credits: 3 hours
- SPED 4290 - Learners with Disabilities in Secondary Education Programs Credits: 3 hours
- SPED 6380 - Applications of Behavior Analysis in Special Education Credits: 3 hours

**Master of Fine Arts in Art**

**Admission to this program is currently suspended.**

Advisor: Megan Sloat
2104 Richmond Center
The 60-hour Master of Fine Arts program is recommended as a terminal degree for practicing artists and for prospective higher education art professors. It is intended for artists who have a clear notion of their artistic purposes and are primarily interested in continuing their personal and artistic development.

Admission Requirements
1. An undergraduate degree with a major in art or its equivalent.
2. A completed application for admission.
3. A portfolio of slides must be submitted directly to the Graduate Coordinator of the School of Art. It should include twenty slides in the applicant's area of concentration. The slides must be submitted in a plastic sleeve with artist's name, size of work, year, and medium.
4. A statement of intent outlining the reasons for seeking admission to a graduate program in a specific area of concentration.
5. Three letters of recommendation for admission.
6. A current resume.

Program Requirements
1. Twenty-four hours in the major area of concentration.

2. Nine hours in art history.

3. Eighteen hours in electives, chosen in consultation with the student's faculty advisor.

4. Three hours in the following course.
   ART 6100 - Advanced Drawing Credits: 1-6 hrs.

5. Four hours in the following course.
   ART 6250 - Graduate Art Seminar Credits: 1 hrs.

6. Required reviews:
   At the end of each student's first and second semester, a formal review by the Graduate Program Committee will: (a) determine continuation of the degree program; (b) delay review for one semester; (c) drop the student from further degree status in the program; (d) drop the student from the M.F.A. degree status and offer the option to pursue M.A. degree status. The 45th hour review will be performed by the student's Graduate Committee who are also responsible for supervision of the remainder of the student's program of study, including the final exhibition presentation.

7. Minimum of one year residence on campus required.

8. Two hours in the following course. This course includes a final exhibition and oral presentation which must be approved by the student's Graduate Committee before the Master of Fine Arts is granted.
   ART 6130 - Graduating Presentation Credits: 2 hrs.
Dance

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Michael Miller
David Montgomery
Judy Moonert
Kenneth Prewitt
Andrew Rathbun
Carl Ratner
Silvia Roederer
Wendy Rose
Edward Roth
Lori Sims
Jeremy Siskind
David S. Smith
Kenneth H. Smith
Matthew Steel
Scott W. Thornburg
Bruce Uchimura
Brian Wilson
Steve M. Wolfinbarger

Master of Arts in Music

The Master of Arts in Music degree is a graduate research degree which culminates with a written thesis and a public presentation (lecture or lecture/recital). Possible areas of focus for the thesis include (but are not limited to) music history, music theory, ethnomusicology, historical performance practice, music technology, and interdisciplinary subjects relating to music with other fields. The program is intended for students with a strong interest in scholarly research and should not be considered a substitute for a Master of Music in Performance degree.
The benefits include a stronger preparation for graduate studies after Western and a more diverse portfolio for future teaching positions. The M.A. in Music degree is primarily intended as part of a 5 year accelerated degree program combined with a Bachelor of Music degree, but it may be completed as a stand-alone 2 year graduate degree.

Admission requirements for the M.A. in Music Program:
1. Successful completion of Bachelor of Music degree (or Bachelor of Arts in Music).
2. A minimum undergraduate GPA of 3.00.
3. A minimum GPA of 3.25 for all music theory, history, and aural skills courses, with no grade less than a “C” at the 1000-level and no grade less than a “B” at the 2000-level or above.
4. A portfolio of three scholarly papers which demonstrate the ability to conduct research and write at a level appropriate for a Master’s Thesis.

General degree requirements for M.A. in Music:
MUS 6100 – Research Methods  Credits: 3 hours
Music History – 2 courses, at least 1 at the 6000-level  Credits 4 – 6 hours
Music Theory – 2 courses, at least 1 at the 6000-level  Credits 4 – 6 hours
Music Ensemble – 5000-level  Credits: 2 hours
Professional Electives – must be approved for admission to candidacy  Credits: 7 – 9 hours
MUS 7000 – Master’s Thesis, see options below  Credits: 6 hours

Professional Electives:
The Professional Electives are expected to support the thesis topic and should generally include at least two additional 6000-level courses in music history and/or theory beyond the general requirement above. Other types of graduate-level music courses and even courses from other departments are possible if they can be justified as relevant to the thesis topic. Reading ability in at least one foreign language may also be required depending on the nature of the subject. All electives must be approved by the School of Music faculty before they can be applied toward the degree.

Thesis Options:
All thesis options involve a written document and some kind of public presentation. The thesis committee will consist of an advisor, who serves as chair of the committee, and two other committee members. The thesis defense will include an oral comprehensive exam.

A) Written Thesis + Lecture
This thesis option has two parts. Part I is a substantial written thesis dealing with some historical, theoretical, or other scholarly aspect of music, written under the guidance of a faculty member. Part II is a public lecture presenting some portion of the written thesis.

B) Composition + Thesis Essay
This thesis option has two parts. Part I is an extended composition for instrumental, vocal, and/or computer-implemented media, approved by the department, and written under the guidance of a faculty member. Part II is a significant essay dealing with some historical, theoretical, or analytical aspect of music related to the composition. Part I or Part II (or both) must be presented in a public recital or lecture.

Candidates selecting this thesis option must be accepted by the composition faculty into MUS 6620 – Seminar in Music Composition and are subject to additional composition area requirements. This option is not regarded as equivalent to a Master of Music in Composition degree; it is a research degree with a composition component as part of the scholarship.

C) Lecture/Recital + Thesis Essay
This thesis option has two parts. Part I is a full-length lecture/recital with accompanying program notes. Part II is a significant essay dealing with some historical, theoretical, or analytical aspect of music, related to the recital.

Candidates selecting this option must be accepted by the studio area faculty into MUS 6000 – Applied Music and are subject to additional studio area requirements. This option is not regarded as equivalent to a Master of Music in Performance degree; it is a research degree with a performance component as part of the scholarship.
D) Creative Project + Thesis Essay
This thesis option has two parts. Part I is a substantial creative project (e.g., multi-media project, computer program, CD recording, or website) approved by the department, and written under the guidance of a faculty member. Part II is a significant essay dealing with some historical, theoretical or analytical aspect of music related to the project. Part I or Part II (or both) must be presented in a public lecture.

Master of Arts in Music (Accelerated)

This is an accelerated graduate degree program (AGDP) which combines a Bachelor of Music degree (or a Bachelor of Arts in Music) with a Master of Arts in Music. To begin the program, qualified undergraduate music students can be admitted into the accelerated degree program and take approved graduate-level coursework in history and theory. These courses count as advanced placement toward the M.A. degree and can be used to substitute for theory/history and professional music elective requirements in the B.M. In addition, undergraduates admitted to dual enrollment status with the Graduate College, may take additional graduate-level courses for graduate credit only (i.e. counting toward the M.A., but not toward the B.M.). The student can apply for admission into the master’s program following completion of the bachelor’s degree, and complete the remaining graduate coursework in their fifth year.

Admission Requirements for AGDP Status:

Applications to the accelerated degree program may be submitted by students meeting the following requirements:

1. A minimum GPA of 3.0 based on at least 30 undergraduate credit hours earned at Western Michigan University.
2. A minimum GPA of 3.25 in core music theory, history, and aural skills courses completed at the time of application, with no grade less than a “C” at the 1000-level and no grade less than a “B” at the 2000-level.
3. A Personal Statement in which the student discusses their reasons for choosing the program and their primary area of interest (e.g. history, theory, etc.). They should also outline career goals, and identify those skills and knowledge areas they feel must develop in order to achieve those goals.

Application must be submitted to the chair of the academic area. The deadline is February 15 to be eligible to enroll in graduate courses in the following fall semester; October 15 to be eligible to enroll in graduate courses in the following spring semester. Applicants who are in their final semester of completing the core may apply for provisional admission pending successful completion in accordance with requirement 2 above.

Students may also apply through the Office of Admissions-graduate admissions. After admission, the student’s record will indicate the AGDP status. Please note that acceptance by the university does not guarantee admission into the AGDP.

Continuation of AGDP Status:

Students admitted to AGDP status can continue to enroll in approved graduate-level courses provided that they continue to meet the following requirements:

1. A minimum undergraduate GPA of 3.0 overall (music and non-music) courses.
2. A minimum GPA of 3.25 for all core music theory, history, and aural skills, with no grade less than a “C” at the 1000-level and no grade less than a “B” at the 2000-level.
3. Completion of any stated prerequisites for the specific courses.
4. No grade less than a “B” earned for all graduate-level courses to be applied to the master’s degree.

Eligibility will be verified by the submission of WMU transcripts following each semester.

Dual-Enrollment Admission:

A senior may also apply to admissions for dual-enrollment admission if they meet the following requirements:
1. A minimum GPA of 3.0 or better for the two years prior to admission date.
2. No more than 15 credit hours remaining for completion of the bachelor’s degree.

Once granted dual-enrollment status, the student may enroll in approved graduate-level coursework which would apply toward the master’s degree only. No graduate credit earned in this way may be used to meet undergraduate requirements.

Application to Candidacy in the M.A. in Music Program:

The following are the application requirements for the final year of the master’s degree:

1. Successful completion of the Bachelor of Music degree (or Bachelor of Arts in Music).
2. A minimum GPA of 3.0.
3. A minimum of 12 graduate credit hours in music, including MUS 6100 (or equivalent), with no grade less than a “B”.
4. A portfolio of three scholarly papers (from previous coursework) which demonstrate the ability to conduct research and write at a level appropriate for a master’s thesis.
5. A master’s thesis proposal which discusses the thesis topic and outlines the coursework completed to date and the remaining courses to be taken to prepare for the thesis and complete the degree.

Applications must be submitted to the chair of the academic area by February 15 of the senior year. It is recommended that a student seek out a thesis advisor in the fall of the senior year to ensure adequate time to prepare the proposal.
Entrance Examinations are administered prior to entry to the graduate music program. Areas of examination include performance, music history/literature, music theory, functional piano, and conducting (including aural skills). The areas in which the student will be tested are determined by the choice of area of concentration.

Program Requirements
The graduate advisor works closely with each student in planning and implementing a degree program that will accommodate the student's professional needs and interests. Using the results of the Entrance Examinations and a review of the first 6-10 semester hours of course work, the graduate advisor is able to provide information to the student regarding probable success in their program, and any time limitations that may apply. The program of study in each of the five degree paths are as follows:

Composition (Minimum of 30 hours)

Admission Requirements/Procedures
Applicants should submit a composition portfolio for review by the composition faculty. This should include three to four original works involving sound that are representative of the student's creative output and demonstrate his/her ability to compose for a variety of instruments and/or media. Applicants should submit scores and recordings if available.

Detailed instructions for submissions are available at [www.wmich.edu/music/composition](http://www.wmich.edu/music/composition) under the Graduate Studies link. Students must also complete the Entrance Examinations in music theory and music history/literature before the end of the first semester of study.

Concentration requirements
1. Required courses:
   - MUS 6100 - Introduction to Research in Music  Credits: 3 hours
   - MUS 6620 - Seminar in Composition  Credits: 6 hours
   (minimum of 3 semesters, 6 hours total needed)
   - MUS 7000 - Master's Thesis  Credits: 6 hours
   (minimum 6 hours total) Including oral exam.
2. Cognate music studies:
   Applied music, history/literature, theory, jazz studies (9-12). Must include at least one 6000-level course.
3. Electives to make a total of at least 30 semester hours. Must include a 6000-level music theory and a 6000-level music history course, unless already required in the program
4. Proficiency in keyboard must be demonstrated, but course work may not apply to degree.

Conducting (Minimum of 30 hours)

Admission Requirements/Procedures
1. Bachelor's degree in music or its equivalent including sixty (60) semester hours of acceptable work in music.
2. Two years of conducting experience in public school or equivalent experience recommended.
3. A DVD or link to a video demonstrating the applicant's conducting skill must be received on or before February 1. Applicants who pass this initial screening will be invited for a conducting audition prior to March 15.
4. A live audition will be administered on the Western Michigan University campus by three full-time members of the conducting faculty, with one being outside the applicant's conducting area. Applicants will a) conduct an appropriate University ensemble on a work or on works to be selected in consultation with the appropriate conducting faculty member; b) demonstrate aural perception and score reading skills; and c) Choral applicants must demonstrate keyboard competency, singing proficiency, and diction proficiency (English, French, Italian and German).
~ Applicants will be informed of their audition results within ten (10) days of their audition date. Applicants must be accepted to the conducting program prior to their first semester of enrollment.

5. The Entrance Examinations in music history/literature and theory must be completed prior to the applicant's first semester of enrollment. Applicants must achieve a passing score in each area of the examination. Remediation may be prescribed as a result of deficiencies in any of the audition/Entrance Examination areas. Undergraduate courses prescribed to remedy deficiencies will not count toward degree requirements.

Concentration Requirements
1. Core Requirements:
   MUS 6100 - Introduction to Research in Music Credits: 3 hours
   MUS 6640 - Form in Music Credits: 3 hours
   MUS 6700 - Seminar in Musicology Credits: 3 hours
   or
   MUS 6790 – Composers Credits: 3 hours
   MUS 6900 - Graduate Recital Credits: 2 hours Including oral exam.

2. Area Requirements:
   MUS 5000 - Applied Music Credits: 1 to 2 hours, Credits: 4 hours needed over two semesters
   MUS 5300 - Advanced Choral Conducting Credits: 2 hours (for instrumental conductors only)
   or
   MUS 5310 - Advanced Instrumental Conducting Credits: 2 hours (for choral conductors only)
   MUS 5670 - Orchestration Credits: 2 hours
   MUS 5810 - Choral Music Literature Credits: 2 hours
   or
   MUS 5820 - Wind Music Literature Credits: 2 hours
   MUS 6000 - Applied Music Credits: 1 to 4 hours, Credits: 4 hours needed over two semesters
   MUS 6070 - Conducting Master Class Credits: 1 hour, Credits: 2 hours needed over two semesters

3. Cognate:
   Choose from either:
   History/Literature Cognate:
   MUS 6700 - Seminar in Musicology Credits: 3 hours (already required above)
   or
   MUS 6790 - Composers Credits: 3 hours (already required above)
   MUS 5810 - Choral Music Literature Credits: 2 hours (already required above)
   or
   MUS 5820 - Wind Music Literature Credits: 2 hours (already required above)
   Additional 5000- 0r 6000-level history elective Credits: 2 to 3 hours

   OR

   Music Theory Cognate:
   MUS 6640 - Form in Music Credits: 3 hours (already required above)
   MUS 5670 – Orchestration Credits: 2 hours (already required above)
   Additional 5000- 0r 6000-level history elective Credits: 2 to 3 hours

   (Additional cognates are possible and may be added above and beyond the two listed above.)

Music Education (Minimum of 30 hours)

The Master of Music in Music Education is currently offered only through the 4 Summer Music Education Program.
Admission Requirements/Procedures
A Bachelor of Music degree, or its equivalent, with a major in music education, and a teaching certificate are required for admission. Students must also complete the Entrance Examinations in music theory and music history/literature before the end of the first semester of study.

Concentration Requirements
1. Required courses:
   MUS 6110 - Introduction to Empirical Research in Music Credits: 3 hrs.
   MUS 6420 - Philosophy of Music Education Credits: 2 hrs.
   MUS 6500 - Seminar in Music Education Credits: 2 hrs.
   And Either:
   a) MUS 6810 - Research in Musical Behavior Credits: 2 hrs. Every student is required to register for one of these culminating projects, each of which includes an oral exam. For students anticipating doctoral studies, a thesis is strongly recommended.
   or
   MUS 6910 - Special Project in Music Education Credits: 2 hrs. Every student is required to register for one of these culminating projects, each of which includes an oral exam. For students anticipating doctoral studies, a thesis is strongly recommended.
   b) MUS 7000 - Master's Thesis Credits: 6 hrs.
   (minimum 6 hours total)
   c) eight (8) hours of pre-approved graduate courses, including written comprehensive exam.

2. Electives in music education (5-8).

3. Cognate music studies:
   Theory, history/literature (8-10).

4. Electives to make a total of 30-36 semester hours. Must include a 6000-level music theory and a 6000-level music history course, unless already required in the program.

Music Therapy (Minimum of 30 hours)

Admission Requirements/Procedures
A Bachelor of Music degree or its equivalent (60 hours of music courses) and a major in music therapy are required for admission. Applicants must submit three letters of recommendation. Students who have a Bachelor of Music degree, but do not have a major in music therapy, may complete the required undergraduate courses, including the six-month internship, for Board Certification while the graduate program is in progress. This undergraduate credit, however, will not apply to the graduate degree. Equivalency requirements may be obtained from the Director of Music Therapy in the School of Music.

Upon entrance to the program, the student will take Entrance Examinations in theory, history/literature, and functional piano. Information derived from these examinations plus that derived from student’s transcripts and initial interviews will be used to determine the program of study.

Concentration Requirements
1. Required courses:
   MUS 6110 - Introduction to Empirical Research in Music Credits: 3 hrs.
   MUS 6800 - Seminar in Music Therapy Credits: 2 hrs.
   MUS 6810 - Research in Musical Behavior Credits: 2 hrs.
   MUS 7000 - Master's Thesis Credits: 6 hrs.
   (minimum 6 hours total)
The student must have completed the six-month internship required for Board Certification prior to enrolling in MUS 7000, Master's Thesis, and MUS 7120, Professional Field Experience.)
MUS 7120 - Professional Field Experience Credits: 2-12 hrs. (Credits: 2 – 4 hours needed)

2. Elective music courses (Credits: 6 – 9 hours).

3. Non-music electives (Credits: 6 - 9 hours)
Electives may be selected from one or more of the following departments and including at least one course in
statistics: Alcohol and Drug Addiction, Anthropology, Counselor Education and Counseling Psychology,
Evaluation, Family and Consumer Sciences, Measurement and Research, Occupational Therapy, Psychology,
Sociology, Special Education, Speech Pathology and Audiology, Education and Professional Development,
Blindness and Low Vision Studies, and Holistic Health.

Performance (Minimum of 30 hours)

Admission Requirements/Procedures
An audition for the performance faculty will determine if the student will be permitted to pursue this major area of
concentration. Contact the appropriate faculty for specific audition requirements. Sight-reading may be requested.
Vocal majors must demonstrate a proficiency in French, German, and Italian diction. Deficiency course work will
not apply toward the degree. Students must also complete the Entrance Examinations in music theory and music
history/literature before the end of the first semester of study.

Concentration Requirements
1. Required courses:
MUS 6000 - Applied Music Credits: 1-4 hrs.
(minimum 8 hours total)
MUS 6100 - Introduction to Research in Music Credits: 3 hrs.
MUS 6900 - Graduate Recital Credits: 2 hrs. Including oral exam.

2. Cognate music studies:
Composition, history/literature, theory, jazz studies (9-12). Must contain at least one 6000-level course.

3. Ensemble requirements:
A minimum of two (2) credits of chamber ensembles and two (2) credits of conducted ensembles. (Keyboard majors
are required a minimum of two (2) credits of chamber ensembles.) A maximum of six (6) credits of ensembles may
be applied toward the Performance degree requirements.

4. Electives to make a total of at least 30 semester hours. Must include a 6000-level music theory and a 6000-level
music history course, unless already required in the program.

Certificate Program in Music Performance
The Certificate Program in Music Performance is a highly selective, non-degree graduate program for the
specialized training of the gifted and accomplished performer in preparation for competitions, auditions and the
development of a performance career. The program of study includes private instruction, solo performance,
experience in both large ensembles and chamber music, musicianship, and entrepreneurial workshops. It may
include non-performance music courses.

Admission Requirements
To be accepted into the Certificate Program in Music Performance an applicant must have earned a bachelor's
degree (or equivalent) from an accredited institution, and must have an overall grade point average of at least 3.0 in
the last two years of undergraduate work.

Applicants must present an audition demonstrating an exceptional level of performance ability. Audition
requirements are determined by the individual studio.

A live audition on Western Michigan University's campus is required for unconditional acceptance into the program;
however, a recent high-quality video recording may be submitted for conditional acceptance. A student admitted
conditionally must perform a live audition before the end of the first semester of study in order to continue in the program.

The completion of Graduate Program Reference forms by three individuals.

Applicants must submit a Graduate Admissions Application through the Office of Admissions.

International students must apply through International Admissions and Services.

Program of Study

MUS 6000 - Applied Music Credits: 1 to 4 hours
Credits: 6 hours needed
MUS 6900 - Graduate Recital Credits: 2 hours
Credits: 4 hours needed (two recitals)

Major Ensembles (2 credits)
MUS 5100 - Symphonic Band Credits: 1 hour
MUS 5110 - University Orchestra Credits: 1 hour
MUS 5120 - University Chorale Credits: 1 hour
MUS 5130 - Jazz Orchestra Credits: 1 hour

Chamber/Collaborative Ensembles (2 credits)
MUS 5140 - Instrumental Chamber Music Credits: 1 hour
MUS 5150 - Advanced Jazz Combo Credits: 1 hour
MUS 6140 - Chamber Music Ensemble Credits: 1 hour
MUS 6170 - Opera Workshop Credits: 2 hours

Music Electives (2 credits)
5000- or 6000-level pending prerequisites and advisor approval.

Additional Requirements
1. Certificate students must be in residence for a minimum of two semesters.
2. The program is designed to be completed in one year; the maximum amount of time allowed by Western Michigan University for the completion of any graduate certificate program is six years.
3. Students wishing to take graduate-level courses in theory and/or history must establish eligibility by passing the Graduate Entrance Examination in those areas, or successfully completing the appropriate review courses.
4. Undergraduate courses may be taken but will not count toward the required 16 hours of graduate credit.
5. No transfer credits from other institutions are allowed.
Theatre
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Main Office: 1105 Gilmore Theatre Complex
Telephone: (269) 387-3224
Fax: (269) 387-3222
College of Health and Human Services

Earlie Washington
Dean

Jeanine Bartholomew
Director of Academic and Student Services

Academic Units:
College of Health and Human Services
  Evaluation
  Interdisciplinary Health Sciences
Blindness and Low Vision Studies
Bronson School of Nursing
Interdisciplinary Health Programs, School of
  Gerontology
  Health Informatics and Information Management
  Interdisciplinary Health Services
Occupational Therapy
Physician Assistant
  Alcohol and Drug Abuse
  Clinical Trials Administration
  Integrative Holistic Health and Wellness
Social Work
Speech Pathology and Audiology
Blindness and Low Vision Studies

James Leja, Chair
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Elyse Connors
Dae Kim
Helen Lee
Richard Long
Robert Wall Emerson
Jennipher Wiebold

The Department of Blindness and Low Vision Studies offers four master's degree programs. The programs in Orientation and Mobility, and in Vision Rehabilitation Therapy, and Teaching Children Who Are Visually Impaired/Orientation and Mobility for Children (see Special Education and Literacy Studies) are approved by the Association for Education and Rehabilitation of the Blind and Visually Impaired. The Council on Rehabilitation Education accredits the program in Rehabilitation Counseling.

It is our vision to strengthen our leadership positions in pre-service instruction and research in the field of visual impairment to enhance the seamless integration of individuals with visual impairments into their desired roles in society and to facilitate their socio-economic and vocational equality.

The Mission of the Western Michigan University Department of Blindness and Low Vision Studies is to offer instruction, research, and service in an effort to prepare professionals to serve persons with visual impairments. We are dedicated to the utilization of best practices, to the responsible use of human and economic resources, to the advancement of people with disabilities in society, and to playing a significant global role.

We are committed to excellence in pre-service personnel preparation in order to facilitate dignity, independence, and respect among individuals who are blind or have low vision. To that end, we base our academic programs on the following assumptions:

- Support of self-worth and self-determination are essential in rehabilitation and education.
- Individualized assessment and instruction are essential for success in rehabilitation and education.
- Individuals with impairments have the potential to achieve the same quality of life as all individuals.
- Specialized training among blindness and low vision professionals is superior to generalized training.

The programs are designed to prepare individuals for entry-level positions in Orientation and Mobility, Vision Rehabilitation Therapy, Rehabilitation Counseling/Teaching, and Teaching Children with Visual Impairments/Orientation and Mobility in public and private blindness agencies, in schools, and in rehabilitation facilities. The Orientation and Mobility and the Vision Rehabilitation Therapy programs require 37 and 39 semester hours of course work respectively. The Rehabilitation Counseling/Teaching program requires 76 semester hours of course work. The program in Teaching Children Who Are Visually Impaired requires 44 semester hours of coursework and the program in Orientation and Mobility for Children requires 37 semester hours. Curriculum guides for the four programs are available from the department office.

The professional preparation for students entering any of the four degree programs described below includes academic study on campus, simulated disability experiences, a research project, field practice or comprehensive examination, and an off-campus supervised clinical field experience. Federal grants from the United States Department of Education and RSA may be available to help provide students enrolled in most masters' programs with tuition assistance and stipend awards. In addition, scholarships are available on a competitive basis.
Admission Requirements
Admission to a Master of Arts program in the department is based upon undergraduate academic record, appropriate goals, related experience, interpersonal and communication skills, emotional maturity, and functional independence. Prior to consideration by the M.A. Admissions Committee, applicants are required to complete a departmental application obtained from the Department of Blindness and Low Vision Studies and a Graduate Self-Managed Application obtained from the Office of Admissions. Upon admission, an applicant is assigned an advisor who will assist in preparing a Program of Study.

Not every applicant who meets minimum admission requirements can be admitted; the department reserves discretion in admission of the most highly qualified applicants.

The department strives to create an atmosphere conducive to the concerns of diverse populations, and to integrate these concerns into programs and course offerings.

Admission Procedures
1. Complete the “Graduate Admission Application” available from WMU Admissions or online at www.wmich.edu/apply/graduate/.
2. Complete the “Blindness and Low Vision Studies Department Application” available online at www.wmich.edu/visionstudies/academics/apply/ or by contacting the department.
3. Submit Departmental Recommendation Forms completed by three professionals knowledgeable of the applicant's academic and/or the applicant's professional experience.
4. Submit a current resume.
5. Submit a two-page biographical essay that includes reasons for pursuing a degree in blindness and low vision studies, your professional goals, an assessment of personal assets and liabilities, and one’s life experiences that might be useful in work as a helping professional.
6. WMU Graduate Admissions requires a copy of all university transcripts to the Graduate College. Minimum grade point average for regular admission is a 3.00 in the last 60 credit hours of undergraduate study.

Distance Education
The department offers the opportunity for pursuing some of its degrees via distance education format. Currently, the programs in Teaching Children with Visual Impairments, Orientation and Mobility, and Vision Rehabilitation Therapy are available. Most didactic lecture-based courses are presented in an online format, while the experiential skills courses are compressed into one or two summertime sessions requiring students to undertake coursework on WMU's main campus. All distance education offerings require off-campus clinical field experience. Contact the respective program advisor for details.

Master of Arts in Orientation and Mobility
Advisor: Dae Shik Kim

The 37 hour Orientation and Mobility (OMOM) degree program prepares specialists who teach adults who have blindness or low vision to travel independently, safely, and efficiently in their homes and communities. One may also earn dual degrees in Orientation and Mobility and in Vision Rehabilitation Therapy, which can be accomplished in two additional semesters.

Master of Arts in Orientation and Mobility for Children
Advisor: Robert Wall Emerson

The 37 hour Orientation and Mobility for Children (OMCM) degree program prepares Orientation and Mobility (O&M) specialists to work with children. This program includes instruction in the O&M curriculum with an emphasis in preparing children, both with and without additional disabilities, to move safely and independently within a variety of environments such as their home, school, and local community. In addition, this degree provides focus on areas such as body image, sensory-motor skills, concept development, cortical visual impairment, and how to effectively work in a school setting. Graduates are eligible to become certified Orientation and Mobility
Specialists (COMS). Students may choose to combine this degree program with preparation as a teacher of children with visual impairments to attain dual competency.

Required courses for the OMCM program are:
BLS 5880 - Psychosocial Aspects of Disability Credits: 2 hrs.
BLS 5900 - Physiology and Function of the Eye Credits: 2 hrs.
BLS 5915 - Braille for Orientation and Mobility Specialists Credits: 1 hour
BLS 5920 - Orientation and Mobility with Children Credits: 3 hours
BLS 5945 - Itinerancy and Effective School Collaboration Credits: 2 hours
BLS 5950 - Introduction to Orientation and Mobility Credits: 2-4 hrs.
Credits: 4 hours needed
BLS 5960 - Electronic Devices Credits: 1 hr.
BLS 5970 - Principles of Low Vision Credits: 2 hrs.
BLS 6010 - Small “N” Research: Design and Analysis Credits: 3 hrs.
BLS 6040 - Issues in Travel Credits: 2 hrs.
BLS 6050 - Practice in Low Vision Credits: 1 hr.
BLS 6060 - Adaptive Sports Activities for Visually Impaired Children Credits: 1 hr.
BLS 6100 - Assisted Research Credits: 1-6 hrs.
Credits: 2 hours needed
BLS 6940 - Principles of Orientation and Mobility Credits: 3 hrs.
BLS 6950 - Practicum in Orientation and Mobility Credits: 1-3 hrs.
Credits: 2 hours needed
BLS 7120 - Professional Field Experience Credits: 2-12 hrs.
Credits: 6 hours needed

Master of Arts in Vision Rehabilitation Therapy
Advisor: Helen Lee

The 39 hour Vision Rehabilitation Therapy (VRTM) degree program prepares Vision Rehabilitation Therapists to provide instruction to individuals who have blindness or low vision in skills for employment and independent living. Instruction is provided in adaptive communications, visual skills training, low vision technologies, assistive as well as mainstream computer technologies, personal management, home management, and leisure time activities.

Master of Arts in Rehabilitation Counseling/Teaching
Advisor: Jennipher Wiebold

The Rehabilitation Counseling (CERM) and Rehabilitation Counseling/Teaching programs (RCTM) are jointly administered by the Department of Blindness and Low Vision Studies and the Department of Counselor Education and Counseling Psychology. Please submit application for the Rehabilitation Counseling (CERM) and Rehabilitation Counseling/Teaching (RCTM) programs through the Department of Blindness and Low Vision Studies.

Rehabilitation Counseling (CERM)
The Rehabilitation Counseling (CERM) stand along degree option is a 53 credit hour program. Graduates are prepared for employment in public and private rehabilitation settings serving persons with disabilities. As rehabilitation counselors, graduates assist clients/consumers with adjustment to disability counseling; independent living skills training; career development counseling; vocational counseling and skills acquisition; and, job placement, modification and retention services. CERM graduates receive a single Master of Arts degree in Counselor Education: Rehabilitation Counseling.

Rehabilitation Counseling/Teaching (RCTM)
The 76 credit hours Rehabilitation Counseling/Teaching (RCTM) degree program option prepares rehabilitation counselors specialized in blindness and low vision to provide a full range of vocational rehabilitation counseling
services to individuals with cognitive, physical, psychiatric, and sensory disabilities. Graduates are prepared for employment in public and private settings serving persons with blindness or low vision that provides both rehabilitation counseling and vision rehabilitation therapy services. Vision rehabilitation therapy services serve people with blindness and low vision by providing instruction in the following skills for employment and independent living, including communications, adapted computer technology, personal management, home management, minor household repairs, and leisure time activities. RCTM graduates receive two Master of Arts degrees (M.A. Counselor Education: Rehabilitation Counseling and M.A. Vision Rehabilitation Therapy).

**Required Courses**
The 76 credit hours Rehabilitation Counseling/Teaching (RCTM) program requires the satisfactory completion of the following:

- **BLS 5770 - Services for Persons Who Are Blind or Have Other Disabilities**  
  Credits: 1 to 2 hours
- **BLS 5840 - Computer Technology in Rehabilitation**  
  Credits: 3 hours
- **BLS 5860 - Job Development and Placement**  
  Credits: 3 hours
- **BLS 5880 - Psychosocial Aspects of Disability**  
  Credits: 2 hours
- **BLS 5890 - Medical and Functional Aspects of Disability**  
  Credits: 2 hours
- **BLS 5900 - Physiology and Function of the Eye**  
  Credits: 2 hours
- **BLS 5910 - Braille and Other Tactual Communication Systems**  
  Credits: 3 hours
- **BLS 5930 - Methods of Teaching Adaptive Communications**  
  Credits: 2 hours
- **BLS 5970 – Principles of Low Vision**  
  Credits: 2 hours
- **BLS 6010 - Small “N” Research: Design and Analysis**  
  Credits: 3 hours
- **BLS 6020 - Gerontology in Orientation and Mobility and Rehabilitation Teaching**  
  Credits: 2 hours
- **BLS 6050 - Practice in Low Vision**  
  Credits: 1 hour
- **BLS 6100 - Assisted Research**  
  Credits: 1 to 6 hours
- **BLS 6360 - Teaching for Independent Living**  
  Credits: 4 hours
- **BLS 6640 - Principles of Rehabilitation Teaching**  
  Credits: 3 hours
- **BLS 6910 - Practicum in Rehabilitation Teaching**  
  Credits: 1 to 2 hours
- **BLS 7120 - Professional Field Experience**  
  Credits: 2 to 12 hours
- **CECP 5200 - Foundations of Rehabilitation Counseling**  
  Credits: 3 hours
- **CECP 6020 - Group Dynamics and Procedures**  
  Credits: 3 hours
- **CECP 6030 - Tests and Measurement**  
  Credits: 3 hours
- **CECP 6040 - Counseling Techniques**  
  Credits: 3 hours
- **CECP 6050 - Professional Issues and Ethics**  
  Credits: 3 hours
- **CECP 6070 - Multicultural Counseling and Psychology**  
  Credits: 3 hours
- **CECP 6080 - Counseling and Life Span Development**  
  Credits: 3 hours
- **CECP 6100 - Career Development: Theory and Practice**  
  Credits: 3 hours
- **CECP 6110 - Theories of Counseling**  
  Credits: 3 hours
- **CECP 6120 - Counseling Practicum**  
  Credits: 4 hours
- **CECP 6130 - Field Practicum**  
  Credits: 1 to 6 hours
- **CECP 6220 - Psychoeducational Consultation**  
  Credits: 3 hours

**Practicum**
The Rehabilitation Counseling/Teaching program includes two community based clinical practicum experiences (BLS 6910, CECP 6120) and two 600 hour supervised internships (BLS 7120, CECP 6130).

**Accreditation**
The Rehabilitation Counseling (CERM) program is accredited by the Council on Rehabilitation Education (CORE). The Rehabilitation Counseling/Teaching (RCTM) program is accredited by both the Council of Rehabilitation Education and the Association for the Education and Rehabilitation of the Blind and Visually Impaired (AER). Graduates of both programs are eligible to become certified rehabilitation counselors through the Commission on
Rehabilitation Counselor Certification (CRCC). Graduates of the Rehabilitation Counseling/Teaching (RCTM) program are eligible to become certified vision rehabilitation therapists (CVRT) through the Academy of Certification of Vision Rehabilitation and Education Professionals (ACVREP). Graduate of both programs (CERM & RCTM) are also eligible for Michigan Licensure as Professional Counselors (LPC).

Master of Arts in Blindness and Low Vision Studies (Accelerated)

The Accelerated Graduate Degree Program (AGDP) in blindness and low vision studies (BLS) provides an opportunity for students in the Bachelor of Science in Interdisciplinary Health Studies degree program (BSIHS) to accumulate credits towards completion of a master’s in blindness and low vision studies while still enrolled as an undergraduate student in the BSIHS program. Undergraduate students admitted to the BLS accelerated degree program, with senior standing, may count up to 12 , but no fewer than 6 credit hours of 5000 and/or 6000 level courses for graduate credit. These designated courses may be used in completion of both the bachelor’s and master’s degree in blindness and low vision studies within 24 months after completing their BSIHS degree.

This program will allow an undergraduate student in the BSIHS program an opportunity to complete an accelerated master’s degree program in orientation and mobility for adults and/or vision rehabilitation therapy.

Application to the Accelerated Program
A prospective student who meets the eligibility requirements (see Criteria for Admission) must set a meeting with the BSIHS advisor and the graduate BLS advisor to develop plans of work for the bachelor’s and master’s degree programs.

Before admission to the AGDP can be finalized, students must submit the standard application for admission to the Graduate College including:
1. An application
2. Application fee
3. Copy of all transcripts
4. A plan of graduate work, signed by the prospective student, the undergraduate program director and the graduate program director
5. Undergraduate GPA (at the time of application) of 3.3 or higher

The plan of graduate work for the master’s degree must clearly indicate:
1. The 5000 and 6000 level courses (a maximum of 12 graduate credit hours) that will be counted for both the bachelor’s and master’s degrees.
2. The graduation date for the master’s degree that meets the time limit for the AGDP (i.e., obtaining a masters degree in blindness and low vision studies within 24 months of completing the bachelor’s degree).

Any changes to the AGDP plan must be submitted in writing and approved by the graduate program advisor and the graduate dean.

Criteria for Admission to the AGDP program
Permission to pursue an AGDP does not guarantee admission to the Graduate College. Admission is contingent on meeting and following eligibility requirements at the time of entering the graduate program:
1. Students must have completed a minimum of 88 and a maximum of 96 credit hours in their undergraduate programs, including credits earned from advanced placement.
2. Transfer students must meet the University requirements for transferring credits from another institution.
3. Students must have a minimum accumulated grade point average (GPA) of 3.3 at WMU and 3.3 in blindness and low vision studies courses.
4. International students must clarify their visa status with the Office of International Admissions and Services before submitting an admission application.

Admission to the AGDP does not guarantee admission to the Graduate College. However, successful completion of an undergraduate degree under AGDP (see Requirements for Participation and Graduation below) will ensure admission to the Graduate College.
Requirements for Participation and Graduation

Students must complete the bachelor’s degree prior to entering the master’s program. Students in the AGDP may not elect to by-pass the bachelor’s degree.

Students will be allowed to count only a maximum of twelve (12) 5000 and 6000 level credits taken during their undergraduate studies towards their master’s degree. These credits will be waived toward their master’s degree.

AGDP students enrolled in the Bachelor of Science in Interdisciplinary Health Services must take BLS 3050 before applying.

Students must receive a grade of “B” or better in the 5000 and/or 6000 courses taken during their undergraduate studies. Courses with a grade of “CB” or below cannot be counted towards their master’s degree.

Students who do not meet the grade criterion of 3.3 will have the earned grade applied to their undergraduate program only, assuming the earned grade meets requirements for the undergraduate program. Students who do not meet the grade criterion as part of the AGDP must apply for readmission to the graduate program.

No more than 12 hours of graduate work may be counted towards the requirements of the student’s bachelor’s degree.

Students must complete the master’s degree within 24 months from completion of the bachelor’s degree. If the master’s is not completed within this time, none of the 5000 or 6000 level courses specified in the plan of graduate work will count towards the master’s degree. The graduate program advisor may grant an extension to this in special cases.

Continuing Eligibility

It is the responsibility of the student to recognize his/her eligibility status.

A student completing the bachelor’s degree requirements with an accumulated GPA of less than 3.3 is automatically terminated from the AGDP.

A student who does not follow the approved plan of graduate work may become ineligible to participate in the AGDP.

A student who is ineligible to participate in (or withdraws from) the AGDP no longer qualifies for waiving courses specified in the plan of graduate work toward a master’s degree. These courses, however, may be counted toward the student’s bachelor’s degree upon the discretion of the undergraduate advisor.

The graduate advisor shall inform a student who becomes ineligible to participate in the AGDP, in writing. A copy of this letter shall be sent to the Graduate College.

Withdrawal

A student may withdraw from an approved AGDP at any time by informing the director of the undergraduate program and the graduate advisor, in writing. A copy of this request to withdraw will be send to the Graduate College for approval.

Eligible Courses for the AGDP

To select courses for the AGDP, students will work with their undergraduate and graduate advisor to determine which credits in the current undergraduate curriculum the AGDP credits will replace. The following is the list of the 5000 and 6000 level courses from which students will elect their 12 credit hours for the AGDP administered by the Department of Blindness and Low Vision Studies:

BLS 5770 - Services for Persons Who Are Blind or Have Other Disabilities  Credits: 1-2 hrs.
BLS 5880 - Psychosocial Aspects of Disability  Credits: 2 hrs.
BLS 5890 - Medical and Functional Aspects of Disability  Credits: 2 hours
BLS 5900 - Physiology and Function of the Eye  Credits: 2 hrs.
BLS 5950 - Introduction to Orientation and Mobility  Credits: 2-4 hrs.
BLS 5970 – Principles of Low Vision  Credits: 2 hrs.
BLS 6020 - Gerontology in Orientation and Mobility and Rehabilitation Teaching  Credits: 2 hrs.
BLS 6050 - Practice in Low Vision  Credits: 1 hr.
Bronson School of Nursing

Shake Ketefian, Interim Director
3468 CHHS Bldg.
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Kelly Ackerson
Karen Bergman
Sharie Falan
Yvonne Ford
Mary D. Lagerwey
Juanita Manning-Walsh
Mary Ann Stark
Sally Vliem
Linda Zoeller

The Western Michigan University Bronson School of Nursing offers a Bachelor of Science in Nursing (BSN) and a Master of Science in Nursing (MSN).

Master of Science in Nursing
Interim M.S.N. Coordinator: Mary Ann Stark
3470 CHHS Bldg.

The graduate program in nursing builds upon the baccalaureate entry into professional nursing, providing both academic and practice experiences basic to obtaining competencies for advanced professional nursing. The purpose of the Master of Science in Nursing (M.S.N.) program is to prepare nurses with advanced education in the discipline of nursing, in scholarship, and in a selected area of study. The initial areas of study that are timely in the local and national context are: 1) the preparation of nurse teachers who are able to serve as faculty, practice preceptors, and teachers of other health professionals in a variety of settings, and 2) the preparation of nurse managers who can function in complex health care systems.

The graduate program in advanced professional nursing is designed to meet accreditation requirements of the national accreditation nursing bodies. The M.S.N. program received initial accreditation from the Commission on Collegiate Education in Nursing (CCNE) in September 2008 and recently received accreditation until 2023. Emphasis on learning within an interprofessional environment is included in keeping with recommended competencies for health professionals from the Institute of Medicine (IOM).

The master’s degree program requires a minimum of 36 credit hours taken within 12 courses (three hours each). There are eight core courses required of every student and four courses within the selected area of study. The thesis option is also available, but not required, and would require an additional 6 graduate credits for completion. The program is designed to offer two courses per semester over a 2-1/2 year time period. Practicum experiences with an assigned faculty or community mentor will be chosen to best meet the needs of individual learner’s career plans.

Admission Requirements
Applicants must complete both the university’s Graduate College application and the School of Nursing application forms. Applications must be complete before the personal interview is scheduled. Individuals are admitted for study beginning only in the fall semester. Admissions decisions are announced on a continuous basis; applicants are encouraged to apply as early as possible. Not every applicant who meets the minimum admission requirements can be admitted; the department reserves discretion in admission of the most highly qualified applicants. Specific admission requirements are outlined below:
1. Evidence of an earned B.S.N. or B.S. degree with a major in nursing from an accredited baccalaureate program in nursing. Nurses with a baccalaureate degree in another discipline will be considered on an individual basis.

2. A grade point average of at least 3.0 out of 4.0 in the last 60 credit hours of the undergraduate nursing program;

3. Completion of the following prerequisites:
   - A recent undergraduate course in descriptive and beginning inferential statistics
   - A recent undergraduate course in research design
   - An undergraduate course in informatics

4. Current license to practice nursing in one of the 50 states, territories, or country of origin;

5. Submission of scores on TOEFL for international students with minimum score of 80;

6. Evidence of personal and professional qualifications for graduate study, as reflected in
   - Three letters of reference from individuals able to comment on the applicant’s most recent nursing employment, academic record, and potential for success in advanced professional nursing
   - Responses on written essay related to advanced professional nursing
   - Current resume or curriculum vitae
   - Responses during personal interview, including professional and behavioral characteristics required for nursing practice

7. Other assessment procedures as indicated.

**Program Requirements**

Specific program requirements are as follows:

1. At the time of admission, the individual must declare the selected area of study desired (teaching or leadership/management).

2. Completion of a minimum of 12 graduate courses, including eight core graduate courses and four specialty courses.

3. As an option, a master’s thesis (NUR 7000) may be completed for an additional 6 graduate credits by students who demonstrate research aptitude and interest.

4. The student must manifest behavioral and professional characteristics which, in the judgment of the school faculty, will support the development of her/his professional competence.
Occupational Therapy

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Ann Chapleau
Carla Chase
Diane Dirette
Nancy Hock
Maureen Mickus
Michelle Suarez
Jaclyn West-Frasier

The Department of Occupational Therapy offers three graduate programs which lead to the Master of Science: The 4 + 1 program for current and transfer students, the graduate professional program (entry level) for non-therapists—i.e., those with a post-professional baccalaureate degree in an area other than occupational therapy—and the graduate program for certified therapists (advanced level).

Master of Science in Occupational Therapy

The Graduate–Professional Program
This twenty-eight month program of combined academic and clinical education is intended for the student who has a baccalaureate degree in an area of study other than occupational therapy. It consists of 72 semester hours with 42 semester hours in professional undergraduate courses and 30 semester hours of graduate courses. The Graduate Professional Program is offered through the main campus in Kalamazoo, Michigan and through the WMU Grand Rapids, Michigan location.

Accreditation Status
The Kalamazoo and the Grand Rapids entry-level occupational therapy master’s degree programs are accredited by the Accreditation Council for Occupational Therapy Education (ACOTE), of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. ACOTE’s telephone number c/o AOTA is (301) 652-AOTA. Graduates of this program will be eligible to sit for the national certification examination for occupational therapists administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of the exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate’s ability to sit for the NBCOT certification examination or obtain state licensure.

Admission Requirements
To be eligible for regular admission to this program, each applicant must present evidence of the following criteria:
1. An earned bachelor's degree from an accredited college or university.
2. A cumulative grade point average of 3.0 or better in the most recent 60 hours of undergraduate and graduate academic course work.
3. Official transcripts for all college work.
4. All prerequisite courses must be completed at the time of application to the occupational therapy graduate program. Students may be enrolled in OT 2020: Orientation to Occupational Therapy at the time of application.
5. Departmental approval.

Because admission is considered competitive, the academic criteria listed above should be considered as minimum standards.
Please note the following:

1. In the admission process, a formula is employed that assigns points for GPA and for the other admission topics. Admission to the program is based on the compilation of all points.
2. Admission to the University does not guarantee admission to the professional occupational therapy curriculum. Official transcripts from all colleges and universities attended must be sent to the University Admissions Office in time to be processed prior to the department deadline.
3. Occupational therapy is a profession that is regulated on national and state levels, and everyone who wishes to practice as an occupational therapist is required to pass the NBCOT Certification Exam after graduating from an accredited program.
4. Individuals who have been convicted of a felony or who have been charged with a felony and convicted of a misdemeanor, while not prohibited from taking the NBCOT certification examination, may not be able to practice based on state laws.

Prerequisite Course Work
The following courses (with the WMU equivalent noted in parentheses) are required prerequisites for enrollment in the professional occupational therapy courses. All prerequisite courses must be completed at the time of application to the occupational therapy graduate program. Students may be enrolled in OT 2020: Orientation to Occupational Therapy at the time of application.

1. Human Growth and Development through the Life Span (HSV 2250* or equivalent).
2. A course in orientation to occupational therapy (OT 2020*).
3. One course in General Psychology (PSY 1000 – General Psychology)
4. One course in Abnormal Psychology (PSY 2500 – Abnormal Psychology)
5. English composition (Proficiency 1 of General Education Requirements).
6. Eight credit hours of biological sciences, including human anatomy and physiology (BIOS 1910, or BIOS 2110 and 2400).

Program Requirements
Prior to the first semester of the professional program, admitted students are required to either

- pass the Research Readiness Self-Assessment in Health (RRSAH-WMU) proficiency exam with a score of 75% or above or
- enroll in and successfully complete HSV 3650: Information Literacy in the Health Sciences during the first semester of their OT coursework.

The graduate professional program consists of 72 semester hours in the following areas:

1. Completion of 42 hours of professional occupational therapy education. This 42-hour sequence of undergraduate professional education is designed to prepare the student to treat clients with various disabilities, and to be eligible for certification.

2. Completion of 30 hours of graduate courses. This 30-hour component includes the following:
   - OT 5730 - Assistive Technology Credits: 3 hours
   - OT 5800 – Advanced Clinical Application of OT Clinical Reasoning Credits: 3 hours
   - OT 6330 - Administration of Occupational Therapy Credits: 3 hours
   - OT 6400 - Theory in Occupational Therapy Credits: 3 hours
   - OT 6600 - Research in OT I Credits: 3 hours
   - OT 6610 - Research in OT II Credits: 3 hours
   - OT 6860 - Graduate Seminar Credits: 3 hours
   - OT 6900 - Fieldwork Level II Credits: 3 – 12 hours
   - OT 6910 - Fieldwork Level II Credits: 3 – 12 hours
   - Elective Credits: 3 hrs.

Fieldwork requirement
Six months of full-time fieldwork is required as a student therapist in two clinical practice sites. Western Michigan University utilizes fieldwork sites primarily in Michigan and the mid-west states with some sites throughout the
United States. All fieldwork must be completed within 24 months following the completion of academic course work.

**Benchmarks for all students admitted to the Occupational Therapy Graduate Professional Program**

1. Students will complete all required OT courses with a grade of "C" or better.
2. Students may repeat only one required professional course, and that course only once, to attain a grade of "C" or better. Note that a withdrawal from a course is considered an enrollment.
3. Students who fail to attain a grade of "C" or better in a professional course will be placed on departmental probation.
4. Students who do not successfully complete departmental probation will be dismissed from the program.
5. A second unsuccessful enrollment will result in dismissal from the program.
6. The student must manifest emotional and professional behavior as described in the Occupational Therapy Department, Professional Behavior Policy.
7. The student must comply with the Occupational Therapy Department Policy on Criminal Background Check.
8. The student must comply with the Occupational Therapy Department Policy on Drug Screening.

**Fieldwork Remediation and Continuance Policy**

1. Successful completion of OT 4750 is a prerequisite for OT 4820.

2. Students who receive a failing grade in fieldwork:
   The following courses are subject to the academic policy for remediation and continuance, and will repeat the experience in a similar setting.

   **Level I**
   \( (OT \, 4750, \, OT \, 4820) \)
   OR
   
   **Level II**
   \( (OT \, 6900, \, OT \, 6910) \) are subject to the academic policy for remediation and continuance, and will repeat the experience in a similar setting.

3. Successful completion of all professional and prerequisite course work is required for:
   OT 6900

4. Successful completion of all undergraduate course work required for graduation is required for:
   OT 6900 and OT 6910.

5. Students who fail fieldwork, or who are asked to withdraw are subject to review in accordance with the departmental remediation and continuance policy.

**The Graduate Post Professional Program (Program Currently Inactive)**

This advanced level program for the certified occupational therapist leads to the Master of Science in Occupational Therapy and is designed to enhance growth in professional leadership potential by developing skills in administration, program development, theories and practice, professional issue identification and resolution, and research.

**Admission Requirements**

To be eligible for regular admission to this program, each applicant must present evidence of the following criteria:

1. An earned bachelor's degree from an accredited college or university.
2. A cumulative grade point average of 3.0 or better. (By policy of the Graduate College, students admitted with less than a 3.0 GPA are admitted on probation.)
3. Certified as an occupational therapist by NBCOT.
Because admission is considered competitive, the academic criteria listed above should be considered minimum standards.

Admission Procedure
To apply, the applicant must complete both the Graduate College application for admission and the departmental application. Admission is on a rolling basis.

Program Requirements
This 30-hour component includes the following:

OT 5730 – Assistive Technology  Credit: 3 hours
OT 6000 - Advanced Clinical Practice in Occupational Therapy Credits: 3 hours
OT 6400 - Theory in Occupational Therapy Credits: 3 hours
OT 6600 - Research in OT I Credits: 3 hours
OT 6610 - Research in OT II Credits: 3 hours
OT 6860 - Graduate Seminar Credits: 3 hours

Grade Requirements
An overall grade point average of at least 3.0 (A=4.0) is required for graduation from the graduate program. Students will complete all required departmental courses with a grade of "C" or better. Subsequent courses cannot be taken until prerequisites are completed successfully. Honor point deficiencies acquired in credits earned at Western Michigan University cannot be made up by any credits earned at another university.

Please read the WMU Graduate College Catalog for information on other requirements for the completion of a master's degree.
The Department of Physician Assistant offers a professional entry-level program leading to the Master of Science in Medicine. This program is solely intended as a full-time professional education curriculum, accredited by the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA), allowing graduates to sit for the Physician Assistant National Certifying Examination (PANCE) administered by the National Commission on Certification of Physician Assistants (NCCPA), required by all states for licensure to practice.

Admission Requirements
To be eligible to apply for admission, prospective applicants must present evidence of the following:
1. Earned academic bachelor’s degree from an accredited institution, with a grade point average of 3.0 or better in the most recent 60 hours.
2. Completion of one course in developmental psychology (lifespan).
3. Completion of one upper division course in biochemistry.
4. Completion of one course in microbiology with a lab.
5. Completion of one course in human anatomy.
6. Completion of one upper division course in human physiology.
7. Completion of one course in introductory statistics.
8. Completion of 1,000 hours of patient contact hours acceptable to the department.

Due to the competitive nature of this program, the above should be viewed as minimum standards.

Admission Procedures
To apply, the applicant must complete both the University's Application for Admission and the application to the Central Application Service for Physician Assistants (CASPA). Individuals interested in admission to the WMU PA Program must submit an application to the Central Application Service for Physician Assistants in addition to the Western Michigan University Physician Assistant supplemental application (Deadline: Dec 1). After a review of applications, selected candidates are invited to participate in an interview session. Candidates for admission are selected from among those interviewed. Applications must be completed not later than December 1 of each year for the full-time class beginning the following fall. Selected candidates will be invited for a personal interview. Admissions decisions will be based on weighted scoring of academic history, healthcare experience, and information gleaned from essays, letters of recommendation, and interviews, and will be limited by available space.

Program Requirements
The graduate professional program consists of 95 semester hours taken in prescribed sequence over a continuous 24-month time period. The first year consists of 48 hours of primarily classroom education, while the second year consists of 47 hours of primarily clinical placement education. Each student must complete all MDSC course
offerings (listed elsewhere) and satisfy all the department's professional standards criteria to meet graduation requirements.
The Master of Social Work program in professional social work is designed to prepare students for direct service and leadership positions in the field of social work. The program is accredited by the Council on Social Work Education. The curriculum is structured as an integrated and sequential set of conceptual and practicum educational experiences. In preparing students for practice, the School of Social Work recognizes a variety of theoretical paradigms and values and welcomes the challenge and benefits of intellectual and philosophical diversity. It supports students in their personal synthesis of these paradigms and values. In addition, the School stresses development and dissemination of social work knowledge and practice skills.

The graduate program prepares students for specialized and advanced levels of practice. It also incorporates a foundation curriculum, built on a liberal arts base. The foundation has two goals: 1) To provide students with the knowledge, values, and skills leading to an informed perspective on the profession of social work; and its service delivery systems, and 2) to prepare students for entry into the concentrations.

There are two concentrations in the graduate program: 1) Interpersonal Practice and 2) Policy, Planning, and Administration. These concentrations build on the foundation curriculum and are the vehicles through which students learn the specific advanced skills of their chosen area of concentration.

The Interpersonal Practice concentration prepares students to become informed practitioners and leaders in working with individuals, families, and groups. Practice courses in the concentration are designed to provide expert competencies in interpersonal practice. Such competencies include the ability to assess situations, carry out appropriate interventions, and evaluate one's own practice framework, strategies, and results when working with clients. The School of Social Work has received initial approval from the University to offer a specialization in Child Trauma as part of its Master of Social Work Program.

The Policy, Planning, and Administration concentration has four essential components: 1) Organizational leadership and management, 2) program planning, 3) analytic tools and technology, and 4) policy practice. The desired outcome of the Policy, Planning, and Administration concentration is the empowerment of practitioners to facilitate changes in organizational, community, and societal structures and processes that contribute to a just distribution of opportunities and resources.

The School of Social Work offers a 15-credit specialization in trauma across the lifespan. This specialization is available to MSW students who elect the Interpersonal Practice concentration. The specialization consists of nine credits of elective courses focused on trauma (these are applied to the nine credits of electives required for the MSW.
degree) and a concentration-level field placement (6 credits, applied to the 6 credits of concentration-level field placement required for the MSW degree) that meets criteria for trauma-informed practice. Students who wish to pursue the trauma specialization may need to travel to Kalamazoo or Grand Rapids campus locations to complete the full nine credits of trauma-related elective courses required for the specialization.

In addition, graduate social work students have an opportunity to participate in social work-related graduate certificate programs. Included are Alcohol and Drug Abuse (SPADA), Integrative Holistic Health and Wellness, Nonprofit Leadership and Administration, and School Social Work.

**Admission Requirements**

Applicants for graduate study in social work must complete two applications—-one for the WMU Office of Admissions (the Graduate Self-Managed Application) and one for the School of Social Work. The Graduate Self-Managed Application can be obtained through the Graduate College. The School of Social Work application should be completed online and is located on the School of Social Work's home-page. In addition to the University's requirements for admission to a master's degree program, the following criteria will be considered:

1. **Evidence of adequate academic preparation for graduate study in social work.** This includes consideration of both undergraduate performance, liberal arts academic background, and proficiency in professional writing.
2. **Evidence of personal qualifications considered desirable for successful social work practice.** These include motivation for a human service profession, personal maturity, and leadership ability.
3. **Students who have earned a Bachelor of Social Work from a CSWE accredited program within six years of application may apply to the 39-hour, 12-month Advanced Standing Program.** Applicants must meet the following criteria:
   - B.S.W. degree from a CSWE accredited program that was awarded not more than six years prior to the date of application to the WMU School of Social Work
   - Overall grade point average of 3.0
   - No more than one B.S.W. course below a “B.” Any B.S.W. course below a “B” will require retaking an equivalent course in the M.S.W. curriculum
   - One year of full-time post-B.S.W. human service work experience is recommended
   - One of the three letters of recommendation must be from the applicant’s B.S.W. program field instructor or faculty liaison.

Full time and extended study students must declare their concentration during the spring semester of their first year of study. Advanced standing students will start their concentration coursework during fall semester.

Applicants may seek admission to either the main campus program or the extended university campuses (Grand Rapids Regional Campus and Southwest Campus program). The application deadline for the Kalamazoo full-time advanced standing program and the part-time advanced standing program in Grand Rapids is January 15. Admission is granted for the summer II session only for advanced standing students. All classes at the Grand Rapids campus convene during evening hours. Due to the rigorous demands of this program, those who plan to be employed full-time should apply to the Grand Rapids part-time advanced standing program.

The application deadline for the Kalamazoo full-time and all extended study programs is March 15. Admission is granted for the fall semester only for applicants to the full-time and extended study programs. Full-time students begin their program in the fall semester and proceed for two calendar years. Extended study students begin their program in the fall semester and proceed for thirty-eight months. Due to the demands of this program, those who plan to be employed full-time should apply to the extended study programs.

**Program Requirements**

1. The successful completion of 60 hours of credit is required for the conventional master's degree in social work. The degree program includes the following course credits:
   - Required Foundation Courses in the School of Social Work (21 hours)
   - Required Concentration Courses in the School of Social Work (15 hours)
   - Elective Courses in Social Work or in other University departments (6 to 9 hours)
   - Field Education (12 hours: 6 in the Foundation and 6 in the Concentration)
2. Students admitted to the advanced standing program complete a minimum of 39 credit hours of required graduate courses.

3. Field Education: Graduate field education is an essential component of social work education and provides students with an opportunity to integrate classroom learning with practice in the field. All full-time and extended-study students are required to complete two field placements for a total of 900 hours over a two-year period during the fall and spring semesters. All advanced-standing students are required to complete one field placement for a total of 596 hours starting in the summer II session and continuing through the fall and spring semesters. The field placement is considered a required course and is taken concurrently with required course work according to the advanced-standing, full-time or extended plan of study. Students are also encouraged to explore the School of Social Work's trauma specialization and the university's certificate programs, some of which have concurrent field placement requirements. Foundation field is graded according to the regular University grading structure, and Concentration field is graded Credit/No Credit.

4. First-year students may elect to take proficiency exams in SWRK 6100, 6300, 6310, and 6400 during the summer prior to the start of the graduate program. B.S.W. students are permitted to take all proficiency exams. Students without a B.S.W. are permitted to take two proficiency exams and must provide documentation that they successfully completed an equivalent course in their undergraduate studies before they will be permitted to take the appropriate exam. Students have the option of receiving full credit for those courses in which proficiency exams are passed. To obtain information regarding exam eligibility criteria, contact the Director of Admissions and Student Services in the School of Social Work.

5. One academic year of full-time study (up to 30 credit hours), including first-year field education, may be accepted for transfer from other accredited graduate schools of social work if the credits were earned with degree status. Anyone seeking admission as a second-year student should request an application packet and complete all application procedures. Where transfer credit and equivalency are being requested, the applicant's documentation will be reviewed by the school's curriculum committee and/or the Director of Admissions and Student Services.

6. Students may take up to 9 hours of credit under Non-degree Guest status before admission is offered. An additional 3 hours of credit under non-degree status (up to a maximum total of 12 non-degree hours) may be taken and transferred in after the student receives an offer of admission. Please contact the Director of Admissions and Student Services in the School of Social Work for information regarding available classes for Guest Students.

Program Options

Kalamazoo Full-time and Tri-County (Grand Rapids) Part-time Advanced-standing Program

Students who have earned a Bachelor of Science of Social Work degree from a CSWE accredited program within six years of application may apply to the 39 credit hour, 12 month full-time or 22 month part-time advanced-standing program.

The full-time advanced-standing program was established in 1996 and the part-time advanced-standing program in 2006. Both programs consist of 39 credit hours. In the advanced-standing programs, all foundation courses are waived. However, students take two specially designed bridge courses that prepare them for entry into the advanced concentrations. They also take an advanced standing field education course consisting of 96 practicum hours.

Kalamazoo Full-time Program

The 60 credit hours graduate program requires 20 months of study. Depending on the concentration chosen, students take 12-15 credit hours during each semester and six credit hours in the summer I session. Due to the rigorous demands of this program, those who plan to be employed full time should apply to the extended-study program.
Sequentially ordered, the courses are scheduled to complement and build upon field education experiences. Students must follow the program schedule as written by the School of Social Work. Variations are possible only with advisor approval.

Kalamazoo Extended-study Program

Financial and other considerations may make full-time study difficult for some students. To meet this need, the school offers an extended-study program whereby students may complete the M.S.W. degree with course work in 32-34 months. Students attend evening classes and are expected to meet the same course and degree requirements as full-time students. Applicants may seek admission to either the Kalamazoo campus or the Tri-county Regional Location program.

Field education takes place Fall and Spring semesters in the second and third years of the program. For those employed in a human service agency, it may be possible to arrange for a work-study field practicum in the location that would satisfy one of the two required placements. In such situations however, it is necessary for the field education agency to have clear policies and procedures to ensure that the field experience is completely separate from the student's regular employment. For further information you may go to:

Tri-county (Grand Rapids) Extended-study Program

Classes at this location, offered in the evening, are primarily foundation and interpersonal practice courses. Grand Rapids students who wish to pursue a Policy, Planning and Administration concentration must travel to the Kalamazoo campus for the five concentration classes. Field placements are usually available in the students’ home communities.

Southwest (Benton Harbor) Extended-study Program

Classes at this location are offered in the evening and consist of foundation, interpersonal practice, and elective courses. Southwest students who wish to pursue a Policy, Planning and Administration concentration must travel to Kalamazoo campus for five concentration courses. Field education takes place fall/spring semesters in both the second and third years of the program. Placements are available for the greater Southwest area.

Degree Partnership Program

Juris Doctor and Master of Social Work

Thomas M. Cooley Law School and Western Michigan University

The School of Social Work of Western Michigan University (SSW-WMU) and the Thomas M. Cooley Law School (TMCLS) cooperate in the delivery of the Master of Social Work degree and a Juris Doctor degree. Both schools offer their existing J.D. and M.S.W. degrees independently and cooperate in a manner that will permit eligible students in one institution's degree program to incorporate course work from the other institution's program.

General Provisions

All degree requirements of TMCLS and SSW-WMU are unaffected by the degree partnership program. Each institution admits students, conducts graduation audits, and exercises control over its respective academic programs independently. Admission to either the MSW degree or the JD degree does not guarantee admission to the other program.

Students admitted to each school will be assigned an advisor that will help them develop a cooperative plan of study.

Financial Aid

Financial aid is available to a limited number of qualified students. Information regarding the various types of available assistance may be obtained by contacting the Office of Student Financial Aid or the Director of Admissions and Student Services in the School of Social Work.
Speech Pathology and Audiology
Ann A. Tyler, Chair
Main Office: 4470 CHHS Bldg.
Telephone: (269) 387-8045
Fax: (269) 387-8044

Jennifer Dehaan, Office Coordinator
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Jan Bedrosian
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Kathryn Hillenbrand
Yvette Hyter
Bharti Katbamna
Nickola W. Nelson
Mary Peterson
Helen Sharp
Stephen M. Tasko

Master of Arts in Speech Pathology and Audiology
Paula Armstrong,
Room 4477 (SPPA), CHHS Bldg.

Ann A. Tyler,
Room 4470, CHHS Bldg.

The Master of Arts in Speech Pathology and Audiology, which is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association (ASHA), provides academic and practicum experiences central to the development of clinical competence in the evaluation and treatment of language, speech, and hearing disorders. Students completing the degree program are generally expected to meet the standards for certification of clinical competence by ASHA. The master's degree program consists of a minimum of fifty credit hours. Supervised clinical practice is required during every term of full-time registration and includes at least two assignments to off-campus practicum sites, in addition to evaluation and therapy responsibilities in the Charles Van Riper Language, Speech and Hearing Clinic.

Admission Requirements
Students are admitted for full-time study beginning only in the fall semester. The application deadline is January 15 of the year in which the student wishes to enroll for the fall semester; applicants are advised to complete the application process as early as possible and must apply through the Communication Sciences and Disorders Centralized Application Service. Not every applicant who meets minimum admission requirements can be admitted; the department reserves the right to admit the most highly qualified applicants. Specific admission requirements are outlined below:

1. A grade point average of at least 3.0 in the last 60 credit hours of undergraduate study.
2. Completion of an undergraduate major, or equivalent undergraduate course sequence, in Speech-Language Pathology and Audiology. The student who has not completed these requirements as an undergraduate will need to do so before enrolling in departmental graduate courses.
a. Undergraduate preparation must include courses that provide information on basic human communication processes. There should be at least one course in phonetics, one course in speech and language development, and one course in the science of speech and hearing.
b. Undergraduate preparation must also include at least twelve semester hours (or equivalent) in courses that provide basic information on speech, language, and hearing disorders.
3. Completion of course work or transcript credit in each of the following areas: (a) biological science, (b) statistics, (c) physical sciences (physics or chemistry); and (d) behavioral sciences. The student who has not completed this course work as an undergraduate will need to do so as a graduate student in order to meet ASHA standards for clinical certification.
4. A grade point average of at least 3.00 in all undergraduate speech pathology and audiology course work.
5. Submission of scores on the General Test of the Graduate Record Examination.
6. Evidence of personal and professional qualifications considered necessary for successful professional practice, as reflected in the following documents:
   a. Three letters of recommendation from individuals able to comment on the applicant's academic and practicum achievements and potential for successful graduate work.
   b. Statement of purpose for seeking graduate degree.

Program Requirements
Specific program requirements are as follows:
1. Completion of a core of required graduate courses specified by the department. The usual sequence of courses takes one calendar year plus two semesters (six terms of enrollment).
2. ASHA certification requirements are normally a part of the master's degree program. The student must complete at least 375 hours of supervised clinical practicum plus 25 hours of observation for a total of 400 hours. Under certain circumstances a student may have reason to seek the master's degree without qualifying for ASHA clinical certification; students interested in such an arrangement must consult with their graduate advisors.
3. Students must demonstrate emotional and behavioral characteristics which, in the judgment of the departmental faculty, will support development of their professional competence. Behavior to the contrary may lead to dismissal from the program.
4. As an option, a Master's thesis (six hours) or one or more independent research registrations may be applied toward degree requirements by students who demonstrate research aptitude and interest. Students anticipating study toward a doctoral degree are encouraged to show the ability to conduct a research project.

Doctor of Audiology
Advisor: Mary Peterson
Room 4488, CHHS Bldg.

A four-year post baccalaureate program in audiology provides academic and practicum experiences leading to the Doctor of Audiology (Au.D.) Degree. The program prepares practitioners in audiology and meets the accreditation standards of the Council on Academic Accreditation of the American Speech-Language-Hearing Association (ASHA). Students who complete the program will meet the requirements for the American Speech-Language-Hearing Association's Certificate of Clinical Competence and/or state licensure. The Au.D. program consists of a minimum of 118 credit hours. Supervised clinical practice is required during every term of full-time registration and includes at least four assignments to off-campus sites in addition to assignments in the Charles Van Riper Language, Speech and Hearing Clinic. Assignment to at least one off-campus site is for full-time clinical practice.

Admission Requirements
For applicants with a bachelor's degree from an accredited college or university. Students are typically admitted for full-time study beginning only in the fall semester. The application deadline is February 1 of the year in which the student wishes to enroll for the fall semester; applicants are advised to complete the application process as early as possible. Not every applicant who meets minimum admission requirements can be admitted; the department reserves discretion in admission of the most highly qualified applicants. Specific admission requirements are outlined below:

1. A grade point average of at least 3.0 in the last 60 credit hours of undergraduate study
2. Undergraduate preparation including completion of:
a. course work or transcript credit in each of the following areas: the life sciences, the physical sciences, mathematics, and the behavioral sciences;
b. course work or transcript credits that provides information on basic human communication processes (course work or transcript credit in speech and language development and the science of speech and hearing); and
c. course work or transcript credit in speech, language, and hearing disorders.

Note: The course work noted above is typically included in undergraduate degree programs in audiology and speech-language pathology. Students with undergraduate degrees in other disciplines are encouraged to apply and may be able to include some of this preliminary course work in their graduate programs. Previous volunteer or practicum experience in a healthcare setting is recommended.

3. A grade point average of at least 3.0 in all undergraduate audiology and speech-language pathology course work.
4. Competitive scores on the General Test of the Graduate Record Examination.
5. Evidence of personal and professional qualifications considered necessary for successful completion of a doctoral program and for successful professional practice, as reflected in:
   a. three letters of recommendation from individuals able to comment on the applicant’s achievements and potential; and
   b. statement of purpose for seeking the graduate degree.

For applicants holding a graduate degree with emphasis in audiology from an accredited college or university.
1. Grade point average of at least 3.0 in the previous graduate work.
2. Competitive scores on the General Test of the Graduate Record Examination.
3. Evidence of personal and professional qualifications considered necessary for successful professional practice, as reflected in:
   a. three letters of recommendation from individuals able to comment on the applicant’s achievements and potential for successful graduate work and professional practice in audiology; and
   b. the applicant’s responses to a departmental questionnaire-application.

Applicancy Requirements
Applicants must submit official transcripts of all previous undergraduate and graduate work, scores on the General Test of the Graduate Record Examination, three letters of recommendation, evidence of any professional certification or licensure, and written responses to a departmental questionnaire-application. Application is made through the Communication Sciences and Disorders Centralized Application Service. Admission is based on evaluation of the requested credentials, the availability of doctoral committee members, and availability of practicum. Not every applicant who meets minimum admission requirements can be admitted; the department reserves discretion in admission of the most highly qualified applicants.

Although applicancy status is typically determined before students begin graduate study at Western Michigan University, the audiology faculty will conduct regular reviews of all doctoral students in audiology to monitor progress toward completion of the program. Any student not making satisfactory progress may be dropped from the program with the approval of the department’s Education and Coordinating Committee. The faculty review will consider grades, practicum performance, progress toward completion of the scholarly project, and demonstration of personal and professional characteristics suitable for professional practice in audiology.

Candidacy Requirements
For applicants with a bachelor’s degree from an accredited college or university. Doctoral students should submit a permanent program of study form to their advisor prior to beginning the fourth year externship. At the beginning of the externship the student should have successfully completed the research tools requirement, all required course work, and the scholarly project, including the project defense. Exceptions will be considered on an individual basis. To be admitted to candidacy, the student must have satisfactorily earned or completed the following:
1. An overall grade point average of 3.0 or better;
2. Approval of the scholarly project. (The project advisor will award a final grade of credit or no credit for the project.) In the event of failure, the project may be revised and re-evaluated once, and this must be done within one term following the end of the externship;
3. All research tool requirements;
4. All course requirements other than professional field experience, and independent research;
5. A passing score on formative assessments associated with academic courses and practica;
6. A summative examination to be determined by the faculty (Examination for the ASHA Certificate of Clinical Competence in Audiology and/or an examination administered by the department with a passing score); and
7. A three-year residency (three years of full-time study).

For applicants holding a graduate degree with emphasis in audiology from an accredited college or university: Candidacy requirements will be similar to those for applicants with a bachelor’s degree, but the practicum requirements and the examination for the CCC-A will typically have been completed prior to enrollment in the Au.D. program.

Graduation Requirements
Most students will enter the program with a bachelor’s degree. These students must complete 118-122 semester credit hours, including a minimum of 64 semester hours of classroom instruction, the specified credits in independent research (typically six credit hours), and 48-52 semester hours of practicum. Students must successfully complete the academic and practicum requirements for the American Speech-Language-Hearing Association's Certificate of Clinical Competence and/or state licensure.

A shorter program leading to the Au.D. is possible for students holding a master’s degree earned from an accredited college or university and ASHA’s Certificate of Clinical Competence in Audiology (CCC-A) or state licensure in audiology. Students who hold the master’s degree will already have successfully completed the course and practicum requirements and have received a passing score on the examination for the ASHA CCC-A. The length of this shorter degree program, typically at least 40 and not more than 50 semester hours beyond the master’s degree, will be determined by the advisor in consultation with the student and will depend upon the content and currency of the course work taken for the master’s degree and the needs of the student. The typical program includes credits covering professional practice, research tools, independent research, and at least four credit hours of practicum.

Doctor of Audiology (Accelerated)
An audiology concentration in the B.S. in Interdisciplinary Health Services (IHS) program is available for Western Michigan University undergraduate students who wish to apply for the professional doctorate in audiology through an accelerated graduate degree program (AGDP). Undergraduate students with senior standing can take up to 12 credit hours of designated 5000 and/or 6000 level courses for graduate credit which can be counted toward both the Bachelor's degree and the graduate degree. The 12 credit hours in the AGDP would count toward the B.S. in IHS and toward the Au.D. program at Western.

The following graduate courses represent 12 credit hours to be taken in the fourth year of the IHS program by students in the AGDP, as well as by first year graduate students from other programs:

- SPPA 6030 - Anatomy of Audition and Balance Credits: 2 hours
- SPPA 6210 - Diagnostic Audiology I Credits: 4 hours
- SPPA 6220 - Hearing Aids Credits: 3 hours
- SPPA 5801 - Pediatric Audiology Credits: 3 hours

Another course in the Au.D. program, will be taken by undergraduates for 3 credit hours of undergraduate credit, counting toward the 122 hours required for the B.S. degree:

- SPPA 5800 - Psychoacoustics Credits: 3 hours

Admission to the AGDP may occur during the third year of undergraduate study; students must maintain a minimum 3.0 GPA throughout their baccalaureate program. Application must be made through the Graduate College and the Department of Speech Pathology and Audiology during the Spring Semester of the third year of undergraduate study so that students will be eligible to take specified graduate courses in the following Fall Semester. Admission to the AGDP is competitive and is limited to the most qualified applicants. Students must complete the GRE and submit scores, as well as a personal statement and three letters of recommendation. Students must achieve a grade of "B" or above in each of the graduate courses being counted for the undergraduate degree. Students who successfully complete only the undergraduate portion of the AGDP will receive undergraduate credit for the 12 credit hours of
5000 and/or 6000 level courses selected for the AGDP. Students who successfully complete the Au.D. program will also receive graduate credit for those courses.
Interdisciplinary Programs – College of Health and Human Services

Doctor of Philosophy in Interdisciplinary Health Sciences
Nickola W. Nelson Ph.D., Director
2584 CHHS Bldg.
Telephone: (269) 387-7990
Fax: (269) 387-8912

The Doctor of Philosophy in Interdisciplinary Health Sciences (I.H.S.) is designed to prepare Health and Human Service professionals for careers in research, teaching, and leadership. Several national commissions, including the Pew Health Professions Commission and the National Commission on Allied Health, have challenged higher educational institutions to respond to fundamental changes in health and related systems by designing more flexible curricula, removing disciplinary boundaries, and increasing research. The College of Health and Human Services has met this challenge by developing a three-strand curriculum - research, policy and service delivery, and pedagogy - all with a focus on interdisciplinary approaches to problem solving. In order to meet the needs of working professionals, the courses are delivered through a hybrid of e-learning modalities and intensive on-campus weekend and summer sessions. Students enter the program as a cohort once every two years (in even years) and can complete the didactic sequence in two years. Comprehensive examinations and dissertation research can be completed in an additional two to three years.

Admission requirements
Students are admitted to the program as a cohort every two years, in even numbered years, based on a competitive written application and face-to-face interview process. Applicants to the program are expected to meet, at a minimum, the entrance requirements of the Graduate College and to document:
1. Two years of professional experience in a field relevant to health and human services.
2. Master’s degree with a minimum graduate grade point average of 3.25/4.00.
3. Completion of the Graduate Record Examination.
4. Completion of at least one graduate level course in statistical methods, with a minimum of a grade B within the past 10 years (can be completed after acceptance and prior to first enrollment).
5. Computer competency in databases, word-processing, spreadsheets, and Internet use.

Application must be made both to the Office of Admissions—Graduate Admissions and to the I.H.S. program within the College of Health and Human Services. The application form is available at the program’s website www.wmich.edu/healthsciences/. It asks for information about the student’s academic and clinical background, and requests an essay outlining career and research goals. Letters of recommendation from three academic or professional sources also are required. Finalists participate in on-campus interviews. Approximately 12 applicants are invited to enroll with each cohort, including no more than three from any one discipline.

Program Requirements
Required courses are presented in sequential order, so that the didactic portion of the curriculum can be completed in two years. Students are required to:

1. Attend a week-long, on-campus Orientation session in Summer II session of the student’s year of admission during which they are familiarized with the program expectations and the University’s resources and complete their first course (IHS 6240).

2. Complete, with a 3.25 grade point average, a total of 63 semester hours of credit as follows:
   a. Interdisciplinary core (12 hours)
   b. Research and statistics module (16 hours)
   c. Research practicum (6 hours)
   d. Pedagogy module (8 hours)
   e. Disciplinary cognate (9 hours) (The student designs the cognate to meet his/her own learning objectives, with advisor input and approval by the Academic Affairs Committee. Cognate courses may be taken at other accredited graduate institutions.)
f. Pre-dissertation seminar (1 hour)
g. Dissertation research (12 hours)

3. Successfully complete a 4-part Comprehensive Examination.
Comprehensive examinations are performance-based and include the submission of (1) a research paper for
publication, (2) policy analysis (with oral defense), (3) competitive grant proposal, and (4) teaching portfolio
describing development and delivery of a university level course.

4. Maintain residency after completing all academic coursework by registering for at least one credit hour of pre-
dissertation seminar (IHS 6970) or, if eligible, dissertation (IHS 7300) every semester including both summer
sessions until graduation, starting in Fall semester at the beginning of the third year following admission to the
program.

5. Successfully complete a doctoral dissertation.
The dissertation entails completion, written documentation, and oral defense of a research project approved by the
student’s dissertation committee. Students may elect to use the traditional five-chapter format or prepare three stand-
alone journal articles, presented as the dissertation, with an introduction and conclusion to complete the five
chapters.

Financial Assistance
The College of Health and Human Services offers financial support through half-time doctoral research
associateships for a limited number of students during their academic coursework. Contact the program director for
details.

Certificate Program in Alcohol and Drug Abuse
C. Dennis Simpson, Director
Room 2400, College of Health and Human Services
Telephone (269) 387-3340

Advising
Room 2125, College of Health and Human Services
Telephone (269) 387-2656

Western Michigan University’s Specialty Program in Alcohol and Drug Abuse (SPADA) provides professional
education for all those who are interested in the substance abuse field. Multidisciplinary in nature, SPADA provides
a balanced orientation to theory and practice, considers a breadth of contemporary issues, and emphasizes a variety
of methods for dealing with the problems of substance abuse.

SPADA offers a Graduate Certificate in Alcohol and Drug Abuse which can be earned as an independent certificate
or can be used to supplement graduate education in related fields such as biological sciences, counseling
psychology, occupational therapy, psychology, public administration, social work, and sociology, as well as other
related disciplines. Specifically, the graduate certificate may be earned in one of three ways: as a post-baccalaureate
certificate, in conjunction with a graduate degree, or to complement an earned graduate degree. Courses are offered
at the main campus as well as the regional locations of Grand Rapids, Battle Creek, Lansing, Traverse City and
Metro Detroit. For more information about which courses are being offered, please visit the websites for these
perspective regional locations. Courses are also offered online. Please visit the website of Extended University
Programs for information about which courses are being offered.

Graduates of SPADA are prepared to serve the profession in ways that address the personal, social and economic
costs of the use and abuse of psychoactive substances.

Required Courses: 21 credit hours
ADA 6110 – Physical Aspects of Addictive Drugs Credits: 3 hours
ADA 6115 – Applied Neuropsychopharmacology of Addictive Drugs Credit: 3 hours
ADA 6330 – Diversity and Ethical Issues in Addictions Credits: 3 hours
ADA 6700 – Field Practicum  Credits:  3 hours

Select one of the following:
ADA 6060 – Causes of Substance Abuse  Credits:  3 hours
or
CECP 6340 – Causes of Substance Abuse  Credits:  3 hours
or
SWRK 6530 – Causes of Substance Abuse  Credits:  3 hours

Select one of the following:
ADA 6340 – Recovery Oriented Systems of Care  Credit:  3 hours
or
CECP 6360 – Recovery Oriented Systems of Care  Credit:  3 hours
or
SWRK 6550 – Recovery Oriented Systems of Care  Credit:  3 hours

Complete one of the following three course options:
ADA 6400 – Co-Occurring Disorders and Addictions  Credit:  3 hours
ADA 6410 – Addiction in Family Systems  Credits:  3 hours
ADA 6420 – Clinical Supervision of Addiction Services  Credits:  3 hours

Certificate Program in Integrative Holistic Health and Wellness (18 hours)
Advising Office: Room 2125, College of Health and Human Services
Telephone: (269) 387-2656

The Graduate Certificate Program in Integrative Holistic Health and Wellness is designed to provide education and experience in holistic approaches to health. Multidisciplinary in nature, it includes eighteen semester hours of study in integrated holistic health and wellness and related topics.

The program introduces students to complementary and alternative modalities that promote optimal health and healing, at both an academic and experimental level. Students are exposed to a variety of topics in this rapidly growing field and are encouraged to carefully evaluate the research on various evidence-based holistic practices. Students are also presented with a framework for wellness that helps them to make informed lifestyle choices and establish respectful, cooperative relationships with others and the environment.

The Integrative Holistic Health and Wellness Graduate Certificate Program, offered through the College of Health and Human Services, is intended to supplement graduate education in related fields such as counseling education and counseling psychology (CECP), psychology, social work, nursing, occupational therapy, health care management consultation, physical education and recreation. It also complements many other graduate areas such as business, public administration, theology, and medicine.

Graduates can use their integrative and holistic perspective and competencies to enhance their effectiveness in the responsibilities associated with their chosen professional fields or to equip themselves for new job opportunities in health and human service settings that emphasize holistic approaches.

In addition to providing a foundation in current integrative and holistic views regarding health care, the curriculum is designed to support the process of integrating knowledge into practice by fostering the cultivation of qualities of self-awareness and sensitivity to others.

Admission Requirements
Admission forms are available online. Please contact the office for additional admission requirements.

Program Core Requirements (18 hours)
1. Required Courses (9 hours)
HOL 5310 - Introduction to Holistic Health Credits: 3 hrs.
HOL 6500 - Seminar in Holistic Methods Credits: 3 hrs
HOL 6700 – Professional Field Experience Credits: 1-6 hrs.
OR
HOL 7120 - Professional Field Experience or equivalent credit from a related graduate degree program with approval of the Integrative Holistic Health and Wellness faculty advisor.

Note: If a student has received the Integrative Holistic Health and Wellness minor, HOL 5310 will be waived and be replaced with an additional elective.

2. Electives in Integrative Holistic Health and Wellness (9 hours)
Graduate College

Susan Stapleton
Dean

The Graduate College offers a wide variety of programs leading to the master's, specialist, and doctoral degrees.

The Master of Arts is awarded in the following programs within the College of Education and Human Development: Career and Technical Education; Coaching Sports Performance; Counseling Psychology; Counselor Education; Educational Leadership; Educational Technology; Evaluation; Measurement, and Research; Family and Consumer Sciences; Human Resources Development; Literacy Studies; Organizational Learning and Performance; Physical Education; Practice of Teaching; Socio-Cultural Studies of Education; Special Education; Special (Adapted) Physical Education; Sport Management; Teaching Children With Visual Impairments; and Teaching, Learning and Educational Studies.

A number of other programs at Western also lead to the Master of Arts: Anthropology; Applied Economics; Art Education; Communication; Comparative Religion; Criminology, Law and Public Policy; Earth Science; English; Geography; History; Mathematics; Mathematics Education; Medieval Studies; Music; Orientation and Mobility for Children; Orientation and Mobility for Working-Age Adults; Philosophy; Physics; Political Science; Psychology; Science Education; Sociology; Spanish; Special Education and Orientation and Mobility; Speech Pathology and Audiology; and Vision Rehabilitation Therapy. Accelerated combined bachelor's/master's programs leading to the Master of Arts are offered in Communication and Music.

The University also offers the Master of Science in Accountancy; Applied and Computational Mathematics; Athletic Training; Biological Sciences; Chemistry; Computer Science; Engineering (Chemical, Civil, Computer, Electrical, Industrial, and Mechanical); Engineering Management; Exercise Physiology; Geosciences; Manufacturing Engineering; Nursing; Occupational Therapy; Paper and Imaging Science and Engineering; Physician Assistant; and Statistics; as well as the Master of Business Administration; Master of Fine Arts; Master of International Development Administration; Master of Music; Master of Public Administration; and Master of Social Work. Accelerated combined bachelor's/master's programs leading to the Master of Science are offered in Civil Engineering; Computer Engineering; Electrical Engineering; Industrial Engineering; Mechanical Engineering and Paper and Imaging Science and Engineering. In addition, a joint Juris Doctor and Master of Public Administration are offered in partnership with the Thomas M. Cooley Law School.

The Specialist in Education is offered in Educational Leadership.

The Doctor of Education is offered in Special Education, and the Doctor of Audiology is also offered.

The Doctor of Philosophy is offered in Applied Economics; Biological Sciences; Chemistry; Collegiate Math Education; Computer Science; Counseling Psychology; Counselor Education; Educational Leadership; Electrical and Computer Engineering; Engineering and Applied Sciences; English; Evaluation (Interdisciplinary); Evaluation, Measurement, and Research; Geosciences; History; Industrial Engineering; Interdisciplinary Health Sciences; Mathematics; Mathematics Education; Mechanical Engineering; Paper and Imaging Science and Engineering; Physics; Political Science; Psychology; Public Administration; Science Education; Sociology; Spanish; and Statistics.

The WMU Homer Stryker M.D. School of Medicine offers an MD degree.

Please refer to the Graduate Catalog for further information on these programs, as well as on admission and graduation requirements. Or visit the Graduate College website http://www.wmich.edu/grad.

Doctor of Philosophy in Evaluation
The Doctor of Philosophy in Evaluation is a collaborative effort of four colleges – Arts and Sciences, Education and Human Development, Engineering and Applied Sciences, and Health and Human Services - to address society’s growing need for Ph.D.-level evaluation specialists who can serve effectively in a variety of disciplines. Society’s organizations need evaluation professionals to identify and assign priorities to unmet needs; assess progress and identify areas requiring improvement; assess costs and seek ways to make services more efficient and cost-effective; document and assess outcome; provide credible reports to accrediting/oversight bodies; and, in general, maintain accountability.

Selection criteria for admission applications are academic ability, ability to handle the nontechnical aspects of evaluation, a strong desire to become a "thought leader" in evaluation, a specific interest in the interdisciplinary setting we offer (rather than simply an interest in one of the cognate areas offered), a desire to be challenged, a commitment to (and interest in) being engaged in hands-on learning in evaluation, and ability to follow instructions.

Graduating students will receive their degree from one of the four participating colleges. Each student will have an advisory committee that will tailor that student’s program of study to meet her or his assessed needs and interests, drawing from all courses and other learning experiences available in the four colleges. While each specific course in a student’s program may vary from another student’s, each student’s curriculum will be designed to ensure that the student meets a common set of core competencies in evaluation.

A major focus of the interdisciplinary program will be to develop thought leaders in evaluation, individuals with deep knowledge of evaluation theory, methodology, and practice, with superior skills in practical and critical thinking, and a knack for seeing opportunities for innovation and improvement.

Admission Requirements
1. Go to the WMU Admissions Office website www.wmich.edu/apply/graduate and apply online for the graduate program or print out a copy of the application. International students should select “International Students” and follow the information listed there for graduate applications.
2. On the admission application form under "program of study", select the code for Evaluation (Interdisciplinary) E-RHD-IEVD. Otherwise, just follow all instructions. If you have questions, please direct them to the Admissions Office (phone (269) 387-2000 or send email to ask-wmu@wmich.edu).
3. The application going to the Admissions Office should be completed as stated in the instructions. (Students who are currently at WMU do NOT need to send in transcripts or GRE scores - if they are already on file.)
4. The program application materials going to the department should be addressed to: Ph.D. in Evaluation (Interdisciplinary), The Evaluation Center MS 5237, Western Michigan University, Kalamazoo, MI 49008-5237 (be sure to include this 4-digit zip code extension to ensure timely delivery).
5. The departmental application form should contain:
   - A completed program application form (available in Word or in PDF; see www.wmich.edu/evalphd)
   - A current curriculum vita
   - GRE general scores (if you have taken the GRE in the past and still have an official copy of your scores, you may submit that; scores are not required to be less than 5 years old). Please note that there is no waiver of this requirement even if you already have a graduate degree from a U.S. university. There is no minimum GRE score required; however, entry into the program will be competitive and will be based partially on GRE scores. If you feel that one or more of your scores is not an adequate gauge of your ability, please submit additional supporting evidence (e.g., a writing sample or technical report). Please see the ETS website www.ets.org/gre for information about scheduling and taking the GRE.
   - An autobiographical statement (2-4 pages) showing a clear and complete statement of professional goals and how these goals relate to doctoral studies in the Interdisciplinary Ph.D. in Evaluation program.
   - A recent writing sample on which you are the sole or first author (e.g., a technical report, a publishable paper, or a class project). It is helpful if this provides additional evidence of the abilities we use to judge applications (see the list of selection criteria above).
   - Three letters of recommendation from academic or professional sources (preferably in a sealed envelope with the recommendation writer's signature across the envelope seal; please ask your referees to address the selection criteria)
If you are seeking financial support, include a completed doctoral associateship application form (available at [www.wmich.edu/grad/forms.html]) and/or a one-page application letter for a research assistantship (please indicate your areas of interest, skills, and knowledge; and availability for work)

Program Requirements

General Requirements
In order to graduate, you will need to have:

1. Completed at least 90 hours of course work beyond the baccalaureate, with a GPA of 3.25 or better (up to 36 hours may be transferred in from master's level course work on which the student earned a grade of B or better; in exceptional cases an additional 12 units may be transferred in if the student has completed significant study beyond the master's degree). The course work must include:
   - 18-21 credit hours in an approved cognate area
   - 12-18 credit hours of research methods courses (no more than 3 units at the basic graduate level)
   - 35-39 hours of evaluation courses, including, 5-7 hours of required interdisciplinary evaluation courses; 3-6 hours of program/intervention evaluation; 3-6 hours covering the social, political, and cultural context of evaluation; 12-18 hours of specialized evaluation-related courses; and 9 hours of practical evaluation field experience

2. Passed the oral comprehensive examination procedure (covering the competencies listed later on this page).

3. Completed successfully 12 hours of doctoral dissertation study, plus an optional 3 hours of independent study in procedure preparation for qualifying exams.

4. Written and successfully defended a dissertation that advances the theory, methodology, and/or practice of evaluation.

5. Demonstrated competency in the two required research tools for this program: needs assessment and evaluation. (Students will fulfill this requirement by completing an entire evaluation of a program, policy, system, organization, intervention, or project according to specifications agreed to with their advisory committee. This requirement will usually be fulfilled as part of the practical experience; however, other options are possible in exceptional cases.)

6. Complied with the program's residency enrollment requirements (i.e., 2 semesters of enrollment in at least 6 units of course work per semester within one 12-month period).

7. Received unanimous agreement by the dissertation committee that you have met all the requirements for achieving the Doctor of Philosophy degree.

Competencies
Each student will be required to demonstrate knowledge of general evaluation theory, methodology, and practice issues, as well as the ability to apply evaluation to his/her chosen area(s) of specialization. The minimum required competencies in evaluation (and brief explanations) are listed below. Specific colleges may have additional requirements.

- Evaluation-Specific Logic and Methodology (definition of relevant values, needs assessment, generation of comprehensive criterion checklists, checklist methodology, setting standards, use of evaluative rubrics, synthesis of findings on multiple criteria, ranking vs. grading vs. scoring, subjectivity/arbitrariness vs. use of expert judgment, bias vs. preference)
- Evaluation Theory and Models/Approaches (descriptive research vs. true evaluation, goal-based/management-oriented vs. goal-free/consumer-oriented, expert judgment-based, participatory/empowerment vs. independent, theory-based/explanatory, evaluative inquiry, CIPP Model)
- Social, Political, and Cultural Context of Evaluation (psychology of evaluation, politics of evaluation, “kill the messenger,” stakeholder analysis, diversity and multicultural issues)
- Evaluation Planning, Budgeting, Contracting, and Management (defining key tasks, estimating costs, market-based pricing, use of contracting checklists, project management)
- Database Design and Management (setting up a database; use of Excel, Access, and SPSS or SAS; merging data files; generating reports; running analyses)
- Evaluation Reporting and Utilization (effective analysis of client information needs, appropriate communication strategies for different audiences, report writing and layering, oral presentation skills, linking evaluation to decision making, maximizing evaluation utility)
- Metaevaluation and Evaluation Standards (use of professional standards and checklists for evaluation and metaevaluation)
- History and Nature of the Evaluation Profession (the roots of the evaluation profession, its development to date, future directions)

Open to Graduate Students Only
EVAL 6000 - Foundations of Evaluation  Credits: 3 hours
EVAL 6010 - Interdisciplinary Seminar in Evaluation  Credits: 1 hour
EVAL 6970 - Advanced Evaluation: Variable Topics  Credits: 1 to 3 hours
EVAL 7100 - Independent Research  Credits: 2 to 6 hours
EVAL 7110 - Readings in Doctoral Specialization  Credits: 3 hours
EVAL 7120 - Professional Field Experience  Credits: 2 to 9 hours
EVAL 7300 - Doctoral Dissertation  Credits: 1 to 12 hours

Practical Evaluation Experience
Students must complete 9 credit hours of practical evaluation experience (usually all EVAL 7120; may include 3 units of EMR 6520). This typically involves taking a series of increasingly challenging roles on Evaluation Center projects as the student progresses through his or her degree. Top students will have the experience of directing a nationally significant project before they leave WMU. This hands-on learning will enable students graduating from the program to “hit the ground running” as competent practitioners.
Course Descriptions
By College
<table>
<thead>
<tr>
<th>Guide to Prefixes</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A-S</td>
<td>College of Arts and Sciences</td>
</tr>
<tr>
<td>AE</td>
<td>Aerospace Engineering</td>
</tr>
<tr>
<td>ACTY</td>
<td>Accountancy</td>
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<tr>
<td>ADA</td>
<td>Alcohol and Drug Abuse</td>
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<tr>
<td>AFS</td>
<td>Africana Studies</td>
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<tr>
<td>ANTH</td>
<td>Anthropology</td>
</tr>
<tr>
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<td>Arabic</td>
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<tr>
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<td>Business Communication</td>
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<tr>
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<td>Blindness and Low Vision Studies</td>
</tr>
<tr>
<td>BUS</td>
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<td>Civil and Construction Engineering</td>
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<td>Teaching, Learning and Leadership</td>
</tr>
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<td>Evaluation, Measurement and Research</td>
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<tr>
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<td>Health and Human Services</td>
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<tr>
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<td>Interdisciplinary Health Services</td>
</tr>
<tr>
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<td>Paper Science and Imaging</td>
</tr>
<tr>
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<td>Industrial and Manufacturing Engineering</td>
</tr>
<tr>
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<td>International and Global Studies</td>
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</tr>
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</tr>
<tr>
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<td>Journalism</td>
</tr>
<tr>
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<td>World Languages and Literatures</td>
</tr>
<tr>
<td>LAT</td>
<td>Latin</td>
</tr>
<tr>
<td>LAW</td>
<td>Finance and Commercial Law - Law</td>
</tr>
<tr>
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</tr>
<tr>
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<td>Materials Science and Engineering</td>
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<td>MSL</td>
<td>Military Science and Leadership</td>
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</tr>
<tr>
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<td>Occupational Therapy</td>
</tr>
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<td>Public Affairs and Administration</td>
</tr>
<tr>
<td>PAPR</td>
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<tr>
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<td>Course</td>
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</tr>
<tr>
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</tr>
<tr>
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<td>Social Work</td>
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<td>Theatre</td>
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Africana Studies

AFS 6000 Seminar in Black Studies  In depth study of specific areas of Black American life and culture. Since Black Americans have been involved in the total life of the nation, special study is called for. There are at least two dimensions which lend themselves to special study. The first and most obvious is that of unusual achievement by persons of known and identifiable African ancestry. A second and more elusive dimension is Black “influence”-positively and negatively-in American life and culture. Open to Graduate students only.

Prerequisite: Department approval.

1 to 6 hours

Anthropology

ANTH 5000 Topics in Archaeology  A consideration of the prehistory of a particular geographic area (e.g., the southwestern United States, the Circumpolar) or of selected theoretical problems (e.g., artifact typology, prehistoric ecology). The topic to be studied will be announced each semester. May be repeated for credit under different topics. Open to Upperclass and Graduate students.

3 hours

ANTH 5020 The Origins of Agriculture  An intensive study of the human transition from hunting-gathering to cultivation during the post-Pleistocene period. Topics to be treated include: both archaeological and botanical models to explain these processes; the comparison of agricultural systems in various parts of the world; the geographic distribution and biosystematics of selected cultivars; and the cultural systems which have arisen from the economic foundations of plant domestication. Open to Upperclass and Graduate students.

3 hours

ANTH 5030 Anthropology in the Community  Students in the course apply anthropological methods and understandings to a community based research and/or service project. The focus of the class rotates among different sites and topics depending upon the semester it is offered. The experiential learning component of this course facilitates student understandings about the relevance of anthropology to problems and projects outside of the university setting and strengthens community connections with the university. May be repeated for credit. Open to Upperclass and Graduate students.

4 hours

ANTH 5040 Archaeological Research Methods  An in-depth exploration of archaeological research methods, emphasizing how archaeologists analyze and interpret the material record. Students learn the complexity of archaeological methods through a practice oriented approach to topics such as research design, sampling, typology, classification, database management, lithic, ceramic, faunal and floral analytical techniques, archaeological illustrations, writing, curation, and collections management. Open to Upperclass and Graduate students. Prerequisite: ANTH 2100

3 hours

ANTH 5050 Social Archaeology  Investigates the mechanisms of social, political, and economic integration within human social groups by analyzing and interpreting the material world. Focus will vary between communal and complex social forms. Open to Upperclass and Graduate students.

3 hours

ANTH 5060 The Archaeology of Gender  Gender constructs, a critical organizing principle for human interaction, are becoming an important focus for archaeological investigation. This course will explore the multiple ways archaeologists have attempted to use gender relations as a means to gain insights into individual societies. We will follow gender as an archaeological concept historically and conceptually. Participants will explore the attempts and successes of a gendered understanding of the archaeological record. Open to Upperclass and Graduate students.

3 hours

ANTH 5090 Cultural Resource Management Archaeology  Cultural Resource Management is an important aspect of modern American archaeology; it is in this context that most sites are excavated, archaeological data is collected, and where most archaeologists work. The goal of this course is to consider larger issues of Historic Preservation and Cultural Resource Management in archaeology by focusing on topics including the history, politics, and legal structure of preservation, the structure and practical realities of the CRM industry,
looting, public presentation and outreach, global heritage, and heritage tourism. Open to Upperclass and Graduate students. Prerequisite: ANTH 2100 3 hours

ANTH 5220 Poverty, Power, and Privilege This course critically explores anthropological approaches to understanding poverty as well as racial, class, and sexual inequalities. The course emphasizes inequalities within the contemporary United States, but situates those dynamics within an analysis of global processes and conditions. Particular emphasis is placed on analyzing ways that everyday practices, neoliberal social policies, economic restructuring, resistance efforts, and institutional practices play in producing, challenging, and maintaining structural violence. Feminist, post-structuralist, Marxist, cultural studies, and hegemony studies approaches are covered. Both ethnographic case studies and theoretical analysis are explored to inform collaborative required applied community based anthropological research on power, race, and class relations within the Kalamazoo region. Open to Upperclass and Graduate students. 3 hours

ANTH 5250 Spirits and Medicine This course explores how healing is linked to belief and in turn how beliefs about well-being, illness, and treatment are culturally prefigured. Students will examine healing practices in the United States and cross-culturally as they relate to belief and consciousness, including western medicine and alternatives, spirit possession and trance, and methods of divination. Open to Upperclass and Graduate students. 3 hours

ANTH 5300 Research Methods An in depth consideration of the research methods and tools of the modern anthropologist. An emphasis on methods and techniques of data collection, statistical analysis, and graphic presentation of a wide variety of anthropological data. Open to Upperclass and Graduate students. 3 hours

ANTH 5310 Medical Anthropology This course starts with the premise that illness is as much cultural as it is a biological phenomena and explores the ways in which different societies, including our own, perceive and manage illness and disease. The primary focus of the course is to understand the intersection of cultural, social, and political variables in the experience of illness and the practices associated with healing. Specific topics include ethnomedicine, spiritual healing, primary health care in the developing world, the symbolism of modern medicine, the political economy of health care and AIDS, and inequality. Open to Upperclass and Graduate students. 3 hours

ANTH 5330 Museums and Material Culture This course comprises: a critical consideration of museum practices, including processes of collection, archives, and exhibition; and critical approaches to material culture more broadly. It is also meant to be an exploratory course, dependent on full engagement between participants – instructor as well as students. We will be actively engaged in a process of discovery in terms of how to understand objects in cultural and historical context, how to critically interrogate a variety of anthropological approaches to objects over time, and how to understand anthropology’s responsibility to the public through museum practices. Open to Upperclass and Graduate students. Prerequisite: ANTH 2100 3 hours

ANTH 5400 Ethnographic Research Methods An exploration of the complexity of ethnographic research methods through a practice oriented approach to training in ethnographic approaches. Students learn a range of qualitative research methods as well as the political, ethical, methodological, and theoretical dilemmas of anthropological fieldwork and writing through supervised fieldwork projects as well as classroom assignments. Open to Upperclass or Graduate students. 3 hours

ANTH 5450 Topics in Sociocultural Anthropology An intensive study of the cultures of an area of the world or selected problems. Topic will be announced each semester. May be repeated for credit. Open to Upperclass and Graduate students. 3 hours

ANTH 5500 Human Evolution This course is designed to provide students with an intensive examination of the human fossil record from the initial divergence of the hominid lineage to the origin of modern Homo sapiens. Emphasized in this course will be paleontological theory, issues relating to species definition and recognition, functional anatomical complexes, adaptive processes, and human morphological variation. Open to Upperclass and Graduate students. 3 hours
ANTH 5550 Topics in Biological Anthropology  A consideration of the biological relationships of specific population groups or general problems in human biology (e.g., human genetics, human growth and constitution, palaeopathology, dental anthropology). Topic will be announced each semester. May be repeated for credit. Open to Upperclass and Graduate students.  3 hours

ANTH 5830 Anthropology and History  The course evaluates the relationship between anthropology and history through reading selected works in each discipline. Theoretical and methodological similarities and differences will be addressed as well as how each discipline writes about the “other”. Special attention will be given to the rhetorical devices employed to make ethnographic and historical accounts convincing and the potential to critical scholarship that the ongoing exchange between the two disciplines offers. Open to Upperclass and Graduate students.  3 hours

ANTH 5900 Anthropology as a Profession  The course provides a survival guide for the world of professional anthropology. Students will develop the core skills needed to work in academia or applied fields. These skills include creating and maintaining a CV and resume; grant-writing; developing research designs; literature reviews; thesis research; writing proposals; oral and written presentations of research; publication of books; articles and reports; negotiating with ethics boards and other bureaucracies; teaching pedagogy; and course development. The goal of this course is to prepare students to use their anthropological training in whatever career trajectory they hope to pursue; university settings or applied fields such as museums, Cultural Resource Management firms, forensics laboratories, non-profit organizations, etc. Open to Upperclass and Graduate students. Prerequisites: Junior standing and 12 hours of coursework in Anthropology or instructor approval.  3 hours

ANTH 6010 Seminar in Cultural Anthropology  Intensive study of contemporary issues in sociocultural theory. May be elected as a graduate cognate course by students in other disciplines. Open to Graduate students only. Restricted to Masters in Anthropology. Prerequisite: Instructor approval.  3 hours

ANTH 6020 Seminar in Archaeology  Advanced study in the major problem areas of prehistoric research. May be elected as a graduate cognate course by students in other disciplines. Open to Graduate students only. Restricted to Masters in Anthropology. Prerequisite: Instructor approval.  3 hours

ANTH 6030 Seminar in Biological Anthropology  Advanced instruction and research in the principal problem areas in biological anthropology. May be elected as a graduate cognate course by students in other disciplines. Open to Graduate students only. Restricted to Masters in Anthropology. Prerequisite: Instructor approval.  3 hours

ANTH 6040 Integrating Anthropology  This course provides an integrative introduction to major themes that cross-cut the anthropological sub-disciplines. Topics such as the evolution of language, Marxist thought, or race and racism will be explored through a combination of guest lectures, readings of primary literature, and seminar-style discussions. Students will be encouraged to explore the nature of anthropological inquiry and to find the linkages between cultural, biological, and archaeological anthropology. Open to Graduate students only. Restricted to Masters in Anthropology. Prerequisite: Graduate standing in anthropology.  3 hours

ANTH 6090 Ethnohistory Seminar  Ethnohistory is the study of cultures combining research techniques and theoretical approaches from the fields of history and anthropology. This course will survey ethnohistorical research on a hemispheric level, including the United States, Canada, Mexico, Central and South America. We will read works in the areas of culture contact, colonialism, material analysis, historiography, oral history, gender, historical archaeology, ethnography, tribalization, globalization, and modernization. The core of ethnohistory lies in the realization shared by practitioners of the benefits obtained through the use of multiple lines of evidence to study history and culture. Ethnohistorians recognize that documents, archaeological findings, oral histories, and ethnographies can be profitable compared, contrasted, and integrated to elucidate the histories and cultural contexts of groups that have been ignored in conventional historical accounts. Thus, interdisciplinary study is incumbent in ethnohistory. By juxtaposing multiple lines of evidence, the ethnohistorian can at once examine the distant and the local, the general and the particular, bringing human experience into better focus. May be repeated for credit. Cross-listed with HIST 6090. Open to Graduate students only.  3 hours

414
ANTH 6200 Anthropological Theory  Students are introduced to anthropological theory as a means of raising questions that are significant to the social sciences in general. The importance of theory to anthropological research across the subdisciplines and a critical understanding of the social world will be emphasized. The course will also focus on the historical and political roots of anthropology through comparing select theorists across the history of anthropological thought. Special attention will be given to current theoretical controversies that continue to define the political and ethical concerns of working with human subjects. Open to Graduate students only.  3 hours

ANTH 6900 Archaeological Field School  Archaeological investigation of specific problems relating to the prehistory or history of a particular area (e.g., southwest Michigan, Lower Mississippi Valley). Participants will receive instruction in collecting and evaluating background information, creating a research design, and implementing archaeological fieldwork (i.e., logistics, site location survey, mapping, recovering and recording objects from archaeological contexts), and processing and curating data for analysis and interpretation in the laboratory. May be repeated with approval of instructor, but does not count toward M.A. program requirements twice. Open to Graduate students only.  Prerequisite: ANTH 2100 or approval of instructor.  3 to 6 hours

ANTH 6980 Independent Readings in Anthropology  Students may contact a faculty member to undertake independent readings on a specific topic of interest. The student should have some familiarity with the topic in advance. The purpose of the course is to allow the student to gain a greater depth of knowledge in a topic which is not offered in a formal course. May be repeated for credit.  Prerequisite: Graduate standing.  1 to 3 hours

ANTH 6990 Independent Research in Anthropology  Students may contact a faculty member to conduct research under the guidance of the faculty member. Before the initiation of the research a literature search and a written proposal must be prepared. At the conclusion of the research project, a written report will be submitted to the guiding faculty member. May be repeated for credit.  Prerequisite: Graduate standing.  1 to 3 hours

ANTH 7000 Master's Thesis  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/no credit basis. Open to Graduate students only.  Prerequisite: Department approval.  1 to 3 hours

ANTH 7100 Independent Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/no credit basis. Open to Graduate students only.  Prerequisite: Graduate standing in anthropology and department approval.  1 to 6 hours

ANTH 7120 Professional Field Experience  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/no credit basis. Open to Graduate students only.  Prerequisites: Completion of master’s degree course work, including one methods class; and department approval.  3 to 6 hours

Arts and Sciences
A-S 6990 Cooperative Education and Practical Training  Cooperative education, internship or practical training experience during a semester involves full-time planned and supervised work related to the student’s major or minor and is performed outside the department, unit or university. This work is to be summarized in a written report. Students enrolled in this course will be classified as having full-time student status for the purpose of loan deferments and insurance eligibility. Students may take up to a maximum of six credit hours in A-S 6990. May be repeated for credit. Open to Graduate students only.  Prerequisite: Departmental approval.  1 to 6 hours

Biological Sciences
BIOS 5180 Endocrinology  An overview of the hormonal regulation of various aspects of animal physiology. Major themes include the control of hormone synthesis/secretion, mechanisms of hormone action and target organ effects. Open to Upperclass and Graduate students.  3 hours
BIOS 5240 Microbial Genetics A lecture/seminar course emphasizing modern microbial genetics, as well as historic keystone experiments. This course focuses on work carried out with bacteria and bacteriophages. Concepts include mutation and selection, recombination and repair, DNA cloning and mutagenesis procedures, regulation of gene expression, differential gene expression in response to environmental stimuli, and genome organizations. Lecture/seminar format. Open to Upperclass and Graduate students. 3 hours

BIOS 5250 Microbial Ecology The objective of this course is to understand the importance of the role and diversity of microorganisms for life on our planet. Students will integrate concepts from various disciplines, including microbiology, ecology, chemistry, geosciences, evolution, genetics, and health sciences. Lecture/seminar format includes computer usage with the web. Open to Upperclass or Graduate students. 3 hours

BIOS 5260 Molecular Biology Laboratory This course is designed to expose students to techniques that are currently being used to manipulate and analyze nucleic acids. Student will gain extensive hands-on experience with restriction mapping, ligations, bacterial transformations, eukaryotic gene-replacements, gel electrophoresis, non-isotopic hybridizations, as well as application of the polymerase chain reaction (PCR). Experimental design, use of appropriate controls and handling of acquired data will be stressed. Open to Upperclass and Graduate students. 3 hours

BIOS 5265 Proteins as Biological Machines The survey of principles of protein sequence, structure, and biological function. The course will review fundamental aspects of proteins, including amino acid sequence, structure, biological function, and biophysical properties such as solubility, folding, stability, molecular recognition and self-assembly, enzyme catalysis and evolution of protein function with respect to amino acid sequence and structure. Individual case studies of model proteins that have biomedical relevance or applications in diagnostic assays, biopharmaceuticals and nanotechnology, will be presented. The use of molecular graphics and bioinformatics software for visualization and analysis of protein sequence and structure will be emphasized. Open to Upperclass and Graduate students. 3 hours

BIOS 5270 Cancer Biology This course will cover advanced topics in cellular and molecular biology of cancer. Topics to be covered will include oncogenes, tumor suppressor genes, cell cycle, and pathology. New and developing treatments for cancer will also be discussed. Open to Upperclass and Graduate students. 3 hours

BIOS 5310 Biology of Aging This course is designed to provide students with an understanding of the aging process. The lectures will emphasize the anatomical, physiological, and molecular changes which occur in cells and organs with aging. Clinical applications are introduced where they provide additional insight into the aging process. Open to Upperclass and Graduate students. 3 hours

BIOS 5340 Virology This course is designed to provide students with the basic understanding of viruses, their structures and replication strategies. Emphasis is placed on host virus interactions leading to disease processes and cellular alterations in mammalian systems. Viruses are considered as miniature model systems to unify biology at the molecular level. Open to Upperclass and Graduate students. 3 hours

BIOS 5360 Immunology This course is designed to provide students with the basic understanding of the mammalian immune system at cellular and molecular levels. This course also covers the role of the immune system both in health and disease, and explores the applications of immunological concepts in a variety of biological and biomedical sciences. Open to Upperclass and Graduate students. 4 hours

BIOS 5440 Global Change Ecology The causes and consequences of global climate change will be the focus of this course. We will examine the most recent predictions about the rate and magnitude of global warming, and the likely consequences for plants, animals, and other components of natural ecosystems, and humans. The last several weeks will be devoted to additional global change issues, including loss of biodiversity, introduced species, ozone depletion, and acid precipitation. Twice during the semester, each student will prepare a detailed illustrated outline and lead a class discussion. Open to Upperclass and Graduate students. 3 hours
BIOS 5445 Human Ecology Students will examine patterns of distribution and abundance of *Homo sapiens* and the ecological processes that generate these patterns, through lectures, reading, multi-media, interactive discussion and dissemination of research and understanding. We will also consider the concept of carrying capacity and the dynamics of human population change in relation to the human niche and changing patterns of resource availability. Open to Upperclass and Graduate students.  
3 hours

BIOS 5450 Chemical Ecology In this course we will focus on an interdisciplinary appreciation for the ecology of chemically mediated interactions among organisms at different scales of organization from molecules to ecosystems. Students will engage in lectures, reading, multi-media, interactive discussion and hands-on research projects with presentations. Open to Upperclass and graduate students.  
3 hours

BIOS 5455 Plant-Herbivore Interactions Interactions between plants and herbivores provide the foundation processes for most observable ecological patterns. These processes have organized patterns of species diversity through evolutionary history as well as contemporary space. In this class we will examine interactions between plants and herbivores over a wide range of scales, from thrips to elephants, that often control the dynamics of other exploitative, competitive and mutualistic processes both within and among trophic levels. The class is interactive with computer simulations, presentations, a grant-writing exercise and discussion of relevant literature. Open to Upperclass and Graduate students.  
3 hours

BIOS 5460 Molecular Phylogenetics and Evolution Molecular Phylogenetics and Evolution is an advanced undergraduate/graduate course designed to provide students with a rigorous exposure to molecular data analysis and literature review. In this course students will learn the principles behind DNA data analysis for evolutionary studies. This will include phylogenetic analyses and studies of molecular evolution. Phylogenetic studies will involve the acquisition of comparative DNA sequence data, sequence alignment, statistical models of nucleotide substitutions, and tree estimation using parsimony, distance, maximum likelihood, and Bayesian methods of tree inference. Uses for phylogenetic data will involve tree-based evaluation of taxonomic classifications, comparative method, ancestral estimation, and character evolution. Part of the phylogenetic inference module will involve the use of parametric simulations to evaluate the performance of selected methods of tree inference as well as for phylogenetic hypothesis testing. For the molecular evolution portion of the course, we will investigate selected examples illustrating the effects of natural selection of DNA sequences. Open to Upperclass and Graduate students.  
3 hours

BIOS 5470 Ornithology Provides an introduction to the scientific study of birds. Using lectures, readings and discussion, students will explore the origin and evolution of birds, anatomy and physiology, flight, migration and navigation, ecology and conservation, and bird behavior. Although aimed at developing an understanding of bird biology, this course also emphasizes fundamental concepts in ecology, evolution, and physiology. Field trips, including at least one all-day Saturday outing, are required. Open to Upperclass and Graduate students.  
3 hours

BIOS 5525 Fish Biology This course is a general study of fishes, their structure, classification, physiology, life histories, ecological relationships, and economic importance. Using a combination of lectures, readings, discussion and field trips, students will explore the biology of fishes, with an emphasis on fish species in the Great Lakes basin. Open to Upperclass and Graduate students. Prerequisite: Junior standing and at least 12 credits in biology or instructor approval.  
3 hours

BIOS 5535 Freshwater Ecology This course provides an introduction to the structure and function of aquatic ecosystems. Lectures and readings introduce the physical, chemical, and biological dynamics of streams, lakes, and wetlands. Emphasis is placed on application of fundamental concepts to problems in conservation and management of aquatic systems and species. Laboratory and fieldwork introduce modern methodological approaches to the study of aquatic ecosystems and the organisms that inhabit them. Two day-long Saturday field trips are required. Field exercises will be conducted largely in local streams, lakes, and wetlands. Open to Upperclass and Graduate students.  
4 hours
BIOS 5545 Human Impacts on Great Lakes Ecosystems Utilizes lecture and multimedia discovery methods to investigate how human activities impact the Great Lakes Environment and how current policy initiatives are attempting to restore Great Lakes Ecosystems and protect human and ecosystem health. EPA’s Lakewide Lake Michigan Management Plan (www.epa.gov/gllnpo/lamp/lm_2008/index.html) will serve as a guide for environmental issues to be addressed in the course. Open to Upperclass and Graduate students. 3 hours

BIOS 5590 Neurobiology The substrate of behavior will be examined in this interdisciplinary survey of neural structure and function across molecular, cellular and system levels. There will be a strong emphasis on underlying mechanisms in different animal models. Lecture and discussion will be integrated and supplemented by demonstrations. Topics covered will include: membrane biophysics, synaptic physiology, transduction and signaling in the visual, auditory, chemical and somatosensory systems, reflexes, simple behavior and plasticity. Open to Upperclass and Graduate students. 4 hours

BIOS 5593 Biological Basis of Learning and Memory Learning and remembering is mediated by the nervous system and is a fundamental biological phenomenon. The ability to change responses as a result of experience seems to be a prominent feature of all nervous systems and is key for organisms to interact with their environments. Indeed for humans to communicate, think and be who we are requires that we learn and remember our thoughts and representations. This course will explore an overview of learning and memory research with a focus on the biological bases and include studies at the behavioral level, brain and nerve cell levels as well as the molecular foundations of synaptic plasticity thought to underlie both complex and simple learning. Open to Upperclass and Graduate students. 3 hours

BIOS 5595 Biology of Sensory Systems This course provide an introduction, discussion and analysis of the anatomy, physiology, molecular biology and disease states of developed sensory systems identified in the human body and other animals. Recent sensory systems articles will be utilized to critique, strengthen students scientific reading skills, scientific writing skills and presentation skills. 3 hours

BIOS 5610 Pharmacology The study of the mode of action of drugs in the body. Topics may include, but are not limited to pharmacokinetics, pharmacodynamics, autonomic pharmacology, cardiovascular pharmacology, and renal pharmacology. The course will consist of approximately 50 percent lecture and 50 percent student presentations on selected topics. Open to Upperclass and Graduate students. 3 hours

BIOS 5620 Bioethics Bioethics seeks to help students reflect intelligently upon and discuss the nature of modern biology as a science and its impact upon our social and governmental discourse. This occurs through classroom and web based discussions of methods and techniques relevant to applications of Biological Sciences and Biomedical Ethics. We focus on issues that rarely are discussed for fear of offending someone. This includes, but is not limited to, euthanasia, abortion, intelligent design, organ transplants, stem cells and gene therapy. Students learn to appreciate the complexity of bioethical issues and the enormity of the responsibility they will carry while providing an unbiased view to the public. Open to Upperclass and Graduate students. Prerequisites: BIOS 2300, and BIOS 2500; with grades of "C" or better in all prerequisites. 3 hours

BIOS 5630 Biology of Human Genetic Diseases Explores how human genetic diseases are identified and studied. A primary goal is to understand the molecular basis of information flow in the cell: how a change in the DNA sequence of a gene leads to a specific human disease phenotype. In addition to topics covered in lecture, each student chooses a genetic disease for a research project, and searches the primary scientific literature to find out how the disease-causing mutation alters the biology of the affected cells, tissues or organs to cause disease. Some class time will be spent in the library during which students receive training in researching biological literature. Open to Upperclass and Graduate students. Prerequisites: Junior standing and at least 12 credits in biology, including BIOS 2300 and BIOS 2500; with grades of "C" or better in all prerequisites, or instructor approval. 3 hours

BIOS 5640 Developmental Genetics A survey of basic literature in genetics supporting both historical and recent findings in developmental biology. Practicum in current molecular and genetic methodology, oral presentations, and writing grant applications. Some review of basic cell biology and gene regulation. Open to Upperclass and Graduate students. 3 hours
BIOS 5700 General Pathology  Designed as a general pathology course, the course blends basic pathological principles with current findings and covers new approaches available in the study of disease pathogenesis at the organismal, cellular and molecular levels. The course will begin with general principles and finish with an integrated approach to understanding diseases in organ systems. Open to Upperclass and Graduate students.  4 hours

BIOS 5740 Developmental Biology  Developmental biology is the study of the formation of a complex, multicellular organism from a single cell, the fertilized egg. The course will present this material from both a classical description and an experimental cellular point of view. In addition to the lecture, laboratory exercises will provide experience in the recognition of the various stages of development and in the culturing and manipulations of embryos. Open to Upperclass and Graduate students.  4 hours

BIOS 5970 Topics in Biological Sciences  Lectures or seminars in various areas of the biological sciences will be offered. The student's record will indicate the topic studied. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: Departmental approval.  3 to 4 hours

BIOS 6010 Special Investigations (various areas)  An independent study in one of the various specialties represented by members of the department. The field in which work is offered will be indicated on the student record. May be repeated for credit up to a maximum of six hours. Open to Graduates students only. Prerequisite: Departmental approval.  2 to 6 hours

BIOS 6050 Biological Sciences Colloquium  A series of seminars describing current research in various fields in the Biological Sciences. Reports on these research seminars are required. May be repeated for a total of two hours. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Advisor approval.  1 hour

BIOS 6110 Eukaryotic Cell Biology  A study of the structure and function of the organelles and biochemical components of eukaryotic cells. Through lectures and readings in current literature, students will examine the latest information on the working of eukaryotic cells. Open to Graduate students only. Prerequisite: A course in biochemistry.  3 hours

BIOS 6120 Prokaryotic Cell Biology  Bacterial structure-function relationships are examined in a biochemical context. Current and classical concepts of cell biochemistry are organized around the bacterial cell as a model for understanding energetics, synthesis of cell structures, transport, metabolism, and regulatory mechanisms. Readings will be from the literature and substantial use will be made of review articles in biochemistry and microbiology for lecture topics. One paper will be required. Open to Graduate students only. Prerequisites: A course in biochemistry and a course in microbiology or instructor approval.  3 hours

BIOS 6130 Animal Physiology  Current concepts and molecular details of modern systems physiology will be examined through lecture, readings from the current literature, discussion, and student presentations. Emphasis will be placed on understanding the mechanisms used by the organ systems of animals to maintain homeostasis. Open to Graduate students only. Prerequisite: A course in physiology or instructor approval.  3 hours

BIOS 6140 Plant Physiology  An advanced topics course covering the current research emphases on the physiology, molecular biology, environmental biology, biochemistry, and cell biology of plants. Open to Graduate students only. Prerequisite: Biochemistry.  3 hours

BIOS 6150 Ecology  The structure and dynamics of plant and animal populations are considered with critical evaluations of current concepts. Emphases include the relative roles of competition and trophic interactions in population dynamics and how communities are structured. Applications of ecological concepts will consider aspects of conversation biology, pest control, agroecosystem function, and risks of genetic engineering. Open to Graduate students only. Prerequisite: A course in Ecology or instructor approval.  3 hours
BIOS 6160 Evolution  Evolution is approached as the all-encompassing theory of biology. Topics range from genetic and molecular issues to adaptation in life histories and behavior. At least one paper will be required. Course readings will be drawn primarily from journal articles. Open to Graduate students only.  Prerequisites: A course in genetics and a course in ecology or instructor approval.  3 hours

BIOS 6330 Topics in Biological Sciences  Courses in which a selected area of biological sciences is studied in depth. Possible topics will reflect the areas of expertise of the biological sciences faculty. The specific topic dealt with in a given semester will be indicated in the Schedule of Course Offerings and on the student's record. May be repeated for credit. Students may take one or all topics offered for credit. Open to Graduate students only. Prerequisite: Department approval.  3 hours

BIOS 6990 Laboratory Rotations  This course provides credit for Laboratory Rotation requirement of the Ph.D. program. Students will carry out directed studies in a research laboratory different from the laboratory where their thesis research is conducted. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Departmental approval.  1 to 4 hours

BIOS 7000 Master's Thesis  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credits basis. Open to Graduate students only. Prerequisite: Departmental approval.  1 to 6 hours

BIOS 7100 Independent Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credits basis. Open to Graduate students only. Prerequisite: Departmental approval.  2 to 6 hours

BIOS 7120 Professional Field Experience  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credits basis. Open to Graduate students only. Prerequisite: Departmental approval.  2 to 12 hours

BIOS 7300 Doctoral Dissertation  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credits basis. Open to Graduate students only. Prerequisite: Departmental approval.  1 to 15 hours

BIOS 7350 Graduate Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credits basis. Open to Graduate students only. Prerequisite: Departmental approval.  2 to 10 hrs.

Chemistry

CHEM 5070 Ethical Chemical Practice  This class addresses ethical standards and professional practice for the conduct of chemists. Students will learn to access and search the scientific literature, develop a set of ethical standards, and maintain a safe laboratory environment in an atmosphere of responsible care. The course will also address responsibilities of the individual professional care. The course will also address responsibilities of the individual professional in group, academic, and industrial settings. Open to Upperclass and Graduate students.  3 hours

CHEM 5090 Topics in Chemistry  A topic is presented in greater depth or from a perspective different from that of a typical undergraduate course. Representative topics, such as pesticides and drugs, industrial chemistry, chemical pollution, etc., according to student interests and requests. May be repeated for credit. Open to Upperclass and Graduate students.  3 hours

CHEM 5150 Inorganic Chemistry  This course, along with CHEM 5700 and CHEM 5750, provides a capstone chemistry experience for undergraduates. The course will present the principles of inorganic chemistry in terms of its relevance to the “real world” of industry and environmental protection. Topics include symmetry, structure, and bonding, as well as a survey of the descriptive chemistry of the elements. Students are
strongly advised to have already completed CHEM 5700 and to be registered simultaneously in CHEM 5750. Open to Upperclass and graduate students.  

**CHEM 5200 Instrumental Methods in Chemistry**  
An introduction to the theory and application of modern chemical instrumentation is presented. General topics covered are elementary electronics, electrochemistry, spectroscopy, and other instrumental techniques. This course includes a lecture and a laboratory. Open to Upperclass and Graduate students.  

**CHEM 5280 Chemical Separations**  
Principles and applications of chemical separations, including distillation, crystallization, extraction, electrophoresis and a variety of chromatographic techniques. Laboratory exercises illustrate typical applications of the methods. Open to Upperclass and Graduate students.  

**CHEM 5500 Biochemistry I**  
The chemistry, properties, and molecular biology of proteins and nucleic acids. Includes discussions of amino acids, enzymes, and biochemical energetics. Open to Upperclass and Graduate students.  

**CHEM 5510 Biochemistry I Laboratory**  
This course consists of 5500 plus lab. Experiments involve more advanced techniques and instrumentation than in 3560 laboratory. Emphasis will be on purification and properties of proteins and nucleic acids. Open to Upperclass and Graduate students.  

**CHEM 5540 Biochemistry II**  
Continuation of 5500. Chemistry and metabolism of carbohydrates and lipids. Metabolism of amino acids and nucleic acids. Open to Upperclass and Graduate students.  

**CHEM 5700 Advanced Organic Chemistry and Spectroscopy**  
This course, along with CHEM 5150 and CHEM 5750, provides a capstone chemistry experience for undergraduates. The course expands on fundamentals of organic reactions and mechanisms through investigations of molecular structure and reactivity. Students will gain experience in modern spectral interpretation and will learn to use the organic chemical literature and databases.普这项课程的强烈建议。Open to Upperclass and Graduate students.  

**CHEM 5720 Medicinal Chemistry**  
Contemporary principles of organic chemistry relevant to drug development and action as they apply to biochemical systems. Open to Upperclass and Graduate students. Prerequisites: CHEM 3770 and CHEM 3780, with a grade of “C” or better in all prerequisites.  

**CHEM 5750 Advanced Chemical Synthesis**  
This course provides a synthetic laboratory experience for undergraduates in conjunction with the CHEM 5700 and CHEM 5150 capstone courses. The fundamentals of synthetic techniques will be exercised through independent synthetic laboratory projects and detailed investigations of molecular structure using modern spectroscopic methods. Students will get hands-on experience with modern spectroscopic instrumentation and will learn to utilize the chemical literature and databases. It is strongly recommended that CHEM 5700 be taken before CHEM 5750 to prepare students for spectral interpretation. Prerequisites: CHEM 3770, 3780, 4310, 5200 or permission of the instructor.  

**CHEM 5900 Special Problems in Chemistry**  
Research work on a problem in chemistry in association with a faculty member. May be repeated once for credit. Graded on a Credit/No Credit basis. Open to Upperclass and Graduate students.  

**CHEM 5980 Readings in Chemistry**  
In consultation with a faculty member, the student will design a reading list in a specialized area. The student will master the material independently and will prepare a paper or other summary work as agreed with the faculty member. May be repeated up to a total of six hours. Open to Upperclass and Graduate students.  

**CHEM 5990 Independent Research**  
Under the direction of a faculty member, highly qualified advanced students or small groups may pursue student-initiated research projects. The results will be summarized in a paper or other work as agreed with the faculty member. May be repeated up to a total of six hours. Open to Upperclass and Graduate students.
CHEM 6090 Advanced Topics in Chemistry  
Topics are presented at a more advanced level than that used for undergraduate courses. Representative topics would be Organometallic Chemistry, Theories of Liquids and Solutions, Organic Quantum Chemistry, etc., the offering of which would depend on student interest. May be repeated for credit under different topics. Open to Graduate students only.  
Prerequisite: Department approval.  
3 hours

CHEM 6100 Advanced Inorganic Chemistry  
Covers the principles in inorganic chemistry and the chemical elements. Such topics as extranuclear structure of the atoms, periodic classification of the elements, valency and the chemical bond, complex ions and coordination compounds, acids and bases, and nonaqueous solvents are included in the study of chemical principles. The remainder of the course concerns the chemical elements and their compounds. Open to Graduate students only.  
Prerequisite: CHEM 5150  
3 hours

CHEM 6310 Computational Chemistry  
Introduction to the basic theory and practice of computational chemistry. Topics include molecular orbital theory, molecular mechanics and dynamics simulation, analyses of reactivity, chemical structure, intermolecular interactions and spectroscopic properties, and applications to environmental problems. Open to Graduate students only.  
Prerequisite: CHEM 4310  
3 hours

CHEM 6330 Chemical Thermodynamics  
Includes a review of the three laws of thermodynamics, state functions, activities, partial molar qualities, thermodynamics of solutions, equilibrium, and statistical thermodynamics. Open to Graduate students only.  
Prerequisite: CHEM 4310  
3 hours

CHEM 6350 Chemical Kinetics  
Measurement of reaction rates, reaction rate theory, mechanisms of elementary processes, reactions in solution and on surfaces, complex reactions, application of kinetics to mechanisms, and photochemistry. Open to Graduate students only.  
Prerequisite: CHEM 4310.  
3 hours

CHEM 6380 Surfaces in the Environment  
This course will examine the physical and analytical chemistry of environmentally important interfaces. Topics will include: dry deposition, heterogeneous catalysis, and surface photochemistry in the atmosphere; surface phenomena in liquid-gas exchange; and soil binding of pollutants. Open to Graduate students only.  
Prerequisites: MATH 1230, MATH 1710, CHEM 4300, CHEM 4310, or equivalent.  
(MATH 2300 recommended.)  
3 hours

CHEM 6500 Proteins and Nucleic Acids  
Physical techniques for studying proteins and nucleic acids. Molecular evolutions and binding interactions of proteins and nucleic acids. Open to Graduate students only.  
Prerequisite: CHEM 5500.  
3 hours

CHEM 6630 Mechanisms in Organic Chemistry  
Fundamental principles of advanced organic chemistry that are not generally covered in introductory courses in organic chemistry. Emphasis on structure and bonding, stereochemistry, conformational analysis, reaction energetics, and mechanistic tools. Open to Graduate students only.  
Prerequisites: CHEM 3770 and CHEM 3780.  
3 hours

CHEM 6650 Organic Synthesis  
Survey of reactions that are of value in organic synthesis. Using current chemical literature, the course discusses scope and limitations of important synthetic methods. Open to Graduate students only.  
Prerequisites: CHEM 377 and CHEM 3780.  
3 hours

CHEM 6670 Atmospheric Chemistry  
An examination of the fundamental physical and chemical processes in the lower and middle atmosphere. Relationships with biogeochemical cycles will be investigated, and issues of human influence will be discussed. Open to Graduate students only.  
Prerequisites: CHEM 3770 and CHEM 4300.  
3 hours

CHEM 6680 Environmental Organic Chemistry  
An examination of how the environmental fate of organic compounds is influenced both by the physical and chemical properties of those compounds and by the phases occurring in environmental compartments. Focuses on aquatic systems. Open to Graduate students only.  
Prerequisites: CHEM 3770 and CHEM 4310.  
3 hours
CHEM 6900 Special Investigations in Chemistry  Research or independent study in one of the specialties of a member of the Chemistry Department. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Consent of Instructor. 1 to 6 hours

CHEM 6950 Graduate Coop/Internship  Research or practical training experience outside the department or university. This work is to be summarized in a written report. Instructor approval is required so that students can be assigned to an employer in order to best serve both student and employer. May be repeated for credit up to 6 credit hours. Open to Graduate students only. Prerequisite: Instructor approval. 1 to 4 hours

CHEM 7000 Master's Thesis  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Approval of department and Graduate College required to enroll in this course. 1 to 6 hours

CHEM 7300 Doctoral Dissertation  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Approval of department and Graduate College required to enroll in this course. 1 to 15 hours

Communication

COM 5060 Special Topics in Global Communication  Study of special topics in global/international communication such as comparative media systems, development communication, Asian/African/South American communication, Governments and Propaganda, Transnational Media Corporations and Communication. May be repeated for credit. Open to Upperclass and Graduate students. 3 hours

COM 5410 Telecommunications Law and Policy  This course provides an overview of the essential regulatory and policy issues governing the field of media and telecommunications. Special attention is given to such topics as First Amendment, libel, intellectual property, media ownership and privacy. A case study approach is used for the purpose of understanding legal precedent. Open to Upperclass and Graduate students. Restricted to masters in Communication. 3 hours

COM 5510 Methods of Media Analysis  An investigation of the approaches to media analysis (auteurist, internationalist, sociological, structural, historical, ideological, psychological) by intensive "reading" and shot sequence examination and evaluation of widely divergent works. Open to Upperclass and Graduate students. 3 hours

COM 5540 Digital Media and Information Technology  Innovation can also be described as the "power to redefine an industry." From Direct Broadcast Satellites to fiber optic delivery and smart homes, this course will examine a number of media and information technologies that have transformed the business of communication. It is intended for the student and working professional who requires an applied understanding of the design characteristics and performance features of several important communication technologies including satellite communications and television broadcasting, fiber optic delivery and smart homes, the Internet and E-commerce, smart phones and wireless communication, and! intelligent networking and virtual reality. Open to Upperclass and Graduate students. Restricted to masters in Communication. 3 hours

COM 5550 Multimedia Production  Designed to help students develop competencies required to produce linear and nonlinear interactive multimedia projects. By the end of the semester students will gain an understanding and appreciation of the steps necessary to produce interactive multimedia projects and the concepts, tools, and techniques involved in the design and delivery of such projects. Open to Upperclass and Graduate students. 3 hours

COM 5600 Teaching Communication  This course provides an overview of the concepts, materials, and methods used in teaching communication courses. The focus will be on the following: (a) philosophies and theories of speech communication, (b) development of instructional strategies and objectives, and
(c) development and evaluation of teaching materials. Students will take part in, observe, and evaluate teaching-learning processes. Open to Upperclass and Graduate students. 3 hours

COM 6010 Introduction to Communication Theory and Research This course introduces the various research paradigms in the field of communication. Through examination of current communication literature, students will examine a broad range of methodologies and approaches to communication theory and research. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6020 Quantitative Communication Research This course provides an introduction to social scientific methods, techniques, and instruments for conducting communication research. The course examines methodologies including evaluation and assessment, experimental and survey research designs and statistical analysis including descriptive and inferential statistics. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6040 Seminar in Communication Ethics An in-depth examination of a central issue in communication ethics as it manifests itself in different contexts, including mass communication, organizational communication, and interpersonal communication. Issues may vary from term to term. Examples include deception, confidentiality, autonomy, and privacy. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6050 Qualitative Communication Research This course will examine the philosophies, methods and techniques used in qualitative research. The focus of the seminar will be on teaching, and putting into practice, specific qualitative methodological processes within the study of communication phenomena. Students will be required to engage in project(s) which develop the ability to write qualitatively as well. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6400 Seminar in Mass Communication Exploration of various topics in mass communication. Possible topics may include the history of film, media criticism, news and public affairs, international telecommunications, cultural diversity and the media or others. May be repeated for credit under different topics. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6430 Communication, Strategic Planning and Innovation A basic theme found throughout this course is that successful innovation presupposes effective communication between and among all organizational players involved in the development of new products and services. The course will examine the importance of communication to innovation and of innovation (and innovative thinking) to the long-term success of today’s business and non-profit organizations. Strategic planning is the set of managerial decisions and actions that determine the long-term performance of a company or organization. Innovation is important because it creates a long-term lasting advantage for an organization. The goal of highly innovative organizations is to make innovation a sustainable, repeatable process. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6450 Mass Communication Students will survey a broad range of mass communication theories that address media production, analysis, and reception. More specifically, the course will examine the development of mass communication as a field of academic study, including the major questions that have guided and challenged research in this area. Traditional and contemporary theoretical perspectives and research will be covered. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6700 Seminar in Interpersonal Communication Exploration of selected topics in interpersonal communication. Possible topics may include gender, micro-organizational communication, intercultural communication, health communication, family communication, dialogue, and community or others.
May be repeated for credit under different topics. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6730 Conflict Management Based on the assumption that conflict pervades human life, the course explores the strategies of productive and nonproductive interpersonal conflict within the organizational setting. Theories of conflict are examined, and explanations of the sources, processes and consequences of conflict in relationships and organizations are explored. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6740 Interpersonal Communication Examination of traditional and contemporary theoretical perspectives and research in interpersonal communication. Students will apply theory to interpersonal settings and will critique the contributions and limitations of various theoretical approaches to the understanding of interpersonal relationships. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6800 Seminar in Organizational Communication Exploration of selected topics in organizational communication. Possible topics may include corporate advocacy, public relations, global organizations, training and development, dialogue, climate and culture in organizations. May be repeated for credit under different topics. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6810 Group Communication Processes A study of small group communication as it affects problem solving and decision making procedures. Emphases will be on developing an understanding of how participants in problem solving groups work together and how they can be made more effective through leader facilitation. The student will have practical experience in studying problem-solving and decision-making methods. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6820 Organizational Communication This course examines the historical and contemporary perspectives influential to our understanding of organizing and communication’s role in this process. Students will investigate foundational topics in organizational communication, such as leadership, supervisor-employee relationships, and socialization, as well as examine issues currently affecting organizational communication research and practice, such as emotional labor, self-organizing systems theory, and identity. Open to Graduate students only. Restricted to the following: Masters in Communication, Organizational Communication, or Telecommunications Management. 3 hours

COM 6830 Power and Leadership This course examines the role of communication and leadership in organizational settings by exploring current trends in leadership theory and research. Special emphasis will be given to power and leadership. Open to Graduate students only. Restricted to Master's in communication. 3 hours

COM 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Approved application; department and Graduate College approval. 1 to 6 hours

COM 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 6 hours

COM 7120 Professional Field Experience Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 6 hours

COM 7150 Professional Project in Communication The professional project option is intended for graduate students who desire to extend their academic education by engaging in the development, enactment,
and assessment of an applied communication experience. The uniqueness of each student’s professional Project enhances theoretical and applied learning and provides an opportunity to evaluate the scope of conceptual understanding and skills mastery acquired in the M.A. program. The professional project may involve workshops, case studies, training, creation of websites, communication assessments and completion of other projects within the context of the student’s chosen area of study. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to Masters in Communication. 3 hours

Community and Regional Planning

CORP 5430 Transportation Planning This course covers the practice of planning multimodal transportation systems including motorized transportation networks (roads, cars, and trucking), public transportation (buses and rail), paratransit, non-motorized transportation (trails, bikes, and pedestrian), airlines and airports, freight (road, rail, water, and air) and information networks. Information processing applications covered in this course include GIS-T and Intelligent Transportation Systems. Open to Upperclass and Graduate students. 3 hours

CORP 5540 Outdoor Recreation: Resources and Planning (Science credit) Examination of extensive, resource-based outdoor recreation (such as parks, wilderness, wild rivers, hunting and fishing, hiking, etc.) with emphasis upon recreational planning. Topics include supply and demand for outdoor recreation, identification of present and future recreational needs, policy considerations, administration of recreational land uses, and various problems associated with outdoor recreation. Readings, discussion, and student-designed and executed individual studies provide professional orientation. Open to Upperclass and Graduate students. 3 hours

CORP 5580 Planning Studio A project oriented studio course designed to focus on applied planning and design techniques. Integration and application of skills and knowledge from other courses to “real-life” community-based planning projects. Projects will integrate the physical and human environments: terrain and landscape, natural and cultural context, microclimate, infrastructure and adjacent land uses, economic and environmental impacts, etc. Studio seminars, discussion, and field visits will explore theory and practice in observation, problem formulation, alternatives generation, and plan development and presentation. Open to Upperclass and Graduate students. 3 hours

CORP 5700 Cities and Urban Systems Study of processes and forms of urban settlement highlighting problems relating to (1) political and geographical realities of urbanized regions, (2) factors in city growth (or decline), (3) the sizes, functions, and geographical distribution of cities, and (4) population patterns in contemporary cities. Activities are designed to provide the student with experience in the use of source materials and methods of analysis utilized in urban geography. Open to Upperclass and Graduate students. 3 hours

Comparative Religion

REL 5000 Historical Studies in Religion The topic to be announced in the Schedule of Course Offerings. The content of the course will vary from semester to semester. Students may repeat the course for credit as long as the subject matter is different. Topics such as the following will be studied: Zen Buddhism; Buddhism; Taoism; Shinto; New Religions of Japan; Religion in Japanese Literature; Islam in the Modern World; Christian Theology to 1500; Renaissance and Reformation Theology; Mystical Dimensions of Islam. May be repeated for credit. Open to Upperclass and Graduate students. 2 to 4 hours

REL 5100 Comparative Studies in Religion The topic to be announced in the Schedule of Course Offerings. The content of the course will vary from semester to semester. Students may repeat the course for credit as long as the subject matter is different. Topics such as the following will be studied: Millennium, Utopia, and Revolution; Femininity as a Religious Form; Great Islamic Thinkers; the Hindu Yogas; the Occult Tradition. May be repeated for credit. Open to Upperclass and Graduate students. 2 to 4 hours

REL 5980 Readings in Religion Research on some selected period or topic under supervision of a member of the Religion faculty. Approval of instructor involved and Chairperson of the Department must be granted. 3 hours
secured in advance of registration. May be repeated for credit. Open to Upperclass and Graduate students.

1 to 4 hours

REL 6000 Comparative Religion Professional Seminar  A systematic study of the most important
works in the subfields of comparative religion represented by department faculty. This course will introduce
students to issues in and the history of the field of the academic study of religion and prepare them for further course
work within the field. Open to Graduate students only.

3 hours

REL 6100 Theory and Method  An examination of the major theoretical options for
understanding and explaining religion in comparative perspective and the major methods employed by theoreticians
in their development of such theoretical options. Particular attention will be paid to intellectualist, symbolist, and
structuralist, ideological, emotivist, and cognitive method and theory. Open to Graduate students only.

3 hours

REL 6150 Pedagogy: Teaching World Religions  While learning the content of individual
religious traditions and exploring the comparative questions between/among traditions, students will focus on the
issues of teaching about religion generally and the problematics of presenting individual traditions. Students will
learn how to prepare syllabi, interact with students, and construct exams and assignments. This course will balance
content of religious traditions and pedagogical techniques as a way of preparing students to teach basic courses in
religion. Open to Graduate students only.

3 hours

REL 6200 Advanced Writing Seminar in Religion  Advanced study on questions of
comparative research on religion with a focus on developing graduate-level writing skills and preparing a writing
portfolio. Open to Graduate students only.  Prerequisite: Instructor approval.

3 hours

REL 6950 Dissertation Tutorial  Planning and preparation for the dissertation, including
selection of an appropriate topic. The student will work with an advisor to develop a dissertation proposal to be
submitted to his/her Ph.D. committee. The tutorial will entail preparation of a preliminary bibliography, readings in
basic sources and examination of the ideas and materials related to the subject, selection of essential sources, and
sketching of the dissertation outline. (This course is a prerequisite for REL 7300, Doctoral Dissertation). Open to
Graduate students only.  Prerequisite: Department approval.

3 hours

REL 7000 Master's Thesis  Please refer to the Graduate College section for course
descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
Prerequisite: Department and Graduate College approval.

1 to 6 hours

REL 7100 Independent Research  Please refer to the Graduate College section for course
descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
Prerequisite: Department approval.

2 to 6 hours

REL 7120 Professional Field Experience  Please refer to the Graduate College section for course
descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
Prerequisite: Department approval.

2 to 12 hours

REL 7300 Doctoral Dissertation  Please refer to the Graduate College section for course
description. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
Prerequisite: Approved application; department and Graduate College approval.

1 to 15 hours

Economics

ECON 5030 Economic Computing  This course provides students with basic skills needed for
gaining access to economics databases and for using data management programs on personal and mainframe
computers. It provides instruction and lab experience in transferring files and performing operations widely
employed by economists. Open to Upperclass or Graduate students.

3 hours
ECON 5040 Mathematics for Economists This course presents the mathematical material necessary as background for the topics covered in graduate-level economics courses. Topics covered include differential calculus, optimization, comparative statics, and mathematical programming. These techniques are applied to selected economic problems. Open to Upperclass and Graduate students. 3 hours

ECON 5880 Economic Development An analysis of the economic factors such as population, resources, innovation, and capital formation that affect economic growth. Selected underdeveloped areas will be studied to understand the cultural pattern and economic reasons for lack of development and the steps necessary to promote economic progress. Open to Upperclass and Graduate students. 3 hours

ECON 5910 Guest Economist Seminar Seminar series on a topic of current interest featuring invited visiting economists. Topics will vary. May be repeated for credit. 1 hour

ECON 5920 Guest Economist Seminar Seminar series on a topic of current interest featuring invited visiting economists. Topics will vary. May be repeated for credit. 1 hour

ECON 5980 Readings in Economics An independent program of study for qualified students to be arranged in consultation with the instructor. Open to Upperclass and Graduate students. 1 to 3 hours

ECON 6010 Basic Economic Analysis This course is designed to provide students with an understanding of fundamental economic concepts. Students become acquainted with the basic tools that economists use to analyze issues and apply the science of economics. After completing the course, students will be better able to understand and analyze problems from an economic perspective. Students are introduced to basic concepts in the fields of microeconomics and macroeconomics. Knowledge of these concepts is prerequisite for further study in business, public and development administration. Open to Graduate students only. Not open to Economics Graduate students. 3 hours

ECON 6030 Advanced Price Theory An advanced study in the logic of the pure theory of production; joint production and joint costs, and introduction to the multiperiodic production theory. Advanced theory of consumer behavior; aggregation problems in product supply, factor demand and consumer demand analysis; review of selected empirical studies on consumer demand analysis; consumer surplus; problems involving optimization over time and under conditions of uncertainty; role of savings in consumer demand theory (utility maximization over time). Open to Graduate students only. Prerequisite: MATH 1220 or MATH 1700 or ECON 5040. 3 hours

ECON 6040 Introduction to Mathematical Economics This course is intended to introduce graduate students to the concepts of multivariate calculus and mathematical analysis commonly used in the mathematical analysis of economic problems. Its primary objective is to teach students the rudiments of mathematical programming as they apply to economic theory. Thus, students will also be introduced to selected topics from consumer theory and the theory of the firm. Open to Graduate students only. Prerequisites: (MATH 1220 or MATH 1700) and (MATH 1230 or MATH 1710). 3 hours

ECON 6070 Uncertainty and Health Analysis of individual decision making under situations of uncertainty, especially as it pertains to the health setting. Risk topics include expected utility, risk aversion, stochastic dominance, and asymmetric information. Health modeling such as health production and capital, health insurance, health technology and lifestyle choice. Social health issues covered include comparative health care systems, government intervention, and healthcare reform. Open to Graduate students only. Prerequisite: ECON 2010 or equivalent. 3 hours

ECON 6090 Seminar in Economics Offers the graduate an opportunity to investigate contemporary problems in economic theory and analysis. Topics will vary. May be repeated up to 18 hours. Open to Graduate students only. Prerequisite: Four (4) credit hours of advanced economic theory or instructor approval. 3 hours
ECON 6100 Human Resources I  This course is an introduction to human resource economics. Its objective is to provide students with the theoretical background needed to undertake studies relating to human resource and labor problems. Thus, this course will present a general survey of the theory that forms the core of modern labor economics. Open to Graduate students only. Prerequisite: ECON 6030 or equivalent. 3 hours

ECON 6110 Human Resources II  This course is the second course in a two course sequence required for the Ph.D. field in human resource economics. The objective of this course is to apply theory and quantitative methods to various topic areas in human resource and labor economics, such as discrimination, employment and training policies, income distribution, turnover and migration, unions and collective bargaining, and household production and family decisions. Open to Graduate students only. Prerequisite: ECON 6100 3 hours

ECON 6190 Introduction to Econometrics  This course is an introduction to econometric models and their use in economic analysis. The course covers multiple regression models, the implications and treatment of serial correlation and heteroskedasticity. Open to Graduate students only. Prerequisite: ECON 6220 or equivalent. 3 hours

ECON 6220 Economic Statistics  This course focuses on the theory and practice of testing hypotheses, statistical estimation theory, the basic theory underlying the linear model, and introduction to econometric models, and the nature of difficulties that arise in applying statistical models to economic research problems. Open to Graduate students only. Prerequisites: MATH 1220 or MATH 1700 or ECON 5040 or ECON 6040. 3 hours

ECON 6500 Industrial Organization/Business Economics I  This course will survey the major topics in industrial organization, antitrust economics, and the economics of regulation. Open to Graduate students only. Prerequisite: ECON 6030 or equivalent. 3 hours

ECON 6510 Industrial Organization/Business Economics II  This course will cover selected topics in industrial organization, antitrust economics, and the economics of regulation. Open to Graduate students only. Prerequisites: ECON 6500 and ECON 6650. 3 hours

ECON 6620 National Income Analysis  A basic course in economic theory with emphasis on modern theories of output of the economy as a whole and on the uses of these theories as guides to policy. Open to Graduate students only. Prerequisites: ECON 4030 and ECON 4060. 3 hours

ECON 6650 Microeconomic Theory I  Core ideas in theoretical microeconomics will be introduced. The course will address a number of standard microeconomic topics, including the theories of consumption and production, cost and expenditure functions, market structures, and input demand. Open to Graduate students only. Prerequisites: (MATH 1220 or MATH 1700) and (MATH 1230 or MATH 1710). 3 hours

ECON 6660 Microeconomic Theory II  This course presents an advanced treatment of consumer and producer theory. It will be composed of selected topics in microeconomic theory, including general equilibrium and welfare analysis. Open to Graduate students only. Prerequisites: ECON 6040 and ECON 6650. 3 hours

ECON 6700 Advanced Econometrics I  The first course in the advanced econometrics sequence. This course presents sample distribution theory for the estimation and testing of econometric models. Applications will be made to SUR systems, error components, nonlinear regression, limited dependent variables, and sample selection bias. Open to Graduate students only. Prerequisite: ECON 6190 3 hours

ECON 6710 Advanced Econometrics II  This is the second course in the advanced econometrics sequence. This course considers the specification and evaluation of dynamic econometric models. Both single and multiple time series models are examined. The issue of nonstationarity and the role of vector autoregressions and cointegration are emphasized. Open to Graduate students only. Prerequisite: ECON 6700 3 hours
ECON 6750 Macroeconomic Theory I
This course develops a general equilibrium macroeconomic model reflecting the recent developments in the literature. Open to Graduate students only. Prerequisites: (MATH 1220 or MATH 1700) and (MATH 1230 or MATH 1710). 3 hours

ECON 6760 Macroeconomic Theory II
The second course in the Ph.D. level macro sequence. A rigorous analysis of macro theory and macro policy issues with an emphasis on empirical testing. Open to Graduate students only. Prerequisites: ECON 6040 and ECON 6750. 3 hours

ECON 6800 International Economics I
In this course the interaction of the domestic economy with the international financial world will be studied. Topics include: Exchange rate determination, balance of payments, and the international monetary system. Open to Graduates students only. Prerequisites: ECON 6220 and ECON 6620, or equivalents. 3 hours

ECON 6810 International Economics II
This course examines the reasons for and implications of international trade. Topics include: Models of international trade, policies used to influence trade and the welfare effects of international trade policies. Open to Graduate students only. Prerequisite: ECON 6030 or equivalent. 3 hours

ECON 6860 Monetary Economics
In this course the interaction between macroeconomic activity and the quantity of money in the economy is studied. Both theoretical and empirical models are examined. Topics include empirical evidence on money and output, money and transactions, money and procedures, and interest rates and monetary policy. Open to Graduate students only. Prerequisites: ECON 6190 and ECON 6760, or equivalent. 3 hours

ECON 6870 Monetary Policy
In this course the interaction between macroeconomic activity and central bank monetary policy is studied. Both theoretical and empirical models are examined. However, the emphasis is on empirical models. Topics include: empirical evidence on money and output, money and public finance, the credit channel of monetary policy, monetary-policy operating procedures, and interest rates and monetary policy. Open to Graduate students only. Prerequisites: ECON 6750 and 6190, or equivalents. 3 hours

ECON 6880 Economic Development I
An intensive examination of a number of selected key topics in development economics, centering on issues of crucial importance to developing nations. Examples of such issues are primary products, capital formation, technological change, inflation, debt servicing, population, etc. Open to Graduate students only. Prerequisites: ECON 2010 and ECON 2020. 3 hours

ECON 6890 Economic Development II
This course will concentrate on analysis of development theory and examine its relevance to the problems facing extant developing economies. Different approaches to economic development will be examined using advanced economic theory and methodology. Open to Graduate students only. Prerequisites: ECON 2010 and ECON 2020. 3 hours

ECON 6990 Economics Workshop
A workshop designed to deepen a student's understanding of theoretical and empirical economics by discussing the research being conducted by the Department's faculty, economists from other institutions, and Ph.D. candidate graduate students. Topics will vary. May be repeated up to 18 hours. Open to Graduate students only. Prerequisites: ECON 6650, ECON 6700 and ECON 6880. 3 hours

ECON 7100 Independent Research
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Approved application. 2 to 6 hours

ECON 7120 Professional Field Experience
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Approved application and department approval. 2 to 12 hours
ECON 7300  Doctoral Dissertation  Please refer to the Graduate College section for course
description. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
Prerequisite: Approved application; department and Graduate College approval.  1 to 15 hours

English

ENGL 5220  Studies in American Literature  Study of a movement or a recurring theme in
American literature, such as romanticism, realism, naturalism, humor, or racial issues. Open to Upperclass and
Graduate students.  3 hours

ENGL 5300  Medieval Literature  Readings in the medieval literary tradition. Some Middle
English works will be studied in the original; works in Old English and continental literature will be studied mainly
in translation. Open to Upperclass and Graduate students.  3 hours

ENGL 5320  English Renaissance Literature  Readings in representative writers of the period 1500-
1660. Open to Upperclass and Graduate students.  3 hours

ENGL 5340  Restoration and Eighteenth Century Literature  Readings in representative writers of the
period 1660-1800, focusing on the diversity of literary forms in the period. Open to Upperclass and Graduate
students.  3 hours

ENGL 5360  Romantic Literature  Readings in poetry and criticism, with emphasis on such
writers as Blake, Burns, the Wordsworths, Coleridge, Scott, Byron, the Shelleys, and Keats. Open to Upperclass and
Graduate students.  3 hours

ENGL 5370  Victorian Literature  Readings emphasizing such writers as Carlyle, Mill, Dickens,
Thackeray, Eliot, Tennyson, the Brownings, and Arnold. Open to Upperclass and Graduate students.

ENGL 5380  Modern Literature  Readings in representative writers in the period 1890-1945, not
exclusively in British and American literature. Open to Upperclass and Graduate students.  3 hours

ENGL 5390  Post-Colonial Literature  Readings in representative writers from colonial and post-colonial
cultures. Open to Upperclass and Graduate students.  3 hours

ENGL 5400  Contemporary Literature  Readings in representative writers who have come to
prominence chiefly since 1945. Open to Upperclass and Graduate students.  3 hours

ENGL 5550  Studies in Major Writers  Study of the works of classical, European, British, or
American writers. Limited to one or two authors. May be repeated for credit as long as the authors covered are
different. Open to Upperclass and Graduate students.  3 hours

ENGL 5660  Creative Writing Workshop - Fiction  A workshop and conference course in the
writing of fiction, with emphasis on refinement of the individual student's style and skills. May be repeated for
credit. Open to Upperclass and Graduate students.  4 hours

ENGL 5670  Creative Writing Workshop - Poetry  A workshop and conference course in the
writing of poetry, with emphasis on refinement of the individual student's style and skills. May be repeated for
credit. Open to Upperclass and Graduate students.  4 hours

ENGL 5680  Creative Writing Workshop - Playwriting  A workshop and conference course in
playwriting, with emphasis on refinement of the individual student's style and skills. May be repeated for credit.
Open to Upperclass and Graduate students  4 hours
ENGL 5700 Creative Writing Workshop – Creative Non-fiction  A workshop and conference course in the writing of creative non-fiction, with emphasis on refinement of the individual student's style and skills. May be repeated for credit. Open to Upperclass and Graduate students.  4 hours

ENGL 5740 Grammar in Teaching Writing  Dealing with issues and methods in the teaching of grammar, this course for teachers focuses on using grammar to develop content, style and voice, and skill in revising and editing writing. Open to Upperclass and Graduate students.  4 hours

ENGL 5750 Icelandic Sagas in Translation  Readings in medieval Icelandic literature. This class provides students an opportunity to explore medieval Iceland through its rich mythology, literature, and culture. No previous coursework required in either Old Norse/Icelandic or medieval literature. Open to Upperclass and Graduate students.  3 hours

ENGL 5760 Introduction to Old Norse  An introduction to the fundamentals of Old Norse grammar and language. By translating prose and poetry, students will develop an appreciation of the literature and culture of medieval Iceland as well as a reading knowledge of Old Norse. Open to Upperclass and Graduate students.  3 hours

ENGL 5770 Advanced Readings in Old Norse  A review of the fundamentals of Old Norse grammar and language learned in ENGL 5760 by focusing on longer selections from sagas and poems. This class will further students’ knowledge of the language and the literature through discussion of them. Open to Upperclass and Graduate students.  Prerequisite: ENGL 5760  3 hours

ENGL 5820 Studies in Children's Literature  A study in depth of significant themes, movements, and types of children's literature. Open to Upperclass and Graduate students.  3 hours

ENGL 5830 Multicultural Adolescent Literature  A course designed to develop an understanding of the cultural diversity of the American experience through multi-cultural oral and written literature for young people. Attention will be paid to developing criteria for selecting and evaluating literature which reflects diversity within the American heritage. Open to Upperclass or Graduate students.  3 hours

ENGL 5970 Studies in English: Variable Topics  Group study of special topics in literature, film, English language, and writing. Many of these special courses are organized around special events or speakers on campus or in the community, or in response to special needs or interests of students. Some topics are announced in the Schedule of Course Offerings; some are added during the semester. Further information and full listing of topics may be obtained from the English Department, sixth floor Sprau Tower. Open to Upperclass and Graduate students.  1 to 3 hours

ENGL 5980 Readings in English  Advanced students with good scholastic records may elect to pursue independently the study of some topic having special interest for them. Topics are chosen and arrangements are made to suit the needs of each student. Approval of English advisor required. May be repeated for credit. Open to Upperclass and Graduate students.  1 to 4 hours

ENGL 6100 Seminar  Study of a problem in literary history or criticism. May be repeated once with the permission of the graduate advisor. Open to Graduate students only.  Prerequisite: Department approval.  3 hours

ENGL 6110 Literary Forms  A study in form and technique in one of the four major literary genres: poetry, fiction, drama, and non-fiction. May be repeated for credit. Open to Graduate students only.  3 hours

ENGL 6150 Literary Criticism  Readings in several significant theorists on the nature of literature, the characteristics of audience response to literature, and principles underlying the analysis and evaluation of literature. Works in at least two genres will be examined in light of these theoretical writings. Open to Graduate students only.  3 hours
ENGL 6210 Studies in British Literature The advanced study of selected aspects of British literature. May be repeated once with the permission of the graduate advisor. Open to Graduate students only. 3 hours

ENGL 6220 Studies in American Literature The advanced study of a topic in American Literary history, such as The American "Renaissance", The 1920's, The Transcendental Tradition in American Literature, Fiction (or Poetry, or Drama) in America, or The Development of Modern American Prose Style. May be repeated once with the permission of the graduate advisor. Open to Graduate students only. 3 hours

ENGL 6300 Introduction to Graduate Studies This course is intended to provide graduate students with an introduction to the theory and practice of literary criticism at the professional level. The goal of course readings and discussion generally will be to aid students in the completion of a substantial research project of a kind suitable for publication. Open to Graduate students only. 3 hours

ENGL 6330 Professional Writing: Form and Technique A course in writing in the various formats needed by large institutions, whether academic, corporate, or public. Particular emphasis will be placed on the use of the interview to gather information, on preparing speeches, brochures, newsletters, and other publications, and on the techniques of non-personal prose. Open to Graduate students only. 3 hours

ENGL 6400 The Nature of Poetry A study of styles, techniques, forms, and conceptions of poetry, involving practice in explication, both oral and written, of individual poems. Open to Graduate students only. 3 hours

ENGL 6410 Studies in Modern Poetry An intensive study of the work of several modern poets. 3 hours

ENGL 6420 Studies in Drama Selected areas of drama from classical times to the present. Open to Graduate students only. 3 hours

ENGL 6440 Studies in the Novel An examination of significant forms and techniques employed in the novel from its beginnings to the modern age. Open to Graduate students only. 3 hours

ENGL 6450 Studies in the Modern Novel An intensive study of the works of some important novelists of the twentieth century. Open to Graduate students only. 3 hours

ENGL 6520 Studies in Shakespeare: Tragedy Selected tragedies of Shakespeare. Open to Graduate students only. 3 hours

ENGL 6530 Studies in Shakespeare: Comedy Selected comedies of Shakespeare. Open to Graduate students only. 3 hours

ENGL 6660 Graduate Writing Workshop Any given section of this course will focus on either poetry, fiction, non-fiction, or drama. Course organization will emphasize roundtable discussion of student writing. Course may be taken more than once; a student may elect up to 12 credit hours in one genre and up to 18 hours in all. M.F.A. candidates must take at least 6 hours in their area of specialization. Open to Graduate students only. Prerequisite: Department approval. 3 hours

ENGL 6690 Methods of Teaching College Writing A course required of those teaching the freshman composition course, ENGL 1050, for the first time. Establishes the basic structure and methodology for teaching such a course. Participants prepare assignment sequences for their classes, design appropriate learning activities, and practice evaluating and responding to student writing. Participants are introduced to activities that reflect different theories and approaches to the teaching of composition. Open to Graduate students only. 3 hours

ENGL 6720 Language, Dialects, and Sociolinguistics A course focusing on specific varieties of American English studied from historical, linguistic, literary, and/or social perspectives as the basis for application of sociolinguistic theory and research to a variety of topics. These may include the study of American culture and literature, educational implications of dialect diversity in monolingual and multilingual settings, the links between
language and social identity, and gender/ethnic differences in language. Issues such as language change, attitudes toward language, and implications for teaching English will be explored in detail. Open to Graduate students only. 3 hours

ENGL 6760 Old English A course dealing with the grammatical structures of Old English and the sociolinguistic context in which this language was spoken and written, with a view to applying such linguistic study to translating and interpreting pre-1066 English literary texts, both poetry and prose, including Beowulf. Open to Graduate students only. 3 hours

ENGL 6770 Middle English A course dealing with the grammatical structures of Middle English and the sociocultural context in which this language was spoken and written, with a view to applying such linguistic study to translating and interpreting Middle English texts, both prose and poetic, Chaucerian and non-Chaucerian, stemming from various regions of English-speaking Britain. Open to Graduate students only. 3 hours

ENGL 6790 Studies in Composition Theory A course that examines various approaches to the teaching of composition. Aims to increase awareness of the relationship between theory and practice, acquaint participants with ongoing dialogues within the field, and help them identify and formulate their own professional stances. Attention will be given to the impact on composition theory of scholarship in fields such as classical rhetoric, linguistics, literary theory, cognitive psychology, human development and learning, social constructionism, and ethnology. Open to Graduate students only. Prerequisite: Teaching experience. 3 hours

ENGL 6800 Advanced Methods in Teaching Literature A study of theories and methods of teaching literature. Open to Graduate students only. 3 hours

ENGL 6900 Scholarship and Writing in the Profession In this seminar students will prepare the capstone Essay to be submitted as the culminating requirement for the M.A. in English. The course will include analysis and evaluation of journals and articles in areas relevant to the student's research topic, workshop review and editing of the paper, and preparation for oral presentation and discussion of the student's work in a Master's Colloquium. Open to Graduate students only. Prerequisites: ENGL 6300 and prior completion of at least 21 hours of credit toward the Master of Arts in English. 3 hours

ENGL 6910 Research and Scholarship in English Education As reflective practitioners in English classrooms, participants in this seminar will develop a research question, review relevant professional literature, conduct classroom and/or academic research using appropriate research techniques, and present findings orally and in a written paper or report that will be the capstone paper for the MA in English with an Emphasis on Teaching. Open to Graduate students only. Prerequisites: Students in the program who have completed at least 24 hours of the course of study and who have completed the core courses, the teaching of English courses, the English language course and the multicultural literature course may enroll. 3 hours

ENGL 6970 Studies in English: Variable Topics Group study of special topics in language, literature, and composition. These special courses and workshops may be offered on campus, in the off-campus centers, or as in-service work in schools. For further information consult the graduate advisor. May be repeated for credit, providing topics vary. Open to Graduate students only. 1 to 3 hours

ENGL 6990 M.F.A. Project A collection of short fiction, a collection of poetry, a collection of one-act plays, a full-length play, or a novel. The work presented in fulfillment of this requirement must be judged by a committee of the graduate faculty to be worthy of publication or production; a public reading or performance is required. Open to Graduate students only. 3 to 6 hours

ENGL 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval. 1 to 6 hours

ENGL 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 6 hours
ENGL 7110 Readings in Doctoral Specialization  In consultation with a faculty member, the doctoral student will design a reading list of 20 to 30 books in a specialized area; students wishing additional guided reading may register a second time. The student will master these works independently and, in consultation with faculty members, select a representative list of approximately 20 works on which to be evaluated in a two-hour oral exam, conducted by a committee of at least two faculty members. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Doctoral candidacy. 3 hours

ENGL 7120 Professional Field Experience  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 12 hours

ENGL 7130 Practicum in Teaching in the Discipline  A practicum in teaching in the discipline will be done as collaborative teaching with an experienced faculty member in a broad-based undergraduate course in literature, language, creative writing, or advanced composition. There will opportunity for both guided praxis and reflection on praxis. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

ENGL 7300 Doctoral Dissertation  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisites: Approved application; department and Graduate College approval. 1 - 15 hours

Environmental and Sustainability Studies

ENVS 5400 Freshwater Policy  This course explores the structure and dynamics of the major policies and politics governing management of freshwater resources. Emphasis is on understanding how underlying social valuation systems of economics, ethics and legal theory shape policy choices and evaluating the role of freshwater policies in achieving sustainable solutions. Open to Upperclass and Graduate students. Prerequisites: (ENVS 3400 or PSCI 3060) and ECON 3190, with a grade of "C" or better in all prerequisites. 3 hours

Gender and Women’s Studies

GWS 5500 Contemporary Feminist Theory  An advanced course focusing on the analysis of American and European texts in feminist theory. The course will also consider the relation of these texts to other contemporary theoretical approaches. Open to Upperclass and Graduate students. Prerequisite: GWS 4010. 3 hours

GWS 5970 Issues in Gender and Women’s Studies: Variable Topics  Group study of special issues in Gender and Women’s Studies. Variable topics may address theoretical, critical, or practical issues in the historical or contemporary context. The courses will be offered in response to the special needs and interests of students and may be organized around special events or available guest speakers. May be repeated for credit when topics vary. Open to Upperclass and Graduate students. 1 to 3 hours

GWS 5980 Readings in Gender and Women’s Studies  Individual study project available to the advanced student by permission of faculty advisor with departmental approval of project application. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 4 hours

Geography

GEOG 5000 Advanced Tourism Studies  This course uses a multidisciplinary approach to examine the burgeoning tourism industry and addresses some emerging issues in tourism development. Topics include but not limited to cultural tourism, ecotourism, agritourism, and tourism and sustainability. Case
studies from different countries will be used to illustrate the topics under discussion. It is a seminar-style course where student participation is expected. May be repeated for credit. Open to Upperclass and Graduate students.

Prerequisite: Instructor approval. 3 hours

GEOG 5010 Introduction to Geographic Information Systems
Introduction to basic principles of Geographic Information Systems (GIS) with applications to a variety of problems using established data sources and repositories. Includes fundamental principles of cartographic design and communication. A first course in a curricular sequence developing GIS professional expertise. Open to Upperclass and Graduate students.

4 hours (3 – 1)

GEOG 5300 Climate Change and Geography
This course takes an interdisciplinary approach to analyze paramount climate change issues from geographical perspectives. Topics include climate change science, geography of climate change, spatial analysis, environmental and human impacts of, response and adaptation to climate change at global, regional, and local scales. Case studies from different countries and disciplines will be used to facilitate active student participation in the course. Open to Upperclass and Graduate students.

Prerequisite: GEOG 2250 or instructor approval. 3 hours

GEOG 5440 Studies in Economic Geography
Studies in world and local patterns of agriculture, manufacture, transportation, or retail/service activities. In any term, the course focuses upon one of these four economic sectors.

1. Agriculture. Describes and analyzes agricultural systems throughout the world; focuses on selected crop-livestock systems and the changing character of agricultural land use in the United States.
2. Manufacture. Examination of theories and strategies of industrial plant location, the relationship of industrialization to regional economic growth and development, and selected industry case studies evaluating the interrelations of locational, economic, technological, and political factors in the respective industry's historic evolution.
3. Transportation. Examination of the historic evolution of transport systems in developed and developing nations, transport factors in location theory, techniques of transport analysis, the urban transport dilemma, and competitive and complementary characteristics of the different transport modes.
4. Retail and Service. Examination of the evolution of the retail and service sector, the geography of retail and service firms, theories and strategies of retail and service firm location, and the relationship between retail and service sector and local economic development.

May be repeated for credit. Open to Upperclass and Graduate students. 2 to 3 hours

GEOG 5450 Studies in Human Geography
Each course listed under this general title is a concentrated study of one of the principal subdivisions of human geography. The scope and principal themes of each specialized field are reviewed, with consideration given to current research on selected problems.

1. Cultural Geography. Techniques of spatial analysis applicable to the study of humans and their environment. The place of origin, diffusion and present distribution of selected cultural patterns will be traced with emphasis given to cultural traits which strongly influence human occupancy of the earth's surface.
2. Historical Geography. Studies of geographic and related features which have combined to influence the course of historical development. This course will concentrate on a particular region and/or period of time during each semester in which it is offered. Each specialization will be designated in the Schedule of Course Offerings.
3. Political Geography. General survey of the principles and the applied aspects of political geography; primary emphasis on the physical and cultural resource bases and conflicts of national states, the assessment of location, boundary delimitation and the territorial sea, politically-organized territories within the administrative hierarchy, and electoral geography.

May be repeated for credit. Open to Upperclass and Graduate students. 2 to 3 hours

GEOG 5530 Water Resources Management
Examination of water resources management with emphasis on the effects of water uses and runoff on water quality and quantity. Topics include water resource systems, estimating consumptive and nonconsumptive water uses and runoff with computer models, and multiple socio-economic and hydrological factors in water resources management. Open to Upperclass and Graduate students. 3 hours
GEOG 5550 Contemporary Issues in Resources Management Examination of selected contemporary natural resource and environmental problems, such as questions of natural resource adequacy, environmental pollution, energy shortages, political and economic problems related to resource management, and individual studies of local environmental problems. Open to Upperclass and Graduate students. 3 hours

GEOG 5570 Environmental Impact Assessment Alteration of the natural and human environment for perceived economic and social benefits often has significant adverse consequences. Recognition of this problem is reflected in federal, state, and local laws and regulations requiring environmental impact statements. The course provides an introduction to the analysis and preparation of environmental impact assessments. Open to Upperclass and Graduate students. 3 hours

GEOG 5630 Surveying Techniques The theory and application of geographic techniques and instruments of field investigations: collection and analysis of field data, preparation and presentation of materials. The course is based primarily upon field operations. The purpose is to introduce students to the capabilities and limitations of traditional surveying techniques and the Global Positioning System (GPS). Students will gain a basic understanding of how satellite-based navigation systems operate and they will put into practice through a series of field exercises. Open to Upperclass and Graduate students. Prerequisite: GEOG 3010 or GEOG 5010. 4 hours

GEOG 5670 Spatial Analysis Introduction to fundamental principles and procedures of representation and analysis of geographic data, in a variety of applications. The course combines theoretical discussions with practical data analysis. Topics include geographic measurement and representation; methods and software for descriptive and inferential statistics, with emphasis on spatial data analysis; computer mapping techniques; geographic modeling; and exploration of data resources. Open to Upperclass and Graduate students. Prerequisite: STAT 3660 or STAT 6020. 3 hours

GEOG 5690 Intermediate GIS Principles and applications of Geographic Information Systems (GIS). Examines the nature and accuracy of spatially referenced data, as well as methods of data capture, storage, retrieval, visualization, and output. Emphasis is placed on developing solutions to problems involving spatial entities and attributes by employing logical conceptual analysis using the tools provided by a typical geographic information system. Open to Upperclass and Graduate students. Prerequisite: GEOG 3010 or GEOG 5010. 4 hours (3 – 1)

GEOG 5710 Introduction to Community Development and Planning An introductory survey of community planning and development practices in America. Topics include concepts of community planning and development, evolution and development of planning thought and practice in America, the background of planning and zoning in American municipalities, traditional and contemporary approaches to planning, planning theory, elements of planning law and administration, and ethical issues in planning. Open to Upperclass and Graduate students. 3 hours

GEOG 5820 Remote Sensing of the Environment An introduction to the physical concepts and methodological foundations of air photo and satellite image interpretation, photogrammetry, and digital image processing. Students are also exposed to the physical principles that underlie electromagnetic radiation and its interactions with the earth-atmosphere system. Students who successfully complete this course will understand the capabilities and limitations of photographic and digital imagery obtained from aircraft and space-borne platforms. Open to Upperclass and Graduate students. 4 hours (3 – 1)

GEOG 5970 Independent Study Designed for highly qualified majors and graduate students who wish to study in depth some aspect of their field of specialization under a member of the departmental staff. Open to Upperclass and Graduate students. Prerequisite: Department approval. 1 to 3 hours

GEOG 6090 Studies in Regional Geography An investigation of selected topics in physical and human geography of a region, e.g., Latin America, Anglo-America, Europe. Regional concentration will vary from semester to semester, with the region being indicated at time of enrollment. May also be offered in conjunction with
field studies to various areas. May be repeated for credit. Open to Graduate students only. Prerequisite:
Approval of the graduate advisor. 2 to 3 hours

GEOG 6200 Seminar in Physical Geography A review of current literature and recent
developments in several disciplines which form the basis of physical geography. A final research project is required.
Since each seminar emphasizes different subject areas, such as landforms, soils, and vegetation, this seminar may be
repeated. Open to Graduate students only. 2 to 3 hours

GEOG 6610 Geographic Research Problem formulation and research design are introduced in
light of modern geographic thought and current practices. Other course emphases are sources of geographic
information, search strategies, and the written presentation of research materials. Graduate students in geography are
urged to complete this course as soon as possible. Open to Graduate students only. 3 hours

GEOG 6620 History and Philosophy of Geography Development of geographic thought since
antiquity. Examination of the evolution and development of modern geography as a professional discipline,
including its roots, present status, and future directions. Open to Graduate students only. 3 hours

GEOG 6650 Seminar in Geography Designed for the advanced student interested in analyzing
problems related to various topics in geography. May be repeated once for credit. Open to Graduate students only.
Prerequisite: Instructor approval. 1 to 3 hours

GEOG 6660 Professional Development Seminar Students participate in selected activities related to
professional development. These activities include critiques of professional presentations, participation in
professional meetings, and presentations of papers to faculty and colleagues. May be repeated once for credit.
Graded on a Credit/No Credit basis. Open to Graduate students only. 1 hour

GEOG 6690 Advanced GIS Seminar This course extends the focus of GEOG 5690,
Geographic Information Systems, from concepts and procedures to project applications and techniques in both
individual projects and in seminar. Each student will be required to determine a Geographic Information Systems
(GIS) problem and devise an efficient, innovative, and practical solution using advanced techniques in spatial
analysis, spatial statistics, and cartographic programming. This course will increase the exposure to the state of the
art in GIS software, theory, and practice. Seminar topics will include professionally relevant issues such as
interfaces of GIS with spatial analysis, spatial statistics, remote sensing, and spatial remodeling and customizing
GIS with internal and external programming languages, project design, and management. Open to Graduate students
only. Prerequisite: GEOG 5690. 3 hours

GEOG 6710 Landscape Ecology and Regional Planning This course examines the relatively new
field of landscape ecology and how the analysis of landscape spatial structures can be used to improve land-use
planning decisions. In landscape ecology, the analysis is based upon a model of interaction of a “mosaic” of
“patches”, “corridors”, and “matrixes” on the landscape. Regional ecology extends this analysis to the interaction of
landscape mosaics across regions. The seminar will focus on the patterns and changes of these mosaics, analyzing
human uses and impacts on the landscape. Open to Graduate students only. 3 hours

GEOG 6720 Community Analysis and Planning Techniques Techniques and methods used in
community and regional planning analysis with emphasis on social, economic and location analysis. Topics include
planning research methods, demographic analysis, and economic analysis. Open to Graduate students only.
Prerequisite: GEOG 5710 3 hours

GEOG 6730 Seminar in Community Development and Planning A detailed examination of the
current practices of community development and planning in America. Topics will include comprehensive planning,
community economic development, housing, downtown and neighborhood revitalization, environmental issues, and
the community development practitioner. Open to Graduate students only. Prerequisite: GEOG 5710 3 hours

GEOG 6820 Advanced Remote Sensing This course focuses on acquisition and interpretation of
remotely sensed data, including data collection with several instruments. The main body of this course stresses
interactive interpretation of digital image data collected from aircraft or satellites and manipulated within image processing/geographic information system software. Open to Graduate students only. Prerequisite: GEOG 5820 3 hours

GEOG 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval. 1 to 6 hours

GEOG 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 6 hours

GEOG 7120 Professional Field Experience Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 12 hours

Geosciences

GEOS 5020 Problems in Geology and Earth Science Individual problems involving topical reading and/or research problems in earth sciences. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 3 hours

GEOS 5060 Introduction to Soils Properties of natural and engineered soils. Interactions between soils and plants, microorganisms, water, atmosphere, and contaminants. Soil uses, remediation, and conservation. Open to Upperclass and Graduate students. 3 hours

GEOS 5090 Surface Water Hydrology Hydrology describes the waters of the earth, their occurrence, circulation and distribution, and their reaction with the environment. Emphasis is on quantitative aspects of surface water. Topics include, stream flow, precipitation, evapotranspiration, hydrographs, runoff, probability analysis and modeling. Open to Upperclass and Graduate students. 3 hours

GEOS 5120 Hydrogeology The study of surface water and groundwater with special emphasis on groundwater movement and relation to the geologic environment. Open to Upperclass and Graduate students. 3 hours

GEOS 5140 Isotope Hydrology Principles of isotope fractionation. Experimental techniques in isotope mass spectrometry. Carbon, oxygen, and hydrogen isotope systematics in the hydrologic cycle. Application of stable isotope techniques to study ground water – surface water interaction. Use of nitrogen isotope measurements in understanding round water nitrogen cycling and fate of nitrate load. Introduction to developments in the application of chlorine isotopes in hydrology. The course will include a seminar style approach requiring summarizing of recent research papers. Open to Upperclass and Graduate students. Prerequisite: Instructor’s approval. 3 hours

GEOS 5160 Geochronology and Global Change Application of the concepts of nuclear physics and chemistry to geological problems. Topics to include absolute and relative dating, formation of the elements, global change and causes of global change. Open to Upperclass and Graduate students. 3 hours

GEOS 5200 Economic Geology Origin, occurrence, and utilization of metallic and non-metallic mineral deposits, and mineral fuels. Lecture three hours a week. Open to Upperclass and Graduate students. 3 hours

GEOS 5210 Geological and Environmental Remote Sensing The course provides rigorous (70% of student’s effort) hands-on-exercises on the applications of remote sensing techniques in geological and in
environmental sciences. The hands-on exercises are primarily based on case studies that were published in peer-reviewed articles, data downloaded from our receiving station, and/or data collected by the students using hand-held VNIR spectro-radiometer. In the process of solving the lab exercise, the students will master image processing techniques. The fundamentals of remote sensing will be covered as well, since the student cannot start dealing with applications unless he or she knows the fundamentals. Throughout the course, the students will work with a wide range of space-borne data sets including CORONA, Landsat MSS, Landsat TM, SPOT, ASTER, SIR-C, SRTM, AVIRIS, ASAR, and ERS. Open to Upperclass and Graduate students.

4 hours

GEOS 5230 Hazardous Waste Operation and Emergency Response
Training in safety procedures for working on hazardous sites. Training in the safe handling of hazardous materials which might be encountered during drilling, soil sampling, or water sampling. Review of State and Federal regulations. Use of personal protection equipment. Satisfies OSHA 40 hour training requirements. Open to Upperclass and Graduate students.

1 hour

GEOS 5240 Remediation Design and Implementation
Principles and techniques for the remediation or cleanup of ground water and soils contamination. Introduction to pump and treat systems, bioremediation, soil vapor extraction, air sparging, and others. Choosing the appropriate system and sizing it for economical application to a specific site. Field trips required. Open to Upperclass and Graduate students.

1 hour

GEOS 5250 Surface Geophysics
An introduction to the use of those surface geophysical methods used in the investigation of groundwater. Includes shallow seismic, electrical, and magnetic methods; and ground penetrating radar. Open to Upperclass and Graduate students.

1 hour

GEOS 5260 Principles and Practices of Aquifer Testing
Introduction to the methods of aquifer testing with emphasis on step drawdown pump tests, forty-hour pumping test with recovery, slug tests and bail tests data processing, using computer software, water level recorders, data loggers and water level measuring equipment. Open to Upperclass and Graduate students.

1 hour

GEOS 5270 Principles of Well Drilling and Installation
An introduction to hollow-stem auger drilling and well installation, rotary drilling with mud and air, cable tool drilling, monitoring well design, sample collection and description; cuttings, split spoon, and Shelby tube, borehole geophysics, and installation and development of wells. Open to Upperclass and Graduate students.

1 hour

GEOS 5280 Principles/Practices of Groundwater Sampling/Monitoring
An introduction to state-of-the-art techniques for sampling, monitoring, and evaluating groundwater systems and surface water interactions. Includes quality control and assurance procedures, groundwater sampling equipment and procedures, field hydrochemical equipment and procedures, and vadose zone sampling of water and gas. Open to Upperclass and Graduate students.

1 hour

GEOS 5300 Plate Tectonics and Earth Structure
Major tectonic features and internal structure of the earth in relation to plate tectonics, critical examination of the tenets of plate tectonics. Open to Upperclass and Graduate students.

3 hours

GEOS 5350 GIS Applications in Geological and Environmental Sciences
The course provides rigorous hands-on-exercises (based on data from case studies) on the applications of statistical methods, GIS technologies, and other computer-based software to the management, analysis, and display of multidimensional, geological, hydrogeological, and environmental data sets (70% of student effort). The course will cover (30% of student effort) the fundamentals of spatial data analysis and GIS technologies as well, since the students cannot start dealing with applications unless they understand the fundamentals. In addition, students will be required to complete a research project using spatial data sets and acquired expertise. Open to Upperclass and Graduate students.

3 hours

GEOS 5360 Glacial Geology
A study of the mechanics of glacial movement, processes of glacial erosion and deposition, and the distribution of glacial features in space and time. Special emphasis will be placed on the glacial geology of the Great Lakes area. Open to Upperclass and Graduate students.

3 hours
GEOS 5400  Igneous and Metamorphic Petrology  Advanced discussion of origins and positions of igneous and metamorphic rocks in light of recent experimental evidence and concepts of global tectonics. Open to Upperclass and Graduate students.  4 hours

GEOS 5450  Hazardous Waste Remediation  Content includes chemical, physical, and biological processes affecting contaminants in the subsurface. Topics include environmental regulations, remediation, site characterization, contaminant characterization, detailed engineering and management considerations related to the design and operation of hazardous waste remediation systems involving water pollution, air pollution, solid waste, and groundwater pollution. Open to Upperclass and Graduate students.  3 hours

GEOS 5500  Environmental Field Geochemistry  Students in this course will be introduced to a variety of environmental field and laboratory analytical techniques, including field sampling protocols, basic aqueous geochemistry techniques, ion chromatography, and UV/Vis spectrophotometry. Using these techniques, students will design and conduct an assessment of water quality in a local environmental system (e.g., eutrophication or salinization of local lakes, or other contamination of local surface or groundwater systems). Students will present their findings to the local community through a written report and an oral/poster presentation. Students may be expected to travel to a local field site and to work outdoors, including in canoes, under a variety of weather conditions. Open to Upperclass and Graduate students. Prerequisites: Either (GEOS 3350 or GEOS 2320); or ENVS 2150, CHEM 1100 and CHEM 1110.  3 hours

GEOS 5550  Introduction to Geochemistry  An introduction to high and low temperature geochemistry. Topics to be discussed include cosmochemistry, crystal chemistry, thermodynamics and kinetics, aqueous geochemistry, stable and radiogenic isotope geochemistry, organic geochemistry, and biogeochemistry. Open to Upperclass and Graduate students.  3 hours

GEOS 5600  Introduction to Geophysics  Seismology, gravity, geomagnetism, electrical resistivity, and heat measurements applied to the determination of the internal structure of the earth. Two lectures and three hours of practical laboratory-introduction to geophysical instrumentation. Open to Upperclass and Graduate students.  3 hours

GEOS 5610  Reflection Seismology  Reflection seismology and related techniques as applied to petroleum exploration and deep crustal exploration. Theoretical background, data collection, data processing and interpretation will be discussed. Open to Upperclass and Graduate students.  3 hours

GEOS 5620  Gravity and Magnetic Exploration  Gravity and magnetic methods applied to tectonic, mineral exploration, hydrogeologic, and crustal studies. Theoretical background, instrumentation, surveying techniques, data reduction, processing, computer modeling, and interpretation will be discussed. Two lectures and three hours of laboratory, problem solving, and field exercises. Open to Upperclass and Graduate students.  3 hours

GEOS 5630  Electrical Methods  Resistivity sounding and profiling, induced polarization, spontaneous potential, electromagnetic methods using natural and artificial fields. Two lectures and 3 hour laboratory with field studies and laboratory modeling. Open to Upperclass and Graduate students.  3 hours

GEOS 6000  Hydrogeochemistry  Geochemical origin and characteristics of surface water and groundwater; equilibrium thermodynamics, the carbonate system, redox processes, ion exchange, organic compounds and isotopes. Open to Graduate students only. Prerequisite: GEOS 5120 or instructor approval.  3 hours

GEOS 6050  Groundwater Modeling  Study of groundwater flow and contaminant transport rates using analytical and numerical models. Open to Graduate students only. Prerequisite: GEOS 5120  3 hours
GEOS 6110 Advanced Stratigraphy  Introduction and application of cycle and sequence stratigraphy from a rock-based perspective. Emphasis on recognizing vertical stacking patterns and sequence hierarchy of depositional units identified from outcrop and subsurface data sets for application to reservoir modeling. A course field trip to modern environments (Florida, Bahamas or Belize) or ancient carbonate systems (Paradox Basin, Utah or Guadalupe Mountains, New Mexico and Texas) may be required. Student projects will include logging, description, and interpretation of cores and slabs at the mesoscopic level at the MGRRE facility. Open to Graduate students only.  Prerequisite: GEOS 3350 or department approval.  3 hours

GEOS 6120 Advanced Hydrology  Analytical and numerical analysis of groundwater flow and contaminant transport. Topics include well hydraulics, flow in unsaturated soils, multiphase flow, and advection-dispersion. Open to Graduate students only.  Prerequisite: GEOS 5120    3 hours

GEOS 6130 Wetlands Hydrology  Introduction to hydrologic function of wetlands, wetlands classification, and the relationship between hydrology and soil and plants. Emphasis will be placed on the use of these parameters in wetlands delineation. Open to Graduate students only.  Prerequisite: GEOS 5120 or instructor approval.  3 hours

GEOS 6150 Contaminant Hydrology  Theory and field methods related to the transport of contaminants in groundwater. Includes theoretical considerations, case histories, law, analysis of problems, and preparation of hydrogeological reports.  Prerequisite: GEOS 5120    3 hours

GEOS 6170 Stable Isotope Geochemistry  Application of stable isotopes in the study of hydrologic cycle, global change, and atmospheric processes. Cosmochemical implications of stable isotope systematics in extra-terrestrial samples. Open to Graduate students only.  Prerequisite: General chemistry. Basic knowledge of physical and organic chemistry.      3 hours

GEOS 6300 Structural Analysis  The theory of and methods involved in the geometric, kinematic, and dynamic analysis of deformed rock bodies. All scales of observation are considered from hand specimens to large map areas. Open to Graduate students only.  Prerequisites: GEOS 4300    3 hours

GEOS 6450 Clastic Petrology and Petrophysics  Petrographic, petrologic, and petrophysical analysis of clastic sedimentary rocks. Investigate the primary and secondary mineralogy and textures of clastic sedimentary rocks through the use of a wide variety of analytical techniques. Use petrographic data to interpret and predict sediment provenance, depositional environments, diagenetic modification and burial history. Apply petrologic analysis to the interpretation of petrophysical data, including down-hole wire line log data, in the evaluation of fluid flow in geological media, especially geological reservoirs (geological media suitable for the extraction or injection of fluids). Periodic field trips and/or visits to the Michigan Geological Repository for Research and Education (MGRRE) facility for access to analytical instruments and sample material. Open to Graduate students only. Prerequisites: GEOS 4330 and GEOS 4350, or instructor approval.   3 hours

GEOS 6460 Carbonate and Evaporite Depositional Systems  Processes, characteristics, and relationships of modern and ancient carbonate and evaporite systems. A course field trip to modern environments (Florida, Bahamas or Belize) or ancient carbonate systems (Paradox Basin, Utah or Guadalupe Mountains, New Mexico and Texas) may be required. Student projects will include logging, description, and interpretation of cores and slabs at the mesoscopic level at the MGRRE facility. Two lectures and one 3-hour laboratory per week. Open to Graduate students only.  Prerequisites: GEOS 4330 and GEOS 4350.  3 hours

GEOS 6500 Topics in Geology and Earth Science  An intensive study of specific subjects in the area of Earth Science as listed. Subject offered will be announced in advance. May be repeated for credit. Open to Graduate students only.  Prerequisite: Instructor approval.  2 to 4 hours
GEOS 6550 Quantitative Basin Analysis  Theory and practical application of sequence stratigraphy and backstripping; two fundamental tools of the petroleum industry and academic community. Open to Graduate students only. Prerequisites: GEOS 4350 and GEOS 5600; or instructor approval. 3 hours

GEOS 6560 Clastic Depositional Systems  Analysis of terrigenous clastics-dominated, sedimentary basin fill. Controls on sedimentary basin fill and sequence stratigraphy; high resolution sequence stratigraphy at outcrop, core, and well log scale. Clastic depositional systems analysis and sedimentary facies models. Sedimentary facies analysis, especially for geological reservoirs, and process oriented sedimentology. Periodic field trips and/or visits to the Michigan Geological Repository for Research and Education (MGRRE) facility for access to analytical instruments and sample material. Open to Graduate students only. Prerequisite: GEOS 4350 or instructor approval. 3 hours

GEOS 6600 Seminar in Geology and Earth Science  A seminar designed to provide students with the opportunity to examine and discuss important problems in Earth Science. Oral presentations will be required. Prerequisite: Department approval. 1 hour

GEOS 7000 Master's Thesis  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval. 1 to 6 hours

GEOS 7100 Independent Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and Department approval. 2 to 6 hours

GEOS 7120 Professional Field Experience  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and Department approval. 2 to 12 hours

GEOS 7300 Doctoral Dissertation  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisites: Department and Graduate College approval. 1 to 15 hours

GEOS 7350 Graduate Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 10 hours

History

HIST 5000 Topics in History  Courses in this topical area explore regional, political, cultural, economic and social issues in various geographical, chronological, or thematic fields of history. Specific topics will be listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to advanced Underclass and Graduate students. 3 hours

HIST 5150 Topics in Public History  Selected topics in aspects of public history including museology, historic preservation and cultural resource management, historical administration, information science, and applied research. Specific topics will be listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Underclass and Graduate students. 3 hours

HIST 5245 Topics in American History  Courses in this topical area explore regional, political, cultural, economic, and social themes in the history of North America or the United States from the colonial era to the present. Specific topics will be listed in the Schedule of Course Offerings. Open to Underclass and Graduate students. 3 hours
HIST 5405 Topics in Ancient History Courses in this topical area explore regional, political, cultural, economic, and social themes in the history of the ancient world. Specific topics will be listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Upperclass and Graduate students. 3 hours

HIST 5495 Topics in European History Courses in this topical area explore regional, political, cultural, economic, and social themes in European history from the ancient world to the present. Specific topics will be listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Upperclass and Graduate students. 3 hours

HIST 5500 Topics in Medieval History Courses in this topical area explore regional, political, cultural, economic, and social themes in the history of the medieval world. Specific topics will be listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Upperclass and Graduate students. 3 hours

HIST 5850 Topics in Asian, African, and Latin American History Courses in this topical area explore regional, political, cultural, economic, and social themes in the history of Asia, Africa, South America, Central America, Mexico, or the Caribbean from ancient times to the present. Specific topics will be listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Upperclass and Graduate students. 3 hours

HIST 5910 Topics in Historical Theory and Method Selected theoretical, methodological, and interpretive issues in the field of history, possibly including methodologies from related social science and humanities disciplines. Topics will be listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Upperclass and Graduate students. 3 hours

HIST 6000 Topics in Historical Methods Intensive study of selected methods and theoretical approaches to historical practice. Topics listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only. 3 hours

HIST 6010 Historiography Study of the major figures, ideas, and developments in historiography. Students may conduct research in their fields of concentration. Open to Graduate students only. 3 hours

HIST 6030 Readings in History Intensive study of selected issues and problems in historical studies from various chronological, geographical, or thematic areas. Topics listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only. 3 hours

HIST 6050 Readings in American History Intensive study of historiography and major works pertaining to the history of North America or the United States from the colonial era to the present. Topics listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only. 3 hours

HIST 6090 Ethnohistory Seminar Ethnohistory combines research techniques and theoretical approaches from the fields of history and anthropology to elucidate the histories and cultural contexts of groups who, most often, have not left their own written record of their history and culture. Readings may address such topics as culture contact, colonialism, material analysis, historiography, oral history, gender, historical archaeology, ethnography, tribalization, globalization, and modernization. May be repeated for credit. Open to Graduate students only. This course is cross-listed with ANTH 6090. 3 hours

HIST 6115 Readings in Ancient History Intensive study of historiography and major works pertaining to the ancient world. Topics listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only. 3 hours
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 6120</td>
<td>Readings in Medieval History</td>
<td>Intensive study of historiography and major works pertaining to the medieval world. Topics listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST 6160</td>
<td>Readings in European History</td>
<td>Intensive study of historiography and major works pertaining to European history from the ancient world to the present. Topics listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST 6180</td>
<td>Readings in Global and Comparative History</td>
<td>Intensive study of historiography and major works pertaining to the study of world or transnational history, involving topics such as colonialism, nationalism, international conflict and cooperation, economic integration, gender, etc. Topics listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST 6200</td>
<td>Bibliographical Research</td>
<td>Research in the literature of specialized topics and issues as they pertain to thesis or dissertation preparation, and preparation of a bibliographical essay. Topics may be listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only. Prerequisite: Departmental approval.</td>
<td>1 to 3 hours</td>
</tr>
<tr>
<td>HIST 6250</td>
<td>Problems in Cultural Resource Management</td>
<td>History and practice of various facets of administration, conservation, development, and interpretation of cultural and historical sites, agencies, and institutions. Topics listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.</td>
<td>1 to 3 hours</td>
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<tr>
<td>HIST 6350</td>
<td>Research Techniques in Medieval History</td>
<td>Introduction to the sources and methods used in the study of medieval Europe. Interpretation of written sources, with emphasis on authenticating, dating and localizing these materials. Survey of techniques for interpreting artifacts and material culture. Open to Graduate students only.</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST 6360</td>
<td>Documentary Paleography</td>
<td>Introduction to paleography. Taught as a practicum offering students maximum instruction and practice in the transcription and reading of manuscript sources. Topics listed in the Schedule of Course Offerings. May be repeated for credit. Open to Graduate students only.</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST 6400</td>
<td>Museums Practicum</td>
<td>Supervised field assignment with focus on a research project dealing with a specific aspect of museum or site administration such as registration, collections development, conservation, interpretation, etc. May be repeated for credit to a maximum of six hours. Open to Graduate students only. Prerequisite: Departmental approval.</td>
<td>3 to 6 hours</td>
</tr>
<tr>
<td>HIST 6440</td>
<td>Material Culture</td>
<td>Social and cultural studies of artifacts, public and domestic space, and the social construction of the built environment in selected historical periods. Topics listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST 6500</td>
<td>Special Projects</td>
<td>Participation in departmental research and interpretive projects. Topics may be listed in Schedule of Course Offerings. May be repeated for credit to a maximum of six hours. Open to Graduate students only. Prerequisite: Departmental approval.</td>
<td>1 to 3 hours</td>
</tr>
<tr>
<td>HIST 6730</td>
<td>Research Seminar in History</td>
<td>Advanced research in selected issues and problems in historical studies from various chronological, geographical, or thematic areas. Topics listed in the Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.</td>
<td>3 hours</td>
</tr>
<tr>
<td>HIST 6750</td>
<td>Research Seminar in American History</td>
<td>Advanced research in North American or United States history from the colonial era to the present. Topics listed in Schedule of Course Offerings. May be repeated for credit. Open to Graduate students only.</td>
<td>3 hours</td>
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</tbody>
</table>
HIST 6815 Research Seminar in Ancient History  
Advanced research in the history of the ancient world. Topics listed in the Schedule of Course Offerings. May be repeated for credit. Open to Graduate students only.  
3 hours

HIST 6820 Research Seminar in Medieval History  
Advanced research in the history of the medieval world. Topics listed in Schedule of Course Offerings. May be repeated for credit. Open to Graduate students only.  
Prerequisites: HIST 6350 or instructor approval.  
3 hours

HIST 6860 Research Seminar in European History  
Advanced research in European history from the ancient world to the present. Topics listed in Schedule of Course Offerings. May be repeated for credit. Open to Graduate students only.  
3 hours

HIST 6880 Research Seminar in Global and Comparative History  
Advanced research in world or transnational history. Topics listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.  
3 hours

HIST 6890 Research Seminar in Public History  
Advanced research in public history. Topics listed in Schedule of Course Offerings. May be repeated for credit under different topics. Open to Graduate students only.  
3 hours

HIST 6980 College Teaching and Professional Activity  
Introduces students to the full range of teaching and other professional activities of historians, including syllabus preparation, class presentations, evaluation methods, grant applications, publishing, conference presentations, vita development, and preparation for the job market. Open to Graduate students only.  
3 hours

HIST 7000 Master's Thesis  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Prerequisite: Department and Graduate College approval.  
1 to 6 hours

HIST 7100 Independent Research  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Prerequisite: Department approval.  
2 to 6 hours

HIST 7120 Professional Field Experience  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Prerequisite: Department approval.  
2 to 12 hours

HIST 7300 Doctoral Dissertation  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Prerequisites: Department and Graduate College approval.  
1 to 15 hours

HIST 7350 Graduate Research  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Prerequisite: Department approval.  
2 to 10 hours

**International and Area Studies**

INTL 5000 Topics in Global and International Studies  
Topics may be listed in Schedule of Course Offerings. May be repeated for credit. Open to Upperclass and Graduate students.  
1 to 3 hours

INTL 6040 Graduate Foreign Studies Seminar – Social Sciences  
Seminars in the Social Sciences conducted outside the U.S. Students may receive credit in Africana Studies, Anthropology, Economics, Geography, History, Political Science, or Sociology, if the credit is approved by the chairperson of the department prior to registering for the seminar. Topics may be listed in the Schedule of Course Offerings. May be repeated for credit.
Students may receive up to six hours credit in any combination of departments as described provided the seminar is planned with that combination in mind. No student will receive credit under any of the course plans indicated here for work done in seminars planned and conducted by other institutions or for work done independent of seminars planned by the College of Arts and Sciences. Open to Graduate students only. Prerequisite: Approval of the student's graduate advisor and the instructor. 1 to 6 hours

INTL 6050 Graduate Foreign Studies Seminar - Humanities Seminars in the Humanities conducted outside the U.S. Students who complete such a seminar may receive credit in Communication, Comparative Religion, English, World Languages and Literatures, Philosophy, Spanish, and the departments of the College of Fine Arts, if the credit is approved by the chairperson of the department prior to registering for the seminar. Topics may be listed in the Schedule of Course Offerings. May be repeated for credit. Students may receive up to six hours credit in any combination of departments as described provided the seminar is planned with that combination in mind. No student will receive credit under any of the course plans indicated here for work done in seminars planned and conducted by other institutions or for work done independent of seminars planned by the College of Arts and Sciences. Prerequisite: Approval of the student's graduate advisor and the instructor. 1 to 6 hours

Mathematics

MATH 5070 Numerical Analysis I The analysis and use of numerical algorithms for the solution of nonlinear equations, systems of linear equations, interpolation, numerical differentiation and integration. Open to Upperclass and Graduate students. Prerequisites: MATH 3740 and a computer programming language beyond Basic, e.g., FORTRAN or C. 3 hours

MATH 5100 Applied Matrix Algebra A second course in linear algebra with emphasis on linear systems, inner products, eigenvalues, eigenvectors, matrix decompositions, and their applications. Topics may include LU, QR and singular value decompositions, as well as symmetric, positive definite, and Hermitian matrices and the spectral theorem. Open to Upperclass and Graduate students. Prerequisites: MATH 2300 or MATH 3740. 3 hours

MATH 5220 Introduction to Topology Topics to be chosen from: Topological spaces and continuous functions, metric spaces, connectivity, separation axioms, compactness, product and quotient spaces, paracompactness, and manifolds. Open to Upperclass and Graduate students. Prerequisite: MATH 3300 or MATH 5700. 3 hours

MATH 5270 Differential Geometry of Curves and Surfaces An introduction to Riemannian Geometry with emphasis on curves and surfaces. Topics may include isometries, orientation, differential forms, curvature, metrics, and geodesics. Open to Upperclass and Graduate students. Prerequisites: MATH 2720 and either (MATH 2300 or MATH 3740). MATH 3140 is recommended. 3 hours

MATH 5300 Linear Algebra Properties of finite dimensional abstract vector spaces, linear transformations, and matrix algebra are studied. Open to Upperclass and Graduate students. Prerequisite: MATH 3300. 3 hours

MATH 5501 Teaching of Middle School Mathematics This course considers curriculum issues and trends in middle school mathematics focusing on methods and materials for teaching mathematics effectively to middle school students. Activity and laboratory approaches for teaching mathematics are emphasized. This class has four contact hours per week to accommodate student collaborations and field experiences in local schools. Open to Upperclass and Graduate students. Restricted to majors in Elementary/Middle School Mathematics. Prerequisite: MATH 5540 with a grade of "C" or better, or instructor approval. 3 hours

MATH 5511 Computing Technology in Middle School Mathematics This course introduces uses of computing technology to enhance and extend the learning of mathematical topics in middle grades through secondary school. Emphasis is placed on the use of technology in problem solving and concept development. A graphing calculator is required. This course has four contact hours per week to accommodate student collaborations
and use of specialized computer software. Open to Upperclass and Graduate students. Restricted to majors in Elementary/Middle School Mathematics. Prerequisite: MATH 5501 with a grade of "C" or better.  3 hours

MATH 5531 Number Systems and Proportional Reasoning for Middle Grades Teachers This course provides an opportunity for middle school teachers to enhance their ability to reason proportionally through explorations of linearity and right triangle trigonometry with a focus on inquiry and the use of digital tools. Attention will be given to multiple representations (e.g., verbal descriptions, table of values, graphs, and symbolic function rules) of the proportional relationships. Similarities and differences among the systems on integers, rational numbers, and real numbers will also be examined along with the historical development of these number systems. May be taken in conjunction with MATH 3520. Open to Upperclass and Graduate students. Restricted to majors in Elementary/Middle School Mathematics. Prerequisites: MATH 1500, MATH 1510, and MATH 2650 with a grade of "B" or better in all prerequisites, or instructor approval.  4 hours

MATH 5540 Functions and Modeling for Middle Grades Teachers This course provides an opportunity for middle school teachers to both deepen and expand their understanding of functions through the exploration of linear and exponential function families as well as power functions, polynomial functions, and common logarithmic functions. Attention will be given to multiple representations (e.g., verbal descriptions, tables of values, graphs, and symbolic function rules), to special characteristics of functions (e.g., patterns of change, intercepts, extrema, end behavior), and to modeling with functions. Digital tools will be used throughout the course to facilitate student learning. Open to Upperclass and Graduate students. Restricted to majors in Elementary/Middle School Mathematics. Prerequisites: MATH 3520 with a grade of "B" or better and MATH 5530 with a grade of "C" or better, or instructor approval.  4 hours

MATH 5550 Concepts of Calculus for Middle Grades Teachers This course provides an opportunity for middle school teachers to extend their understanding of function and develop an understanding of the conceptual underpinnings of differential and integral calculus through inquiry and applied problem solving that makes extensive use of digital tools. Attention will be given to historical perspectives of calculus. May be taken in conjunction with MATH 5501. A graphing calculator is required. For specific model see the Mathematics department website. Open to Upperclass and Graduate students. Restricted to majors in Elementary/Middle School Mathematics. Prerequisites: MATH 5540 with a grade of "C" or better or instructor approval.  4 hours

MATH 5700 Advanced Calculus I Properties of real numbers, Cauchy sequences, series, limits, continuity, differentiation, Riemann integral, sequences and series of functions. Open to Upperclass and Graduate students. Prerequisites: MATH 2720 and 3140. MATH 3300 is recommended.  4 hours

MATH 5710 Advanced Calculus II Topology of n-dimensional space, continuity and differentiability of functions of one variable; Riemann-Stieltjes integral; convergence of sequences and series of functions; Fourier series; analysis of functions of several variables. Open to Upperclass and Graduate students. Prerequisite: MATH 5700 or approval of advisor.  3 hours

MATH 5720 Vector Calculus and Complex Variables Functions of several variables, implicit and inverse functions, Jacobians, multiple integrals, Green’s Theorem, divergence, curl, the Laplacian, Stokes’ Theorem, analytic functions, Laurent expansions, residues, argument principle, and conformal mapping. Open to Upperclass and Graduate students. Prerequisite: MATH 3740  4 hours

MATH 5740 Advanced Differential Equations Series solutions at ordinary and singular points of linear ordinary differential equations, Bessel and Legendre functions, self-adjoint boundary value problems, Fourier series, solution of partial differential equations by separation of variables. Open to Upperclass and Graduate students. Prerequisite: MATH 3740  3 hours

MATH 5800 Number Theory Diophantine equations, congruences, quadratic residues, and properties of number-theoretic functions. Open to Upperclass and Graduate students. Prerequisite: MATH 3300  3 hours
MATH 5900 In-Service Professional Development in Mathematics  This course develops specific professional skills related to the teaching and learning of pre-college mathematics. Final course outcomes have demonstrated applications to the mathematics classroom. This course may be repeated for credit. Each offering of MATH 5900 will be given an appropriate subtitle which will be listed on the student's official transcript. Students may earn up to three hours of credit for any given subtitle. Credit hours may be applied to continuing teacher certification programs with approval of the Teacher Certification Office, but will not be applicable to a new endorsement in mathematics nor to any graduate program within the Department of Mathematics. Graded on a Credit/No Credit basis. Prerequisite: Instructor approval. 1 to 3 hours

MATH 5950 Topics in Elementary/Middle School Mathematics  This course addresses topics in mathematics content and pedagogy relative to the teaching and learning of elementary/middle school mathematics. May be repeated for credit. Open to Upperclass or Graduate students. Prerequisite: MATH 3520 or instructor approval. 3 hours

MATH 5990 Independent Study in Mathematics  Advanced students with good scholastic records may elect to pursue independently the study of some topic having special interest for them. Topics are chosen and arrangements are made to suit the needs of each particular student. May be repeated for credit. Open to Upperclass or Graduate students. Prerequisite: Department approval. 1 to 6 hours

MATH 6020 Mathematical Modeling I  This course considers the methodology of modeling a series of practical problems. The mathematical tools used may include dimensional analysis, optimization, differential and difference equations, graph theory and network flow theory. The practical problems may include population dynamics, economic theory of prices and production, scale models, scheduling problems, pollution, social group interaction, epidemics, and facility location. Open to Graduate students only. Prerequisite: MATH 5740 or instructor approval. 3 hours

MATH 6050 Optimization  This course will cover one or several topics from the area of optimization. The topic(s) may include nonlinear programming, dynamic programming, optimal control, variational analysis, discrete optimization, stochastic optimization, and network optimization. If the material covered is significantly different, this course may be repeated for credit with approval of the instructor. Open to Graduate students only. Prerequisites: MATH 2720 and instructor approval. 3 hours

MATH 6070 Numerical Analysis II  The analysis and use of numerical algorithms for the solution of ordinary and partial differential equations, and approximation theory. Open to Graduate students only. Prerequisite: MATH 5070 3 hours

MATH 6080 Linear Programming  Linear inequalities; convex geometry; optimization in linear systems; zero-sum games; applications. Open to Graduate students only. Prerequisite: An introductory course in linear algebra. 3 hours

MATH 6090 Studies in Applied Math  Advanced work organized around topics related to the field of study indicated at the time the course is scheduled. May be repeated for credit. Open to Graduate students only. 3 hours

MATH 6110 Mathematical Applications  An introduction to the philosophy of, machinery for, and methodology in applications of mathematics. Topics will be chosen from graph theory, linear algebra, numerical approximation, optimization and graphical linear programming, probability, and linear differential equations. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

MATH 6150 Intermediate Analysis  This course will include the following topics: limits, continuity, differentiation, integration, applications. It will stress concepts rather than techniques. Summer Institute students only. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours
MATH 6160 Survey of Algebra
This course will discuss groups, rings, integral domains and fields, including such topics as homomorphisms and isomorphisms, subalgebras and ideals, with examples involving permutation groups, transformation groups, polynomial rings and finite fields. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

MATH 6170 Survey of Discrete Mathematics
The principle objectives of this course are for students to obtain an understanding of discrete and combinatorial mathematics. The course will process through the study of elementary topics such as number sequences and generating functions to advanced topics such as exponential generating functions and plane partitions. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Approval of advisor from the Master of Arts in Mathematics Education program. 3 hours

MATH 6190 Computer Methods in Secondary School Mathematics
This course emphasizes the applications of computing technology to the teaching and learning of mathematics in grades 6-12. Particular attention is given to the role of technology in mathematical problem solving and concept development. Technology-oriented curriculum materials will be examined and developed. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

MATH 6210 Algebraic Topology—Fundamental Group
Topics may include: Homotopy, the fundamental group, covering spaces, the classification of covering spaces, the classification of compact surfaces, the Seifert-Van Kampen Theorem, and applications. Open to Graduate students only. Prerequisite: MATH 5220 3 hours

MATH 6240 Algebraic Topology—Homology Theory
Topics will include simplicial complexes, homology and cohomology theories, including singular homology theory. Open to Graduate students only. Prerequisite: MATH 5220 3 hours

MATH 6250 Differential Topology
Topics may include: Differentiable manifolds and smooth maps, tangent bundles, immersions, embeddings, submanifolds, transversality, Sard’s Theorem, intersection theory, and additional topics. Open to Graduate students only. Prerequisite: MATH 5220 3 hours

MATH 6290 Studies in Topology
Advanced work organized around topics related to the field of study indicated in the above title. May be repeated for credit. Open to Graduate students only. 3 to 4 hours

MATH 6300 Abstract Algebra I
A general study of groups, rings, and modules. A specific study of finite groups, polynomial rings, and Euclidean domains. Open to Graduate students only. Prerequisite: MATH 5300 3 hours

MATH 6310 Abstract Algebra II
A continuation of MATH 6300. Modules, structure theory of modules over principal ideal domains, applications to finitely generated abelian groups, rational and Jordan canonical forms of a linear transformation, bilinear and quadratic forms. Open to Graduate students only. Prerequisite: MATH 6300 3 hours

MATH 6370 Numerical Linear Algebra
The analysis and use of numerical algorithms for solving problems from linear algebra, including matrix norms, singular value decompositions, Gaussian elimination, least squares methods, eigenvalues and iterative methods. Open to Graduate students only. Prerequisites: MATH 5070 and either (MATH 5100 or MATH 5300). 3 hours

MATH 6390 Studies in Algebra
Advanced work organized around topics related to the field of study indicated in the above title. May be repeated for credit. Open to Graduate students only. 3 hours

MATH 6400 Graph Theory I
This course and MATH 6410 cover the following topics: Fundamental concepts; eulerian graphs; adjacency and incidence matrices; trees; planar graphs; graph embeddings; connectivity; hamiltonian graphs; matchings; factorization; graphs and groups; Cayley color graphs; line graphs; the
Reconstruction Problem; spectra of graphs; graph and map colorings; extremal graph theory; Ramsey theory. Open to Graduate students only. Prerequisite: Advisor approval. 4 hours

MATH 6410 Graph Theory II
Continuation of MATH 6400. Open to Graduate students only. Prerequisite: MATH 6400 4 hours

MATH 6440 Graphs, Groups, and Surfaces
Study of the interaction of graphs, groups, and surfaces. Topics covered include map-coloring problems, symmetrical maps, automorphism groups of graphs, Cayley graphs of groups, genus of graphs, genus of groups, generation of block designs, and applications to church bell ringing. Open to Graduate students only. Prerequisite: Instructor approval. 3 hours

MATH 6450 Studies in Combinatorics
Advanced work organized around topics related to the field of study indicated in the above title. May be repeated for credit. Open to Graduate students only. Prerequisite: Instructor approval. 3 hours

MATH 6460 Combinatorics
This course is divided into two parts. The first part gives a gentle introduction to the subject and covers basic counting techniques (including the inclusion-exclusion principle), recurrence relations and generating functions, and discrete probability. The second part deals with more challenging topics such as combinatorial designs (including Steiner systems), posets (including the Möbius function), enumeration under group action, and extremal set theory (including Sperner's and intersecting families, and the Littlewood-Offord problem). Open to Graduate students only. Restricted to master's and doctoral students in computational mathematics, mathematics education, collegiate math education, or mathematics. 3 hours

MATH 6490 Studies in Geometry
Advanced work organized around topics related to the field of study indicated in the above title. May be repeated for credit. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

MATH 6510 Studies in Teaching Elementary School Mathematics
This is an advanced methods class devoted to analysis of current theoretical and research-based perspectives on mathematics teaching and learning and their implications for instructional practice and evaluation of student performance at the elementary school level. Explicit attention is given to the impact of technology on the teaching/learning process. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

MATH 6520 Studies in Teaching Middle School Mathematics
This is an advanced methods class devoted to analysis of current theoretical and research-based perspectives on mathematics teaching and learning and their implications for instructional practice and evaluation of student performance at the middle school level. Explicit attention is given to the impact of technology on the teaching/learning process. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

MATH 6530 Studies in Teaching Secondary School Mathematics
This is an advanced methods class devoted to analysis of current theoretical and research-based perspectives on mathematics teaching and learning and their implications for instructional practice and evaluation of student performance at the secondary school level. Explicit attention is given to the impact of technology on the teaching/learning process. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

MATH 6540 Secondary School Mathematics Curriculum Studies
Participants in this course examine curricular issues and trends in secondary school mathematics and analyze recent experimental and commercial curriculum materials in one of four strands of mathematics: algebra, geometry, probability and statistics, or discrete mathematics. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. May be repeated for credit with the approval of the student’s advisor. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours
MATH 6550 Issues and Trends in Secondary School Mathematics This course examines current policy issues and curricular and instructional trends in secondary school mathematics and related research studies. It is designed to provide a transition to advanced graduate work in mathematics education. Open to Graduate students only.
Prerequisites: Completion of at least 21 graduate credit hours, including either (MATH 6530 or MATH 6520) and MATH 6540, or advisor approval. 3 hours

MATH 6560 Teaching of College Mathematics In this course consideration is given to curricular problems and trends in post-high school mathematics; research on specific problems of teaching mathematics effectively to college students will be emphasized. Open to Graduate students only. Prerequisite: Advisor approval. 2 hours

MATH 6570 Issues and Trends in Mathematics Education This course focuses on curricular and instructional issues and trends in K-14 mathematics education, including an examination of major historical themes that have shaped mathematics policy and practice at these levels. Open to Graduate students only.
Prerequisite: Advisor approval. 3 hours

MATH 6580 Psychology of Learning Mathematics This course focuses on theories of mathematical thinking and knowing and on an examination of major research paradigms and research findings on mathematical learning in children and adults and their implications for instruction. Open to Graduate students only.
Prerequisite: Advisor approval. 3 hours

MATH 6590 Research in Mathematics Education This course focuses on research issues, methodologies, and trends within mathematics education along with techniques for critical analysis of research. Students are expected to design and present an individual research study. Open to Graduate students only.
Prerequisite: Advisor approval. 3 hours

MATH 6700 Real Analysis I The first of a two semester sequence in real analysis. Topics covered in the two semesters will include topology and continuous functions, Lebesgue and general measure and integration, differentiation and the Radon-Nikodym theorem. Hilbert spaces, Banach spaces, and product spaces and Fubini’s theorem. Open to Graduate students only. Prerequisites: MATH 5220 and MATH 5710. 3 hours

MATH 6710 Real Analysis II The second of a two semester sequence in real analysis. Topics covered in the two semesters will include topology and continuous functions; Lebesgue and general measure and integration, differentiation and the Radon-Nikodym theorem; Hilbert spaces, Banach spaces, and product spaces and Fubini’s theorem. Open to Graduate students only. Prerequisite: MATH 6700 3 hours

MATH 6760 Complex Analysis Topics include: Cauchy Theory, series expansion, power series, types of singularities, calculus of residues. Open to Graduate students only. Prerequisite: MATH 5710 3 hours

MATH 6780 Introduction to Functional Analysis Metric spaces; category; compactness; Banach spaces; Hahn-Banach theorem; completely continuous operators; Hilbert spaces; self-adjoint operators; elementary spectral theory. Open to Graduate students only. Prerequisite: MATH 6710 3 hours

MATH 6790 Studies in Analysis Advanced work organized around topics related to the field of study indicated in the above title. May be repeated for credit. Open to Graduate students only. 3 hours

MATH 6880 Research Tools in the Mathematical Sciences This course consists of various computer applications and computer network activities that are commonly used in mathematics or mathematics education research, including mathematical word processing, computer algebra systems, literature searches, qualitative data analysis tools, and the use of Internet resources. Enrollment is limited to students in a graduate degree program in mathematics or mathematics education. Students must satisfactorily complete an approved number of modules per credit hour selected. If the course is repeated, different modules must be completed. Certain departmental degree programs may require the completion of specific modules. May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval. 1 to 3 hours
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 6900</td>
<td>Seminar in Applied Mathematics</td>
<td>1 to 3 hours</td>
<td>May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 6920</td>
<td>Seminar in Topology</td>
<td>1 to 3 hours</td>
<td>May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 6930</td>
<td>Seminar in Algebra</td>
<td>1 to 3 hours</td>
<td>May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 6940</td>
<td>Seminar in Graph Theory</td>
<td>1 to 3 hours</td>
<td>May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 6950</td>
<td>Seminar in Mathematics Education</td>
<td>1 to 3 hours</td>
<td>May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 6970</td>
<td>Seminar in Analysis</td>
<td>1 to 3 hours</td>
<td>May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 6990</td>
<td>Reading and Research</td>
<td>1 to 6 hours</td>
<td>May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 7120</td>
<td>Professional Field Experience</td>
<td>2 to 12 hours</td>
<td>Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval.</td>
</tr>
<tr>
<td>MATH 7250</td>
<td>Doctoral Research Seminar</td>
<td>2 to 6 hours</td>
<td>Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.</td>
</tr>
<tr>
<td>MATH 7300</td>
<td>Doctoral Dissertation</td>
<td>1 to 15 hours</td>
<td>Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval; approved application.</td>
</tr>
<tr>
<td>MATH 7350</td>
<td>Graduate Research</td>
<td>2 to 10 hours</td>
<td>Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval.</td>
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**Medieval Studies**

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<tr>
<th>Course Code</th>
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</tr>
</thead>
<tbody>
<tr>
<td>MDVL 5300</td>
<td>Introduction to Medieval Studies</td>
<td>3 hours</td>
<td>This seminar is meant to serve as a guide to the study of the Middle Ages in its multiple disciplines. It is also intended as an introduction to the considerable resources for study available at Western and in the greater Kalamazoo region, including institutions and individuals students should know. Open to Graduate students only.</td>
</tr>
<tr>
<td>MDVL 5970</td>
<td>Directed Study</td>
<td>1 to 3 hours</td>
<td>Research on a selected topic in the field of Medieval Studies directed and supervised by a faculty member. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: Approved application required.</td>
</tr>
<tr>
<td>MDVL 6000</td>
<td>Advanced Seminar in Medieval Studies</td>
<td>2 to 4 hours</td>
<td>A research seminar for advanced graduate students with the focus on research and the preparation of papers in highly specialized areas of Medieval Studies. The specific topic of each seminar will be announced in the Schedule of Course Offerings. May be repeated for credit with a different topic. Open to Graduate Students only. Prerequisite: Department approval.</td>
</tr>
</tbody>
</table>
MDVL 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval; approved application. 1 to 6 hours

MDVL 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval and approved application. 2 to 6 hours

MDVL 7120 Professional Field Experience Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval and approved application. 2 to 12 hours

Philosophy

PHIL 5070 The Continental Tradition in Philosophy An examination of the Continental tradition in Philosophy. Topics may vary from term to term. Examples include: phenomenology, existentialism, post-modernism, structuralism, deconstructionism, critical theory, and hermeneutics. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 2 to 4 hours

PHIL 5120 Aesthetics An investigation of the many philosophical issues which arise from the study of the arts and aesthetic experience. Topics include such issues as the ontology and identity of works of art, whether art can be defined so as to distinguish art from non-art, the status of aesthetic values, the relation of ethics to aesthetics, the status of feminist perspectives in the arts, and significance of the arts in human life. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 3 hours

PHIL 5200 Philosophical Applications of Symbolic Logic This course is designed to expose graduate students to the range of philosophical applications of modern symbolic logic. Starting with the sentential and predicate calculi, the course explores various extensions which may include alethic modal logic, deontic logic, tense logic, relevance logic and counterfactuals. In addition, the course will address salient issues in the philosophy of logic and may include an investigation of the logical paradoxes and/or the controversy surrounding quantified modal logic. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 3 hours

PHIL 5250 Decision Theory Can there be a formal theory of what it is to be rational in one’s beliefs and actions? This course is an introduction to decision theory, which claims to be just such a theory of rationality. Attention will be given to both its mathematical development and the issues it raises in the philosophy of science, the theory of knowledge, and action theory. A working knowledge of high school algebra is assumed. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 4 hours

PHIL 5340 Moral and Philosophical Foundations of Health Care In this course philosophical reflection and biological science are combined in a critical examination of the nature and purpose of the health sciences. Topics to be considered include: the aims of the health sciences, the interplay of fact and value in health care, competing images of humankind embedded in health science, patient autonomy, dignity and medical paternalism. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 3 hours

PHIL 5400 Philosophy of Mind A study of the philosophical problems surrounding our understanding of the nature of mind, mental states, and consciousness, and their relation to matter, and states of the brain and/or central nervous system. Possible topics include cognitive science, artificial intelligence, the relation of mind to body and/or behavior, teleological and mechanistic explanations of human behavior, the philosophical
foundations of psychology, behaviorism, functionalism, the nature of intentionality, the concept of a person, the privacy of mental states, knowledge of other minds, and questions regarding free will and determinism. Open to Upperclass and graduate students. Graduate students must be admitted into the M.A. in Philosophy program, unless an exception is granted by the department’s Director of Graduate Studies.

PHIL 5440 Practical Ethics This course will examine the relationships between ethical theory and practice, especially in the area of professional life. We will consider questions concerning moral imagination, deliberation, and justification, as well as how principles and norms guide our complex activities. Case illustrations from various professions (e.g., medicine, laws, government, science, psychiatry, etc.) will be used to highlight some of these issues. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 2 to 4 hours

PHIL 5550 Advanced Philosophy of Science A detailed examination of some of the central problems in contemporary philosophy of science. Topics may vary from term to term. Typical topics include: nature of scientific explanation, theory structure and change, scientific realism vs. various anti-realisms, or issues in the special sciences, e.g., the physical, biological or social sciences. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 3 hours

PHIL 5600 Philosophy at Pre-College Levels A content-oriented course that explores topics, reading materials, and ways of approaching them in the teaching of philosophy at the pre-college level. A special emphasis is put on critical and creative thinking. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 2 to 4 hours

PHIL 5700 Philosophical Topics An examination of special philosophical topics. Topics to be listed in the Schedule of Course Offerings. May be repeated for credit, with advisor’s approval, when topics vary. May be offered in an accelerated format. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 1 to 4 hours

PHIL 5980 Readings in Philosophy Research on some selected period or topic under supervision of a member of the Philosophy faculty. May be repeated for credit. Open to Upperclass and Graduate students. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 1 to 4 hours

PHIL 6000 Colloquium A seminar in which one or more faculty involve the students in their current research. Topics may vary from term to term. May be repeated for credit. Open to Graduate students only. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 2 to 4 hours

PHIL 6100 Seminar in the History of Philosophy A close reading and discussion of selected classics written by major philosophers from the ancient, medieval, or modern period. Selections may vary from term to term. May be repeated for credit. Open to Graduate students only. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 2 to 4 hours

PHIL 6200 Philosophy of Language and Logic An examination of the relation of language to the world, and/or the philosophical basis of standard and nonstandard logics. Possible topics include the nature of reference and predication, the distinctions between a priori and a posteriori, between analytic and synthetic, and between necessary and contingent propositions, the roles of proper names, general terms, and pronouns, and the truth conditions of sentences, as well as questions concerning the philosophy of modal logic, tense logic, free logic, deontic logic, epistemic logic, paraconsistent logic, first and second order logics, and probability calculus. May be repeated for credit, with advisor’s approval, when topics vary. Open to Graduate students only. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies. 2 to 4 hours
PHIL 6310 Ethical Theory  A study of theories of ethics and morality. Topics may vary from semester to semester. Open to Graduate students only. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies.  2 to 4 hours

PHIL 6320 Theory of Knowledge  An examination of the nature of truth, belief, and evidence. Topics may vary from term to term. Examples include: questions about the nature of perception, a priori and a posteriori knowledge, skepticism, epistemic foundations, epistemic justification, and other related topics. May be repeated for credit. Open to Graduate students only. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies.  2 to 4 hours

PHIL 6330 Metaphysics  An examination of the underlying nature of reality. Topics may vary from term to term. Examples include: questions about the fundamental kinds of entities that comprise reality, the existence of God, universals and particulars, space and time, causation and free will, mind and matter, identity and change, and other related topics. May be repeated for credit. Open to Graduate students only. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies.  2 to 4 hours

PHIL 6500 Philosophy of Religion  An examination of philosophical issues related to religion. Topics may vary from term to term. Examples include: the nature and existence of God, the problem of evil, theistic and scientific explanations, pantheism, the relation between faith and reason, the nature of religious experience, life after death, miracles, religious epistemology, and the theological foundations of ethics. Open to Graduate students only. Graduate students must be admitted into the M.A. program, unless an exception is granted by the department’s Director of Graduate Studies.  2 to 4 hours

PHIL 7000 Master's Thesis  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval; approved application.  1 to 6 hours

PHIL 7100 Independent Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Approved application and department approval.  1 to 4 hours

Physics

PHYS 5620 Atomic and Molecular Physics  This course consists of some applications of quantum mechanics. Topics include the helium atom, multielectron atoms, the Raman, Zeeman, and Stark effects, stimulated emission, transition rates, selection rules, the diatomic molecule, and molecular physics. Open to Upperclass and Graduate students. Prerequisite: PHYS 4600 or instructor approval.  3 hours

PHYS 5630 Solid State Physics  After an initial study of symmetry and crystal structure, quantum mechanics is used to describe the cohesion of solids, x-ray and neutron diffraction, the elasticity of solids, lattice vibrations, and the thermal and electrical properties of solids, with particular emphasis on metals. Open to Upperclass and Graduate students. Prerequisite: PHYS 4600 or instructor approval.  3 hours

PHYS 5640 Nuclear and Particle Physics  This course covers such topics as properties of nuclei, collision theory, nuclear reactions, nuclear models, fundamental interactions, and classification techniques used in particle physics. Discussions of experimental methods as well as theoretical treatments using quantum mechanics are included. Open to Upperclass and Graduate students. Prerequisite: PHYS 4600 or instructor approval.  3 hours

PHYS 5980 Selected Topics  This course affords an opportunity for advanced students with good scholastic records in physics to pursue independently the study of some subject of interest to them. Open to Upperclass and Graduate students. Prerequisite: Department approval.  1 to 4 hours

456
PHYS 6010 Introduction to Current Physics Research
This is a course for graduate students early in their programs to become acquainted with contemporary research practices in physics. Goals might include development of skills with laboratory equipment, research protocols, safety procedures, computational resources and software, and familiarity with the research literature. May be repeated for credit. Graded on a C/NC basis. Open to graduate students only. Prerequisite: Departmental approval. 1 to 6 hours

PHYS 6100 Research Seminar
This is a required course for first-year graduate students and will be offered every spring semester. The course consists of faculty research talks and student talks (one by each student) on papers chosen by the students and approved by the faculty members. Graded on a Credit/No Credit basis. Open to Graduate students only. 1 hour

PHYS 6150 Mathematical Physics
This course provides the background needed for the application of mathematics to physical problems encountered in graduate physics courses. Relevant topics in group theory, complex variables, and functional analysis are included. Open to Graduate students only. 3 hours

PHYS 6220 Quantum Mechanics I
This course is designed to provide a foundation of fundamental techniques for more advanced work in the physics and chemistry of atoms, molecules, nuclei, and solids. The Schroedinger equation and operator theory are applied to simple systems such as the one-electron atom and potential scattering. Open to Graduate students only. 3 hours

PHYS 6230 Quantum Mechanics II
This course is a continuation of 6220. It employs state-vector formulation to study several problems of general interest, such as time-dependent perturbation theory, systems of identical particles, and angular momentum. Open to Graduate students only. Prerequisite: PHYS 6220. 3 hours

PHYS 6240 Statistical Mechanics
Statistical methods, employing ensemble theory, are used to study the equilibrium properties of systems having many degrees of freedom. Classical and quantum theories are developed and applied to selected problems of interest in physics and chemistry. The relationships between microscopic models and macroscopic properties are emphasized. Open to Graduate students only. 3 hours

PHYS 6300 Classical Mechanics
Lagrange's equations are developed early in the course and are used in the analysis of both point-mass and rigid-body problems. The modifications of classical mechanics required by the theory of relativity are reviewed. The Hamilton equations of motion and Hamilton-Jacobi theory are introduced, and some of the analogies between classical and quantum mechanics are discussed. Open to Graduate students only. 4 hours

PHYS 6500 Relativistic Quantum Mechanics
This course deals with the Dirac and Klein-Gordon equations, quantum electrodynamics, Feynman diagrams, and the properties of the strong and electro weak interaction of elementary particles. Open to Graduate students only. Prerequisite: PHYS 6230. 3 hours

PHYS 6620 Electricity and Magnetism I
This course deals with the static electromagnetic field, its interaction with matter, time-varying fields, Maxwell's equations, wave propagation, wave guides, and simple radiating systems. Open to Graduate students only. 4 hours

PHYS 6630 Electricity and Magnetism II
This course deals with the scattering of electromagnetic waves, plasma physics, special relativity, relativistic dynamics, collisions between charged particles, bremsstrahlung, and multipole fields. Open to Graduate students only. Prerequisite: PHYS 6620. 4 hours

PHYS 6700 Atomic Physics
This course covers atomic structure, atomic spectra, second quantization of the electromagnetic field, the interaction of radiation and matter, resonance phenomena, and the formal theory of scattering with applications to atomic collisions. Open to Graduate students only. Prerequisite: PHYS 6230 or instructor approval. 3 hours
PHYS 6710 Nuclear Physics This course covers nuclear models, nuclear matter, electromagnetic properties, reactions, and scattering. Open to Graduate students only. Prerequisite: PHYS 6230 or instructor approval. 3 hours

PHYS 6720 Condensed Matter Physics This course includes both static and dynamic properties of condensed matter with particular emphasis on transport properties, optical properties, magnetism, and superconductivity. Open to Graduate students only. Prerequisites: PHYS 6220 and 6240, or consent of instructor. 3 hours

PHYS 6800 Research in Atomic Physics This course is available for students performing doctoral research in atomic physics. A student must have a research advisor to enroll in PHYS 6800. May be repeated for credit. Graded on a C/NC basis. Open to graduate students only. Prerequisite: Consent of research advisor. 1 to 6 hours

PHYS 6810 Research in Nuclear Physics This course is available for students performing doctoral research in nuclear physics. A student must have a research advisor to enroll in PHYS 6810. May be repeated for credit. Graded on a C/NC basis. Open to graduate students only. Prerequisite: Advisor approval. 1 to 6 hours

PHYS 6820 Research in Condensed Matter Physics This course is available for students performing doctoral research in condensed matter physics. A student must have a research advisor to enroll in PHYS 6820. May be repeated for credit. Graded on a C/NC basis. Open to graduate students only. Prerequisite: Advisor approval. 1 to 6 hours

PHYS 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Approved application, Department and Graduate College approval. 1 to 6 hours

PHYS 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 1 to 6 hours

PHYS 7300 Doctoral Dissertation Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisites: Department and Graduate College approval. 1 to 15 hours

PHYS 7350 Graduate Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 10 hours

Political Science

PSCI 5060 Topics in American Government A critical examination of selected issues facing national, state, or local governments with emphasis upon contemporary theoretical and applied perspectives on the question. May be repeated for credit when topics vary. Open to Upperclass and Graduate students. 3 to 4 hours

PSCI 5320 Administration in Developing Countries This course compares public administration systems in a development context. It analyzes the role of the administrator in middle- and low-income countries, notably the administrator's varied responsibilities as a career public official, and as an agent of change. The course will cover administration of development projects in both rural and urban settings and discuss different strategies that have worked. Open to Upperclass and Graduate students. 3 hours
PSCI 5490 Gender and Development This course examines the role of gender in the development process. A theoretical and empirical perspective will be used to analyze gender inequalities in the developing world. Open to Upperclass and Graduate students. 3 hours

PSCI 5980 Studies in Political Science An opportunity for advanced students with good scholastic records to pursue independently the study of some subject of interest to them. Subjects are chosen and arrangements made to suit the needs of individual students. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: Approved application, approval of department chairperson and instructor. 1 to 4 hours

PSCI 6000 Seminar in American Politics Research and study in selected topics in American politics. May be repeated for credit when topics vary. Open to Graduate students only. 3 hours

PSCI 6010 Foundations of American Politics An examination of the formal institutions of government at the national level and the representation of citizen interest through political participation including elections, political parties and interest groups, and public opinion. Open to Graduate students only. 3 hours

PSCI 6030 Seminar in American Political Behavior This course will review current literature in the area of political behavior and psychology. Special attention will be paid to controversies in voting behavior and the meaning and significance of vital concepts such as partisanship, ideology, issue voting, belief systems, political sophistication, affective reactions to politics, and the dynamics of citizen participation. Open to Graduate students only. 3 hours

PSCI 6040 American National Politics and Public Policy This course provides a graduate-level introduction to American public policy. The focus of this course is on the stages or elements of the policy process as a means of analysis. While this approach has traditionally included policy formation, implementation and evaluation, it is expanded to include policy studies and other important theoretical aspects of public policy. Consequently, the course will attempt to provide a synthesis between classical and behavioral political science. Open to Graduate students only. 3 hours

PSCI 6200 Topics in Public Policy An examination of selected issues in the field of public policy. May be repeated for credit when topics vary. Open to Graduate students only. 3 to 4 hours

PSCI 6300 Seminar: Public Administration Study of selected topics in public administration. May be repeated for credit when topics vary. Open to Graduate students only. 3 hours

PSCI 6311 Monitoring and Evaluation of International Development Projects This course considers how monitoring and evaluation can be used to enhance the effectiveness of programs and projects in developing countries. We address the main methodologies employed in project evaluation and standards for assessing the quality of evaluations, and we study and critique several completed evaluations. Open to Graduate students only. 3 hours

PSCI 6330 Comparative National Development Strategies This course examines the causes and consequences of more and less effective development strategies primarily at the national level. While the main focus is on experiences with industrialization, the courses also considered approaches to agriculture, public health, and other areas of development. Open to Graduate students only. 3 hours

PSCI 6360 Seminar: Development Methods and Skills The seminar is devoted to teaching skills, methods and approaches related to administration in developing areas. Topics may include the logical framework, stakeholder analysis, cost benefit analysis, monitoring, evaluation, and participatory methods. The project paper will be shared with other students in the seminar. Open to Graduate students only. 3 hours

PSCI 6380 Seminar: Planning Development Programs As a capstone to the MDA program, this research seminar calls upon the student to examine the design and implementation of a particular development policy. We address constraints encountered in the policy implementation process and students develop a proposal that would improve conditions in the selected area. Open to Graduate students only. Prerequisite: Approval of the MDA Director. 3 hours
PSCI 6390 Peace Corps Field Paper  As a capstone to the MDA program for students taking the Peace Corps Option, this course calls upon the student to analyze a particular development policy, program or project that has been underway for at least a significant period of time in a developing country. A typical field paper might address the country context, the program plan, expected impacts, organizational arrangement, monitoring and evaluation systems, experiences with implementation, the evolving strategy, program results, and lessons to be learned. This course is restricted to students taking the MDA Peace Corps Option. Open to Graduate students only. Prerequisite: Department approval. 3 to 6 hours

PSCI 6400 Seminar in Comparative Politics  Research and study in selected topics in comparative politics. Topics will usually be thematic but may also encompass a regional or country study. In all cases significant issues in the study of the field will be stressed. May be repeated for credit when topics vary. Open to Graduate students only. 3 hours

PSCI 6410 Foundations of Comparative Politics  This course surveys the core of the research field of comparative politics, which is concerned principally with the discovery and confirmation of knowledge about institutions and behavior of their governments and their citizens. The course introduces students to the history of the field, important approaches and theories, major concepts and topics, and its eclectic methodologies. Open to Graduate students only. 3 hours

PSCI 6440 Economic and Social Development Theory  The course examines theories of economic and social development at the national level since World War II and applications of these theories in specific cases. Open to Graduate students only. 3 hours

PSCI 6460 Comparative Public Policy  This course focuses on the development of policy over time and across state and national boundaries. It deals with how and why policies emerge in particular forms in different countries. Selected substantive issues will be examined comparatively in greater detail. Open to Graduate students only. 3 hours

PSCI 6490 Rural Development  The seminar will discuss the challenges faced as well as some successful approaches in rural development in developing countries around the world. Dynamics of agrarian societies and national and local level development policies and programs will be examined. The links between rural development, agriculture, food security, poverty reduction strategies, and resource availability are analyzed. Challenges leaders face in designing and/or reforming administrative structures, institutions, and policies and programs to pursue effective rural development are considered. Open to Graduate students only. 3 hours

PSCI 6500 Developing Countries Seminar  Variable topics examining the course of political development among the developing countries, with special reference to the relationship between administrative needs and democratic objectives. May be repeated for credit when topics vary. Open to Graduate students only. 3 hours

PSCI 6600 Seminar: Political Thought  An analysis of problems and subject matter considered by political philosophers that are significant to the social sciences. Various issues arising in political thought, certain periods in history, or regions of the world may be considered. May be repeated for credit when topics vary. Open to Graduate students only. 3 hours

PSCI 6610 Contemporary Political Theory  Focus will be on twentieth and twenty-first century writers. Topics may include contemporary forms of liberalism, contemporary theories of justice, contemporary civic republican theory, communitarian theory, critical theory, Continental theory, post-structuralist theory, feminist theory, multicultural political theory, Marxian theory, pragmatism, contemporary forms of conservatism, libertarianism, and rational choice theory. Basic concepts and political processes will be examined critically. May be repeated for credit when topics vary. Open to Graduate students only. 3 hours

PSCI 6620 Political Philosophy I  A synthesis of the history of political philosophy and the formal analysis of those positive and normative concepts and processes necessary to the understanding of political systems. The course covers the period from classical Greece through the Renaissance. Superimposed on the overall
chronological format are critical inquiries into basic concepts and processes. Open to Graduate students only. 3 hours

PSCI 6630 Political Philosophy II  A synthesis of the history of political philosophy from the seventeenth century to contemporary times. The course also includes a formal analysis of applicable positive and normative concepts necessary to the understanding of political systems. Superimposed on the overall chronological format are critical inquiries into basic concepts and processes. Open to Graduate students only. 3 hours

PSCI 6640 The Nature of Political Inquiry and Analysis  An examination of the principles underlying the systematic study of politics. Included are discussions of such basic questions as: How do we obtain knowledge of politics?; How do we explain political phenomena? and What is the relationship between the empirical analysis and normative evaluation of political phenomena? Attention will be given to leading approaches to the study of politics and the formulation and use of concepts, generalizations and theories. Open to Graduate students only. 3 hours

PSCI 6650 Modern Democratic Theory  A comprehensive survey of the main currents in modern democratic theory, including elitist, participatory, deliberative, agonistic, feminist and radical perspectives. The course will also cover important topics within each of these currents, such as theories of representation, identity politics and social movements. Open to Graduate students only. 3 hours

PSCI 6900 Seminar in Advanced Political Analysis  Variable topics in advanced political analysis and research methods are addressed. Topics may include time-series analysis, experimental design, formal methods, game theory, and comparative methods. May be repeated for credit when topics vary. Open to Graduate students only. 3 hours

PSCI 6910 Political Analysis I  Introduction to the research process in political science including research design, sampling and case selection, sources of data (e.g., surveys, interviews, archives, government agencies, etc.), and basic descriptive statistics. Open to Graduate students only. 3 hours

PSCI 6920 Political Analysis II  This course is an introduction to econometric models and their use in political science. The course covers multiple regression models, extensions of the models to time series and panel data, as well as models with limited dependent variables. Open to Graduate students only. Prerequisite: PSCI 6910 or equivalent. 3 hours

PSCI 6940 Teaching Political Science  This course addresses the basics of teaching in higher education: class preparation, leading discussions, classroom policies, university policies, classroom management, dealing with problem situations, and basic teaching skills, among others. Open to Graduate students only. 1 hour

PSCI 6950 Teaching Excellence  This course introduces advanced graduate students and teaching assistants to ideas, information and methods that are innovative and encourages them to approach teaching in a way that goes beyond the traditional lecture format. Critical thinking exercises, group projects, project-oriented learning, portfolio learning, computer-aided instruction and computer simulations are possible topics. Recent research on the nature of the learning process, both among late adolescents and adults, will also be included. Graded on a Credit/No Credit basis. Open to Graduate students only. 2 hours

PSCI 6960 Research and Professional Skills  Goals in this course include acquaintance with the department's research agenda; familiarization with the state of the discipline; overcoming common writing problems faced by professionals; demystifying certain professional activities such as conference participation, article submission and grant writing; familiarization with on-campus facilities, including library and computer support; and introduction to computer programs and databases commonly used in political science. Open to Graduate students only. 2 hours

PSCI 6970 Proposal Workshop  During the course of this workshop, the student will develop a dissertation proposal (and attending grant proposals, where appropriate). While this will be done primarily in conjunction with the committee, the workshop will provide a weekly support structure in which students will discuss
their research question, progress and any complications. Graded on a Credit/No Credit basis. Open only to doctoral students. 1 hour

PSCI 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval. 1 to 6 hours

PSCI 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 6 hours

PSCI 7120 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 12 hours

PSCI 7300 Doctoral Dissertation Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisites: Approved application, department and Graduate College approval. 1 to 15 hours

Psychology

PSY 5100 Advanced General Psychology Readings, lecture, and discussion designed to introduce students to modern behavior theory. Emphasis will be upon human behavior, both normal and abnormal, with a significant portion of the course devoted to the higher cognitive processes. Recommended as a cognate course in Psychology. Open to Upperclass and Graduate students. Prerequisites: Instructor approval. 3 hours

PSY 5170 Psychology in the Schools This course provides an overview of psychology in the schools, with an emphasis on interventions for children or adolescents presenting difficulties with learning or behavior. This course will provide an overview of how to design, implement and evaluate interventions in schools for individual and groups of children. An overview of the role of the school psychologist will be provided. Open to Upperclass and Graduate students. Restricted to psychology students. 3 hours

PSY 5240 Human Sexuality In this course students will learn about the range of human sexual behaviors. Topics covered will include anatomical and physiological functioning as well as psychological aspects of sexual behavior. Class time will involve lectures, discussions, in-class activities, videos, and guest speakers. The course is not intended to provide therapy training. Open to Upperclass and Graduate students. Restricted to psychology students. 3 hours

PSY 5260 Human Drug Use and Abuse This course provides a general overview of basic pharmacological principles, discusses the behavioral and physiological mechanisms of action of several classes of medicinal and recreational drugs, and surveys the factors thought to contribute to responsible and irresponsible drug intake. Although human drug use and abuse are the primary focus of the course, nonhuman research findings are emphasized where appropriate. Open to Upperclass and Graduate students. Restricted to psychology students. 3 hours

PSY 5400 Psychology of Safety The purpose of this course is to teach students about current research and trends in the psychology of safety. Students review, critically analyze and discuss current trends in safety research, including behavior-based safety, injury/illness prevention and other relevant topics. Students receive training in the application of behavioral principles to solve specific safety problems in organizations through changing behavior and improving performance. Restricted to masters or doctoral students in psychology; or instructor approval. 3 hours

PSY 5470 Practicum: Organizational Performance Improvement Training in the application of principles of behavior to solve specific organizational problems through changing behavior and improving performance. Students conduct a performance improvement project in a local organization and empirically evaluate
the results. The practicum site is obtained by the student, and with the assistance of the instructor. Practicum
students meet as a group frequently with the instructor to discuss and troubleshoot the projects. Open to Upperclass
and Graduate students. Prerequisite: Instructor approval. 3 hours

PSY 5480 E-Learning Practicum This course covers the application of behavioral and learning
principles to the design and evaluation of education and training programs via computer or over the web. Open to
Upperclass and Graduate students. Prerequisites: PSY 6100 or instructor approval. 3 hours

PSY 5490 Instructional Design Will cover the basic principles and techniques of effective
instruction and training as applied to a wide variety of settings, including K-12 education, higher education and
personnel training. Open to Upperclass and Graduate students. Restricted to psychology students. 3 hours

PSY 5610 Introduction to Clinical Psychology This course addresses the subdiscipline of
clinical psychology in a manner that provides the psychology major with useful information regarding it as a
potential specialty. In addition to coverage of contemporary professional activity engaged in by specialists in this
field, like practice and research, it addresses career development issues such as selecting graduate schools, training
models used by universities and private schools, internship training, licensure, and the types of degrees granted. It is
a course appropriate for mid- to upper-level undergraduates and graduate students who are returning to study after
having been away from the field for some time. Open to Upperclass or Graduate students. Restricted to psychology
students. 3 hours

PSY 5740 Cross Cultural Psychology This course is designed to introduce the psychology
major to the general area and basic concepts of Cross Cultural Psychology. Through readings and lectures the
students will become familiar with the role culture plays in various indigenous psychologies including those
commonly found in Western, Japanese, Chinese, Arabic, and African cultures. This course is specifically not a
course in American ethnicity. It will instead explore a variety of world cultures in search of an understanding of how
human behavior is interpreted according to cultural tenets that are unique to a region’s history and evolution. The
course will also examine the importance, especially in contemporary Western Society, of professional psychologists
developing more than casual familiarity with predominant indigenous psychologies. The plight of persons
undergoing increasingly forced and voluntary migration in today’s world provides one foundation for exploring the
need for such understanding. The course will prepare the student to read and interpret the psychological literature
from several cultures, to conduct library research addressing the influence of culture on the interpretation of human
behavior, and to appreciate the importance of cultural considerations in the wide variety of psychological specialties.
Open to Upperclass and Graduate students. Restricted to psychology students. 3 hours

PSY 5950 History of Psychology The historical and philosophical foundations of contemporary
psychology are examined. Approximately equal emphasis is placed upon theoretical and applied aspects of the
evolution of the modern science. The origin and development of current behavioral approaches constitute a major
focus. Open to Upperclass and Graduate students. Restricted to majors, master’s and doctoral students in
psychology. Prerequisite: PSY 3300 with a grade of “C” or better. 3 hours

PSY 5970 Topical Studies in Psychology A survey and discussion of selected research topics
of current interest. Topics may include both basic science and applied aspects of the discipline. May be repeated for
credit although the total number of credits may be limited by the degree program. Students should consult the
program advisor. Restricted to master’s and doctoral students in Psychology. Prerequisite: Instructor approval. 1 to 4 hours

PSY 5980 Special Projects in Psychology This course provides the graduate student with the
opportunity for independent reading and/or research under the direction of a faculty member. May be repeated for
credit, although the total number of hours in a degree program may not exceed 5 hours. Open to Upperclass and
Graduate students. Prerequisites: Application and instructor approval. 1 to 5 hours

PSY 5990 Practicum in Psychology This course provides training in the application of the
principles of psychology to a specific and restricted problem area in the discipline. The practicum application is
often identified by the location of the research site or professional service agency published in the Schedule of
Course Offerings. Each one-hour of credit requires 100 clock hours. May be repeated for credit, although number of credits may be limited by program requirements. Open to Upperclass and Graduate students. Restricted to masters or doctoral students in psychology.

**PSY 6050 Professional and Research Ethics**
This course is designed to introduce advanced students of Psychology to many of the standards and contemporary issues affecting professional conduct. The topics to be covered revolve around ethical conduct in practice and research as well as the decision-making foundations for resolving ethical issues. Also addressed will be selected legal issues affecting professional practice. Open to Graduate students only.

1 to 4 hours

**PSY 6080 Research Methods in Applied Behavior Analysis**
This advanced course on research methods in behavior analysis addresses research with human and nonhuman subjects, placing an emphasis on applied, human research. Research issues and specific research methods are discussed at philosophical, strategic, and practical levels. Research decisions are placed within the context of the philosophy of science underlying all scientific research endeavors. Topics include: the mission of science; behavioral assessment and measurement; experimental design, with emphasis on single-subject designs; analysis and interpretation of data; dissemination of scientific research; and, ethical issues in research. Students demonstrate their mastery of research issues through the proposal of a research project. Open to Graduate students only. Prerequisites: Courses in applied behavior analysis.

3 hours

**PSY 6090 Advanced Seminar in Applied Behavior Analysis Research**
An advanced course emphasizing: a) research, conceptual and professional issues in applied behavior analysis; b) review, integration and critical analysis or research topics in psychology. Open to Graduate students only. Prerequisites: PSY 6080

3 hours

**PSY 6100 Conditioning and Learning**
This course examines conditioning and learning from the perspective of the experimental analysis of behavior. Emphasis is placed on basic laboratory research procedures and findings. Open to Graduate students only.

3 hours

**PSY 6110 Current Research in Experimental Analysis**
This course examines basic research areas of current interest to behavior analysts. A central component of the course is detailed consideration of articles published in the Journal of the Experimental Analysis of Behavior. Open to Graduate students only. Prerequisite: PSY 6100

3 hours

**PSY 6120 Advanced Physiological Psychology**
A survey of the interrelationships of physiological and behavioral processes. Lecture and laboratory. Open to Graduate students only.

3 hours

**PSY 6130 Behavioral Pharmacology**
This course examines drug effects from a behavior-analytic perspective. Emphasis is placed on general mechanisms of drug action, variables that modulate drug effects, strategies for studying those effects, and the behavioral actions of commonly encountered drugs. Open to Graduate students only. Prerequisite: PSY 6100

3 hours

**PSY 6200 Analysis of Abnormal Behavior**
An advanced study of behavioral disorders as characterized by the standard classification systems, the DMS III-R and ICD-9-M, with respect to their etiology, prognosis and treatment. Open to Graduate students only.

3 hours

**PSY 6210 Developmental Psychopathology**
The purpose of this course is to provide students with exposure to theories and empirical findings in contemporary child psychopathology. The goals of the course are to help students (1) acquire a working knowledge of the disorders described in the current classification system (DSM-IV) as they pertain to children and adolescents; (2) gain a critical understanding of the conceptual issues surrounding classification and an appreciation for alternative perspectives; (3) understand prominent theories attempting to explain/describe the variables leading to and/or maintaining psychopathological behavior; and (4) evaluate the empirical data base that informs treatment for the various disorders. Open to Graduate students only.

3 hours

**PSY 6340 Experimental Design and Analysis I**
Topics include statistical decision theory, one factor analysis of variance, multiple comparison procedures, factorial designs, randomized block designs, fixed,
random and mixed models, and basic issues in experimental design. Open to Graduate students only. Prerequisite: An elementary course on statistics. 3 hours

PSY 6350 Correlation and Regression Analysis An advanced course covering simple correlation methods, inferential methods for one or many correlations (including meta-analysis), interpretation issues (including sampling error, sampling bias, scaling error, measurement error, functional form, cause, homoscedasticity) variants of and alternatives to Pearson correlation, multiple correlation and regression, part and partial correlation, analysis of variance of regression for simple and complex models, model comparison procedures, methods for nonlinear data (including polynomial regression and logistic regression models) and regression diagnostics. Open to Graduate students only. Prerequisite: PSY 6340 (or some other course covering the analysis of variance). 3 hours

PSY 6360 Experimental Design and Analysis II Advanced methods for designing, analyzing, and interpreting complex between-subjects and repeated-measurement design. Topics include power analysis for planning experiments, and inferential analysis methods including ANOVA, multiple comparison procedures, simple main effects tests, interaction contrasts tests, simultaneous confidence intervals, nonparametric methods, monotone alternative tests, and analysis of covariance for univariate experiments. Also discussed are methods for analyzing nonorthogonal design, procedures for analyzing experiments containing multiple response measures (such as multivariate analysis of variance and modified Bonferroni procedures), and current concepts of experimental validity. Open to Graduate students only. Prerequisites: PSY 6340 and PSY 6350. 3 hours

PSY 6370 The Design and Analysis of Quasi-experiments and Observational Studies This course covers the design and analysis of studies in which it is not feasible to randomly assign subjects to treatment. The focus is on three useful quasi-experimental designs (viz. The regression-discontinuity design, the interrupted time-series design, and the nonequivalent-group quasi-experiment) and the observational study. Analytic procedures recently developed for these designs are covered in detail. Opaque methods that have recently become popular for analyzing observational studies are critiqued. The conceptual framework for much of the course is based on the Rubin causal model. Open to Graduate students only. Prerequisites: PSY 6340 and PSY 6350. 3 hours

PSY 6430 Personnel Selection and Placement This course is designed to teach students: (1) the legal and professional requirements for personnel selection and placement programs; (2) how to design and conduct job analyses, interviews, and tests that conform to the legal and professional requirements; and (3) how to evaluate the adequacy (the reliability and validity) of personnel selection and placement instruments. Open to Graduate students only. Prerequisite: An undergraduate course in statistics. 3 hours

PSY 6440 Personnel Training and Development The course emphasizes the principles of learning as well as techniques and administrative procedures used in the development of human resources at all levels. Open to Graduate students only. 3 hours

PSY 6450 Psychology of Work This course is an advanced course designed to examine human behavior in organizations from a behavioral psychology perspective. Topics covered include: the history of industrial/organizational psychology, motivation, performance improvement techniques, compensation, quality, job satisfaction and its relation to productivity, and the ethics of personnel management. Students entering the course are expected to have an understanding of the basic principles of operant and respondent conditioning because these concepts are used to interpret and analyze worker behavior. Open to Graduate students only. Restricted to master's or doctoral students in psychology, or instructor approval. 3 hours

PST 6470 Seminar: Industrial/Organizational Psychology A survey of issues faced by professionals in Industrial/Organizational Psychology that includes choice of a career path, current best practices in I/O Psychology, and strategies for capitalizing on opportunities and overcoming barriers to performance improvement in organizations. Restricted to master’s students in I/O psychology or doctoral students in behavior analysis. May be repeated for credit, but limited to three credits in the I/O M.A. program. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Admission to program or instructor approval. 1 hour
This course will emphasize the application of instructional design principles to computer-assisted instruction. This course will consider behavioral and cognitive theoretical foundations of computer-assisted instruction, basic and advanced principles involved in computer-assisted instruction, and the use of computer-assisted instruction in various content areas. Open to Graduate students only. Prerequisite: PSY 5490 3 hours

PSY 6494 Advanced Instructional Design and Training Practicum This course implements the best practices of instructional design and training assessment to improve training outcomes for organizational clients. Student work with organizational team members to conduct training needs analyses and develop instructional solutions. Open to Graduate students only. Prerequisites: PSY 5490 and PSY 6440. 3 hours

PSY 6510 Applied Behavior Analysis: A Systems Approach The application of systems analysis concepts to the design of systems which yield behavioral measures of complex social situations. Open to Graduate students only. Restricted to masters or doctoral students in psychology. Prerequisite: Admission to program or instructor approval. 3 hours

PSY 6520 Systems Analysis Practicum This course integrates behavior analysis with organizational systems analysis to improve the design and management of human performance systems. Students conduct analyses for organizational clients and work with organizational team members to redesign and/or create new performance systems at the organizational level, the work process level, and the individual job performer level. Open to Graduate students only. Prerequisite: PSY 6510 or instructor approval. 3 hours

PSY 6570 Autism: Etiology, Assessment, and Behavioral Treatment This is a course for psychology graduate students who intend to work with individuals with autism. The course provides a survey of etiological theories of autism, a review of best practices in diagnosis with accompanying practice in assessment, and an overview of best practices in behavioral treatment of autism. Lectures are supplemented by course projects, invited speakers, and homework exercises that are designed to increase student proficiency in assessing and treating individuals with autism. Open to Graduate students only. Prerequisite: Full-time graduate student status in Psychology. 3 hours

PSY 6580 Cognitive Processes This course offers an advanced introduction to current theorizing and empirical research in domains considered central to the field of cognitive psychology. These domains include perception, attention, memory, problem-solving, reasoning, decision-making, expertise, and language. The focus will be on human cognition and its contribution to understanding complex behavior. Open to Graduate students only. Restricted to masters or doctoral students in psychology, or instructor approval. 3 hours

PSY 6610 Psychotherapy: Theory and Methods This is a treatment course which reviews several theoretical approaches to, and problem solving strategies for, a variety of client disorders. The course concentrates on the stages of treatment, the issues involved in treatment and various techniques of treatment. Open to Graduate students only. Restricted to master's or doctoral students in psychology. Prerequisite: Instructor approval. 3 hours

PSY 6630 Marital Therapy Theory and application of problem solving interventions for a variety of problems associated with couples. A social learning and strategic systems approach is emphasized. Open to Graduate students only. Restricted to master's or doctoral students in psychology. Prerequisite: Application and instructor approval. 3 hours

PSY 6640 Behavior Therapy This is a treatment course designed to familiarize the student with the methods, applications, theory and clinical literature of behavior therapy. Open to Graduate students only. Restricted to master's or doctoral students in psychology. Prerequisite: Application and instructor approval. 3 hours

PSY 6650 Behavioral Approaches to Treatment This is a treatment course designed to familiarize the students with pragmatic issues in the application of behavior management and behavior analysis techniques and the underlying conceptual foundations. Among the topics to be covered are: functional analysis, token economies, behavioral contracting, response accelerating and decelerating techniques, and packaged behavior-
management programs in areas such as social skills and assertiveness. Open to Graduate students only. Restricted to master's or doctoral students in psychology.  

PSY 6660 Family Therapy This is a treatment course involving problem solving interventions for a variety of problems associated with family units. The specific intervention model emphasized in the course may vary with the instructor. Open to Graduate students only. Restricted to master's or doctoral students in psychology. Prerequisite: Application and instructor approval.  

PSY 6680 Analysis and Treatment of Developmental Disabilities This is a treatment course designed to familiarize students with pragmatic issues in the application of behavior management and behavior analysis techniques to clients who are mentally retarded or traumatically brain injured. Open to Graduate students only. Restricted to master's or doctoral students in psychology. Prerequisite: PSY 6080 and PSY 6100.  

PSY 6690 Child Behavior Therapy An introduction to behavioral clinical approaches to emotional, social, and behavioral problems of children. The course content emphasizes both the theoretical basis and practical implementation of a range of behavioral therapeutic techniques, including those based on classical and operant conditioning processes, social learning, and cognitive-behavioral models. Open to Graduate students only. Restricted to master's or doctoral students in psychology. Prerequisite: PSY 6100  

PSY 6710 Higher-order Behavioral Processes and Their Applications This course is a continuation of PSY 6700. The emphasis is on the rule governance of complex behavior of verbal human beings. Areas of analysis include behavioral medicine, and rehabilitation, behavioral anthropology, family life, child rearing, community interventions, education, self-management, organizational behavior management, developmental disabilities, autistic behavior, neurotic behavior, and sexual behavior. PSY 6700 and 6710 combine to provide a behavior-analytic world view. Open to Graduate students only. Restricted to master's or doctoral students in psychology. Prerequisite: PSY 6700  

PSY 6740 Verbal Behavior This course covers the experimental analysis of language and verbal behavior, with an emphasis upon the analysis of language as presented in the writings of B. F. Skinner. Open to Graduate students only. Prerequisites: PSY 6100.  

PSY 6750 Behavioral Approaches to Language Assessment and Training This course covers the behavior-analytic approach to language assessment and language training, including for individuals with language delays or language deficits. Topics covered will include language assessment, designing and implementing instructional programming, and language needs amongst diverse learners. Open to Graduate students only. Prerequisite: PSY 6100 or instructor approval.  

PSY 6760 Skinner's Behaviorism A consideration of About Behaviorism, Beyond Freedom and Dignity, and Contingencies of Reinforcement, especially as they consider issues of broad scientific, philosophic, and social significance. Open to Graduate students only. Prerequisite: Nine hours of graduate credit in psychology or instructor approval.  

PSY 6810 Assessment I An introductory course in individual assessment with particular emphasis on psychometrics, objective personality assessment, and behavioral assessment. This course covers basic psychometric concepts directly related to test administration and interpretation and will prepare students to operate with sufficient understanding of assessment issues in various clinical and research roles. The course examines basic concepts in personality assessment including administration, scoring, and interpretation of objective personality assessment techniques. The course also covers behavioral assessment strategies and functional analysis of behavior self-report measures, behavioral interviewing, direct observation techniques, and physical recording. Open to Graduate students only. Restricted to graduate program status in psychology or counselor education. Prerequisites: PSY 6200 and PSY 6210.  

PSY 6830 Assessment II A course on the theory and practice of advanced individual assessment techniques with particular emphasis on intellectual, aptitude, and basic neuropsychological assessment. This examines the complexities of measuring theoretical notions like intelligence and aptitude. It also covers administration, scoring, and interpretation of individual assessment techniques in cognitive and neuropsychological
functioning. The course places and emphasis on integrative report writing. Open to Graduate students only. Restricted to graduate program status in psychology or counselor education. Prerequisites: Graduate program status; PSY 6200 and PSY 6210.

PSY 6880 Advanced Behavioral Assessment
The course is intended to develop knowledge in the functional analysis of behavior using self-report measures, behavioral interviewing, direct observation techniques, and physical recording. Reliability and validity issues with respect to each assessment method are covered. Behavioral consultation, and efficient alternative to one-on-one counseling in which therapist contact is primarily with the mediator rather than the client, is introduced. Open to Graduate students only. 3 hours

PSY 6900 Behavioral Approaches to College Education
This course addresses selection and use of text materials, the role of lecture and discussion, examinations, grading practices, all considered from a behavioral perspective. Higher education is emphasized. Open to Graduate students only. Restricted to master’s and doctoral students in psychology. 3 hours

PSY 6910 College Teaching Practicum
Supervised practice in the instruction of psychology at the undergraduate level. The student will be responsible for the design, execution, and evaluation of a college course section involving undergraduate students. 3 hours

PSY 6920 Grant Writing in the Behavioral Sciences
This course will provide an overview of the process used to secure extramural funds for research and training in the behavioral sciences. Students will learn how to find potential funding sources, develop ideas that may merit funding, develop a budget, prepare grant applications, and react to reviewers' comments. Students will prepare a grant proposal and evaluate proposals prepared by others. Open to Graduate students only. Restricted to master’s and doctoral students in psychology. Prerequisite: PSY 6100 or instructor approval. 3 hours

PSY 6950 Doctoral Internship in Behavior Analysis
This is an off-campus internship course for doctoral students in the Behavior Analysis Program. Requires a written application and permission from the Behavior Analysis Program Committee. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application required. 1 to 3 hours

PSY 6970 Advanced Topical Studies in Psychology
An in depth examination, discussion, and survey of selected research and/or professional topics. May be repeated for credit, although the total number of credits may be limited by the degree program. Students should consult the program advisor. Open to Graduate students only. Prerequisite: Department approval. 2 to 4 hours

PSY 6970 Clinical Practicum in Psychology I
This is the entry-level practicum for students in the Clinical Psychology program. Students enrolled in this course will gain a range of therapy and assessment experiences in the Psychology Clinic under the supervision of licensed Clinical faculty. Open to Graduate students only. Prerequisites: PSY 6640 and PSY 6690; written permission must be obtained from the Department Clinical Committee. 1 to 3 hours

PSY 6990 Clinical Practicum in Psychology II
Experience in a broad range of professional functions included in the practice of psychology under the supervision of a licensed psychologist. The experience includes, but is not limited to, psychotherapy, diagnostic testing and consultation. The experience involves not less than 500 clock hours (15 weeks) in an organized health care setting. Open to Graduate students only. Prerequisite: PSY 6980; written permission must be obtained from the Department Clinical Committee. 1 to 3 hours

PSY 7000 Master's Thesis
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application, department and Graduate College approval. 1 to 6 hours

Psy 7050 Master’s Project
Students will work on an applied project in their area of specialization in psychology. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to masters in psychology. Prerequisite: Advisor approval. 1 to 6 hours
PSY 7100 Independent Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. 1 to 6 hours

PSY 7120 Professional Field Experience  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. 2 to 12 hours

PSY 7200 Master's Thesis  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application, department and Graduate College approval. 1 to 6 hours

PSY 7250 Independent Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. 2 to 6 hours

PSY 7300 Doctoral Dissertation  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisites: Department and Graduate College approval. 1 to 15 hours

PSY 7320 Independent Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. 1 to 4 hours

PSY 7350 Graduate Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. 1 to 6 hours

Public Affairs and Administration

PADM 5830 Grant Writing for Nonprofit Organizations  This course focuses on the art and process of proactive grant writing. The course is conducted in a workshop format with emphasis on writing a grant proposal and on logical relationships between sections of a proposal. Emphasis is placed in integrating research into the proposal development process, writing effective goals and objectives, and incorporating summative and formative evaluation processes into the grant. Collaborative aspects of grant writing are emphasized. Open to Upperclass and Graduate students. 3 hours

PADM 5840 Promoting Nonprofit Organizations  This practicum applies marketing principles to nonprofit organizations. Emphasis will be placed on techniques for defining and identifying the organization’s contributor, volunteer, and client markets. Strategies for conducting a market assessment, measuring customer satisfaction, and using information to develop a marketing plan will be covered. These strategies will include the identification of marketing offers, communication messages and methods, cause related marketing, and the development of market budgets. Open to Upperclass and Graduate students. 3 hours

PADM 5870 Fund Raising for Nonprofit Organizations  This practicum enables students to develop fund raising and fund management skills. Emphasis is on understanding the various forms of fund raising, such as the annual fund, special events, deferred giving, major gifts, special project campaigns, corporate/foundation gifts, and direct mail. Students will also be provided with a working knowledge of permanent endowment funds. Students will learn to assess the fund raising readiness of organizations and develop fund raising plans unique to their organizations. Open to Upperclass and Graduate students. 3 hours

PADM 5980 Readings in Public Administration  This course offers a program of independent study to provide well qualified MPA candidates with an opportunity to explore in depth a topic or problem of interest under the guidance of a faculty member. Planning a topic for investigation is the joint responsibility of the
candidate and supervising faculty. Approval is contingent upon the merits of the proposal. Approval of both the supervising faculty member and the School Director is required prior to enrolling in this course. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 3 hours

PADM 5990  Topics in Public Administration  This changing topics course deals with particular issues of interest and concern to students of public affairs and administration. Since content varies, students are advised to read course descriptions distributed by the School prior to enrollment. The course may vary in the number of credit hours awarded and may last more or less than a semester's or session's length. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 4 hours

PADM 6000  Historical and Legal Foundations of American Public Administration  This course is designed to introduce major ideas, developments, and figures in the field of public administration. The course also introduces professional codes of ethics as well as American legal institutions and processes and discusses the relationship between the public service and the legal system. Open to Graduate students only. 3 hours

PADM 6060  Analytical Methods  This course focuses on formulating questions, selecting analytical methods, developing conclusions and recommendations, and understanding the use of appropriate research methodologies in public administration. The course demonstrates the application of the following to both practical professional analysis and scholarly inquiry; the exploration of the relevant scholarly and professional literature, the design of research approaches, the utilization of various quantitative and qualitative research methods and techniques; the collection, manipulation, interpretation, and presentation of data gathered; and the use of information thus obtained in the solution of policy problems confronting professional administrators. Prerequisite: PADM 6070 or instructor approval. 3 hours

PADM 6070  Quantitative Data Analysis  This course is an introduction to quantitative analytical techniques employed by professional administrators in the collection, manipulation, interpretation, and presentation of data utilized to test hypotheses and analyze policy problems. Quantitative methods may include frequency distribution, sampling techniques, measures of central tendency, probability, variability, regression, measures of association, correlation, and various other applied quantitative measures. MPA students must enroll in this course prior to enrolling in PADM 6060. Open to Graduate students only. 3 hours

PADM 6080  Organization Theory and Behavior  This course has the following objectives: a) to familiarize participants with the basic concepts, models, and theories of organization; b) to develop a better understanding of individual, group, and organization behavior; c) to provide a conceptual foundation upon which theoretical knowledge can be applied to organizational and managerial problems. In pursuit of these objectives, the following subjects will be considered: theories of organization and management; individual behavior; group dynamics; organization change; organizational performance, efficiency, and effectiveness. Open to Graduate students only. 3 hours

PADM 6110  Administrative Law and Governmental Regulation  This course examines how administrative laws and public regulations control and regulate the activities of local, state and federal government officials and the agencies by which they are employed. It will consider the requirements for, and limits on, the exercise of power by elected and appointed officials. Special attention is devoted to the development, adoption, and enforcement of administrative laws and government regulation. Open to Graduate students only. 3 hours

PADM 6120  Principles of Public Budgeting  This course utilizes a combination of “hands-on” exercises and theory to examine the preparation of government budgets. Topics to be addressed include criteria for evaluating sources of government revenue, the politics of budgeting, alternative budget formats such as line item and performance, cost center accounting, and the methodologies for developing revenue projections, capital improvement programs and operating budgets. Ability to use spreadsheets such as Excel or Lotus is required. Open to Graduate students only. 3 hours

PADM 6130  Local Government Administration  This course addresses the management challenges faced by local public administrators in managing American local government under conditions of substantial physical, economic, social, and political change. Students will review current societal trends affecting local communities and then examine how these trends, and the roles and relationships of major stakeholders in local
government, impact local policy decision-making and governmental administration. Students will develop skills in applying public administration principles and methods to managing public organizational adaptation and change. Open to Graduate students only. 3 hours

PADM 6140 Managing Community Growth and Development  The course is intended for public managers involved in guiding community growth and/or managing local economic development. The course will focus on the dynamics of developing the community’s economy and managing its physical growth and expansion in ways that enhance and sustain the quality of local and regional community life. Students will examine policies, programs, and techniques in the public management of economic development, business attraction and retention, land use, growth management, housing, public facilities and infrastructure, and environmental preservation. The course will also address the economic, demographic, spatial, and political forces driving urban change and impacting community sustainability. Open to Graduate students only. 3 hours

PADM 6150 State and Local Government Finance  This course examines a variety of financial tools that enhance a public official’s ability to cope with the crosscurrents of expanding government responsibilities and public resistance to higher taxes and fees. The tools that are addressed by this course include governmental accounting concepts and procedures; methods of financing infrastructure projects; risk management; calculating the costs of providing goods and services; and cost-benefit, cost effectiveness, and cost revenue analysis. Open to Graduate students only. 3 hours

PADM 6170 Intergovernmental and Interorganizational Relations  This course examines the interactions among governmental and non-governmental entities. A majority of the course examines the political, economic, constitutional, legal, and historical foundations of intergovernmental relations, the types and implications of grants-in-aid, and fluctuations in the powers and responsibilities of local, state, and national governments. The remainder of the course analyzes the relationships among public agencies, legislative bodies, the executive, and interest groups. Open to Graduate students only. 3 hours

PADM 6180 The Political and Economic Environment of Public Administration  This course examines the interplay of political and economic forces that impact roles and capacities of public administrators in the governmental and non-profit sectors. The course also reviews trends in the global economic system affecting the roles of public-serving organizations in the economy in regulating, stimulating and mitigating the social and political impacts of the private economy. Covered topics may include: the administrative politics of interest group influence and agency constituency building; the politics of bureaucratic accountability, performance and legislative control; interactions between citizens and bureaucracy; bureaucratic ethics; the economic roles of government and the non-profit sector in the global economy; and ties between the administration of public-serving organizations and economic institutions and processes. Students are encouraged to obtain a fundamental knowledge of basic economic concepts prior to taking the course. This course should be taken early in the Master’s program. Open to Graduate students only. 3 hours

PADM 6270 Human Resources Administration  A survey course that examines the concepts and practices of human resource management and reviews the functions performed by human resource administrators and other agency officials. Areas of consideration may include, but are not limited to, human resources planning and recruitment, training and development, compensation, information systems, and employee relations. Open to Graduate students only. 3 hours

PADM 6290 Supervisory Skills for Administrators  This elective course includes a consideration of the five most important functions of middle level managers and first line supervisors: decision making, planning, organizing, leading, and controlling. In order to assist participants develop their supervisory skills, this course utilizes case studies, small group discussions, role playing, simulations, and other practical skill building exercises. Open to Graduate students only. 3 hours

PADM 6390 Managing Public Performance and Information Technology  This course explores the management and measurement of public (government and nonprofit) agency performance and productivity. It focuses on defining public-serving organizational performance and productivity in practical terms; exploring management principles and practices designed to enhance the performance and productivity of these
agencies, and managing the design and application of information technology to enhance public performance and citizen access. Open to Graduate students only. 3 hours

**PADM 6400 Nonprofit Governance**  
This course examines the governance of nonprofit organizations with special emphasis on a nonprofit’s responsibilities to the state and federal government. Topics include the history and role of nonprofit organizations in U.S. society, size and scope of the various nonprofit subsectors, the legal establishments and maintenance of nonprofit organizations, dynamics between board and staff, and identifying and addressing ethical issues. Open to Graduate students only. 3 hours

**PADM 6431 Budget Development and Accounting for Nonprofit Organizations**  
This course will examine procedures for projecting revenues, how tax policies affect private contributions to nonprofits, and the process for developing operating budgets. Accounting and financial reporting standards as well as financial analysis techniques, internal controls, board oversight, and external auditors will also be addressed. An ability to use spreadsheets (e.g., Excel or Lotus) is necessary. Open to Graduate students only. 3 hours

**PADM 6441 Human Resources for Nonprofit Organizations**  
This course examines current theories, practices, and issues of human resources management in the context of ethical strategic management in nonprofit organizations. Human resources systems for both employees and volunteers are explored with selected foci in human resources planning, recruitment, retention, recognition, rewards, and risk management. Open to Graduate students only. 3 hours

**PADM 6461 Evaluation of Nonprofit Organizations**  
Examination of how nonprofit programs are assessed for need and evaluated as to their operations and outcomes. The course includes discussion of the role and conduct of research in the program evaluation process, performance expectations of multiple stakeholders, as well as the methods of effective evaluation and analysis. Open to Graduate students only. 3 hours

**PADM 6471 Leadership in Nonprofit Organizations**  
This course integrates theory-based and practice-based approaches to leader-follower dynamics and service delivery in the nonprofit organization setting. The course focuses on such topics as leader styles, characteristics and strategies; leading in a diverse world, leading in times of crisis and complexity; and leading for the future. This course replaces SWRK 6230 in the curriculum of both the MPA and NLA programs. Open to Graduate students only. 3 hours

**PADM 6481 Planning in Nonprofit Organizations**  
This course focuses on planning programs within the context of strategic planning. Tools for developing a strategy and new programs to fulfill the strategy will be examined. Both strategic and program planning are viewed as creative, dynamic processes carried out by a team. The stages and tasks of strategic and program planning are studies from analytical, technical and interactive perspectives. Open to Graduate students only. 3 hours

**PADM 6515 Administration and Delivery of Health Services**  
This course addresses the administration and delivery of health services in the United States with emphasis placed upon the manager's functioning as a transactional and transformational leader by gaining an understanding of how the various health care sectors function and interact with each other and the managerial functions and interactions associated with each sector. This understanding will include and not be limited to identifying the basic models of health care delivery and their effect upon access, quality, cost, and innovation in the U.S.A. and other countries. Open to Graduate students only. 3 hours

**PADM 6520 Financial Management of Health Care Organizations**  
By applying basic accounting and financial management techniques and principles from the intra-organizational perspective, this course examines the use of financial statements to assess financial viability and performance of health care organizations, different ways to allocate cost, pricing and service decision-making, and financial planning and budgeting. Open to Graduate students only. 3 hours

**PADM 6532 Health Care Policy and Law**  
This course explores the political, legal and regulatory, ethical, and theoretical basis for the evolution of U.S. federal and state health care policy; the various U.S. and international health care models; and the applied effects of public policy on health care economics, delivery systems, and health care organizations. Open to Graduate students only. 3 hours
PADM 6535 Health Care Economics and Finance I
This course introduces the non-financial health care manager to financial management, budgeting, and economics in the public and nonprofit sectors. Topics covered in this course include: introduction to financial management, financial decision making, basic financial and managerial accounting, third party payers, revenue management, product cost development, budgeting analysis, variance analysis, elasticities, supply, and demand. Open to Graduate students only. 3 hours

PADM 6545 Health Care Economics and Finance II
This course is intended for non-financial managers who desire to deepen their knowledge and understanding of financial and economic management or how to direct scarce resources to most efficiently meet public and nonprofit organizational strategic goals. Topics covered in this course include: time value analysis, financial risk and return, capital acquisition, cost of capital, capital allocation, financial condition analysis, financial forecasting, financial risk management, incentives and regulatory impact. The above topics are covered through the development and use of spreadsheet analyses and other techniques. Open to Graduate students only. Prerequisite: PADM 6535 3 hours

PADM 6555 Managerial Epidemiology
This course develops basic epidemiological principles and applies them to the planning and development of health care organizations. Topics covered include: developing and analyzing community needs assessments, epidemiological costs and financial implications, and use of evidence bases management and medicine. Open to Graduate students only. 3 hours

PADM 6610 Intellectual History of Public Administration
This course traces the development of public administration theory from the founding of the American colonies to the present day, implementing research techniques in common use by intellectual historians. The course utilizes an historical approach to understand the contextual influence of thinkers and movements related to American public administration. Open to Graduate students only. 3 hours

PADM 6630 Leading the Public Organization
This seminar course uses theoretical and methodological research literature, documentation in a variety of media, and practical work experiences to examine the roles of leadership, human behaviors, and human resources systems in public organizations. The course addresses leadership and human behaviors within systems and chaos models in the public arena of work. Attention is given to the management of functions of human resources as well as to the activities of the employees in an organization. External influences, competing organizational systems, and identified public outcomes are also examined to complete an understanding of leader and follower roles. Open to Graduate students only. 3 hours

PADM 6650 Public Policy, Theory, and Research
This course will trace the development of theory in thinking about public policy. It will explore alternative models suggesting the way that public policy is formulated and implemented. Each model reflects a different way of perceiving the relationship between government and society. The application component will require students to apply one or more of the models to a substantive policy area. Emphasis will be placed on primary sources in preparing an analytical paper. Open to Graduate students only. 3 hours

PADM 6660 Contemporary Issues in Public Management
Contemporary public management faces critical challenges in its present standing and future role in American society. This seminar focuses on the future of public management in government and the not-for-profit sector by (1) examining current policy and issue trends, as well as reform movements, impacting public management today; (2) reviewing the implications of these trends and movements for the future of administering American public organizations; and (3) exploring scenarios for managing public organizations in the future in selected issue and policy areas. Open to Graduate students only. 3 hours

PADM 6780 Program Evaluation
Pressure to reduce the nature, size and scope of government has heightened interest in evaluating the impact of governmental activities. This course will focus on how to measure the effectiveness of agency programs. Open to Graduate students only. 3 hours

PADM 6800 Project Paper Seminar
In this capstone seminar, MPA candidates will conduct an original, analytical research project (non-thesis) consisting of professional analysis of a management problem.
leading to practical implementation in governmental or nonprofit settings, or theoretical inquiry in the field of public administration. That project will produce either academic research that provides new generalized knowledge in the field or a solution to a public management problem in a specified agency. Other forms of professional inquiry and analysis may be acceptable if approved by the instructor. Open to Graduate students only. Prerequisite: Departmental approval.

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<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Hours</th>
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<tbody>
<tr>
<td>PADM 6840</td>
<td>Management of Public Financial Resources</td>
<td>This course relies on theory, lab assignments, and practical experience to address constitutional, statutory, political, economic, cultural, and social factors affecting fiscal policy. Public finance theory and lab assignments familiarize students with the major facets (revenue projection, capital requests, and operating expenditure requests) of the budgeting process. The role of politics, alternative mechanisms for generating revenue, methods for assessing the fiscal health of organizations, and the implications of utilizing various budget formats are also examined. Students are expected to apply the methodologies from their research courses to a financial issue. Open to Graduate students only. 3 hours</td>
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<tr>
<td>PADM 6860</td>
<td>State Agency Administration</td>
<td>This course examines the organization and administration of state government agencies, with special emphasis on the functions performed by major departments and their principal subunits. Executive agencies in Michigan will serve as a basis for comparing and contrasting services provided by similar agencies in other states. Each course participant will be required to analyze the current status of services provided by a particular state agency and project service demand into the future. Course participants will develop a comprehensive understanding of administration in agencies of state government. Open to Graduate students only. 3 hours</td>
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<tr>
<td>PADM 6870</td>
<td>Legislative Relations for Public Administrators</td>
<td>This course prepares participants to interact with policy making bodies: city councils, county commissions, or the state legislature. Participants will learn to estimate the possible impact upon their agency of legislation under consideration, to assess the probable effect of proposed legislation upon their clientele, and to project the amount of revenue to be generated by a proposed tax, fine, or fee. Open to Graduate students only. 3 hours</td>
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<td>PADM 6970</td>
<td>Dissertation Seminar</td>
<td>Dissertation Seminar is intended to assist doctoral students in the preparation of a dissertation proposal and to facilitate the transition from course work to dissertation. This course will review proposal components, with particular emphasis on research design and developing the literature review, and will also focus on key issues such as dissertation format standards, psychological and time management demands, committee formation, HSIRB training, and project management. In most cases this course should be taken after comprehensive exams have been successfully passed and after all methods courses for the doctoral program are completed. Open to Graduate students only. 3 hours</td>
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<td>PADM 7100</td>
<td>Independent Research</td>
<td>Designed for highly qualified graduate students or small groups who wish to pursue independent studies or group projects under the direction of a Graduate Faculty member. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and Department approval. 3 to 6 hours</td>
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<tr>
<td>PADM 7120</td>
<td>Professional Field Experience</td>
<td>This practicum is designed for MPA degree candidates who are to participate in a supervised professional field experience/internship in an agency setting. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and Department approval. 3 to 6 hours</td>
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<tr>
<td>PADM 7300</td>
<td>Doctoral Dissertation</td>
<td>Please refer to the Graduate College section for the complete course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval. 1 to 15 hours</td>
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**Science Education**

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<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Hours</th>
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<tr>
<td>SCI 5600</td>
<td>Science for School Science Education</td>
<td>This course will involve participants in several activities especially designed to help them achieve an understanding of some of the important concepts of</td>
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science. The course is designed and taught to address the needs of K-12 teachers. This is a variable topics course and may be repeated for credit if different topics are involved. Open to Upperclass and Graduate students. Prerequisite: Teacher certification or baccalaureate plus work toward certification. 3 hours

SCI 5700 Biology for School Science
This course will involve participants in several activities especially designed to help them achieve an understanding of some of the important concepts of biology. This course is designed and taught to address the needs of K-12 teachers. This is a variable topics course and may be repeated for credit if different topics are involved. Open to Upperclass and Graduate students. Prerequisite: Teacher certification or baccalaureate plus work toward certification. 3 hours

SCI 5800 Chemistry for School Teachers
This course will involve participants in several activities especially designed to help them achieve an understanding of some of the important concepts of chemistry. This course is designed and taught to address the needs of K-12 teachers. This is a variable topics course and may be repeated for credit if different topics are involved. Open to Upperclass and Graduate students. Prerequisite: Teacher certification or baccalaureate plus work toward certification. 3 hours

SCI 5850 Physics for School Science
This course will involve participants in several activities especially designed to help them achieve an understanding of some of the important concepts of physics. This course is designed and taught to address the needs of K-12 teachers. This is a variable topics course and may be repeated for credit if different topics are involved. Open to Upperclass and Graduate students. Prerequisite: Teacher certification or baccalaureate plus work toward certification. 3 hours

SCI 5900 Earth Sciences for School Science Education
This course will involve participants in several activities especially designed to help them achieve an understanding of some of the important concepts of earth science. This course is designed and taught to address the needs of K-12 teachers. This is a variable topics course and may be repeated for credit if different topics are involved. Open to Upperclass and Graduate students. Prerequisite: Teacher certification or baccalaureate plus work toward certification. 3 hours

SCI 5980 Readings in Science
To be used by students seeking work in topics not otherwise available. The student is limited to not more than four hours in all reading courses and work must be completed under a member of the graduate faculty. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 4 hours

SCI 6010 Problems in Science Education
This independent study course allows students to study various problems in Science Education under the direction of a supervising faculty member. Individual or small groups of qualified students may be involved in these problem areas reflecting the current concerns of Science Education. The course is designed to meet the needs of students for first-hand experience in field or laboratory research, pilot projects testing new ideas or concepts, or developing learning materials or resources. The course may be repeated for up to 4 hours of credit. Open to Graduate students only. 1 to 4 hours

SCI 6140 Science: Historical and Philosophical Perspectives
This course utilizes work in the history and philosophy of science to provide a critical perspective for dealing with the question: “What about science is most important for a student to know?” The course will address: the nature of scientific disciplines (the theories and problems which characterize them); the relations between theory and the empirical work; and the nature of theory change in the sciences. SCI 6140 is meant to provide a broad foundation for subsequent curriculum development, instructional design, and research into the teaching and learning of the sciences. Open to Graduate students only. 3 hours

SCI 6145 Introduction to History and Philosophy of Science for Teachers
An ONLINE graduate level course intended to introduce teachers to history and philosophy of science. The focus is on issues associated with the nature of science that are recognized in state and national standards to be as essential part of the K-12 science curriculum. The course explores research on typical misconceptions students have about nature of science topics and considers the implications of these findings for how science should best be taught. This ONLINE course does NOT count towards the doctoral degree in science education. It is intended for M.A. students in Western
Michigan University’s graduate program in science education, who because of distance or scheduling problems cannot take our traditional face-to-face course SCI 6140 on the main Kalamazoo campus. Open to Graduate students only.

**SCI 6150 Science Education: Historical and Philosophical Foundations**
This course will familiarize students with the history of science education in the United States, leading up to current national reform efforts. This historical approach will provide a foundation to address curricular and literacy issues as well as the relevance of the history and philosophy of those concerns. The course will address two themes or “commonplaces” of education in a science education context—the social milieu and the curriculum. Open to Graduate students only.

3 hours

**SCI 6155 Science Education: Historical and Philosophical Perspectives for Teachers**
An ONLINE graduate level course intended to familiarize students with the history of science education in the United States, leading up to current national reform efforts. This historical approach will provide a foundation to address curricular and literacy issues as well as the relevance of history and philosophy of those concerns. The course will address two themes or commonplaces of education in a science education context—the social milieu and the curriculum. This ONLINE course does NOT count towards the doctoral degree in science education. It is intended for M.A. students in Western Michigan University’s graduate program in science education, who because of distance or scheduling problems cannot take our traditional face-to-face course SCI 6150 on the main Kalamazoo campus. Open to Graduate students only.

3 hours

**SCI 6160 Science Education: Models of Learning and Teaching**
This course will complement SCI 6150 in addressing the remaining themes or “commonplaces” of education in a science education context, namely learning and teaching. The major models of learning and approaches to teaching which are compatible with those models will be examined, including their relevance to classroom practice. Open to Graduate students only.

3 hours

**SCI 6165 Cognition and Teaching**
An ONLINE graduate level course intended to compliment SCI 6155 in addressing themes or commonplaces of education in a science education context, namely learning and teaching. The major models of learning and approaches to teaching that are compatible with those models will be examined, including their relevance to classroom practice. This ONLINE course does NOT count towards the doctoral degree in science education. It is intended for M.A. students in Western Michigan University’s graduate program in science education, who because of distance or scheduling problems cannot take our traditional face-to-face course SCI 6150 on the main Kalamazoo campus. Open to Graduate students only.

3 hours

**SCI 6170 Science Education: Research Traditions**
SCI 6170 is the first of a two-course series designed to give science education doctoral students direct experience in the process of conducting original research. The fall semester (SCI 6170) focuses on developing students' skills in reading, critically reviewing, and synthesizing the primary literature, as well as in designing a publishable research study. In the following spring semester (SCI 6171), students will carry out the research project. Open to Graduate students only. Restricted to doctoral students in science education. Prerequisite: Instructor approval.

3 hours

**SCI 6171 Early Research II**
SCI 6171 is the second of a two-course series designed to give science education doctoral students direct experience in the process of conducting original research. In the fall semester, SCI 6170 focuses on developing students' skills in reading, critically reviewing, and synthesizing the primary literature, as well as in designing a publishable research study. In the spring semester, students in SCI 6171 carry out the research project. Open to Graduate students only. Restricted to doctoral students in science education. Prerequisite: SCI 6170 and instructor approval.

3 hours

**SCI 6180 Teaching and Learning in the College Science Classroom**
This course is to prepare students to teach post-secondary science. The course focuses on theoretical background, course and lesson development, and instructional and assessment strategies essential for successful college level science teaching. Doctoral students may take the course twice. There are additional course requirements for second-timers. Open to Graduate students only.

3 hours
SCI 6200 Topics in Science Education This course will present, analyze, and evaluate methods and techniques of teaching science. Topics may include new approaches for teaching science, new science curriculum, laboratory practices, science education research, motivational techniques, and other methodological problems confronting science teachers. May be repeated for credit provided different topics are involved. Open to Graduate students only. 2 to 3 hours

SCI 6205 Science Content and Pedagogy in the Secondary School This graduate level introductory secondary science methods course is designed to strengthen science content knowledge, and build familiarity with national and state science standards for K-12 students. The course develops models of effective instructional strategies designed to promote student learning and understanding of science concepts and processes. Open to Graduate students only. 3 hours

SCI 6210 Topics in Science This course is designed to examine various science concepts and new developments of science of interest to science teachers. Each course will be subtitled, and the content will vary to reflect the various sciences, new developments and emphases, and the needs of the science teaching community. The course may be repeated for credit provided different topics are involved. 2 to 6 hours

SCI 6250 Environmental Science Seminar Analysis of case studies of environmental problems. Covers the scientific, social, and political problems involved in environmental action and will include experiences with management of energy and material resources. May be repeated for credit up to a maximum of six hours. Open to Graduate students only. 2 to 4 hours

SCI 6260 Curriculum Studies in Science Education This course examines fundamental issues related to science curricula and curricular studies, primarily at the K-12 levels, while utilizing examples from historical and current efforts in science education. Students will explore the history of science curriculum reform efforts through current practices. Students will develop expertise in science curriculum analysis, the development of science curriculum materials, including formative assessment. Open to Graduate students only. 3 hours

SCI 6305 Science Teaching and Learning in the Secondary School This graduate level secondary science methods course and field experience is designed to strengthen and develop understanding about student learning, classroom environment, and assessment strategies. Building on SCI 6205, this course focuses on instructional planning and effective instructional strategies to promote student learning and understanding of science concepts and processes. Topics, materials and strategies discussed and developed in coursework are explored, observed and tested in field experience. Open to Graduate students only. Restricted to master’s in Practice of Teaching: Foundations for Teaching. Prerequisite: SCI 6205 3 hours

SCI 6900 Science Education Seminar Designed to provide an integrating experience for students in the Science Education master’s and doctoral programs. May be repeated for credit. 3 hours

SCI 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application, department and Graduate College approval. 1 to 6 hours

SCI 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. 2 to 6 hours

SCI 7300 Doctoral Dissertation Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application, department and Graduate College approval. 1 to 15 hours

Sociology
SOC 5150 Sociology of Mental Illness This course will be concerned with examining the contemporary meaning of concepts of mental health and mental illness. The course will also consider the amount
and kind of mental illnesses, especially the differences by social class, age, gender, race, marital status, urban versus rural living, and migration, the structure of the mental health care delivery system, the nature of help-seeking for mental illness, and community care and public policy for mental illness. Open to Upperclass and Graduate students.

3 hours

SOC 5200 Studies in Social Psychology: Variable Topics
Further analysis of selected topics in social psychology not intensively covered in other courses. Specific topic will be designated in the course title when scheduled. May be repeated for credit with a different topic. Open to Upperclass and Graduate students.

3 hours

SOC 5210 Social Psychology of Emotions
An examination of human emotions as they relate to thinking, motivation, and social action. Emphasis will be given to the ways in which emotions signal the importance of social events for the individual self, the role of group norms in defining situationally appropriate emotional feeling and expression, the management of emotions, and the ways that emotions function as both determinants and consequences of patterns of interpersonal activity. Open to Upperclass and Graduate students.

3 hours

SOC 5220 Social Psychology of Prejudice
An analysis of the processes through which prejudice is learned and influences individual thought and social interaction. The nature of contemporary forms of prejudice will be analyzed, along with their cultural, cognitive, and motivational bases. Emphasis will be placed on how stereotypes are acquired and maintained, the consequences of prejudice for social interaction and intergroup conflict, and classic and contemporary strategies for the reduction of prejudice and discrimination. Students will be encouraged to conduct research projects involving topics of their choice. Open to Upperclass and Graduate students.

3 hours

SOC 5235 Self and Social identities
This course discusses how micro-level identities and interactions illustrate macro-level social inequalities. Students will learn how varied structural and contextual factors affect individuals’ perceptions of themselves, their behaviors, their interactions with others, and how they are perceived in society based on their structural positions such as gender, class, race, nationality, religion, and mental illness. Open to Upperclass and Graduate students.

3 hours

SOC 5250 Research Design and Analysis in Social Psychology
This course will provide students with the knowledge necessary to evaluate research, to understand the relationship between theory and the research operations that are used to test and generate theory, and to design and carry out original research on social psychological topics. Students will learn about the appropriate use of survey, observational, experimental and quasi-experimental methods as applied to both field and laboratory settings. Class projects will teach students to design and conduct original research in social psychology, and to analyze data using relevant statistical techniques. Open to Upperclass and Graduate students.

3 hours

SOC 5600 Corporate and Governmental Crime
An examination of the crimes committed by business corporations and government agencies. The course describes the nature, extent, and costs of these organizational crimes, explains the structural and organizational forces which give rise to such crimes and analyzes the problem of controlling organizational offenders. The course also examines the political process whereby corporations and governments come to be defined as deviant or criminal. Open to Upperclass and Graduate students.

3 hours

SOC 5620 Victimology
The study of crime victims, the probabilities of victimization, victim-offender relationships, the treatment of victims by the criminal justice system and the economic, social, and psychological impact of victimization. Open to Upperclass and Graduate students.

3 hours

SOC 5630 Gender and Justice
This course provides an overview of the relatively recent field of women, crime and justice, with particular direction guided by an issues approach. A wide variety of current research and theory in this realm are critically examined. The specific subtopics covered in this course encompass gender and discrimination in society at large, within the sociological/criminological academy, and within the criminal justice system. Broad feminist theoretical and methodological perspectives are drawn upon to contour the examination of women as criminal offenders, as victims of crimes such as rape and intimate violence, and as professional workers within the criminal justice system. Open to Upperclass and Graduate students.

3 hours
SOC 5680 Race, Ethnicity, and Justice  This course addresses the multicultural dynamics that effect the definitions (s) and distribution of justice in the United States. The primary focus is the differential treatment of African Americans, American Indians, Latinos, and Asian Americans throughout the major institutions of society, particularly the legal institution. A critical analysis of the social, political, and economic forces that support the current social structure will direct the inquiry. Open to Upperclass and Graduate students. 3 hours

SOC 5780 Sociology of Law  An examination of legal organization, the legal profession, and legal norms in the United States and other western societies. Emphasis will be placed upon the relationship between the legal system and the society in which it functions. Open to Upperclass and Graduate students. 3 hours

SOC 5900 Variable Topics in Sociology  An examination of a selected topic in the field of sociology. The focus of the course may be theoretical, methodological, or substantive. Possible topics could include feminist theory, sampling and survey design, poverty, and cultural studies. May be repeated for credit with a different topic. Open to Upperclass and Graduate students. 3 hours

SOC 5980 Directed Individual Study  A program of independent study (reading or research) to provide the unusually qualified sociology student with the opportunity to explore a topic or problem of interest, under the guidance of one of the faculty of the department. The initiative for planning the topic for investigation must come from the student. Approval is contingent upon the merit of the proposal. Maximum of four hours may be applied toward master's degree. Enrollment beyond the first semester may be either for the same topic or for a new topic. Prerequisite: Approval of instructor and the department chairperson. 1 to 6 hours

SOC 6000 Proseminar in Sociology  There are three major goals for this course. First, it will expose new graduate students to the full range of departmental faculty, their research, and their teaching interests. Second, it will assess the current state of the discipline, focusing on substantive, methodological, and/or theoretical issues. Third, it will begin the professional socialization of the student with respect to departmental policies, procedures, and requirements. Graded on a Credit/No Credit basis. Open to Graduate students only. 3 hours

SOC 6020 Sociological Theory I  An intensive and critical study of major sociological theories developed in the 19th and first half of the 20th century. The course will examine major theorists that are part of the European and American classical traditions, as well as contemporary authors seeking to expand on these traditions. The course will examine the historical context of social theories, key methods used in analysis, explanatory logic's of social structure, interaction and change, patterns of influence among theorists, and the uses of theory for analyzing social problems and issues. Open to Graduate students only. 3 hours

SOC 6030 Contemporary Theory: Culture, Social Action, and Society  An intensive and critical study of contemporary sociological theories. The course will focus on the problem of how the society that human beings make-and live through their social action-is structured by historically created cultural systems. Both modernist and post-modernist critiques of culture will be examined. Open to Graduate students only. Prerequisite: SOC 6020 3 hours

SOC 6040 Sociological Theory II  An intensive and critical study of key directions in sociological thought in the second half of the 20th century and the first part of the 21st century. The course will examine the historical context of social theories, key methods used in analysis, explanatory logic's and social structures, interaction and change, patterns of influence among theorists, and the uses of theory for analyzing social problems and issues. Open to Graduate students only. Prerequisite: SOC 6020 3 hours

SOC 6050 Studies in Sociological Theory: Variable Topics  Advanced study and exploration, following seminar format, of topics of interest to faculty and students, for example: various role theory formulations and their usefulness in understanding social behavior, ethno-methodology, philosophy of science, experimental design, Marx, Weber, or other selected theorists. May be repeated for credit with a different topic. Open to Graduate students only. Prerequisite: Instructor approval. 3 hours
SOC 6060 Research Design and Data Collection I  This course is designed to provide experience with the formulation of research problems and exposure to a range of quantitative and qualitative data gathering techniques. Logistical and ethical issues associated with the various techniques will be discussed (e.g., sampling, informed consent). Students will have experience identifying and collecting archival and observational data, as well as constructing and executing a simple experiment. Open to Graduate students only.  3 hours

SOC 6070 Logic and Analysis of Social Research I  This course is designed to provide a thorough grounding in basic univariate and bivariate descriptive and inferential statistics for social scientists. Manipulation and processing of data using SPSS also will be covered. Open to Graduate students only.
Prerequisite: SOC 6060.          3 hours

SOC 6200 Research Design and Data Collection II  This course focuses on some of the methodological problems and issues related to the design of sociological research and the collection of data (e.g., validity, reliability). Emphasis will be placed on the selection and design of appropriate qualitative and quantitative research methods and their consequences for the research process. Students will have experience with the analysis of textual or documentary information, the design and administration of focus groups, and the construction of a sample survey. Open to Graduate students only.  Prerequisite: SOC 6060 with a grade of “B” or better.  3 hours

SOC 6210 Logic and Analysis of Social Research II  This course offers an in depth coverage of multiple regression, including diagnosis and correction of assumption violations, use of discrete variables in multiple regression analysis, and an introduction to path analysis. Open to Graduate students only.
Prerequisite: SOC 6070 with a grade of “B” or better.              3 hours

SOC 6240 Professional Writing and Teaching Practicum  This course is a practicum in two primary skills needed by professional sociologists: writing and teaching. Lectures, discussions, activities and assignments will be equally divided between the types of professional writing common for sociologists (including but not limited to funding proposals, technical reports, and scholarly journal articles) and the components of successful teaching at the college level (including but not limited to syllabus development, course structure and content, and developing lectures). Graded on a Credit/No Credit basis. Open to Graduate students only.  3 hours

SOC 6300 Studies in Social Problems: Designated Topics  A detailed study of a social problem area through student reports and seminar discussion. Instructor will select specific topic. Course is intended to provide intensive joint exploration of significant sociological issues. May be repeated for credit with a different topic. Open to Graduate students only.  Prerequisite: Instructor approval.  3 hours

SOC 6430 Seminar in Medical Sociology  An advanced seminar in some specialized aspect of medical sociology. May be repeated for credit with a different topic. Open to Graduate students only.
Prerequisite: Instructor approval.              3 hours

SOC 6510 Social Psychological Theory  A study of major theoretical approaches in social psychology and their methodological and substantive implications. Open to Graduate students only.  Prerequisite: SOC 3200          3 hours

SOC 6600 Theoretical Issues in Criminology  This course provides a basic overview of criminological theories and theoretical perspectives. With this as a foundation, theories will be critically analyzed and applied to criminal and delinquent behavior. In addition, issues of theory building and integration will be addressed. Open to Graduate students only.  3 hours

SOC 6630 Comparative Criminology  An analysis in depth of crime as this phenomenon is viewed in Sweden, Germany, Poland, and other eastern and western European countries. Emphasis is placed on theoretical and etiological approaches in different societies, and the applicability and tests of theories in these societies. Open to Graduate students only.  3 hours

SOC 6640 Studies in Criminology: Variable Topics  This seminar is designed to provide in depth analysis and assessment of various substantive topics within criminology, including race and crime, gender and
crime, capital punishment, and/or specific types of criminal behaviors. May be repeated for credit with a different topic. Open to Graduate students only.

SOC 6650 Research Issues in Criminology An advanced course emphasizing: (1) The examination of current issues in the measurement and analysis of crime, and (2) Development of research skills relevant to criminological research. Students will demonstrate their mastery of research skills by conducting their own analysis of crime data. Open to Graduate students only. 3 hours

SOC 6730 Formal Organization This course analyzes the nature of large-scale, formal organizations, concentrating on their structure, types of organizational goals, processes of control, authority and leadership, and the relationship of organizations to their social environment. Examples of organizations will be selected from different areas such as education, government, medicine, science, leisure, and industry. Open to Graduate students only. 3 hours

SOC 6750 Studies in Comparative Sociology: Variable Topics Intensive analysis of selected topics using a comparative frame of reference. The seminar will focus on such topics as major theoretical perspectives, methodological issues, and interpretation of studies of such institutions as: educational systems, industrial systems, and family systems. May be repeated for credit with a different topic. Open to Graduate students only. Prerequisite: Instructor approval. 3 hours

SOC 6800 Studies in Research Methodology: Variable Topics A seminar on advanced theoretical and methodological problems which are important to systematic research in sociology. Suggested specialized topics include: philosophy of the social sciences relationship between theory and research, and model building and testing. May be repeated for credit with a different topic. Open to Graduate students only. Prerequisite: Instructor approval. 3 hours

SOC 6810 Advanced Multivariate Analysis This course covers multivariate statistical techniques, including such topics as time-series analysis; structural equation modeling; confirmatory factor analysis; hierarchical modeling techniques; linear probability, logit, tobit, and probit estimation of models with discrete dependent variables; and logistic regression. Open to Graduate students only. Prerequisite: SOC 6210 3 hours

SOC 6820 Qualitative Methods This course covers important techniques in qualitative sociological research, including participant observation and in-depth interviewing. Students will study and practice these methods, incorporating issues of recording and coding data and the ethical norms governing such research. They will also address theoretical and epistemological issues related to the place of qualitative methods in the sociological toolkit. Open to Graduate students only. 3 hours

SOC 6870 Evaluation Research I The basic purpose of this course is to familiarize students with the various research techniques for evaluating action agencies through a survey of the literature, study of evaluation models, and study of techniques and procedures used in evaluation. Open to Graduate students only. 3 hours

SOC 6880 Methods of Survey Research This course is a research seminar structured to provide practical experience in the use of social surveys. Both applied and disciplinary utilizations will be studied as will the conceptualization and measurement phases of survey design, the implications of the cognitive processes at work in survey research, the analysis of survey data, and the administration of large scale survey projects. Open to Graduate students only. 3 hours

SOC 7000 Master's Thesis Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application, department and Graduate College approval. 1 to 6 hours

SOC 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. 2 to 6 hours
SOC 7120  Professional Field Experience  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  Prerequisite: Application and department approval.  2 to 12 hours

SOC 7250  Doctoral Research Seminar  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  Prerequisite: Application and department approval.  2 to 12 hours

SOC 7300  Doctoral Dissertation  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  Prerequisite: Application, department and Graduate College approval.  1 to 15 hours

SOC 7350  Graduate Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  Prerequisite: Application and department approval.  2 to 10 hours

Spanish

SPAN 5020  Spanish for Graduate Study  Spanish instruction for graduate students enrolled in a degree program who need knowledge of Spanish for their field of study. Students will sit in appropriate level course for learning. May be repeated for credit. May not be taken by undergraduate students in any field nor by graduate students of Spanish.  Prerequisites: Approval of department of student’s graduate program and approval of Department of Spanish.  3 to 4 hours

SPAN 5260  Survey of Spanish Literature to the 18th Century  A survey of Spanish literature from its origin to, and including, the seventeenth century. Open to Upperclass and Graduate students.  Prerequisites: SPAN 3160, SPAN 3170, and SPAN 3250.  3 hours

SPAN 5270  Survey of Spanish Literature from the 18th Century to the Present  A survey of Spanish literature from the eighteenth century to the present. Open to Upperclass and Graduate students.  Prerequisites: SPAN 3160, SPAN 3170 and SPAN 3250.  3 hours

SPAN 5280  Survey of Spanish American Literature to Modernismo  A survey of Spanish American literature from its origin to the era of Modernismo (late 19th century). Open to Upperclass and Graduate students.  Prerequisites: SPAN 3160, SPAN 3170 and SPAN 3250.  3 hours

SPAN 5290  Survey of Spanish American Literature from Modernismo to the Present  A survey of Spanish American literature from late 19th century to the present. Open to Upperclass and Graduate students.  Prerequisites: SPAN 3160, 3170, and 3250.  3 hours

SPAN 5400  Studies in Spanish Linguistics  Topics vary according to area and will be announced. Each of these courses carries separate credit, although all are listed under 5400. Topics include: Old Spanish - Evolution of the Spanish language from Latin. Spanish Language and Contemporary Society - The relationship between the Spanish language and modern Spanish culture. Spanish Word Formation - The creation of nouns, verbs, and adjectives in Spanish. Spanish Sound Systems - The organization of sound patterns and stress in Spanish. Spanish Dialectology - Differences in Spanish pronunciation, vocabulary, and grammar in different regions of the Spanish-speaking world. Spanish in Contact - How exposure to other languages affects the Spanish spoken by bilinguals. Structure of Spanish Language - Word order and principles of grammatical organization in Spanish. May be repeated for credit when topics vary. Open to Upperclass and Graduate students.  Prerequisites: SPAN 3160, SPAN 3170 and SPAN 3240.  3 hours

SPAN 5500  Independent Study in Spanish  Directed, individual study of a specific topic in a Spanish literary or linguistic area. May be repeated for credit. Open to Upperclass and Graduate students. Not open to minors.  Prerequisite: One of the following: SPAN 5260, SPAN 5270, SPAN 5280, SPAN 5290 or SPAN 5600 and department approval.  1 to 3 hours
SPAN 5570 Modern Language Instruction I
This course informs prospective teachers about the principles and practices of modern language instruction. Students study second language acquisition theory and approaches to teaching the four skills of listening, speaking, reading, and writing as well as grammar and culture. Students must complete this course and achieve a minimum score of Advanced Low on the OPI exam prior to their directed teaching internship. Open to Upperclass and Graduate students. 3 hours

SPAN 5580 Modern Language Instruction II
This course further educates prospective teachers about the principles and practices of modern language instruction. Students engage in hands-on practice in various realms such as lesson planning, materials development, the delivery of lessons and comprehensible Spanish input in the classroom, and testing. Students must complete this course and achieve a minimum score of Advanced Low on the OPI exam prior to their directed-teaching internship. Open to Upperclass and Graduate students. 3 hours

SPAN 5600 Studies in Spanish Literatures
Topic varies according to genre, author, or period and will be announced. Each of these courses carries separate credit, although all are listed under 5600. Thus, a student may take any or all of the offerings at various times. Representative topics which may be treated in this area include: Modern Spanish Women Writers; Modern Spanish Theatre; Modern Spanish-American Theatre; Fable and Fantasy in Early Spain; Spanish-American Literature and Film; Humor in Spanish Theatre; Sex, Lies, and Manuscripts in the Spanish Middle Ages; The Spanish-American Short Story; Spanish Short Story and Poetry; Literature of the Spanish Civil War. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: SPAN 3160, SPAN 3170 and SPAN 3250. 3 hours

SPAN 6000 Don Quijote
An in depth study of Cervantes' masterpiece. Emphasis is on literary analysis, but attention will also be paid to Cervantes' language. Open to Graduate students only. 3 hours

SPAN 6050 The Linguistic Systems of Spanish
Recommended for graduate students of Spanish with little or no prior experience in linguistics. This course provides a foundation in the areas of Spanish linguistics that focus on language structure at various levels. Areas covered may include phonology (sound contrasts, syllable structure, stress, intonation), articulatory and acoustic phonetics (pronunciation and perception), morphology (word formation), and syntax (phrase and sentence structure). The course prepares students for the advanced study of more specialized topics in Spanish linguistics. Open to Graduate students only. Prerequisite: Acceptance into M.A. or Ph.D. in Spanish, or PTG status and instructor approval. 3 hours

SPAN 6070 Variations and Changes in Spanish
Recommended for graduate students of Spanish with little or no prior experience in linguistics. This course provides a foundation in the areas of Spanish linguistics that study how the Spanish language and its usage vary and change through time, place, context, and circumstance. Areas covered may include temporal variation (history of the Spanish language), regional variation (Spanish dialectology, Spanish in contact), contextual variation (Spanish pragmatics), social variation (Spanish sociolinguistics), as well as issues in the documentation of such variation (Spanish documentary linguistics). The course prepares students for the advanced study of more specialized topics in Spanish linguistics. Open to Graduate students only. Prerequisite: Acceptance into M.A. or Ph.D. in Spanish, or PTG status and instructor approval. 3 hours

SPAN 6100 Topics in Hispanic Culture
The advanced study of selected aspects of Hispanic culture. Course varies according to topic and may be repeated with advisor approval. Representative topics include: Non-Castilian Spanish Cultures: Galicia, Euskadi and Catalunya; The Way of St. James and Medieval Tradition; Contemporary Spanish Cinema; Women in Spanish Society; Hispanic Culture in the United States; Ideas and Ideology in Contemporary Latin America; Spanish American Popular Culture. Open to Graduate students only. 3 hours

SPAN 6200 Topics in Spanish Literature
The advanced study of selected aspects of Spanish literature. Course varies according to topic and may be repeated with permission of advisor. Course varies according to topic and may be repeated with advisor approval. Representative topics include: Medieval Spanish Literature; Golden Age Poetry and Theatre; Golden Age Prose; Cervantes: Galatea, Novelas ejemplares, Persiles y Segismunda; Nineteenth
Century Literature; Generation of 1898; Contemporary Spanish Theatre; Modern Spanish Theatre; Modern Spanish Poetry. Open to Graduate students only. 3 hours

SPAN 6260 Graduate Survey of Spanish Literature to the 18th Century A survey of Spanish literature from its origins to the eighteenth century. Open to Graduate students only. 3 hours

SPAN 6270 Graduate Survey of Spanish Literature from the 18th Century to the Present A survey of Spanish literature from the eighteenth century to the present. Open to Graduate students only. 3 hours

SPAN 6280 Graduate Survey of Latin American Literature to Modernismo A survey of Spanish American literature from its origins to Modernismo. Open to Graduate students only. 3 hours

SPAN 6290 Graduate Survey of Latin American Literature from Modernismo to the Present A survey of Spanish American literature from Modernismo to the present. Open to Graduate students only. 3 hours

SPAN 6300 Topics in Spanish American Literature The advanced study of selected aspects of Spanish American Literature. Course varies according to topic and may be repeated with advisor approval. Representative topics include: Literature of the Colonial Period; Nineteenth Century Literature; Spanish American Modernismo; Contemporary Spanish American Fiction; Spanish American Essay; Spanish American Poetry. Open to Graduate students only. 3 hours

SPAN 6400 Topics in Spanish Linguistics and Methodology The advanced study of selected aspects of Spanish linguistics and methodology. Course varies according to topic and may be repeated with advisor approval. Representative topics include General Survey of Spanish Linguistics; History of the Spanish Language; Sociolinguistics; Pragmatics and Discourse Analysis; Spanish Syntax; Acquisition of Spanish as a Second Language. Open to Graduate students only. 3 hours

SPAN 6500 Methods of Teaching College Spanish Recommended for new teaching assistants in Spanish. Establishes the methodology for teaching Spanish language at the university level. Some areas covered are: How to teach in the target language; the development of appropriate classroom tasks and activities; evaluating and testing; and aspects of second language acquisition theory. Participants create and share materials to be used in their own language classrooms. Open to Graduate students only. Prerequisite: Acceptance into Spanish M.A. program, or PTG status and instructor approval. 3 hours

SPAN 6600 History of the Spanish Language This course focuses on different aspects involved in the development of the Spanish language. Topics to be considered may include, among others, the evolution of different linguistic systems of Spanish and the sociocultural factors and context that influenced its development. The course will entail analysis of texts that reflect changes in language usage and attitudes toward language. Open to Graduate students only. Prerequisite: Open only to graduate students admitted to Spanish curriculum or by approval of Spanish graduate advisor. 3 hours

SPAN 6700 Trends in Literary Criticism This course introduces students to significant trends in modern literary theory by focusing on representative theorists and the application of various critical methodologies. Literary genres and texts will be examined in light of specific theoretical writings. Open to Graduate students only. Prerequisite: Open only to graduate students admitted to Spanish curriculum or by approval of Spanish graduate advisor. 3 hours

SPAN 6770 Foreign Study Student participation in departmentally approved program of study abroad. Repeatable for credit with advisor’s approval for up to 24 credit hours. Open to Graduate students only. Prerequisite: Approval of Spanish graduate advisor and departmental chairperson. 1 to 12 hours

SPAN 6900 Seminar Intensive study of a particular author or of a literary, linguistic, or cultural topic. Course varies according to topic and may be repeated with advisor approval. Open to Graduate students only. 1 to 3 hours
SPAN 7100 Independent Research Please refer to the Graduate College section for course description. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 6 hours

SPAN 7300 Doctoral Dissertation Please refer to the Graduate College section for course description. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Graduate College approval. 1 to 15 hours

Statistics

STAT 5020 Statistics for Graduate Study Statistics instruction in existing courses at appropriate level for graduate students enrolled in a degree program who need knowledge of Statistics for their field of study. May be repeated for credit. May not be taken by undergraduate students in any field nor by graduate students in Statistics. Prerequisites: Approval of department of student’s graduate program and approval of Department of Statistics. 3 to 4 hours

STAT 5600 Applied Probability A first course in probability for upper division and graduate students interested in applications. Topics will include: probability spaces, expectation, moment generating functions, central limit theorem, special discrete and continuous distributions. Applications will include reliability and production problems, and Markov chain methods. Not recommended for students who have taken STAT 3620 or 6600. Open to Upperclass and Graduate students. 3 hours

STAT 5610 Applied Multivariate Statistical Methods An applied treatment of multivariate procedures is presented. Classical procedures such as Hotelling's T-squared methods are discussed for the one and two sample problems and MANOVA for standard designs. Topics that will be accentuated are principal components, discriminant analysis, cluster analysis, and factor analysis. Emphasis will be on graphical methods and applications. Open to Upperclass and Graduate students. Prerequisites: An introductory statistics course such as STAT 2600 or STAT 3640 and a course in linear algebra. 3 hours

STAT 5620 Statistical Theory A first course in statistical theory. Topics include random variables, distributions of statistics, limiting distributions, and elementary theory of estimation and hypothesis testing. Open to Upperclass and Graduate students. 4 hours

STAT 5630 Sample Survey Methods This course consists of a broad overview of the techniques of survey data collection and analysis and contains a minimum of theory. Topics may include: simple random, stratified, systematic, single-stage cluster, and two-stage cluster sampling; ratio and regression estimation; subpopulation analyses; problems of nonresponse; surveys of sensitive issues; minimization of survey costs; sample size determination. Real surveys are discussed and actual survey data are analyzed. Open to Upperclass and Graduate students. Prerequisites: An introductory statistics course such as STAT 2600 or STAT 3640 and instructor approval. 3 hours

STAT 5650 Design of Experiments for Quality Improvement This course covers statistical methods useful for improving the quality of products and systems in an industrial setting. It provides a comprehensive set of tools to use in building better products and in reducing manufacturing and other costs. The focus will be on solving real engineering problems through case studies. Taguchi methods will be discussed along with modifications from standard statistical practice. Topics will include planning an experiment, experimental strategy, Analysis of Variance concepts, factorial designs, orthogonal arrays, loss functions, signal-to-noise ratios, identifying significant factor effects, graphical methods, parameter design and tolerance design. Open to Upperclass and Graduate students. Prerequisite: An introductory statistics course such as STAT 2600 or STAT 3640. 3 hours

STAT 5660 Nonparametric Statistical Methods This course presents a broad overview of statistical methods commonly referred to as nonparametric or distribution-free methods. Topics include: inferences for proportions, contingency tables, goodness of fit problems, estimation and hypothesis testing based on ranking methods, measures of rank correlation, efficiency. Emphasis will be on the application of nonparametric statistical
methods to data from many different applied fields. Open to Upperclass and Graduate students. Prerequisite: An introductory statistics course such as STAT 2600 or STAT 3640.

STAT 5670 Statistical Design and Analysis of Experiments A course in experimental design and the analysis of variance with particular emphasis on industrial experiments. Topics include: completely randomized, randomized complete block, Latin square, and split-plot designs; orthogonal contrasts and polynomials; multiple comparisons; factorial arrangement of treatments; confounding; fractional replication. This course is molded around the complete analysis of good applied problems. Open to Upperclass and Graduate students. Prerequisite: An introductory statistics course such as STAT 2600 or STAT 3640. 3 hours

STAT 5680 Regression Analysis An applied course in regression analysis: simple and multiple linear regression; resolution of fit of a model, including residual analysis, precision of estimation, and tests of general hypotheses; model building; step-wise regression; use of indicator variables; non-linear regression. Open to Upperclass and Graduate students. Prerequisite: An introductory statistics course such as STAT 2600 or STAT 3640. 4 hours

STAT 5820 Time Series Analysis The development and practical use of seasonal and non-seasonal ARIMA (Autoregressive Integrated Moving Average) Box-Jenkins time series models is presented. Identification of correct time series models, estimation of model parameters, and diagnostic checks of identified models will be covered. The uses of these models for forecasting future trends and assessing interventions will be examined. Extensive data analysis using SAS, MINITAB, and Splus/R statistical packages are included. Topics include: regression time series models, autocorrelation partial autocorrelation, Yule-Walker equations, differencing, stationarity, autocorrelation models, moving average models, seasonality, invertibility, and Box-Pierce tests. Open to Upperclass and Graduate students. Prerequisites: STAT 3640 and STAT 5680. 3 hours

STAT 5990 Independent Study in Statistics Advanced students with good scholastic records may elect to pursue independently the study of some topic having special interest for them. Topics are chosen and arrangements are made to suit the needs of each particular student. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: Approval of chairperson of department. 1 to 3 hours

STAT 6020 Introduction to Statistical Research Methods This is an introductory course where graduate students will gain understanding of statistical research methods. Topics include: Descriptive statistics, normal and binomial distributions, sampling distributions, confidence intervals, hypothesis testing for one- and two-sample problems, regression and correlation, simple analysis of variance models and categorical data analysis. Minitab software will be used for most computations. Prerequisite: An undergraduate course in statistics. 3 hours

STAT 6030 Fundamentals of Biostatistics This course introduces students to statistical methods used in biomedical applications. Fundamental topics may include: basic probability, inference procedures for means and proportions, categorical data analysis, regression, analysis of variance, and nonparametric statistics. Biomedical subject matter may include: relative risk, odds ratio, diagnostic testing, bioequivalence, sequential testing, dose-response studies, and survival analysis. Emphasis will be placed on using statistical software for most of the computations and interpretation of results. Open to Graduate students only. Prerequisites: STAT 2600 or STAT 3640. 3 hours

STAT 6040 Statistics for Epidemiology Recent years, research in public and community health gains huge momentum. This course will cover the core concepts needed to understand, model, and interpret chronic and infectious disease risks in terms of risk factors. Topics include study design, prevalence and incidence, probability distributions, conditional probability, disease-exposure association, statistical significance, causal inference, regression analysis, exposure modeling, and structural equation models. Several interesting applications using real data will be discussed. R software will be used for computation. Open to Graduate students only. Prerequisites: STAT 2600 or STAT 3640. 3 hours

STAT 6050 Fundamentals of Clinical Trials This course is designed to give an overview of the statistical issues and procedures in the various stages of drug development. Students will learn the fundamentals of design,
analysis, and interpretation of clinical trials. Open to Graduate students only. Prerequisites: STAT 2600 or STAT 3640.

STAT 6120 Data Analysis Variation is the central concept of the course—how to understand it, what techniques to use, how to draw conclusions from data and evaluate the strength of such conclusions. Emphasis will be placed on graphical methods, simulations, computer usage, sampling, and experience with real data from the world around us and from experiments. Statistical thinking will be stressed. This course is primarily for teachers and ordinarily will not apply towards the Master of Arts in Mathematics. Open to Graduate students only. Prerequisite: Advisor approval. 3 hours

STAT 6350 Spatial Statistics Spatial statistical techniques are used to model complex phenomena in geosciences, climate and weather sciences, environmental and social sciences, economics, image analysis, etc. Statistical analyses of geostatistical data, lattice data, and point patterns will be discussed. Topics include variogram, kriging, Markov random fields, intensity functions, Boolean models, analysis of remote sensing data, hierarchical models, and space-time models. For computation WINBUGS, R, and Matlab software will be used. Open to Graduate students only. Prerequisites: STAT 6600 and STAT 6620 with grades of “B” or better, or instructor approval. 3 hours

STAT 6450 Applied Bayesian Statistics Bayesian statistical techniques play a pivotal role in applied research today. Topics include various loss functions and optimal estimators, Bayes factor, hierarchical models, Markov Chain Monte Carlo simulation, robust Bayesian analysis, and non-parametric and semi-parametric Bayesian methods. Several interesting applications will be discussed from climate and weather sciences, medical and biological sciences, and machine learning and pattern recognition. For computation WINBUGS, R, and Matlab softwares will be used. Open to Graduate students only. Prerequisite: STAT 6600 with a grade of "B" or better, or instructor approval. 3 hours

STAT 6460 Large Sample Theory Asymptotic theory is to provide simple approximations to quantities or distributions which are very difficult or impossible to obtain exactly. This course covers four kinds of convergence - almost sure convergence, convergence in probability, L^P convergence, and convergence in distributions. Applications of the theory will be discussed in the area of maximum likelihood estimation, confidence intervals, statistical hypothesis tests and power calculation, and nonparametric estimation. Open to Graduate students only. Prerequisite: STAT 6600 with a grade of “B” or better, or instructor approval. 3 hours

STAT 6600 Statistical Inference I An advanced course in statistical theory. Topics include measures of quality of estimators, theories of estimation, functions of sufficient statistics, confidence intervals, theories of testing, likelihood ratio tests, and selected topics in statistics. Open to Graduate students only. Prerequisite: STAT 5620 4 hours

STAT 6610 Multivariate Statistical Analysis A theoretical treatment of multivariate statistical problems and techniques. Topics include: multivariate normal distribution; quadratic forms; multiple and partial correlation; sample correlation coefficients; Hotelling's statistic; Wishart distribution; applications to tests of the mean vector and covariance matrix; principal components; factor analysis; cluster analysis; discriminant analysis. Open to Graduate students only. Prerequisite: STAT 6630 3 hours

STAT 6620 Applied Linear Models An advanced course in applied statistics. Linear models will be used to treat a wide range of regression and analysis of variance methods. Topics include: matrix review; multiple, curvilinear, nonlinear, and stepwise regression; correlation; residual analysis; model building; use of the regression computer packages at WMU; use of indicator variables for analysis of variance and covariance models. Open to Graduate students only. Prerequisites: MATH 2300 and STAT 3640. 3 hours

STAT 6630 Linear Models A theoretical study of the general linear model including random vectors, quadratic forms, multivariate normal distributions, least squares estimation, hypothesis testing for full and reduced models, generalized inverses. Open to Upperclass and Graduate students. Prerequisites: STAT 6600 and STAT 6620. 3 hours
STAT 6640 Design of Experiments I  
An applied course in the design and analysis of experiments. Topics include: general considerations in the design of an experiment; standard designs such as Latin square, balanced incomplete block, split plot, and nested; pooling of experiments; multiple comparison techniques; orthogonal contrasts and polynomials; factorial arrangement of treatments; fixed, random, and mixed models; confounded designs; fractional replication. Open to Graduate students only. Prerequisite: STAT 6620. 3 hours

STAT 6650 Statistical Inference II  
Theories of statistical inference are discussed. Topics include (but not limited to) asymptotic theory, sufficiency, maximum likelihood methodology, Bayesian procedures, robust procedures, nonparametric tests, resampling, and asymptotic efficiency. Open to Graduate students only. Prerequisite: STAT 6600. 3 hours

STAT 6660 Nonparametric Statistical Theory  
A theoretical study of nonparametric statistics and robust statistical procedures. Topics may include: order statistics, empirical cdfs, R-estimates, rank statistics, optimality considerations, asymptotic distribution theory. Open to Graduate students only. Prerequisite: STAT 6600. 3 hours

STAT 6670 Introduction to Random Processes  
This course is a treatment of random sequences and Markov processes. Discrete and continuous Markov processes; transition and rate matrices; Chapman-Kolmogrov systems; transient and limiting behavior; examples and illustrations; random walks, birth-and-death processes, etc.; stationary processes. Open to Graduate students only. Prerequisite: STAT 6600. 3 hours

STAT 6680 Categorical Data Analysis  
Statistical methods for discrete multivariate data and contingency tables will be discussed. The log linear model for two way and higher dimensional tables will be emphasized. Subtopics include: maximum likelihood estimates, iterative proportional fitting, model selection, goodness of fit, logistic models, incomplete tables, symmetry, marginal homogeneity, and conditional independence models. Prerequisites: STAT 6600 and STAT 6620. 3 hours

STAT 6690 Studies in Probability and Statistics  
The subject matter for this course is variable. Advanced work is considered and organized around topics not usually considered in the other courses. May be repeated for credit. Open to Graduate students only. 3 hours

STAT 6800 SAS Programming  
Students will use SAS to manipulate data, create effective tables and plots, and write programs for nonstandard problems. Open to Graduate students only. Prerequisite: STAT 6620 or instructor approval. 3 hours

STAT 6810 Survival Data Analysis  
This course consists primarily of biostatistical methods used in pharmaceutical and medical research with particular application to cancer studies and toxological animal studies. Some attention is given to related failure-time methods used in industry to test product reliability. Theoretical development of some of these methods is discussed. Extensive data analyses are done using SAS (or comparable statistical packages). Topics include: censoring, Kaplan-Meier survival curves, life tables, two-sample nonparametric procedures for comparison of survival curves (Gehan, Cox-Mantel, log rank and generalized Wilcoxon), relative risk, odds ratio, the Mantel-Haenszel procedure, parametric failure-time models (exponential, gamma, Weibull, and lognormal), logistic regression, and Cox's proportional hazards model. Prerequisites: STAT 6600 and STAT 6620. Open to Graduate students only. 3 hours

STAT 6830 Robust Statistical Analysis  
Robust statistical procedures for inference in location, linear and multivariate models are presented. This will include broad classes of robust estimates, including R-, M- and L-estimates of both regular and bounded influence types. Concepts such as breakdown point, influence function, and asymptotic theory are used to obtain properties of these procedures. Computational aspects of these estimates are discussed along with small sample properties and applications of these procedures. Open to Graduate students only. Prerequisites: STAT 6600 and STAT 6620. 3 hours

STAT 6840 Design of Experiments II  
This course is a continuation of Design of Experiments I. The additional topics include: repeated measurement designs, analysis of covariance designs, response surface designs,
partially balanced incomplete block designs, mixture models, analysis of models with missing data using Types I, II, III, and IV SAS sums of squares, analysis of large experiments with many crossed and nested factors, and some Taguchi methods. Open to Graduate students only. Prerequisite: STAT 6640 3 hours

STAT 6850 Applied Data Mining Examine the philosophy and practice the methods of using gigantic data collections to discover actionable information. Topics include: Statistical evaluation of gigantic data collections; data warehousing; data form; data transformations; missing data; data reduction; application of neural networks; genetic algorithms; and hybrid models. Open to Graduate students only. Prerequisite: Knowledge of a statistical software package. 3 hours

STAT 6860 Regulatory Environmental Statistics This is a course in regulatory environmental statistics, with a primary focus on statistical methods recommended by the United States Environmental Protection Agency (EPA) and by various State environmental regulatory agencies. Particular emphasis is devoted to the normal, lognormal, and non-parametric probability models for fitting environmental data, which are methods recommended in several EPA guidance documents. Descriptive, graphical and model adequacy methods include: box-plots, normal probability plots, q-q plots, outlier tests, and goodness-of-fit tests. Statistical inference methods include prediction intervals, tolerance intervals, analysis of variance, and upper and lower confidence intervals for both parametric and non-parametric models. The use of correlation analyses, trend analyses, control charts, and multiple regression analyses may be illustrated. Emphasis will be devoted to the proper analysis of censored or non-detect environmental data. The SAS, SPULS, or other statistical packages may be utilized. Emphasis may be placed on report-writing and oral presentations with real data collected in actual regulatory environmental contexts. Open to Graduate students only. Prerequisites: STAT 5620 or STAT 6620 or instructor approval. 3 hours

STAT 6880 Statistical Research Tools Topics for this class will be chosen from the areas of computational statistics and statistical computing using the R programming language. Specific topics include random variable generation, optimization and root finding. Monte Carlo methods and statistical graphics. The typesetting language LaTeX will be used to write up results and to produce professional presentations. Open to Graduate students only. Prerequisites: STAT 6600 and STAT 6640 with grades of “B” or better. 3 hours

STAT 6910 Practicum in Statistical Consulting Provides graduate students with the opportunity to participate as statistical consultants on real projects. The student consultants are involved with all aspects of the statistical consulting experience from data manipulation and analysis to the design of the statistical aspects of the project and from interaction and effective communication with a client to the production of a final written report on the statistical aspects of the project. May be repeated for credit. Open to Graduate students only. Prerequisites: STAT 6620 (or concurrent enrollment) and at least one of STAT 5630, STAT 5660, STAT 5670, or STAT 5680. 1 hour

STAT 6960 Seminar in Probability and Statistics May be repeated for credit. Open to Graduate students only. 1 to 3 hours

STAT 6980 Statistical Consulting Internship The statistical consulting internship program provides a graduate student with the opportunity to work as a member of the staff in the Statistical Computation Lab. The student gains considerable experience in all aspects of the consulting experience and the operation of a consulting center. May be repeated for credit. Open to Graduate students only. Prerequisite: Advisor approval. 2 to 6 hours

STAT 6990 Reading and Research May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval. 1 to 6 hours

STAT 7120 Professional Field Experience Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 to 12 hours
STAT 7250 Doctoral Research Seminar  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval.  2 to 6 hours

STAT 7300 Doctoral Dissertation  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department and Graduate College approval.  1 to 15 hours

STAT 7350 Graduate Research  Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval.  2 to 10 hours

World Languages and Literatures

ARAB 5020 Arabic for Graduate Study  Arabic instruction for graduate students enrolled in a degree program who need knowledge of Arabic for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field. Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.  3 to 4 hours

ARAB 5030 Arabic – English Translation Practicum  This is a practical course to teach the skills for translating texts from Arabic into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of Arabic texts, such as news, essays, documents, poetry, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: ARAB 2010 or instructor approval.  1 to 4 hours

ARAB 5200 Topics in Arabic Linguistics and Language Science  The advanced study of a language or a group of languages from a scientific point of view, such as the function and status of languages in society, the comparative history of different language families or the manipulation of language for pragmatic needs across cultures. May be offered as ARAB/CHIN/FREN/GER/GREK/ITAL/JPNS/LAT/RUSS 5200. May be repeated for credit. Open to upper-class and graduate students.  3 hours

ARAB 5500 Independent Study in Arabic  Directed individual study of a specific topic in Arabic literature or linguistics. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisites: ARAB 1010 and departmental approval.  1 to 3 hours

CHIN 5020 Chinese for Graduate Study  Chinese instruction for graduate students enrolled in a degree program who need knowledge of Chinese for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field. Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.  3 to 4 hours

CHIN 5030 Chinese – English Translation Practicum  This is a practical course to teach the skills for translating texts from Chinese into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of Chinese texts, such as news, essays, documents, poetry, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: CHIN 2010 or instructor approval.  1 to 4 hours

CHIN 5200 Topics in Chinese Linguistics and Language Science  The advanced study of a language or a group of languages from a scientific point of view, such as the function and status of languages in society, the comparative history of different language families or the manipulation of language for pragmatic needs across  1 to 4 hours
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<tr>
<td>CHIN 5500</td>
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<td>FREN 5000</td>
<td>Elementary French for Reading Proficiency</td>
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<td>FREN 5030</td>
<td>French – English Translation Practicum</td>
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<td>Studies in French and Francophone Culture</td>
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<td>FREN 5400</td>
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**CULTURES. MAY BE OFFERED AS ARAB/CHIN/FREN/GER/GREK/ITAL/JPNS/LAT/RUSS 5200. MAY BE REPEATED FOR CREDIT. OPEN TO UPPER-CLASS AND GRADUATE STUDENTS.**

**CHIN 5500 Independent Study in Chinese**
Directed individual study of a specific topic in Chinese language, literature, or culture. May be repeated for credit to a maximum of three hours. Open to Upperclass and Graduate students. Prerequisites: Completion of four courses in Chinese or equivalent; minimum grade point average of 3.0 in Chinese; departmental approval required. 3 hours

**FREN 5000 Elementary French for Reading Proficiency**
Intensive grammar and elementary reading for translation and research purposes. The course is primarily for the graduate who has had little or no study in the language. However, undergraduates who desire a thorough reading knowledge may also apply. No oral work. This course does not count toward a major or minor in French. Open to Upperclass and Graduate students. Prerequisite: Undergraduates must secure permission of the department. 4 hours

**FREN 5010 Intermediate French for Reading Proficiency**
Readings in the language at intermediate and advanced levels for translation and research purposes. Special attention will be given to students' major fields. Completion of FREN 5010 with a minimum of “B” constitutes graduate proficiency in the language. This course does not count toward a major or minor in French. Open to Upperclass and Graduate students. Prerequisite: Undergraduates must secure permission of the Department. 4 hours

**FREN 5020 French for Graduate Study**
French instruction for graduate students enrolled in a degree program who need knowledge of French for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field. Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures. 3 to 4 hours

**FREN 5030 French – English Translation Practicum**
This is a practical course to teach the skills for translating texts from French into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of French texts, such as news, essays, documents, poetry, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: FREN 2010 or instructor approval. 1 to 4 hours

**FREN 5100 Studies in French and Francophone Culture**
An intensive study of selected aspects of French and Francophone culture. Course varies according to topic. Representative topics might include Women in French Society, The French Tradition in Quebec, Francophone Cinema. May be repeated for credit with permission of advisor. Open to Upperclass and Graduate students. Prerequisites: FREN 3160 and (FREN 3220 or FREN 3230 or FREN 3250). 3 hours

**FREN 5200 Topics in French Linguistics and Language Science**
The advanced study of a language or a group of languages from a scientific point of view, such as the function and status of languages in society, the comparative history of different language families or the manipulation of language for pragmatic needs across cultures. May be offered as ARAB/CHIN/FREN/GER/GREK/ITAL/JPNS/LAT/RUSS 5200. May be repeated for credit. Open to upper-class and graduate students. 3 hours

**FREN 5400 Old French Language and Literature**
An introduction to Old French, with an emphasis on the development of reading ability. Various literary works will be studied in Old French and in translation. Coursework includes an individualized translation project. Open to Upperclass and Graduate students. Prerequisite: FREN 3160 or working knowledge of Latin, or instructor approval. 3 hours

**FREN 5500 Independent Study in French**
Directed, individual study of a specific topic in a French literary or linguistic area. Repeatable for credit. Open to Upperclass and Graduate students. Prerequisites: One 5000-level course in the major; a minimum grade point average of 3.0 in the major; department approval required. 1 to 3 hours

491
FREN 5600  Advanced Readings in French  Topics of literary, cultural, or linguistic merit will be analyzed. Topics will vary from semester to semester. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisites: FREN 3160 and FREN 3250.  3 hours

GER 5000  Elementary German for Reading Proficiency  Intensive grammar and elementary reading for translation and research purposes. The course is primarily for the graduate student who has had little or no study in the language. However, undergraduates who desire a thorough reading knowledge may also apply. No oral work. This course does not count toward a major or minor in German. Open to Upperclass and Graduate students.  Prerequisite: Undergraduates must secure permission of department.  4 hours

GER 5010  Intermediate German for Reading Proficiency  Readings in the language at intermediate and advanced levels for translation and research purposes. Special attention will be given to students' major fields. Completion of GER 5010 with a minimum of "B" constitutes graduate proficiency in the language. This course does not count toward a major or minor in German. Open to Upperclass and Graduate students.  Prerequisite: Undergraduates must secure permission of department.  4 hours

GER 5020  German for Graduate Study  German instruction for graduate students enrolled in a degree program who need knowledge of German for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field.  Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.  3 to 4 hours

GER 5030  German – English Translation Practicum  This is a practical course to teach the skills for translating texts from German into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of German texts, such as news, essays, documents, poetry, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisite: GER 2010 or instructor approval.  1 to 4 hours

GER 5280  Survey of German Literature  A comprehensive study of German literature from its beginning through Romanticism. Open to Upperclass and Graduate students.  Prerequisites: GER 3160, GER 3170, GER 3220 and GER 3250; or instructor approval.  3 hours

GER 5290  Survey of German Literature  A comprehensive study of German literature from German Realism to the present. Open to Upperclass and Graduate students.  Prerequisites: GER 3160, GER 3170, GER 3220 and GER 3250; or instructor approval.  3 hours

GER 5500  Independent Study in German  Directed individual study of a specific topic in German literary or linguistic area. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisites: One 5000-level course in the major; a minimum grade point average of 3.0 in the major; department approval required.  1 to 3 hours

GER 5600  Studies in German Literature  Topic varies according to genre, author, or period and will be announced. Each of these courses carries separate credit, although all are listed under 5600. Thus, a student may take any or all of the offerings at various times. Representative topics which may be treated in this area include: The Novelle - Survey of the development with representative selections; Lyric Poetry - Survey of the development with significant selections; 19th Century Drama to -Primarily Kleist, Grillparzer, Hebbel, and Hauptmann; 20th Century Drama - Representative selections. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisites: GER 3160, GER 3170, GER 3220 and GER 3250; or instructor approval.  3 hours

GREK 5020  Greek for Graduate Study  Classical Greek instruction for graduate students enrolled in a degree program who need knowledge of Greek for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field.  Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.  3 to 4 hours
GREK 5030 Greek – English Translation Practicum  This is a practical course to teach the skills for translating texts from classical Greek into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of classical Greek texts, such as essays, poetry, documents, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisite: GREK 1010 or instructor approval.  1 to 4 hours

GREK 5500 Independent Study in Greek  Directed, individual study of a specific topic in ancient Greek Literature. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisites: GREK 1010 and departmental approval.  1 to 3 hours

ITAL 5020 Italian for Graduate Study  Italian instruction for graduate students enrolled in a degree program who need knowledge of Italian for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field.  Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.  3 to 4 hours

ITAL 5030 Italian – English Translation Practicum  This is a practical course to teach the skills for translating texts from Italian into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of Italian texts, such as news, essays, documents, poetry, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisite: ITAL 2010 or instructor approval.  1 to 4 hours

JPNS 5020 Japanese for Graduate Study  Japanese instruction for graduate students enrolled in a degree program who need knowledge of Japanese for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduates in any field.  Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.  3 to 4 hours

JPNS 5030 Japanese – English Translation Practicum  This is a practical course to teach the skills for translating texts from Japanese into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of Japanese texts, such as news, essays, documents, poetry, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisite: JPNS 2010 or instructor approval.  1 to 4 hours

JPNS 5100 Studies in Japanese Culture  An intensive study of selected aspects of Japanese culture. Course varies according to topic and may be repeated for credit with permission of advisor. Representative topics include Women in Japanese Society, the Japanese Tradition to Specific Cities (e.g. Edo/Tokyo, Kyoto, Okinawa), Japanese New Cinema, and Pop Culture in Japan. Open to Upperclass and Graduate students.  Prerequisite: JPNS 2750 or instructor approval.  3 hours

JPNS 5200 Topics in Japanese Linguistics and Language Science  The advanced study of a language or a group of languages from a scientific point of view, such as the function and status of languages in society, the comparative history of different language families or the manipulation of language for pragmatic needs across cultures. May be offered as ARAB/CHIN/FREN/GER/ GREK/ITAL/JPNS/LAT/RUSS 5200. May be repeated for credit. Open to upper-class and graduate students.  3 hours

JPNS 5500 Independent Study in Japanese  Directed individual study of a specific topic in Japanese language, literature, or culture. Repeatable for credit. Open to Upperclass and Graduate students.  Prerequisites: Completion of four courses in Japanese or equivalent; minimum grade point average of 3.0 in Japanese; departmental approval required.  1 to 3 hours

JPNS 5600 Advanced Literary Readings in Japanese  Topics will vary from semester to semester. Selections will be made from Japanese classics and contemporary fiction, to include Kawabata, Akutagawa,
LANG 5200  Topics in Linguistics and Language Sciences  The advanced study of a language or a group of languages from a scientific point of view, such as the function and status of languages in society, the comparative history of different language families or the manipulation of language for pragmatic needs across cultures. May be offered as ARAB/CHIN/FREN/GER/GREK/ITAL/JPNS/LAT/RUSS 5200. May be repeated for credit. Open to upper-class and graduate students.  3 hours

LANG 5250  The Practice and Theory of Literary Translation  The course examines the essential role of translation in our world of increasing globalization. Students must translate one extended text of their own choosing from any language into English. Meanwhile, readings and discussion will focus on the nuts and bolts of translation, plus the relationship between translation, literary canonization, nationalism, post-colonialism, and national representation. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisites: JPNS 3250 and JPNS 3260, or instructor approval.  3 hours

LANG 5500  Independent Study in Classics  Directed, individual study of a specific topic related to Classical languages, literature, and/or culture. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisite: Completion of four courses or equivalent in classics; minimum grade point average of 3.0 in the major; departmental approval required.  3 hours

LANG 5580  Second Language Acquisition and Teaching Instruction (in French, German, Spanish, or other language)  Required of modern language teaching majors and minors. There will be a dual focus: a theoretical focus on second language acquisition and the ways by which non-native speakers come to acquire a foreign language; and a practical focus on methods of teaching in a proficiency-oriented program, as well as on the teaching and learning of culture and the pedagogical use of technologies. Students must complete this course before completing directed teaching. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisites: One 3000-level foreign language course or instructor approval.  3 hours

LANG 5800  Foreign Language for Special Purposes  The study of or practice in a specialized area in the field of foreign language and culture such as court interpreting, medical or engineering terminology, or public school administration. The content of this course may vary from semester to semester. May be repeated for credit, provided the subject matter differs. Open to Upperclass and Graduate students.  Prerequisite: Completion of four courses in area of specialization; departmental approval required.  1 to 12 hours

LANG 7100  Independent Research  Please refer to the Graduate College section for course description. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  Prerequisite: Approved application and department approval.  2 to 6 hours

LAT 5020  Latin for Graduate Study  Latin instruction for graduate students enrolled in a degree program who need knowledge of Latin for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field.  Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.  3 to 4 hours

LAT 5030  Latin – English Translation Practicum  This is a practical course to teach the skills for translating texts from Latin into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of Latin texts, such as essays, poetry, documents, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisite: LAT 2010 or instructor approval.  1 to 4 hours

LAT 5500  Independent Study in Latin  Directed, individual study of a specific topic in Latin literature or linguistics. May be repeated for credit. Open to Upperclass and Graduate students.  Prerequisite: Completion
of four courses in Latin; minimum grade point average of 3.0 in the major; departmental approval required.  

LAT 5570 Teaching of Latin The purpose of the course is to acquaint the prospective teacher with theory and practice appropriate to the teaching of the Latin language, literature, and culture in its classical context and as it relates to the modern world. Required of Latin teaching majors and minors. Open to Upperclass and Graduate students. Prerequisites: Completion of four courses, or equivalent, in Latin; or instructor approval.  

LAT 5600 Medieval Latin A survey of the development of Medieval Latin from late antiquity to the Renaissance. Specimens will include major literary and documentary sources of the medieval centuries including new genres such as hagiography, monastic rules, hymns, and homilies. Open to Upperclass and Graduate students. Prerequisite: Completion of four courses, or equivalent, in Latin; or instructor approval.

RUSS 5020 Russian for Graduate Study Russian instruction for graduate students enrolled in a degree program who need knowledge of Russian for their field of study. Students will sit in appropriate level course for their learning. May be repeated for credit. May not be taken by undergraduate students in any field. Prerequisites: Approval of department of student’s graduate program and approval of Department of World Languages and Literatures.

RUSS 5030 Russian – English Translation Practicum This is a practical course to teach the skills for translating texts from Russian into English. The objective of this course is to develop further language proficiency and to introduce students to the nuts and bolts of translation. Students will produce English translations from different sorts of Russian texts, such as news, essays, documents, poetry, and short fiction. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: RUSS 2010 or instructor approval.

RUSS 5200 Topics in Russian Linguistics and Language Science The advanced study of a language or a group of languages from a scientific point of view, such as the function and status of languages in society, the comparative history of different language families or the manipulation of language for pragmatic needs across cultures. May be offered as ARAB/CHIN/FREN/GER/GREK/ITAL/JPNS/LAT/RUSS 5200. May be repeated for credit. Open to upper-class and graduate students.

RUSS 5500 Independent Study in Russian Directed individual study of a specific topic in Russian language, literature, or culture. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisites: Completion of four courses in Russian, or equivalent; minimum grade point average of 3.0 in Russian; department approval required.

College of Aviation

Aviation Sciences

AVS 5100 Safety Management Systems in Aviation Concepts and methods of measuring and managing human safety performance in a high risk environment are defined and explored. Students will gain knowledge and learn practical applications to identify hazards and manage risk in complex flight and maintenance operating environments. Topics include history of aviation safety, quality assessment and management, process-systems analysis, principles of behavior-based safety, quantitative analysis methods, and implementation of a safety management system. Open to Upperclass and Graduate students. Prerequisites: PSY 1000, STAT 2160 and Senior standing.

AVS 6270 Airline Supply Chain Management Supply Chain characteristics of the global air passenger and air freight markets. Focus will be on airline service creation and analysis. Relationship management and airline service quality will be discussed. Open to Graduate students only. Restricted to students in the MBA or MSA program or approval of the MBA advisor.
AVS 6290 Global Aviation Management and Policies  International aviation regulatory and trade organizations are discussed and global structural and functional frameworks are presented. Different types of airline and airport operations are analyzed and evaluated. Specific managerial styles are assessed in the context of the ever changing global aviation marketplace. Open to Graduate students only. Restricted to students in the MBA or MSA program or approval of the MBA advisor.  3 hours

Haworth College of Business

Accountancy

ACTY 5980 Readings in Accounting  Directed individual study of topics not covered in other departmental courses. Open to Upperclass and Graduate students. Prerequisite: Written approval of instructor. 1 to 4 hours

ACTY 6010 Financial Accountancy  This course is designed for graduate students who have no academic background in accounting. It is a study of the fundamental concepts and applications of financial accounting and managerial accounting. The course emphasizes the use of accounting information and the analysis of accounting statements rather than the recording of transactions and the preparation of accounting statements. Students may not receive credit for both ACTY 6010 and equivalent courses. MSA students may not enroll in ACTY 6010. Open to Graduate students only. Restricted to masters in business administration. Prerequisite: Admission to the MBA program or departmental approval.  3 hours

ACTY 6100 Financial Accounting and Reporting  This course examines the pronouncements of authoritative, regulatory organizations, including the American Institute of Certified Public Accountants, the Securities and Exchange Commission, and the Financial Accounting Standards Board. The underlying logic (or lack thereof) behind these pronouncements is investigated. These pronouncements are studies in their broad concepts, including asset and liability recognition and measurement issues, revenue recognition alternatives, the timing of expense matching, and funds flow reporting. Practical, “real world” cases emphasizing these concepts form a major portion of the course. The impact of financial reporting on capital markets, from a user perspective, is also discussed. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: ACTY 3110 with a grade of “C” or better, or approval of the Chair of the Department or the Director of the MBA Program.  3 hours

ACTY 6110 Managerial Accounting  This course emphasizes the use of accounting information for planning, control, and decision making. The managerial accounting topics covered include job order costing, cost allocation, service costing, activity-based costing, standard costing, transfer pricing, and global accounting issues. The course is not available for credit to students who have completed ACTY 3220 or its equivalent; MSA students are not permitted to enroll in ACTY 6110. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA program or the approval of the Director of Graduate Business Programs. Prerequisite: ACTY 6010 or (ACTY 2100 and ACTY 2110 with a grade of “C” or better) or equivalent.  3 hours

ACTY 6170 Attestation and Assurance Services  A critical study and examination of the theory of auditing and auditing practices, including the demand and supply for auditing services and current issues facing auditors in the United States and elsewhere. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: ACTY 4160 with a grade of “C” or better.  3 hours

ACTY 6210 International Accounting  This course examines international dimensions of accounting and the uses of accounting information for decision making in a multinational environment. Major emphasis is placed upon accounting and managerial issues of multinational corporations such as currency translation, financial reporting and disclosure, international taxation, transfer pricing, and current issues and developments. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA
ACTY 6220 Seminar in Management Accounting
This course examines a variety of advanced cost management concepts and techniques for manufacturing and service organizations. The topics may include advanced cost-volume-profit analyses, activity-based costing and activity-based management, strategic cost management, total quality management, re-engineering and process improvement, transfer pricing, and other cost management issues in a global environment. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: ACTY 6010 or ACTY 2110 or equivalent course. 3 hours

ACTY 6240 Business Tax Planning
An advanced course in business taxation involving the identification and analysis of tax problems. Income tax strategy is studied involving the timing of income, types of business organizations, and the various alternative tax treatments. Case studies will be used, and research in taxation will be emphasized. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: ACTY 3240 with a grade of “C” or better. 3 hours

ACTY 6270 Accounting Fraud
This course identifies various aspects and elements of fraud as it occurs in business. Three major categories of fraud will be examined: asset misappropriation, financial statement misstatement, and corruption. The course begins with an introduction to the problem, and then analyzes how fraud can be prevented. The course covers the various methodologies for detection and investigation of fraud as well as resolution attributes and related matters. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: ACTY 4160 with a grade of “C” or better. 3 hours

ACTY 6280 Financial Statement Analysis
The course examines the concepts and techniques of financial statement analysis from the viewpoints of investors, creditors, and management. Students will have opportunities to analyze financial statements and value a firm using several approaches. Through a mixture of lecture/discussion, case analyses and term projects, students should be able to develop the following skills: 1) understand the usefulness and limitations of financial statements in evaluating a company's performance for credit, investment, and other purposes; 2) learn and appreciate the linkages among strategic business analysis, accounting analysis and financial analysis; 3) use accounting numbers to forecast future earnings and cash flows and to estimate a firm's value; 4) learn the techniques for analyzing foreign financial statements prepared with the IFRS (international financial reporting standards) and convert them into U.S. GAPP (generally acceptable accounting standards) statements and ratios. Requires admission to the MBA or MSA program. Open to Graduate students only. Prerequisites: (ACTY 6100 and ACTY 6110) or (ACTY 3100 or ACTY 3220). 3 hours

ACTY 6430 Selected Topics in Accountancy II
The advanced study of selected topics in accountancy. Course varies according to topic. Open to Graduate students only. Prerequisite: MSA admission or MSA advisor approval. 3 hours

ACTY 6440 Selected Topics in Accountancy III
The advanced study of selected topics in accountancy. Course varies according to topic. Open to Graduate students only. Prerequisite: MSA admission or MSA advisor approval. 3 hours

ACTY 6450 Selected Topics in Accountancy IV
The advanced study of selected topics in accountancy. Course varies according to topic. Open to Graduate students only. Prerequisite: MSA admission or MSA advisor approval. 3 hours

ACTY 7000 Master's Thesis
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to Master's in Accountancy. Prerequisite: Department and Graduate College approval. 1 to 6 hours
ACTY 7100 Independent Research
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to Master’s in Accountancy. Prerequisite: Application and department approval.
2 to 6 hours

ACTY 7120 Professional Field Experience
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to Master’s in Accountancy. Prerequisite: Application and department approval.
2 to 12 hours

Business Information Systems
CIS 5550 Topics in Computer Information Systems Special topics appropriate to business applications such as data base management systems, structured concepts, networking, programming documentation and efficiency, planning, organizing and directing management information systems. May be repeated for credit. Open to Upperclass and Graduate students. Restricted to masters in Business Administration. Prerequisite: Instructor approval. 3 hours

CIS 6000 Seminar in Computer Information Systems Intensive problem solving in the area of computer information systems. May be repeated for credit. Open to Graduate students only. Prerequisite: Admission to the MBA or MSA program or the approval of the MBA advisor. 3 to 4 hours

CIS 6200 ERP System Configuration Through hands-on experiences, students learn how to configure an integrated Enterprise Requirements Planning (ERP) system to manage a firm’s business processes and gain a better understanding of the nature of these processes. Management issues associated with implementing these packages are also explored. Open to Graduate Students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Cross-listed with MGMT 6200. Students can only receive credit for one. Prerequisites: ACTY 6110, BUS 6180, and (MGMT 6140 or MKTG 6140). 3 hours

CIS 6300 ERP Data Management The focus of this course is database design, management, administration, implementation and data migration from legacy systems to an ERP system. Modern database management systems and ERP software such as Oracle DBMS, PL/SQL development environment, SAP implementation/configuration tools, and SAP SQL will be used for course instruction and project development. Open to Graduate Students only. Prerequisite: Admission to the MBA or MSA program or the approval of the MBA advisor. 3 hours

CIS 6400 Business Analytics This course is designed to give students comprehensive analytical skills. The need for historic and predictive analytics in the health care industry will be examined. Health care data from multiple sources will be integrated, manipulated, aggregated, and filtered. Students will experience dashboard software, and use both predictive models and automated processes to advance data examination and interpretation. Open to Graduate students only. Prerequisite: Admission to the MBA or MSA program or the approval of the MBA advisor. 3 hours

CIS 6620 ERP Project Management This course enables students to gain a clear and comprehensive understanding of structured project management. It introduces foundations for effective project management in projects with a high technological content. The course focuses on how to complete projects on schedule and within budget while meeting performance and quality objectives. Highly participative, the course involves interactive lectures, discussions, small-group work, and a unique information system project simulation exercise. Open to Graduate Students only. Prerequisite: Admission to the MBA or MSA program or the approval of the MBA advisor. 3 hours

CIS 6640 Business Intelligence This course is focused on major strategic and managerial issues of gathering, integrating, distribution, and analyzing enterprise-wide information quickly and effectively, which is a vital component in ERP systems management. Topics include introduction to BI spectrum and its road map, data extraction and reporting, OLAP, BI cycles, Extended BI through data warehousing and data mining, and

498
Business Intelligence course enables students/future knowledge workers to be more productive by effectively guiding the progress of business enterprises in accordance to the business goals, objectives, and strategies. Open to Graduate Students only. Prerequisite: Admission to the MBA or MSA program or the approval of the MBA advisor. 3 hours

CIS 6660 Enterprise Information Security Management The focus of this course is to explore the major issues in Enterprise Information Security Management. Prospective topics include introduction to information security management, security and contingency planning, security policy and programs, risk management, legal and regulatory issues, security personnel, and enterprise information security project management. This course is designed to provide the professional manager with an understanding of the identification and prioritization of information assets and their threats, information security strategy and architecture, how to plan for and respond to system intrusions, the implications of security and privacy issues, and the information disaster recovery plan after an accident. Open to Graduate Students only. Prerequisite: Admission to the MBA or MSA program or the approval of the MBA advisor. 3 hours

CIS 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to MBA or MSA students. Prerequisite: Application and department approval. 2 to 6 hours

CIS 7120 Professional Field Experience Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to MBA or MSA students. Prerequisite: Department approval. 2 to 12 hours

Finance and Commercial Law

FCL 6000 Seminar in Business Intensive problem solving in the primary business fields. May be repeated for credit. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: Instructor approval. 3 hours

FIN 5530 Student Managed Investment Fund A course in which students get hands-on experience in investment research and portfolio management. Under the guidance of an instructor, the students have fiduciary responsibility to manage a portfolio of real money on behalf of the WMU Foundation, subject to the WMU Foundation Investment Policy Statement and other guidelines provided by the WMU Foundation Investment Committee. The students, acting as research analysts, utilize quantitative, qualitative and fundamental analysis to determine whether a financial security should be included in the portfolio. The students must present their research findings to the class. Admission to this unique class is by application, and class size is limited to 10 to 15 students. Restricted to MBA students with a concentration in Finance. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: FIN 6120 3 hours

FIN 6020 Corporate Finance This course will introduce students to financial principles and techniques which are essential for understanding the financial management function of a firm. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: BUS 6010 or ACTY 6010. 3 hours

FIN 6120 Financial Management This course will focus on a contemporary study of financial management. Topics to be examined include short-term financing, capital budgeting, asset pricing theory, sources of long-term capital, optimal capital structure, corporate restructuring and international dimensions of corporate financial management. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: FIN 6020 or equivalent. 3 hours
FIN 6190 Financial Markets and Institutions  Study of money and capital markets, financial instruments, and intermediaries in a global context. Topics include interest rate and security price determination, term structure theory, hedging techniques with derivatives, commercial and investment banking practices, and monetary policy methodology and influences. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisite: FIN 6120  3 hours

FIN 6220 Financial Restructuring  An investigation and analysis of the financial aspects of corporate restructuring. The course emphasizes valuation of public and private companies. In addition, it examines the financial implications of leveraged buyouts, spin-offs, and other types of divestitures. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisite: FIN 6120  3 hours

FIN 6250 Financial Strategy  The main focus of this course is on value creation. It attempts to bridge the gap between theory and practice. Topics include financial analysis and forecasting, risk management, working capital management, capital budgeting, capital structure theory and dividend policy. Students identify problems facing the financial executive and recommend the best course of action utilizing financial theory. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisites: FIN 6120  3 hours

FIN 6420 International Finance  A study of contemporary issues in the areas of multinational financial management and international investments with emphasis on the management of currency risk. The areas to be examined include international treasury cash management, multinational capital budgeting and hedging of transactions, operations and translation exposure. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisite: FIN 6120  3 hours

FIN 6450 Computer Applications in Finance  Spreadsheets, web resources, and statistical analyses are used to analyze finance issues with current computer software. Web research includes searching security databases, downloading stock prices, and using stock screening programs. Statistical analyses use regression. The cases cover topics such as capital budgeting, cash budgeting, estimating beta, financial forecasting, and ratio analysis. Students work in teams to solve cases and give presentations. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisite: FIN 6120  3 hours

FIN 6540 Investment Analysis and Management  A detailed analysis of the investigation of corporate securities as long-term investment media, largely from the standpoint of the individual investor. Investigates the techniques for security valuation and portfolio management, with some discussion of financial institution investment procedures. Considers mechanics, markets, institutions, and instruments important to the investment process. Open to Graduate students only. Not open to students with credit earned in FIN 4530 or its equivalent. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisite: FIN 6120  3 hours

FIN 6620 Health Care Financial Management  This course deals with advanced financial management concepts affecting health care institutions. Working-capital management, capital-budgeting, and Medicare reimbursement programs are examined. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisite: FIN 3200 or equivalent.  3 hours

FIN 6910 Seminar in Finance  The analysis of specialized financial problem areas (e.g., financial futures markets, financial forecasting, commodities, and similar contemporary problems). Topics will vary from semester to semester. May be repeated for credit. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  Prerequisite: FIN 6120  3 hours
FIN 6980 Readings and Research in Finance  
Directed individual study of bodies of knowledge not otherwise treated in departmental courses. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  
Prerequisite: Department approval.  
1 to 3 hours

FIN 7100 Independent Research  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Restricted to MBA or MSA students.  
Prerequisite: Department approval.  
2 to 6 hours

FIN 7120 Professional Field Experience  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Restricted to MBA or MSA students.  
Prerequisite: Department approval.  
2 to 12 hours

LAW 6040 Legal, Regulatory, and Political Aspects of Business  
This course provides an introduction to the legal, regulatory, and political environments of business. The course will examine the role of law in society; the structure of the American legal, regulatory, and political systems; and basic legal principles governing business conduct. The course reviews major legal problems encountered by business managers. The manager’s role in dispute resolution and factors affecting the organization of business are also examined. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  
3 hours

LAW 6840 International Business Law  
Private international law and selected regional and national laws affecting foreign investment, licensing, and trade are reviewed. International sales, financing, transportation, intellectual property, and taxation topics are discussed. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  
3 hours

LAW 6860 Legal and Regulatory Issues in Marketing  
This course examines the legal, regulatory, and political issues which affect marketing. The course offers legal and regulatory information that parallels and affects marketing decision-making. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  
Also available to Master's in Public Administration: Law.  
3 hours

LAW 6880 Health Law Administration  
The course provides a study of the law as it relates to the delivery of health care services. The cases, regulations and statutes in state and federal legal systems that affect the health care professional and institutions are examined. Legal concepts such as respondent superior, good Samaritan laws, informed consent, and confidentiality will be explored. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  
Also available to masters in Public Administration: Law, and doctoral and specialist students in Educational Leadership.  
Prerequisite: LAW 3800 or 6040.  
3 hours

LAW 6980 Readings and Research in Law  
Directed individual study of bodies of knowledge not otherwise treated in departmental courses. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.  
Prerequisite: Department approval.  
1 to 3 hours

LAW 7100 Independent Research  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Restricted to MBA or MSA students.  
Prerequisite: Department approval.  
2 to 6 hours

LAW 7120 Professional Field Experience  
Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.  
Restricted to MBA or MSA students.  
Prerequisite: Department approval.  
2 to 12 hours
Management

MGMT 6000 Seminar in Management (Topic) Intensive problem solving in advanced management topics, including the preparation of a major staff report. Repeatable for different topics. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. 3 hours

MGMT 6100 International Management The purpose of this course is to develop the skills, knowledge, and sensitivities necessary to manage successfully in an international environment. Students will learn why and how companies internationalize their operations, and the implications of managing in diverse environments worldwide. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: BUS 6150. 3 hours

MGMT 6140 Supply Chain and Process Management Students acquire and apply the knowledge and skills needed to improve integrated purchasing, operations, and logistics processes in manufacturing and service firms. Strategies, principles and techniques included in lean systems, total quality management, six-sigma and constraints management will be used by students to develop innovative solutions to process design, management and improvement challenges presented in strategic business cases, simulated systems, or projects within the value chain of an organization. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Cross-listed with MKTG 6140, students can only receive credit for one of these courses. 3 hours

MGMT 6170 Leading People and Organizations Leading people and organizations is a course designed to promote your understanding of human behavior and assist you in developing your leadership skills. The course will help you discover methods to enhance human performance and promote sustained organizational success. Essentially, the course focuses on the importance of identifying, motivating, leading and retaining high performing employees. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. 3 hours

MGMT 6200 ERP System Configuration Through hands-on experiences, students learn how to configure an integrated Enterprise Requirements Planning (ERP) system to manage a firm’s business processes and gain a better understanding of the nature of these processes. Management issues associated with implementing these packages are also explored. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Cross-listed with CIS 6200, students can only receive credit for one of these courses. Prerequisites: ACTY 6110, BUS 6180 and either (MGMT 6140 or MKTG 6140). 3 hours

MGMT 6410 Business Venturing Focuses on all aspects of starting a new business, with emphasis on the critical role of recognizing and creating opportunities. Topics include evaluation of opportunities, sources of financing, and challenges of rapid growth. Term project involves development and presentation of a professional business plan. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. 3 hours

MGMT 6500 Managing Change The process of change inside organizations with particular emphasis on managerial actions that influence effectiveness is investigated. Change is examined at the strategic, organizational and behavioral levels. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. 3 hours

MGMT 6580 International Human Resource Management The purpose of this course is to investigate issues in the management of human resources on a global basis. It includes topics such as globalization and business strategy, culture, employment law, expatriate staffing, performance appraisals, cross-cultural training, and international labor relations. Open to Graduate students only. Enrollment in HCOB graduate business courses
requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. 3 hours

MGMT 6800 Management of Innovation and Technology (MOIT) An understanding of the concepts involved in developing core technological competencies, managing existing technologies, and developing new technologies through innovation. Focus will be on the management dimension of technology and innovation. Topics covered will include: technology and strategy (including technological forecasting), management of technology (including development of core technical competencies and technology acquiring options), management of innovation (including internal entrepreneurship and organizational change, and managing R&D), the economics of innovation, and the relevance of Management of Innovation and Technology in helping a firm met or surpass global competition. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. 3 hours

MGMT 6950 Advanced Independent Study Independent study of current trends and advanced problems in the organization and management of complex organizations. May be repeated for credit. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: Approval of department chair. 1 to 3 hours

MGMT 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. Restricted to MBA or MSA students. 2 to 3 hours

MGMT 7120 Professional Field Experience Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Application and department approval. Restricted to MBA or MSA students. 2 to 6 hours

Marketing

MKTG 6130 Customer-Driven Marketing Management An examination of marketing theory, concepts, and processes used by organizations to create customer value, achieve and sustain competitive advantage and accomplish their strategic mission and objectives. Emphasis on planning, implementing, and evaluating customer-driven marketing strategies to respond effectively to complex global, cultural, technological, competitive, and other market or environmental factors. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: Completion of all MBA basic core requirements or written approval of Director of Graduate Business Programs. 3 hours

MKTG 6140 Supply Chain and Process Management Students acquire and apply the knowledge and skills needed to improve integrated purchasing, operations, and logistics processes in manufacturing and service firms. Strategies, principles and techniques included in lean systems, total quality management, six-sigma and constraints management will be used by students to develop innovative solutions to process design, management and improvement challenges presented in strategic business cases, simulated systems, or projects within the value chain of an organization. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Cross-listed with MGTG 6140, students can only receive credit for one of these courses. 3 hours

MKTG 6610 Healthcare Marketing This course presents the field of marketing and its application to the healthcare industry. Emphasis is on the design and use of marketing analyses in areas of patient and client satisfaction, critical path and performance models, continuous quality improvement, and the managerial application of market research findings. A range of health care provider services are researched using marketing techniques such as segmentation, fail point and boundary analyses for healthcare services. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. 3 hours
MKTG 6630 Electronic Marketing  
Electronic marketing links customers directly with companies, suppliers, and other participants for the development and delivery of products and services. This course examines electronic marketing in terms of specific industries and designated target markets. Students will gain knowledge about customer relationship management using electronic technology, for example the Internet, and related methods and tools used to attract, delight, and retain customers via electronic platforms. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: MKTG 6130  3 hours

MKTG 6650 Global Negotiation  
This course will look at a process-model of negotiation with special attention to how to utilize that model in both a domestic and global environment. Students will participate in a series of cases that will require negotiation preparation and execution with the ultimate goal of gaining transferable negotiation skills. The course will consist of lectures, discussions, cases, role-plays, written and oral reports, and in-class exercises. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the MBA advisor.  3 hours

MKTG 6700 Sales Leadership  
This course is designed to be a "learning laboratory" for exploring key sales leadership concepts related to the sales function and that of the sales leader in the firm. We will focus on developing hands-on analytical and management coaching skills through the use of business case studies, active practice in the classroom/lab and videotaped interactions. Special attention will be given to how and when to use marketing analytics for decision-making, the role of the sales leader as coach, and the role of technology in the sales organization. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the MBA advisor.  3 hours

MKTG 6710 Applied Marketing Research  
Applications of marketing research methods for marketing management using a variety of analytical techniques. Required for all MBA marketing concentrations. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: MKTG 6130 recommended  3 hours

MKTG 6730 New Product Management  
A systematic examination of market-driven processes for developing and launching new products and managing them over their life cycles. Includes application of marketing research along with consideration of organizational, technological, competitive, and societal issues. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: MKTG 6130 and (FIN 6120 is recommended).  3 hours

MKTG 6740 Integrated Marketing Communications Strategy  
The course focuses on the study of the theoretical and practical sides of integrated marketing communications strategy development from a managerial perspective. Included is exposure to the elements of the integrated marketing communications mix (advertising, sales promotion, public relations, interactive marketing, and selected personal selling actions). Media strategy, creative strategy, integrated marketing communication objectives, and budget determination are also explored. Course format may include case studies and/or group projects. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: MKTG 6130  3 hours

MKTG 6760 Multinational Marketing Management  
Managerial analysis of the global marketing environment and evaluation of market entry strategies including exporting, licensing and direct investment; developing and assessing multinational product, pricing, promotional, and distribution strategies; critical discussion of contemporary international marketing issues. Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs. Prerequisites: BUS 6150 and MKTG 6130 (may be taken concurrently).  3 hours

MKTG 6770 Buyer Behavior  
This course presents the theoretical and practical foundations of consumer and organizational behavior from a managerial perspective. Students will develop an understanding of
why consumers and organizational decision makers think and act as they do in the marketplace. Emphasis is placed
on decision-making processes. Resource availability, cultural and intercultural contexts, psychological and
sociological influences on decision making are explored. Open to Graduate students only. Enrollment in HCOB
graduate business courses requires admission to the MBA or MSA program or the approval of the Director of
Graduate Business Programs. Prerequisite: MKTG 6130

3 hours

MKTG 6780 Special Topics in Marketing Critical examination of advanced topics within the marketing
discipline. The course topic will be indicated in the student record. May be repeated for credit under different topics.
Open to Graduate students only. Enrollment in HCOB graduate business courses requires admission to the MBA or
MSA program or the approval of the Director of Graduate Business Programs. Prerequisite: MKTG 6130

3 hours

MKTG 6800 Global Sourcing and Logistics This course will examine concepts in international purchasing
and logistics to provide an in-depth understanding of the international supply chain and how sourcing and logistics
activities change and become more complex in the global environment. These aspects will be discussed in terms of
opportunities, challenges and changing customer requirements resulting from trading blocs, emerging markets and
developing countries. Open to Graduate students only. Enrollment in HCOB graduate business courses requires
admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.
Prerequisite: BUS 6150 and (MKTG 6130 is recommended). 3 hours

MKTG 6970 Special Problems in Marketing Special problems based on individual and/or group
need or interest under the direction of a member of the graduate faculty. Student application must be submitted to
the individual faculty member and approved by the department chair prior to election of the course. May not be
repeated for credit. Open to Graduate students only. Enrollment in HCOB graduate business courses requires
admission to the MBA or MSA program or the approval of the Director of Graduate Business Programs.
Prerequisites: MKTG 6130, MKTG 6710 and department approval. 3 hours

MKTG 7120 Professional Field Experience Please refer to the Graduate College section for course
descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
Restricted to MBA students. Prerequisite: Application and department approval. 2 to 12 hours

Interdisciplinary Courses

BUS 6150 Global Business This course is designed to provide a foundation of how to conduct
business in a dynamic multi-dimensional global environment. The objectives are for students to develop a greater
understanding of the economic, socio-cultural, political, legal, and ethical environment of international business and
to analyze how differences in the global business environment, particularly intercultural diversity, influence a firm's
global business functional activities such as production marketing, management, information management,
accounting and finance. Additionally, contemporary developments influencing international business operations will
be examined. Open to Graduate students only. Prerequisites: Admission to the MBA or MSA program or
approval of the MBA advisor. 3 hours

BUS 6160 Law, Ethics and Corporate Social Responsibility This course introduces students to
the influences of ethics, law and society on corporate responsibility. An examination of a firm's mission, goals, and
business strategy will be considered within an ethical and legal framework, including issues of sustainability.
Diverse viewpoints regarding the nature and limits of corporate social responsibility will be explored in the context
of alternative strategic choices for the firm. The course will provide opportunities to analyze the legal and ethical
implications of business decisions and to devise viable solutions, including sustainability efforts. Open to Graduate
students only. Prerequisite: Admission to the MBA or MSA program or approval of the MBA advisor. 3 hours

BUS 6180 Information Technology Management This course enables students to recognize

- information technology as part of overall business strategy
- technology as an enabler of business processes, and
technology effects on organizations (e.g. knowledge-based, networked, extended, agile, mobile, and/or virtual)

The course focuses on strategic issues involving information technology management rather than application of specific computer tools; however some projects and information technology tools are used in the course to enhance knowledge, wisdom and skills in aligning business and information technology processes and strategies. Information technology supporting sustainability of economic vitality, environmental accountability, and social responsibility will also be examined. Students will understand the essential role played by technology in the creation of integrated business systems, and will experience technology applied to decision making processes. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of MBA Program. Open to Graduate students only. Prerequisite: Admission to the MBA or MSA program or approval of the MBA advisor. 3 hours

BUS 6960 Study Abroad Seminar An international study abroad seminar designed for qualified and capable graduate students, teachers and business executives. The seminar introduces participants to a firsthand knowledge of business operations abroad through visits to foreign manufacturing, service, governmental and or non-governmental organizations supplemented by coordinated lectures and assigned readings. May be repeated for credit. 1 to 6 hours

BUS 6990 Strategic Management An advanced examination of the tasks of formulating and implementing long-run strategy for the organization. New conceptual knowledge is added to the concepts students have learned in previous MBA courses. The combined knowledge is applied by analyzing strategic cases and/or competing in business simulations. The course examines how companies develop strategies from analyses of the organization's internal and external environments and successfully implement and evaluate the strategies. This is an integrative capstone course designed to provide a total business perspective. Enrollment in HCOB graduate business courses requires admission to the MBA or MSA program or the approval of the Director of MBA Program. Open to Graduate students only. Prerequisites: ACTY 6110, (FIN 6120 or FCL 6120), MKTG 6130, (MKTG 6140 or MGMT 6140), and MGMT 6170; or approval of the HCOB director of graduate programs. 3 hours

College of Education and Human Development

Career and Technical Education

CTE 5100 Special Populations in Career and Technical Education Special populations enrolled in Career and Technical Education programs and the identification of appropriate teaching strategies, materials, and support services for effective teaching and learning. Open to Upperclass and Graduate students. 3 hours

CTE 5120 Principles of Career and Technical Education Explanation, identification, investigation of the history, philosophy, principles, programs, and services in career and technical education. Open to Upperclass and Graduate students. 3 hours

CTE 5130 Teaching Methods in Career and Technical Education Analysis and methods of organizing instruction in career and technical education. Included is a review of instructional theory and practice in career and technical education, the development of lesson plans, the selection and use of instructional methods, and the presentation of content using various methods of delivery. Open to Upperclass and Graduate students. 3 hrs.

CTE 5140 Workshop in Career and Technical Education Investigation, research, and development of a particular topic or area of interest for career and technical education. (Students may enroll for more than one topic,
but in each topic only once, to a maximum of three hours credit. Open to Upperclass and Graduate students.

1 to 3 hours

CTE 5150 Grant Writing for Career and Technical Education Analysis of the grant writing process, including the identification of a sponsor, development of an idea and plan, and completion of a proposal. Open to Upperclass and Graduate students. 3 hours

CTE 5420 Curriculum Development in CTE Principles of analyzing, selecting, and arranging curriculum for instructional purposes in career and technical education. Open to Upperclass and Graduate students. 3 hours

CTE 5430 Work-site Based Education Programs Study of work-site based education programs, including the organization and establishment of training programs, supervision of trainees on the job, development of individual training plans and programs. Emphasis on establishing working relationships between school, business, and the community, including cooperative education, work experience, apprenticeship, work-study, and work exploration programs for Career and Technical Education. Open to Upperclass and Graduate students. 3 hours

CTE 5120 Studies in Technology Designed to permit students to take advantage of opportunities offered through technical workshops, seminars, short courses, or field research offered on campus or in approved off-campus settings under the supervision of a member of the graduate faculty. Prerequisite: Consent of instructor and department chair prior to registration. 1-4 hrs.

CTE 6140 Administration and Supervision of Career and Technical Education Emphasizes functions of administration and supervision, and problems involved in organizing and operating career and technical education programs. For teachers, administrators, and supervisors of career and education programs and those preparing for such positions. 3 hrs.

CTE 6150 Trends and Developments in Career and Technical Education A review and exploration of contemporary trends and developments in career and technical education. Open to Graduate students only. 3 hours

CTE 6160 Occupational Selection and Training Primarily designed for career and technical education teachers and administrators. Special emphasis on adapting instruction to individual needs. 3 hrs.

CTE 6170 Seminar in Career and Technical Education An intensive study of issues and initiatives related to career and technical education. Topics vary from semester to semester, and a student may take more than one topic up to a maximum of six hours. Open to Graduate students only. Prerequisites: If student is enrolled in the post baccalaureate M.A. in CTE program, FCS 5250, LS 6170, CTE 5100, 5120, 5130, and 5420 prior to intern teaching are required. If student elects course as part of the post baccalaureate certification program, CTE 6170 must be elected concurrently with FCS 6220. 2 to 6 hours

CTE 6270 Marketing Strategies in CTE This course is designed to help CTE teachers target students with a tentative career interest related to their program. Emphasis will be placed on developing a community survey, program website plan, student ambassador program, program brochure or poster, and five-year marketing plan. Open to Graduate students only. Restricted to master's in career and technical education. 3 hrs.

CTE 6430 Measurement and Evaluation in Career and Technical Education Preparing and using written performance and alternative assessments for career and technical education. 3 hrs.

CTE 6450 Organization of Employment and Training Systems Study of various public and private employment and training systems, including the funding sources and authorizing legislation, description of available programs and services, identification of participants/clients served, explanation of participants/client intake and referral process, rationale and need for program and services offered by the agency/institution or organization. 3 hrs.
CTE 6460 Leadership Development in Career and Technical Education  An intensive study of the required leadership skills to perform the major duties and tasks of secondary and post-secondary career preparation administrators including business and financial management, facilities and equipment management, instructional management, personnel management, school-community relations, student services, organizational improvement, professional development, program planning, development, and evaluation related to career and technical education. A student may take up to a maximum of six hours.  3-6 hrs.

CTE 6480 Adult Education in Career and Technical Education  Influence of developmental needs of adults and changes in society affecting families and institutions in developing adult programs in career and technical education.  2-3 hrs.

CTE 6500 Business/Industry/Education Work-based Learning  Current practices and future prospects of national and international work-based learning. Applies school-business partnerships, federal and state regulations, changing work place skill requirements, labor market information, and assessment to work programs. Prepares the student to develop and evaluate transition models between secondary and post-secondary institutions, business, industry and the community.  3 hrs.

Counselor Education and Counseling Psychology
CECP 5200 Foundations of Rehabilitation Counseling  This course surveys the role of the rehabilitation counselor in establishing eligibility, planning services, the tracking system, counseling, case management, work evaluation, work adjustment, supported employment, transition, client assistance programs, job analysis, job development, postemployment, and advocacy. Major emphasis is given to the operation of the state vocational/federal system. Open to Upperclass and Graduate students.  3 hours

CECP 5830 Workshops in Counselor Education and Counseling Psychology  Workshops designed to enhance skill development related to Counselor Education and Counseling Psychology practices. Open to Upperclass and Graduate students, but is not intended for counseling majors.  1 to 4 hours

CECP 6010 Research Methods  The study of research designs and techniques utilized in the field of Counselor Education and Counseling Psychology. Students are expected to formulate and submit a research project in their area of specialization. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission.  3 hours

CECP 6020 Group Dynamics and Procedures  The study of group dynamics, i.e., the nature of groups and the laws affecting group development and process. An analysis of the various group procedures and the process associated with these procedures. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission.  3 hours

CECP 6030 Tests and Measurement  Designed to develop skills in analyzing, scoring, administering, and interpreting standardized tests. Students will examine selected aptitude, achievement, intelligence, personality and vocational instruments, as well as analyze their use in the student's area of specialization. Issues related to testing will be reviewed, including legal matters, ethical concerns, and use of tests with persons of varying social, economic, cultural, and ethnic backgrounds. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission.  3 hours

CECP 6040 Counseling Techniques  An introductory laboratory study of the concepts and skills required in interviewing and counseling. In addition to developing basic techniques and skills, special attention will be given to the impact of interview settings, interviewer/counselor attire, sex, ages of clients, and their social, economic, cultural, and ethnic backgrounds. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission.  3 hours

CECP 6050 Professional Issues and Ethics  Identification and discussion of issues in counseling, psychological services, and related programs will be the focus of this course. The study of ethical standards of
relevant professional organizations. A presentation of case studies applicable to an understanding of current issues, multicultural concerns, legal decisions, and ethics in the field. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6070 Multicultural Counseling and Psychology This course is designed to help students develop knowledge, skills, and attitudes for more effective work as helping professionals with culturally different groups and individuals. Substantial attention is given to interpersonal issues, concerns related to different cultures, and programming in a variety of settings. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6080 Counseling and Life Span Development The course addresses counseling implications for assessing and enhancing human development across the lifespan. The content includes: (a) theories of human development; (b) theories of learning and personality development; (c) human behavior, including an understanding of developmental crises, disability, exceptional behavior, addictive behavior, psychopathology, and situational and environmental factors that affect both normal and abnormal behavior; (d) the stages of family development; and (e) strategies for facilitating optimum development over the lifespan. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6100 Career Development: Theory and Practice Course content includes: (1) a study of the world of work as it impacts the psychological and sociological life of the individual; (2) an examination of career development theory, decision-making, and the application to counseling and psychotherapy; (3) the identification of informational resources related to career choice; and (4) an exploration of the needs and concerns of clients from a variety of cultural backgrounds. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6110 Theories of Counseling The nature, rationale, development, research and use of theories in counseling are studied. Major points of view including the psychoanalytic, cognitive, behavioral, phenomenological, existential, and family systems perspectives are studied and compared. Models of counseling that are consistent with current professional research and practice in the field and application of theory and intervention strategies to case studies are included. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6120 Counseling Practicum This course emphasizes practical work in the student's area of specialization. Counseling experiences are provided in a laboratory setting so that students can apply knowledge and skills acquired during previous studies. Each student, by participation and observation, will be expected to work with clients from differing social, economic, cultural, and ethnic backgrounds. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Graded on a Credit/No Credit basis. 4 hours

CECP 6130 Field Practicum A supervised field placement in a setting appropriate to the student's M.A. option arranged in consultation with advisor and department coordinator. A minimum of 600 clock hours on site are required for all M.A. options. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: Consent of advisor. Graded on a Credit/No Credit basis. 1 to 6 hours

CECP 6210 Psychopathology: Classification and Treatment Basic concepts of history, current paradigms, and assessment of psychopathology with special emphasis on the APA diagnostic classification system and counseling/clinical approaches to treatment. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6220 Psychoeducational Consultation A study of the process of consultation with emphasis upon methods, stages and strategies used with individuals, small groups and organizations. Consideration will be given to the consultant's role in psycho-affective education and primary prevention. Open to Counselor Education
and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6230 College Student Development Explores the nature and development of college students pertaining to student affairs. Theories of college student development, administrative strategies and techniques of program implementation are studied. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6270 Community Counseling and Administration This course addresses a broad range of policies and procedures related to counseling and the administration of counseling services in a range of community settings. Selected principles of program evaluation drawn from various organizational settings will be discussed. The history, role and function of counselors in community settings will be analyzed. Evolving directions in the field of counselor education, including biopsychosocial assessment and diagnosis, will be addressed. Specific attention will be given to the unique role that counselors play in assessment and diagnosis in community settings. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6280 Foundations of Clinical Mental Health Counseling This course provides an overview of professional clinical mental health counseling including historical perspectives; ethical and legal issues; licensure, certification, and other credentialing; as well as rules and functions of clinical mental health counselors. Students will have opportunities to interact with mental health counselors, assess community mental health needs, and learn about the organization and function of mental health agencies. Additionally, counseling implications for working with racial minority and other disenfranchised groups will also be discussed. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6340 Causes of Substance Abuse This course will examine the three major theories that explain the causes of psychoactive substance use: the biological, psychological, and sociological. The historical responses of society to substance use such as strategies including control, prevention, intervention, and treatment will be outlined and the research of various epidemiologic patterns and social correlates of substance use will also be studied. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. (Cross-listed with ADA 6060 and SWRK 6530). 3 hours

CECP 6350 Foundations of College Counseling Explores college counseling as a profession, examines the diverse characteristics of today’s college students, and details the variety of roles and services provided by college counselors. Course is designed to provide an overview of the holistic, developmentally-based profession of college counseling. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 4 hours

CECP 6360 Recovery Oriented Systems of Care This course will examine the understanding that recovery from substance abuse and dependency is a process of change which occurs within a systemic model of care that includes prevention, intervention, treatment, and management of substance use disorders. Students will have exposure to various substance abuse screening and assessment instruments, counseling strategies, and treatment modalities in order to assess, treat, and refer to the appropriate service providers along the continuum of care. This course will also provide students with an understanding of the ethical codes related to substance abuse counseling. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. (Cross-listed with ADA 6340 and SWRK 6550). 3 hours

CECP 6370 Organization and Principles of a Comprehensive School Counseling Program The purpose of this course is to enable students to understand, apply, and formulate a comprehensive school counseling program. In particular the history, philosophy, role, function, organization, administration, and development of school counseling will be examined in depth so that the counselor in preparation will have the necessary skills to assume an entry-level position as a professional school counselor. May be repeated for credit. Open to Graduate students only. 3 hours
CECP 6380 School Counseling for Postsecondary and Career Readiness  The purpose of this course is to enable students to understand, apply, and formulate programs of guidance as they apply to postsecondary planning and career readiness. This course is designed for pre-service school counselors to develop an understanding of the role of the school counselor, especially as this relates to developing a college-going and career readiness culture for all students, particularly students in poverty or facing other barriers in postsecondary planning. This course includes a focus on engaging students in early career awareness, planning, and making informed postsecondary choices. Students will learn about the usefulness of data to guide academic planning, and the steps involved for transitioning students from middle school to high school, and then to postsecondary training and college. This course also includes topics that relate to postsecondary planning, including financial literacy, financial aid, completing FAFSA’s, and the college admission process. May be repeated for credit. Open to Graduate students only. 3 hours

CECP 6500 Intellectual Assessment  This course provides instruction in clinical assessment with primary emphasis on individually administered intelligence tests. Emphasis is placed on accuracy of administration, scoring, and interpretation of psychological results via written and oral reports. Laboratory experience provides instruction in the administration of the Wechsler scales, Binet IV, and other individually administered measures of intellectual functioning. Additional topics include theories of intellectual development, neuropsychological assessment, test bias, and procedures for non-biased assessment. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: CECP 6030 3 hours

CECP 6510 Personality Assessment  Survey of theory of personality assessment and the basic concepts of non-projective measurement, with emphasis on the administration, scoring, and interpretation of various instruments. Primary attention given to the MMPI. Additional emphasis includes study of the Millon, 16-PF, CPI, and other measures. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: CECP 6030 3 hours

CECP 6610 Foundations of Systemic Family Therapy  An in depth focus on the theoretical foundations of family therapy. Emphasis is placed on systems theory and recent theoretical developments. Nomenclature and concepts particular to family therapy are stressed. Course content also includes an overview of the historical development, major models, and diversity issues related to family therapy. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6620 Couple Interaction and Therapy  Application of a systemic perspective to the assessment and treatment of couples who are seeking therapy. Models of couple therapy are examined and applied to problems common to couples. Attention is given to gender, race, culture, and couple forms. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: CECP 6610. 3 hours

CECP 6630 Family Interaction and Therapy  Application of a systemic perspective to the assessment and treatment of families who are seeking therapy. Models of family therapy are examined and applied to a variety of families and common problems. Multicultural and gender perspectives on family life are integrated in course content. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: CECP 6610. 3 hours

CECP 6640 Seminar on Families and Family Therapy  This advanced seminar course will address current issues faced by couples and families and focus on recent developments in couple and family therapy to meet the needs of contemporary couples and families of various forms. Emphasis is placed on post-modern approaches. A collaborative style will invite students to actively engage as teachers/learners. Articulation of one’s evolving personal approach to therapy and the development of expertise in a particular area within family therapy will promote students’ professional development. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 3 hours

CECP 6650 Sex Therapy  The subject of human sexuality is examined from a variety of social, physiological, and cultural viewpoints. Various forms of sexual dysfunction are studied and examined for
understanding of both physiological and psychological components and role of each in the dysfunction. Finally, there is in depth study of current approaches to therapy as well as attention to other issues such as conjoint treatment of couples, resistance, sexual dysfunction in both partners, and sexual dysfunction and its relationship to marital discord. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: CECP 6610 or CECP 6620. 3 hours

CECP 6670 Practicum in Couple and Family Therapy  Practicum is a part-time clinical experience completed concurrent with didactic course work. Practicum gives the student an opportunity to apply knowledge and skills in couple and family therapy. Qualified couple and family therapy supervisors provide individual and group supervision. The student develops a small caseload of clients and refines skills in case conceptualization, assessment, treatment planning, clinical intervention, documentation, and case management. Students begin practicum in a university laboratory setting, followed by community-based placements. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. This course is cross-listed with FCS 6670. Prerequisite: Permission of instructor. 1 to 4 hours

CECP 6740 Psychological Development Theory  The course surveys theories of psychological development from a variety of perspectives such as analytic, humanistic, multicultural, social learning, behavioral, and constructive models. This learning experience is designed to both acquaint students with developmental theory and provide a basis for conceptualizing counseling issues within a developmental framework. The course is recommended for students of advanced standing in their degree programs. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. This course is cross-listed with FCS 6670. 3 hours

CECP 6750 Counseling Theories and Practices  This is an advanced course in counseling theory and practice, which examines the principles and practices of major theories of counseling such as analytic, cognitive, humanistic, and integrative approaches to counseling in contemporary professional practice. Special attention is given to understanding and evaluating the underlying assumptions and principles within a cultural context. Empirically supported treatments and common factors in treatment are also examined. The learning experience is designed to assist students in clarifying their personal approach to counseling relationships. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisites: CECP 6110, 6120, or equivalents. Prerequisites for the class include one formal course exposure to counseling theory, supervised laboratory work, and experience in the field of counseling. 3 hours

CECP 6800 Professional Seminar in Counseling Psychology Issues and Ethics  This seminar explores current professional issues, including professional identity, professional development, the history of counseling psychology, professional organizations, the science and practice of counseling psychology, diverse populations, research and publishing, training issues, and professional ethics. The American Psychological Association’s ethics code and principles of ethical reasoning and decision-making are studied and applied to professional conduct. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: Admission to the doctoral program in Counseling Psychology. 3 hours

CECP 6810 Professional Seminar in Counselor Education  This seminar explores current professional issues such as professional identity, career options, professional organizations, and professional practice literature for doctoral students in Counselor Education. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: Admission to the Counselor Education doctoral program or permission of instructor. 3 hours

CECP 6820 Advanced Multicultural Counseling  This course will assist advanced counseling students in enhancing the knowledge and skill components of their multicultural training. Emphasis will be on pedagogy relevant to current social and cultural issues, including social change theory and advocacy action planning. As such, course activities will address multicultural skill development, research competencies, and facilitation of group discussions on racial, ethnic, and diversity issues in counseling. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special
permission. Prerequisites: Admission to the Counselor Education doctoral program and CECP 6070 or permission of instructor. 3 hours

CECP 6840 College Teaching in Counseling This course is designed for doctoral students who will become faculty in counselor education programs. The course examines the process of teaching styles and learning strategies appropriate for counselor preparation. Students will become familiar with the responsibilities and activities of counselor educators and learn how to prepare for employment as a counselor educator. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: Admission to the Counselor Education doctoral program or permission of instructor. 3 hours

CECP 6860 Topical Seminars Seminars to study current topics relevant to counseling psychological services and related fields. For advanced graduate students with sufficient maturity and experience to engage in seminar-structured learning. Topics will be designated by professors offering the seminars. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 1 to 4 hours

CECP 6880 Advanced Multicultural Counseling Psychology This course is designed to assist counseling psychology doctoral students in enhancing the depth and complexity of their multicultural awareness, knowledge, and skills. The primary focus of the course will be on race and ethnicity with coverage of contemporary theoretical, practical and research developments in multicultural counseling psychology. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisites: Admission to the Counseling Psychology doctoral program. CECP 6070, 6120, or an equivalent. 3 hours

CECP 6910 Supervision in Counseling and Psychotherapy This course is intended for practitioners and advanced graduate students who plan on assuming supervisory roles in counseling and psychotherapy. Attention will focus on models, techniques, roles and functions for supervision in a variety of organizational settings. Students will be expected to demonstrate supervisory style in the laboratory setting. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: CECP 6930A, Individual Counseling & Psychotherapy. 3 hours

CECP 6930 Doctoral Practicum Supervised practicum for doctoral students with emphasis in (a) Individual Counseling and Psychotherapy, (b) Group Counseling, (c) Marital and Family Therapy, (d) Career Counseling, and (e) Clinical Supervision. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. 1 to 4 hours

CECP 6940 Vocational Development Theory An advanced course that involves the critical examination of existing theories of vocational development, the motivation to work and their application to the counseling therapeutic process. Research pertaining to vocational development and the world of work will be analyzed. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: CECP 6100. 3 hours

CECP 6950 Doctoral Practicum in Counselor Education The doctoral practicum provides students with a supervised experience in advanced clinical counseling. It links counselor practice to teaching and supervision. Advanced counseling skills and counseling-related issues are addressed, including, but not limited to, diagnosis and treatment, multicultural issues, consultation, group counseling, assessment, and ethical and legal considerations. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Prerequisite: Admission to the Counselor Education doctoral program or permission of instructor. 4 hours

CECP 6980 Readings in Counselor Education and Counseling Psychology Advanced students with good academic records may elect to pursue independently the study of a special topic. The topic chosen must be approved by the instructor involved and arrangements made with instructor's consent. Open to
Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. May be selected more than once; total may not exceed four hours.

1 to 4 hours

CECP 6990 Dissertation Seminar Designed to orient students to the dissertation process. Students interested in beginning the dissertation process may take the course with the concurrence of their doctoral committee chairperson. Open to Counselor Education and Counseling Psychology Graduate Students only. Graduate students from other programs may enroll by special permission. Graded on a Credit/No Credit basis. 3 hours

CECP 7000 Master's Thesis 6 hours
CECP 7100 Independent Research 2 to 6 hours
CECP 7120 Professional Field Experience 1 to 12 hours
CECP 7250 Doctoral Research Seminar 2 to 6 hours
CECP 7300 Doctoral Dissertation 12 hours
CECP 7320 Doctoral Clinical Internship 1 to 4 hours
CECP 7350 Graduate Research 2 to 10 hours

Education

ED 5000 In-Service Professional Development I This course develops specific professional skills related to current school responsibilities of teachers and other school personnel. Final course outcomes need to have demonstrated application to the classroom/workplace. Open to Upperclass and Graduate students. 1 hour

ED 5020 Curriculum Workshop Opportunity provided for teachers, supervisors, and administrators in selected school systems to develop programs of curriculum improvement. This may include short-term offerings to resolve a particular curricular problem, as well as long-range curriculum studies. A wide variety of resources is used for instructional purposes, including several specialists, library and laboratory facilities, field trips, audiovisual materials, and the like. Each offering of 5020, Curriculum Workshop, will be given an appropriate subtitle, which will be listed on the student's official transcript. Students may earn up to three hours of credit for any given subtitle. No more than six hours of 5020 may be applied toward a master's degree with advisor's approval. Open to Upperclass and Graduate students. 1 to 6 hours

ED 5050 The Adult Learner This course provides an in depth look at the learning adult from approximately age 22 through old age with special emphasis on human variability, unique learning styles, and characteristics of the adult learner. Theories of adult learning, studies of intelligence and memory, learning capabilities, abilities, approach, and speed of learning will be considered. Motivation as Prerequisite for high-level well-being and problem-solving will be studied. Open to Upperclass and Graduate students. 3 hours

ED 5750 Administration of Child Development Centers Presentation of trends in child care regulations and/or requirements, and knowledge of administrative materials and duties in providing optimum growth for young children. Includes management, planning, and organizing child development centers. Program requires a grade of "CB" or better. May repeat course one time only. Open to Upperclass and Graduate students. 3 hours

ED 5980 Selected Reading in Education Designed for highly qualified students who wish to study in depth some aspect of their field of specialization under a member of the departmental staff. Open to Upperclass and Graduate students. Prerequisite: Written consent of departmental advisor and instructor. 1 to 4 hours

ED 6000 Fundamentals of Measurement and Evaluation in Education This course is designed to develop understandings and competencies in educational measurement and evaluation. Emphasis is placed on the application of research techniques to evaluation, the interpretation of quantitative data in educational situations, and the application of basic evaluation models. Open to Graduate students only. 3 hours
ED 6010 Introduction to Research in Educational Settings  This course is intended to provide students with an overview of major forms of research models used in educational settings and to provide them with skills in interpreting and evaluating educational research studies. Emphasis is placed on careful reading and critique of current studies that are representative of the various models. Open to Graduate students only. Prerequisites: 21 credit hours of any graduate-level course (5000 and above), ES 6330 and ES 6340 (ES 6330 and ES 6340 may be taken concurrently). A minimum grade of "B" is required in all prerequisites. 3 hours

ED 6020 School Curriculum  This course, designed for teachers and administrators at all levels, analyzes the decision factors stemming from societal forces; psychological, cultural, and developmental needs and perceptions of learners; and internal structures of the discipline as guidelines for a curriculum emerging from and serving a democratic society. Open to Graduate students only. 3 hours

ED 6035 Risk and Resilience in Adolescent Development  Examines the social contexts that promote or inhibit positive outcomes for youth development. Based on the prevention sciences, this course frames an examination of adolescent development in the biological, cognitive, and social domains. We will consider youth-serving settings and contexts that support adolescent and community development. Emphasis will be place on self-reflection, and translating theory to practice for the benefit of all students. Open to Graduate students only. Restricted to masters in the Practice of Teaching: Foundations for Teaching. Prerequisite: Admission to graduate level initial teacher preparation program. 3 hours

ED 6040 Childhood Learning and Development: Theory to Practice  This course provides an in depth exploration of the multiple influences on learning and development during the elementary school years (kindergarten through sixth grade, approximately ages 5-12). Contemporary developmental perspectives and learning theories will be applied to the cognitive, physical, psychological, and social aspects of living and learning that are relevant to supporting children during this time of life. Open to Graduate students only. 3 hours

ED 6050 Teaching of Social Studies in the Elementary Schools  This course is designed to help teachers understand the role of the social studies in the elementary school, gain insight into important considerations in the selection of content, and discover how to guide and assess the learning of children in this field. Planning social studies experiences and ways of working with children in a classroom setting will be emphasized. Open to Graduate students only. 3 hours

ED 6060 Early Childhood Workshop: Methods and Materials  Students will apply child development theory to the design and use of learning materials and activities for young children. Emphasis will be placed on using play-based learning methods. Open to Graduate students only. 3 hours

ED 6070 Research Methods in Early Childhood Education  The purpose of this course is to acquaint the student with major types of research about young children, the steps involved in conducting such investigations, and the basic statistical concepts needed for understanding and designing research. Students will be required to present a research proposal. Open to Graduate students only. Prerequisites: ED 6060 and permission of instructor. 3 hours

ED 6080 Seminar in Early Childhood Development  The content of this seminar may vary each semester depending on the interests and needs of the students, but is invariably designed to provide an in depth exploration of some facet of development in young children. Each student is expected to conduct a search of the literature on a specific topic. Topics may include child-rearing practices, sex-role identification, cognitive development, language acquisition, psychomotor development, and parent education. Open to Graduate students only. 3 hours

ED 6110 Assessment in Early Childhood Inclusive Education  This course helps teachers observe, evaluate, and guide young children's growth through use of formal and informal assessments. Teachers will learn how to develop and implement learning goals and activities in their classrooms. Evaluation procedures will help account for children's psychological and social growth while creating classroom conditions to maximize this growth. Open to Graduate students only. 3 hours
ED 6130 Early Childhood Problems and the Teacher  Deals with the concepts of discipline and questions of behavior. Teachers will acquire practical knowledge of research concerning children's social behavior and will review and apply systems for promoting prosocial behavior in their classrooms. Open to Graduate students only.  3 hours

ED 6140 Parent Education for Teachers of Young Children  Presents a variety of techniques for teachers to use in working together with parents. Teachers will study child-rearing factors which parents most need to know. The course will help teachers develop their own record-keeping systems, ways of involving parents in their children's education, and ways of making meaningful reports to parents. The education of parents as aides is included. Open to Graduate students only.  3 hours

ED 6150 Play and Young Children's Learning  Students will develop understanding and appreciation of the nature of play in humankind, and of the relationship of play to humanity's artistic endeavor, invention, and problem-solving, and will look at play from historical and anthropological points of view. Emphasis will be placed on the stages of play in young children, and on the intimate relationship between play and young children's cognitive and affective development. Students will make practical application to their own curriculum for children. Open to Graduate students only.  3 hours

ED 6160 Piaget and Young Children  This course examines significant contributions of Piaget to our understanding of young children's learning. Knowledge of how young children think will be applied to early childhood curriculum. Teachers will apply Piagetian tasks and will be able to improve curriculum for young children with growing understanding of these children's minds. Open to Graduate students only.  3 hours

ED 6210 The Early Adolescent Learner  Theoretical background and research related to the intellectual, emotional, perceptual, social, and personality development are presented and explored. Emphasis is placed upon problems teachers face with early adolescent learners and appropriate strategies for helping these students realize their potential. Open to Graduate students only.  3 hours

ED 6280 Curriculum Theory  This course provides students with an in-depth examination of significant historical and philosophical influences on curriculum, as well as important theoretical orientations within the field. The purpose of the course is to enable students to engage in critical reflection from theoretical perspectives on the purposes and practices of schooling, and to bring this critical reflection to curriculum planning and evaluation, and to their own teaching practices. Open to Graduate students only.  3 hours

ED 6350 Children, Science, and Technology  The course is intended to help elementary and middle school teachers capitalize on children's natural interest. In this course students will explore a number of inexpensive and practical activities that teachers can use to encourage children to explore. The activities teach science processes; that is, they involve the children in processes of gaining knowledge similar to what scientist use in their development of scientific knowledge. The processes will include observing, measuring, classifying, recording, and problem solving. The course will explore different uses for computer technology including the World Wide Web. The course will also cover assessment issues for activity oriented science learning. Open to Graduate students only.  3 hours

ED 6360 Classroom Pedagogy: The Art and Science of Teaching  This is an advanced course focused on pedagogy, the study of the art and science of teaching. Three aspects of pedagogy are central to this course: first, an examination of current and classical theories; this is followed by an exploration of ways each of the theories might be applied to classroom practice; and third, a study of the roles and relationship of assessment to pedagogy. Open to Graduate students only.  3 hours

ED 6445 Secondary School Field Experience  Field experience and seminar is a supervised field experience in middle and high school settings, and is associated with work in other program courses. Candidates will spend three full days in a middle or high school setting, and have a one-hour seminar once a week. Assignments from other program courses, those assigned by the mentor teacher, or the field supervisor form the basis of experience, with the goal of maximizing work with a variety of students, working in a variety of school settings, and activities and developing professional dispositions and skills. Seminar will be used to discuss similarities and differences in field sites, offer mentor teachers, and program instructors the opportunity to debrief
and discuss field assignments. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to masters in the Practice of Teaching: Foundations for Teaching. Prerequisite: Admission to graduate level initial teacher preparation program. 4 hours

ED 6452 Secondary School Internship Supervised internship in a middle or high school setting. Builds off previous coursework, and provides the candidate with a 12 week, full time experience in a secondary school. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to masters in the Practice of Teaching: Foundations for Teaching. Prerequisite: Admission to graduate level initial teacher preparation program. Corequisite: ED 6455 6 to 10 hours

ED 6455 Secondary School Internship Seminar Seminar will be directly related to the candidates’ classroom experiences; it will further the candidates’ practical understanding of research on effective teaching and effective schools, help to refine their techniques of effective classroom management and curriculum design, and enhances their sense of their own teaching style. The seminar will build the students’ self-images as professionals as they are encouraged to take professional responsibility and to practice professional ethics. Open to Graduate students only. Restricted to masters in the Practice of Teaching: Foundations for Teaching. Prerequisite: Admission to graduate level initial teacher preparation program. Corequisite: ED 6452 1 hour

ED 6605 Mathematical Thinking Grades 6-12 This graduate level introductory secondary mathematics methods course is designed to strengthen mathematics content knowledge and build familiarity with the nature of student mathematical thinking in grades 6-12. The course develops models of effective instructional strategies designed to promote student learning and understanding of mathematics concepts and processes. This course focuses upon student mathematical thinking and teaching mathematics at the secondary school level. Open to Graduate students only. Restricted to masters in the Practice of Teaching: Foundations for Teaching. 3 hours

ED 6615 Mathematics Curriculum Grades 6-12 This graduate level secondary mathematics methods course is designed to strengthen mathematics content knowledge and build familiarity with the nature of mathematics instruction and curriculum in grades 6-12. Focuses upon teaching mathematics and the mathematics curriculum at the secondary school level. This course considers curriculum issues and trends in secondary school mathematics focusing on methods and materials for effective teaching designed to promote student learning and understanding of mathematics concepts and processes. Open to Graduate students only. Restricted to masters in the Practice of Teaching: Foundations for Teaching. 3 hours

ED 6700 Authority and Autonomy in Schooling This course examines definitions of and theories about authority and autonomy as well as the ways in which the two are interpreted and integrated in today's schools. Conceptual and clinical links between critical elements in schooling are analyzed, e.g., teacher/student relationships, teaching, learning, authority and autonomy. The diverse ways in which authority and autonomy combine to create and impact school and classroom environments are investigated. Open to Graduate students only. 3 hours

ED 6760 Learning in Social Contexts This course examines current definitions and theories of the human cognition, that is, how humans think and learn in social context. Graduate students will engage in a detailed theoretical and clinical investigation of the ways in which professional teachers and others who are in teaching roles may foster cognitive development and learning in varied social contexts through the organizational, relational, social, emotional, curricular, pedagogical and assessment choices they make. Open to Graduate students only. 3 hours

ED 6790 Capstone Research Project Completion of an advisor-approved research, application, and curriculum project related to the student's professional practice. Project must reflect a synthesis of skills and knowledge from concentration core course work, but at the same time represent a practical application product which can be completed in a one semester time frame. Students will identify and define the nature and scope of the capstone project prior to enrollment in this course, and enroll when completion of the project is planned. Open to Graduate students only. Prerequisites: Completion of Master of Arts in the Practice of Teaching core courses, program concentration courses, and advisor permission. 3 hours
ED 6980 Resolving Educational Problems in the Schools
With variable topics and variable credit, this course is offered for in-service teachers, supervisors, and administrators who come together to solve school problems which they are encountering in the field. Problem-solving techniques, theoretical and evidential support for solutions, and workshops will be applied to actual school or classroom situations. The topic of the course will be stated in the Schedule of Course Offerings. Each time the course is offered. Students may repeat this course, providing topics vary. No more than six hours of ED 6980 may be applied toward a graduate degree. Open to Graduate students only.
1 to 6 hours

ED 7000 Master's Thesis
Please refer to The Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
6 hours

ED 7100 Independent Research
Please refer to The Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
2 to 6 hours

ED 7120 Professional Field Experience
Please refer to The Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only.
2 to 12 hours

**Educational Leadership**

EDLD 5890 Special Topics in Higher Education
Various seminars exploring contemporary issues and emerging trends relevant to higher education and student affairs that are not offered in other courses. Topics will be designated by professors offering the seminars. Topics are announced in the Schedule of Course Offerings. May be repeated for credit. Open to Upperclass and Graduate students. This course is not intended to satisfy Program of Study requirements for degree-seeking Education Leadership (EDLD) HESA Masters, Certificate of Educational Leadership, or Doctoral students unless approved by faculty advisor.
1 to 3 hours.

EDLD 6000 Academy
This course offers topics of interest to professionals in the field of educational leadership are examined in academies offered by the department. Open to Graduate students only. May be repeated. Graded on a Credit/No Credit basis. Total credits earned in academies applicable to degree programs not to exceed four hours.
1 to 4 hours

EDLD 6010 Workshop Seminar
This course specializes in studies requiring integration of theory and practice with application of topics studied provided through site practices, (e.g., personnel evaluation, use of personnel assessment techniques, evaluation of curriculum and instruction). Open to Graduate students only. May be repeated. Total credits not to exceed six hours. May not be applied to degree programs in educational leadership.
1 to 4 hours

EDLD 6020 Educational Leadership, Systems and Change
This course is an introduction to educational leadership and leadership theory and practice. It provides the foundation for leadership in educational programs and institutions. Students will be required to demonstrate an understanding of transformational leadership and other leadership theories, effective communication and problem solving, motivation and decision-making, organizational change and renewal, and consensus building and conflict resolution.
3 hours

EDLD 6060 Advanced Systems Thinking
This course will focus on steps that leaders take in developing and maintaining a learning organization. The emphasis will be on providing students the tools to develop productive long-term organizational relationships that contribute to worker satisfaction and increased worker commitment. Students will be required to establish a framework to develop team learning, and demonstrate an understanding of shared vision, laws of the fifth discipline, organizational learning disabilities, archetypal patterns,
and the importance of systems thinking on mental moods. This course is restricted to students in the Ed.S. or Ph.D. educational leadership programs. 3 hours

EDLD 6090 Theories of Leadership Critical examination of principles of leadership theory construction; practice with and development of skills in evaluating contending theoretical perspectives regarding leadership. Prerequisites: Admission to the Educational Leadership doctoral program, and the completion of EDLD 6020 or equivalent. 3 hrs.

EDLD 6300 Data-Informed Decision-Making Research and Evaluation This research course focuses on using data as a tool to enhance decision making process for school improvement emphasizing the simultaneous use and analysis of multiple data streams to guide leaders through curriculum alignment development and enhancement, supervision of instructions, and targeted professional developments for teachers, administrators, and support staff. 3 hours

EDLD 6510 Foundations of Student Affairs in Higher Education This course is designed to introduce students to: (a) the history and development of U.S. higher education; (b) history and philosophical foundation of the student affairs profession; (c) the college and university settings where the profession is practiced; (d) professional development and professional organizations in the field; and (e) the skills and competencies necessary to be a successful professional in student affairs. Open to Graduate students only. Restricted to the following students: Educational Leadership Higher Education and Student Affairs Masters, Student Affairs in Higher Education Graduate Certificate program, Educational Leadership in Higher Education PhD. Others may register with instructor approval. 3 hours

EDLD 6530 The College Student This course examines the theoretical and research literature on contemporary college students from a variety of perspectives: demographic changes, patterns of growth and change during the college years, and the educational needs of diverse student groups. The impact of campus environments and various institutional contexts on students is explored, particularly focusing on the design of administrative and educational policy and practice. Open to Graduate students only. Restricted to the following students: Educational Leadership Higher Education and Student Affairs Masters, Student Affairs in Higher Education Graduate Certificate program, Educational Leadership in Higher Education PhD. Others may register with instructor approval. 3 hours

EDLD 6545 Higher Education Environments and Administration This course examines leadership, management, and administrative practices in a variety of higher education environments. Topics may include: environment theory, campus ecology, campus culture, institutional types, organizational culture, ethical issues in administrative practices including supervision, human resource management, budget and finance, facilities management, accessibility in higher education, issues of sustainability and technology. Open to Graduate students only. Restricted to the following students: Educational Leadership Higher Education and Student Affairs Masters, Student Affairs in Higher Education Graduate Certificate program, Educational Leadership in Higher Education PhD. Others may register with instructor approval. Prerequisites: EDLD 6510 and EDLD 6530, or instructor approval. 3 hours

EDLD 6548 Assessment and Accountability in Higher Education and Student Affairs This course provides an introduction to assessment best practices in higher education and student affairs and an overview of accountability and professional standards in higher education and student affairs administration. Utilizing student development models of assessment, students will explore a variety of topics, techniques, and methods and apply their learning in real-world assessment cases. Topics addressed may include: accountability, accreditation, professional standards, outcomes based assessment, program evaluation, higher education databases, student learning outcomes, college impacts, benchmarking, needs assessment, and satisfaction surveys. Open to Graduate students only. Restricted to the following students: Educational Leadership Higher Education and Student Affairs Masters, Student Affairs in Higher Education Graduate Certificate program, Educational Leadership in Higher Education PhD. Others may register with instructor approval. Prerequisites: EDLD 6510 and EDLD 6530, or instructor approval. 3 hours

EDLD 6550 Intervention Skills for Higher Education Professionals This theory-to-practice course teaches basic interpersonal skills necessary for successful higher education professionals, as well as

519
individual, group, and organizational interventions; crisis management skills, referral skills; and approaches to handling difficult students, parents, colleagues, and others in the higher education environment. Open to Graduate students only. Restricted to the following students: Educational Leadership Higher Education and Student Affairs Masters, Student Affairs in Higher Education Graduate Certificate program, Educational Leadership in Higher Education PhD. Others may register with instructor approval. 3 hours

EDLD 6570 Equity and Diversity in Higher Education This course is designed for students to develop an understanding of the individual and organizational issues of diversity and multiculturalism in U.S. higher education. A broad definition of diversity will be utilized in an effort to capture the range of populations served by higher education in this country. Through the integration of relevant information from history, law, interpersonal development, organizational development, and philosophy, this course will attempt to develop a complex, comprehensive understanding of equity and diversity. Open to Graduate students only. Restricted to the following students: Educational Leadership Higher Education and Student Affairs Masters, Student Affairs in Higher Education Graduate Certificate program, Educational Leadership in Higher Education PhD. Others may register with instructor approval. 3 hours

EDLD 6580 Field Experience in Higher Education This course emphasizes practical experience in the student’s area of specialized interest within higher education and student affairs. Student affairs administrative experiences are provided in selected supervised settings so that students can apply knowledge and skills acquired during pervious studies. Graded on a credit/no credit basis. Prerequisite: Advisor approval (EDLD 6020, EDLD 6510, and EDLD 6540 strongly recommended; students should be toward the end of their program.) Graded on a Credit/No Credit basis. 3 hours

EDLD 6590 Higher Education Law This course studies the number of legal areas that intersect on college campuses has made knowledge of legal issues related to liability, contracts, hiring and firing, free speech, disabilities, discrimination, and many other topics necessary for effective college administrators. Legal issues, legal enactments and precedents, constitutional provisions, court decisions and case law that impact higher education will be the focus of this course. Current legal issues affecting higher education will be monitored and discussed throughout this course. Open to Graduate students only. Restricted to the following students: Educational Leadership Higher Education and Student Affairs Masters, Student Affairs in Higher Education Graduate Certificate program, Educational Leadership in Higher Education PhD. Others may register with instructor approval. Prerequisite: Advisor approval. 3 hours

EDLD 6610 School Law & Ethics This course is a study of federal and state constitutions, legislation, regulatory guidelines, and court decisions as related to operation of educational institutions and organizations. Development of awareness and knowledge of legal and ethical parameters related to education. Students will be required to synthesize legal mandates and district responsibilities, apply knowledge of common law and contractual requirements, analyze constitutional provisions such as the separation of church and state, analyze special education litigation, and demonstrate an understanding of ethical issues related to school leadership and operations, and legal provisions for student participation, student and parent rights, torts, and liabilities. Open to graduate students only. 3 hours

EDLD 6620 School Business Management Development of knowledge and skill in management of business operations in schools: budget planning, budget management, standardization, accounting, inventory of equipment and supplies, use of standard budget forms, preparation of required reports. Students will be required to analyze fiscal and non-fiscal resources, plan for faculty and staff involvement in efficient budget planning, and demonstrate an understanding of managing fiscal and material assets, school accounting procedures, consensus building, and budget evaluation. Open to Graduate students only. 3 hours

EDLD 6630 Personnel Administration This course is a systematic study of personnel administration tasks and functions as applied to education and training. Subtopics include recruitment, selection, orientation, supervision, appraisal, and development of personnel. Emphasis placed on understanding of standards for legal and valid personnel administration practices. Effects of style and behaviors on employee satisfaction and/or productivity are studied. 3 hours
EDLD 6640 Curriculum, Instruction and Assessment Leadership  This course will provide an introduction to the principles of curriculum, instructional, and assessment alignment, design, implementation, and evaluation. There will be a strong focus on the foundations and history of curriculum inquiry and school reform. Students will examine strategies to increase learning opportunity through interpretation and communication of curricular outcomes, differentiated instruction, and classroom interventions. The course will also address issues related to the hidden curriculum, ideology, and culture as they affect the organization and administration of the scope and sequence of curricular offerings in educational institutions. Students will be required to design curriculum-based learning experiences aligned with standards, benchmarks, and assessments. In addition, students will be required to demonstrate knowledge of ideological critique, effective instructional strategies, the use of technology, and curriculum evaluation. Open to Graduate students only.  3 hours

EDLD 6650 Principles and Practices of Adult Learning  This online course is designed to help students discover how principles and theories of adult learning can be applied to create effective learning and training outcomes in formal and informal settings across multiple organizational contexts. Students will explore conditions, both internal (age, gender, race/ethnicity, life situation, experience, physical ability) and external (workplace or educational setting, distance, family obligations, other commitments) to the learner, which are known to affect learning outcomes. In addition, alternative methods, strategies, and technologies that increase instructional effectiveness for diverse students, in various learning situations and circumstances will be explored. Open to Graduate students only.  3 hours

EDLD 6670 The Principalship  This course provides a systematic study of the tasks and functions of the school principal, covering all areas of K-12 education. Emphasis is given to planning within the context of the community, planning and evaluation for program development and school improvement, and planning for supervision of personnel and programs. Students will be required to develop a vision statement and strategic plan based upon the principles of transformative leadership, appraise the duties of various building staff members, and demonstrate an understanding of scheduling, parent and community involvement, procedures that support a safe and positive school climate, motivational strategies for effective instructional leadership, and legal and contractual issues related to the principalship. Open to Graduate students only.  3 hours

EDLD 6710 History and Foundation of Higher Education Leadership  This course provides an introduction to the roles and functions of higher education from historical and contemporary perspectives, and is designed for advanced graduate students who aspire to serve in administrative and instructional capacities on college and university campuses. The knowledge from this course provides the foundation for leadership in educational programs and institutions. Students will be required to demonstrate an understanding not only of historical events but also of the transformational leadership and other leadership theories, effective communication and problem solving, motivation and decision-making, organizational change to be an effective leader in higher education in the twenty-first century. Open to Graduate students only.  3 hours

EDLD 6720 School Finance  This course is an intensive instruction and discussion of political and economic value premises involved in the funding and financing of schools. Critical examination of alternative patterns for design of public funding formula and practices for funding public schools. Consideration of patterns of fiscal resource development other than public funds as a means of financing public or private education.  3 hours

EDLD 6730 Instructional Leadership and Supervision  This course is a study of the principles and practices for the effective supervision of personnel. It will focus on the practices of developmental supervision, mentoring, professional development and renewal, and effective instruction. Students will be required to demonstrate understanding of effective instruction and how to develop a learning organization that supports instructional improvement, models of effective staff development and school renewal, and mentoring and clinical supervision that enhance growth and development. Special attention is given to differing perspectives on the supervision function within organizational contexts.  3 hours

EDLD 6740 School Community Relations and Cultural Competence  This course provides a thorough examination of the school and its interaction with the community. Consideration will be given to internal and external "communities" and the relationships between and among the communities of the school as an organization. Role of communications in school-community relations and consideration of the balance of rights and
responsibilities between schools and communities will also be addressed. Students will be required to conduct a needs assessment, establish a conflict resolution program and a crisis intervention plan, and demonstrate an understanding of public relations, communication, and evaluation of school-community relations. 3 hours

EDLD 6750 The Work of Teacher Leaders This course is designed to provide a hands-on experience in which K-12 certified teachers develop the leadership dispositions and practices teacher leaders use to help their schools develop a culture of professionalism and professional learning. The course focuses on teachers becoming leaders in their schools for continuous improvement through teacher teaming, professional development, evaluation, mentoring, and coaching. Students enrolled in this course will develop and apply strategies of team leadership and facilitation, personal and collegial performance assessment, professional practice demonstration and documentation, peer observation and feedback; reciprocal critique; professional growth plan (PGP) development, peer mentoring, peer coaching, and performance portfolio review. Additionally, students will examine principles and models of performance evaluation and develop strategies to work effectively with performance evaluation instruments and models available to them in the schools they serve. Open to Graduate students only. 3 hours

EDLD 6760 How Schools Work: Organization, Finance and Legal Systems This course includes the study of the overall structure of how public schools are organized and administered, including laws and financial issues affecting teachers. Topics will include the study of legislation, regulatory guidelines, and court decisions as related to operation of educational programs concerning teachers. Topics will include teacher rights, classroom issues, speech and publications, searches Tenure Act, termination procedures and FERPA. In addition, the course will include school finance topics such as state aid, property taxes, cash flow, and budgetary impacts on student achievement. Open to Graduate students only. 3 hours

EDLD 6791 Educational Leadership Masters Seminar This course provides an overview of the Master’s Degree program including instruction on how to create an electronic on-line portfolio. This will be accomplished through the use of classroom discussion, writings, presentations and on-line discussions. Students will gain understanding of effective educational leadership strategies as reflected in the standards set forth by their professional disciplines. 1 hour

EDLD 6792 Capstone Experience This course provides students a final opportunity to reflect upon merging educational leadership theory with best practices. This will be accomplished through the completion of field-based assignments, completion of a Performance-Driven Leadership Electronic Portfolio and interaction with leaders in educational or other institutions. This final course in the Performance-Driven Leadership Master of Arts program has as a major theme the development of transformational leaders who understand and have the will to create effective relationships within their institutions. Prerequisites: Students must have completed all but one of their required classes in their Master of Arts in Educational Leadership prior to registering for EDLD 6792. 2 hours

EDLD 6800 The Superintendency This course examines the line and staff roles involved in the superintendency with emphasis on the role of the superintendent of schools as the chief executive officer in school and school-related organizations. Prerequisite: Master of Arts in Educational Leadership or equivalent master’s degree program, or permission of instructor. 3 hours

EDLD 6810 Policy Development This course includes examination of policy issues, purposes, functions, methods, and approaches for policy development. Critical review of development of policies for educational institutions. Prerequisites: Master of Arts in Educational Leadership or equivalent master’s degree program, or permission of instruction. 3 hours

EDLD 6850 Facilities and Technology Systems for Learning This course will provide a study in evaluation, design, and planning of the present and future facilities and equipment requirements for the school organization. Attention will be given to the educational program and stated philosophy of schools and to the present and future needs of the student and the learning environment respective to facilities development. Integration of technology in the planning and design of facilities will be addressed as well as the human physiological and psychological needs. Current state and Federal regulations will be reviewed as they relate to new facilities and to remodeling of current facilities. Open to Graduate students only. 3 hours
EDLD 6861 Doctoral Studies Seminar I
This course is a problem-posing or problem-identification seminar, this course is intended to be taken during the first year of a student’s doctoral program, with two primary goals. First, students will examine key issues facing education institutions today, both within the broader context and within their own organizations. Second, students are to be exposed to various research studies and associated methodologies related to their general areas of interests. This course is restricted to students in the Ed.S. or Ph.D. in Educational Leadership. 3 hours

EDLD 6862 Doctoral Studies Seminar II
This course is offered as a combined seminar/field-work experience class this course is to be taken following EDLD 6861. The overall goal is to build upon the problem-posing focus students received within the seminar and further immerse them into identified research topics as part of a problem-development experience. Students will complete structured interviews and other internship-type experiences with various professionals in the field, as well as more intensive readings in these areas.
Prerequisite: EDLD 6861 3 hours

EDLD 6870 Governance and Financing in Universities and Community Colleges
This course is an analysis of the key administrative and financing structures used within various types of higher education institutions. Examines the impact of social, political, economic, and legal environments on such structures, and the challenges faced by higher education leaders within these areas. 3 hrs.

EDLD 6872 Governance and Organization in Higher Education
This course will examine key administrative structures with various types of higher education institutions. This will include statewide systems, university level, departmental level, and unit level governance. We will analyze the impact of social, political, economic, technological and legal environments on such structures, and the challenges faced by higher education leaders within these areas. The course will also delve into theories of leadership that occur on each level. Open to Graduate students only.
Prerequisite: EDLD 6710 or instructor approval. 3 hours

EDLD 6875 Higher Education Finance
This course will provide an overview of the economics and financing of post-secondary education in the United States. It will include public policy as it relates to the funding of higher education at the federal and state level. The course will review trends in establishing tuition and fees, and review the basic elements of budgeting and fiscal management at the institutional level. Open to Graduate students only.
Prerequisite: EDLD 6710 or instructor approval. 3 hours

EDLD 6880 Higher Education and the New Technological Frontier
This course examines how the evolving technological world is impacting higher education institutions, including its effect on curriculum, teaching, and learning, as well as governance and leadership. Reviews growing roles of virtual universities, extended university programs, and various types of distance learning. 3 hrs.

EDLD 6890 Special Topics in Higher Education Seminar
Various seminars focused on current topics relevant to higher education and/or adult learning leadership issues. Topics will be designated by professors offering the seminars. May be repeated for credit. Open to Graduate students only.
1 to 4 hours

EDLD 6900 Professional Development Seminar
Field-based and performance-based application of knowledge to major function/task areas of leadership in organizations with emphasis on schools as organizations. Emphasis on career planning and placement for persons enrolled. Open to Graduate students only.
3 hours

EDLD 6950 Dissertation Seminar
This seminar is designed for the doctoral student who has identified the topic for his/her dissertation research and will focus on the production and evaluation of proposals for the doctoral dissertation. Open to Graduate students only.
Prerequisites: Successful completion of departmental core comprehensive examination, EDLD 6861, and EDLD 6862; simultaneous registration in one hour of EDLD 7300; and approval of advisor. 3 hours

EDLD 6980 Readings in Educational Leadership
This course is directed individual study of topics or bodies of knowledge not otherwise treated in department courses. A maximum of four hours earned in EDLD 6980 is applicable on degree programs.
Prerequisite: Permission of advisor. 1-4 hrs.
EDLD 7000 Master's Thesis 6 hrs.
EDLD 7100 Independent Research 2-6 hrs.
EDLD 7120 Professional Field Experience 2-12 hr.
EDLD 7200 Specialist Project 1-6 hrs.
EDLD 7250 Doctoral Research Seminar 2-6 hrs.
EDLD 7300 Doctoral Dissertation 1-15 hrs.
EDLD 7350 Graduate Research 2-10 hrs.

Educational Studies

ES 6030 Social and Philosophical Foundations  This course centers on the development of American educational policy and practice in its broad social-historical setting. Consideration is given to historical, economic, social, and philosophical factors which influence educational thought and practice. The need for historical perspective and sound analysis of conflicting points of view is emphasized in the study of current educational problems and consideration of approaches to present issues. Open to Graduate students only. 3 hours

ES 6150 Education from a Socio-Cultural Perspective  This is a graduate-level introduction to relationships between schooling in the United States and the wider social, political, and economic milieu. It focuses on educational issues in a democratic and culturally diverse society, how educational policies and practices are affected by historical, political, and economic factors, and how schooling affects democratic, social, economic, and political relationships, as well as sustainable human-Earth relationships, with particular attention to economically disadvantaged persons and communities. Restricted to W.K. Woodrow Wilson Teaching Fellows only. Open to Graduate students only. Prerequisite: Admission to graduate level initial teacher preparation program or instructor approval. Corequisites; ED 6035 or ED 6605 or SCI 6205. 3 hours

ES 6290 Culture and Schooling  The purpose of this course is for students to examine culture as a system for organizing thought and perception and to explore its various influences on the content and methods of schooling in the United States. Particular attention is given to cultural dissonance among students, teacher, and text, and to culturally grounded ways of knowing that emerge from schooling experiences. 3 hours

ES 6300 History of Education in the United States  Development of educational thought, practice, and social change in the United States is the focus of this course. This includes a critical examination of the development of the American commitment to commonality in education: The changing relationship between school and community since 1800; the rise of the professional educator; and the shift and progress toward educational goals. Implications of historical background for present problems in education with emphasis on the revision of previously held conventional thinking about schooling in America will be addressed. 3 hours

ES 6330 Human Nature and Diversity  This course examines practical and theoretical issues in the definition of desirable educational aims and practices as related to the perceived needs, interests, and potentials of those involved. The course places the process of defining aims and practices in social, cultural, and historical perspective, with particular attention to the influence of conceptions of human nature and potential. Prominent views of human nature and diversity that have influenced the course of American schooling will be examined. The course provides basis for ongoing professional inquiry concerning the fit between educational practices and the diverse needs of those subject to them, and the way educational practices tacitly inculcate cultural assumptions regarding human nature, interests, and potential. 3 hours

ES 6340 Culture and Politics of Educational Institutions  This course examines practical and theoretical issues concerning learning organizations. It examines the ways educational aims and practices relate to wider patterns of belief, value, and controversy, and how these emerge and change in organizational settings. It includes consideration of the organizational dynamics of institutionalized educational practices, and explores how cultural assumptions influence educational content and method. The course also examines the roles of professional educators in effecting organizational change. 3 hours

ES 6730 Class, Ethnicity, and Gender in Education  This course centers on the significance of social class, race, gender, and ethnicity in educational practice and outcomes. Social identity and cultural diversity
are explored in relation to classroom communication patterns, teacher expectations, and student achievement. Patterns of biases and discrimination will be examined, as well as current issues, challenges, and opportunities of education with respect to student diversity.

ES 6750 Multicultural Education This course provides a foundation to examine the major ethnic groups that make up school populations in the U.S. Special attention will be given to the subject of prejudice with an analysis of how stereotypes about ethnic groups and women can be eliminated. The origin of racist theories will be studied. Strategies for resolving cross-cultural conflicts will be stressed.

**Educational Technology**

EDT 5030 Educational Technology Academy This course is designed to permit students to update knowledge and skills in current educational technology and apply this learning for use in educational programs for students in pre-kindergarten through college. Such applications include methods of using computers, video and audiovisual technologies in literacy development, content area programs, instructional management, and the arts, as well as others appropriate to preservice and inservice professions. Participation in the course presumes subject matter knowledge and basic computer literacy on the part of the students. Final course outcomes include application of material to the classroom/workplace. These ETA offerings bring students with specific needs, instructors with unique expertise, and facilities with appropriate resources together for intensive and highly-focused learning experiences. Open to Upperclass and Graduate students.

EDT 5400 Introduction to Computing and Technology for Productivity This course is a basic introduction to computing and technology for productivity software. Designed for the beginning computer user, this course covers necessary information for the student to operate successfully a computer and other technology devices (CD-ROM, laserdisc player, etc.). Operation includes running programs, accessing information, data manipulation, and publication. A variety of computer software programs that enhance personal productivity will be presented. Students will be provided with basic "hands-on" activities with many different software applications. Upon completing this course, the student will have a solid understanding of computer components and terminology. The student will be aware of the various types and purposes of software for learning and productivity and will be able to evaluate educational software for classroom application. Open to Upperclass and Graduate students.

EDT 5410 Introduction to Educational Technology This course focuses on the implementation of Internet supported technologies for teaching and learning. Internet supported technologies widely used in the field of education and emerging technologies will be presented. Students enrolled in this course will learn to operate various Internet supported tools to support their own personal productivity, teaching, and instruction. Students will also be equipped with skills necessary to review studies pertaining to the application of technology in education. Many of the Internet supported methods presented in this course will be used to deliver the course material. Open to Upperclass and Graduate students.

EDT 5420 Teaching with Technology: Design and Development for Learning This course focuses on the design, development, and integration of educational technology methods for teaching, learning, and personal productivity. This course provides an overview of learning theory and instructional design principles related to the development of educational technology programs. A review of the theory of individual learning styles and application of technology will be presented. Upon completion of this course, students will possess knowledge in the planning, delivery, and evaluation of instruction through the implementation of various technologies. Students will design and develop educational technology products (computer based, hypermedia/multimedia, internet, etc.) based upon learning theory and instructional design principles. Open to Upperclass and Graduate students.

EDT 5500 Photography and Multimedia Workshop This course is intended to sharpen visual perception while improving technical skills, this workshop course emphasizes the photographic process as a creative and expressive medium of visual communication in educational settings. Using digital photographic equipment, students are expected to produce new photographic images, edit the images using common computer editing tools, and publish the images using common desktop publishing, desktop presentation, and multimedia software for group
critique. Each student will be required to find access to appropriate photographic/multimedia equipment and
software. Open to Upperclass and Graduate students. 1 to 3 hours

EDT 6410 Instructional Technology for School Leaders This course would explore the
effective use of a variety of advanced technology and multi-media applications and how these can assist with
curricular objectives and improvement of student achievement. This class will develop significant projects which
will integrate technology into the classroom and building environment and support teaching and learning. Open to
Graduate students only. 3 hours

EDT 6420 Teaching with Technology: Design and Development for Learning This course
focuses on the design, development, and integration of educational technology methods for teaching, learning, and
personal productivity. This course provides an overview of learning theory and instructional design principles
related to the development of educational technology programs. A review of the theory of individual learning styles
and application of technology will be presented. Upon completion of this course, students will possess knowledge in
the planning, delivery, and evaluation of instruction through the implementation of various technologies. Students
will design and develop educational technology products (computer based, hypermedia/multimedia, Internet, etc.)
based upon learning theory and instructional design principles. Open to Graduate students only. 3 hours

EDT 6440 Advanced Information Technologies for Instructional Technology This course
provides a detailed review of the latest technological advancements and their potential impact on educational
institutions. Students will receive information on the wide array of media types and methods for transmitting them.
Students will also be exposed to and experience a variety of data, video, and audio technologies. Introduction to
management issues with educational technology at the building level will be presented. This course focuses on two
primary areas: 1)–equipment and costs necessary to implement these systems and 2)–the impact these technologies
have on an educational system. Students will acquire skills that will enable them to connect, configure, troubleshoot,
and maintain a variety of advanced technology systems. Open to Graduate students only. 3 hours

EDT 6450 Technical/Operational Issues of Educational Technology This course covers
management issues related to the selection, purchase, installation, and maintenance of software programs for
computers and computer network systems. Students will learn how to conduct a technology needs assessment for a
school district. Using information gained from the needs assessment, students will also learn methods of planning
for, implementing, and maintaining technology across an entire system. A detailed review of networking items
including hardware, software, Internet connectivity, and troubleshooting issues will also be addressed. Open to
Graduate students only. 3 hours

EDT 6460 Studies in Educational Technology Explores theory and innovative
developments in educational technology and suggests practical, instructional applications. Such topics as the
following may be considered: Design and Analysis of Individualized Instruction, Instructional Simulation and
Gaming, Computer Applications in Instruction, and Diffusion and Adoption of Innovative Practices in Education.
Open to Graduate students only. 1 to 3 hours

EDT 6480 Designing Staff Development for Educational Technology This course will provide
students with necessary skills to assume leadership roles in the integration of technology for instruction across
educational systems. The course focuses on teaching strategies to promote learning to teach with technology as well
as planning and implementing staff development activities. This course will address teaching strategies for adult
learners enabling technology leaders to implement successful training activities. Students will gain skills in
designing instruction for a wide variety of adult audiences. Open to Graduate students only. 3 hours

EDT 6490 Planning and Implementing Educational Technology Focuses on the development of
leadership skills for educational technology integration. Steps involved with planning, implementing, maintaining,
and evaluating technology integration will be addressed. Specific management issues include creating technology
plans and goals and managing technology finances. Policy and procedure issues such as staffing, scheduling, and
technology security will also be presented. Students will be able to make informed decisions about technology
selection, purchase, and implementation based upon the organization’s technology goals and financial resources.
Open to Graduate students only. 3 hours
EDT 7000 Master's Thesis Please refer to The Graduate College section for course descriptions. Open to Graduate students only. Graded on a Credit/No Credit basis. May be repeated for credit. Prerequisite: Department approval. 6 hours

EDT 7100 Independent Research Please refer to The Graduate College section for course descriptions. Open to Graduate students only. Graded on a Credit/No Credit basis. May be repeated for credit. Prerequisite: Department approval. 2 to 6 hours

Evaluation, Measurement and Research

EMR 5400 Fundamentals of Evaluation, Measurement, and Research This course is designed to develop skills in the fundamentals of research design and the uses and interpretations of research findings. Each student is expected to prepare a review of literature and a design for a research study. Open to Upperclass and Graduate students. 3 hours

EMR 6410 Fundamentals of Measurement in the Behavioral Sciences The criteria by which instruments are selected and developed serve as the central focus of this course. Information regarding the theory and practice of measurement and testing are applied across educational, social, and behavioral settings. Students are expected critically to evaluate instrumentation as well as to develop a plan for the creation of an instrument. Open to Graduate students only. Prerequisite: EMR 6450 and (EMR 5400 or EMR 6400). 3 hours

EMR 6420 Program Evaluation Emphasis is on the theory of program evaluation, on techniques used in program evaluation, and on the standards of quality professional practice. Students are expected to apply the principles of evaluation to design problems. Open to Graduate students only. Prerequisite: EMR 5400 3 hours

EMR 6430 Personnel Evaluation Concepts and standards for design of personnel evaluation systems. Course requires design of a personnel evaluation system and an evaluation of the personnel evaluation system. Open to Graduate students only. Prerequisite: EMR 5400 3 hours

EMR 6450 Data Analytics I: Designed Studies This class focuses on the principles of research design and data analysis. Primary topics include: descriptive statistics, t-tests, chi-square, correlation, analysis of variance, post-hoc comparisons, non-parametric statistics, and statistical power. All topics will be taught from an applied perspective. Students will learn how to use statistical software for analyses. Open to Graduate students only. Prerequisite: EMR 5400 (may be taken concurrently) or instructor approval. 3 hours

EMR 6480 Qualitative Research Methods A study of the philosophical and methodological foundations of naturalistic research in education. Students will develop skills in planning and conducting naturalistic studies in education. Standards for judging naturalistic inquiry will be studied and applied to selected naturalistic study reports. Open to Graduate students only. Prerequisite: EMR 5400 3 hours

EMR 6490 The Nature of Science and Scientific Inquiry This course is designed for graduate students engaged or preparing to engage in social and educational research. As an introduction to philosophy of science, it centers on conceptual questions concerning the nature and scientific investigation of the world. The questions are both metaphysical, concerned with the most general account of what sorts of things science aims to represent, and epistemological, concerned with the justification of belief. The course examines debates surrounding the question of what distinguishes science and scientific reasoning from other forms of thought and sources of belief. Particular attention will focus on the rise of historicist, postpositivist conceptions of scientific inquiry and, in light of these, on questions about objectivity, relativism, and value neutrality in scientific research, particularly in social sciences. The course will conclude with examination of the status, aims, social context, and value commitments of educational research as a form of scientific inquiry. Open to Graduate students only. 3 hours

EMR 6500 Survey Research The principles and practices of survey research design and analysis are the focus of this course. Critical examination is made of the appropriate uses of survey research in response to educational issues. Students are expected to develop instrumentation used in survey research, to engage
in the design of a survey research study in a field setting, and to critique survey studies and findings. Open to Graduate students only. Prerequisites: EMR 5400 and EMR 6450. 3 hours

EMR 6510 Advanced Applications of Measurement Methods Intensive study of applications of educational measurement theory and methodology to specific needs for instrumentation in education. Students will engage in development, validation, and application of new instruments for collecting educationally important data. Open to Graduate students only. Prerequisites: (EMR 5400 or EMR 6400), EMR 6410 and EMR 6550. 3 hours

EMR 6520 Evaluation Practicum Planned field applications of principles of program evaluation under the guidance of a qualified instructor. The class meets weekly as a seminar to discuss evaluation progress and issues. Open to Graduate students only. Prerequisites: EMR 5400 and (EMR 6420 or EMR 6430). 3 hours

EMR 6550 Experimental and Quasi-experimental Design for Applied Research and Evaluation With an emphasis on casual inference and various types on validity, this course consists of systematically studying the principles for designing experimental, quasi-experimental and, to a lesser extent, non-experimental investigations for applied research and evaluation. Students also will be introduced to design sensitivity/statistical power for individual-level and group-level studies. Open to Graduate students only. Prerequisite: EMR 6450 and EMR 6650, or instructor approval. (EMR 6650 may be taken concurrently.) 3 hours

EMR 6580 Qualitative Research Practicum The focus of this course is on carrying out the qualitative study designed in EMR 648. Topics of discussion include forms of qualitative data, grounded theory, identifying patterns in data, codes and coding, data interpretation, data presentation, and use of the computer to facilitate data collection and analysis. The emphasis of the course is on the implementation, analysis, interpretation, and writing of a qualitative research study. The final product is a research paper based on the qualitative study conducted in the class. At the heart of EMR 6580 is the practicum experience: Each student will carry out a small-scale research project. If we combine EMR 6480 and EMR 6580, the goal of the sequence is for students to experience the full cycle of research, from the identification and narrowing of a problem to the final rendering and reporting of results. Open to Graduate students only. Prerequisite: (EMR 5400 or EMR 6400) and EMR 6480. 3 hours

EMR 6590 Contemporary Trends in Research This course is intended to develop awareness of current inquiries in the areas of evaluation, measurement, and research methodology. This is an advanced core course in the master’s degree program. Each year the instructor will examine the annual meeting programs of the American Educational Research Association, the American Evaluation Association, and the National Council on Measurement in Education to identify areas of activity in evaluation, measurement, and research methodology. Students will read and critique selected papers from those meeting, identify issues in need of further research and development, and prepare proposals for addressing those issues. Open to Graduate students only. Prerequisite: EMR 5400 or EMR 6400. 3 hours

EMR 6600 Advanced Seminar in Research This is a seminar course focusing on theoretical and methodological research methods and techniques utilized when conducting meta-analyses in the educational and social sciences. This course will cover topics relevant to planning and carrying out a meta-analysis. Open to Graduate students only. Prerequisite: EMR 6550 or 6580 or permission of instructor. 3 hours

EMR 6610 Advanced Seminar in Measurement A seminar for students seeking advanced theoretical understanding of the principles of measurement. Theories of instrument construction beyond classical test theory (e.g., item response theory and generalizability theory) are applied to instruments relevant to education. Open to Graduate students only. Prerequisite: (EMR 5400 or EMR 6400), EMR 6410, EMR 6510, and EMR 6550; or permission of instructor. 3 hours

EMR 6620 Advanced Seminar in Evaluation An advanced seminar for the study of theoretical and practical problems in evaluation. Issues of ethics and quality in evaluation are addressed. Open to Graduate students only. Prerequisite: (EMR 5400 or EMR 6400) and (EMR 6420 or EMR 6430) and EMR 6520, or permission of instructor. 3 hours
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Hours</th>
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<tr>
<td>EMR 6650</td>
<td>Data Analytics II: Correlation Studies</td>
<td>This course presents a continuation in the study of the principles of data analytics appropriate for correlation and related research designs. The general linear model serves as the over-riding analytical model. Advanced skills in design and analysis are developed through examination of design issues common in educational, social science and health science settings. Design tools covered will include experimental, quasi-experimental, cross-sectional, and correlational designs. Analytics topics covered will include ANOVA for unbalanced designs, ANCOVA, stratified analysis, multiple and logistic regression. All topics will be taught from an applied perspective that will include statistical computing and interpretation of statistical output. Some prior skills in the use of computer programs for data analysis are required. Open to Graduate students only. Prerequisite: EMR 6450 or instructor approval.</td>
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<tr>
<td>EMR 6750</td>
<td>Applied Multivariate Statistics</td>
<td>A continuation of the study of the principles of research design and data analysis techniques concentrating on the multivariate general linear model as an over-riding analytical model. Skills in the use of computer programs for data analysis are required. Design topics covered will include experimental, quasi-experimental cross-sectional, and correlational designs. Analytic topics covered will include Hotelling’s T2, MANOVA, MANCOVA, logistic and non-linear regression, principal component analysis, canonical correlation, discriminate function analysis, factor analysis, cluster analysis. All topics will be taught from an applied perspective which will include statistical computing using a PC environment and interpretation of statistical output. Open to Graduate students only. Prerequisite: (EMR 5400 or EMR 6400), EMR 6450, EMR 6550, and EMR 6650.</td>
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<tr>
<td>EMR 6770</td>
<td>Ethnographic Research Methods</td>
<td>This is an advance seminar in ethnographic inquiry applicable to school and community settings. The course will explore advanced topics in design, analysis, implementation, and articulation of findings related to qualitative research. Open to Graduate students only. Prerequisite: EMR 6580.</td>
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<tr>
<td>EMR 6790</td>
<td>Capstone Portfolio Project</td>
<td>This course is intended to be the opportunity for master's degree students in the Evaluation, Measurement, and Research program to demonstrate mastery of evaluation, measurement, and research methodology at the master's level. In addition to evidence of mastery of each master's level course, the student will develop for presentation a project where evaluation, measurement, and research methods are used. The project is supervised by one faculty member and is then presented to a three-faculty member panel for final grading. Portfolios must be submitted for grading three months prior to an anticipated graduation date. Open to Graduate students only. Prerequisite: Completion of all M.A. in EMR course work.</td>
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<tr>
<td>EMR 6970</td>
<td>Special Topics in EMR</td>
<td>This is a variable topics course designed to provide instructors and students with a mechanism to explore current topics in evaluation, measurement, and research. Open to Graduate students only. Prerequisite: EMR 5400 or EMR 6400, and permission of instructor.</td>
<td>1 to 6</td>
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<tr>
<td>EMR 7100</td>
<td>Independent Research</td>
<td>2 to 6 hours</td>
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<tr>
<td>EMR 7120</td>
<td>Professional Field Experience</td>
<td>Professional Field Experience allows a student to gain practical evaluation, measurement, or research experiences under the supervision of a qualified instructor. For every 3 credit hours of field experience registered, 120 hours of field experience will be completed. Students must complete an Application for Permission to Elect form and secure their advisor’s signature prior to registration. Prerequisite: Completion of the Doctoral Core requirements.</td>
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<tr>
<td>EMR 7300</td>
<td>Doctoral Dissertation</td>
<td>15 hours</td>
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**Family and Consumer Sciences**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
<th>Hours</th>
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<tr>
<td>FCS 5100</td>
<td>Teaching Sexuality Education</td>
<td>Teaching Sexuality Education is designed as a teaching methods course to prepare family life educators, secondary education instructors, and other human service professionals for the implementation of sexuality education in school-based curricula and/or in a variety of community settings.</td>
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FCS 5200 Insurance Education Seminar  Fundamental principles of consumer insurance; overview of insurance availability; family insurance issues involving automobile and home (property and casualty insurance); methods of teaching insurance education in diverse curricula; review and analysis of insurance policies; research in insurance education; and careers in insurance and the insurance industry. 1-2 hrs.

FCS 5220 Topics in Family and Consumer Sciences  A study of the current issues impacting the areas of study in Family and Consumer Sciences: Dietetics, human nutrition, family life education, home economics education, textile and apparel technology or career and technical education. Prerequisite: Seniors and graduate students only. 1-3 hrs.

FCS 5240 Socio-Psychological Aspects of Dress  Study of dress and adornment in human interaction. Considers the body in social and cultural contexts, dress in various stages of human development and in individual and group behavior. Uses an interdisciplinary approach to dress-related research. 3 hrs.

FCS 5250 The Adolescent in Development  The study of individuals between 10 and 22 years of age, the changes that characterize these years, and the role of the family and school in supporting and enhancing development. 3 hrs.

FCS 5340 Consumer Behavior in the Fashion Environment  This course is designed to give students an overview of the important topics in consumer behavior research and practice as they relate to the fashion/retail environment. Restricted to Family and Consumer Science masters. 3 hours

FCS 5350 Communication Skills for Working with Families across the Lifespan  Laboratory study designed to develop interpersonal helping skills in delivery of family life education. The location of family life education within the range of helping professions is examined. Open to Upperclass and Graduate students. Prerequisite: Graduate student or undergraduate with 100+ hours. 3 hours

FCS 5440 Global Aspects of the Fashion Industry  The course addresses issues facing fashion-related businesses in global markets, including ethical, economic, political, socio-cultural and professional aspects of working in globally connected industry. Restricted to Family and Consumer Science masters. 3 hours

FCS 5500 Raising Children in Contemporary Society  This course examines contemporary societal factors that influence children and parenting. Prerequisite: Graduate student or undergraduate with 100+ hours. 3 hours

FCS 5510 Families and Hospitalization I  This course introduces students to aspects of hospital and medical interventions as they affect children and their families, and the role of child life specialists in making health care experiences positive ones. Open to Upperclass and Graduate students. 3 hours

FCS 5520 Families and Hospitalization II  This course builds on theories and skills learned in Families and Hospitalization I, with emphasis on interventions and techniques used regularly by child life specialists. In addition, content will focus on professionalism, the process of certification as a child life specialist, and the field of child life in preparation for a successful practicum/internship. Open to Upperclass and Graduate students. Prerequisite: FCS 5510 with a grade of "B" or better. 3 hours

FCS 5530 Advanced Child Life Practice  This course addresses advanced practices in child life, such as administering a child life program, facilitating support groups, and pain management strategies used in pediatrics. Open to Upperclass and Graduate students. Prerequisite: FCS 5510 with a grade of "B" or better. 3 hours

FCS 5650 Problems in Nutrition  A discussion of current problems in nutrition. Not open to dietetics majors. Prerequisite: FCS 2600 or equivalent. 3 hrs.

FCS 5680 Gender, Culture, and Families  Study of the implications of gender and cultural orientation for family, work, social interactions and therapeutic interventions. Includes an examination of sexism and racism in the media, advertising, educational institutions, and social policies. 3 hrs.
FCS 5750 Administration of Child Development Centers Examination of day care and preschool regulations and/or requirements and knowledge of administrative materials and duties in providing optimum growth for young children. Includes management, planning, and organizing child development centers. 3 hrs.

FCS 5900 Project/Problems in Family and Consumer Sciences Directed independent project in specialized curricula within Family and Consumer Sciences. Prerequisite: Departmental approval. 1-6 hrs.

FCS 5980 Independent Study in Family and Consumer Sciences Directed independent advanced study in subject matter area not otherwise treated in departmental courses. Prerequisite: Departmental approval required prior to enrollment. 1-6 hrs.

FCS 6000 Clothing Techniques Meets the needs of the advanced student in clothing construction techniques. 2 hrs.

FCS 6010 Basic Research Methods and Design This course introduces students to applied methods and basic research design. It is appropriate for producers of research and for students who plan to emphasize practice. Emphasis throughout is on concrete examples from applied settings appropriate to Family and Consumer Sciences and Career and Technical Education. Prerequisite: Acceptance in FCS or CTE Master of Arts program. 3 hrs.

FCS 6100 Nutrition Across the Lifespan Examination of changes in nutrient needs that accompany growth and development from the prenatal stage through old age. Emphasis will be on high risk groups and current issues affecting people at various stages of the life cycle. Prerequisite: FCS 4600 or 5650. 3 hrs.

FCS 6140 Nutrient Metabolism I Study of the functions, requirements, and interrelationships in metabolism of energy, protein, carbohydrate, and lipids. 3 hrs.

FCS 6150 Nutrient Metabolism II Study of the functions, requirements, and interrelationships in metabolism of vitamins and minerals. 3 hrs.

FCS 6160 Consumer Education Course includes family resource management; goals and resources in family financial planning; the role of the consumer in the marketplace; decision-making for individuals and families; information processing; clarifying values and determinants of quality in the spending process; and specific consumer economic issues across the life-span and within different economic and family settings. 3 hrs.

FCS 6180 Teaching of Specific Subjects in Family and Consumer Sciences Intensive study of teaching techniques unique to specialized subject matter offered in variety of curricula in Family and Consumer Sciences. 2-4 hrs.

FCS 6220 Practicum in Family and Consumer Sciences This practicum is designed to give the student an opportunity to apply knowledge and information acquired in the family and consumer sciences academic setting and further develop and refine professional skills with the guidance and assistance of professionals currently working in the field. The variation in credit hours allows the program to meet the individual needs of various students, some of whom may be fully employed. Each credit hour requires 100-200 hours of on-site experience. Restricted to master’s in family and consumer sciences, or career and technical education. Open to Graduate students only. Prerequisites: FCS 5250, (ED 6170 or LS 6170), CTE 5100, CTE 5120, CTE 5130, CTE 5420, and department approval. Prerequisites must be taken prior to intern teaching experience. 2 to 6 hours

FCS 6510 Child Development Theories and Practice This course applies child development theories and research to direct work with children in multiple health, family life education, and community settings. Open to Graduate students only. 3 hours
FCS 6520 Family Life Education  Current issues, trends, and methods in teaching family life education. Program development and philosophy including: needs assessment, design, development, promotion, justification, evaluation and funding sources. Emphasis placed on proposal writing and partnerships with community agencies, court systems, schools, and health care facilities.  3 hrs.

FCS 6530 Families, Loss and Bereavement  This course examines loss, disability, illness, injury, death, bereavement and theories of grief as applied to child, youth, and family services in multiple health, family life education, education, and community settings. Open to Graduate students only.  3 hours

FCS 6550 Adult-Child Relationships  Theories and strategies for promoting children's developmental needs and building strong adult-child relationships in therapeutic, school, or home settings.  3 hrs.

FCS 6560 Family Law, Ethics, and Professional Issues  Areas of study include the therapist's and family life educator's legal responsibilities and liabilities, fundamentals of family and consumer law across the life cycle, professional ethics for marriage and family therapists and family life educators, professional socialization, current issues in professional practice, and the role of the professional organizations, licensure and certification, legislation, independent practice, and interprofessional cooperation.  3 hrs.

FCS 6600 Studies in Family Relationships  The course will focus on family dynamics (i.e., family processes, communication skills, conflict management, stress, and family crises) and interpersonal relationship skills with specific attention given to translating this knowledge and these skills into family life education programming.  3 hrs.

FCS 6660 Studies in Family and Consumer Sciences  Investigation of certain areas in family and consumer sciences selected to meet individual needs of the students.  2-6 hrs.

FCS 6670 Practicum in Couple and Family Therapy  Practicum is a part-time clinical experience completed concurrent with didactic course work. Practicum gives the student an opportunity to apply knowledge and skills in couple and family therapy. Qualified couple and family therapy supervisors provide individual and group supervision. The student develops a small caseload of clients and refines skills in case conceptualization, assessment, treatment planning, clinical intervention, documentation, and case management. Students begin practicum in a university laboratory setting, followed by community-based placements. Prerequisite: Permission of instructor.  1-4 hrs.

FCS 6900 Seminar in Family and Consumer Sciences  Investigation and discussion of current research and literature in specified family and consumer sciences topics.  2 hrs.

FCS 7000 Master's Thesis  Please refer to GRAD 7000 for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: 3.70 GPA  1 to 6 hour

FCS 7100 Independent Research  Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only.  2 to 6 hours

**Human Performance and Health Education**

HPHE 5000 Studies in Human Performance and Health Education  In depth study of selected topics in HPHE. Format can include clinics, workshops, seminars, travel and/or mini-courses, and provide opportunity to acquire skills and teaching techniques. State, national, and international authorities or consultants may be involved. Topics include: Aesthetics of Sport; Nutrition and Fitness; Outdoor Education; Physical Fitness; Relaxation; Special Physical Education Activities; Therapeutic Recreation; Supervision and Self Assessment in Physical Education.  1 to 2 hours

HPHE 5160 Issues in Health Education  Issues vary or occasionally repeat depending on the timeliness of the issue. Following are currently recommended themes. Students may register for 516 more than once
but may not repeat the same issue. Issues include: AIDS; Alcohol and Drug Education; Biofeedback; Cardiovascular Health; Consumer Health; Health Careers; Health Promotion; Improving Health Behavior; Safety and Health in the Industrial Setting; Sexually Transmitted Diseases; Stress Management; Wellness and Lifestyle. Open to Upperclass and Graduate students.

HPHE 5610 Legal Issues in Sport This course is designed to help the sports professional become more conscious of legal responsibilities in the sport setting, thus reducing the penalties of legal action. Students will discuss basic legal concepts and structures as they apply to the physical activity context. Application will be made in regard to improving risk management strategies and skills. Open to Upperclass and Graduate students.

1 to 4 hours

3 hours

HPHE 5980 Readings in Human Performance and Health Education Advanced students with good academic records may elect to pursue independently a program of readings in areas of special interest. Open To Graduate students only. Prerequisite: Department approval.

1 to 2 hours

3 hours

HPHE 6210 Physical Activities for Exceptional Children Physical and recreational activities and games used in corrective, adaptive, and general physical education programs for special education children.

3 hours

HPHE 6220 Programming in Special Physical Education A study of physical education programs for children with disabilities. Emphases will be placed on individualized, humanistic, developmental, functional, adapting, behavioral, sensori-motor, perceptual-motor, aquatic, fitness, movement, and inclusive programs.

3 hours

HPHE 6250 Assessment in Special Physical Education A study of motor and fitness assessment in special physical education. Emphasis will be placed on the application of appropriate motor and physical fitness tests to make subsequent effective placement decisions and to determine selection of content for children with disabilities in school settings. Prerequisites: HPHE 6210 and HPHE 6220.

3 hours

HPHE 6300 Professional Development Seminar for Coaches This course is to provide an opportunity for students in the Master of Arts Coaching Degree to pursue professional development in the specific sport of interest. Course structure is an independent study where students participate in a coaching development seminar of their choice (12-24 contact hours) to enhance competence in the National Standards for Sports Coaches. The seminar must develop student competence in Domain 5 Teaching and Communication and Domain 6 Sport Skills and Tactics.

1 to 2 hours

3 hours

HPHE 6310 Skill Acquisition and Human Performance This course provides an introduction to the various concepts of biomechanics and exercise physiology that interact to influence sport motor performance. Included in this course are theoretical concepts of movement observation, skill acquisition, mechanical factors that influence human performance, human energy systems and muscular activity with special attention to the effects of sport activity on physiological processes.

3 hours

HPHE 6320 Theories of Strength and Conditioning This course is designed to provide knowledge in the strength and conditioning field for professionals entering the world of human performance. This class will also help prepare students for the NSCA Certified Strength and Conditioning Specialist Exam. Emphasis will be placed on developing, assessing, and implementing programs for athletes and the physically active population. Students will be presented with both in-class lectures as well as hands on training that deals with the enhancement of human performance and wellness. Students will participate in workout sessions.

3 hours

HPHE 6340 Sports Safety and Injury Management for Coaches This course will prepare coaches to receive certification in the American Red Cross Sport Safety Training and First Aid for Coaches program. Course work enables coaches to recognize the signs of emergency and emergency situations and to guide them in proper response to these situations. Basic procedures in injury prevention, assessment, treatment, and rehabilitation will be covered. Principles and techniques are presented in a lecture and laboratory format. Prevention and communication will be emphasized.

3 hours
HPHE 6350 Principles and Practices of Effective Coaching
This course addresses the broad scope of principles and pedagogical practices necessary for coaches in meeting their responsibilities in youth sports. The eight domains of the National Standards for Athletic Coaches provide a basis for class structure and evaluation. The course serves to prepare the coach to fulfill his or her responsibilities through skillful problem solving and enhanced pedagogical knowledge, but to also understand and utilize purposeful reflection in professional development. 3 hours

HPHE 6360 Principles of Sport Nutrition and Energy Systems
The purpose of this class is to develop the knowledge, skills, and attitudes of proper nutrition relevant to managing health and body weight for optimal physical performance, regeneration and recovery. Course content is designed to assist coaches, to take responsibility for understanding appropriate nutrition and weight management practices and use sound nutritional principles as a part of training and preparation for competition; provide information about the myths and science associated with current trends in sport nutrition; hydration, nutritional periodization; body composition and weight management. 3 hours

HPHE 6400 Instructional Materials in Physical Education
This course is designed to provide students with experiences which will enable the physical educator to (1) select motor appropriate activities based on the developmental needs of specified learners; (2) develop effective instructional plans; (3) evaluate, select, and utilize appropriate commercial instructional resources; (4) evaluate and select appropriate instructional approaches; (5) develop strategies to assess the progress of students enrolled in a physical activity program; and (6) devise an effective public relations plan to promote physical activity within a school setting. 3 hours

HPHE 6410 Teaching and Supervision Skills in Physical Education
This course is the second of a three-series course sequence which is designed to prepare the physical education teacher for master’s level competencies. This course facilitates the development of effective self-assessment and reflective teaching skills. An orientation to systematic observation of teaching in physical education is presented with emphasis on the collection and assessment of descriptive data in applied settings. Prerequisite: HPHE 6400 or permission of instructor. 3 hours

HPHE 6420 Human Growth and Motor Development
Study of the changes in the growth and development of humans across the lifespan that occurs due to the interaction between a person and the environment. Content includes physical, cognitive, perceptual-motor and personal social aspects of human development with special emphasis on the process of physical skill acquisition and decline. 3 hours

HPHE 6430 Physical Skill Acquisition and Motor Learning
Study of the variables that affect acquisition of motor skills among specified populations (children, adolescents, adults). Content includes perceptual-motor, information processing, and the study of physical aspects of the human motor learning. 3 hours

HPHE 6440 Program Evaluation in Sport and Physical Education
This course facilitates the evaluation of physical education and athletic programs using state, national, and international standards. Course content includes the process of evaluation involving school, community, and other personnel as well as the product of evaluation associated with the preparation of application materials to submit for specific accreditation or as action research designed for program improvement. Students will be exposed to methods of action research in creating and maintaining an optimal physical activity program. Prerequisite: HPHE 6450 or permission of instructor. 3 hours

HPHE 6450 Curriculum Development in Human Performance and Health Education
This course is an interdisciplinary approach to the development of curriculum reflecting local, national, and international standards and trends associated with the HPHE field. Students acquire the skills required for the development of a comprehensive program utilizing a systematic approach focused on a selected instructional settings (K-12, college, private settings). 3 hours

HPHE 6480 Advanced Studies in Motor Development
A series of advanced seminars dealing with specific topics in motor development, fitness education and special physical education. Emphasis will be placed on in depth study of theories, problems, practices, and issues with appropriate lectures and experiences leading toward the development of a research project or a master's thesis. Topics include: Play Theory; Psychology of Sport;
Mainstreaming; Aquatic Programs in Special Physical Education; Methods and Materials in Physical Education; Teaching Skills and Strategies in Physical Education; Health-Related Fitness for Practitioners.

1 to 3 hours

HPHE 6600 Governance and Administration of Sport This course serves as an introduction to the management, governance, and leadership of interscholastic, intercollegiate, corporate, and amateur sport. Focus will be directed towards general management and leadership principles, as well as specific competency areas required by all sport managers. This course serves as the introductory course for the MA in Sport Management/MA in Coaching by providing a conceptual foundation for sport governance and organization; specific duties assumed by coaches and sport managers including financial management, human resource management, group dynamics, labor relations, risk management, facility and event management and promotion. 3 hours

HPHE 6630 Ethics in Sport This course is designed to provide physical activity professionals with an introductory experience in analyzing ethical and moral issues in the sport domain. The focus is on encouraging participants to develop a consistent, reflective value structure to utilize in addressing moral questions. In addition, the course structure is to allow participants to develop a personal model of integrity that will be successful in the sport environment. Content will include description of the “great game” and application of the guides to right actions in sport. 3 hours

HPHE 6640 Marketing and Sales in Sport This course is designed to provide an introduction to the marketing and sales of sport products and services. Course content will include, but not limited to a discussion of contingency framework for strategic sport marketing and selling; understanding sport consumers; segmentation, targeting, and positioning; promoting and selling mix elements; sponsorship programs; and product distribution and pricing. 3 hours

HPHE 6650 Financial and Economic Principles in Sport This course is intended to provide the student with an understanding of general economic principles and fiscal management strategies. This information will be applied to the specific requirements of sport management environments. 3 hours

HPHE 6660 Human Resource Management in Sport This course focuses on the management of human resources in interscholastic, intercollegiate, and corporate sport with special attention to the unique and common characteristics of both paid and volunteer workers. Course content will center on differences among people; the processes of individual motivation in appraisal; and subsequent organizational and leadership processes in the management of human resources in sport. 3 hours

HPHE 6670 Public Relations in Sport This course is designed to acquaint the sport management student with policies and procedures critical to the promotion of sport. Topics will include, but not limited to, news releases, radio news, television news, news conferences, feature stories, media relations, event promotion, sport photography and interviews and speeches. Special attention will be paid to the use and creation of written and oral public relations documents for various media outlets. 3 hours

HPHE 6690 Event and Facility Planning and Management This course provides students with knowledge of the planning and supervision of recreational and sport facilities and events. Special attention will be paid to the planning elements of large-scale sport events; available literature related to facility management; and issues such as Americans with Disabilities Act compliance, fiscal management, maintenance and safety factors, and current trends in facility design. 3 hours

HPHE 6700 Exercise Physiology I This course is the first of a series of two courses that will give the graduate student a much more in depth study of the various physiological processes and how they are transformed and manipulated by external stresses (e.g., work, exercise, disease, environment, etc.). 3 hours

HPHE 6710 Exercise Physiology II This course is the second of a series of two courses that will give the graduate student a much more in depth study of the various physiological processes and how they are transformed and manipulated by external stresses (e.g., work, exercise, disease, environment, etc.). 3 hours
The purpose of this course is to educate the graduate student in the areas of measurement and laboratory techniques used in the assessment of exercise and/or athletic performance. Specifically, the student will study the process and procedures used to determine a variety of parameters used in the study of exercise and sport performance. This information will then be used to help qualify and quantify exercise and sport performance. Prerequisite: Permission of instructor.

3 hours

This course consists of an in depth discussion of biomechanics as it is applied to sports and other related physical activities.

3 hours

The purpose of this course is to instruct the student in the pathophysiology of various disease states and how that change in physiology affects the evaluation and prescription of exercise for these populations. Special attention will be given to the ACSM KSAs for Clinical Exercise Specialists and Registered Clinical Exercise Physiologists. Open to Graduate students only.

3 hours

Seminar on the most current research problems presented in exercise science related journals (within the last 3 years). Students and instructor will present and debate these problems to stay current in the research literature and to learn new perspectives and theories. Also included in this course is a look at the typical research designs used by researchers in the field. Prerequisite: Permission of instructor.

3 hours

This course will offer comprehensive material regarding anatomy and physiology and their implications in sports medicine. This course will concentrate on functional components of anatomy and physiology and utilize cadavers in lab.

2 hours

This course will offer practical applications in the art of manual therapy techniques which include massage, myofascial release, joint mobilization, muscle energy, and strain-counterstrain. Students will be instructed on appropriate form, pressure, and assessment outcomes when applying these techniques on a patient population. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to masters in Athletic Training, Occupational Therapy and Physician Assistant.

3 hours

This course will offer comprehensive materials regarding aquatic rehabilitation techniques for athletic related injuries. Students will learn physiological and psychological aquatic benefits, implement various aquatic techniques used for pre- and post-injury and surgical rehabilitation for athletes, and pool safety and risk management in the aquatic environment.

3 hours

This course will provide a basic understanding for the common prescription and over the counter medicines used to treat many of the medical conditions experienced by athletes and physically active individuals. This course will assist the athletic trainer/exercise science student in explaining the ramifications for the use and abuse of many of the prescription, over the counter, and abused medications of sport participation. This course will allow the athletic trainer/exercise science student to provide pharmacology information when direct access to the physician or pharmacist is not available. Prerequisite: Enrollment in athletic training graduate program or by instructor permission.

3 hours

This course will offer comprehensive material regarding advanced therapeutic techniques for treating injuries and conditions of physically active individuals. Scientific theory and application of clinical techniques will be emphasized. Prerequisite: Enrollment in graduate athletic training program.

3 hours

This course will offer students practical experiences in manufacturing, fabricating, and fitting various casting, orthotic, and braces for multiple orthopedic injuries. Student will also be instructed on deciphering and interpreting various diagnostic
imaging techniques used for evaluation of orthopedic injuries of the body. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to masters in Athletic Training. 3 hours

HPHE 6890 Emergency Management in Athletic Training This course will offer comprehensive material covering life threatening medical and orthopedic situations in sports medicine, including assessment, treatment and transportation of injured athletes. Particular focus will be provided on splinting various body parts, spine board procedures, equipment removal and general medical emergency management. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to master’s in Exercise and Sports Medicine, Athletic Training Concentration. Prerequisite: Instructor approval. 3 hours

HPHE 6900 Research Procedures in Human Performance and Health Education Required of all graduate students. This course introduces principles scientific inquiry, research methods applicable to the HPHE fields, evaluation of published research, and procedures for developing a research design using a quantitative or qualitative approach. 3 hours

HPHE 6910 Psychological Preparation and Mental Training for Sport and Physical Activity. This course is designed to provide physical activity professionals with an applied view of the broad field of sport/exercise psychology. Students will be presented with theory and related research on the various constructs affecting psychological preparation and mental periodization for physical activity. Students will also be given an opportunity to explore mental training techniques and intervention strategies for sport competition. Course content helps develop mastery level competence in a number of Domains in the National Standards for Sport Coaches. 3 hours

HPHE 6920 Analytical Techniques in Human Performance and Health Education Required of all graduate students. This course is designed to allow the student to develop the knowledge and skills necessary for the effective analysis of qualitative and quantitative data. Prerequisite: HPHE 6900 3 hours

HPHE 6930 Sociology of Sport and Physical Activity This course is to provide a forum for discussion of the current social factors influencing sport and physical activity professions. Course structure will attempt to facilitate investigation and identification of the function of sport and physical activity in contemporary society with special emphasis on the relationship of sport to social institutions. 3 hours

HPHE 6940 Technology in Human Performance and Health Education The integration of technology in field settings associated with physical education, coaching, sports administration, and adapted physical education is the focus of this course. Students will develop the basic technological skills required for the basic implementation of such an effort. 3 hours

HPHE 7000 Master's Thesis Please refer to The Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to graduate students only. Restricted to masters in Physical Education. Prerequisite: Approved application, approval of advisor, and the Graduate College. 1 to 6 hours

HPHE 7100 Independent Research Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to graduate students only. Restricted to masters in Physical Education. Prerequisite: Approved application and approval of advisor. 2 to 6 hours

HPHE 7120 Professional Field Experience Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Open to graduate students only. Restricted to masters in Physical Education. Prerequisite: Approved application and approval of advisor. 1 to 12 hours

Litetry Studies
LS 5020 Curriculum Workshop
Opportunity provided for teachers, supervisors and administrators in selected school systems to develop programs of curricular improvement. This may include short-term offerings to resolve a particular curricular problem, as well as long-range curriculum studies. A wide variety of resources is used for instructional purposes, including several specialists, library and laboratory facilities, field trips, audiovisual materials, and the like. Each offering of LS 5020 will be given an appropriate subtitle, which will be listed on the student’s official transcript. Students may earn up to three hours of credit for any given subtitle. No more than three hours of LS 5020 may be applied toward the master’s degree with advisor approval. Prerequisite: Advisor approval. 1-6 hours

LS 5160 Professional Symposium in Reading
This course is designed to be the initial course in the graduate program in reading. It is designed to present the basic concepts concerning the nature of the reading process and the teaching of reading. Emphasis will be placed on reading as a thinking process and on factors affecting reading performance. Special emphasis will be placed on child development; language development; concept development; physical, psychological, and environmental factors affecting the child's literacy development. In addition, the course will provide a brief overview of the delivery systems and procedures used in the U.S. to teach reading. This will involve an historical overview as well as current and potential future practices. 3 hrs.

LS 5220 Teaching Reading with Children’s Literature
Engage candidates in a wide reading of children’s literature with particular application to classroom curriculum and instruction. Candidates will explore multiple genres of texts, both print and electronic, to support and enhance young students’ learning and develop methods for integrating children’s literature throughout the curriculum. Open to Upperclass and Graduate students. 3 hours

LS 5260 Teaching Reading with Adolescent Literature
Engage candidates in a wide reading of young adult literature with particular application to classroom curriculum and instruction. Candidates will explore multiple genres of texts, both print and electronic, to support and enhance adolescent students’ learning and develop methods for integrating young adult literature throughout the curriculum. Open to Upperclass and Graduate students. 3 hours

LS 5980 Selected Readings in Education
Designed for highly qualified students who wish to study in-depth some aspect of literacy studies under a member of the departmental staff. Prerequisite: Department and instructor approval. 1-4 hours

LS 6100 Theory and Research in Reading and Literacy Instruction
Designed to be the initial course in the Master of Arts in Literacy Studies. Content includes the theoretical and evidence-based foundations of reading and writing processes and instruction including major theories and research in literacy, both current and historical. Candidates will gain a solid, research-based foundation in the cognitive, linguistic, motivation, and sociocultural foundations of reading and writing development, processes, and components. Open to Graduate students only. 3 hours

LS 6120 Strategic Learning Through Texts for Elementary Teachers
This course is designed to assist elementary classroom teachers and those interested in literacy for early elementary students in using appropriate strategies for accessing meaning of text. This course will give ways to help students use and apply strategies in using reading and writing as ways of knowing for young children. 3 hrs.

LS 6170 Reading in the Content Areas
Designed to acquaint K-12 teachers with reading theory and practice used in the process of reading to learn in content area classrooms. Candidates will learn to analyze a wide range of informational texts, both traditional and electronic, for factors that affect student learning. In addition, candidates will apply the foundations of reading and writing processes when developing and evaluation strategies and materials to enhance student learning in specific content areas. Open to Graduate students only. 3 hours

LS 6180 Literacy Acquisition and Reading Instruction
The purpose of this course is for candidates to use instructional approaches and materials in an integrated, comprehensive, balance curriculum to support student literacy learning. The course builds on literacy research related to language acquisition and language
LS 6190 Clinical Studies in Reading  This course is intended to provide the basic information needed in the examination of persons with reading disabilities. Interviewing techniques and examination procedures will be the basic content of the course. Emphasis will be placed on the educational, physical, psychological, and sociological factors affecting reading performance. Students will be provided with a knowledge of both standardized and informal reading tests. Students will have the opportunity to construct, administer, score, and interpret both standardized and nonstandardized reading tests. Emphasis will be placed on producing a practical bibliography of measurement instruments and materials. Prerequisite: ED 3120 or 3220. 3 hrs.

LS 6200 Educational Therapy in Reading  Laboratory application of knowledge gained concerning the psychological, sociological, and physiological factors affecting children's reading ability is stressed. The prevention, diagnosis, and treatment of reading problems is experienced through working with struggling readers. Students will become familiar with testing instruments, their use, administration, and interpretation. Students will also learn techniques of therapy and recognize those factors necessary for effective therapy. Prerequisite: ED 6190. 3 hrs.

LS 6240 Reading Assessment and Effective Instruction  Throughout this course, candidates will use a variety of assessment tools and practices to plan and evaluate effective reading and writing instruction. Content includes analyzing different types of assessments, learning how to interpret the results, using this information to plan effective instruction for struggling readers, and ultimately communicating this information to a variety of audiences. Open to Graduate students only. Prerequisite: LS 6100 or LS 6180. 3 hours

LS 6250 Strategic Learning Through Texts for Middle School Teachers  This course is designed to assist teachers who are instructing at the middle level in their use of appropriate strategies for accessing meaning of text. The course will give ways to help early adolescent learners apply strategies aimed at using reading and writing as ways of knowing across the middle level curriculum. 3 hrs.

LS 6300 Teaching Reading in a Diverse Society  Designed to help candidates acquire awareness, understanding, respect, and a valuing of differences in society through creating effective literacy instruction for all students. Emphasis is placed on the ethical responsibility to provide differentiated curriculum materials and methods free from cultural and linguistic bias that are responsive to student interests and their reading development. Open to Graduate students only. Prerequisite: LS 6100 and LS 6180. 3 hours

LS 6320 Literacy Coaching  Literacy coaches are “professionals whose goal is to improve reading achievement in their assigned school or district positions” (International Reading Association, 2010, p. 103). This course is designed to investigate the professional learning and leadership role of the literacy coach with an emphasis on teacher mentoring and assessment of school literacy needs. Open to Graduate students only. Prerequisites: LS 6100, LS 6170 and LS 6240. 3 hours

LS 6330 Early Childhood Literacy  Focused on early/emergent literacy, this course explores the developmental aspects of young learners as they acquire reading and writing skills. Candidates will investigate and apply literacy assessments and instruction designed for young students. Open to Graduate students only. 3 hours

LS 6340 Adolescent Literacy  Focused on the adolescent learner, this course explores the particular reading and writing needs of middle and high school students. Candidates will investigate and apply literacy assessments and instruction designed for adolescent learners. Open to Graduate students only. 3 hours

LS 6350 Advanced Literacy Coaching  Building on the knowledge learned in LS 6300, this course is designed to prepare the candidate for higher, more formal levels of literacy coaching as is defined by the International Reading Association. In particular, candidates will be engaged in co-planning and co-teaching lessons with colleagues and planning and implementing professional development on effective literacy
theory and practice. Open to Graduate students only. Prerequisites: LS 6100, LS 6170, LS 6240, LS 6300 and LS 6320. 3 hours

LS 6360 Advanced Clinical Studies in Reading Building on the knowledge learned in the prerequisite courses, this course is designed to hone the candidate’s skills in the assessment of reading and writing achievement and difficulties to an advanced level of understanding and practice. Candidates will be involved in intensive tutoring and possible supervision of tutoring including advanced reading and writing assessments, interpretation, and instruction. Open to Graduate students only. Prerequisites: LS 6100, LS 6190, LS 6240, LS 6320 and LS 6400. 3 hours

LS 6400 Clinical Practice for Reading Specialists Designed to give candidates individual and collaborative experience working with struggling readers in a supervised clinical environment. Candidates will implement assessments, interpret results, create effective literacy instruction based on student’s needs, and communicate with parents/guardians and relevant school personnel. Open to Graduate students only. Prerequisites: LS 6100, LS 6170, LS 6240 and LS 6320. 3 hours

LS 6420 Action Research Seminar To be taken in the last six hours of the candidate’s program, this course engages the candidate in an action research study that centers on a professional aspect of literacy coaching. Topic is to be decided upon with discussion with program faculty. Open to Graduate students only. Prerequisites: LS 6100, LS 6170, LS 6240, LS 6320 and LS 6400. 3 hours

LS 6870 Strategic Learning through Texts for High School Teachers This course is designed to assist high school classroom teachers and those interested in literacy for high school students in using appropriate strategies for accessing meaning of text. This course will give ways to help students use and apply strategies in using reading and writing as ways of knowing for high school students. Prerequisite: ED 5160. 3 hrs.

LS 6970 Special Topics in Reading A variable credit course designed to provide a vehicle for the development and implementation of special topics in the field of literacy. The purpose is to provide students with the opportunity to study topical current issues. 1-3 hrs.

LS 7000 Master’s Thesis 6 hours
LS 7100 Independent Research 2-6 hours
LS 7120 Professional Field Experience 2-12 hours

**Organizational Learning and Performance**

OLP 6400 Principles of Human Resources Development The course provides an overview of the Human Resources Development (HRD) function in an organization. This includes the role of the HRD professional, the nature of HRD structure and function, and the planning and operation of HRD. Special emphasis in the course is devoted to analysis of the HRD function in any organization to identify those elements and characteristics of HRD associated with successful, state-of-the-art and worthwhile operations. These include, but are not limited to: respect for diversity, commitment to individual growth and development, and connections of individual goals with organizational outcomes. The course is a prerequisite for all OLP masters students, and a good choice for any other person who wishes to gain a critical understanding of the HRD function including: organizational development, training and development, and career development. Open to Graduate students only. 3 hours

OLP 6410 Fundamentals of Needs Analysis The purpose of the course is to provide students an opportunity to develop the knowledge, skills, and abilities necessary to successfully conduct needs assessments. Students study a model of the essential functions and organizational variables that are critical to understanding how organizations work. This provides the foundational knowledge and contextual awareness for organizational needs assessments that are worthwhile and beneficial. The course content includes the study of theory and practice in a widely applicable approach to needs assessments. Students learn practical tools, methods, and processes of needs analysis work. The practice of needs assessment is diverse and adaptive; therefore no single best method or simplistic step by step approach is endorsed. Open to Graduate students only. 3 hours
OLP 6430 Project and Change Management
This is a course in the fundamentals of project management and organizational change for HRD professionals. Students will learn the basic concepts of project management and be proficient in the use of project management tools, including project scope and definition work-breakdown structure, workflow analysis and scheduling, project budgeting, project controls, and risk-management. However, the course emphasis is on managing Organizational Learning and Performance projects rather than capital “brick and mortar” projects. A strong emphasis is on the role of project leaders with respect to personal and professional effectiveness, internal consulting and project team leadership. Open to Graduate students only. 3 hours

OLP 6440 Organizational Effectiveness and Learning
This is an online course that examines the role of learning as a primary element of effective organizations. Students study the systems, models, and characteristics of effective organizations and the influence of dialog and learning. Special attention is given to the study of organizations as adaptive systems that encompass multiple diverse elements (racial, ethnic, gender, generational, physical), and the roles of leaders, individuals, and teams in harnessing these diverse employees to improve organizational effectiveness. Major topics of the course include contrasting models of organizational learning, strategy, and leadership. Open to Graduate students only. 3 hours

OLP 6791 Masters Seminar in Organizational Learning and Performance
This course is the first step in completing the capstone. Student will choose a topic for their capstone and develop a literature review and project definition. When the literature review and the project definition are approved by the instructor, the student can begin working on the capstone. This course and OLP 6792 are typically taken in consecutive semesters. Open to Graduate students only. 1 hour

OLP 6792 Capstone Seminar in Organizational Learning and Performance
This course provides students a final opportunity to demonstrate competency in the integration and application of organizational learning and performance theory. It entails the completion of the Performance-Driven Leadership Portfolio initiated during the Masters Seminar (OLP 6791), and development of a Capstone Project that results in the creation of a product, such as a research report, a needs assessment report, a curriculum design and/or an evaluation study report. The Capstone Project is typically completed as the last program requirement, as its project embodies the knowledge and skills developed during the program’s course work. Open to Graduate students only. Prerequisites: Students must have completed all but one of their required courses in their Master of Arts in Leadership for Organizational Learning and Performance prior to registering for this course. 2 hours

OLP 6890 Special Topics in Organizational Learning and Performance
This course will cover various topics important to the field of Organizational Learning and Performance. The goals of the course will vary as special topics are considered, they generally will be:
1. To familiarize students with current trends in the field of organizational learning and performance.
2. To examine in depth the development and diversity of emerging models.
3. To expose students to new development in the principles and practices of organizational learning and performance.
4. To provide students with the opportunities to develop skills in critically analyzing new applications of organizational learning and performance theory.
May be repeated for credit. Graded on a C/NC basis. Open to Graduate students only. 3 hours

Special Education
SPED 5000 Topical Issues in Educating Learners with Disabilities
This course provides a survey or in-depth coverage of current issues directly related to the education of learners with disabilities. May be repeated for credit. Prerequisite: Department approval. 1 to 4 hours

SPED 5040 Teaching Practicum in Special Education
This course provides the student with a structured assignment working with a learner who is at-risk or has a disability. It is intended to enable the students to demonstrate skills in assessment and prescription and in the implementation and evaluation of a tutorial plan of instruction for a specific learner in a mainstreamed or self-contained setting. Graded on a Credit/No Credit basis.
Restricted to Graduate students only. Prerequisites: SPED 5300 and SPED 5330; and concurrent enrollment in SPED 5340. 1 hour

SPED 5300 Introduction to Special Education This course introduces students to the characteristics and needs of learners with sensory, physical, mental, emotional, and learning disabilities. Students develop an understanding of the psychological, sociological, philosophical, legal, and educational aspects of each type of disability. Prerequisite: Department approval. 3 hours

SPED 5330 Introduction to Assessment and Data-Based Decision Making in Special Education Provides students with the knowledge and skills needed to assess learners with disabilities for the purpose of survey-level assessment or intervention development. Curriculum-based measurement and other types of formative assessment are emphasized. Traditional, norm-referenced assessment is introduced. Restricted to Graduate students only. 3 hours

SPED 5340 Curriculum and Instruction in Special Education Focuses on curriculum and instruction for learners with mild and moderate disabilities. Emphasis is placed on planning standards-based, differentiated instruction and intervention to meet diverse needs of learners with special needs and learners at risk of being identified with disabilities. Additional topics include: service delivery systems, roles of teachers and ancillary personnel, legal requirements, and major issues confronting the field of special education. Open to Upperclass and Graduate students. Prerequisite: SPED 5330 (may be taken concurrently); Corequisite: SPED 5040. 3 hours

SPED 5400 Introduction to Cognitive Impairments This course provides an introduction to the field of mental retardation. Historical perspectives, definitions, service delivery systems, evaluation procedures, and major issues are examined. Corequisite: SPED 5450 3 hours

SPED 5450 Education of Learners with Mild and Moderate Cognitive Impairments This course focuses on understanding the ways in which teachers organize curriculum and implement assessment and instruction to insure maximum learning for students with mild and moderate cognitive impairments. Corequisite: SPED 5400 3 hours

SPED 5700 Introduction to Emotional Impairments This course provides an introduction to the field of emotional impairments. Historical perspectives, definitions, service delivery systems, evaluation procedures, and major issues are examined. Corequisite: SPED 5750 3 hours

SPED 5750 Education of Learners with Emotional Impairments This course focuses on understanding the ways in which teachers organize curriculum and implement assessment and instruction to ensure maximum learning for students with emotional impairments. Corequisite: SPED 5700 3 hours

SPED 5800 Introduction to Learning Disabilities This course provides an introduction to the field of learning disabilities. Historical perspectives, definitions, service delivery systems, evaluation procedures, and major issues are examined. 3 hours

SPED 5850 Advanced Theory and Practice in Learning Disabilities Explores theories of learning disabilities, including an in-depth examination of controversies in the field. Also, examines issues and practices relating to the instruction of students with learning disabilities, including assessment and identification of learning disabilities, and intervention options. Prerequisite: SPED 5800 3 hours

SPED 5980 Readings in Special Education This course is designed for advanced students interested in independent study. Topics chosen must be approved by the instructor and the department chairperson. May be repeated for credit. Prerequisite: Department approval. 1 to 4 hours

SPED 5990 Topics in Special Education This course provides a survey or in-depth coverage of topics related to the education of learners with disabilities. This course may be repeated for credit. Prerequisite: Departmental approval. 1 to 3 hours
SPED 6112 Universal Design for Learning  This course is designed to provide students with knowledge and skill in the conceptualization, construction, adaptation, and evaluation of instructional programs and instructional plans based on principles of universal design for learning (UDL) and accommodating to state and national curricular trends and issues. The UDL principles emphasizes use of multiple means of representation, expression, and engagement during assessment, instructional planning, and instructional delivery to accommodate diverse needs of learners with disabilities, and learners from diverse cultural backgrounds. Additional topics include: service delivery systems, roles of teachers and ancillary personnel, legal requirements in terms of curriculum planning and teaching, and major issues that confront the field of special education. Open to Graduate students only.  3 hours

SPED 6113 Culturally-Responsive Practices in Special Education  Students will learn evidence-based evaluation and intervention practices with culturally diverse populations (including but not limited to ethnic, geopographic, religious, and socio-economic diversity). This course will cover research investigating educational programs and instructional strategies that support improved long term academic outcomes for students from culturally diverse backgrounds and how this body of research can inform practices in Special Education. Open to Graduate students only.  Prerequisite: Department approval.  3 hours

SPED 6150 Transition-Focused Education and Services for Individuals with Disabilities  This course examines issues regarding effective transition education and services for youths with disabilities. The focal point of course content is on designing and implementing research-based practices that meet federal and state mandates regarding transition services. Instruction emphasizes active learning strategies that facilitate the application of course content to each student’s professional context. Course topics include applying a transition perspective of education, student-focused planning, student development, interagency collaboration, and family involvement.  Prerequisite: Department approval.  3 hours

SPED 6200 Advanced Assessment in Schools  This course examines assessment in education, emphasizing assessment and evaluation of at-risk and special needs children and adolescents. The course prepares educators to engage in reflective decision making and research-based professional practice that results in effective instructional and intervention programs for diverse groups of learners. The course is designed to provide participants with the knowledge and skills necessary 1) to be educated consumers of assessment data shared in schools, and 2) to collect and to use a wide variety of assessment data in general and special education at the individual student, classroom, and building levels. Open to Graduate students only.  3 hours

SPED 6210 Curriculum Development for Learners with Disabilities  This course is designed to provide experienced special education personnel with knowledge and skill in the conceptualization, construction, adaptation, and evaluation of instructional programs for learners with disabilities, including accommodating to state and national curricular trends and issues.  Prerequisite: Department approval.  3 hours

SPED 6290 Secondary ED Inclusive Practices  The course prepares educators to provide for the individual special learning needs of students with learning and behavioral differences who are integrated into the general education program. Students will be provided with an overview of Special Education with an emphasis on emerging perspectives. Topics to be examined will include: Universal Design for Learning (UDL), effective teaching practices within a Multi-tiered framework including accommodations and modifications, co-teaching in inclusive settings, and observing, recording, and monitoring students' progress. Open to Graduate students only. Restricted to Master of Arts in Teaching students.  3 hours

SPED 6300 Clinical Practice in Special Education  This course serves as a clinical/practical experience within the Master Teacher Program and the Clinical Teacher Program. Students will apply their knowledge and skills in a clinical setting with youngsters with varying handicapping conditions. Credit/No Credit only.  Prerequisite: Department approval.  3 hours

SPED 6360 Topical Seminar in Special Education  This course provides a survey or in-depth coverage of topics directly related to the education of learners with disabilities. May be repeated for credit.  Prerequisite: Department approval.  1 to 4 hours
SPED 6370 Applications of Research in Special Education
This course is designed to provide students with fundamental knowledge and skills in research and evaluation in special education. The course will survey research methods typically used in school-base research, and will emphasize the use of single-subject research methodology. Open to Graduate students only. Prerequisite: Department approval. 3 hours

SPED 6380 Applications of Behavior Analysis in Special Education
Introduces the foundations of behavior analysis. Specific applications of behavior analysis in general and special education settings are emphasized. 3 hours

SPED 6381 School-Wide Positive Behavior Support
The course will provide a detailed examination of service delivery within a multi-tiered system of support, specifically focusing on universal (Tier 1), strategic (Tier 2) and intensive individualized (Tier 3) approaches to positive behavior support processes in elementary and secondary educational settings. In particular, the course content will cover the foundations necessary for schools to implement school-wide positive behavior support including commitment to the process, the development of a team, knowledge of applied behavior analysis and data-based decision making, and the supports and strategies necessary at each of the three levels. Open to Graduate students only. Prerequisite: SPED 6380 3 hours

SPED 6382 Intensive Interventions for Challenging Behaviors
This course builds from the foundational skills taught to students in Applications of Behavior Analysis in Special Education. Instruction centers on interventions for students with emotional and behavioral disorders across four primary areas: (a) school-wide systems of positive behavior supports, (b) evidenced based Tier-2 Interventions, (c) functional behavioral assessment (FBA), and (d) the design and implementation of individualized behavior interventions plans (BIP). This course aims to support the continued development of students' knowledge base in applied behavior analysis and positive behavior supports. Upon successfully completing this course, students will be able to identify the function of a student's problem behavior and develop and appropriate intervention plan to support the child's educational growth. Open to Graduate students only. Prerequisite: SPED 6380 3 hours

SPED 6390 Evidence-Based Instructional Practices: Autism
Provides students with the foundational knowledge and skills required in the application of evidence-based instructional interventions to individuals with autism spectrum disorders and other developmental disabilities in educational settings. Among the topics covered are: functional assessment, positive behavioral supports, effective skill instruction, assistive technology, reinforcement-based interventions for problem behavior, and functional communication training. Open to Graduate students only. Prerequisite: SPED 6380 3 hours

SPED 6400 Organization and Administration of Services for Learners with Disabilities
This course examines the principles and practices of organization and administration of special education programs at the state, intermediate, and local levels. Prerequisite: Department approval. 3 hours

SPED 6410 Supervision of Special Education Programs and Services
This course is designed to provide the experienced special educator with specific knowledge and skills necessary for supervising personnel who are providing both direct and indirect services to learners with disabilities. Emphasis is placed on procedures utilized in selecting personnel, identifying resources for program development and support, facilitating change in teacher behavior, and evaluating the effectiveness of program operations and personnel. Prerequisite: Department approval. 3 hours

SPED 6430 Legal Issues in Special Education
Pending special education legislation, existing laws, and regulations at the national, state, and local levels will be examined. Legal issues in the context of the development and implementation of special education programs will be considered. 3 hours

SPED 6500 Seminar on Special Education in Higher Education
This course examines the structure of higher education and the roles a faculty member plays within a department, a college, and a university (e.g., teaching competence, professional recognition, and service). In addition, current issues in higher education and teacher education will be examined. Prerequisite: Department approval. 3 hours
SPED 6560 Seminar: Current Issues in Special Education  
This course is designed to provide an in-depth exploration of current issues in the field of special education and in the various specific areas of exceptionality. Issues relating to the interface of general and special education will also be explored. Utilizing skills acquired in SPED 6010, 6020, and 6030, students will be expected to review, evaluate and present information on the various topics considered.  
Prerequisite: Department approval.  
3 hours

SPED 6610 Collaboration and Consultation in Special Education  
Provides students with the knowledge and skills needed for effective collaboration, teaming and problem-solving in school and agency settings. Emphasis is placed on components of effective communication, collaboration, problem-solving, and the various direct and indirect service delivery models that can be used to facilitate the success of all learners.  
3 hours

SPED 6620 Service Delivery Models that Foster Collaboration  
This course is designed to acquaint students with the service delivery models that foster collaboration presently in the schools as well as rural and urban communities. Students will demonstrate collaboration and teaming skills through urban and rural field experiences.  
Prerequisite: SPED 6610 and department approval.  
3 hours

SPED 6630 Professional Field Experience in Collaboration  
This course will provide students with hands-on, field experience in the use of collaboration for interagency teams in urban and rural settings. Students will be placed in a school or agency serving students with special needs and participate in the facilitation of a transdisciplinary approach to problem solving.  
Prerequisites: Department approval, SPED 6610, and concurrent enrollment in SPED 6620.  
3 hours

SPED 6655 Coaching Classroom Management  
The purpose of this course is to provide strategies and tools that enable an instructional coach or behavior intervention specialist to have a positive influence and impact on the behavior management skills and practices of classroom teachers in general and special education settings. The focus of this course will be how coaches can assist classroom teachers, in a non-evaluative context, to implement evidence-based proactive and positive instructional strategies. Open to Graduate students only.  
3 hours

SPED 6740 Intern Teaching in Special Education  
This final field experience is open only for special education graduate students who have completed all of their special education endorsement requirements. It will consist of full-time intern teaching in an appropriate educational setting serving students with disabilities. Students will participate in all phases of the school program to which they are assigned. Credit/No Credit only.  
Prerequisite: Department approval.  
6 hours

SPED 6750 Internship in College Teaching  
This course is designed specifically for students officially admitted to the doctoral program in special education. The student will be expected to evidence ability to plan and execute instructional tasks, develop and apply appropriate evaluative techniques, and interpret students' performances.  
Prerequisite: Department approval.  
3 hours

SPED 7000 Master's Thesis  
Open to Graduate students only-Please refer to the Graduate College section for course descriptions. Credit/No Credit only. May be repeated for credit.  
Prerequisite: Department and Graduate College approval required.  
6 hours

SPED 7100 Independent Research  
Open to Graduate students only-Please refer to the Graduate College section for course descriptions. Credit/No Credit only. May be repeated for credit.  
Prerequisite: Department approval.  
2 to 6 hours

SPED 7115 Capstone in Special Education  
This three-hour course is the last in the Master of Arts in Special Education. It is a culminating experience built upon the learning outcomes of a student's specific concentration area and the special education core. The course is designed as an opportunity for reflection and evaluation of professional practice, providing students with an opportunity to integrate isolated skills and knowledge through completion of a capstone project. May be repeated for credit. Open to Graduate students only.  
Prerequisite: Departmental Approval.  
3 hours
SPED 7120  Professional Field Experience  Open to Graduate students only-Please refer to the Graduate College section for course descriptions. Credit/No Credit only. May be repeated for credit.  
Prerequisite: Department approval.  2 to 12 hours

SPED 7300  Doctoral Dissertation  Open to Graduate students only-Please refer to the Graduate College section for course descriptions. Credit/No Credit only. May be repeated for credit.  
Prerequisite: Department and Graduate College approval required.  15 hours

College of Engineering and Applied Sciences

Aerospace Engineering

AE 5100  Foundations of Structural Mechanics  Fundamental analysis techniques for aerospace structures. Analysis of stress and strain including linear elastic anisotropic materials. Multi-axial yield, boundary value problems and an introduction to variational calculus. Energy methods for structural analysis including minimum potential. Castigliano's theorems and other approximate methods. Open to upperclass and graduate students.  3 hours

AE 5200  Advanced Aerodynamics  Fundamental mathematical skills in vector analysis and perturbation methods. Theoretical studies of thin airfoils, finite wings, wing-body and vorticities. Low and high Reynolds aerodynamics. Boundary layer and viscous flow control. High lift aerodynamics. V/STOL and UAV Aerodynamics. Open to upperclass and graduate students.  3 hours

AE 5400  Aerospace Vehicle Dynamics  Three-dimensional kinematics and dynamics with a focus on aerospace vehicles. Newton/Euler and Lagrangian formulations for systems of particles and rigid bodies. Translating and rotating reference frames. Aircraft static stability, aircraft equations of motion, orbital mechanics for the two-body problem, spacecraft rotational dynamics. Open to upperclass and graduate students.  3 hours

AE 5760  Advanced and Electric Propulsion Systems  Introduction to electric propulsion with an overview of electricity and magnetism, atomic physics, non-equilibrium flows and electrothermal, electromagnetic, and electrostatic electric propulsion systems. Brief introduction to other types of advanced propulsion methods. Open to upperclass and graduate students.  3 hours

AE 5950  Topics in Aerospace Engineering  A specialized course dealing with some particular area of aerospace engineering not included in other course offerings. Open to upperclass and graduate students.  Prerequisite: Instructor approval.  3 hours

AE 6400  Atmospheric Flight Dynamics and Control  Synthesis of basic autopilot and stability augmentation systems for atmospheric flight vehicles. Advanced flight control structures including control of inertial cross-coupling. Human pilot plus airframe and the relationship with flying qualities requirements. Extensive use of commercial software tools. Open to graduate students only.  Prerequisite: AE 5400 with a grade of "C" or better.  3 hours

AE 6410  Space Flight Dynamics and Control  Introduction to space vehicle dynamics and control. Two-body and restricted three-body problems, orbital trajectories, orbit transfers, orbit perturbations. Spacecraft attitude kinematics and dynamics. Formulation of spacecraft rotations and orbital targeting problems as control problems. Algorithms and software for analysis of spacecraft dynamics. Open to graduate students only.  Prerequisite: AE 5400 with a grade of "C" or better.  3 hours

AE 6710  Molecular Gas Dynamics  Analysis of basic gas properties at the molecular level. Kinetic theory; molecular collisions, the Boltzmann equation. Maxwellian distribution function. Quantum mechanics; the Schrodinger equations, quantum energy states for translation, rotation, vibration, and electronic models of atoms and molecules. Statistical mechanics; the Boltzmann relation, the Boltzmann energy distribution,
partition functions. These ideas are combined for the analysis of a chemically reacting gas at the molecular level. Open to graduate students only.

AE 6970 Problems in Aerospace Engineering Special problems of individual need or interest under the direction of a member of the graduate faculty. May be elected with approval of department chairperson and faculty member. Application must be submitted and approved prior to the election of the course. May be repeated for credit up to six hours. Open to graduate students only. Prerequisite: Instructor approval. 1 to 6 hours

AE 7000 Master’s Thesis Please refer to the Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to graduate students only. Prerequisite: Instructor approval. 1 to 6 hours

Applied Sciences
APSC 6950 Advanced Topics in Applied Sciences Special topics in advanced areas in Applied Sciences not included in other courses. May be repeated for credit with a different topic. Open to Graduate students only. Prerequisite: Instructor approval. 1 to 4 hours

APSC 7300 Doctoral Dissertation Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Restricted to doctoral students in the Applied Sciences Track only. Prerequisites: Department and Graduate College approval. 1 to 18 hours

Chemical Engineering
CHEG 6000 Chemical Engineering Mathematics The application of mathematical techniques to the solution of chemical engineering problems. Analytical and numerical techniques will be considered. Open to Graduate students only. Prerequisite: MATH 3740 3 hours

CHEG 6100 Chemical Engineering Thermodynamics The Application of thermodynamics, both theoretical and applied, to liquid solutions. Ideal and non-ideal behavior is considered. The analysis of multicomponent and multiphase liquid solutions is included. Open to Graduate students only. Prerequisite: CHEG 3200 3 hours

CHEG 6200 Advanced Transport Processes Balance Equations for mass, energy and momentum. Heat and mass transfer with chemical reactions. Boundary layer theory. Approximate models for turbulent and boundary layer flows. Estimation of interfacial transport coefficients and application to equipment design. Open to Graduate students only. Prerequisites: CHEG 3110, CHEG 3120 and CHEG 3300. 3 hours

CHEG 6300 Chemical Reaction Engineering Chemical kinetics and equilibria; reaction rate expressions from mechanisms and experimental data; design and analysis of homogeneous flow and batch reactors; heterogeneous reactor design; solid catalyzed reactions. Open to Graduate students only. Prerequisite: CHEG 4100 3 hours

CHEG 6400 Pollution Prevention Engineering The course will explore the options available to minimize the environmental impacts associated with chemical engineering processes. The design of conventional effluent treatment and process modification alternatives will be evaluated with respect to economic, environmental and resource use costs. Open to Graduate students only. Prerequisites: CHEG 3110, CHEG 3120, CHEG 3200 and CHEG 4100. 3 hours

CHEG 6500 Chemical Process Design and Analysis I A project-oriented course tailored to the interests of the students that covers concepts and principles of chemical process design and analysis, optimization, capital estimation, and cost analysis. Discusses the time value of money and other economic measurement parameters, the profit motive, and making engineering knowledge-based recommendations. Computer simulation,
written and oral communication intensive. Completion of a major project report is required. Open to Graduate students only. Prerequisites: CHEG 4600 and CHEG 4870; or instructor approval. 3 hours

CHEG 6510 Chemical Process Design and Analysis II A follow-up course to CHEG 6500, taken as an elective. Individual student projects based on topics covered in CHEG 6500. Open to Graduate students only. Prerequisite: CHEG 6500 3 hours

CHEG 6600 Methods of Research and Engineering Communication Discusses modern methods of research, ethical considerations in research, experimental techniques, and laboratory safety for graduate students. Provides practice in conveying technical topics in written, oral, and visual engineering communication mediums, including formulation of theses proposals and styles for publication of graduate-level research in discipline specific journals. Open to Graduate students only. 3 hours

CHEG 6950 Graduate Topics in Chemical Engineering A special course dealing with topics in a specific subject of interest in chemical engineering. May be repeated with different topics. Prerequisites: Graduate standing and instructor approval. 3 hours

CHEG 7000 Master’s Thesis Graduate research activities under the direction of a graduate faculty member. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 1 to 6 hours

Civil and Construction Engineering

CCE 5300 Construction Project Delivery Systems A comprehensive coverage of the standard contracts between various agencies involved in construction will be described in the course. Analysis of traditional and current project delivery methodologies will also be presented. Issues related to insurance and bonding in the construction industry will be highlighted. Advanced topics such as alternate dispute resolution will also be covered. Prerequisites: CCE 4310 and CCE 4360 or instructor approval. 3 hrs.

CCE 5310 Advanced Construction Project Management Advanced course in construction engineering builds on the information in the undergraduate construction management courses on planning and control of construction projects. Quantitative tools that are used in planning and controlling construction projects are described. Building Information Modeling (BIM) and relevant construction data management tools for effectively applying the learned quantitative tools in assignments and course project are taught. Cash flow forecasting, site planning, site administration, risk analysis, contract documents and contracts administration are covered. Advanced project management tools such as line of balance, velocity diagrams, time-cost trade off, resource planning, design-construction integration are used. Open to Upperclass and Graduate students. 3 hours

CCE 5400 Transportation Planning Theoretical foundations of transportation planning, analysis, and evaluation methods. Theory and application of aggregate and disaggregate models for land use, trip generation, and destination, mode, and route choice. Travel demand modeling and transportation network analysis for evaluation of system alternatives. Prerequisites: CCE 3300 or instructor approval. 3 hrs (2-2)

CCE 5440 Design of Concrete Structures A continuation of the fundamentals in concrete structural design introduced in CCE 4400 Introduction to Structural Design, with emphasis on the latest ACI design requirements and specifications for Reinforced Concrete. Topics covered include analysis and design of two-way slabs, slender columns, footings, structural walls as well as introduction to seismic design. Open to Upperclass and Graduate students. Restricted to the following: majors in Civil Engineering or Construction Engineering; or masters in Civil Engineering. Prerequisite: CCE 4400 or instructor approval. 3 hours

CCE 5450 Design of Steel Structures A continuation of the fundamentals in steel structural design introduced in CCE 4400 Introduction to Structural Design, with emphasis on the latest AISC design requirements and specification for structural steel. Topics include design of beam-column member; welded and bolted connections of axial members, framed and seated shear connections, rigid and semi-rigid moment connections, base plate connections; steel-concrete composite construction; plastic analysis and design. Open to Upperclass and
Graduate students. Restricted to the following: majors in Civil Engineering or Construction Engineering; or masters in Civil Engineering. Prerequisite: CCE 4400 or instructor approval. 3 hours

CCE 5460 Design of Timber Structures  Structural behavior of wood under loads; application of current timber design codes; design of structural components and systems in wood; mechanical properties of wood fasteners and connections. Open to Upperclass and Graduate students. 3 hours (3 – 0)

CCE 5470 Design of Masonry Structures  The course focuses on use and design of masonry in structural applications. Topics include materials and testing, construction, and design of components (under flexural, flexural and axial, and shear loadings) and connections. Open to seniors and Graduate students. Restricted to masters in civil engineering. Prerequisite: CCE 3860 3 hours (3 – 0)

CCE 5520 Highway Design Principles  Traffic volume; speed; capacity and level of service; sight distances; horizontal curves and superelevation; vertical grades and curves; cross section elements; earthwork; deceleration/acceleration lanes; medians and separations; design of interchanges; roadside design; drainage design; and highway design project. Open to Upperclass and Graduate students. Restricted to majors in construction engineering or civil engineering; masters in civil engineering; and doctorates in engineering. Prerequisite: CCE 3300 or instructor approval. 3 hours (3 – 0)

CCE 5560 Foundation Design  Foundation analysis and design for different civil engineering facilities. High-rise building, bridges and other complex structures such as piles, drilled piers, and caissons. Theoretical aspects of engineered foundations as well as practical applications are discussed. Prerequisites: CCE 3360 and CCE 4400 or instructor approval. 3 hrs. (3-0)

CCE 5610 Design of Wastewater Systems  Design of wastewater collection and transport systems. Unit operations in wastewater treatment; physical, chemical and biological processes for treatment of wastewater; sludge treatment and disposal; design of a wastewater treatment plant; site visits to wastewater treatment plants. May be repeated for credit. Prerequisites: CCE 3200 and CCE 3210. 3 hours

CCE 5650 Sustainability Design for Civil and Environmental Engineering  The concept of design for sustainability will be introduced to the students. Sustainability will be represented as an extension of current practices and standards and simply addresses new concerns and constraints of civil engineering design and construction. Open to Upperclass and Graduate students. Restricted to masters in civil engineering. 3 hours (3 – 0)

CCE 5960 Special Topics in Civil and Construction Engineering  New or special topics on current developments in different aspects of civil engineering will be provided. Specific topics and prerequisites are identified by the instructor and will vary from semester to semester. Open to Upperclass and Graduate students. Restricted to masters in Civil Engineering. Prerequisite: Instructor approval. 3 hours

CCE 6020 Modeling and Analysis of Civil Engineering Applications  The course covers some major numerical modeling and analysis methods that are useful for civil engineering applications. The topics include ordinary differential equations, system of linear equations, matrix and its engineering application, eigenvalue problems, Fourier analysis, partial differential equations, boundary value problems and optimization techniques. 3 hours

CCE 6040 Advanced Structural Analysis  Development and application of nonlinear matrix analysis techniques; analysis of civil structures using plastic analysis theory, stability of frames, analysis of thin-shell structures, shear wall, and introduction to finite element method. 3 hours (3 to 0)

CCE 6060 Dynamic Analysis of Structures  Analysis and design of structural systems subjected to dynamic loading; characterization of dynamic loads; response of lumped and distributed parameter systems of one and many degrees-of-freedom; approximate design methods; introduction to earthquake analysis and design. Prerequisites: CCE 6020 with a grade of “B” or better, or instructor approval. 3 hours (3-0)
CCE 6100 Civil Systems Analysis  Introduction to systems approach to analyze and design civil systems. Identification and formulation of civil engineering systems. Modeling the problems and their solution techniques. Modeling approaches include linear programming, simplex method, network analysis, simulation, and decision theory.  3 hrs.

CCE 6110 Traffic Operations and Management  Application of traffic engineering and control concepts, including data collection, analysis, and traffic control systems design to traffic operations and management. Traffic engineering studies, traffic flow theory, traffic control devices, traffic signal control and ramp metering systems, and intelligent transportation systems.  3 hrs.

CCE 6310 Design and Analysis of Construction Operations  The basic objective of the course will be to provide the students the knowledge to design and analyze construction operations and processes. The course is designed to provide a thorough understanding of the fundamentals of discrete event simulation methodologies. The CYCLic Operations Network (CYCLONE) modeling methodology will be used as the basis for design and analysis of construction operations. Recent advancement in the area of simulation based project planning will also be provided. Issues related to object-oriented simulation, hierarchical and modular simulation, query based simulation, and web based simulation will also be highlighted in this course. Prerequisites: CCE 4310 and CCE 4360 or instructor approval.  3 hrs.

CCE 6320 Construction Project Control  The course will involve instruction on a number of topics related to the administration of construction contracts. The major focus of the course will be on topics such as financial control, cost control, schedule update and monitoring, integrated project management systems, and computer integrated construction. Cost/Schedule Control Systems Criteria (C/SCSC) will be used to demonstrate the importance of monitoring, updating, and control functions on a construction project. Prerequisites: CCE 4310 and CCE 4360 or instructor approval.  3 hrs.

CCE 6330 Design of Construction Systems  This course will focus on construction practices, construction equipment, construction methods, and construction productivity. It will provide the students with an overview of issues related to construction site logistics such as temporary structures, shoring structures, and supporting structures. Knowledge of structural analysis and design and construction practices will form the basis of this course. Prerequisites: CCE 3360 and CCE 3860 or instructor approval.  3 hrs.

CCE 6340 Quality Management in Construction  This course addresses various quality management concepts applied in construction. The people and process aspects of quality in enhancing construction performance are addressed in detail. All quality applications in construction, including Total Quality in construction, lean construction, construction supply chain, and construction quality assurance are discussed. Prerequisites: CCE 4310 and CCE 4360 or instructor approval.  3 hrs.

CCE 6350 Project Cost Estimating  Introduce a general overview of construction cost estimating. Techniques and procedures used for estimating cost of construction projects, which include cost estimating process; elements of project cost; conceptual and detailed cost estimating methods; risk assessment and range estimating. New and old version of the work breakdown structure applied in building projects besides the WBS used by Department of Transportation is covered. Different computer applications used in building construction cost estimating and infrastructure projects are going to be used during the course (software used includes: Timberline, R.S. Means, MERL).  3 hours

CCE 6360 Life Cycle Cost Management and Analysis  Introduce a general overview of building economics analysis through the application of time value of money concept. Financing strategies for construction projects and profitability analysis are introduced. The correlation of Value Engineering and Life Cycle Costing Analysis of construction projects is addressed in detail. Break Even, Sensitivity and Risk analysis are discussed due to their application importance in project Life Cycle Costing. Life Cycle Costing of infrastructure projects through the application of Assets Management is studied and the deficiencies that most transportation agencies are facing in its application are highlighted.  3 hours

CCE 6370 Sensing and Modeling for Construction Management  Developments of sensing and modeling technology provide construction project managers tools for achieving real-time construction site
monitoring and integrated cost-schedule information management. The purpose of this course is to provide students with a comprehensive overview about the technical capabilities of various sensing (e.g., RFID, video cameras, laser scanners) and modeling technologies (3D modeling, CAD, Building Information Modeling, Geographic Information Systems), and experience how these technologies can help construction project managers to achieve efficient and effective construction project planning, job site monitoring, and integrated cost-time-safety-quality management. Students will learn various data processing and visualization methods for analyzing the data collected by various sensors, and have hands-on experiences of using BIM, GIS and 3D reverse engineering software systems (Autodesk Revit, Google Sketchup, ESRI ArcGIS, Google Earth, InnoveMetric Polyworks, etc.). Open to Graduate students only.

3 hours (3 – 0)

CCE 6380 Cyber-Physical Systems (CPS) Approach to Construction The course provides the students with a comprehensive overview of how computing systems, sensing and modeling technologies, are tightly integrated and coordinated with the physical construction process/infrastructure systems for enhanced monitoring and control. This course will introduce the students to the concept of CPS, applications in other industry sectors, design methodologies and research directions in the field of application of CPS in the construction industry, with an emphasis on the design of the underlying computational architecture. In particular, how CPS requirements of predictability and reliability can lead to significant changes in the construction industry and the study state of the art solutions. The students will have the opportunity of developing applications and experimenting with these applications through the development of laboratory scale prototypes. Open to Graduate students only. Restricted to masters in civil engineering.

3 hours (3 – 0)

CCE 6460 Earthquake Engineering The course focuses on basic engineering characteristics of earthquake ground motions, analysis, design and evaluation methods of structural systems under earthquake loadings. Open to Graduate students only. Restricted to masters in civil engineering. Prerequisite: CCE 6460 or instructor approval.

3 hours (3 – 0)

CCE 6470 Bridge Engineering The course focuses on analysis, design, and rating of bridges as per the AASHTO Specifications/Guidelines. Simplified analysis procedures as well as use of software tools will be covered. Open to Graduate students only. Restricted to masters in civil engineering.

3 hours (3 – 0)

CCE 6480 Finite Element Applications The course focuses on the study of finite element applications to common engineering problems including linear static, heat transfer, flow through porous medium, seepage, resistivity, etc. During the course, ABAQUS and HyperMesh are used as the analysis and pre/post-processing tools. Prerequisite: CCE 6040.

3 hours

CCE 6510 Structural Systems and Assessment The course focuses on (1) behavior of structural systems made of concrete, steel, and precast components or a combination thereof and (2) structural condition assessment by visual inspection, nondestructive evaluation (NDE) techniques, and destructive testing techniques or a combination thereof. Students will be given an opportunity to conduct investigations using some NDE techniques. Open to Graduate students only.

3 hours (3 to 0)

CCE 6520 Pre-stressed Concrete Design Theory and design of pre-stressed concrete members and structural systems; pre- and post-tensioning of components; loss of pre-stress; proportioning of flexural members; and deflections. Prerequisites: CCE 4500 or instructor approval.

3 hrs (3 to 0)

CCE 6530 Traffic Model and Simulation Understanding the macroscopic and microscopic traffic flow models and applying simulation techniques to modeling traffic phenomena; application of traffic flow models to traffic operation studies; issues in data needs and model validation; incorporating advanced traffic operation and ITS technologies into traffic simulation models; advanced transportation simulation models.

3 hours

CCE 6540 Traffic Safety Engineering Reasons causing traffic accidents, factors affecting traffic safety, countermeasures representing traffic crashes, applications of statistical modeling techniques to accident pattern and traffic conflict analysis, assessment of safety effectiveness, traffic safety policies and advanced safety technologies.

3 hours
CCE 6550 Travel Demand Analysis  Study of theoretical aspects of travel demand concepts and analytical methods; urban and regional travel demand analysis; forecasting methods and behavioral demand models. Open to Graduate students only. 3 hours (3 – 0)

CCE 6560 Transportation Infrastructure Management  Study of management of transportation infrastructure systems such as highways (pavements, bridges, control systems and roadside features), transit, aviation and pipelines. Open to Graduate students only. Restricted to masters in civil engineering. 3 hours (3 – 0)

CCE 6580 Public Transportation  Design and analysis of public transportation systems; their operation and management: demand and cost analysis. Technological characteristics along with their impacts on capacity, quality of service, and cost. Impact of transit systems on land use and environment. Open to Graduate students only. Restricted to masters in civil engineering. 3 hours (3 – 0)

CCE 6570 Transportation Economics  Study of theoretical aspects of transportation economics and analysis techniques; economic impact of transportation investment and project analysis; finance of public transportation and privatization. Open to Graduate students only. Restricted to masters in civil engineering. 3 hours (3 – 0)

CCE 6850 Advanced Design Project  Students pursuing the design project option for the graduate degree in civil engineering will enroll in this course when conducting the design project. Students enrolled in this course will work under the direction of their graduate program advisor. Prerequisite: Instructor approval. 3 hours.

CCE 6960 Advanced Topics in Civil Engineering  New or special topics on advanced developments in different aspects of civil engineering will be provided. Specific topics and prerequisites are identified by the instructor and will vary from semester to semester. The course is repeatable. Prerequisite: Departmental approval. 3 hrs (3 to 0).

CCE 7000 Master’s Thesis  1-6 hrs
CCE 7100 Independent Research  2-6 hrs

**Computer Science**

CS 5180 Introduction to Computer Modeling and Simulation  Provides an overview of model development and computer simulation. A methodology is introduced which is generally applicable to simulation projects. The relationships between real systems, models, and simulation are presented, and the concept of experimental frames is discussed. General purpose simulation languages (e.g. Simscript, GPSS, CSMP, Simula) and the formalisms they support are presented. An introduction to random variables and elementary frequency distributions is provided. Simulation as a tool for exploring ill-defined systems will also be discussed. Several small programs and a simulation project will be assigned the student. Prerequisites: CS 3310 and (IME 2610 or IME 2620 or ME 3620 or STAT 3640). 3 hrs.

CS 5250 Computer Architecture  General topics in computer architecture, memory systems design and evaluation, pipeline design techniques, RISC architectures, vector computers, VLSI systems architecture. Prerequisites: ECE 2500 and (CS 2230 or ECE 2510) and CS 3310. 3 hrs.

CS 5260 Parallel Computations I  Architecture, synchronization and communication aspects of parallel and distributed systems. This course will focus on the design and analysis of algorithms which have a prototype treatment on current machines. These algorithms may include parallel sorting, combinatorial search, graph search and traversal, applications in graphics, 2-d finite differences, 2-d finite element techniques, matrix algorithms and the Fast Fourier Transform. Prerequisite: CS 3310. 3 hrs.

CS 5270 Theory of Computer Graphics  A first course in the design of interactive computer graphics systems. Currently available hardware and software systems are described. Emphasis is on theoretical considerations in the design of interactive computer graphics software systems. Prerequisites: CS 3310 and (MATH 2300 or MATH 3740). 3 hrs.
CS 5300 Artificial Neural Systems  An introduction to neural net concepts, algorithms, and applications. A history of neural nets will be presented along with some discussion of models of biological neural systems. The salient features of a neural net (architecture, activation functions, weighting scheme) will be characterized. Standard algorithms will be presented including Hopfield nets, linear associative models, bidirectional associative memories, and adaptive resonance models. The student will use neural net software to experiment with standard models and to develop an application for a project.  Prerequisite: CS 3310.  3 hrs.

CS 5310 Algorithms  This course is a continuation of the study of data structures and algorithms, emphasizing methods useful in practice. It provides a theoretical foundation in designing algorithms as well as their efficient implementations. The focus is on the advanced analysis of algorithms and on how the selections of different data structures affect the performance of algorithms. Topics covered include: sorting, search trees, heaps, and hashing; divide-and-conquer; dynamic programming; backtracking; branch-and-bound; amortized analysis; graph algorithms; shortest paths; network flow; computational geometry; number-theoretic algorithms; polynomial and matrix calculations; and parallel computing. It comprises four hours of lecture and recitation experience every week. Open to upperclass and graduate students.  Prerequisite: CS 3310 with a grade of "C" or better.  3 hrs.

CS 5400 Designing of User Interfaces  An introduction to the specification, development, and evaluation of user interfaces. This course provides an overview of human capabilities, technological possibilities, interaction design, and interface evaluation. The course presents both the theoretical foundations of interaction design and practical case studies of good and bad interface design. During the course, students will design and test one or more interfaces.  Prerequisite: CS 3400 or permission of instructor for undergraduate students. No Prerequisite for graduate students.  3 hrs.

CS 5410 Game Programming  This is a first course in game programming, emphasizing an overview of the field and an examination of core techniques, algorithms and technologies used to program games. The course will cover most areas of game programming, ranging from AI techniques to graphics.  Prerequisite: CS 3310 with a grade of "C" or better.  3 hrs.

CS 5430 Principles of Database Management Systems  The fundamentals of database design and usage are covered, focusing on the relational data model. Topics include basic DB and DBMS concepts, logical design (ER modeling, normalization), physical storage concepts, relational algebra, SQL query language, PL/SQL and embedded SQL. A relational DBMS is used for lab assignments. Other topics may include query optimization, transaction processing, concurrency, security, forms/reports, object-relational data model, and an overview of advanced DB topics. A student may not receive credit for both CS 4430 and CS 5430. Prerequisite: CS 3310.  3 hrs.

CS 5541 Computer Systems  This course offers an intensive study of computer system design, emphasizing modern operating systems and their impact on application programming. Topics covered include: processes and threads, CPU scheduling; process synchronization; deadlock, memory management; cache; main memory; virtual memory; virtual machine; shared-memory and message-passing based parallelism; clusters; database concepts; security and protection; authentication; and cloud computing. It comprises four hours of lecture and recitation experience every week. Open to Upperclass and Graduate students.  Prerequisites: CS 2240 and CS 3310, with a grade of "C" or better in all prerequisites.  3 hrs.

CS 5550 Computer Networks and Distributed Systems  The design and evaluation of computer networks using current hardware and software are explained. Various types of computer buses, local area networks, and long haul networks are defined. Case studies of popular networks are presented. Layered network models are studied. There is lab work with local area and long haul networks.  Prerequisites: CS 3310 and (CS 2240 or ECE 3570).  3 hrs.

CS 5560 Network Programming  This course will cover the fundamental aspects of computer network programming, with emphasis on the Internet. The goal of this course is to introduce the student to the basics of distributed application developments. Students will be introduced to building application protocols using UDP, TCP and secure sockets programming. Students will also be introduced to multi-tier application development.
(presentation/client tier, application tier, data tier) and RPC technologies including: RMI, EJB and Web Services. The course will focus on web application development using XHTML, Java Script, CSS, AJAX, Java Servlets, JSP, and JSF. Prerequisite: CS 3310.

CS 5600 Software Requirements Analysis and Design

Provides an in-depth study of notations, methodologies, and tools for the analysis and design of software requirements. This course includes object-oriented requirement development and design, the relationships between object-oriented design concepts and software engineering principles. The course concentrates on the techniques used in the early stages of software development. Prerequisite: CS 3310. 3 hrs.

CS 5700 Computer Security and Information Assurance

This course is an introduction to computer/network security and information assurance. The topics include cryptographic techniques; network security - threats, controls, and tools; program security; and legal, ethical and privacy issues in computer security. Students will learn fundamental concepts of security applicable to computer programming and computer system design. Assignments will improve students' practical skills in using computer networks and systems. Prerequisite: CS 5550 with a grade of "C" or better. 3 hrs.

CS 5800 Theory Foundations

This course covers the theory of computer science emphasizing automata, grammars and their applications in the specification of languages and computer systems, models of computation, and complexity. Analytic and problem solving abilities will be reinforced, and concepts covered in the course will be applied to real-world problems. It comprises four hours of lecture and recitation experience every week. Open to upperclass and graduate students. Prerequisite: CS 3310 with a grade of "C" or better. 3 hrs.

CS 5810 Compiler Design and Implementation

Introduction to major aspects of compiler design. These include lexical analysis, parsing, and translation. Each student will implement a small compiler using modern compiler writing tools. Prerequisite: CS 4800 or CS4850 or CS 5800. 3 hrs.

CS 5820 Artificial Intelligence

Provides an overview of artificial intelligence including basic A.I. techniques and concepts, e.g., production systems, heuristic searching techniques, knowledge representation, predicate calculus, and pattern recognition. Introduces A.I. application areas such as game playing, expert systems, vision, natural language processing, and learning. Prerequisite: CS 3310. 3 hrs.

CS 5950 Advanced Topics in Computer and Information Science

The content of this course varies. It is intended to introduce the student to advanced topics which are normally offered as separate courses. The course may be taken more than once with approval of the student's advisor. Prerequisite: Departmental approval. 1-3 hrs.

CS 5990 Independent Study in Computer Science

Advanced students with good scholastic records may elect to pursue independently the study of some topic of special interest. Topics are chosen and arrangements are made to suit the needs of each particular student. Prerequisite: Departmental approval. 1-3 hrs.

CS 6030 Studies in Computer Science

Advanced work organized around varying topics in computer science. Students may take this course more than once. Prerequisite: Approval of department. 3 hrs.

CS 6250 Advanced Computer Architecture

Multiprocessor architectures, various interconnection networks, communication and synchronization techniques, data flow architectures. Prerequisite: CS 5250. 3 hrs.

CS 6260 Parallel Computations II

Advanced topics in parallel computations, such as: algorithms in the areas of graph algorithms, numerical algorithms, computer graphics and VLSI design, and aspects of operating systems and languages. Students will be expected to read research papers and complete a semester project involving the use and implementation of parallel programming paradigms on current machines. Prerequisite: CS 5260. 3 hrs.
CS 6310 Advanced Data Structures  The representation and implementation of various data structures. The effect of data structures on program complexity is investigated. The uses of data structures in a variety of application areas are covered. Introduces complex data structures. Prerequisite: CS 4310. 3 hrs.

CS 6320 Analysis of Computer Algorithms  Computing-time and space requirements of algorithms are analyzed with emphasis given to the effect of data structure choice on program complexity. Various abstract models of computation are considered. Methods for proving program correctness and the related problems are identified. Students implement a number of algorithms and discuss aspects of the complexity and correctness of their programs. Prerequisites: CS 4310 and CS 5800. 3 hrs.

CS 6400 Advanced Design of User Interfaces  Advanced interaction techniques drawn from the current literature. Topics of interest include information search and display, visualization, virtual reality, and hypermedia environments. Prerequisite: CS 5400 or permission of instructor. 3 hrs.

CS 6430 Advanced Data Base Management Systems  An in-depth study of data base management systems with concentration on efficient design and usage. Topics covered include: the design of data models, the theory of relational data bases, query optimization, protocols to guarantee consistency of data bases, the design of physical models, and performance analysis techniques. Algorithms and data structures such as B-trees, transposed files, phantom files and hybrid structures are also studied. Distributed data bases, data base machines and current query languages will be covered. Prerequisites: CS 3310 or CS 4310, and CS 5430. 3 hrs.

CS 6530 Data Mining  Introduces fundamental concepts, techniques, algorithms, and systems for data mining in databases. Topics include data pre-processing, data warehousing and OLAP, association mining, data classification, data clustering, and visual data exploration. Open to Graduate students only. Prerequisite: CS 5430 with a grade of “B” or better. 3 hours

CS 6550 Advanced Operating Systems  Advanced and current topics in operating systems research. Analysis of competing techniques will be undertaken to present a better understanding of tradeoffs in design decisions. Modeling and performance evaluation will also be presented. A detailed and theoretical view of the basic operating system concepts will be emphasized. Programming assignments involving simulation and performance evaluation will be required. Prerequisite: CS 4540. 3 hrs.

CS 6560 Advanced Computer Networks: Anatomy of the Internet  This course will cover the practical aspects of computer networks, with emphasis on the Internet. Various aspects of computer networking will be covered including: alternative link-layer, network-layer, and transport-layer technologies. LAN/WAN technologies, topologies, traffic analysis, congestion/flow control, routing, internetworking, multicast and Quality of Service (QoS). The goal of this course is to introduce the students to state-of-the-art network protocols and architectures. We will introduce the students to networking research and guide them to investigate novel ideas in the area via semester-long research projects. We will also look at industry trends and discuss some innovative ideas that have recently been developed. Some of the course material will be drawn from research papers, industry white papers and Internet RFC’s. Prerequisite: CS 5550 or instructor approval. 3 hours

CS 6570 Wireless Networks  This course will cover the fundamental aspects of wireless networks, with emphasis on current and next-generation wireless networks. Various aspects of wireless networking will be covered including: fundamentals of cellular communication, mobile radio propagation, multiple access techniques, mobility support, channel allocation, Wireless PAN/LAN/MAN standards, mobile ad-hoc networks, wireless sensor networks, and routing in wireless and mobile networks. The goal of this course is to introduce the students to state-of-the-art wireless network protocols and architectures. We will introduce the students to wireless networking research and guide them to investigate novel ideas in the area via semester-long research projects. We will also look at industry trends and discuss some innovative ideas that have recently been developed. Some of the course material will be drawn from research papers, industry white papers and Internet RFC’s. Prerequisite: CD 5550 or instructor approval. 3 hours

CS 6580 Pervasive Computing  An in-depth study of emerging issues in pervasive environments focusing on components that build pervasive computing systems: smart devices, smart environments,
and smart services and interactions with users. Topics include smart devices and services; context-aware and intelligent systems; autonomous systems and artificial life; ubiquitous communication; and ubiquitous system challenges and outlook. This is a research oriented course with theoretical and practical research projects involving opportunistic resource utilization networks; smart office and home spaces, and sensornets. Project topics will be suggested by the instructor, or proposed by students and accepted by the instructor. Open to Graduate students only. Prerequisite: CS 5550 or equivalent, with a grade of “B” or better. 3 hours

CS 6600 Software Engineering I: Formal Specifications of Software Systems: Introduction to various models of software life cycles and formal methods for specifying requirements and design. Students will be introduced to a number of formal systems using axiomatic specification, abstract models (e.g., VDM), set theoretic systems (e.g., Z), predicate logic systems (e.g., Larch), and specification based on programming languages such as Alphard, CLU, and Ada. Also discussed will be formal specification of real-time systems using Petri Nets, PAISLEY, CSP, SF and others. Examples and exercises illustrating the use of several formal systems will be given. Student teams will be expected to complete the specification of requirements and design of a project using one of the methods presented. Prerequisites: CS 3310 or CS 4310, and MATH 1450. 3 hrs.

CS 6610 Software Engineering II: Verification and Validation of Software Systems: The terminology and limitations of verification and validation (V and V) approaches. Five approaches will be presented: technical reviews, testing, proofs of correctness, simulation and prototyping, and requirements tracing. Students will define a V and V plan and carry it out for several stages in the development cycle of a project. Prerequisite: CS 6600. 3 hrs.

CS 6700 Advanced Computer and Information Security: This course covers advanced and current topics in selected areas of computer and information security such as the establishment of security associations, securing neighbor discovery, secure routing in multi-hop wireless networks, privacy protection, secure protocols for preventing selfish behavior in networks and systems, and trust and security in open computing systems. The course is research oriented and includes student research projects, which may be done in teams. Prerequisite: CS 5700 with a grade of “B” or better. 3 hours

CS 6720 Pattern Recognition: A survey of modern methods for computer recognition of patterns in varied applications such as digital images, human speech and sound, and grammar-based sequences. Various approaches are developed, including heuristic search, Fourier analysis, Markov models, template matching, and grammatical inference. Computational aspects and efficiency of different methods and algorithms are emphasized. Students must complete a project using methods developed in the course. Prerequisites: CS 4310 and STAT 3640. 3 hrs.

CS 6800 Theory of Formal Computation III: Computability and Complexity: The theory of computation emphasizing properties of families of languages, computability, and complexity. Prerequisite: CS 5800. 3 hrs.

CS 6810 Compiling Theory and Practice: A study of theoretical and applied strategies for designing compilers and other types of language translation systems. Students will be assigned a programming project on compiling. Prerequisite: CS 5810. 3 hrs.

CS 6820 Advanced Artificial Intelligence: Current research in one or more artificial intelligence application areas, e.g., computer vision and image processing, natural language and speech processing, expert systems, computer learning or other A.I. topics. Prerequisite: CS 5820. 3 hrs.

CS 6910 Seminar in Computer Science: 1-3 hrs.

CS 6970 Master’s Project: Students will work on a special project in a computer science area. A technical report on the results of each student’s project must be approved by the course instructor and published as a departmental technical report. Prerequisites: Graduate level competency in computer science and the subject areas of the project. Approval of the instructor and the department required. 2-6 hrs.
CS 6990 Research Seminar
Research Seminar. May be repeated for credit. Open to Graduate students only. 1 to 3 hours

CS 7000 Master's Thesis
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application from department and Graduate College. 1 to 6 hours

CS 7100 Independent Research
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application. 2 to 6 hours

CS 7120 Professional Field Experience
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application. 2 to 12 hours

CS 7250 Doctoral Research Seminar
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application. 2 to 6 hours

CS 7300 Doctoral Dissertation
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application from department and Graduate College. 1 to 15 hours

CS 7350 Graduate Research
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application. 2 to 10 hours

**Electrical and Computer Engineering**

ECE 5150 Real-Time Computing
Characterizing, modeling, and specifying real-time systems. Software life cycle. Designing and programming sequential and concurrent real-time systems. Scheduling. Distributed real-time computing. Engineering case studies using C++/Ada. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. 3 hours

ECE 5200 Power Electronics
Behavior of power semiconductor devices (such as BJT's, MOSFET's, SCR's, GTO's, and IGBT's) in circuits and as switches. Applications of the switches in AC-DC, DC-DC, DC-AC, and AC-AC converters. Switch-mode converters for power supplies, DC and AC motor drives, wind and solar inverters, hybrids, and utility systems. Magnetic circuits and electro-magnetic interference. Open to Graduate students only. Restricted to master's or doctoral students in electrical and computing engineering. 3 hours (3 – 0)

ECE 5240 Introduction to VLSI Technology
A course in VLSI semiconductor devices, modern CMOS technology, crystal growth, fabrication, and basic properties of silicon wafers. It will focus on lithography, thermal oxidation, (Si/Si)2, interface, dopant diffusion, ion implantation, thin film deposition, etching, and back-end technology. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. 3 hours

ECE 5300 Electric Power Systems
Three-phase circuits and pre-unit notation. Network analysis, load flow studies, symmetrical system faults, and unbalanced faults using symmetrical components, system stability and transients. Open to Graduate students only. Restricted to graduate students in electrical or computing engineering. 3 hours (3 – 0)

ECE 5410 Electronic Instrumentation
Analysis of instrumentation systems including basic instrumentation concepts, dynamic analysis of instruments, transducers, classical analog methods, digital methods and application. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. 3 hours
ECE 5450  Introduction to Micro Electro Mechanical Systems  This course introduces students to rapidly emerging, multi-disciplinary, and exciting field of Micro Electro Mechanical Systems (MEMS). It will teach fundamentals of micromachining and microfabrication techniques, including planar thin-film process technologies, photolithographic techniques, deposition and etching techniques, and the other technologies that are central to MEMS fabrication. Skills needed for the design and analysis of devices and systems in mechanical, electrical, fluidic, and thermal energy/signal domains, and will teach basic techniques for multi-domain analysis (e.g., electromechanical, electrothermal). Fundamentals of sensing and transduction mechanisms (i.e. conversion of non-electronic signals to electronic signals), including capacitive and piezoresistive techniques, and design and analysis of micromachined miniature sensors and actuators using these techniques will be covered. Many examples of existing devices and their applications will be reviewed. Open to graduate students only. Restricted to graduate students in electrical or computer engineering.  3 hours

ECE 5510  Application Specific Integrated Circuit Design  Design, analysis and implementation of application-specific circuits (ASIC.) Emphasis will be placed on programmable design (including field programmable gate arrays (FPGA) and programmable logic devices (PLD). Semi-custom design will also be discussed and full-custom design will be briefly introduced. Introduction to contemporary CAD systems. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering.  3 hours

ECE 5520  Switching and Finite Automata Theory  Introduction to the theory and application of switching theory and automata theory. Sets, relations, functions. Boolean and combinational functional composition and optimization. Finite automata theory. Automata composition and optimization. Regular sets and recognizers. Fault tolerance. Prerequisites: ECE 2500 and CS 5540. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering.  3 hours

ECE 5530  Microcontroller Applications  This course is intended to give graduate students and seniors the ability to specify, design, and test real-time embedded microcontroller systems.  3 hours

ECE 5540  Digital Electronics  The electronic and logic aspects of digital integrated circuits and their applications. Transistor-level design and simulation of digital electronic circuits. Open to Graduate students only. Restricted to graduate students in electrical or computing engineering.  3 hours

ECE 5550  Digital Signal Processing  Discrete-time signals and systems, time and frequency domain representations. Structures of discrete-time systems and digital filters. DFT and FFT methods of special analysis and estimation. Discrete Hilbert Transforms and multidimensional signal processing. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering.  3 hours

ECE 5570  Design of Reconfigurable Digital Machines  Introduction to hardware design languages. Modeling and simulation using VHDL. Advanced design techniques for digital machines based on Field Programmable Gate Arrays and Complex Programmable Logic Devices. System design with on-line reprogrammable FPGAs. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering.  3 hours

ECE 5600  Time-varying Fields  Electrodynamics, Maxwell's equations, Boundary value problems and solutions of Helmholtz Equation in different coordinate systems, Green's functions, transmission lines and wave guides. Introduction to perturbational and variational methods. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering.  3 hours

ECE 5640  Communication Systems  Introduction to digital and analog communication systems. Design constraints of noise and bandwidth, comparison of various modulation techniques, and statistical methods. Information and channel capacity. Restricted to master's or doctoral students in electrical and computing engineering.  3 hours

ECE 5700  Digital Control Systems  State variable technique, controllability and observability, digital control system design with state or output feedback, maximum principle, optimal linear regulator-
deterministic, and stochastic state observers. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. 3 hours

ECE 5710 State Space Control Systems An introduction to the state-space representation of linear system. As such, familiarity with the classical Laplace transform techniques will be assumed but not emphasized. Instead, time-domain analysis of differential equations on linear systems will be performed. This course forms the basis upon which modern electrical engineering is founded. Open to Graduate students only. Restricted to graduate students in electrical or computing engineering. 3 hours


ECE 5800 System Modeling and Simulation This is a first course in the principles of mathematical modeling of stochastic and deterministic systems. It will focus on analytical models, mathematical rigor and computer simulation of problems. Students will simulate a number of systems using appropriate stochastic and deterministic models using a computer. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. 3 hours

ECE 5820 An introduction to probability, random variables, random processes, correlation functions and spectral density, primarily as they apply to signal processing in electrical engineering. Special consideration will be given to the stochastic signals, their corresponding response and the optimization of linear systems. Open to Graduate students only. Restricted to graduate students in electrical or computing engineering. 3 hours

ECE 5850 Mechatronics A course in fundamentals of motion control, primarily as it is applied to robotics. Students will learn the basics of control systems as applied to multiaxis servo systems. Appropriate time will be devoted to develop a sound basis in the electro-mechanical discipline. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. 3 hours

ECE 5900 Electrical and Computer Engineering Seminar Students research, present, and discuss topics in electrical and computer engineering. Presentation(s) by faculty and/or external engineering and scientific experts on electrical and computer engineering theory and practice. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. 1 hour

ECE 5950 Introduction to Advanced Topics To introduce students to advanced topics in electrical/computer engineering not included in other course offerings. Restricted to master's or doctoral students in electrical and computing engineering. 3 hours

ECE 6050 Advanced Microprocessor Applications This course is intended to give graduate students the ability to specify, design, simulate and partially test the performance of real-time high-performance microprocessor systems. It addresses the design problems of interfacing to multi-processor system bus and the design of local and shared memory modules for contemporary RISC and CISC processors. Open to Graduate students only. This course is restricted to master’s or doctoral students in computer engineering or electrical engineering. Prerequisite: ECE 5510 or ECE 5570. 3 hours (3 – 0)

ECE 6200 Power Electronics: Dynamics and Control Isolated transformer and resonant switch mode converter topologies. Steady-state analysis, large-signal and small-signal modeling and analyses, and state-space and discrete time models. Magnetic, transformers, control techniques, and power conditioning of converters. PWM control. Advanced application areas: electric drives, power systems - HVDC, FACTS and STATCOM. Gallium, arsenide (GaAs), polytypes of silicon carbide (SiC), and gallium nitrate (GaN) semi-conductive devices introduced. Open to Graduate students only. This course is restricted to master’s or doctoral students in computer engineering or electrical engineering. Prerequisite: ECE 5200 or equivalent; with a grade of "C" or better. 3 hours (3 – 0)
ECE 6300 Transmission Systems Control  Power Systems Topics: Protection and Control, Transmission Line Reliability and Security, Customization of Energy Using Solid-state Devices and Switches, Power Quality, State Estimation - Theory and Implementation, and Risk Assessment. Open to Graduate students only. This course is restricted to master's or doctoral students in computer engineering or electrical engineering. Prerequisite: ECE 5300 or equivalent; with a grade of "C" or better. 3 hours (3 – 0)

ECE 6360 Applied Optics and Optical System Design  Classical and conventional optical methods in use by the engineering and research community. Moire, Speckle and Speckle-shearing interferometry. Holographic interferometry. Photo-elasticity and electronic speckle pattern interferometry. Optics and lasers for research and industrial applications. Digital image processing and optical system design. Open to Graduate students only. This course is restricted to master's or doctoral students in computer engineering or electrical engineering. Prerequisite: Consent of instructor. 3 hours

ECE 6410 Advanced Electronic Instrumentation  Description, analysis, and design of instrumentation systems with emphasis on sensors, signal acquisition, amplification, and processing. Both analog and digital sensors and signal processors will be considered. Open to Graduate students only. This course is restricted to master's or doctoral students in computer engineering or electrical engineering. Prerequisite: ECE 5410 3 hours

ECE 6450 Advanced Micro Electro Mechanical Systems  This course covers advanced topics dealing with MEMS technologies, transduction mechanisms, and microfabricated sensors and actuators. Many emerging micromachining technologies such as laser and electro-discharge machining, and non-conventional materials such as SiC and diamond are discussed. Transduction techniques, including electromagnetic, piezoelectric, resonant, tunneling, and others are presented (to the extent permitted by time available). The course reviews different types of sensors for measurement of physical parameters such as acceleration, rotation rate, pressure, as well as chemical and gaseous parameters for gas and chemical sensing applications. It also reviews different micro-actuation techniques and their application in MEAS. Open to Graduate students only. Prerequisite: ECE 5450 or instructor approval. 3 hours

ECE 6500 Advanced Computer Architecture  An introduction to the problems involved in designing and analyzing current machine architectures. Simulation and design automation of digital systems. The completion of a substantial design project is required. Open to Graduate students only. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. Prerequisites: ECE 5520 or ECE 5530. 3 hours

ECE 6550 Digital Image Processing  This course will cover fundamental concepts and analytical tools for digital image processing (DIP) and applications. Use of transforms for image filtering and analysis; image coding and compression algorithms are emphasized. Students are expected to complete a series of computer assignments and a research project in DIP. Open to graduate students only. Prerequisite: CENM, EENM, or ELCD admission. 3 hours

ECE 6560 Multirate Signal Processing  An advanced digital signal processing course that develops the theory, numerical simulations and define various implementations for digital multirate signal processing. Topics covered will include digital filtering, filter-decimation, interpolation-filtering, rational rate changes, CIC filters, half-band filtering, polyphase filters, and filter bank analysis and synthesis. Open to Graduate students only. Prerequisite: ECE 5550 or equivalent. 3 hours

ECE 6570 Biomedical Signal Processing  This course presents fundamental concepts and approaches in biomedical signal processing. While several signals such as neural, cardiac, muscular, and speech will be investigated, we will give special attention to signals with bioelectric origins and will review their biological properties and clinical significance. Processing and analysis will cover topics from signal acquisition (including biopotential electrodes and amplifiers, and signal conditioning), sampling issues, reduction of noise and artifacts, and extraction of clinically significant features. The course requires a project from each student to allow for an opportunity to investigate the performance of methods on real physiological signals. Open to Graduate students only. Prerequisite: ECE 5550 or equivalent. 3 hours
ECE 6640 Digital Communications  This course covers advanced concepts of modern digital communication theory, including information theory and coding theory. Important practical topics of recent interest are also covered. Open to graduate students only. Restricted to master's or doctoral students in electrical and computing engineering.  3 hours

ECE 6650 Medical Imaging Systems and Analysis  Introduction to medical imaging systems and analysis of the different modalities (X-Ray, CT, NM, Ultrasound, and MRI) in terms of the physics of the modality, the system, and image reconstruction. Sampling, implementation of multidimensional signal processing, and image quality issues (noise, resolution, geometric distortion, and contrast) are addressed for each modality. Open to graduate students only. Prerequisite: ECE 5550 with a grade of “B” or better or instructor approval.  3 hours

ECE 6660 Mobile Communications  This course covers cellular system principles, cell coverage and traffic, and specifications and standards for analog and digital systems. Open to graduate students only. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. Prerequisite: ECE 6640  3 hours

ECE 6700 Modern Control Theory  Modern control theory using “state variable” formulations provides a unified approach to a wide variety of problems. Depends on matrix theory and linear algebra. Open to Graduate students only. Restricted to master's or doctoral students in electrical and computing engineering.  3 hours

ECE 6710 Optimal Control Systems  Optimal control dynamic programming, Portryagin's principle, linear optimal regulator, system identification. Stochastic and adaptive control. Open to Graduate students only. Prerequisite: ECE 6700  3 hours

ECE 6720 Fuzzy Control Systems  Theoretical aspects of fuzzy sets, fuzzy logic, approximate reasoning, and fuzzy control, as well as implementation issues of fuzzy controllers. Supervisory controllers using fuzzy automata. Hardware accelerators for fuzzy logic. Open to Graduate students only. Prerequisites: ECE 5570 and ECE 5970 State Space Control Systems.  3 hours

ECE 6730 Advanced Neural Networks  Hardware implementations of feedforward, recurrent, and cellular neural networks using analog and/or digital techniques. Both discrete and integrated circuit approaches will be investigated. Applications of neural networks in engineering systems. Open to Graduate students only. Prerequisites: ECE 5730 or instructor approval.  3 hours

ECE 6740 Nonlinear Control Systems  This is a first course in nonlinear systems. Students will learn to characterize nonlinear phenomena such as limit cycles and chaotic behavior, both analytically and numerically. Students will also delve into the world of strange attractors and fractals. All this will be applied to a number of engineering, mechanical, biological and chemical problems. Specifically, students will consider the family nonlinear control problems (such as the inverted pendulum) and chaotic communication systems (such as the Cumm and Chua circuits). Open to Graduate students only. Prerequisite: ECE 5710  3 hours

ECE 6800 Design Factors for Distributed Systems  An introduction to distributed computing systems operation and design including interprocessor communication techniques, consensus, distributed control, and fault tolerance with an emphasis on real-time environments. Current publications on distributed computing systems design will be surveyed. Open to Graduate students only. This course is restricted to graduate students majoring in either Computer Engineering or Electrical Engineering. Prerequisite: ECE 6500  3 hours

ECE 6950 Topics in Electrical and Computer Engineering  Special topics in advanced area of Electrical Engineering or Computer Engineering not included in other courses. Open to Graduate students only. Restricted to master's or doctoral students in electrical and computing engineering.  3 hours

ECE 6970 Problems in Electrical and Computer Engineering  Special problems based on individual need or interest under the direction of a member of the graduate faculty. Open to Graduate students only.
Restricted to master's or doctoral students in electrical and computing engineering.

**ECE 6990 Practical Training**

- Designed for international students who wish to pursue practical training in off-campus activities in industrial and/or other similar settings. To be eligible, students must be registered in the ECE department, must have completed at least 6 credits toward an advanced degree and have the approval of their faculty advisor and the department chair. Computer Engineering students may substitute ECE 6990 for up to 2 credit hours of ECE 6900. Electrical Engineering students may take up to 2 credit hours of ECE 6990 as part of their course work. Open to Graduate students only.

**ECE 7000 Master's Thesis**

- Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application from department and Graduate College.

**ECE 7100 Independent Research**

- Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Restricted to doctoral students in electrical and computer engineering. Prerequisite: Approved application.

**ECE 7250 Doctoral Research Seminar**

- Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Restricted to doctoral students in electrical and computer engineering. Prerequisite: Approved application and department approval.

**ECE 7300 Doctoral Dissertation**

- Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Graded on a Credit/No Credit basis. Restricted to doctoral students in electrical and computer engineering. Prerequisite: Approval of department and Graduate College.

**Engineering and Applied Sciences**

**ENGR 6950 Advanced Topics in Engineering**

- Special topics in advanced areas in Engineering not included in other courses. May be repeated for credit with a different topic. Open to Graduate students only. Prerequisite: Instructor approval.

**ENGR 7250 Doctoral Research Seminar**

- Please refer to the Graduate College section for course descriptions. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Doctoral students only.

**ENGR 7300 Doctoral Dissertation**

- Please refer to the Graduate College section for course descriptions. May be repeated for credit. Graded on a Credit/No Credit basis. Restricted to Doctoral students in the Applied Sciences Track only. Prerequisites: Department and Graduate College approval.

**Engineering Design, Manufacturing, and Management Systems**

**IME 5010 Survey of Industrial Engineering Topics**

- Course devoted to studying the basics of the industrial engineering profession. Subjects will include work analysis, engineering economy, statistical quality control, production planning and control, and materials handling. Emphasis is placed on the application of these techniques to manufacturing related problems. This course cannot be applied for credit toward the Master of Science degrees in engineering management or industrial engineering. Prerequisites: MATH 1220 or MATH 1700 or MATH 2000; Recommended: STAT 2600 or STAT 3660, or equivalent.

**IME 5050 Continuous Improvement in Operations**

- The purpose of this course is to introduce business and engineering students as well as managers to the process of kaizen (Continuous Improvement) and Total Employee Involvement.
IME 5070 Computer Integrated Manufacturing  Topics related to computer integrated manufacturing. Topics include computer process control, robotics, group technology, CNC, CAD, FMS. Hands-on experience with miniature computer controlled equipment will be included.  3 hours

IME 5080 Advanced Quality Management  Analysis and application of new concepts in the field of quality control. Tests of significance, probability studies, and other uses of statistics as applied to quality control. Prerequisite: IME 3180 or 3280 or 5010 or equivalent. (Recommended)  3 hours

IME 5120 Management of Service Operations  An analysis of service industries exploring differences in planning and controlling operations. Emphasis will be on service system design, service quality, and comparing customer expectations with their perceptions.  3 hours

IME 5160 Design of Experiments and Regression Analysis  Topics related to experimental design and regression analysis. Topics include randomized blocks, Latin squares, factorials, multiple correlation and regression, and its application to response surfaces. Prerequisite: IME 2610 or equivalent (Recommended). 3 hours

IME 5420 Human Factors Engineering  The process of designing for human use. The course covers the study of the interactions between the individual, equipment, products, and the environment in any human-task-environment system. Topics include human capabilities and limitations; human input, output, and control; work space design; and the work environment. Prerequisite: IME 2610 or IME 2620 or equivalent. (Recommended)  3 hours

IME 5460 Concurrent Engineering  The synthesis of automated design, analysis, and manufacturing processes through integrated computer systems. Topics in automated graphics, wire-frame, surface and solids modeling, boundary element analysis, and manufacturing process generation will be investigated. Prerequisite: IME 2460 or equivalent. (Recommended) 3 hours

IME 5500 Advanced Plastics Processing  Review of optimum machine components and systems. Identification of key process variables within injection molding and extrusion systems. Discussion of the causes of process instability. Determination of the process capability within injection molding and extrusion systems. Prerequisite: IME 2500 or equivalent. (Recommended) 3 hours

IME 5520 Casting Simulation and Solidification  The process of computer simulation illustrates the way a casting is filled and how the alloy is allowed to cool. By simulating the process conditions to observe 3-D fill and solidification, researchers will be able to predict potential defects in the casting and redesign the process to eliminate the defects, before making actual castings. Activities will compare theory to practice.  3 hours

IME 5570 Topics in Industrial and Manufacturing Engineering  Group study of special topics in industrial engineering and technology. The specific topic will be shown in the course title when scheduled. Prerequisite: Departmental approval.  3 hours

IME 6000 Concepts and Principles of Engineering Management  To study the concepts of supervision with particular design for those who have had little or no previous academic orientation to the principles, concepts, and philosophy of industrial supervision.  3 hours

IME 6040 Facilities Planning and Design  An analytical approach to the planning and design of manufacturing facilities and material handling systems. Prerequisite: IME 4040, 4140, or permission of instructor.  3 hours

IME 6060 Capital Budgeting and Cost Analysis  Concepts, principles, and techniques of making decisions pertaining to the acquisition and retirement of capital goods by industry and government. Topics include the time value of money, basic economic decision models, effect of taxation and depreciation on economic decision, and capital allocation.  3 hours
IME 6080 Reliability Engineering  The formulation of mathematical models for reliability allocation and redundancy. Topics include time dependent and time independent prediction measures for both maintained and non-maintained systems. Prerequisites: IME 2610 and IME 2620 or equivalent. (Recommended) 3 hours

IME 6100 Linear Programming for Engineers  The study of linear programming models as applied to engineering problems. Topics include Revised Simplex Method, Duality Theory, Post-Optimality Analysis, Interior Point Algorithms, Column Generation and Decomposition Techniques, Transportation Problem, Assignment Problem, Multiple Objective Problems, and Data Envelopment Analysis. Prerequisite: MATH 2300 or MATH 3740. (Recommended) 3 hours

IME 6110 Deterministic Methods in Operations Research  Concepts and techniques of deterministic operations research with emphasis on industrial applications. Topics include Network Models, Integer Programming, and Nonlinear Programming. Prerequisite: MATH 2720 and IME 3110 or IME 6100. (Recommended) 3 hours

IME 6120 Production/Operations Management  Topics relating to the planning and control functions of manufacturing systems are presented. These topics include management of the production system, strategies of product design and process selection, design of production systems, plant location, shop floor control, purchasing, quality management, and productivity improvement. Prerequisite: IME 3260 or 4160 or 5010, or equivalent. (Recommended) 3 hours

IME 6130 Stochastic and Heuristic Methods in Operations Research  Concepts and techniques of stochastic operations research with emphasis on industrial applications. Topics include Queueing Theory, Decision Analysis, Dynamic Programming, Scheduling, and Metaheuristics. Prerequisites: IME 3110 and STAT 6670. (Recommended) 3 hours

IME 6140 Project Management  To address the basic rules of managing projects and the advantages and disadvantages of this method of getting things done. The problems of selecting projects, initiating them, and operating and controlling them are discussed. The demands made on the project manager and the interaction with the parent organization are also presented. 3 hours

IME 6220 Engineering Management Seminar  An analysis of the writings, literature, and philosophy concerning line supervision and employee direction in manufacturing industries. Prerequisite: IME 6000 or equivalent. 3 hours

IME 6300 Advanced Simulation Modeling and Analysis  Advanced topics in modeling of complex systems using both discrete and continuous simulation. Emphasis on the simulation of manufacturing systems. Prerequisite: IME 2610 or IME 2620 or equivalent. (Recommended) 3 hours

IME 6420 Ergonomics and Occupational Biomechanics  Topics related to work physiology and biomechanics. Topics include anthropometry, skeletal system and muscle, neuromuscular control system, biomechanics, respiratory system, circulatory systems, and metabolic system. Prerequisite: IME 2610 or IME 2620 or equivalent. (Recommended) 3 hours

IME 6430 Physiology of Work  A thorough review of the musculoskeletal system and energy development in the work environment. A practical guide to what the body can do and how this is influenced by the respiratory, circulatory, and metabolic systems. Laboratory projects emphasize applications in actual work tasks. Prerequisite: IME 2610 or IME 2620 or equivalent. (Recommended) 3 hours

IME 6450 Design for Manufacturability  Production methods and materials will be applied to product development projects that will relate to the design of efficient and cost effective manufacturing. Topics include the design of part families, geometric classification coding for storage and retrieval, database transfer compatibility standards, process influence on functional product design, statistical determination and the application of linear and geometric tolerancing. 3 hours
IME 6560 Material Selection and Processing: Properties of metals, ceramics, polymers, wood, and composites. Factors in selection of materials and their fabrication process. Failure mechanisms and prevention. Prerequisite: An introductory course in engineering materials or permission of instructor. 3 hours

IME 6570 Studies in Industrial Engineering: Advanced work organized around topics of current interest in engineering and technology. The specific topic will be shown in the course title when scheduled. Prerequisite: Departmental approval. 3 hours

IME 6580 CAM Applications: Custom design of post-processors. Creation of CNC programs through graphical-based systems. Strategies and techniques, including Computer-Aided Processing Planning (CAPP), to migrate data from CAD to CAM systems. Computer hardware and software requirements for integrated manufacturing. Prerequisite: IME 5070 or equivalent. (Recommended) 3 hours

IME 6810 Process Monitoring and Control: The study of process improvement techniques which will ultimately lead to quality products. Process improvement includes the reduction of variability in process during the manufacturing stage resulting in improved product quality. A team problem solving approach utilizing data acquisition systems and statistical methods are emphasized. Practical industrial applications of process monitoring and control are reviewed. Prerequisite: STAT 2600, IME 2610 or equivalent. (Recommended) 3 hours

IME 6830 Thesis Proposal: Study of research methodologies including review and synthesis of previous work, and strategies for conducting investigation. Discussion of format and expectations of the master's thesis. An approved thesis proposal is required for the completion of this course. Prerequisite: Departmental approval. 1 to 3 hours

IME 6970 Problems in Industrial and Manufacturing Engineering: Special problems of individual need or interest under the direction of a member of the graduate faculty. May be elected with approval of department chairperson and faculty member. Application must be submitted and approved prior to the election of the course. Prerequisite: Departmental approval. 3 hours

IME 6980 Readings in Industrial and Manufacturing Engineering: Directed individual study of topics or bodies of knowledge not otherwise treated in department courses. A maximum of three credit hours can be earned in IME 6980 as applicable to degree program. May be repeated for credit. Prerequisite: Approval of advisor preceding enrollment. 1 to 3 hours

IME 6990 Practical Training: Designed for international students who wish to pursue practical training in off-campus activities in industries or institutions. This course will not count toward a degree program. May be elected with approval of department chairperson and faculty member. Application must be submitted and approved prior to election of the course. Prerequisite: Departmental approval. 1 to 12 hours

IME 7000 Master's Thesis: Please refer to The Graduate College section for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Departmental approval. 1 to 6 hours

IME 7120 Professional Field Experience: Please refer to The Graduate College section for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Departmental approval. 2 to 12 hours

IME 7250 Doctoral Research Seminar: Please refer to The Graduate College section for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Departmental approval. 2 to 6 hours

IME 7300 Doctoral Dissertation: Please refer to The Graduate College section for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Departmental approval. 1 to 15 hours
Graphic and Printing Science

GPS 5100 Printability Analysis  Relationships between printed substrate, ink, printing process and resulting print quality from both the theoretical and measurement standpoints. Print recognition and printing problems from the point of view of substrate formation and its physicochemical properties, ink characteristics, and the printing process parameters. Main techniques of printability evaluation will include modern optical methods of light interaction with both printed and unprinted substrate, spectrophotometry, and image analysis. Open to Upperclass and Graduate students. Prerequisite: GPS 3500 or GPS 3580 or GPS 3590 or PAPR 3420. 3 hours (2 - 3)

GPS 5201 Color Printing and Substrates  The interactions between ink and substrates are discussed for different printing processes. Digital prepress methods will be introduced with the purpose of preparing jobs for display, web or printing by different processes. Printing processes covered will be Offset Lithography, Rotogravure, Flexography, Letterpress, Screen and Digital. The colorant and substrate requirements (ink and paper, film etc.) for each process are discussed. Restricted to Graduate standing or Accelerated Masters only. Prerequisites: GPS 2150 or PAPR 3420 or equivalent. 3 hours (2 – 3)

GPS 6210 Nonimpact Printing  Nonimpact printing processes are discussed in terms of fundamental printing mechanisms. The effects of substrate, paper, for example, properties on the printing processes are considered. Processes discussed include electrophotography, electrography, ink jet, die sublimation, magnetography, and ionography. Open to Graduate students only. Prerequisites: PAPR 3420 or GPS 3570 or equivalent. 3 hours (2 – 3)

Mechanical Engineering

ME 5200 Orthopaedic Biomechanics  Current methods for analysis of biomechanical systems that include bone, tendon, ligament, cartilage, and other soft tissue. Mechanics that govern biomechanical systems including beam theory, anisotropic materials, viscoelasticity, and contact. Also prosthetics, orthotics, and other medical devices. Open to Upperclass and Graduate students. Prerequisite: ME 3650 with a grade of “C” or better, or instructor approval. 3 hours

ME 5300 Theoretical and Computational Fluid Mechanics  The theory and numerical implementation of ideal flow, viscous effects, and exact solutions of Navier-Stokes equations. Special emphasis will be on planning methods, conformal mapping, and singular distributions for flows around two- and three-dimensional bodies. Familiarity with VMS and some FORTRAN experience are required. Prerequisites: ME 3560 and consent of instructor. 3 hours

ME 5350 Applied Spectroscopy  Fundamentals of spectroscopy including rotational, vibrational and electronic transitions of molecular species, absorption and fluorescence spectra, lineshape profiles and broadening mechanisms. Description of spectroscopic techniques and their application for the measurement of relevant quantities such as concentration, velocity and temperature in practical systems, including internal combustion engines. Experimental hardware used for spectroscopic measurements. 3 hours

ME 5390 Advanced Thermal Design  Theory and practical thermal system design using advanced computer-aided design tools with emphasis on modeling and optimization of modern thermal elements. Prerequisite: ME 4310. 3 hours

ME 5410 Continuous System Modeling & Simulation  Principles and methods associated with simulating continuous dynamic systems in the mechanical and aerospace engineering disciplines. Linear and non-linear systems. Time and frequency domain analyses. Brief introduction to real-time simulation. Extensive use of current simulation software. Prerequisite: ME 3600 3 hours (3-0)

ME 5430 Mechanical Systems Control  Classical and modern control analysis and design methods for mechanical and aerospace systems; transfer function vs. state-space description, single-input-single-output (SISO) vs. multi-input-multi-output (MIMO) system, linear vs. nonlinear system, linearization, classical
control design method, state-space design method, emphasis on ground and space vehicle dynamics and control
problems, extensive use of commercial software package. Open to Upperclass and Graduate students.
Prerequisite: ME 3600 with a grade of "C" or better.
3 hours

ME 5450 Computational Fluid Dynamics I
Basics of Computational Fluid Dynamics (CFD)
including classification of partial differential equations, finite difference formulations, parabolic partial differential
equations, stability analysis, elliptical equations, hyperbolic equations, scalar representations of the Navier-Stokes
equations and grid generation. Prerequisites: ME 3560; CS 2010. 3 hours

ME 5500 Materials Science II
Advanced course in both metallic and non-metallic
engineering materials, including electronic and magnetic materials and biomaterials. Mechanical, physical and
biocompatibility properties will be examined with relationship to materials composition, structure, and processing.
Failure mechanisms and prevention will be examined. Open to Upperclass and Graduate Students. Restricted to
majors in aerospace or mechanical engineering. Prerequisites: (ME 2500 or AE 2500) with a grade of
"C" or better, or instructor approval. 3 hours (3 – 0)

ME 5530 Advanced Product Design
An engineering design project from concept to
adoption. Static and dynamic analysis. Mechanical systems design and layout. Prerequisites: ME 3600,
4530. 3 hours

ME 5550 Intermediate Dynamics
Three dimensional kinematics and dynamics of rigid bodies;
equations of motion; Lagrange's equations; work and energy; impulse and momentum; virtual work; stability;
computer simulation; introduction to vibrations. Prerequisites: ME 2580, MATH 3740. 3 hours

ME 5580 Mechanical Vibrations
A study of the oscillatory motion of physical systems with
emphasis on the effects of vibrations on the performance and safety of mechanical systems. Prerequisites: ME
2580, MATH 3740. 3 hours

ME 5600 Engineering Analysis
Application of vector analysis and differential equations to the
solution of complex engineering problems. Prerequisite: ME 360 or equivalent. 3 hours

ME 5610 Finite Element Method
Development of finite element techniques for solution of one-,
two-, and three-dimensional problems in heat transfer, fluid flow, structures and elasticity. Prerequisites: ME
2570, 3560, 4310, and MATH 3740 or equivalent. 3 hours

ME 5620 Application of Numerical Methods in Engineering
Finite difference methods for initial
value and boundary value problems; 2D finite differencing, boundary element methods applications to differential
equations of heat transfer, fluid flow, and solid mechanics. Prerequisite: Consent of instructor. 3 hours

ME 5640 Engineering Noise Control
Introduction to basic concepts of noise control, nature
of sound and its effect on our environment. Indoor and outdoor sound propagation. Noise standards and
measurements. Case studies of real-world implementation of noise control engineering. Laboratory experiments.
Prerequisites: MATH 3740, ME 2580. 3 hours

ME 5690 Principles of Fatigue and Fracture
Basics of experimental techniques and modeling used
in industry to study inelastic deformations, fatigue, and fracture of engineering materials and structures.
Prerequisite: ME 365 or consent of instructor. 3 hours

ME 5710 Gas Dynamic
Basic equations of compressible flow, isentropic relationships, normal
and oblique shocks. Prandtl-Meyer expansion, Fanno Line and Rayleigh Line flow. Applications to nozzles,
diffusers, supersonic wind tunnels; and linearized flows and method of characteristics. Prerequisites: ME 4310,
4320. 3 hrs.

ME 5720 Advanced Thermodynamics
Conditions of equilibrium, process and
thermodynamic engines, the extremum principle, Maxwell relations, stability of thermodynamic systems, phase
transitions, chemical thermodynamics, irreversible thermodynamics, and introduction to the statistical thermodynamics. Prerequisites: ME 4310, 4320. 3 hours

ME 5730 Materials Selection in Design Material selection for resistance to both load and environment. Design parameters for material selection and various metal systems, corrosion, service failures, and mechanical behavior of engineering alloys at high and low temperatures. Open to Upperclass and Graduate students. Prerequisites: (ME 2500 or AE 2500) and ME 3650. 3 hours (3 – 0)

ME 5750 Tribology-Principles and Applications Surface chemistry, topographical measurement and description, contact mechanics, wear mechanisms, lubrication and film formation, hydrodynamic theory and application in bearings, application to friction and wear in machine elements. Prerequisites: ME 3560, 3650. 3 hours

ME 5770 Fuel Cell and Alternative Energy Fundamentals of fuel cells, working principles and types. Function of main components, basic chemistry and thermodynamics, electrochemistry. Alternative fuels and emerging energy technologies. Fuel cell and hydrogen era. Prerequisites: (ME 3670 or ME 4320) and ME 356. 3 hours (2-3)

ME 5800 System Modeling and Simulation This is a first course in the principles of mathematical modeling of stochastic and deterministic systems. It will focus on analytical models, mathematical rigor and computer simulation of problems. Students will simulate a number of systems using appropriate stochastic and deterministic models using a computer. Prerequisites: ECE 3710, ECE 3800 or equivalent. 3 hours

ME 5850 Mechatronics A course in fundamentals of motion control, primarily as it is applied to robotics. Students will learn the basics of control systems as applied to multiaxis servo systems. Appropriate time will be devoted to develop a sound basis in the electro-mechanical discipline. Prerequisites: ECE 2100, ME 2580 and (ECE 3710 or ME 3600). 3 hours

ME 5860 System Identification This is a course in model determination. Students will learn the basics of defining system structure and techniques for finding parametric values. The emphasis will be placed on the application of modeling to practical problems in the student's specific discipline. Prerequisite: ECE 5800 or ME 5800. 3 hours

ME 5950 Topics in Mechanical Engineering A specialized course dealing with some particular area of mechanical engineering not included in other course offerings. Prerequisite: Consent of department. 1 - 4 hours

ME 5990 Practical Training Designed for Master’s students who wish to pursue practical training in off-campus activities in industrial and/or other settings. To be eligible, students must be registered in the MAE department, must have completed at least 6 credits towards and advanced degree, must have had less than 6 months of prior industrial work experience in the US and have approval of their faculty advisor and Graduate Programs Director or Department Chair. Students enrolled will be classified as having full time status for the purpose of loan deferments and insurance eligibility. A maximum of 3 credits may be approved towards a graduate degree. Prerequisite: Advisor or Departmental approval. 1 – 3 hours

ME 6090 Combustion Combustion thermodynamics and chemical kinetics. Heat and mass transfer and fluid mechanics in combustion processes. Flame propagation and detonation. Auto-ignition and source of ignition. Quenching and flammability limits. Combustion in practical systems. Students must complete the prerequisite or have the instructor's approval. Open to Graduate students only. Prerequisites: ME 5710 or consent of instructor. 3 hours

ME 6210 Theory of Plates and Shells Pure bending of plates (Kirchhoff theory). Rectangular, circular, and annular plates under lateral loads. Various edge conditions. Effects of transverse shear deformation (Mindlin theory). Large deflections of plates. Theory of curved thin shells. Deformations and stresses of cylindrical and conical shells. Prerequisite: ME 365 or consent. 3 hours

568

ME 6300 Advanced Fluid Dynamics  Modern developments in fluid dynamics of compressible and incompressible fluid flow. Includes kinematics of fluid motion, laminar and turbulent flow in pipes, fluid machinery, and supersonic flow. Prerequisites: ME 3560, 4320, and MATH 3740. 3 hours

ME 6320 Energy Resources and Conversion  Availability and economic utilization of energy resources. Terrestrial and thermodynamic limitations. Energy conversion applications. Fission and fusion. Applications of solar, water, wind, and geothermal energy. Prerequisite: ME 2320 or consent of instructor. 3 hours

ME 6330 Advanced Control Systems  Digital controls, analog controls, introduction to modern control, state variable analysis, system simulation techniques, optimal design, parameter sensitivity and stability analysis, robotics control applications. Prerequisite: ME 3600. 3 hours

ME 6350 Turbulence  The physical nature of turbulence. Dimensional analyses. The basic equations for studying the turbulent transport of momentum and heat and their dynamical significance. Characteristics of turbulent wall- and free-shear layers. Probabilities and statistics related to turbulence and experimental methods in fluid flow. Prerequisites: ME 5300, 5600. 3 hours

ME 6360 Applied Optics and Optical System Design  Classical and conventional optical methods in use by the engineering and research community. Moire, Speckle and Speckle-shearing interferometry. Holographic interferometry. Photo-elasticity and electronic speckle pattern interferometry. Optics and lasers for research and industrial applications. Digital image processing and optical system design. Prerequisite: Consent of instructor. 3 hours

ME 6370 Design Optimization  Elements of design optimization. Defining design variables, cost functions, and constraints. Simplex method for linear problems and numerical methods for nonlinear unconstrained and constrained problems. Prerequisite: ME 5620 3 hours

ME 6450 Computational Fluid Dynamics II  Advanced topics in Computational Fluid Dynamics (CFD) including transformation of the equations of fluid motion from physical space to computational space, the Euler equations of gasdynamics, the Parabolized Navier-Stokes equations of gasdynamics, the Navier-Stokes equation of gasdynamics, finite volume methods and turbulent flows. Prerequisite: ME 5450 3 hours

ME 6500 Smart Materials  Smart materials revolutionized peoples lives in a wide range of applications including artificial implants, underwater acoustics, pharmaceutical, aerospace, and many more. They include gel, ceramics, metallic alloys, polymers, and composites. This course will cover a variety of smart materials and their applications, explain the physical concepts that result in their “intelligence” and explore possibilities in design. Students must complete the prerequisite or have the instructor's approval. Open to Graduate students only. Prerequisite: ME 5500 or instructor approval. 3 hours

ME 6510 Advanced Strength of Materials, Elasticity, and Plasticity  Torsion of non-circular cross sections, shear center, curved beams, beams on elastic foundations, flat plates, and an introduction to two-dimensional elasticity and plasticity. Prerequisite: ME 4530. 3 hours

ME 6520 Mechanics of Composite Materials  Micromechanics of two-phase solids. The orthotropic layer: on-axis and off-axis moduli and strength. Hygrothermal effects. Laminate stacking, stiffness and strength. Intralaminar failure modes. Failure criteria. First ply and next ply failure. Interlaminar strength. The layered composite tube. Prerequisite: ME 3650 or consent of instructor. 3 hours
ME 6530  Fatigue of Engineering Materials  Advanced approach to the problem of fatigue damage and life prediction; cyclic stress-strain response under uniaxial and multiaxial loading, fatigue limit, high and low cycle fatigue; surface integrity and fatigue life improvement. Students must complete the prerequisite or have the instructor's approval. Open to Graduate student only.  Prerequisite: ME 5690 or instructor approval.  3 hours

ME 6540  Composite Materials  Introduction to matrix and reinforcement (or filler) materials that form the basis of modern composites. Polymer-, metal-, and ceramic-matrix materials. Fabrication of these materials into composites. Effect of geometry and materials on properties. Experimental characterization of composites. Biocompatibility, environmental effects, fatigue, fracture mechanics, and impact. Applications in aerospace, automotive, and biomedical.  Prerequisite: ME 5000 or ME 5750 or instructor approval.  3 hours

ME 6551  Precision Machining and Micromanufacturing  Precision machining technologies - conventional (machining, drilling, grinding), tolerances, conventional and non-traditional technologies (EDM, Si machining, DRIE), laser micromachining, micromanufacturing, stereolithography, micro-nano embossing, microinjection molding, etc.  Prerequisites: ME 5000 or ME 5750 or instructor approval.  3 hours

ME 6555  Nanofabrication Technology  Micro/nano lithography, nanostructured layer deposition, electroforming of nanostructures, electron, ion and x-ray beam lithographies, alternative lithography technologies, carbon nanotubes fabrication, nanowires, characterization of nanostructures. Students must complete the prerequisite or have the instructor's approval. Open to Graduate students only.  Prerequisites: ME 5500 or ME 5730 or instructor approval.  3 hours

ME 6590  Multibody Dynamics  Kinematic and dynamic analyses of constrained mechanical systems consisting of many interconnected rigid bodies. Analytical and numerical methods are presented for the computer-aided formulation and solution of the non-linear equations of motion of complex mechanical systems.  Prerequisite: ME 5550.  3 hours

ME 6610  Advanced Finite Elements  Implementation of the finite element methods: Mixed formulations. Plate bending. Time dependent problems in solid mechanics and heat transfer. Introduction to nonlinear problems.  Prerequisite: ME 5610  3 hours

ME 6630  Structural Vibrations  Vibration response of coupled and uncoupled structures. Wave propagation, transmission, and reflection. Effects of internal and external damping, impedance discontinuities and curvature. Four-pole parameter technique for vibration isolation system design. Modal analysis. Sound generation.  Prerequisite: ME 5550 or ME 5580.  3 hours

ME 6640  Acoustics  Principles of acoustics, stressing the physical concepts underlying the derivations, associated assumptions and solutions to the wave equations in bounded and unbounded fluids and solids. Topics include: acoustic wave equations; integral equations; attenuation; acoustics of pipes, ducts, cavities, wave guides and resonators; environmental, architectural, underwater acoustic transducers.  Prerequisite: ME 5640 or consent of instructor.  3 hours

ME 6650  Sound and Structure Interaction  Introduction to acoustic radiation from vibrating infinite and finite plates and the effect of fluid-loading on them. Acoustic transmission through and reflection from single-leaf and double-leaf partitions. Acoustic excitation of elastic plates and coupling between panels and open and enclosed acoustic spaces. Students must complete the prerequisite or have the instructor's approval. Open to Graduate students only.  Prerequisite: ME 5640 or consent of instructor.  3 hours

ME 6690  Engineering Fracture Mechanics  Fundamentals of the theory of linear elastic fracture mechanics (LEFM), crack-tip opening displacement (CTTOD), J-integral, R-curve, mixed-mode fracture and fracture toughness testing.  Prerequisite: ME 5690 or consent of instructor.  3 hours

ME 6710  Advanced Heat Transfer I-Conduction Heat Transfer  Fundamental aspects of conductive heat transfer applied to steady state and transient conditions. One-, two-, and three-dimensional
conduction problems with exact and approximate solution techniques utilizing the computer are studied. Prerequisites: ME 4310, 4320. 3 hours

ME 6720 Advanced Heat Transfer II-Convection and Radiation Heat Transfer Fundamentals of thermal radiation for black, gray, non-gray, diffuse, and specular surfaces. Gaseous radiation and special applications of thermal radiation including derivation and application of equations of mass, energy, and momentum transfer. Prerequisites: ME 4310, 4320. 3 hours

ME 6730 Power Plant Design Theory and application of internal combustion engines, gas turbine power plants, steam turbine power plants, and other prime movers. Emphasis is on application of thermodynamic principles combined with open-ended design problems in power plant applications. Prerequisites: ME 4310, 4320. 3 hours

ME 6950 Advanced Topics in Mechanical Engineering: Variable Topics A specialized course dealing with some particular advanced area of Mechanical Engineering not included in other course offerings. Prerequisite: Consent of instructor. 1 to 4 hours

ME 6970 Problems in Mechanical Engineering Special problems of individual need or interest under the direction of a member of the graduate faculty. May be elected with approval of department chairperson and faculty member. Application must be submitted and approved prior to the election of the course. 1 to 6 hours

ME 6990 Practical Training Designed for doctoral students who wish to pursue practical training in off-campus activities in industrial and/or other settings. To be eligible, students must be registered in the MAE department, must have completed at least 6 credits towards and advanced degree, must have had less than 6 months of prior industrial work experience in the US and have approval of their faculty advisor and Graduate Programs Director or Department Chair. A maximum of 3 credits may be approved towards a graduate degree. Prerequisite: Advisor or Departmental approval. 1 to 3 hours

ME 7000 Master's Thesis Please refer to The Graduate College section for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application from department and Graduate College. 1 to 6 hours

ME 7100 Independent Research Please refer to The Graduate College section for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application. 2 to 6 hours

ME 7300 Doctoral Dissertation Please refer to The Graduate College section for course description. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application. 1 to 15 hours

ME 7350 Graduate Research This course is used for research projects for doctoral students only. Such projects may be taken more than once by the student. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Restricted to MAE doctoral students only. Prerequisite: Graduate advisor and instructor approval. 3 hours

Paper Engineering

PAPR 5000 Introduction to Papermaking Graduate students without sufficient background will learn paper science and paper engineering topics and laboratory techniques, including the basics of papermaking, paper properties, paper testing, and TAPPI standard testing procedures. Prerequisite: Enrollment by approval of PCI Graduate Advisor. 1 hour (0-3)

PAPR 5301 Material Instrumental Analysis Instrumental techniques for analysis of the physical and surface properties of materials used in the paper and printing industries. Training to operate instruments in
preparation for graduate research, or for use in other graduate level courses, and development of laboratory measurement and computer usage skills. Prerequisite: One completed laboratory science course
2 hours (1 – 3)

PAPR 5501 Advanced Paper Processes Advanced course in the paper manufacturing process, including paper chemistry theory, stock preparation, converting, and the role of recycled fibers. Particular emphasis on types of paper products and their applications, the relationship of laboratory measurements to paper properties, and the effect of process variables on paper product performance.
Prerequisite: PAPR 5000 or equivalent. 3 hours (3 – 0)

PAPR 5990 Pilot Plant Operations Students will gain experience using the department’s papermaking, recycling, paper coating, and printing pilot plants to perform supervised projects or basic research, and be able to express project or research results in oral, written, and visual communication formats in an acceptable and professional manner. Course in repeatable to a maximum of three hours. Prerequisite: By arrangement with instructor. 1 hour

PAPR 6000 Surface and Colloid Chemistry Intermolecular forces are considered in detail to build a sound background for consideration of surface and colloidal behavior of matter. The thermodynamics of interfaces and surfaces is covered in detail considering the topics of absorption, surface films, wetting, capillary penetration, and diffusion. Colloidal topics covered include areas such as ionic boundary layers, electrokinetic potential, swelling and shrinkage of gels, ion exchange, surface active agents, detergency, and retention of particles. 3 hrs.

PAPR 6400 Coating Rheology The theories of flow of non-Newtonian liquids are discussed as they apply to pigmented coating systems. Further theories are formulated and evaluated in the lab to attempt to explain the behavior of coating under the shear conditions found in coating application systems. Prerequisite: PAPR 5301 or equivalent. 3 hours (2 – 3)

PAPR 6410 Coating Formulations Intensive study of the functional properties and cost considerations involved in developing coating formulations. Contributions of pigments, additives, and binders to optical, mechanical, printing, and surface properties are discussed in the context of coating formulations.
Prerequisite: PAPR 3420 or equivalent. 3 hours (2 – 3)

PAPR 6600 Mechanics and Optics of Paper and Fibers The mechanics and optics of individual fibers and fiber networks will be considered from both theoretical and measurement standpoints. Stress-strain-analysis, theory of elasticity and flow, statics, reflection, absorption, transmission, and light scattering of these systems will be covered.
Prerequisite: MATH 3740 or equivalent. 3 hours (2 – 3)

PAPR 6910 Pulp and Paper Operations II Continuation of the study of the unit operations integral to pulp and paper manufacturing. The paper manufacturing phase is emphasized while completing the systematic study of unit operations used in the industry.
Prerequisite: CHEG 3120 or equivalent. 3 hours (2 – 3)

PAPR 6930 Environmental Systems Engineering The course will focus on the environmental issues associated with the pulp and paper industries. Air, water, solid waste, thermal, and noise emissions, control processes, economic, and legal issues will be studied in concert with the operation of pulp and paper manufacture. 3 hrs.

PAPR 6950 Graduate Topics in Paper/Printing A special course dealing in some particular subject of interest in pulp and paper and/or printing. Prerequisite: Permission of the instructor. 1-4 hrs.

PAPR 6980 Pulping and Bleaching The course will cover principles of kraft and sulfite pulping, use of other pulping chemicals such as anthraquinone, borohydride, and polysulfides. It will also cover all types of high yield pulps and bleaching of both chemical and high yield pulps. Bleaching chemicals that will be discussed will include chlorine, chlorine dioxide, hypochlorite, dithionite, hydrogen peroxide, oxygen, and ozone. Various bleaching sequences that are currently in practice and under development will be discussed. Prerequisite: PAPR 3030. 3 hrs.
PAPR 6990 Pilot Plant Research
Research experience using the department's papermaking, recycling, paper coating, and printing pilot plants. Project management and experimental design of research. Preparation of research reports. Course is repeatable to a maximum of six hours. Prerequisite: IME 5160 or equivalent. 1 hour

PAPR 7000 Master's Thesis
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application; department approval and Graduate College approval. 1 to 6 hours

PAPR 7100 Independent Research
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application and department approval. 2 to 6 hours

PAPR 7120 Professional Field Experience
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application and department approval. 2 to 12 hours

PAPR 7130 Practicum in Teaching in the Discipline
A practicum in teaching in paper and imaging science and engineering done as a collaborative effort with an experienced faculty member in an undergraduate course. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Department approval required. 3 hours

PAPR 7131 Teaching Practicum Observation
A practicum experience in which a doctoral student observes and works with an experienced faculty member in the teaching of an undergraduate course in paper and printing science. Regular meetings are held to discuss classroom management, teaching techniques, and student evaluation methods that are being actively used by the faculty member. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 1 hour

PAPR 7132 Teaching in the Discipline
A practicum in teaching in paper and printing science done as a collaborative effort with an experienced faculty member in an undergraduate course. The doctoral student will be responsible for a clearly defined portion of the course, including content development, delivery, and student evaluation. Graded on a Credit/No Credit basis. Open to Graduate students only. Prerequisite: Department approval. 2 hours

PAPR 7250 Doctoral Research Seminar
Seminars presented by graduate students, faculty, and visiting lecturers concerning their research. Six hours are required for the doctoral degree. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. 1 hour

PAPR 7300 Doctoral Dissertation
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application; department approval and Graduate College approval. 1 to 6 hours

PAPR 7350 Graduate Research
Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application and department approval. 2 to 6 hours
College of Fine Arts

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 5000</td>
<td>Independent Studies</td>
<td>An opportunity for qualified undergraduates to elect an area of special interest and pursue it in depth. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: Department approval. 1 to 6 hours</td>
</tr>
<tr>
<td>ART 5100</td>
<td>Drawing Workshop</td>
<td>Continuation of ART 3100. Open to Upperclass and Graduate students. Prerequisite: ART 3100. 1 to 6 hours</td>
</tr>
<tr>
<td>ART 5200</td>
<td>Independent Study in Art History</td>
<td>Problems in art history from ancient times to the present selected by the individual student in consultation with the instructor. Open to Upperclass and Graduate students. Prerequisites: Department approval. 2 to 3 hours</td>
</tr>
<tr>
<td>ART 5210</td>
<td>Topics in Art History: Variable Topics</td>
<td>Investigation of changing topics in art history in class or seminar sessions by advanced students. Course title varies from term to term. May be repeated for credit under different topics. Open to Upperclass and Graduate Students. MFA candidates and other students with department approval. 3 hours</td>
</tr>
<tr>
<td>ART 5220</td>
<td>Topics in Medieval and Renaissance Art</td>
<td>Investigation of changing topics in Medieval and Renaissance art history in seminar sessions. Advanced theory and methods are stressed. Research papers are required. Course has variable topics. May be repeated for credit under different topics. Open to Upperclass and Graduate Students. MFA candidates and other students with department approval. 3 hours</td>
</tr>
<tr>
<td>ART 5230</td>
<td>Topics in Modern Art</td>
<td>Investigation of changing topics in modern art in seminar sessions. Advanced theory and methods are stressed. Research papers are required. Course has variable topics. May be repeated for credit under different topics. Open to Upperclass and Graduate Students. MFA candidates and other students with department approval. 3 hours</td>
</tr>
<tr>
<td>ART 5250</td>
<td>Topics in Asian Art</td>
<td>Investigation of changing topics in Asian art in seminar sessions. Advanced theory and methods are stressed. Research papers are required. Course has variable topics. May be repeated for credit under different topics. Open to Upperclass and Graduate Students. MFA candidates and other students with department approval. 3 hours</td>
</tr>
<tr>
<td>ART 5270</td>
<td>Art History Methods</td>
<td>Intensive study of the methods, literature, and research techniques used in art historical inquiry and writing. Open to Upperclass and Graduate Students. MFA candidates and other students with department approval. 3 hours</td>
</tr>
<tr>
<td>ART 5290</td>
<td>Art History Internship</td>
<td>Designed to provide Art History majors with professional knowledge and skills in the following areas: gallery, museum, archival, visual resources library work, arts advocacy, and arts administration. Students are supervised by an Art History faculty member and a supervisor in the organization where the student is placed. May be repeated for credit. Open to Upperclass and Graduate students. Registration requires approval by supervising faculty member. 1 hour</td>
</tr>
<tr>
<td>ART 5300</td>
<td>Ceramics Workshop</td>
<td>Advanced work in ceramics on an independent basis. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 6 hours</td>
</tr>
<tr>
<td>ART 5310</td>
<td>Sculpture Workshop</td>
<td>Continuation of ART 3310. The advanced student explores the expressive possibilities of his or her own individual sculptural direction, with bronze and aluminum casting related techniques. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 6 hours</td>
</tr>
<tr>
<td>ART 5350</td>
<td>Intermedia Workshop</td>
<td>An advanced interdisciplinary course that examines unconventional art forms such as collaboration, kinetic, performance and/or installation art. The student is expected to have a solid background in one conventional art form to allow for technical and conceptual explorations in Intermedia art. Course topic varies from semester to semester. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 6 hours</td>
</tr>
</tbody>
</table>
Graduate students. Prerequisite: Junior standing or instructor approval required. 1 to 4 hours

ART 5380 Metals/Jewelry Workshop Advanced work in jewelry design and metalsmithing. Students collaborate with the instructor to plan a suitable and particular direction for study. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 6 hours

ART 5400 Painting Workshop Continuation of ART 3400. May be repeated for credit. Open to Upperclass and Graduate students. 1 to 6 hours

ART 5410 Printmedia Workshop This advanced studio course investigates contemporary trends in printmedia including such topics as 'the multiple' and three-dimensional and installation methods. Students are encouraged to explore all printmedia and interdisciplinary approaches. An in-depth analysis of critical print media theory will provide the basis for the continuing development of the student's own personal language and its contextualization within contemporary art. May be repeated for credit. Open to Upperclass and Graduate Students. 3 hours

ART 5480 Photography Workshop An advanced course that masters the technical and conceptual applications of still image equipment and materials with focus on portfolio development and advanced individual research. Critical readings are partnered with studio projects. Course topics vary from semester to semester. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisites: ART 3160 or ART 4470 with a minimum grade of “C” in all prerequisites. 1 to 4 hours

ART 5520 Art Education Practicum A teaching laboratory course. Application of theories and skills in art education. Practice in methods and procedures of art education. Must be repeated for a total of 12 credits. Open to Upperclass and Graduate students. 3 hours.

ART 5530 Independent Studies in Art Education An arranged elective course in which the student investigates and researches a problem, a project, or trends in art education. (Not to be taken in place of required art education courses.) May be repeated for credit. Open to Upperclass and Graduate students. Restricted to masters (or majors) in Art Education. Prerequisite: Department approval. 1 to 6 hours

ART 5700 Intern I Design Practicum in Design Center. Involves an introduction to problem solving for real clients from the community and university. Focus is on the design process from concept to completion and involves client contact, budget preparation, electronic pre-press production, and interface with printers and the printing industry. Open to Upperclass and Graduate students. 3 hours

ART 5710 Intern II Design Practicum in Design Center. Involves an introduction to problem solving for real clients from the community and university. Focus is on the design process from concept to completion and involves client contact, budget preparation, electronic pre-press production, and interface with printers and the printing industry. Credits are variable due to the fact that larger more intense projects are sometimes given and the credits are determined by the depth of the project. Open to Upperclass and Graduate students. 3 to 6 hours

ART 5900 Drawing and Painting Studio An instructor-directed graduate level course of study that helps the student develop a personal pictorial language, explore a variety of aesthetic concepts, investigate different processes while working with both traditional and non-traditional materials/media, and become familiar with contemporary art theories in drawing and painting. The primary focus of this course of study is on the making of original works of art and integrating new understandings into one’s own pedagogy. Restricted to Master of Arts in Art Education. 2 hours

ART 5940 Ceramics Studio An instructor-director graduate level course of study that helps the student explore the limits of clay, work toward a significant degree of growth, be innovative and creative, and gain insight and personal experience of ceramic process and technique. Traditional and contemporary approaches to clay will be demonstrated. Primary focus will be on ceramic objects, both functional and sculptural. Restricted to Master of Arts in Art Education. 2 hours
ART 5970 Metals/Jewelry Studio  An instructor-directed graduate level course of study that helps the student develop a personal visual language, explore a variety of aesthetic concepts, investigate different processes while working with both traditional and non-traditional media and materials. Students will become familiar with contemporary art theories related to jewelry and metalsmithing. The primary focus of this course of study is on the making of original works of art and integrating new understandings into one’s personal pedagogy. Restricted to Master of Arts in Art Education.  2 hours

ART 6100 Advanced Drawing  Graduate level work in drawing. Prerequisites: ART 5100 and official admission to an Art graduate program.  1-6 hrs.

ART 6130 Graduating Presentation  Preparation and presentation of graduating exhibition, portfolio, and oral examination with the assistance of the student's major advisor. Evaluated by the student's Graduate Committee. Prerequisite: Last year of graduate study.  2 hrs.

ART 6210 Graduate Topics in Art History  Graduate level seminar in art history covering varying topics, ranging from prehistoric to modern periods.  3 hrs.

ART 6250 Graduate Art Seminar  A survey, investigation, discussion, and evaluation of selected topics in contemporary art and associated practicum activities. Topics for investigation may include: Exhibition Preparation in Galleries and Museums; the Artist and the Market; Technology and Computers in Art; Funding Artists and Art Programs; Artists and Society: The Audience and Formation of Taste; Moral Philosophy and Art. Prerequisite: Art major status.  1 hrs.

ART 6400 Advanced Painting  Graduate level work in painting. Prerequisites: ART 5400 and official admission to an Art graduate program.  1-6 hrs.

ART 6510 Art Education Theory  Theories of art and education as they influence art education theory and practice. Includes discussion of various historical and contemporary viewpoints in aesthetics, criticism, art history, art studio for teaching, and discussion of historic and recent developments in art education. Prerequisite: Admission to Master of Arts in Art Education program.  3 hrs.

ART 6520 Recent Topics in Art Education  Topical seminar. Each semester different topics will be investigated in depth in terms of instruction and assessment, curriculum development, and research. Possible topics include: Multicultural Perspectives in Art Education, Technology in Art Education, Students with Special Needs in Art Education, Assessment, Community Approaches to Art Learning, and Interdisciplinary Roles for Art in Education. Must be repeated once, under a different topic. Prerequisite: ART 6510.  3 hrs.

ART 6530 Research in Art Education  This course examines research and research methods used for conducting inquiry in art education. Quantitative and qualitative research models will be discussed. Methods of data collection and data analysis will be presented. Students generate research problems, prepare a literature review, and write a research proposal to guide the final graduate project in ART 6550. Prerequisites: ART 6510 and six credits of ART 6520.  3 hrs.

ART 6550 Graduate Project in Art Education  In this course a student conducts independent inquiry and prepares a written project in which a problem of some significance to the field is investigated and reported. This research is conducted under supervision by graduate faculty in art education. The project is to be composed of research conducted by the student for the purpose of demonstrating knowledge and understanding of research methods in art education, and knowledge of issues and developments in the field of art education. The project proposal is to be written and approved in ART 6530. The completed work must be approved by a committee of graduate faculty. Students who plan to work with human subjects in their research study must abide by the rules and practices established for Western Michigan University. The project itself may employ qualitative and or quantitative research methods on a topic or problem directly related to art education. This would include a phenomenological study of students in an art class context; an analysis of a premise or construct traced through the literature of art education; a survey of attitudes, beliefs, or practices conducted among arts education professionals; or the preparation and field testing of an extensive curriculum module. The use of digital media in the final form of the
presentation is encouraged and will be negotiated with graduate faculty. Prerequisites: ART 6510, 6 credits of ART 6520, and ART 6530. 2-4 hrs.

ART 6900 Advanced Studio An advanced graduate level course in studio. Students choose advanced work in a studio that continues work begun during a previous semester. The choices are painting and drawing, photography, digital imaging, sculpture, ceramics, printmaking, or jewelry and metalsmithing. Goals for the student will be negotiated with the instructor and designed to pursue more depth and enhanced performance than the previous level. Prerequisite: ART 5900 or ART 5920 or ART 5930 or ART 5940 or ART 5950 or ART 5960 or ART 5970. 2 hrs.

ART 7000 Master’s Thesis Please refer to The Graduate College section for course descriptions. May be repeated for credit. Graded on a credit/no credit basis. Open to Graduate students only. 1 to 6 hours

Music

MUS 5000 Applied Music Private lessons for the graduate student in a non-major area of performance. 1 to 2 hours

MUS 5100 Symphonic Band Prerequisite: Membership by audition. 1 hour

MUS 5110 University Orchestra Prerequisite: Membership by audition. 1 hour

MUS 5120 University Chorale Prerequisite: Membership by audition. 1 hour

MUS 5130 Jazz Orchestra Prerequisite: Membership by audition. 1 hour

MUS 5140 Instrumental Chamber Music Special ensembles formed to perform standard instrumental chamber music works. Ensembles may include a variety of combinations, e.g., string quartets, woodwind quintets, brass quintets, percussion ensembles, piano trios, etc. Credit will be given only if a sufficient rehearsal/performance schedule warrants. 1 hour

MUS 5160 Music Theatre Practicum A production experience in music theatre. Each semester culminates in an opera or musical comedy production. Open to singers, actors, accompanists, instrumentalists, and persons interested in production techniques. Admission by audition or permission of the instructor. 1 hour

MUS 5170 Collegium Musicum Performance of early Western music. Open to all students of the University. Additional transcription, arranging, editing, and conducting of early music is required of enrolled Music History majors. Graduate students may count not more than two hours of this course for graduation. Membership by audition. 1 hour

MUS 5190 Gold Company Prerequisite: Membership by audition. 1 hour

MUS 5220 KLOrk: Kalamazoo Laptop Orchestra KLOrk is a live performing ensemble using laptops and mobile devices as musical instruments. The course activities include the creation, rehearsal, and performance of original musical compositions and multimedia works. May be repeated for credit. Open to Upperclass and Graduate students. Prerequisite: MUS 2220 or instructor approval. 1 hour

MUS 5300 Advanced Choral Conducting Supervised experience in conducting vocal groups. The student may be called upon to prepare an ensemble for public performance. Prerequisite: Audition required. 2 hours

MUS 5310 Advanced Instrumental Conducting Supervised experience in conducting instrumental groups. The student may be called upon to prepare an ensemble for public performance. Prerequisite: Audition required. 2 hours
MUS 5550 Jazz Arranging  Jazz Arranging is a study of the art of arranging for the jazz ensemble—both traditional and contemporary. The course will undertake a detailed study of instrument ranges, transpositions, and sound potential, and will cover voicings, scoring practices, calligraphy, and contemporary trends within the medium. Open to Upperclass and Graduate students. 2 hours

MUS 5560 Advanced Jazz Arranging  A study and application of the art of arranging for the jazz ensemble, studio orchestra and show orchestra. The course will undertake a detailed study of scoring for winds, brass, strings, voices and percussion in relation to traditional and contemporary trends within the medium. Prerequisites: MUS 5550 and MUS 2640 or concurrently. 2 hours

MUS 5580 Jazz Improvisation I  A study and directed application of the fundamentals of jazz improvisation including basic chord and scale construction and recognition, harmonic function, chord-scale relationships, and basic blues and popular song forms. All students will be required to develop aural and performance skills relative to those theory skills. Open to Upperclass and Graduate students. 2 hours

MUS 5590 Jazz Improvisation II  A study and directed application of advanced techniques of jazz improvisation including chord extension, voicing, inversions and substitutions, chord function and progressions, and complex scales and their applications. All students will be required to develop aural and performance skills relative to those theory skills. Prerequisites: MUS 5580 and MUS 2180 Jazz Ensemble or concurrently. 2 hours

MUS 5600 Counterpoint  A study of the contrapuntal techniques of the 18th, 19th, and 20th centuries. Written assignments are closely correlated with the contrapuntal styles of significant composers. Prerequisites: MUS 1610 with a grade of C or better. 2 hours

MUS 5610 Counterpoint  A continuation of MUS 5600. Prerequisite: MUS 5600. 2 hours

MUS 5620 Advanced Compositional Topics  This course will cover advanced techniques used by composers. Topics will vary and will be announced when the course is offered. Prerequisite: Permission of instructor. 2 hours

MUS 5640 Seminar in Electronic Music Composition  Students will create original music compositions or other generative art works involving digital media. This variable topic seminar will rotate between subjects which include effects processing and synthesis, interactive performance systems, and electronic music for multimedia projects. The instructor and enrolled students will meet weekly in order to examine electronic music techniques, discuss works in-progress, and present works related to relevant technical and aesthetic concepts. May be repeated for credit. Open to Upperclass and Graduate Students 2 – 3 hours

MUS 5645 Audio for Video  Audio for Video focuses on generative and sound design projects for video games, film, other commercial projects, installation art, and sonic art. Aesthetic, conceptual, and technological topics in relationship to creating such projects will be discussed at the beginning of the semester. The remainder of the semester will focus on facilitating and discussing student projects. Open to Upperclass and Graduate students. 3 hours

MUS 5650 Topics in Music Theory  Advanced study of a specialized topic in music theory. Topics will vary as announced each semester and might include analytical methods, theory pedagogy, technological applications, musical genres, or composer studies. This course may be repeated for credit with different topics. 2 to 3 hours

MUS 5655 Special Topics in Multimedia Arts Technology  A variable topic course focusing on more advanced topics relevant to the intersections between the arts and technology. Potential topics include: Business aspects of being an independent generative artist, working in the video game industry, working in the film industry, and working in the recording industry; aesthetic, historic, theoretical, and conceptual issues surrounding art and technology; advanced concepts of acoustics, sound reinforcement, and specialized recording projects, such as recording a large acoustic ensemble. Specific, relevant technological topics can be covered in this course as needed; examples could include computer programming for audiovisual art (Processing/Jitter), sensors and parametric
mapping for multimedia projects, and advanced video filters and audio effect processing for audiovisual art (AfterEffects). May be repeated for credit. Open to Upperclass and Graduate students. 2 to 3 hours

MUS 5670 Orchestration  A study of the characteristics of instruments, and of arranging for the various individual choirs, for combinations of choirs, and for full orchestra. Prerequisite: MUS 2610. 2 hours

MUS 5680 Orchestration  A continuation of MUS 5670. Prerequisite: MUS 5670. 2 hours

MUS 5720 Baroque Music (1600-1750)  A survey of the choral and instrumental music of the Baroque masters such as J. S. Bach and G. F. Handel. Special attention to the development of style from monody through harmonic polyphony. Prerequisites: MUS 2700 and 2710. 3 hours

MUS 5730 Classical Music (1750-1800)  Examination of the chief works of Mozart and Haydn, with intensive study of symphonic form and the development of the classic opera. Prerequisites: MUS 2700 and 2710. 2 hours

MUS 5740 Romantic Music (1800-1910)  Music of the important composers of the period beginning with Beethoven, along with the historical, cultural, and political background of the era. Prerequisites: MUS 2700 and 2710. 3 hours

MUS 5790 Operatic Literature  A survey of opera from 1600 to the present. 2 hours

MUS 5800 Solo Literature: (topics)  Solo literature for a specific medium (voice, piano, violin, etc.) will be studied from a theoretical, historical, and performance point of view. Topics to be announced. Prerequisites: MUS 2700 and 2710. May be repeated for credit. 2 hours

MUS 5810 Choral Music Literature  A survey of choral music (mass, motet, anthem, cantata, oratorio) from the Renaissance through the Romantic period. 2 hours

MUS 5820 Wind Music Literature  A survey of wind band ensembles and literature from the Renaissance period through the twentieth century. 2 hours

MUS 5830 Jazz History and Literature  A survey of the history of jazz including aspects of sociology and history as they relate to the art form of jazz. All periods in jazz history, from its earliest roots in Africa and the slave culture in the United States, up through the blues, dixieland, swing, bop, mainstream and the more eclectic period of jazz rock and free-form jazz will be explored. Important works will be examined from each period in order to grasp the essentials of a particular style. Prerequisite: MUS 5580 or department's consent. 3 hours

MUS 5840 Topics in Musicology and Ethnomusicology  A study of the music of various people, places, eras, and/or events. Attention will focus on the current research methodology in the disciplines of musicology and ethnomusicology and may draw upon related fields (e.g., anthropology, theatre, cultural studies, women’s studies, etc.). Topics will vary each semester and could include studies of world music and cultures, performance traditions, historical repertories, musicians, gender roles, political and sociological structures. May be repeated for credit with different topics. Open to Upperclass and Graduate students. 2 to 3 hours

MUS 5850 Medieval Music  A survey of music in Western Europe from the end of Antiquity to the early 15th century. The major developments in style, theory, and notation will be explored within the context of the general cultural and political environment of the era. Problems of performance practice will receive special attention with emphasis on primary manuscript sources and scholarly performing editions. Prerequisites: MUS 2700 and MUS 2710. 2 hours

MUS 5860 Renaissance Music  A survey of music in Western Europe from the early 15th century to the early 17th century. Developments in the major musical genres of the era will be examined with emphasis on a comparison of the Franco-Flemish tradition with the emerging national styles. Performance practice options will be explored. Prerequisites: MUS 2700 and MUS 2710. 2 hours
MUS 5870 Contemporary Music  A survey of trends in European music and music of the Americas from about 1910 to the present.  3 hours

MUS 5900 Studies in Pedagogy  Topics to be announced. Selection will be made from the following: Piano Pedagogy, Vocal Pedagogy, String Pedagogy, Brass Pedagogy, Woodwind Pedagogy, Pedagogy of Teaching Theory, or similar topics.  Prerequisite: 3000-level applied voice or permission of instructor.  1 to 4 hours

MUS 5940 Electronic Media  The purpose of this course is to expose the student to the equipment used in various recording situations and its operations, as well as discussing the artistic use of this equipment. Although predominately a technique course, areas which affect the creative aspects of the final recording will be discussed (such as microphone placement, tasteful vs. inappropriate editing, etc.) In addition to the recording aspects, other electronic instruments used in performances will be surveyed, including synthesizers of various types (both keyboard and non-keyboard) and traditional electronic instruments (guitars, electronic organs, electronic pianos, and various sound modification devices).  2 hours

MUS 5950 Workshops in Music Education  Intensive, short-term courses that address the instructional and pedagogical issues found in today's schools, as well as issues of specific concern for current teachers in the field of music. Topics will be from all areas of music education.  Prerequisite: Advisor consent.  1 to 4 hours

MUS 5960 Multi-track Recording  This course will take the student through the steps required to successfully complete a multi-track recording and mixing project. Students will learn the signal flow of the recording console and patch bay, how to set proper recording levels, the use of a 24-track recorder, how to create headphone (cue) mixes, etc. Students are required to plan and execute multiple recording sessions and create a final mix-down of the recorded tracks. Admission to Multi-track Recording is dependent on instructor assessment of performance in Introduction to Audio Engineering (MUS 1904). Open to Upperclass and Graduate Students.  Prerequisite:  MUS 1940 or instructor approval.  2 hours

MUS 5965 Sound Reinforcement Practicum  Provides students hands-on experience with audio system setup (e.g., microphones, speakers, mixers), control, and live sound reinforcement at School of Music and/or other events. May be repeated for credit. Open to Upperclass and Graduate students.  1 hour

MUS 5970 Projects in Music  A program of independent study to provide the unusually qualified music student with the opportunity to explore a topic or problem of interest, under the guidance of one of the faculty of the department. The initiative for planning the project must come from the student and must be approved by the faculty member proposed to supervise the study.  Prerequisite: Application approved by School of Music.  1 to 4 hours

MUS 5990 Projects in Recording Technology  An independent study allowing the unusually qualified student the opportunity to explore a topic or problem in recording technology.  Prerequisites: MUS 5960, approved application, and instructor permission required.  1 to 4 hours

MUS 5995 Special Topics in Music  Study of a specialized music or music-related topic. Examples could include topics in performance practice, entrepreneurship and multimedia production; thematic topics which are linked to special musical events or combine multiple sub-disciplines in music (e.g., history and theory); and interdisciplinary studies (e.g., music and communication, music and computer science, music and health sciences, etc.). Topics will vary and be announced each semester offered. May be repeated for credit with different topic or by instructor approval. Open to Upperclass and Graduate students.  Prerequisite: Instructor approval.  1 to 4 hours

MUS 6000 Applied Music  Private lessons for the graduate student in the major performance area. Includes conducting.  1 to 4 hours

MUS 6070 Conducting Master Class  A course designed to explore the multiple roles of the conductor. Topics may include philosophy aesthetics, ensemble organization and administration, collaborative
literature, working with guest artists and rehearsing ensembles outside students’ area of expertise. Course may be repeated for credit. Prerequisite: Admission to the graduate conducting program or conducting as an approved cognate. 1 hour

MUS 6100 Introduction to Research in Music A course in the general methods and techniques of research in the field of music. This course will provide practical experience in research for scholarship and performance, including the use and evaluation of important source materials, comparison of editions, and modes of presentation (e.g., written research, program notes, oral presentations, grant writing). Students will complete a comprehensive bibliography and a research paper in the area of concentration of their graduate program of study. 3 hours

MUS 6110 Introduction to Empirical Research in Music A course in fundamental principles and procedures of empirical research. Students will plan and write a research proposal; understand and evaluate research studies; and organize, analyze and report on data generated by common research designs. 3 hours

MUS 6140 Chamber Music Ensemble Special ensembles comprised of graduate students to perform chamber music works. Ensembles may include a variety of combinations, e.g., string quartets, woodwind quintets, percussion ensembles, piano trios, vocal ensembles, etc. Prerequisite: Approved application. 1 hour

MUS 6170 Opera Workshop A production experience in acting, singing, accompanying, and producing of musical theatre. The class is offered each semester and culminates in the performance of an opera or operatic scenes. Open to advanced singers, pianists, and persons interested in production techniques. Admission is by personal interview with the instructor. 2 hours

MUS 6400 Band Techniques and Organization Organization of the school instrumental program. Rehearsal techniques. Survey of band literature. Analysis and discussion of the problems of the instrumental teacher. 2 hours

MUS 6410 Choral Techniques and Organization The study of choral activities in relation to organization, repertoire, style, diction, singing technique, balance, blend, tone quality, phrasing, rehearsal technique, and conducting. 2 hours

MUS 6420 Philosophy of Music Education Designed to acquaint the student with aesthetic and pragmatic thinking regarding the nature and value of music, and to provide a rationale for curricular development and teacher behavior. 2 hours

MUS 6450 Arts: Aesthetics and Criticism This course will focus on addressing the “common threads” in the performing arts utilizing theories of aesthetics and criticism as well as the elements that are unique to each discipline. Extensive readings in aesthetics and critical theory will be required, as well as the study of historical aspects of the discipline. Students will be expected to attend a number of arts performances/events in dance, music and theatre disciplines, and reflect their understanding of readings and discussions through written assignments. Prerequisite: Admission to the Master of Music or the M.F.A. in Performing Arts Administration programs or permission of instructor. 3 hours

MUS 6500 Seminar in Music Education Each participant will be expected to develop a project which is of interest to him or her, but each project will be subject to group discussion, review and analysis. The lectures and reading will deal with the entire field of music education. This course may be repeated for credit. 2 hours

MUS 6620 Seminar in Composition The completion of an original composition of larger scope for any combination of acoustic instruments, and which may include multi-media. Seminars will include analysis of advanced contemporary works, discussion of current trends in music composition, and reading assignments. This course may be repeated for credit. Prerequisite: MUS 3620 or equivalent. 2 hours

MUS 6640 Form in Music A survey of the musical forms, large and small, including works from the Baroque period to the present day. Analysis of both structure and texture of representative works of the various
periods and styles. Prerequisite: MUS 6100 (may be taken concurrently), or MUS 6110 (may be taken concurrently), or instructor approval. 3 hours

MUS 6660 The Teaching of Theory Analysis of various techniques, philosophies, and materials used in teaching theory and their relative strengths and weaknesses. Application of what we know about the learning processes to theory and the practical application of theory to all musical study. 2 hours

MUS 6700 Seminar in Musicology This course examines various topics, methods, and issues in musicological writing and research. Topics will vary and be announced each semester. The approach taken in the course reflects current practice in the field of musicology, drawing upon theoretical writings in a variety of disciplines including ethnomusicology, musicology, anthropology, theatre, cultural studies, and gender and women's studies. A course designed to permit the student to explore selected areas of music history. May be repeated for credit under different topics. Prerequisite: MUS 6100 (may be taken concurrently), or MUS 6110 (may be taken concurrently), or instructor approval. 3 hours

MUS 6740 Seminar in Music Theory This course examines various topics, methods, and issues in music theory. Topics will vary as announced each semester and can include analytical methods, speculative theory, theory pedagogy, technological applications, musical genres, or composer studies. May be repeated for credit under different topics. Prerequisite: MUS 6100 (may be taken concurrently), or MUS 6110 (may be taken concurrently), or instructor approval. 3 hours

MUS 6790 Composers A topics course which investigates a significant composer from a historical and/or theoretical perspective. The particular composer will vary as announced each semester. The course may be repeated for credit when dealing with a different composer. Prerequisite: MUS 6100 (may be taken concurrently), or MUS 6110 (may be taken concurrently), or instructor approval. 3 hours

MUS 6800 Seminar in Music Therapy A course designed to permit the student to explore selected areas of music therapy, i.e., therapeutic techniques, evaluation procedures, or role of music therapy in a variety of settings (hospital, school, community). A project is required, which will be subject to group analysis and discussion. This course may be repeated for credit. 2 hours

MUS 6810 Research in Musical Behavior Development and employment of research methods and techniques applied to the psychology of music and/or music education. Students enrolled in this course will be responsible for an experimental research project which, in the case of music education students, will satisfy the "terminal project" requirement (MUS 6910) or, in the case of music therapy students, will provide the data basis for the required MUS 7000, Master's Thesis. When this course is the culminating project for the master's degree, an oral examination on the project and related areas is an integral part of the requirements. Prerequisite: MUS 6110 or ED 6010. 2 hours

MUS 6900 Graduate Recital Presentation of a full-length recital in the student's area of concentration (music performance or composition). When this course is the culminating project for the master's degree, an oral examination on the recital materials and related areas is an integral part of the requirement. 2 hrs.

MUS 6910 Special Project in Music Education A research project in the area of the teaching of music. The nature of the special project is to be determined in consultation with the Graduate Advisor and appropriate members of the graduate faculty. Projects must be approved prior to registration. When this course is the culminating project for the master's degree, an oral examination on the project and related areas is an integral part of the requirements. This course may be repeated for credit. 2 hours

MUS 6980 Readings in Music An advanced, designated project of study. Graduate students may enroll in this course after consultation with the graduate advisor. Prerequisite: Approval of graduate advisor. 1 to 4 hours

MUS 7000 Master's Thesis 1 to 6 hours
MUS 7100 Independent Research 2 to 6 hours
MUS 7120 Professional Field Experience 2 to 12 hours
**Theatre**

THEA 6120 Practicum in Arts Administration  
Students in the M.F.A. in Performing Arts Administration will be placed with area arts organizations and at some campus sites (e.g., Miller Auditorium) in situations where they will work alongside professionals in various aspects of arts administration. These experiences may take place during various times of the academic year and are offered for variable credit to allow for the greatest flexibility.  
Prerequisite: Admission to the M.F.A. in Performing Arts Administration or permission of program director. 3-9 hrs.

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**College of Health and Human Services**

**Alcohol and Drug Abuse**

ADA 5200 Family and Addiction  
This course provides students with knowledge on the effects of substance abuse on the family. Included is theory and practice regarding dysfunctional relationships, children of substance abusers, and resulting disorders. Open to Upperclass and Graduate students. 3 hours

ADA 5250 Women and Substance Abuse Treatment  
This course provides knowledge on gender specific treatment of substance abusers. This includes physiological aspects of women, as well as cultural aspects and methods to enhance the treatment of women substance abusers. Open to Upperclass and Graduate students. 3 hours

ADA 5300 Clinical Theory in Substance Abuse Services  
This course covers selected theories which form the foundation for substance abuse services practice in specific areas. Students are expected to master the content as a basis for building foundation knowledge for applied practice. The specific topics are announced with each semester offering. Open to Upperclass and Graduate students. 1 to 4 hours

ADA 5350 Drug Testing  
This course explores the theory and practice of drug testing and its applications in both clinical practice and employment settings. The spectrum of testing ranges from field dexterity to gas chromatography. Federal requirements are reviewed for application in both clinic and work settings. Open to Upperclass and Graduate students. 3 hours

ADA 5370 Constructive Confrontation and Referral in Substance Abuse Services  
This course provides students with knowledge of intervention strategies for active substance abusers. Emphasis is placed on strategic constructive confrontation techniques and effective referral processes. Open to Upperclass and Graduate students. 3 hours

ADA 5450 Alcohol, Drugs, and Aging  
The problems of alcohol, medication, and legal and illegal drug use, misuse, and abuse among older persons will be discussed. Prevention, intervention, and treatment will be considered. Open to Upperclass and Graduate students. 3 hours

ADA 5650 Alcohol, Drug Abuse, and Violence  
This course provides the student with knowledge on the multiple relationships of substance abuse and violence, child abuse, and other assaulitve behaviors. Open to Upperclass and Graduate students. 3 hours

ADA 5670 Legal Offenders and Substance Abuse  
This course provides the student with knowledge on the theories associating substance abuse with criminal and civil offenses. Specific focus is on the treatment strategies and techniques related to the offending population and long-term outcomes of decreased recidivism. Open to Upperclass and Graduate students. 3 hours

ADA 5700 Field Education: Substance Abuse  
A clinical, prevention, research, or administrative field experience meeting practice requirements in certification of substance abuse services. The field experience involves direct supervision by faculty and clinical supervisors. Open to Upperclass and Graduate students. Graded
on a Credit/No Credit basis. Students should enroll in ADA 5700 only if they are also concurrently enrolled in an internship with another WMU master's degree program. The site must be approved by the SPADA field coordinator. Prerequisite: Admission to certificate program and permission of instructor. 1 to 6 hours

ADA 5800 Substance Abuse Prevention This course provides students with knowledge of the theories and practices of student assistance programs. The course focuses on objective indicators of student involvement with drugs, intervention strategies, referrals, and follow-up. Open to Upperclass and Graduate students. 3 hours

ADA 5900 Applied Alcohol and Drug Dependence Recovery Techniques This course provides the student with knowledge of self-help groups and formal relapse prevention strategies. Application of relapse prevention strategies are integrated into multiple aspects of the continuum of care. Open to Upperclass and Graduate students. 3 hours

ADA 5980 Readings in Substance Abuse Services This course is offered as independent study and reading under the guidance of a faculty member. Initiative for planning the topic for investigation and seeking the appropriate faculty member comes from the student, with consultation from the advisor. Open to Upperclass and Graduate students. Prerequisite: Instructor and program advisor approval. 1 to 4 hours

ADA 6060 Causes of Substance Abuse This course will examine the three major theories that explain the causes of psychoactive substance use: the biological, psychological, and sociological. The historical responses of society to substance use such as strategies including control, prevention, intervention, and treatment will be outlined and the research of various epidemiologic patterns and social correlates of substance use will also be studied. Open to Graduate students only. (Cross-listed with CECP 6340 and SWRK 6530). 3 hours

ADA 6100 Drugs and the Workplace This course provides knowledge of work based programming theories and practices regarding drugs of abuse. Course work and readings focus on policy formulation and implementation of procedures. Open to Graduate students only. 3 hours

ADA 6110 Physical Aspects of Addictive Drugs This course will have students examine the neurobiology of the addiction process, treatment of cognitive deficiencies, and mental and medical health conditions that may mimic or co-exist with substance abuse disorders. Current literature will be utilized in order to address medical and pharmacological interventions and treatment. Open to Graduate students only. 3 hours

ADA 6115 Applied Neuropsychopharmacology of Addictive Drugs The intent of this course is to provide students with an advanced understanding of the physiological and behavioral processes involved in psychoactive substance use, misuse, and addiction. An emphasis will be placed on the major and minor classifications, biology, and pharmacology of commonly abused legal and illegal psychoactive substances. The course will include a history of drug use, drug metabolism, dependence, withdrawal, and practice and policy application for recovery, prevention and treatment. Open to Graduate students only. 3 hours

ADA 6170 Etiologies of Substance Abuse A study of various social and behavioral theories regarding the causation of alcohol and drug addiction. The findings of research will be examined as they tend to support or disaffirm these social and behavioral theories. Open to Graduate students only. 3 hours

ADA 6300 Legal and Illegal Drugs of Abuse This course deals with the pharmacological aspects of psychoactive/psychotropic drugs having abuse potential. Special emphasis is placed on observable signs and symptoms resulting from use/abuse/dependence of those drugs. Open to Graduate students only. 3 hours

ADA 6310 Seminar in Substance Abuse I This interdisciplinary seminar is designed to reflect broadly conceived intervention strategies ranging from primary prevention to rehabilitation of the addict. Open to Graduate students only. Cross-listed with SWRK 6630. 3 hours

ADA 6320 Seminar in Substance Abuse II Continuation of ADA 6310. Open to Graduate students only. 3 hours
ADA 6330 Diversity and Ethical Issues in Addictions  This course will examine the social, political, economic, and cultural context in which substance abuse exist, including risk and resiliency factors of individuals and groups. Multicultural and ethical issues will be addressed in regards to strategies for prevention, treatment, and recovery and students will be expected to participate in self-exploration of their beliefs, values and behaviors. Open to Graduate students only.  3 hours

ADA 6340 Recovery Oriented Systems of Care  This course will examine the understanding that recovery from substance abuse and dependency is a process of change which occurs within a systemic model of care that includes prevention, intervention, treatment, and management of substance use disorders. Students will have exposure to various substance abuse screening and assessment instruments, counseling strategies, and treatment modalities in order to assess, treat, and refer to the appropriate service providers along the continuum of care. This course will also provide students with an understanding of the ethical codes related to substance abuse counseling. Open to Graduate students only. (Cross-listed with CECP 6360 and SWRK 6550).  3 hours

ADA 6400 Co-Occurring Disorders and Addictions  The course will instruct students on how to screen for co-occurring disorders with various assessment tools, address each diagnosis in a comprehensive treatment approach, and assist them in developing skills to deliver supportive, appropriate treatment services for clients with more than one disorder. Open to Graduate students only.  3 hours

ADA 6410 Addiction in Family Systems  This course will examine how substance use disorders affect family members, couples, and significant others as well as how they impact and influence the user. In addition, the models of diagnosis, assessment tools, and methods of intervention for these groups will be identified and discussed. Strategies and behaviors that family members, couples, and significant others must adopt in order to assist in sustaining recovery and healthy relationships will be outlined. Open to Graduate students only.  3 hours

ADA 6420 Clinical Supervision of Addiction Services  This course will prepare students to understand the various clinical supervision theories, roles, and modalities in order to implement leadership in the counseling profession. Moreover, aspects of the supervisory alliance will be addressed as well as issues surrounding critical thinking, self-awareness, competency, and organizational/administrative skills. Open to Graduate students only.  3 hours

ADA 6700 Field Practicum  The field practicum component of the graduate certificate is designed to be a capstone learning experience during which students, with the guidance and assistance of those persons who are currently working in the substance abuse field, can apply the knowledge and information obtained in the academic setting to further develop and refine his/her skills. Since skills are acquired by the application of information, knowledge, and many hours of practice, field practicum is required of all students in order to complete the graduate certificate in substance abuse. Open to Graduate students only.  3 hours

ADA 7120 Professional Field Experience  Please refer to The Graduate College section of course descriptions. Open to Graduate students only.  2 to 12 hours

Blindness and Low Vision Studies
BLS 5440 Educating Individuals with Severe Impairments  This course develops specific skills in the assessment, prescription, implementation, and evaluation of educational programs for persons with severe impairments. Course content focuses on the areas of mobility, communication, sensorimotor development, self-help skills, cognition, and adaptive behavior. Open to Upperclass and Graduate students.  3 hours

BLS 5770 Services for Persons Who Are Blind or Have Other Disabilities  This course explores issues that affect services for people who are blind or have other disabilities. It includes prevalence and incidence of various disabling conditions, adaptive recreation, history and current status of service legislation, consumer organizations, professional organizations, accreditation, models of service delivery, national and international agencies and organizations, national and international resources, social service programs, and trends and future issues.  1 to 2 hours
BLS 5840 Computer Technology in Rehabilitation This course is designed to introduce the student to computer technology, as it relates to persons with disabilities. Students will learn the uses, parts, and operating commands of common adaptive computers, as well as the software used with them. In addition, the major adaptive forms of input and output are investigated. 3 hours

BLS 5860 Job Development and Placement This course applies career choice and job placement concepts to persons with disabilities. It includes occupational aspects of disability, pertinent laws and regulations including ADA and sections 5010-5040, labor market analysis, job analyses, rehabilitation engineering, job development, and work modification strategies. It provides experience in making employer contacts, overseeing clients' job seeking efforts, and training in job-related social skills. 3 hours

BLS 5880 Psychosocial Aspects of Disability This course provides an understanding of the psychosocial factors that impact upon the integration into society of individuals with disabilities. It examines the philosophy of rehabilitation, major classifications and paradigms, common stereotypes, attitudes and their measurement, psychiatric disabilities, theories of adjustment, psychosocial losses, issues relating to sexuality, personal adjustment training, the role of the family, the use of effective interaction skills, and the stages of group process. 2 hours

BLS 5890 Medical and Functional Aspects of Disability This course presents an interdisciplinary approach to the study of multi-handicapping conditions in rehabilitation. It includes information on the major disabling conditions such as traumatic brain injury, orthopedic, neuromuscular, visual, learning, speech and hearing, cardiovascular, mental and emotional disabilities, and other selected disabilities. Emphasis is placed upon the cumulative effects of concomitant disabilities with additional emphasis on visual impairment. 2 hours

BLS 5900 Physiology and Function of the Eye The anatomy, structure, and function of the eye, along with various eye diseases and malfunctions, are stressed in this course. The student is familiarized with various eye conditions, and their relationship to rehabilitation practice is emphasized. 2 hours

BLS 5910 Braille and Other Tactual Communication Systems This course provides students with a basic knowledge of the literary Braille code - reading and writing - and an overview of other communication methods available to people with visual impairments. It introduces methods for teaching Braille and an introduction to the development of literacy skills for individuals who are braille readers. Methods of literacy assessment for children and adults, instructional methods, and Braille translation hardware and software are also covered. Open to Upperclass and Graduate students. 3 hours

BLS 5912 Teaching Math and Specialty Codes This course contains study of the Nemeth Code and Unified English Braille Code (UEB) for math and science, the music code, adaptations of worksheets and tests, foreign languages (French, German, and Spanish), transcription of diacritical marks (dictionary notation), and an introduction to computer Braille notation. Open to Upperclass and Graduate students. 2 hours

BLS 5915 Braille for Orientation and Mobility Specialists This course is designed to teach Orientation and Mobility (O&M) Specialists how to read and write uncontracted Braille, as well as prepare quality tactile graphics. Instruction in Braille reading, as well as in writing with a slate and stylus, Braille Writer, and Braille emulation and translation software will be provided. In addition, the use of both high and low tech products for creating tactile graphics will be taught. Students will also be provided an introduction to contracted Braille. Methods for implementing the use of Braille and tactile graphics into appropriate teaching strategies will also be emphasized. Open to Graduate students only. Restricted to masters in orientation and mobility, and orientation and mobility for children. 1 hour

BLS 5920 Orientation and Mobility with Children This course will provide strategies for teaching orientation and mobility to children. Assessment techniques and methods for teaching the orientation and mobility curriculum (indoor travel to business travel) to children, including those with multiple disabilities or deaf-blindness will be presented. In addition, strategies for teaching areas specific to children, such as body image, sensory-motor, concept development, and cortical visual impairment will be addressed. The focus will be on practical application in educational settings. Open to Graduate students only. Restricted to masters in orientation and
mobility, and orientation and mobility for children.

3 hours

BLS 5930 Methods of Teaching Adaptive Communications Adaptive communication methods used by visually impaired persons and the techniques of teaching them are explored in this course. Specifically, Braille, handwriting, listening, and recording devices, and typewriting are presented. This course also includes a supervised practical teaching experience with a visually impaired person. 2 hours

BLS 5945 Itinerancy and Effective School Collaboration This course is designed to prepare educators of the blind and visually impaired to work effectively within school systems utilizing an itinerant teaching model. Legal issues related to providing educational services within schools will be stressed, including federal and state laws pertaining to special education with emphasis on those that are specific to blindness and visual impairment. Both the IEP and IFSP process will be thoroughly covered, including how to develop, implement, and monitor effective educational goals. Effective communication strategies for working with other educators and families will also be emphasized. Open to Graduate students only. Restricted to masters in teachers of the visually impaired, orientation and mobility, and orientation and mobility for children. 2 hours

BLS 5950 Introduction to Orientation and Mobility The content of this course relates to problems of independent travel which result from reduced vision. Simulated experiences are provided which emphasize the sensory, conceptual, and performance levels needed for independent travel in a variety of environments. Prerequisite: Restricted to students enrolled in the Orientation and Mobility and Special Education/Orientation and Mobility programs. 2 to 4 hours

BLS 5960 Electronic Devices Systematic instruction in use of fundamental electronic travel aids and overview of major electronic devices. Prerequisite: BLS 5950. 1 hour

BLS 5970 Principles Low Vision This course deals with assessment and remediation of functional problems encountered by low vision persons. Emphasis is placed on optical, non-optical, and electronic aids which increase visual functioning. In addition, the nature and needs of low vision persons and the interprofessional nature of low vision services are stressed. The concepts are explored that deal with initial intake procedures, assessment of near and distant visual acuity, assessment of near and distant visual field, color testing, evaluation of sunwear, evaluation of optical aids, training in the use of optical and non-optical aids, and use of equipment such as the lensometer and tonometer. Prerequisite: Approval of advisor. 2 hours

BLS 5980 Readings in Blindness and Low Vision This course is arranged on an individual basis to provide students an opportunity to independently pursue an in-depth study of special areas of interest. 1 to 4 hours

BLS 6010 Small “N” Research: Design and Analysis This course explores standard group research design, single subject and small numbers design. The emphasis is placed upon providing students with a working knowledge of an experimental methodology for demonstrating control in social/behavioral research where more traditional experimental control group paradigms are not feasible or desirable. This approach is based on an experimental methodology for demonstrating control with single or small numbers of subjects which includes design, internal replication, measurement, reliability, and visual or statistical analysis. Open to Graduate students only. 3 hours

BLS 6020 Gerontology in Orientation and Mobility and Rehabilitation Teaching Elderly individuals who are visually impaired have specific rehabilitation needs that differ from those of younger people. This course is intended to provide students with discipline specific knowledge and adapted skills necessary to assist older persons who are blind or visually impaired meet their independent living and travel needs. The course begins with a brief overview of aging. Topics then include vision loss related to aging, assessment, hearing and vision screening, environmental evaluation and modification, and adaptation of independent living and travel techniques for people who are elderly. Open to Graduate students only. 2 hours

BLS 6040 Issues in Travel This course presents theoretical and practical content that facilitates effective teaching of independent travel skills to individuals who are visually impaired. The topics of this
course include assessment of environmental accessibility, use of sound in navigation, and identification of risk in travel situations. Restricted to master’s in the Orientation and Mobility, Orientation and Mobility for Children, and Special Education/Orientation and Mobility programs. Open to Graduate students only. 2 hours

BLS 6050 Practice in Low Vision This is a laboratory course which provides experiences in initial intake procedures, assessment of near and distant visual acuity, assessment of near and distant visual field, color testing, evaluation of sunwear, evaluation of optical aids, training in the use of optical and non-optical aids, and use of equipment such as the lensometer and tonometer. Open to Graduate students only.
Prerequisite: Approval of advisor. 1 hour

BLS 6060 Adaptive Sports Activities for Visually Impaired Children This course introduces students to the adapted methods that are utilized in teaching physical education, recreation, and sports skills to young learners with visual impairments. The course will include a combination of lecture and practice. It will present: a) basic techniques and rules for each sport, b) techniques for adapting the activities, c) methods for teaching these techniques, d) an overview of appropriate elementary games, and e) resources useful for obtaining sports and recreational materials and information. Participation will be required. Each enrollee will take part in many physical activities while under the blindfold or using low vision simulators. Open to Graduate students only.

BLS 6070 Adaptive Art Activities for Visually Impaired Children This course will prepare students to instruct children who are visually impaired in the application of three-dimensional media such as raised line drawing, Braille graphics, clay, plaster, wood, etc. Open to Graduate students only. 1 hour

BLS 6100 Assisted Research This course requires involvement in a research project related to the student's program of study. Depending on the individual program, students may contribute to data collection for a project developed by a faculty member, discuss research topics applicable to their field of study, conduct literature searches on a relevant topic, perform data analysis, or develop research agendas of their own. Open to Graduate students only. 1 to 6 hours

BLS 6300 Special Topics in Blindness and Low Vision This is a variable topics, variable credit graduate level course for consideration of current and special interests in blindness and low vision studies. Specific topics and number of credit hours will be announced each time the course is scheduled. Open to Graduate students only. 1 to 4 hours

BLS 6320 Teaching Children with Visual Impairments This course is designed to examine how to assess, teach, and modify existing curriculum for infants, preschoolers, and young school-aged children who are blind. This course combines these three elements and prepares teachers for the role of itinerant or classroom teacher, as well as for the role of consultant for parents and other teachers. Open to Graduate students only. 3 hours

BLS 6360 Teaching for Independent Living Provides a practical background and a basic understanding of skills and problems of the homebound and visually impaired. Open to Graduate students only. 4 hours

BLS 6640 Principles of Rehabilitation Teaching This course is concerned with the development and the current status of rehabilitation teaching as an occupation, with particular emphasis upon the teaching methods and human interrelationships which are essential in instructing visually impaired adults in skills of independent living. Open to Graduate students only. 3 hours

BLS 6910 Practicum in Rehabilitation Teaching This course provides supervised teaching experiences with blind or visually impaired individuals in a variety of settings. Course Prerequisite: Restricted to students enrolled in the following programs: Rehabilitation Teaching and Rehabilitation Counseling and Teaching. Open to Graduate students only. 1 to 2 hours

BLS 6940 Principles of Orientation and Mobility This course is concerned with the development and current status of orientation and mobility as an occupation. It emphasizes the perceptual and cognitive bases of travel with impaired vision as well as teaching methods and human interrelationships which are
essential for effectively instructing visually impaired adults in skills of independent travel. Open to Graduate students only. 3 hours

BLS 6950 Practicum in Orientation and Mobility This course provides supervised teaching experiences with blind or visually impaired individuals in a variety of settings. Included within this course may be a weekly seminar to discuss procedures of assessment, principles of professional practice and effective strategies. Prerequisite: Restricted to students enrolled in the Orientation and Mobility programs. Open to Graduate students only. 1 to 3 hours

BLS 6955 Practicum in TCVI This course requires a supervised practicum experience in a school or agency that services children who are blind or have low vision. During the experience, the opportunity is provided for practical application of principles and methods during the instructional process. Open to Graduate students only. 2 hours

BLS 6970 Clinical Practice in Low Vision The course will familiarize the student with current practice and resources in the administration of a comprehensive low vision service. Further, the course allows for a practicum to be served in a low vision clinic where the student gains experience both in administration of the service, and in applied training methodologies with low vision clients. Open to Graduate students only. Prerequisites: BLS 5970 and 6050. 3 hours

BLS 7100 Independent Research This course requires the completion of a research project related to rehabilitation and conducted with faculty guidance. Open to Graduate students only. Prerequisite: Restricted to students enrolled in the Orientation and Mobility, Rehabilitation Teaching, Rehabilitation Counseling and Teaching, and TCVI/Orientation and Mobility programs. 2 to 6 hours

BLS 7120 Professional Field Experience This course requires a supervised internship experience in an organization that serves blind and visually impaired persons, during which the opportunity is provided for practical application of principles and methods in blind rehabilitation. Open to Graduate students only. Prerequisite: Restricted to students enrolled in the Orientation and Mobility, Rehabilitation Teaching, and TCVI/Orientation and Mobility programs. 2 to 12 hours

Bronson School of Nursing

NUR 5300 Historical & Theoretical Foundations of Nursing and Health Care This course focuses on the theoretical and historical foundations of the American “health care system” (the hospital, self-care, and public health). Ideas, events, and people are introduced and examined for their influence and significance in sculpting both the institutions and the social roles of health care providers. The interrelationship among nursing and the social, political, economic, and intellectual contexts are considered. Theories, conceptual models, and ways of thinking about health, disease, the illness experience, nursing, and relationships within the health care system are examined. Prerequisites: Admission to the Master of Science in Nursing program or instructor approval. 3 hours

NUR 5310 Advanced Professional Nursing This course focuses on forward-thinking approaches for the profession of nursing in the 21st century. New definitions of advanced professional nursing will be discussed and challenged. This course, building upon the introduction to professional nursing in the undergraduate program, addresses such areas as informed practice, the culture of nursing, current and future roles of nurses, the dynamics of professional development and professional practice strategies. Prerequisite: Admission to the Master of Science in Nursing program or instructor approval. 3 hours

NUR 6100 Introduction to Health Informatics and Information Management This course will expose students to important elements of health care informatics and information management. Informatics theories, methods, competencies, health information standards and current regulations influencing the use of health information will be introduced. Students will use these concepts to help determine healthcare information needs and why management of information is critical. Students will gain an understanding of their role as information management professionals and contributors toward knowledge management in evidence-based healthcare. Social,
ethical, and legal issues surrounding information management in health care are incorporated throughout the course. Open to Graduate students only.

NUR 6300 Ethics and Culture; Foundations for Leadership This course draws upon the disciplines of philosophy, ethics, and the social sciences in examining key concepts of professional practice that form the foundations for leadership. The key concepts include professional obligations, duties, and rights and cultural competence. The course builds upon the ethical and cultural foundations in the undergraduate program and leads to an increased understanding of the relationships between socio-cultural contexts, ethics, and the health/illness beliefs and practices of individuals, families, and communities from diverse backgrounds. Key aspects of relationship based care and the promotion of a holistic approach to meeting the health and illness needs of diverse individuals, groups, and communities provide a common basis for exploring what it means to be a culturally competent, ethical health care professional and leader in health systems or education. Prerequisite: Admission to the Master of Science in Nursing program or instructor approval. 3 hours

NUR 6310 Community Focused Care: An Interdisciplinary Approach Relationship based care and a holistic understanding of the nature of human beings, how they respond to health and illness, and the key role that health professionals play in promoting health and well-being of individuals, groups and populations is the focus of this core science course. The increasing complexity of illness care for populations with several chronic conditions calls for new ways of addressing client needs. Content includes interdisciplinary perspectives of health and illness, basic principles of epidemiology, community-based assessment and evaluation, issues of equity, and levels of prevention. Restricted to Master of Science in Nursing or instructor approval. Prerequisite: NUR 5300 and NUR 5310. 3 hours

NUR 6320 Health Care Policy, Organization & Financing This course provides an overview for understanding health care policy, organization, and financing of health care within a systems analysis framework. Current literature and research related to health care policy development and the health care delivery systems are examined. Specific attention is paid to the role of discipline specific leadership in policy development and in changing the health care delivery and the health care education systems. Restricted to Master of Science in Nursing or instructor approval. 3 hours

NUR 6400 Professional Inquiry: Qualitative and Quantitative Methods This course is the first in a sequence of courses that prepares students for completion of a capstone project. This course focuses on qualitative and quantitative methods of nursing inquiry and builds upon the foundations of research critique and evidence for informed practice studied at the baccalaureate level. Students will engage in critical analysis of research methods useful for evidence based practice to improve quality and safety in nursing and health care. Open to Graduate students only. Restricted to masters in Nursing. Prerequisite: NUR 5300 and NUR 5310, or instructor approval. 3 hours

NUR 6410 Methods for Measuring Quality in Health and Educational Systems This course is the second course in a sequence that prepares students for completion of a capstone project. This course analyzes measurement theory and the implications of that theory in research, quality improvement, program evaluation and evidence based practice in health care systems and educational institutions. The course will include an introduction to data analysis that can be implemented in measuring quality and safety in nursing care, education, and health care systems. Open to Graduate students only. Restricted to masters in Nursing. Prerequisites: NUR 5300, NUR 5310 and NUR 6400; or instructor approval. 3 hours

NUR 6500 Health Care Informatics and Standards This course provides health care leaders with working knowledge of technical, user and environmental factors that are important to consider in the selection and use of clinical information systems that support health care and decision-making processes. Students will gain a deeper understanding of technology, data, and standards related to clinical information systems, and how these elements are used to make evidence-based decisions in health care systems and services. Ethical and legal issues in health informatics and standardization will be woven throughout the course. Restricted to Master of Science in Nursing program or instructor approval. Prerequisite: NUR 6100 3 hours

NUR 6510 Leadership in Organizations and Systems This course is designed to explore ways to demonstrate effectiveness of health care interventions and quality of care. Health care professionals are now
expected to make decisions based on evidence of effectiveness at individual, unit, and systems levels. This course focuses on higher order interdisciplinary critical thinking, strategic planning, and leadership for transformational change within health/illness care organizations and systems. Content relative to the changing requirements of health/illness care within the USA and the changing workforce needs is included. Emphasis is placed on the leadership role that nurses can play in creating healthcare systems that are safe, effective, and accessible to all.

Prerequisite: Admission to the Master of Science in Nursing program or instructor approval. 3 hours

NUR 6520 Health Care Financing and Reimbursement
This course provides an in-depth analysis of current methods for financing and payment for services rendered across sites of service. This course explores both traditional and non-traditional financing mechanisms, the role of state and national governments, professional associations, and insurance companies in setting limits of coverage, and current payment methods, including billing codes. Foci include managing nursing resources including personnel, supply and capital budgets, and the role of the nurse leader in using this information to plan for quality service delivery.

Prerequisite: Admission to the Master of Science in Nursing program or instructor approval. 3 hours

NUR 6530 Clinical Nurse Leadership Practicum
This course is designed to provide a mentored internship practicum that offers the opportunity to apply leadership content and refine leadership abilities in a setting and practice area mutually agreed upon by the student and course faculty. The practicum experience will occur at the organizational or system level. Requirements include a written contract with specified outcomes developed by the student, and agreed to by the preceptor/agency, and course faculty. One outcome of the practicum will be the completion of a formal report on an agency or system-specific project demonstrating clinical nursing leadership. Periodic seminars are included. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to Master of Science in Nursing. Prerequisites: NUR 6500, NUR 6510, and NUR 6520. 3 hours

NUR 6600 Curriculum and Teaching of Theory in Health Disciplines
This course is designed to provide experienced health professionals currently holding (or planning to hold) faculty positions with the theoretical foundations of how adults learn, how to design curricula in a health professional discipline, what and how to teach in the theoretical domain, and how to evaluate whether learning has occurred. The primary focus of the course is promoting excellence in classroom teaching with adults. Content includes values clarification, personal learning styles, critical thinking and communication strategies. Micro-teaching with peer assessment is included. A designated mentor teacher, nominated by the student and approved by the course director, works in partnership with the student and WMU faculty. Prerequisite: Admission to the Master of Science in Nursing program or instructor approval. 3 hours

NUR 6610 Clinical Teaching and Evaluation in Health Disciplines
This course is designed to provide experienced health professionals currently holding (or planning to hold) faculty positions with the theoretical and practical aspects of teaching and evaluating learner performance in practice settings. The focus of the course is on clinical teaching and evaluation, preceptor preparation, and issues related to establishing and maintaining clinical sites for student learning. The theories and principles of teaching and learning related to adults explored in NUR 6600 provide the theoretical foundations, with application for the practice setting. A designated mentor teacher with a master’s or doctorate degree, nominated by the student and approved by the course director, works in partnership with the student and WMU faculty. Prerequisites: Admission to the Master of Science in Nursing program or instructor approval and successful completion of NUR 6600. 3 hours

NUR 6620 The Scholarship of Teaching in a Clinical Discipline
This course builds upon the knowledge and experience gained in NUR 6600 and NUR 6610, as well as the knowledge and skills of the experienced clinician. The primary focus of the course is on the scholarship of teaching—evidenced based curricular designs, teaching methods, clinical competencies, and evaluation methods. Content also addresses what it means to be a scholarly teacher in both classroom and clinical settings. Academic responsibilities of faculty members, ethical and legal issues in teaching, and the impact of professional trends, health care policies, and rapidly changing health and illness care environments on the education of tomorrow’s health professionals are explored. Prerequisites: Admission to the Master of Science in Nursing program or instructor approval and successful completion of NUR 6610. 3 hours

NUR 6630 Practicum in Teaching
This course is a mentored teaching practicum in the content area and site selected by the graduate student with agreement of course faculty. The practicum offers the learner an
opportunity to develop, implement, and evaluate a teaching/course plan based on the principles of teaching & learning and curriculum development acquired in NUR 6600, NUR 6610, and NUR 6620. Requirements include development of a contract with the student’s mentor-teacher, measurable learning outcomes, a lesson plan, use of a variety of teaching methods and audio-visual aids, and both peer and student evaluation of effectiveness. Evaluation of learning includes development of a paper-pencil test following a test blueprint and use of a clinical tool as appropriate. Periodic seminars are included. Prerequisites: Admission to the Master of Science in Nursing program or instructor approval and successful completion of NUR 6600, NUR 6610, and NUR 6620. 3 hours

NUR 6990 Capstone Project in Selected Area of Study This course is the last course in a research sequence that prepares students for completion of a capstone project aimed at knowledge generation, dissemination or implementation. This course focuses on the application of the research process to the development and conduct of a project. This course includes advisement and supervision of the student's investigation into the scholarship of teaching, the scholarship of leadership, or research with a selected population. The student may work in a faculty member's program of research or with their own problem in designing, collecting and/or evaluating data. Open to Graduate students only. Restricted to masters in Nursing. Prerequisites: NUR 6400 and NUR 6410. 3 hours

NUR 7000 Master's Thesis Candidates for the master’s degree may elect to write a thesis in their field of specialization under the supervision of a thesis committee. May be repeated for credit. Graded on a Credit/No Credit basis. Open to Graduate students only. Restricted to Master of Science in Nursing. Prerequisite: Instructor approval. 1 to 6 hours

**Gerontology**

GRN 6700 Approaches to Aging This course is a graduate-level introduction to the issues facing older persons, their providers and caretakers. Professional inter- and multi-disciplinary, cultural, ethnic, and non-western approaches to aging are some of the features of gerontology that will be discussed during the semester. The format of this course is a combination of traditional didactic instruction and online synchronous and asynchronous discussion. 3 hrs.

GRN 6800 Multidisciplinary Seminar in Gerontology This seminar introduces students from different disciplines to older persons and their concerns through publications written by older persons and surveys of current issues in health care and health care policy. Readings present the personal perspectives of older persons in a variety of situations. Students will be required to analyze these perspectives within the context of their academic discipline. Current events are surveyed through multiple media. Students will analyze the impact of medical and social breakthroughs and legislative decisions. 3 hrs.

GRN 6810 Program Planning and Development in Gerontology This seminar in the gerontology graduate specialty program will explore the process of program planning and development through meetings with national, state, and local funding agencies and meetings with service providers in various kinds of programs for older persons throughout the region. 3 hrs.

GRN 6900 Field Education in Gerontology This course is designed to give the student a learning experience during which the student can apply some of the knowledge and information acquired in the gerontology academic setting and further develop and refine his/her professional skills with the guidance and assistance of those professionals currently working in gerontology. Prerequisite: Admission to the program and permission of instructor. 1-6 hrs.

GRN 7100 Independent Research 2-6 hrs.

GRN 7120 Professional Field Experience 2-12 hrs.

**Integrative Holistic Health and Wellness**

HOL 5300 Special Topics in Holistic Health Variable topic, variable credit course for consideration of current and special interests in holistic health. Specific topics, number of credit hours and prerequisites, if any, will be announced each time the course is scheduled. May be repeated for credit with different
topics. Special topics are offered each semester and may include: Bodymind Nutrition, Biofeedback, Chi Gong, Understanding Grief and Loss, Science and Spirit of Holistic Health, and Advanced Spirituality. Other topics are planned. Open to Upperclass and Graduate students. 1 to 4 hours

HOL 5301 Meditation to Enhance Living  The purpose of Meditation to Enhance Living is to introduce the student, through direct experience, to the practical application of meditation in daily life. We will discuss and experience various forms of meditation from different cultural and religious perspectives, yet the basic meditation practice is secular in nature. The latest scientific research on meditation will be reviewed, research that clearly supports the efficacy of meditation in reducing stress and in producing a sense of inner calm or peace. Participants who apply this practice to their daily lives will achieve a significant reduction in stress as well as an increase in their performance and perceived ease of performance. Open to Upperclass and Graduate students. 1 hour

HOL 5302 Advanced Meditation to Enhance Living  The purpose of Advanced Meditation is to deepen, through direct experience, the student's capacity to meditate and to apply meditation with increasing ease and effectiveness is daily life. We will discuss and experience various forms of meditation from different cultural perspectives yet the basic meditation practice is secular in nature. Prior experience with meditation is required. Open to Upperclass and Graduate students. 1 hour

HOL 5303 Tai Chi for Health  This course will provide students with an understanding of the body and mind health benefits of Tai Chi through learning and practicing a short set and other fundamental exercises. Body and mind benefits will be explored through physiological terms. Open to Upperclass and Graduate students. 1 hour

HOL 5304 Yoga to Enhance Living  This class is intended to introduce students to the history, philosophy, science, spirituality and health benefits that yoga has to offer. The class will combine lectures with the practice of yoga techniques including: asana (holding of postures), pranayama (breathwork), and meditation. Open to Upperclass and Graduate students. 1 hour

HOL 5305 Mindfulness to Enhance Living  By participating in this course, students will develop a further understanding of the idea of mindfulness and gain a better awareness of the many underlying principles that contribute to mindfulness. This understanding will include ways that the practice can be used in everyday life to assist with the stress, anxiety, and other feelings that often accompany daily chores and various activities that we perform. One result will be a greater appreciation of the benefits of mindfulness and what it has to offer each individual. Open to Upperclass and Graduate students. 1 hour

HOL 5306 Power of Breath (Pranayama)  In this class students will learn about the theory, science, and practice of Pranayama, a variety of seven steps of yogic breathing. Students will learn about the physical, mental and spiritual benefits that enhance health. Open to Upperclass and Graduate students. 1 hour

HOL 5310 Introduction to Holistic Health  The primary purpose of this course is to provide an introduction to the philosophies, theories, and concepts involved in holistic health care. It is meant to serve both as a general educational experience for persons wishing to become familiar with holism and essential basic instruction for persons wishing to apply for admission to the graduate certificate program in Integrative Holistic Health and Wellness. Open to Upperclass and Graduate students. 3 hours

HOL 5320 Holistic Approaches to Personal Relationships  The purpose of this course is to provide an understanding of relationship development. In order to do this, students will acquire knowledge in self-concept formation, social systems theory, values development, and communication models. A major emphasis in the course will be on how to assist people in establishing and maintaining healthy relationships. Open to Upperclass and Graduate students. 3 hour.

HOL 5321 Holistic Health Coaching  This course introduces students to the foundational concepts of psychological coaching, including the history and theoretical roots, related professional organizations,
and ethical codes regulating the coaching profession. The instructor, a professionally certified coach and trainer, will provide an overview of coaching techniques and models of coaching, as well as the role of coaching in promoting holistic health. Clear distinctions will be drawn between psychological coaching and psychotherapy, as well as other helping models. This course will also include an overview of the dimensions of wellness and how coaching techniques can promote lasting change to better support well-being. Suggestions and encouragement for integrating coaching skills into related professional roles will also be emphasized. Open to Upperclass and Graduate students.

3 hours

HOL 5330 Holism and Community
A course designed to help students better understand the dynamics of community and the potential for holistic growth and health through the investment of self in a common and purposeful experience with others. Open to Upperclass and Graduate students. 3 hours

HOL 5340 Holistic Health and Spirituality
This course helps students better understand the spiritual dimensions of each individual and the relationship of spirituality to the meaning of health. Various spiritual traditions, philosophies, and practices will be explored with the primary emphasis on the implications of these teachings for everyday living. The course will address the role of spirituality in the therapeutic process for health care professionals and resources available for practitioners and educators. The format for the course will include lecture, discussion, experiential activities and audio/video presentations. Open to Upperclass and Graduate students. 3 hours

HOL 5350 Holistic Approaches to Stress
This course will focus on the nature, sources and symptoms of stress, and provide a holistic approach for the management of stress. The relationship between stress and personality, lifestyle, health and illness will be explored. In addition, the reasons for, and management of, professional and organizational burn-out will be presented. Open to Upperclass and Graduate students. 3 hours

HOL 5360 Wellness Skills for Health Professionals
This course introduces wellness information and strategies for use by students and professionals working in the health and human services fields. The course is designed to teach the theories and techniques used to address wellness issues related to emotional, relational, cognitive, physical, and spiritual concerns. This course is designed to help students and health care professionals explore these wellness issues in their own lives to insure they are able to provide effective services to their clients/patients/consumers and to assist in preventing compassion fatigue. It is also designed to provide them with a guide to implementing these same wellness practices with those with whom they are working. Students will be exposed to current research in the areas of wellness and neurological functioning as it relates to wellness. Finally, students will explore diversity issues and ethical practices as they relate to wellness strategies. Open to Upperclass and Graduate students. 3 hours

HOL 5370 Health and Humor
This course will focus on the physical, intellectual, emotional and spiritual dimensions of laughter, humor and play. We will explore recent discoveries and research regarding their role in human physical and mental health. Students will learn about the social significance of humor and play, what makes people laugh and why, the role of happiness, and will learn ways to increase happiness and playfulness, use laughter and humor as a stress management technique, and build a basis for appropriate use of humor in helping others. Open to Upperclass and Graduate students. 3 hours

HOL 5380 Eastern Thought and Practice
Eastern thought and practice has informed our current understanding of the mind/body/spirit connection. For thousands of years the spiritual and/or philosophical practices of the Eastern psychological traditions taught practitioners how to cultivate the qualities of self-awareness, focus, kindness, contentment, mindfulness, and compassion. Modern day science has confirmed that these qualities have a direct and positive impact on health. Through comparative analysis of various philosophical and religious traditions (primarily Tibetan and Zen Buddhism) and experiences, students will explore these practices and consider how they inform their daily life, their understanding of themselves, their communities and the wider world and how they have influenced and continue to influence current scientific research on the mind/body/spirit connection. The meditative/mindfulness practices will help students move along the path to their own sense of inner peace, calmness, clarity and liberation. Open to Upperclass and Graduate students. 3 hours
HOL 5500 Introduction to Holism and Expressive Arts

This course is a survey of expressive arts therapies used to facilitate the healing process and will deepen the student's understanding of the role of creative expression in health and healing. The use of arts therapies to promote health, reduce stress, and complement the traditional treatment of physical and mental illness will be discussed. Topics covered will be visual arts, sound/music, movement/dance, writing/poetry, and drama/psychodrama. The format for the course will be a combination of experiential creative activities, guest lectures, and video and audio presentations. No artistic experience or background required. Open to Upperclass and Graduate students. 3 hours

HOL 5510 Holistic Approaches to Healing Through Visual Art

This course introduces a holistic approach to the use of visual art in healing; how to choose and present appropriate art experiences; spontaneous and directed theme art activities, resources, and materials; guides for interpreting art; and ethics. A variety of activities such as drawing, painting, clay, sand tray, collage, mandalas, and masks will be explored. The format for the course is a combination of experiential activities, lectures, video, and slide presentations. The course is designed to give students and professionals in the counseling, social work, psychology, health care, occupational therapy, art, and other fields some practical tools and considerations for using art for health and healing with others or for personal growth. No artistic experience or background required. Open to Upperclass and Graduate students. 3 hours

HOL 5520 Healing through Movement

This course is a survey of the use of movement for health and healing. Several movement and dance specialty areas are covered in order to explore personal growth, creativity, balance, stress reduction, spirituality, and cultural perspectives on healing of self and others. Body awareness, breathing, and communication will be emphasized throughout the exploration of movement modalities, such as Authentic Movement, Contact Improvisation, Creative Movement, Feldenkrais, Interplay, Labyrinth Walking, Progoff Journal Writing, Ta'i Chi Chuan, Daneses of Universal Peace, and Movement Therapy. The format for the course will be a combination of lectures, discussion, experiential activities, and audio and video presentations. Students enrolled in social work, counseling psychology, occupational therapy, nursing, physical education, and dance will especially benefit from this course. No movement or dance experience is required. Open to Upperclass and Graduate students. 3 hours

HOL 5530 Holistic Strategies to Illness and End of Life

This course will examine holistic strategies and techniques designed to help people cope with illness along the continuum from diagnosis through the end-of-life. Topics will include: complementary methods that assist with treatment, surgery, medical procedures, pain management; guided imagery; psychosocial/spiritual considerations; being/supporting the caregiver; and death and dying. Students will pursue their individual interests in a project which will include assessment, research and recommendations of holistic modalities for a person dealing with a particular illness. This course is appropriate for professionals/students in healthcare and related fields and for individuals who are looking for assistance with their own illness or caring for a loved one. Open to Upperclass and Graduate students. 3 hours

HOL 5540 Love and Forgiveness

Students will be exposed to current research in the area of forgiveness and the impact it has on an individual's personal well-being as well as social well-being. We will explore what contributes to the development of a grievance, what maintains it, and what gets in the way of being able to forgive it. We will look at examples of unforgivable grievances and the impact they have on individuals and society. And, we will examine methods of achieving forgiveness and the positive benefits this has. Open to Upperclass and Graduate students. 3 hours

HOL 5550 Successful Aging-Holistic Perspectives

This course will focus on holistic factors of aging and lifestyle choices that enable people to preserve and even enhance wellness and vitality in later life. Current images and myths of aging will be explored and research studies that outline holistic ways to delay, prevent, or positively treat common chronic diseases will be presented along with programs and policies that enable older people to practice positive aging strategies. This course will highlight the qualities of older people who remain physically active, intellectually engaged, emotionally involved, spiritually connected, and vital throughout their years. Open to Upperclass and Graduate students. 3 hours

HOL 5600 Advanced Spirituality and Health

Provides students with an opportunity to explore the theory and application of a variety of contemplative practices (e.g., meditation traditions, centering
prayer, mindfulness, authentic movement, yoga, guided visualization, appreciative inquiry, and receptive listening). Students will consider how these practices are being used across the country to enhance educational, performance, and health outcomes. The course also provides an experiential introduction to these methods, as well as an examination of how to most effectively and ethically bring a contemplative and heart-centered presence into one’s work. This course serves as a follow-up to HOL 5340 (Spirituality and Health) and/or for students with prior experience in the area of spirituality and health. Open to Upperclass and Graduate students. 3 hours

HOL 5980 Readings in Holistic Health This course provides individualized, independent study and reading under guidance of a faculty member. Initiative for planning topic for investigation and seeking the appropriate faculty member comes from the student, with consultation from the advisor. Prerequisite: Consent of instructor. Open to Upperclass and Graduate students. 1 to 4 hours

HOL 6500 Seminar in Holistic Methods This course serves as a follow-up to HOL 5310 and is a required course for the Graduate Certificate in Integrative Holistic Health and Wellness. It offers students an exploration of holistic approaches to wellness promotion, therapy, stress-management, and professional self-care that honor the interdependent relationship between body, mind, spirit, and community. The course also provides an overview of various paradigms of health, holistic approaches to assessment, skills in accessing and discerning relevant research, and examples of “holism in action” in the community. The format for the courses will be a combination of experimental activities, lectures, discussions, personal reflections, small group activities, guest speakers, and audio/visual presentations. Through these learning experiences students will have the opportunity to develop a deeper knowledge of the relationship between body, mind, and spirit as well as how to integrate this into their personal and professional practice. Prerequisite: HOL 5310 or instructor approval. 3 hours

HOL 6700 Professional Field Experience This registration is designed to give the student a total learning experience during which the student can apply some of the knowledge and information obtained in the health and human services academic setting and further develop and refine his/her professional skills with the guidance and assistance of those professionals currently working in the health and human service area. Prerequisites: HOL 5310 and HOL 6500. 1 to 6 hours

HOL 6910 Spirituality and the Therapeutic Process This seminar will explore the relationship of spirituality and the therapeutic process as they relate to clinical practice. Spirituality will be studied as an important resource in psychological health and in healing. In addition, the spiritual lives of therapists will be looked at as a means to support their ability to offer the core therapeutic conditions. Theoretical models for integrating spirituality into practice will be offered and specific teachings and practices from a variety of religious traditions will be presented as resources for the healing process. One goal of the seminar is to enable those in the healing professions to work with their client’s spiritual life without imposing their own framework. This course is designed for all health and human service workers, but has a special emphasis on the therapeutic process. 3 hours

HOL 6970 Independent Study in Holistic Health This course will provide an independent study instructional format for Integrative holistic health and wellness certificate students. Prerequisite: Instructor approval. 1 to 4 hours.

HOL 7120 Professional Field Experience The purpose of this course is to provide advanced students in a health care related area an opportunity to become familiar with the “holistic” approach to health care. While using their own discipline as a beginning point, each student will become acquainted with different approaches to health care from both traditional and non-traditional perspectives. The principal goal is to encourage a perception of clients as whole persons whose symptoms represent an underlying discoordination in mind, emotions, and body. 2 to 12 hours

Interdisciplinary Health Sciences
HSV 6350 Special Topics in Health and Human Services This is a variable topics, variable credit graduate level course for consideration of current and special interest in health and human services. Specific topics and number of credit hours will be announced each time the course is scheduled. 1 to 4 hours

596
HSV 6700 Field Education This course is designed to give the student a total learning experience during which the student can apply some of the knowledge and information obtained in the health and human services academic setting and further develop and refine his/her professional skills with the guidance and assistance of those professionals currently working in the health and human service arenas. Prerequisite: Consent of instructor. 1 to 6 hours

HSV 6980 Readings in Health and Human Services This course is offered as independent study and reading under the guidance of a faculty member. Initiative for planning the topic for investigation and seeking the appropriate faculty member comes from the student, with consultation from the advisor. Prerequisite: Consent of instructor and program advisor. 1 to 4 hours

IHS 6240 Scientific Inquiry in Health and Human Services This seminar orients students in the Ph.D. program in Interdisciplinary Health Sciences to historical factors and milestones in the development of current methods of scientific inquiry in health and human services, leading to current interdisciplinary research practices. Students will learn to analyze critically the assumptions of current theories and models used in research across health and human services disciplines. Format of sessions will include lecture and seminar features of student-led discussion and presentations. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. 1 hour

IHS 6250 Health and Human Service Organization and Delivery Systems Provides a systematic approach to understanding the origin, evolution, and utilization of health and human services in the United States, including comparisons with the provision of services in other countries. Concepts and perspectives concerning the influence of economics and politics on current service provision are also explored. The course examines the institutional and individual providers, alternative delivery models, the dynamics of health and human service markets, and the impact of changing service environment on service organizations and delivery strategies. Topics such as managed care including Medicaid Managed Care, community health care, and the development of services responsive to the needs of special populations, multicultural societies, and underserved communities will be discussed. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval. 3 hours

IHS 6260 Qualitative Research Concepts in HHS Provides students with the ability to design, conduct, and analyze research findings using various qualitative research methods. These methods include comparative, historical, case study, content analysis and other types of observation and interview strategies for data collection. Students will learn to determine the strengths and limitations of qualitative research methods for expanding the knowledge base in health and human services. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval. 3 hours

IHS 6270 Health and Human Services Policy and Politics Develops a systematic and analytical framework for understanding policy-making processes in health and human services, including identification of need and the formulation, implementation, and evaluation of policy. The political processes by which decisions are made and resources allocated and the ethics, laws, institutions, and forces, which affect these processes at local, state, and federal levels, are also considered. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval. 3 hours

IHS 6280 Quantitative Research Concepts in Health and Human Services Provides an overview of the statistical concepts and methods often used in HHS research. Course content will include concepts of probability, hypothesis testing, measures of central tendency and dispersion, and sampling. Students will learn to conduct bivariate and multivariate statistical tests common in HHS research, and to interpret the results. Students will be introduced to basic concepts in parametric and non-parametric statistical analyses. Examples will be drawn from current research in health and human services, and students will acquire skills in critiquing research designs and statistical approaches. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval. 3 hours
IHS 6290 College Instruction and Assessment
Examines current theories on learning, intelligence, memory, and learning styles and individual capabilities, and their application to curriculum design, instruction, and methods of assessment. The effects of class, gender, and culture on learning and teaching are analyzed, as well as curricular issues related to accreditation of programs and to professional licensure and certification. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval.

IHS 6300 Designing and Conducting Health and Human Services Research
Provides students who are beginning to plan their dissertation research an opportunity to learn about formulating and focusing research questions, collecting and managing data, and analyzing and evaluating data. Topics included in this course include commonly used research designs, threats to internal and external validity of research results, and scaling of data. Ethical issues in designing, conducting and reporting of research findings will also be discussed, along with issues of multiculturalism in research design. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval.

IHS 6310 Proposal Development and Management
Provides students with skills needed to compete successfully for funding in various health and human services venues. This course provides an overview of grant writing, including identifying sources of research and program development support and developing successful proposals, including drafting budgets, preparing evaluation plans, and developing collaborative relationships to strengthen grant proposals. Principles of project management will also be discussed. These include ensuring fiscal and ethical accountability, supervision of staff, and documenting progress toward project goals. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval.

IHS 6320 Innovative Pedagogy and Instructional Design
Examines models of teaching and related research and the inclusion of innovative pedagogy, including teaching through technology, problem-based learning, collaborative learning, and distance learning. Techniques for instructional design and assessment are discussed. Issues relating the shift from teacher-centered to learner-centered instruction are explored. Learners will be expected to apply one or more innovative pedagogies in an applied area. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval.

IHS 6330 Ethics and Law in Health and Human Services Professions and Scientific Research
Applies principles of ethics to health and human service decision-making, policy formulation, and to clinical and research situations. Current issues and research in biomedical and social ethics are examined, together with the legal and ethical concerns which affect interdisciplinary collaborative practice. Laws are discussed which influence the provision and delivery of care and services at local, state, and federal levels. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval.

IHS 6350 Evidence-Based Interdisciplinary Practice in Health and Human Services
Uses a seminar format for student-led discussions of interdisciplinary research and service delivery issues. Course topics include theory and historical foundations, management structures and economic factors, team dynamics and communication, collaborative decision-making and conflict resolution, case management and client-centered care, and outcome measurement and program evaluation. Students will apply the lens of evidence-based practice within and across disciplines to develop an interdisciplinary vision for addressing critical current issues in health and human services. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval.

IHS 6360 Advanced Statistics in Health and Human Services
Examines theory and practice using advanced concepts of quantitative statistics with application to complex problems in interdisciplinary health and human services. Addresses topics such as ANOVA and linear and logistic regression. The course is restricted to students admitted to the Ph.D. in Interdisciplinary Health Sciences or Interdisciplinary Health Studies. Prerequisite: Admission to program or instructor approval.
IHS 6970  HIS Pre-Dissertation Seminar  This course facilitates the transition from course work to dissertation research. Students must be registered continuously in the pre-dissertation seminar with their academic advisors to maintain their residency in the Ph.D. program while completing their four comprehensive examination products and a dissertation concept paper. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only.  

Prerequisite: Completion of course work in Ph.D. in Interdisciplinary Health Sciences and departmental approval.

1 to 6 hours

IHS 7100  Independent Research  

Prerequisite: Enrollment in the Ph.D. in Interdisciplinary Health Sciences and instructor approval.

2 to 6 hours

IHS 7130  Practicum in Teaching in the Discipline  Students will apply the theory and techniques learned in the pedagogical module and develop instructional skills through participation in a supervised teaching practicum. The student will teach an entire semester-length, three-credit course. This mentored teaching experience will provide the student with a wide range of instructional experiences, including course preparation, instruction, and assessment of students. The student must use innovative instructional techniques. 

Prerequisite: Admission to the Ph.D. in Interdisciplinary Health Sciences or permission of director.

3 hours

IHS 7300  Doctoral Dissertation

1 to 12 hours

IHS 7350  Research Practicum  

The research practicum will provide students with an introduction to interdisciplinary research and to working collaboratively in teams under the guidance and supervision of a faculty member. Students will begin this longitudinal interdisciplinary group research practicum during the second semester of the program and complete it by the end of Summer I session of the following year. The research will form the basis for the paper that must be submitted for publication as a requirement of the comprehensive examination. Course should be taken in two three-credit hour blocks.

Prerequisite: Admission to the Ph.D. in Interdisciplinary Health Sciences or director approval.

2 to 6 hours

Interprofessional Education

IPE 6800  Advances and Perspectives in Medicine and Health  The course is designed to expose and involve students in the professional health-related sciences to current topics that influence the practice, quality, and delivery of health care. The course consists of attending a series of seminars per academic year which will be delivered by leading experts in issues related to medicine and health. Topics covered in the series of guest lectures include: ethics, professionalism, communication, health policy, health disparities, delivery of care, biomedical/translational/clinical/community-based research, bioengineering, business and legal aspects of health care, health informatics, and global health. Students are required to complete at least two guided reflection assignments during the course to develop their critical thinking skills and raise awareness to cross-disciplinary aspects and integration of health care teams. May be repeated for credit. Open to Graduate students only.

1 hour

Occupational Therapy

OT 5300  Sensory Integration and the Child  Study of theoretical principles and their application to evaluation and treatment of the child with sensory integrative dysfunction. Students will observe and participate in screening and evaluation of children, and they will design treatment plans for selected clients.

Prerequisites: OT 4750.

3 hrs.

OT 5730  Therapeutic Use of Technology  This course explores how a professional goes about evaluating, designing, and adapting technology to improve people’s participation in activities of their choice. The course also explores current commercially available technology and available community-based services for people with impairments and/or activity limitations. Prerequisite: Senior standing or permission of instructor.

3 hrs.

OT 5800  Advanced Clinical Application of OT Clinical Reasoning  This course will provide advanced knowledge of clinical evaluation tools and techniques. Students will be given additional training on the most commonly used and the state-of-the-art clinical evaluation tools. Advanced use of guidelines for practice and

599
the integration of knowledge for clinical reasoning will be emphasized. Students will develop treatment plans for people with a variety of conditions and diagnoses. Evidence-based practice in OT will be used for analysis of evaluation tools and guidelines for practice. Prerequisite: OT 4750. 3 hours

OT 5810 Work Analysis and Consultation This course introduces students to work analysis in a variety of settings. Students learn to write job descriptions using ADA (Americans with Disabilities Act) standards (essential and nonessential job functions) and will learn to evaluate workers to determine their individual capability to perform a certain job (work capacity evaluation). Students will evaluate actual jobs to make recommendation (following current legislation) for modifications for the worker, work site, and work organization to decrease potential job-related injuries. Students will also develop a wellness and injury prevention program to address injury prevention for a specific population. Prerequisites: OT 4720 and 4750 or neurology, kinesiology, biomechanical background, and one, successful internship with consent of instructor. 3 hrs.

OT 6000 Advanced Clinical Practice in Occupational Therapy This lecture/lab/discussion course is focused on the development of advanced knowledge and skills in both traditional and emerging areas of occupational therapy practice. Students will review and discuss current literature related to theory and research in selected clinical practice areas followed by application through participation in intensive hands-on workshops. Prerequisite: Admission to program. 3 hrs.

OT 6210 Introduction to Neurodevelopmental Treatment for Adults Foundations of neurophysiology and motor development are discussed. Opportunity is provided for application of neurodevelopmental theory, treatment principles and techniques to occupational therapy. Special attention is given to management problems of adults with hemiplegia. 3 hrs.

OT 6330 Administration of Occupational Therapy This course will build basic skills of administration (planning, organizing, directing, coordinating, and controlling); in program development; in business planning; and in grant writing. Prerequisites: All required undergraduate course work except Fieldwork II. 3 hrs.

OT 6400 Theory in Occupational Therapy This course explores core concepts, models, and paradigms of the past, present, and future and their influence on education, research, administration, and practice of occupational therapy. Components of theory, formulation of theory, and the effect of theory development on occupational therapy will also be explored. Prerequisites: All required undergraduate course work except Fieldwork II (OT 4530 may be taken concurrently). 3 hrs.

OT 6530 Special Topics in Occupational Therapy This is a variable topic, variable credit course for consideration of current and emerging practice topics and special interest areas in occupational therapy. Specific topics and number of credit hours will be announced each time the course is scheduled. May be repeated for credit with different topics. Open to Graduate students only. Restricted to masters in Occupational Therapy. 1 to 4 hours

OT 6600 Research in OT I This course explores research in occupational therapy and related fields while developing research skills. It will include principles of research design, analysis and critique of research, ethical research practices, proposal development, and beginning familiarity with statistical analysis. Prerequisites: All required undergraduate course work except Fieldwork I and II. 3 hrs.

OT 6610 Research in OT II The purpose of this course is to build the research skills necessary to engage in scholarly scientific inquiry. It will include data analysis, basic statistical procedures, dissemination of research, critiques of research, funding and basic computer use for statistical analysis. Prerequisite: OT 6600. 3 hrs.

OT 6860 Graduate Seminar This course examines topics relevant to new developments in environmental adaptations, treatment techniques, and/or innovations in the delivery of occupational therapy services. Prerequisites: All required undergraduate course work except Fieldwork II. 3 hrs.
OT 6900 Fieldwork Level II  A twelve-week, full-time affiliation in a hospital or community agency providing the student experience in designated areas of occupational therapy. Departmental consent only. Prerequisite: Completion of OT 4820. 3-12 hrs.

OT 6910 Fieldwork Level II  A twelve-week, full-time affiliation in a hospital or community agency providing the student experience in designated areas of occupational therapy. Departmental consent only. Prerequisite: Completion of OT 6900. 3-12 hrs.

OT 6970 Investigations in Occupational Therapy  Independent study provided for the qualified occupational therapy student under the guidance of a departmental faculty member. Prerequisite: Consent of graduate coordinator and proposed faculty supervisor. 1-3 hrs.

OT 7000 Master's Thesis  Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application from department and Graduate College. 1 to 6 hours

OT 7100 Independent Research  Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application. 2 to 12 hours

**Physician Assistant**

MDSC 6100 Special Topics in Physician Assistant  This course examines selected topics in medicine. Topics considered will vary from semester to semester. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisites: Enrollment in the Physician Assistant program and successful completion of previous MDSC courses. 1 to 3 hours

MDSC 6110 The Diagnostic Process I  This is the first in a series of three courses designed to develop the knowledge, attitudes and skills requisite for medical history taking, physical examination, clinical problem solving, diagnostic assessment, treatment implementation, and for counseling and educating patients. Learning methods include lecture format, skills performance, clinical decision-making, role-playing, individual research, and case problem solving to integrate and synthesize these competencies. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant program or departmental permission. 2 hours

MDSC 6120 The Diagnostic Process II  This is the second in a series of three courses presented sequentially through the pre-clinical year of training. This course provides opportunities for the systematic evaluation of patient problems through history and physical examination, problem exploration, critical thinking and creative problem solving, lectures, demonstrations, group problem solving, practicum sessions, student examination of patients, as well as written and performance evaluation of these modalities, are included among the learning methodologies. Emphasis is placed on interviewing and physical examination, but more so on information gathering and synthesis to accomplish problem oriented patient care. Students will refine skills in eliciting and recording a complete patient database, as well as formulating differential diagnoses. Open to Graduate students only. Prerequisite: Successful completion of prior semester P.A. course work or departmental permission. 2 hours

MDSC 6130 The Diagnostic Process III  This is the summative offering in this series of three courses designed to develop competence in both the art and the science of patient evaluation. Students will continue to assess patients utilizing history taking and physical examination skills. Students will master special examinations such as for the pediatric patient, as well as the pregnant patient. Further emphasis will be placed on formulating diagnoses, therapeutic and patient education plans. Students will develop competencies in prevention strategies, and recording and communicating information in a medical team model. Open to Graduate students only.
Prerequisite: Admission to the Physician Assistant program. 1 hour

MDSC 6210  Medical Pathophysiology I  This is the first in a three part sequence designed to provide the physician assistant student with a foundation for understanding human diseases. Students will review clinically relevant physiology and acquire a working knowledge of pathophysiology. Emphasis will be on the cellular mechanisms of disease and the body's reactions to them. Topics covered will parallel those in concurrent clinical science courses. Open to Graduate students only. Prerequisite: Successful completion of prior semester P.A. course work or departmental permission. 1 hour

MDSC 6220  Medical Pathophysiology II  This is the second in a three part sequence designed to provide the physician assistant student with a foundation for understanding human diseases. Students will review clinically relevant physiology and acquire a working knowledge of pathophysiology. Emphasis will be on the cellular mechanisms of disease and the body's reactions to them. Topics covered will parallel those in concurrent clinical science courses. Open to Graduate students only. Prerequisite: Successful completion of prior semester P.A. course work or departmental permission. 1 hour

MDSC 6230  Medical Pathophysiology III  This is the third in a three part sequence designed to provide the physician assistant student with a foundation for understanding human diseases. Students will review clinically relevant physiology and acquire a working knowledge of pathophysiology. Emphasis will be on the cellular mechanisms of disease and the body's reactions to them. Topics covered will parallel those in concurrent clinical science courses. Open to Graduate students only. Prerequisite: Successful completion of prior semester P.A. course work or departmental permission. 1 hour

MDSC 6310  Integrated Medicine I  This is the first of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant program. 2 hours

MDSC 6320  Integrated Medicine II  This is the second of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant program. 2 hours

MDSC 6330  Integrated Medicine III  This is the third of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine
course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only.
Prerequisite: Admission to the Physician Assistant program. 2 hours

MDSC 6340 Integrated Medicine IV
This is the fourth of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only.
Prerequisite: Admission to the Physician Assistant program. 2 hours

MDSC 6350 Integrated Medicine V
This is the fifth of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only.
Prerequisite: Admission to the Physician Assistant program. 2 hours

MDSC 6360 Integrated Medicine VI
This is the sixth of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only.
Prerequisite: Admission to the Physician Assistant program. 2 hours

MDSC 6370 Integrated Medicine VII
This is the seventh of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only.
Prerequisite: Admission to the Physician Assistant program. 2 hours

MDSC 6380 Integrated Medicine VIII
This is the eighth of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric
patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only.

Prerequisite: Admission to the Physician Assistant program.

2 hours

MDSC 6390 Integrated Medicine IX
This is the ninth of a series of nine primary care medicine courses, each of which will introduce students to a different area of primary care medicine. The courses will help students develop the knowledge required for the practice of medicine. The courses will cover clinical topics using a systems approach. Within each system, a lifespan approach will be used ranging from the pediatric patient through the geriatric patient. Each topic will be examined using the integration of pathophysiology, clinical diagnostic testing, diagnosis, treatment, including nutritional issues and available alternative medicine options. Students will also learn the knowledge, skills and attitudes required for counseling patients concerning clinical problems and educating patients in wellness and disease management and prevention. The integrated medicine course will form the basis for clinical evaluation, diagnosis, management, and appropriate referral when necessary, of various health and wellness processes throughout a person’s life. Open to Graduate students only.

Prerequisite: Admission to the Physician Assistant program.

2 hours

MDSC 6410 Procedures and Diagnostic Testing~I
This is the first in a three course series. The series presents a foundation for understanding the appropriate uses and interpretations of clinical diagnostic testing. Through exploration of each of the major body systems, this course presents instruction in medical procedures used in the diagnosis or treatment of the common disorders of each system. It also provides the basis for the selection, utilization and interpretation of clinical laboratory, imaging and other diagnostic tests used to evaluate each system's principal functions. Open to Graduate students only.

Prerequisite: Admission to the Physician Assistant Program or departmental permission.

1 hour

MDSC 6420 Procedures and Diagnostic Testing~II
This is the second in a three course series. The series presents a foundation for understanding the appropriate uses and interpretations of clinical diagnostic testing. Through exploration of each of the major body systems, this course presents instruction in medical procedures used in the diagnosis or treatment of the common disorders of each system. It also provides the basis for the selection, utilization and interpretation of clinical laboratory, imaging and other diagnostic tests used to evaluate each system's principal functions. Open to Graduate students only.

Prerequisite: Successful completion of prior semester P.A. course work or departmental permission.

1 hour

MDSC 6430 Procedures and Diagnostic Testing~III
This is the third in a three course series. The series presents a foundation for understanding the appropriate uses and interpretations of clinical diagnostic testing. Through exploration of each of the major body systems, this course presents instruction in medical procedures used in the diagnosis or treatment of the common disorders of each system. It also provides the basis for the selection, utilization and interpretation of clinical laboratory imaging and other diagnostic tests used to evaluate each system's principal functions. Open to Graduate students only.

Prerequisite: Successful completion of prior semester P.A. course work or departmental permission.

1 hour

MDSC 6510 Health Promotion and Patient Counseling I
This is the first course in a three-semester series presented sequentially through the preclinical year of training. This course will focus on the knowledge, skills and attitudes requisite for counseling and educating patients. These courses will emphasize counseling techniques, with application to clinical problems such as crisis intervention, substance abuse, human sexuality, multiculturalism, and patient/practitioner transference/counter transference. Theories of personality and psychopathology will be investigated as they relate to patient and practitioner coping styles and effectiveness. Students will also develop expertise in educating patients in wellness and disease prevention. Students will investigate the caregiver role and become insightful regarding their own needs and limitations. Open to Graduate students only.

Prerequisite: Successful completion of prior semester of P.A. course work or departmental permission.

1 hour

MDSC 6520 Health Promotion and Patient Counseling II
This is the second course in a three-semester series presented sequentially through the preclinical year of training. This course will focus on the
knowledge, skills, and attitudes requisite for counseling and educating patients. These courses will emphasize counseling techniques with application to clinical problems such as crisis intervention, substance abuse, human sexuality, multiculturalism, and patient/practitioner transference/counter transference. Theories of personality and psychopathology will be investigated as they relate to patient and practitioner coping styles and effectiveness. Students will also develop expertise in educating patients in wellness and disease prevention. Students will investigate the caregiver role and become insightful regarding their own needs and limitations. Open to Graduate students only. Prerequisite: Successful completion of prior semester of P.A. course work or departmental permission.

MDSC 6530 Health Promotion and Patient Counseling III  This is the third course in a three-semester series presented sequentially through the preclinical year of training. This course will focus on the knowledge, skills, and attitudes requisite for counseling and educating patients. These courses will emphasize counseling techniques with application to clinical problems such as crisis intervention, substance abuse, human sexuality, multiculturalism, and patient/practitioner transference/counter transference. Theories of personality and psychopathology will be investigated as they relate to patient and practitioner coping styles and effectiveness. Students will also develop expertise in educating patients in wellness and disease prevention. Students will investigate the caregiver role and become insightful regarding their own needs and limitations. Open to Graduate students only. Prerequisite: Successful completion of prior semester of P.A. course work or departmental permission. 1 hour

MDSC 6550 Professional Issues for Physician Assistants I  This is the first in a series of two courses designed to examine the role of the Physician Assistant and the place and relationships of the PA profession in society. It also examines the legal aspects of P.A. practice including licensing, malpractice, supervision, delegation, and prescribing. Finally it addresses the ethical and practice standards which society expects of a medical professional. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant program or departmental permission. 1 hour

MDSC 6560 Professional Issues for Physician Assistants II  This is the second in a series of two courses designed to examine the role of the Physician Assistant and the place and relationships of the PA profession in society. It also examines the health care delivery systems including reimbursement, documentation, coding, and billing. Finally, it addresses the socioeconomic issues affecting health care. Open to Graduate students only. Prerequisite: Successful completion of Professional Issues for Physician Assistants I. 1 hour

MDSC 6610 Pharmacotherapeutics I  This is the first of a sequence of three courses that focus on the concepts of pharmacotherapeutic principles necessary to provide a rational basis for clinical prescribing decisions. This course sequence will present the pharmacology, pharmacokinetics, side effects, complications, dosages, and contraindications using a systems approach. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant program or departmental permission. 2 hours

MDSC 6620 Pharmacotherapeutics II  This is the second of a sequence of three courses that focus on the concepts of pharmacotherapeutic principles necessary to provide a rational basis for clinical prescribing decisions. This course sequence will present the pharmacology, pharmacokinetics, side effects, complications, dosages, and contraindications using a systems approach. Open to Graduate students only. Prerequisite: Successful completion of prior semester P.A. course work or departmental permission. 2 hours

MDSC 6630 Pharmacotherapeutics III  This is the third of a sequence of three courses that focus on concepts of pharmacotherapeutics principles necessary to provide a rational basis for clinical prescribing decisions. This course sequence will present the pharmacology, pharmacokinetics, side effects, complications, dosages, and contraindications using a systems approach. Open to Graduate students only. Prerequisite: Successful completion of prior semester P.A. course work or departmental permission. 2 hours

MDSC 6710 Advanced Clinical Anatomy I  This is the first course in a three-semester human anatomy sequence designed to parallel and support clinical science courses in the Physician Assistant curriculum. Emphasis will be on achieving an understanding of anatomical concepts as they pertain to clinical problem solving and physical diagnosis. A laboratory component involving the study of cadaver prosections is included. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant graduate program. 2 hours
MDSC 6720  Advanced Clinical Anatomy II  This is the second course in a three-semester human anatomy sequence designed to parallel and support clinical science courses in the Physician Assistant curriculum. Emphasis will be on achieving an understanding of anatomical concepts as they pertain to clinical problem solving and physical diagnosis. A laboratory component involving the study of cadaver dissections is included. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant graduate program. 2 hours

MDSC 6730  Advanced Clinical Anatomy III  This is the third course in a three-semester human anatomy sequence designed to parallel and support clinical science courses in the Physician Assistant curriculum. Emphasis will be on achieving an understanding of anatomical concepts as they pertain to clinical problem solving and physical diagnosis. A laboratory component involving the study of cadaver dissections is included. Open to Graduate students only. Prerequisite: Admission to the Physician Assistant graduate program. 1 hour

MDSC 6800  Research Concepts for Physician Assistants  Topics considered vary from semester to semester. Topics include a review of statistics, Epidemiology, study design, methods and measures, and strategies for critically evaluating medical literature and medical informatics. Emphasis will be placed on the interpretation of medical literature and the application of evidence from clinical research to clinical decision-making. The course prepares students to understand the methods and limitation of various types of research and how research impacts their practice of medicine. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Enrollment in the Physician Assistant program. 1 to 3 hours

MDSC 6810  Professional Field Experience - Women's Health  This course will place the student in a structured obstetrics/gynecology medicine clinical rotation under the direct supervision of a qualified preceptor. Students will be expected to become proficient with a variety of clinical presentations and procedures, subject to site limitations, and develop competence in diagnosing, evaluating, monitoring, treating, educating and/or referring patients. Selected readings will also be assigned to the students. These readings will change frequently to reflect current medical literature. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year of the Physician Assistant program or departmental permission. 4 hours

MDSC 6820  Professional Field Experience - Pediatrics  This course will place the student in a structured pediatrics medicine clinical rotation under the direct supervision of a qualified preceptor. Students will be expected to become proficient with a variety of clinical presentations and procedures, subject to site limitations, and develop competence in diagnosing, evaluating, monitoring, treating, educating and/or referring patients. Selected readings will also be assigned to the students. These readings will change frequently to reflect current medical literature. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year of the Physician Assistant program or departmental permission. 4 hours

MDSC 6830  Professional Field Experience - Surgery  This course will place the student in a structured surgery medicine clinical rotation under the direct supervision of a qualified preceptor. Students will be expected to become proficient with a variety of clinical presentations and procedures, subject to site limitations, and develop competence in diagnosing, evaluating, monitoring, treating, educating and/or referring patients. Selected readings will also be assigned to the students. These readings will change frequently to reflect current medical literature. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year of the Physician Assistant program or departmental permission. Open to Graduate students only. 4 hours

MDSC 6840  Professional Field Experience - Medical Psychiatry  This course will place the student in a structured mental health clinical rotation under the direct supervision of a qualified preceptor. Students will be expected to become proficient with a variety of clinical presentations and procedures, subject to site limitations, and develop competence in diagnosing, evaluating, monitoring, treating, educating and/or referring patients. Selected readings will also be assigned to the students. These readings will change frequently to reflect current medical literature. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year of the Physician Assistant program or departmental permission. 4 hours

MDSC 6850  Professional Field Experience - Emergency Medicine  This course will place the student in a structured clinical emergency medicine rotation under the direct supervision of a qualified preceptor.
Students will be expected to become proficient with a variety of clinical presentations and procedures, subject to site limitations, and will develop competence in diagnosing, evaluating, monitoring, treating, educating and/or referring patients. Selected readings will also be assigned to the students. These readings will change frequently to reflect current medical literature. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year of the Physician Assistant program or departmental permission. 4 hours

MDSC 6860 Professional Field Experience - Family Medicine This course will place the student in a structured family medicine clinical rotation under the direct supervision of a qualified preceptor. Students will be expected to become proficient with a variety of clinical presentations and procedures, subject to site limitations, and develop competence in diagnosing, evaluating, monitoring, treating, educating and/or referring patients. Selected readings will also be assigned to the students. These readings will change frequently to reflect current medical literature. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year of the Physician Assistant program or departmental permission. 8 hours

MDSC 6870 Professional Field Experience - Internal Medicine This course will place the student in a structured clinical internal medicine rotation under the direct supervision of a qualified preceptor. Students will be expected to become proficient with a variety of clinical presentations and procedures, subject to site limitations, and will develop competence in diagnosing, evaluating, monitoring, treating, educating and/or referring patients. Selected readings will also be assigned to the students. These readings will change frequently to reflect current medical literature. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year of the Physician Assistant program or departmental permission. 8 hours

MDSC 6910 Clinical Practice Issues I This is the first course of a three-course seminar series designed to present and discuss various topics relevant to current clinical practice. The topics will be generated by the challenges the students will encounter in the practice of medicine. The course will also address the evolutionary trends in the healthcare arena and will facilitate the student's transition to professional practice. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year and concurrently enrolled in a professional field experience course or departmental permission. 1 hour

MDSC 6920 Clinical Practice Issues II This is the second course of a three-course seminar series designed to present and discuss various topics relevant to current clinical practice. The topics will be generated by the challenges the students will encounter in the practice of medicine. The course will also address the evolutionary trends in the healthcare arena and will facilitate the student's transition to professional practice. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Successful completion of MDSC 6910 and concurrently enrolled in a professional field experience course or departmental permission. 1 hour

MDSC 6930 Clinical Practice Issues III This is the third course of a three-course seminar series designed to present and discuss various topics relevant to current clinical practice. The topics will be generated by the challenges the students will encounter in the practice of medicine. The course will also address the evolutionary trends in the healthcare arena and will facilitate the student's transition to professional practice. Open to Graduate students only. Graded on a Credit/No Credit basis. Prerequisite: Successful completion of MDSC 6920 and concurrently enrolled in a professional field experience course or departmental permission. 1 hour

MDSC 7100 Research Project/Professional Experience This course will ensure that students are qualified in applying the lessons learned in MDSC 6800 in a practical clinical manner. This is the culmination course of the master's curriculum, and requires a paper of publishable quality and presentation of the same. Several permutations are possible, including research under faculty supervision, clinical elective field experience focus on a research topic, clinical case investigation, and others. Open to Graduate students only. Course is repeatable for credit. Graded on a Credit/No Credit basis. Prerequisite: Completion of the preclinical year and at least one MDSC Field Experience or departmental permission. 2 to 6 hours (8 hours required in program)

Social Work
SWRK 5970 Teaching Apprenticeship in Selected Social Work Curriculum Areas  This course focuses on the development of educational skills for social workers through faculty-directed participation in teaching activities in a selected social work course. Specific learning objectives and expectations for apprentices are arranged with participating faculty. This course may be taken a second time (1-4 hrs., or a maximum of 8 total toward degree) by a student who wishes to increase teaching skills through applied practice in another social work area. Prerequisite: Consent of instructor. 1-4 hrs.

SWRK 5980 Readings in Social Work  This course offers advanced students with good scholastic records an independent program of study, arranged in consultation with the instructor. One to four hours credit per semester. Prerequisite: Consent of instructor. 1-4 hrs.

SWRK 6100 Foundations of Social Welfare Policy  This is the first course in the graduate program social welfare policy sequence. Its purpose is to introduce the subject area of social welfare policy as a central concern of social work. The goals of the course are to help the student identify evolving socio-cultural and economic bases of social welfare in America, to gain understanding of the substance of particular social policy areas, and to learn to approach the study of social welfare policy within the context of analytic frameworks. While SWRK 6100 places primary focus on the content of social welfare policy, other policy courses focus on specific subject areas or on the development of policy practice skills. Prerequisite: Admission to the MSW program or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6200 Social Services in Schools  The role of the social worker in elementary and secondary schools and the necessary adaptations to the changes taking place in the educational scene are examined and evaluated. Problem solving approaches are given special attention within the structure and organization of the schools and their relationships with the surrounding community. The specific contributions of a school social worker as a helping person to the pupils, the school staff, and the homes by various interventive means are explored. Prerequisite: Consent of instructor. 3 hrs.

SWRK 6230 Leadership in Nonprofit Organizations  This course addresses knowledge, skills, and attitudes in building leadership for developing, supporting, and maintaining effective service delivery in nonprofit organizations. The course focuses on such topics as leadership styles, power, motivation and conflict, task-group skills, supervision, women and other minorities in management, and ethics and values in leading nonprofit organizations. 2 hrs.

SWRK 6270 Planning in Nonprofit Organizations  The course focuses on planning program changes and new programs in nonprofit organizations. Program planning is viewed as a creative, dynamic process carried out by a team. The stages and tasks of program planning are studied from analytical, technical, and interactional perspectives. 2 hrs.

SWRK 6300 Social Change and Community Analysis  Social workers have a responsibility to promote social justice and to strive to abolish injustice. The course identifies and explores historical, theoretical, and ideological perspectives on social change issues. Social change is studied by analyzing the community at the local, national and international level and by exploring strategies for change at each level. Emphasis is placed on racism, sexism, and classism, and the social movements to alleviate these problems. Prerequisite: Admission to the MSW program or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6310 Human Behavior and the Social Environment  This course provides students with a conceptual and theoretical framework for understanding human development and behavior as they are influenced by the social environment across the life span. Human development and behavior are approached as part of historical and contemporary socio-cultural processes acting interdependently with psychology, biology, economics, geography, and politics. Diversity issues such as race/ethnicity, gender, sexual orientation, and social class are taken into consideration as critical elements in these processes and their relationships. The role of social welfare policy in the context of issues relevant to this course is also explored. Prerequisite: Admission to the MSW program or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6320 Organizations, Communities, Societies: A Change Perspective  This course reviews frameworks for analyzing organizations, communities, and societies as a means of preparing students to
engaging in planned change. Students learn strategies and tactics to influence change in organizational, community, and societal structures and processes. The course explores historical, theoretical, and ideological perspectives on change. Prerequisite: Admission to the Social Work Advanced Standing Program. 3 hours

SWRK 6330 Advanced Seminar in Culture, Ethnicity, and Institutional Inequality in Social Work Practice This course explores the social, psychological and structural implications of race and culture for social work practice. In order to relate more effectively to individuals and groups of different ethnic, cultural, and philosophical backgrounds, it is essential to: (1) gain knowledge about those differences; (2) understand our individual and collective reactions to those differences; and (3) discover ways in which those differences can be bridged within the context of social work practice. Prerequisite: Admission to the MSW program or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6350 Special Topics in Social Work This is a variable topics, variable credit graduate level course for consideration of current and special interests in Social Work. Specific topics and number of credits will be announced each time the course is scheduled. May be repeated for credit. 1-4 hrs.

SWRK 6360 Theory and Practice of Group Treatment The focus of this seminar is on the theory and practice of social group work in clinical settings. Consideration is given to such issues as group dynamics, therapeutic factors, leadership, composition, direct and indirect intervention, and the use of group activities under various conditions and different settings. Prerequisite: SWRK 6600 or SWRK 6620. 3 hours

SWRK 6380 Psychopathology for Social Work Practice This course provides students with knowledge of psychopathology across the lifespan as an aspect of human functioning and cultural labeling. Primary focus is on the interaction between physiological, developmental, emotional, and social aspects of adult and child psychopathology from both descriptive and psychodynamic points of view. General implications for social work intervention, ethical and value issues, and relevant research will receive some consideration. Prerequisite: SWRK 6310 or SWRK 6320 (maybe be taken concurrently), or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6390 Behavior Disorders of Childhood and Adolescence This course provides students with advanced knowledge of child psychopathology as an aspect of human functioning and cultural labeling. Primary focus is on the interaction between physiological, developmental, emotional, and social aspects of child psychopathology from cognitive behavioral, descriptive and psychodynamic points of view. General implications for social work intervention, ethical and value issues, and relevant research will receive some consideration. Emphasis of this course will be children and adolescents. Open to Graduate students only. Prerequisite: SWRK 6380 or instructor approval. 3 hours

SWRK 6400 Social Work Research Methods This course is designed to increase student knowledge of research as a tool for social work practice. Students will acquire the basic skills and knowledge to utilize existing social research for practice-related decision-making as well as the capacity to carry out systematic methods of inquiry in their practice setting. The implementation of these research skills will enhance social service delivery and contribute to the knowledge of the profession. Prerequisite: Admission to the MSW program or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6420 Evaluation of Social Work Practice This course focuses on the knowledge and skill to understand and carry out research on social work practice. The components of the course consist of program evaluation, research designs appropriate for the evaluation of clinical practice, and studies of empirical research that address the features and effectiveness of interventions in relation to the conditions that are targeted for amelioration. The course is designed to help practitioners make informed judgments about the utility of different treatment modalities, and their importance for service delivery design. Prerequisite: SWRK 6400 or SWRK 6750 or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6430 Leadership and Management in Human Services This course addresses knowledge, skills, and attitudes essential in building leadership for developing, supporting, and maintaining effective service delivery in human service agencies. The course focuses on such topics as leadership styles, power, motivation and conflict, task group skills, supervision, women and minorities in management, and ethics and values in leading
human service organizations. Prerequisite: Admission to the M.S.W. program or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6450 Administration in Human Service Organizations The course introduces students to elements of administration in human service organizations. It focuses on project management, budgeting, fund development and marketing, and the role of governing boards in nonprofit organizations. The course is required for social work students concentrating in Policy, Planning and Administration. It is also intended to serve human services practitioners who are engaged in policy, planning, and administration. Prerequisite: SWRK 6100 or SWRK 6320 or approval of the School of Social Work Director of Admissions. 3 hours

SWRK 6530 Causes of Substance Abuse This course will examine the three major theories that explain the causes of psychoactive substance use: the biological, psychological, and sociological. The historical responses of society to substance use such as strategies including control, prevention, intervention, and treatment will be outlined and the research of various epidemiologic patterns and social correlates of substance use will also be studied. (Cross-listed with ADA 6060 and CECP 6340). 3 hours

SWRK 6550 Recovery Oriented Systems of Care This course will examine the understanding that recovery from substance abuse and dependency is a process of change which occurs within a systemic model of care that includes prevention, intervention, treatment, and management of substance use disorders. Students will have exposure to various substance abuse screening and assessment instruments, counseling strategies, and treatment modalities in order to assess, treat, and refer to the appropriate service providers along the continuum of care. This course will also provide students with an understanding of the ethical codes related to substance abuse counseling. (Cross-listed with ADA 6340 and CECP 6360). 3 hours

SWRK 6600 Seminar on Social Work Practice with Individuals, Families, and Groups This course provides a conceptual framework for understanding, analyzing, and implementing social work practice with individuals, families, and groups from various theoretical perspectives within a “systems” frame of reference. The ultimate goal is for students to initiate the development of a practice model that is logically sound and consistent with their convictions and style, and congruent with professional social work values. This course also focuses on the concrete relationship building and maintenance skills and knowledge necessary for working with diverse human systems. Such diversity should include gender, race, religion, sexual orientation, age, physical capabilities, socio-economic status, and political orientations. Prerequisite: Admission to the Social Work Advanced Standing Program. 3 hours

SWRK 6610 Social Work Practice: Individuals and Families This course focuses on foundation level knowledge and skills necessary to help individuals and families. This includes engagement, assessment, contracting, problem-solving, and evaluation with attention to social work values, theoretical knowledge and practice conditions. Problem-solving in a bio-psycho-social framework and facilitation of client coping, competency and empowerment undergird this course. Prerequisite: Admission to the MSW program. 3 hours

SWRK 6620 Social Work Practice: Groups and Organizations The course focuses on knowledge and skills related to social work practice with groups and organizations. Attention is paid to interpersonal, intrapersonal, and organizational levels of intervention. Practice skills in working with groups and organizations are developed. Prerequisite: SWRK 6610 3 hours

SWRK 6630 Seminar in Substance Abuse I An interdisciplinary seminar designed to reflect broadly conceived intervention strategies ranging from primary prevention to rehabilitation of the addict. The basic training in the principles of intervention and clinical practice will continue to be taught within the student's basic professional discipline. The seminar will be used to elaborate upon the application of these principles to the problems of substance abuse. 3 hours

SWRK 6640 Social Work Practice in Special Areas This course focuses on the study of problem-solving in specialized areas of social work practice. Focus upon the role of the social work practitioner in assessment, goal establishment, and intervention in the use of various social work methods in different areas of practice. A specific topic will be announced each semester. 3 hrs.
SWRK 6650  Seminar in Substance Abuse II  Continuation of SWRK 6630.  3 hrs.

SWRK 6660  Social Work Practice with Individuals  This course will increase the student’s skill in social work practice with individuals. Social, psychological, economic, political, cultural, and biological factors are considered as they impact on the individual's efforts to grow and survive. Theoretical frameworks and related intervention models will be presented such as Humanistic, Existential, Solution-Focused, Crisis-Intervention, Psychodynamic, and/or Cognitive Behavioral. Particular attention will be paid to client's strengths.  Prerequisite: SWRK 6600 or SWRK 6620.  3 hrs

SWRK 6670  Program Planning  This course addresses the models, stages, and tasks of program planning in the human services. Students will learn how to work with a team in planning a service program. The course focuses on the tasks that are essential in carrying out a problem analysis and needs assessment, formulating program goals and objectives, designing service programs, and writing program proposals.  Corequisite: SWRK 6770 or consent of the School of Social Work Director of Admissions.  3 hours

SWRK 6680  Social Work Practice with Families  This course will increase the student’s skill in social work practice with families. Family systems theory and principles and techniques of structural family therapy are the central foci of the course. Concepts from communications theory and related interventions are also covered. Aspects of human diversity are discussed in relation to their impact on family functioning. Prerequisite: SWRK 6600 or SWRK 6620.  3 hours

SWRK 6690  Advanced Seminar in Planning and Administration  This course addresses the recruitment, selection, development, supervision, and evaluation of program staff. Selected aspects of personnel law, affirmative action, and sexual harassment are examined. Students have opportunities to develop skill in the analysis and management of critical incidents in staff relationships. SWRK 6690 is an advanced survey class that explores the often complex structure and functioning of non-profit organizations, and builds on previous learning in other Policy, Planning, and Administration courses and the practicum.  Prerequisite: SWRK 6670 or approval of the School of Social Work Director of Admissions. Corequisite: SWRK 6790  3 hours

SWRK 6700  Seminar in Social Policy Practice  This course is an integrative seminar in the Policy, Planning, and Administrative concentration that focuses on the skills needed for participation in the development and implementation of social policy in program planning and executive positions in the human services environment. The course focuses on technical and interactive aspects of practice, theoretical and ethical frameworks, and skills in the application of selected techniques of social policy practice.  Prerequisite: SWRK 6100 or SWRK 6320 or approval of the School of Social Work Director of Admissions.  3 hours

SWRK 6710  Field Education and Social Work Practice I  This is the first of two field education courses that entails two hundred (200) hours practicing in a human service agency under the guidance of an agency social worker and a faculty member. Three six-hour field labs are conducted prior to beginning placement in an agency and one field seminar is held later in the semester. Field placement forms an integral part of the preparation of students for professional responsibilities in social work and serves as an integration of coursework into actual practice. All placements begin with an in-depth orientation to the specific agency setting. Students develop a working knowledge of the agency's functions, structure, processes, and its service provider role within the community. Students apply knowledge and develop skills in conducting interviews, problem identification, data collection, problem assessment, and goal formulation with the client systems in the context of social work values. Students integrate self-awareness and appreciation of diversity into professional practice.  Prerequisite: SWRK 6610 (may be taken concurrently)  3 hours

SWRK 6720  Field Education and Social Work Practice II  This is the second of two field education courses that entails two hundred and twenty eight (228) hours of continuing practice in a human service agency under the guidance of an agency social worker and a faculty member. Two field seminars are held during the semester. Field placement forms an integral part of the preparation of students for professional responsibilities in social work. Students continue to develop a working knowledge of the agency's functions, structure, processes, and its service provider role within the community. Students improve their abilities to apply knowledge and develop skills in conducting interviews, problem identification, data collection, problem assessment, and goal formulation with the client systems in the context of social work values and ethics. Students continue to integrate self-awareness
and appreciation of diversity into professional practice. The MSW field experience emphasizes generalist social work practice at the micro, mezzo, and macro levels. Prerequisite: SWRK 6610 or SWRK 6710. 3 hours

SWRK 6750  Field Education in Advanced Standing Program Social Work Practice

Interpersonal Practice Students: This course provides the opportunity to integrate classroom learning into the application of clinical practice in face-to-face client situations. Placements are in agency units offering direct service experience with some combination of individuals, families, and groups for ninety-six (96) hours. Eight hours of field labs/seminar are also required. Students will practice skills related to assessment, intervention, termination, and evaluation of practice with client systems. Additional experiences are provided consistent with the student’s learning needs, social treatment objectives, and agency service plans. The placement will continue during fall and spring semesters in the same agency.

Policy, Planning and Administration Students: Field education in the social policy, planning, and administration concentration (PP&A) is intended to provide students with opportunities to develop and exercise practice skills for designing, maintaining, and changing social systems. Field placements in social welfare organizations and special programs are arranged in accordance with student interests and abilities for ninety-six (86) hours. Eight hours of field labs/seminars are also required. Students are introduced to the theories and techniques of leadership and management in the planning seminar and in other courses. It is the student’s responsibility to integrate and apply the knowledge given in the classroom to his/her field placement setting with the guidance of the field instructor and faculty liaison. The placement will continue during fall and spring semesters in the same agency.

Prerequisite: Admission to the Social Work Advanced Standing Program. Graded on a Credit/No Credit basis. 3 hours

SWRK 6760  Field Education in Interpersonal Practice  This course provides the opportunity to integrate classroom learning into the application of clinical practice in face-to-face client situations. Placements are in agency units offering direct service experiences with some combination of individuals, families, and groups for two hundred and thirty six (236) hours. Two field seminars will also be required during the course. Students will practice skills related to assessment, intervention, termination, and evaluation of practice with client systems. Additional experiences are provided consistent with the student's learning needs, social treatment objectives, and agency service plans. The placement will continue during fall and spring semesters in the same agency.

Prerequisites: [SWRK 6720 or SWRK 6750] and SWRK 6660 (may be taken concurrently). Graded on a Credit/No Credit basis. 3 hours

SWRK 6770  Field Education in Social Policy, Planning, and Administration  Field education in the social policy, planning, and administration concentration (PP&A) is intended to provide students with opportunities to develop and exercise practice skills for designing, maintaining, and changing social systems. Field placements in social welfare organizations and special programs are arranged in accordance with student interests and abilities for approximately two hundred and thirty six (236) hours. Two field seminars will also be required during the course. The student integrates and applies the knowledge given in the classroom to his/her field placement setting with the guidance of the field instructor and faculty liaison. Prerequisite: SWRK 6720 or SWRK 6750. Graded on a Credit/No Credit basis. 3 hours

SWRK 6780  Advanced Field Education in Interpersonal Practice  This course is a continuation of SWRK 6760. Students will remain in same field placement as the previous semester and continue direct service experiences and other activities to complete two hundred and thirty six (236) hours. One field seminar will also be arranged during the course. Although the course objectives are similar to those for SWRK 6760, a significant difference is that of the student’s refinement, articulation, and demonstration of methodology, helping skills knowledge, and self-awareness. The practicum is viewed as a progressive learning experience with the mastery of knowledge and skills increasing in both quantity and quality from first to second semester. Prerequisite: SWRK 6760 Graded on a Credit/No Credit basis. 3 hours

SWRK 6790  Advanced Field Education in Social Policy, Planning, and Administration  Field education in the social policy, planning, and administration concentration (PP&A) is intended to provide students with opportunities to develop and exercise practice skills for designing, maintaining, and changing social systems.
Field placements in social welfare organizations and special programs are arranged in accordance with student interests and abilities for approximately two hundred and thirty six (236) hours. One field seminar is also held during the course. Students are introduced to the theory and technique of planning and design in the planning seminar and in other courses. The student continues to integrate and apply the knowledge given in the classroom to his/her field placement setting with the guidance of the field instructor and faculty liaison. Prerequisite: SWRK 6770  Grade on a Credit/No Credit basis.  3 hours

SWRK 6800 Community Social Work  The aim of this course is to introduce students to the field of community social work, to present a range of community organizing philosophies and strategies and to assist students in developing the skills necessary for effective community organizing. Social workers have a rich history of involvement in community social work, organizing and advocacy. This course will be taught in social work’s long tradition of healing for the suffering and oppressed and to challenge unjust structures which cause oppression. Students will learn how to empower people to have control over the forces that affect their lives and to advocate for social justice.  3 hours

SWRK 6860 Applied Social Work Research  This course involves working as a member of a faculty-led research team. Students will be involved in the conceptualization of a research problem, the design of a methodology, the collection and analysis of data, and the development of a report of the findings. This course is offered occasionally, depending on the existence of an appropriate research project. SWRK 6860 may replace SWRK 6420 and one elective in the student's plan of study. Prerequisites: SWRK 6400, 6720. 3-6 hrs.

SWRK 6910 Advanced Social Work Practice with Individuals  This course is designed to provide students in the Interpersonal Practice concentration with the opportunity to deepen their knowledge of advanced clinical social work practice theory with its application to the at-risk client. Special attention is paid to interventions designed to promote the process of optimal ego functioning and successful resolution of developmental issues of individuals at-risk. The ego functions of the individual are seen as the system’s interface between the neural-biological system and the environmental systems of family and society in which it is nested. Prerequisites: SWRK 6380, SWRK 6660, and SWRK 6680.  3 hours

SWRK 6920 Advanced Social Work Practice with Children  This course is designed to provide students in the Interpersonal Practice concentration with the opportunity to deepen their knowledge of advanced clinical social work practice theory with children and families in a variety of settings, e.g. child guidance, mental health, child welfare, schools, corrections, and medical settings. This course builds on the content of SWRK 6660, SWRK 6680, and SWRK 6380 and meets the requirement for the advanced practice course in interpersonal practice. Prerequisites: SWRK 6380, SWRK 6660, and SWRK 6680.  3 hours

SWRK 6960 Advanced Social Work Practice with Families  This course provides students with the opportunity to broaden and deepen their knowledge of advanced clinical social work with families. Building on SWRK 6680, it provides theoretical content on structural strategic family therapy, which augments material previously taught, and may provide additional consideration of other perspectives such as communications and intergenerational approaches. Application of theoretical content is made to practice with families often encountered in social work practice, and seen as being at risk for problems in social and emotional functioning. The course is designed to meet the requirements for an advanced practice course in interpersonal practice. Prerequisites: SWRK 6380, SWRK 6660 and SWRK 6680.  3 hours

SWRK 6970 Advanced Social Work Practice in Selected Areas  This course provides students an in-depth study of advanced interpersonal practice methods, models, and skills outside the scope of present course offerings. The topics vary from year to year, depending upon student interest and timeliness of topic. Prerequisites: SWRK 6660, SWRK 6680, and SWRK 6360 (may be taken concurrently).  3 hours

SWRK 7100 Independent Research  Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application and department approval.  2 to 6 hours
## Speech Pathology and Audiology

**SPPA 5520 Communication Problems of the Aged**
This course acquaints the student with receptive and expressive communication problems common to older adults. Emphasis is on the clinical management of organic speech disorders and impaired auditory functions associated with aging. 3 hrs.

**SPPA 5800 Psychoacoustics**
A study of the principles, theories, and methods which provide the bases for hearing measurement in clinical and experimental settings. Topics include quantification, measurement and analysis of acoustic signals and subjective responses to those signals. Prerequisite: Departmental approval. 3 hours

**SPPA 5801 Pediatric Audiology**
This course deals with the identification, measurement, and management of hearing impairment in infants and young children. Open to Upperclass and Graduate students. Prerequisite: SPPA 206 and SPPA 3580, or department approval. 3 hours

**SPPA 5950 Language Development and Disorders for Educators**
This course provides the student preparing to be a classroom or special education teacher with information about the nature of spoken and written language, its development, conditions associated with language disorders, and the principles and methods of assessment and treatment for children, from infancy through adolescence, with specific language needs. Not applicable toward the master's degree in Speech-Language Pathology. 2 hours

**SPPA 5970 Topics in Speech Pathology and Audiology**
Selected topics in speech pathology and audiology are systematically explored through lectures, laboratory experiences, and student projects. Possible areas of study are instrumentation in audiology, manual communication, electrophysiologic audiometry, computer applications to speech communication, and contemporary professional issues. a. Autism 3 hrs. b. American Sign Language I 3 hrs. c. American Sign Language II 3 hrs. 1-4 hrs.

**SPPA 5980 Readings in Speech Pathology and Audiology**
Arranged on an individual basis to provide students the opportunity to pursue independently the study of special areas of interest in depth. 1-4 hrs.

**SPPA 6010 Advanced Speech Science**
Overview of the anatomy, physics, biology, physiology, and psychology of human speech production and speech perception. This course is intended to focus not only on well-established concepts in speech science, but also on the many research areas in which our understanding is incomplete. Prerequisite: Department approval. 3 hrs.

**SPPA 6030 Anatomy and Physiology of Audition and Balance**
A study of the anatomy and function of structures important to audition and balance. Prerequisite: Department approval. 2 hrs.

**SPPA 6140 Linguistic Analysis and Technology in Communication Disorders**
This course is designed to supplement, reinforce, and provide practical application of information related to language acquisition, phonology, and diagnosis and appraisal. Students will have the opportunity to gain knowledge and skills through the infusion of technology for analyzing grammatical, semantic, phonological, and pragmatic features of language, techniques and strategies for speech-language assessment/evaluation, tools for literature searches, and information related to assistive technology (including Alternative & Augmentative Communication - AAC). The student is expected to gain both theoretical knowledge of linguistic features and practical skills in computer-aided analysis. 1 hour

**SPPA 6150 Research Methods in Speech-Language Pathology and Audiology**
This course deals with methods and procedures for gathering, reducing and analyzing data to reach conclusions concerning hypotheses regarding communication disorders and processes. Prerequisite: Department approval. 3 hrs.

**SPPA 6160 Instrumentation in Audiology**
This course introduces the basic principles and applications of electronics and electronic instruments as they pertain to audiology. The first section of the course will be an introduction to basic principles of DC and AC electronics, with a particular focus on the concept of electrical impedance. The second section of the course will consist of a survey of the principles of operation and use of hearing aids, diagnostic instruments, and other devices used in clinical practice.
of a variety of instruments that are used to generate, record, reproduce, control, calibrate, and measure electrical
signals. Prerequisite: Department approval. 3 hrs.

SPPA 6190 Seminar in Speech and Hearing Science Selected topics in speech and hearing
science are systematically explored through individual study projects. Instrumentation, procedures, and techniques
employed in perceptual, physical and physiological analyses of normal speech and hearing are among the areas
considered. Topics vary from semester to semester and are announced in advance. Prerequisite: Department
approval. 1-4 hrs.

SPPA 6200 Auditory Disorders This course deals with pathologies and disorders of the outer
ear, middle ear, inner ear, the auditory nerve, and the central auditory pathways, including causes, treatments, and
impact on hearing. Coverage of tinnitus and hyperacusis also is included. Prerequisite: Department approval.
2 hrs.

SPPA 6210 Diagnostic Audiology I This course, which is one of two courses devoted to diagnostic
audiology, deals with routine and special audimetric techniques for assessing hearing disorders to determine the
need for medical or rehabilitative intervention. Prerequisite: Department approval. 4 hrs.

SPPA 6220 Hearing Aids Components, characteristics, evaluation, selection, use and
maintenance of hearing aids are studied in detail. Prerequisite: Department approval. 3 hrs.

SPPA 6250 Industrial and Public Health Audiology A study of hearing conservation programs in
industry, including noise measurement, damage-risk criteria, hearing measurement, and medico-legal problems;
noise as a public health hazard; and hearing screening and deafness prevention programs. Prerequisite: Department
approval. 2 hrs.

SPPA 6310 Diagnostic Audiology II A course dealing with electrophysiological and other advanced
audiological techniques for assessing peripheral and central auditory disorders to determine the need for medical or
rehabilitative intervention. Prerequisite: SPPA 6210 Diagnostic Audiology I or equivalent. 4 hrs.

SPPA 6320 Diagnostic Audiology III This course, the third in a series of courses in diagnostic
audiology, focuses on electrophysiologic techniques used for the assessment of vestibular disorder.
Prerequisite: SPPA 6310 3 hours

SPPA 6330 Auditory Habilitation of Children This course deals with the assessment, management,
and remediation of hearing impaired children in the areas of language, speech, and auditory skills development.
Prerequisite: Department approval. 2 hrs.

SPPA 6340 Management of Audiologic Practice A study of principles important to establishing and
managing an audiologic practice. Topics include professional credentials, ethics, quality of service, legal issues, and
business management. Prerequisite: Department approval. 2 hrs.

SPPA 6350 Otoacoustic Emissions This course focuses on otoacoustic emissions, their
measurement, interpretation, and integration in neurodiagnostic assessment. Prerequisite: Departmental
approval. 1 hour

SPPA 6360 Geriatric and Rehabilitative Audiology This seminar builds on knowledge already
 gained by the students through prior academic preparation as well as through clinical experience. Topics covered
include general aspects (biological, sociological, and psychological) of aging, myths and attitudes regarding aging,
the aging auditory system, and contemporary rehabilitative and counseling considerations unique to older persons
who are hearing impaired. Prerequisite: Departmental approval. 2 hours

SPPA 6361 Cochlear Implants This seminar builds on knowledge already gained by the
students through prior academic preparation as well as through clinical experience. The overall focus is on pre- and
post operative evaluation, treatment, and management of those considering and receiving cochlear implants.
Prerequisite: Departmental approval. 2 hours
SPPA 6370 Speech Sound Disorders  This course provides comprehensive coverage of the area of speech sound disorders, including theoretical background, etiologies and characteristics, clinical assessment, and intervention. Issues such as differential diagnosis and evaluation of evidence-driven interventions will be explored.  
2 hours

SPPA 6390 Seminar in Audiology  Selected topics in audiology are systematically explored through critical analyses of literature and through individual study projects. Pediatric audiology, geriatric audiology, hearing aids, residual hearing, and aural rehabilitation are among the possible areas of study. Topics vary from semester to semester and are announced in advance. a. Rehabilitative Audiology b. Geriatric Audiology c. Hearing Aids d. Cochlear Implants Prerequisite: Department approval.  
1-4 hrs.

SPPA 6392 Data Analysis and Interpretation  This course provides a basic introduction to computational data analysis followed by use of selected statistical packages to analyze and interpret data. Prerequisite: Departmental approval.  
2 hours

SPPA 6400 Voice Disorders  Organic, neurologic, and functional disorders of the larynx are studied in depth. Prerequisite: Departmental approval.  
2 hours

SPPA 6405 Cleft Palate and Craniofacial Disorders  This course provides a broad examination of the speech, language, voice and resonance disorders that may co-occur with cleft palate and several common craniofacial conditions. The oral-facial structures are examined with particular attention given to the role of the velopharynx in speech production. Congenital and acquired structural disorders are discussed, including those associated with treatment for cancer of the head and neck.  
2 hours

SPPA 6425 Stuttering and Other Fluency Disorders  Theories and therapies applicable to the understanding and clinical management of stuttering are studied in depth.  
2 hours

SPPA 6430 Aphasia in Adults  This course deals comprehensively with the identification and treatment of communication problems in the adult aphasic individual. Prerequisite: Department approval.  
3 hrs.

SPPA 6440 Motor Speech Disorders  This course examines dysarthrias and verbal apraxis as manifested in children and adults. Prerequisite: Department approval.  
3 hrs.

SPPA 6450 Augmentative and Alternative Communication  This course deals with alternative and augmentative communication (AAC) for individuals with severe communicative disorders. Strategies and technologies for establishing or restoring functional communication are investigated. Communication disorders of various etiologies are surveyed in relation to intervention needs. Assessment, intervention, and advocacy are discussed in detail. Practical and simulated experiences with low- and high-technological AAC are included. Overall communication needs are highlighted in reference to educational, vocational, and social interaction purposes. Prerequisite: Department approval.  
3 hrs.

SPPA 6460 Language Acquisition and Communication Across the Lifespan  This course addresses human spoken and written language and communication processes at the discourse, sentence and sound/word levels. Issues related to cultural-linguistic variation, including English Language Learning are infused throughout the course. Students learn about typical development of communication, language, and literacy from infancy through adolescence, along with adult discourse, reading and writing, communicative processes, and changes with healthy aging. Neurological, psychological, developmental, and linguistic and cultural bases are addressed with relevance to clinical application.  
3 hours

SPPA 6470 Cognitive Communication Disorders  This course studies neurogenic-based disorders of cognition and communication in persons of all ages. Emphasis is upon children and adults surviving traumatic brain injury and living with dementia. The course presents content relevant to etiology, assessment, diagnosis, and treatment of children and adults with cognitive-communication disorders. Special attention will be placed upon community-based and contextually-relevant treatment practices and community integration principles. Theories of and methods for measuring quality of life will be discussed. Client-centered, WHO-ICF,
interdisciplinary health care team practice will be used as the model for intervention. Roles for clinicians to influence health and social policy will be considered. Open to Graduate students only. Prerequisites: SPPA 6430 and SPPA 6460.

SPPA 6480 Cultural Competency for Communication Scientists: Bridging Theory and Practice. This graduate seminar is designed to support and present the most current research literature on the development of cultural competency for speech-language pathologists and audiologists, facilitating the ability to provide effective services in an increasingly globalized world. Seminar participants will apply critical analysis to theoretical foundations and established practices in the field, explain the implications of macro-level contexts (history, economics, politics, and culture) for reciprocal and collaborative family/patient centered services, and redesign current “best practices” to be more culturally competent and globally responsible.

SPPA 6490 Seminar in Speech-Language Pathology Selected topics in speech pathology are systematically explored through critical analysis of literature and through individual study projects. Voice disorders, articulation disorders, language disorders, cleft palate, and stuttering are among the possible areas of study. Topics vary from semester to semester and are announced in advance. Prerequisite: Department approval. 2 hours

SPPA 6530 Diagnosis and Appraisal The student is instructed in methods and procedures for evaluation of speech and language disorders. Prerequisite: Department approval. 2 hours

SPPA 6560 Dysphagia This course concerns swallowing disorders in infants, young children, and adults. It aims to establish a solid academic knowledge base in dysphagia, following the guidelines published by the American Speech-Language-Hearing Association. The course emphasizes understanding of the processes involved in swallowing in the normal population, the etiologies/symptomatology of swallowing disorders, evaluation and differential diagnosis of dysphagia, and management of dysphagia. Issues related to risk management, interdisciplinary team intervention, and family/caregiver education are also discussed.

SPPA 6570 Disordered Language Development Procedures and techniques for the identification, diagnosis, and clinical management of developmental disorders of language are explored intensively in this course. Prerequisite: Department approval.

SPPA 6580 Theoretical Bases for Therapy In this course disorders of communication are examined in terms of servo-system, learning theory, and personality theory.

SPPA 6690 Ethics, Counseling and Professionalism Professional and philosophical questions are analyzed as they apply to the contemporary practice of speech-language pathology and audiology. Approaches to counseling clients and their families are addressed. Prerequisite: Department approval.

SPPA 6700 Clinical Practicum Supervised clinical experience in the evaluation and/or management of speech, language and/or hearing disorders. Credit/No Credit only. Prerequisite: Department approval. 1 – 4 hours.

SPPA 6710 School Internship in Speech-Language Pathology This is a 10 week intensive speech-language pathology practicum in the school setting for students seeking endorsement as Teachers of Speech-Language Impaired in the state of Michigan or teacher certification in other states requiring school speech-language therapy internships. Prerequisite: Department approval. 6 hours

SPPA 7000 Master's Thesis Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application, approval from department and Graduate College. 1 to 6 hours

SPPA 7100 Independent Research Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application and department approval. 2 to 6 hours
SPPA 7120 Professional Field Experience Please refer to The Graduate College section for course descriptions. Graded on a Credit/No Credit basis. May be repeated for credit. Open to Graduate students only. Prerequisite: Approved application and department approval. 2 to 12 hours

Graduate College

GRAD 7000 Master's Thesis Candidates for the master's degree may elect to write a thesis in their field of specialization under the supervision of a thesis committee. Prior to the first registration in 7000, Master's Thesis, a Permission to Elect form (available at www.wmich.edu/grad/forms.html) must be completed and the student must meet with the Coordinator of Theses and Dissertations in the Graduate College so that the student is informed about the regulations pertaining to the preparation and publication of the manuscript and to the requirements for research involving regulated subjects and hazardous materials. Master's theses involving research with protected or regulated subjects must include documentation indicating compliance with federal, state, and University requirements for the protection of human/animal subjects or appropriate use of genetic or radioactive materials and chemical hazards. Written approval from the board/committee/official must be included as an appendix to the thesis. The use of Guidelines for the Preparation of Theses, Projects, and Dissertations is required. This publication is available for downloading at www.wmich.edu/grad/guidelines.pdf. The course 7000, Master's Thesis, is six credit hours and may be registered for in increments of one to six hours. Following a student's first enrollment in 7000, the student must have continuous enrollment in 7000 until all thesis requirements are completed satisfactorily and approved by the appropriate bodies. A student unable to complete the thesis within the first six hours of registration will be required to continue to enroll in 7000; however, only six hours of 7000 will count toward meeting the program requirements for the master's degree. For students not enrolled in Summer I and Summer II sessions, pre-enrollment in the subsequent Fall semester is necessary for access to library resources during Summer I and Summer II. Continuous enrollment is defined as enrollment in all Fall and Spring semesters from the initial enrollment to the semester in which the student graduates. If the student will graduate in Summer I or Summer II, the student must be enrolled in that session. The thesis is graded on a Credit/No Credit basis. In case a student wishes to appeal a negative decision by the student's master's thesis committee, the student shall first take the appeal to this same committee, which shall hear the appeal and render a decision. In case a master's thesis committee cannot reach unanimous agreement and the student wishes to appeal further a negative decision, a Review Committee shall be established consisting of the Dean of the Graduate College, the appropriate academic dean, and the chairperson or director of the unit. The Review Committee shall seek to resolve the controversy without passing on the thesis. The Review Committee handling such a case is limited to procedural actions, such as reconstituting the thesis committee if the case merits it. 6 hrs.

GRAD 7100 Independent Research Designed for highly qualified advanced graduate students, or small groups, who wish to pursue individual studies or projects under the direction of a member of the Graduate Faculty. The faculty member shall be the instructor of record who is responsible for turning in a grade to the Registrar’s Office. A Permission to Elect form, signed by the student’s graduate advisor and the faculty supervisor, must be submitted to the Records Office prior to registration. 2-6 hrs.

GRAD 7110 Readings in Doctoral Specialization In consultation with a faculty member, the doctoral student will design a reading list of 20 to 30 books in a specialized area; students wishing additional guided reading may register a second time. The student will master these works independently and, in consultation with faculty members, select a representative list of approximately 20 works on which to be evaluated in a two-hour oral examination, conducted by a committee of at least two faculty members. Prerequisite: Doctoral Candidacy. 3 hrs.

GRAD 7120 Professional Field Experience Designed for graduate students nearing completion of their degree who wish to pursue internships or apprenticeships. Effective internships relate to the student’s professional goals, require the student to function within the standard procedures of the setting, and require the student to assume increased specified professional activities. Because the work for a 7120 is ordinarily a culminating experience, students may enroll for 7120 only when the departmental graduate advisor or director deems that they have completed all appropriate course work and any other requirements that should precede the field experience.
Permission to elect 7120 can be granted only when the student's graduate advisor or committee deems that the project is integral to the student's program of study and approves a prospectus outlining goals, rationale, activities, and methods of evaluation of the proposed field experience. 7120 should not supplant required or expected courses in the graduate program. If a graduate program has a required internship or field experience, approved by the university curricular review process, a maximum of 12 hours of 7120 may be applied to the graduate degree.

2-12 hrs.

GRAD 7130 Practicum in Teaching in the Discipline  A practicum in teaching in the discipline will be done as collaborative teaching with an experienced faculty member in a broad-based undergraduate course. There will be opportunity for both guided praxis and reflection on praxis.  3 hrs.

GRAD 7200 Specialist Project  The Specialist Project is designed for the units offering the specialist degree. Candidates for the specialist degree may elect to write a project in their field of specialization under the supervision of a project committee. Prior to the first registration in 7200, Specialist Project, a Permission to Elect form (available at www.wmich.edu/grad/forms.html) must be completed and the student must meet with the Coordinator of Theses and Dissertations in the Graduate College so that the student is informed about the regulations pertaining to the preparation of the manuscript and to the requirements for research involving regulated subjects and hazardous materials. Specialist projects involving research with protected or regulated subjects must include documentation indicating compliance with federal, state, and University requirements for the protection of human/animal subjects or appropriate use of genetic or radioactive materials and chemical hazards. Written approval from the board/committee/official must be included as an appendix to the project. The use of Guidelines for the Preparation of Theses, Projects, and Dissertations is required. This publication is available for downloading at www.wmich.edu/grad/guidelines.pdf. A specialist project is six credit hours. It may be registered for in increments of one to six hours. Following a student's first enrollment in 7200, the student must have continuous enrollment in 7200 until all project requirements are completed satisfactorily and approved by the appropriate bodies. A student unable to complete the project within the first six hours of registration will be required to continue to enroll in 7200; however, only six hours of 7200 will count toward meeting the program requirements for the specialist degree. For students not enrolled in Summer I and Summer II sessions, pre-enrollment in the subsequent Fall semester is necessary for access to library resources during Summer I and Summer II. Continuous enrollment is defined as enrollment in all Fall and Spring semesters from the initial enrollment to the semester in which the student graduates. If the student will graduate in Summer I or Summer II, the student must be enrolled in that session. The project is graded on a Credit/No Credit basis. In case a student wishes to appeal a negative decision by the student's project committee, the student shall first take the appeal to this same committee, which shall hear the appeal and render a decision. In case a project committee cannot reach unanimous agreement and the student wishes to appeal further a negative decision, a Review Committee shall be established consisting of the Dean of the Graduate College, the appropriate academic dean, and the chairperson or director of the unit. The Review Committee shall seek to resolve the controversy without passing on the project. The Review Committee handling such a case is limited to procedural actions, such as reconstituting the project committee if the case merits it.

6 hrs.

GRAD 7250 Doctoral Research Seminar  Units offering doctoral programs may use this number to designate their research seminars. Such seminars may be taken more than once by the student. Permission of instructor is required.  2-6 hrs.

GRAD 7300 Doctoral Dissertation  The Doctoral Dissertation is required in all doctoral programs (except the Doctor of Audiology) and is completed under the supervision of a dissertation committee. Prior to the first registration in 7300, Doctoral Dissertation, a Permission to Elect form (available at www.wmich.edu/grad/forms.html) must be completed and the student must meet with the Coordinator of Theses and Dissertations in the Graduate College so that the student is informed about the regulations pertaining to the preparation and publication of the manuscript and to the requirements for research involving regulated subjects and hazardous materials. Doctoral dissertations involving research with protected or regulated subjects must include documentation indicating compliance with federal, state, and University requirements for the protection of human/animal subjects or appropriate use of genetic or radioactive materials and chemical hazards. Written approval from the board/committee/official must be included as an appendix to the dissertation. The use of Guidelines for the Preparation of Theses, Projects, and Dissertations is required. This publication is available for downloading at www.wmich.edu/grad/guidelines.pdf. A doctoral dissertation varies in credit from a minimum of 12 credit hours to a maximum of 24 credit hours. The hours required in a program of study are determined by the student's department;
a department may require all students within the program to register for a specific, common total of hours between 12 and 24, or a program may require different students within the program to register for a variety of total hours between 12 and 24. The course 7300, Doctoral Dissertation, may be registered for in increments of one or more hours. Following a student's first enrollment in 7300, the student must have continuous enrollment in 7300 until all dissertation requirements are completed satisfactorily and approved by the appropriate bodies. A student unable to complete the dissertation within the program-stipulated hours will be required to continue to enroll in 7300; however, only the program-stipulated hours for 7300 will count toward meeting the program requirements for the doctoral degree. For students not enrolled in Summer I and Summer II sessions, pre-enrollment in the subsequent Fall semester is necessary for access to library resources during Summer I and Summer II. Continuous enrollment is defined as enrollment in all Fall and Spring semesters from the initial enrollment to the semester in which the student graduates. If the student will graduate in Summer I or Summer II, the student must be enrolled in that session. The dissertation is graded on a Credit/No Credit basis. In case a student wishes to appeal a negative decision by the student's doctoral dissertation committee, the student shall first take the appeal to this same committee, which shall hear the appeal and render a decision. In case a doctoral dissertation committee cannot reach unanimous agreement and the student wishes to appeal further a negative decision, a Review Committee shall be established consisting of the Dean of the Graduate College, the appropriate academic dean, and the chairperson or director of the unit. The Review Committee shall seek to resolve the controversy without passing on the dissertation. The Review Committee handling such a case is limited to procedural actions, such as reconstituting the doctoral dissertation committee if the case merits it. All doctoral dissertations will be microfilmed by ProQuest/UMI. The student is also required to prepare an abstract of the dissertation for publication in Dissertation Abstracts International. 12-24 hrs.

GRAD 7320 Doctoral Clinical Internship Designed for doctoral students pursuing a program-required 2,000 clock-hour internship at an approved professional site. Enrollment is approved for students with the Prerequisite academic preparation by the department committee supervising the area of the student's training. Permission of department is required. 1-4 hrs.

GRAD 7350 Graduate Research Units offering doctoral programs may use this number to designate research projects for their doctoral students. Such projects may be taken more than once by the student. Permission of instructor is required. 2-10 hrs.

GRAD 7400 Teaching in Higher Education This course will prepare Western Michigan University graduate teaching assistants for teaching in the twenty-first century learning environments. The course will consist of instruction in the lecture environment, collaborative-learning environment, and adoption of appropriate technology to the classroom. Prerequisite: Permission of the department and college is required. 1-3 hrs.

GRAD 7450 Teaching Practicum in Higher Education This course continues the preparation of Western Michigan University graduate teaching assistants for teaching in the twenty-first century learning environments. The course will focus on the application of knowledge gained in GRAD 7400 via the preparation of course materials demonstrating mastery of instructional techniques for the lecture environment, collaborative-learning environment, and adoption of appropriate technology to the classroom. Prerequisite: Grad 7400 and permission of the department and college is required. 1-3 hrs.

Evaluation
EVAL 6000 Foundations of Evaluation This course is designed to introduce students to the fundamental logic and methodology of evaluation, as it applies to the full range of potential evaluands including products, services, personnel, programs, projects, policies, interventions, organizations, manufacturing processes, information and communication systems. Topics will include an introduction to evaluation theory and models, needs assessment, the generation of comprehensive criterion checklists, setting standards, collecting and synthesizing mixed method data, drawing explicitly evaluative conclusions, and the basics of presenting evaluation findings to different client audiences. 3 hours
EVAL 6010 Interdisciplinary Seminar in Evaluation This seminar will provide a forum for the integration of core evaluation concepts across the program, developing an understanding of evaluation as a profession, and for exchange of ideas among evaluation students, faculty, and industry representatives from multiple disciplines. Topics will include: the history and nature of the evaluation profession, evaluation standards, metaevaluation, the application of evaluation to different types of evaluand, similarities and differences in evaluation approaches used for different purposes, current issues in evaluation, and needs/opportunities for innovation in evaluation. 1 hour

EVAL 6970 Advanced Evaluation: Variable Topics This course will present various advanced topics in evaluation theory, methodology, and/or practice, as applied to a diverse range of evaluands (e.g., products, policies, programs, and personnel) across a variety of disciplines, industries, and/or sectors. Although designed primarily for the Interdisciplinary Ph.D. in Evaluation, this course is also likely to be of interest to students in other programs. Prerequisite: Permission of instructor. 1 to 3 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EVAL 7100</td>
<td>Independent Research</td>
<td>2 to 6 hours</td>
</tr>
<tr>
<td>EVAL 7110</td>
<td>Readings in Doctoral Specialization</td>
<td>3 hours</td>
</tr>
<tr>
<td>EVAL 7120</td>
<td>Professional Field Experience</td>
<td>2 to 9 hours</td>
</tr>
<tr>
<td>EVAL 7300</td>
<td>Doctoral Dissertation</td>
<td>1 to 12 hours</td>
</tr>
</tbody>
</table>