

## Faculty Work/Expert Gallery/Selected Works

*Facilitator: Shandon Quinn*

After a brief introduction, the group will have an opportunity to discuss how to engage faculty, ideas for workflows and organization systems for checking rights and uploading faculty work. Questions can include all aspects of faculty work, the Experts Gallery or Selected Works

**Where are the workflows for faculty work in each institution?**

**WMU (Maira):** Western has not systematically pursued faculty work in the IR, as the institution keeps looking for other solutions, though there are specific projects in the IR. The university has adopted a Faculty 180 for recording faculty productivity, but the reports are not available for publications at this time..

**Hope College (Jeremy):** Two ways (1) reaching out to faculty (2) self-submission. Open access policy requires faculty to deposit into repository, but dependant on faculty awareness. Provost pushing more technology, so recently implemented Activity Insight for faculty to record value to College, which is in turn used to better inform what to put into Digital Commons.

**Upjohn Institute (Lisa):** The Institute has its own press and all of those materials end up in their IR. The only issue is that students who receive grants through the institute sometimes forget to inform when they have published something from that work.

**Cleveland State University (Marsha):** Mediate deposits. Subject librarians work through CVs to extract recent publication information. IT generates that information from their faculty activity report, but requires permission from all college deans to get access to citation information. The report is generated annually.

**Kettering University (Stephanie):** Are creating profiles for faculty. Working on author agreements, getting CVs and uploading works starting with mechanical engineering. Faculty members have to sign author agreements, so spend a lot of time speaking with faculty to try to persuade them to sign agreements.

**University of Wisconsin-Milwaukee (Ann):** Have a tiny open-access fund that encourages authors to publish in open access journals, uploaded in IR. White papers publish in IR. No staff dedicated to this, common problem: most publishers will give permission but faculty will either not upload, or not know which version to upload. Interested if Elsevier/bepress interested in integrations with faculty activity report systems (such as Digital Measures).

**Andrews University (Terry):** Once a year get a list of all faculty publications from departments. Put in citations into digital commons, and make them available in Expert Gallery. No one collects pre-prints and post-prints. Either upload article (if publisher gives permission) or link to it.

**Marquette University (Heather):** Twice a year get a report (out of Digital Measures) of publications and presentations. Used that to track and document permissions for each item, using Access. Contact individuals if something is not clear. Document all permissions at time of uploading. Create a SelectedWorks profile for faculty only by-request. One librarian, two full-time staff and half a dozen student workers for the IR. Metadata is created, not imported.

**Eastern Illinois University (Todd):** Start with SelectedWorks for faculty and move those citations into Digital Commons. Would like to have bepress integrate into university web pages.. If can get and API from bepress to integrate, hopes to get 100% faculty involvement.

**Cedarville University** (Greg): The library enters all content for faculty. Out of 260 faculty have SelectedWorks pages for 220. The focus on 3-4 departments each quarter and ask for faculty CVs. Faculty use a different portfolio system for promotion and tenure and the library does not have access to what faculty are entering there.

#### How are you measuring success?

- # of faculty participating
- Breadth - how many departments are represented

#### How are you defining goals?

- Increase number of faculty that are participating
- Harvesting tool in SelectedWorks pretty good [Eastern Illinois]

#### Motivators to increase engagement:

- Dean speaking about open access on campus
- Administrators
- Liaisons talking about subscriptions going away, need access to the publications of the faculty in institution
- Faculty go into committee, pro-OA
- Illinois passed a law that campus needs to make works of institution's faculty available
- Higher Learning Commission accreditation demanded updated CVs, which motivated administration to purchase Digital Commons to maintain faculty productivity regularly (Hillsdale)
- Important to have administration encourage participation, hard to have only library as a motivator (Hope College)

#### How to get faculty buy-in:

- Need to have mediated deposit, to enable smooth process
- Reducing any duplication that faculty feel that they need to by submitting to multiple systems
- Personality and relationship-building - explain budget cuts that their publication won't be seen on campus, so need to gather author versions of works
- Can offer restricted access, e.g. campus only, but having a conversation later about opening access if that is a hurdle
- Faculty advocates for IR who are invested and see the impact of downloads
- Faculty development series about library services
- Sending out emails congratulating authors of publications collected during year
  - Response from faculty who aren't featured
- Stoking egos for participation: show world downloads, top institutions downloading

#### Workflows for rights checking:

- Script on Github [[https://github.com/marshamiles/SherpaRoMEO\\_Permissions](https://github.com/marshamiles/SherpaRoMEO_Permissions)]. Automates the process of rights checking

- Sherpa Romeo API for rights checking is very easy to use (even by students)
- Start with Sherpa Romeo, then go to the publisher, then the journal, then ask faculty to contact the editor directly
- Manual workflow (Marquette) through Access database, 11k records
  - Tracks permissions and where it is in workflow
  - Helps with accessible version / embargoed version
  - Staff dedicated to this process
  - "Three strikes we post" and if necessary take down later.

#### Any other steps in the workflow that are frustrating / time-consuming:

- Accessibility processing (for PDFs): Cleveland State uses ABBYY® FineReader, student works 12 hours a week to OCR; chemistry and mathematics takes a really long time; depends on document length and complexity
- Marquette uses protected.docs (password protected microsoft docs) requires document creation
- UpJohn is looking into Epub format (good for formulas and accessibility)
- Can get an ePub version from Pressbooks and other publishing methods, but you can also convert a pdf to ePub via Calibre (though best results always working from native doc rather than conversion)
- R Markdown may be a possibility - have to create the document in that.
- Videos needs to be transcribed and captioned
  - Go through YouTube for automatic closed captioning, then edit that
  - Concern about rights after you upload video there
  - Microsoft has a 360 office software for captioning?
  - Screencast-O-Matic free software, also has captioning
  - Camtasia also has cc transcription

#### What else can bepress do to help support faculty representation and engagement?

- Document what is not in Sherpa Romeo
- Anything that automates and simplifies
  - If harvesting tool could pull in a publisher PDF
  - Pull in ORCID information
- Institutional level search for all publications
  - Specifying names that are in institution (affiliation)
  - Individual names to supplement
  - Sort by those that have easier rights management (easiest first)
  - Check if already in IR
  - Translating metadata into a format that is readily uploadable into DC source
  - Exploring how can speed up Sherpa Romeo process
- They think this can reduce the process from the current 10-20 steps to scale
  - CrossRef to populate
  - Google Scholar alerts

- Scopus and other databases (such as PubMed, Web of Science) and other sources of citations

(Q) Digital Commons Content Inventory has some problems. It seems like some fields should be available but aren't. Marquette has had to request custom reports.

(A) Issue is with large data. On their radar, and will try to address as quickly as can. Affects larger repositories.

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## **TOPIC: Data**

What data have you put up:

- Preface translations
- Own faculty datasets
- GIS data
- Code datasets
- Text-based data
- Audiodata files and their grants
- Neuroimaging data
- Business data

Representing data is difficult. Hard to tell if should be represented through a book gallery or other series? Why can't thumbnails be available on a regular series? (Marquette)

Uploaded data sets when faculty needed to provide access quickly (Wisconsin-Milwaukee)

Hang data in supplemental files at the bottom (Upjohn)

Would like a compound template for better representation/grouping (Andrews)

Created separate series for audio and transcription files (Western)

Need more robust searching capabilities