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WMU Board of Trustees Formal Session February 18, 2005

WMU Board of Trustees

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WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
 ANNUAL FORMAL SESSION
 FRIDAY, FEBRUARY 18, 2005
 ROOMS 157 – 159, BERNHARD CENTER

Trustee Peter Aseritis
 Trustee Jim Holden
 Trustee Dennis Archer
 Trustee Sarah DeNooyer
 Trustee Bill Martin
 Trustee Ken Miller
 Trustee Dan Pero
 Trustee Larry Tolbert

8 a.m. – OATH OF OFFICE CEREMONY, Trustee Larry Tolbert, Judge William Schma officiating

AGENDA – 8:30 a.m.

- | | |
|---|--------------------------|
| 1. Acceptance of the Agenda | Aseritis |
| 2. Closed Informal Session (ROLL CALL) – Board Room | Aseritis |
| 3. Election of Officers | Aseritis |
| 4. Resolutions re Trustee Emerita Anthony and Trustee Emerita Klohs | Aseritis |
| 5. Remarks by Chair | |
| 6. Remarks by the President | Bailey |
| 7. Remarks by the WSA (Western Student Association) President
and the GSAC (Graduate Student Advisory Committee) Chair | Zehnpfennig/Ide |
| 8. Approval of the Minutes of the December 10, 2004 Formal Session | Aseritis |
| 9. Property Transfer/Construction Easement – City of Kalamazoo | Beam |
| 10. MUCH (Michigan Universities Coalition on Health) – Legal Entity Status | Beam |
| 11. Consent Items | |
| a. Gift Report | Bender |
| b. Personnel Report | Beam/Beauregard/Delene |
| c. Grant Report | Luderer |
| d. Appointment of External Auditor | Beam |
| e. WSA Constitutional Amendments | Patrick Daniel/ Anderson |
| f. Authorization to Confer Degrees – 2005 | Kocher |
| 12. College of Education Report | Wegenke/Cummings |
| 13. BTR (Business Technology and Research Park) Update | B. Miller |
| 14. MUSIC (Michigan Universities Self-Insurance Corporation) Report | Beam/Rinker |
| 15. Public Comments | Aseritis |

Anticipated starting time of the formal session is 9:30 a.m.

WESTERN MICHIGAN UNIVERSITY
BOARD OF TRUSTEES
ANNUAL FORMAL SESSION
FEBRUARY 18, 2005

The Western Michigan University Board of Trustees was called to order in formal session by Vice Chair Aseritis at 8:30 a.m. on Friday, February 18, 2005, in Rooms 157–159 of the Bernhard Center. Vice Chair Aseritis welcomed two trustees to the Board – Trustee Larry Tolbert, Kalamazoo, who was honored at an oath of office ceremony prior to the meeting, and Trustee Dennis Archer, Detroit, who was unable to be present but will be sworn in at the April 22 meeting.

Board members present: Trustee Aseritis, Trustee DeNooyer (via telephone), Trustee Holden (via telephone), Trustee Martin, Trustee Miller, Trustee Pero, Trustee Tolbert and President Bailey (ex officio).

Acceptance of the Agenda. The agenda was accepted as presented on a motion by Trustee Miller, supported by Trustee Pero.

Closed Informal Session. On a 7-0 roll call vote, following a motion by Trustee Miller, supported by Trustee Martin, the Board of Trustees went into closed informal session at 8:35 a.m., as provided for under Michigan law, returning to formal session at 9:45 a.m.

Election of Officers. At its annual meeting, as indicated in the Board bylaws, officers for the calendar year are to be elected. On a motion by Trustee Martin, supported by Trustee Pero, the following officers were elected:

Chair	Trustee Peter Aseritis
Vice Chair	Trustee James Holden
Secretary	Betty Kocher
Treasurer and Assistant Secretary	Robert Beam
Assistant Treasurer	Lowell Rinker

Resolutions re Trustee Emerita Anthony and Trustee Emerita Klohs. Expressing the Board and the University's appreciation for their service, Chair Aseritis presented resolutions granting emeritae status to Trustee Vernice Anthony and Trustee Birgit Klohs. The resolutions were approved by the Board following a motion by Trustee Miller, supported by Trustee Martin.

RESOLUTION – Vernice Anthony

WHEREAS, Vernice D. Anthony has provided dedicated and faithful service to Western Michigan University and the people of Michigan as a member of the University's governing board since 2001; and

WHEREAS, she has served the Board of Trustees as a chair, vice chair and committee chair with grace and wisdom and played a part in the presidential search process that resulted in the 2003 appointment of Dr. Judith I. Bailey as the University's seventh president, all the while bringing to those tasks her insight, unique sense of style and compassionate outlook; and

WHEREAS, as a trustee, she presided over such major University events as the dedication of a new facility for the College of Engineering and Applied Sciences and the annual celebration of the life of Dr. Martin Luther King Jr.; and

WHEREAS, she has brought great recognition to the University through her many professional accomplishments, including now serving as president and chief executive officer of the Greater Detroit Area Health Council Inc., serving on numerous health care boards and commissions, and playing a leadership role as chairperson of the Wayne County Airport Authority Board;

NOW THEREFORE BE IT RESOLVED, that the Western Michigan University Board of Trustees wholeheartedly and appreciatively grants the honorary title of Trustee Emerita to Vernice D. Anthony, with all the rights and privileges appertaining thereto, in recognition of her devotion, dedication and service to the University.

RESOLUTION – Birgit Klohs

WHEREAS, Birgit M. Klohs has provided dedicated and faithful service to Western Michigan University and the people of Michigan as a member of the University's governing board since 1997; and

WHEREAS, she has served the Board of Trustees as a chair, vice chair and committee chair with wit and wisdom and led the presidential search process that resulted in the 2003 appointment of Dr. Judith I. Bailey as the University's seventh president, all the while bringing to those tasks her sharp business acumen, deep love for the institution and remarkable leadership abilities; and

WHEREAS, as board chair, she presided over such major University events as the centennial celebration, the dedication of a new WMU-Southwest campus and the establishment of both a WMU Research Foundation and the Biosciences Research and Commercialization Center; and

WHEREAS, as both a trustee and an alumna, she has and will continue to bring great recognition to the University through her many professional and civic achievements, including serving as president of The Right Place Inc. and serving the state through her membership on many boards, advisory organizations and task forces;

NOW THEREFORE BE IT RESOLVED, that the Western Michigan University Board of Trustees wholeheartedly and appreciatively grants the honorary title of Trustee Emerita to Birgit M. Klohs, with all the rights and privileges appertaining thereto, in recognition of her devotion, dedication and service to the University.

Remarks by the Chair. Chair Aseritis said that he is looking forward to working with Trustee Archer and Trustee Tolbert. He then spoke of the tremendous budget challenges facing the University and the Cherry Commission Report speaking to the need for higher education and the importance of providing students with tools necessary to receive the quality education they deserve.

Chair Aseritis stated that it is an honor to serve as chair of the Board of the University that he attended as a young man and that he is looking forward to doing everything he can to make sure many more students are served equally well in the future.

President's Remarks. President Bailey also expressed appreciation for the dedicated service of Trustee Emeritae Anthony and Klohs and welcomed Trustee Archer and Trustee Tolbert to the Board. President Bailey gave an update on the budget situation, noting that the University continues to use its resources wisely and is careful in its planning for 2005-06. She said that programmatic reviews within Academic Affairs are underway and reported reductions in the graduate student support budget, with cuts in full time assistantships for the coming year. President Bailey reported the initiatives underway to recruit and retain an outstanding student body, including the Medallion Scholarships and the First Year Experience Program.

President Bailey then introduced State Representative John Stewart, chair of the Higher Education House Appropriations Committee. Representative Stewart spoke of reestablishing the value of a higher education in society and its role in economic expansion.

Remarks by the WSA President and the GSAC Chair. WSA president Eric Zehnpfennig spoke of his time at the University as he nears graduation and the work of the Western Student Association. Todd Ide, chair of the Graduate Student Advisory Committee, read a letter detailing the committee's accomplishments over the past year and the committee's concerns re the recent changes/reductions in graduate assistantships.

Approval of the Minutes of the December 10, 2004 Formal Session. The minutes were approved as distributed on a motion by Trustee Miller, supported by Trustee Martin.

Property Transfer/Construction Easement. As presented by Vice President Beam and Associate Vice President Rinker, the City of Kalamazoo, along with the Michigan Department of Transportation, is working on a project to configure the intersection at West Michigan Avenue and Stadium Drive. As reported, the project will be accomplished at no cost to the University but will require a small portion of property be transferred from the University to the City of Kalamazoo (for a nominal sum of \$1) and will also require a temporary construction easement be granted to the City. Following a motion by Trustee Martin, supported by Trustee Pero, the Board authorized the treasurer/assistant treasurer to execute the required documents to affect the transfer of the property and the temporary construction easement.

MUCH (Michigan Universities Coalition on Health) – Legal Entity Status. On a motion by Trustee Martin, supported by Trustee Pero, the Board of Trustees approved the following resolution as presented by Associate Vice President Rinker:

Resolution

- 1) Authorizes the President, on the Board's behalf, to approve the University's membership in the Michigan Universities Coalition on Health, Inc., ("MUCH, Inc."), a Michigan non-profit membership corporation, organized to support the purposes and activities of Michigan public institutions of higher learning.
- 2) Authorizes the WMU Board Treasurer or Assistant Treasurer to execute and sign, on the Board's behalf, amendments to the MUCH, Inc.'s articles of incorporation, to approve contractual and purchasing agreements, and to appoint, reappoint, or revoke appointment of the University's primary and alternate representatives of MUCH, Inc.
- 3) Authorizes WMU's President, Board Treasurer, and/or Assistant Treasurer, on the Board's behalf, to adopt the proposed bylaws of MUCH, Inc. with such modifications to the bylaws as either deems necessary or appropriate to be in the best interests of the University prior to or after executing these initial bylaws;
- 4) Authorizes the University administration to take all other actions it deems appropriate or necessary in the best interests of the University to effectuate or take other actions regarding the University's membership or participation or membership in MUCH, Inc.
- 5) Authorizes WMU's President, Board Treasurer, and/or Assistant Treasurer to propose any amendments to the wording of this resolution, MUCH, Inc.'s bylaws and articles of incorporation or bylaws for adoption by the MUCH, Inc.'s membership, which the University president deems are necessary or appropriate in the best interests of the University, which the WMU Board hereby adopts and approves without further action by the WMU Board of Trustees.

Consent Items

Gift Report. The gift report for November and December was reviewed by Vice President Bender and recommended for Board approval.

Personnel Report. The report as presented by Vice President Beam, Athletic Director Beauregard and Provost Delene was recommended for approval.

ACADEMIC

Administrative Appointment

William Kern, Interim Chair, Department of Economics, effective January 3, 2005.

Appointments - Tenure Track

Mary Combs, Faculty Specialist I, Department of Speech Pathology and Audiology, effective December 6, 2004.

Elaine DeRoover, Faculty Specialist I, Department of Speech Pathology and Audiology, effective December 6, 2004.

Karen Lancendorfer, Instructor, Department of Marketing, effective August 1, 2005.

Thaweephan Leingpibul, Instructor, Department of Marketing, effective August 1, 2005.

Reappointments - Term

Thomas Edmonds, Instructor, Department of Finance and Commercial Law, effective December 6, 2004 through July 31, 2005.

Mark Schreiner, Instructor, Department of Statistics, effective August 1, 2005 through July 30, 2006.

Appointments – Term

Lynda Johnson-Cross, Assistant Professor, Department of Occupational Therapy, effective December 6, 2004 through July 31, 2005.

John Mellein, Instructor, School of Social Work, effective December 6, 2004 through July 31, 2005.

Visiting Professor

Waskar Ari, Instructor, Department of History, effective December 6, 2004 through April 10, 2005.

Reappointment - Adjunct

Robert Smith, Adjunct Professor, Department of Theatre, effective March 1, 2005 through February 29, 2008.

Appointments - Adjunct

Ake Elhammer, Adjunct Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

Sharon Gill, Adjunct Assistant Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

Neal Goodwin, Adjunct Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

Appointments – Adjunct (Continued)

Frank Nysowy, Adjunct Assistant Professor, Department of Physician Assistant, effective March 1, 2005 through February 29, 2008.

Neil Pinney, Adjunct Associate Professor, Department of Political Science, effective March 1, 2005 through February 29, 2008.

Richard Roach, Adjunct Assistant Professor, Department of Physician Assistant, effective March 1, 2005 through February 29, 2008.

Jerry Slightom, Adjunct Associate Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

John Vrbanac, Adjunct Professor, Department of Biological Sciences, March 1, 2005 through April 30, 2006.

Resignations

Amanda Gruden, Faculty Specialist I, College of Aviation, effective February 7, 2005.

Charles Lo Verme, Associate Professor, School of Art, effective January 2, 2005.

William Andrew Miller, Assistant Professor, School of Music, effective July 31, 2005.

Regina Spellers, Assistant Professor, Department of Communication, effective November 17, 2004.

Professional Development Leave

James Henry, Associate Professor, School of Social Work, effective December 1, 2004 through December 4, 2005.

NON-ACADEMIC

Appointment

Colleen Munson, Head Volleyball Coach, Intercollegiate Athletics, effective January 5, 2005.

Administrative Appointments

Craig Kaml, Director of Academic Technology and Instructional Services, effective January 3, 2005.

Pamela Liberacki, Interim Director of Admissions and Orientation, effective December 20, 2004, through June 30, 2005.

Retirements

Wendy Asmus, Academic Advisor, College of Education, effective March, 4, 2005.

Jon Flegel, Stage Technician, Miller Auditorium, effective June 30, 2005.

Rachel Johnson, Office Assistant, Extended University Programs Statewide Programs, effective April 30, 2005.

Linda Jones, Assistant to the President, Office of the President, effective January 30, 2005.

David Morris, Admissions Systems Specialist, Admissions and Orientation, effective May 14, 2005.

Gloria Mulhearn, Office Assistant, Intercollegiate Athletics, effective February 28, 2005.

Kay Shearer, Office Coordinator, Mallinson Institute for Science Education, effective March 31, 2005.

Resignation

Eileen McPartland, University Counseling and Testing Center, effective December 7, 2003.

Grant Report. As presented by Vice President Luderer, the grant report for November and December was recommended for approval by the Board.

Appointment of External Auditor. The reappointment of Plante & Moran, LLP was recommended for approval. As reported by Vice President Beam, the firm will audit the University's financial statements for the fiscal year ending June 30, 2005.

WSA Constitutional Amendments. As reviewed by Vice President Anderson, amended Articles 1-5 of the Western Student Association Constitution were recommended for approval. Board approval is the final step in the process.

Authorization to Confer Degrees. It was recommended that the President of the University be authorized to confer degrees at the 2005 commencement ceremonies (April 23, June 25 and December 10) as recommended by the Faculty.

The above items were approved by a vote of the Board of Trustees on a motion by Trustee Martin, supported by Trustee Tolbert.

College of Education Report. Presented by Dean Gary Wegenke.

BTR (Business Technology and Research) Park Update. Provided by Associate Vice President Miller.

MUSIC (Michigan Universities Self-Insurance) Corporation Report.
Associate Vice President Rinker.

Reviewed by

Adjournment. The meeting was adjourned at 11:50 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Betty A. Kocher".

Betty A. Kocher
Secretary
Board of Trustees

Western Michigan University
Board of Trustees

Agenda Item 1
February 18, 2005

ACCEPTANCE OF THE AGENDA

CLOSED INFORMAL SESSION (ROLL CALL) - Board Room, Second Floor

It is recommended that the Board of Trustees recess from formal session to convene in closed informal session to consider material exempt from discussion or disclosure by state or federal statute as permitted pursuant to Michigan law.

ELECTION OF OFFICERS

As provided for in the bylaws, the Board of Trustees elects its officers at the annual formal session. The following slate of officers for the calendar year 2005 is recommended for approval:

Chair	Peter Aseritis
Vice Chair	James Holden
Secretary	Betty Kocher
Assistant Secretary	Robert Beam
Treasurer	Robert Beam
Assistant Treasurer	Lowell Rinker

RESOLUTIONS RE TRUSTEE EMERITA ANTHONY AND TRUSTEE EMERITA KLOHS

It is recommended that the resolutions re Trustee Emerita Vernice D. Anthony and Trustee Emerita Birgit Klohs be approved.

Western Michigan University
Board of Trustees

Agenda Item 5
February 18, 2005

REMARKS BY THE CHAIR

Western Michigan University
Board of Trustees

Agenda Item 6
February 18, 2005

REMARKS BY THE PRESIDENT

Western Michigan University
Board of Trustees

Agenda Item 7
February 18, 2005

REMARKS BY THE WESTERN STUDENT ASSOCIATION PRESIDENT THE AND GRADUATE STUDENT
ADVISORY COMMITTEE CHAIR

WSA President
GSAC Chair

Eric Zehnpfennig
Todd Ide

Western Michigan University
Board of Trustees

Agenda Item 8
February 18, 2005

APPROVAL OF THE MINUTES OF THE DECEMBER 10, 2004 FORMAL SESSION

Property Transfer/Construction Easement – City of Kalamazoo

Background

The City of Kalamazoo, working with the Michigan Department of Transportation, has embarked on a project to reconfigure the intersection at West Michigan Ave. and Stadium Drive. This project will be accomplished at no cost to the University. However, it will require a small portion of property be transferred from WMU to the City of Kalamazoo (for a nominal sum of one dollar), and will also require a temporary construction easement granted by WMU to the City.

Both of these documents are attached and are effective only upon Board of Trustee approval. Included with the agreements are descriptions of the properties involved. The Administration recommends approval of both of these property transactions.

Recommended Motion

Resolved that, the Board of Trustees of Western Michigan University hereby authorize the treasurer or assistant treasurer to execute the required documents to effect a transfer of property as described in the attached documents, and to effect a temporary construction easement, also as described in attached documents.

TEMPORARY CONSTRUCTION EASEMENT

1. The Parties.

The parties to this agreement are the **City of Kalamazoo** ("the City"), whose address is 241 W. South Street, Kalamazoo, Michigan and **Board of Trustees of Western Michigan University** ("the Property Owner"), whose address is 3020 Seibert Administrative Building, Kalamazoo, MI 49008.

2. Background.

The City desires to perform road construction involving both the altering of existing roads and the creation of a new road in the vicinity of West Michigan Avenue and Stadium Drive, within the City of Kalamazoo. While all of the actual construction will occur on City-owned property, in performing that construction it will be necessary for the City, or its designees, to enter upon the land owned by adjoining property owners, including land owned by the Property Owner.

3. The Property.

This easement applies to the property described on Exhibit A ("the easement property"), attached hereto, which is part of a larger parcel owned by the Property Owner.

4. Construction Easement.

In order to facilitate the alteration and construction of the above-described roads, the Property Owner hereby grants to the City, and its designees, the right to enter upon the easement property for purposes that relate to the road construction. Upon the completion of the alteration or construction of the roads, the City will restore the easement property to its original condition at its sole expense. The City's use of the easement property shall be conducted in a manner as to not interfere with the Property Owner's use of its property.

5. Term.

This construction easement will be in effect from January 1, 2005 through November 15, 2005, unless terminated in writing by the City prior to that time.

6. Consideration.

There will be no consideration paid by either party to the other, the work being performed by the City being for the public good.

7. Liability.


The City assumes any and all liability that arises from its access to and use of the easement property. The City will indemnify and hold harmless the Property Owner from any claim a third party may have against the Property Owner that relates primarily to the acts the City, or its designees, during the course of its construction work.

8. Entire Agreement.

This easement agreement encompasses the entire agreement between the parties and supercedes any and all agreements, promises or warranties expressed or entered into prior to this time.

**The Property Owner
The Board of Trustees of
Western Michigan University**

The City of Kalamazoo

By: 
LOWELL P. RINKER, ASST. TREASURER

By: _____

Its: _____

Date: 12/3/04

Date: _____

N.W. CORNER,
SEC. 21,
T. 2 S., R. 11 W.

NORTH LINE, N.W. 1/4, SEC. 21, T. 2 S., R. 11 W.

N. 90°00'00" E. 1265.73'

☪ MONROE STREET

☪ SPRAGUE AVENUE

EAST LINE SPRAGUE AVENUE

☪ MICHIGAN AVENUE

S. 00°00'00" E. 873.92'

S. 77°50'41" E.
36.83'

N. 69°15'57" E.
262.28'

300.80'

S. 69°15'57" W.

N. 00°04'05" E.
21.39'

PROPOSED CONSTRUCTION EASEMENT

Description of Temporary Construction Easement Area:

A parcel of land situated in the Northwest quarter of Section 21, Town 2 South, Range 11 West, City of Kalamazoo, County of Kalamazoo and State of Michigan being more particularly described as follows:

Commencing at the Northwest corner of Section 21, Town 2 South, Range 11 West: thence N.90 deg. 00 min. 00 sec. E. 1265.73 feet along the North line of the Northwest quarter of said Section; thence S.00deg. 00 min. 00 sec. E. 873.92 feet perpendicular with said North line to the South right-of-way line of West Michigan Avenue (66.00 feet wide) and the Place of Beginning; thence S.77deg. 50 min. 41 sec. E. 36.83 feet; thence S.69 deg. 15 min. 57 sec. W. 300.80 feet parallel with said South right-of-way line to the Southerly extension of the East right-of-way line of Sprague Avenue; thence N.00 deg. 04 min. 05 sec. E. 21.39 feet along said Southerly extension to said South right-of-way line; thence N.69 deg. 15 min. 57 sec. E. 262.28 feet along said South right-of-way line to the Place of Beginning.

PURCHASE AGREEMENT

1. The Parties.

This purchase agreement is between the **BOARD OF TRUSTEES OF WESTERN MICHIGAN UNIVERSITY ("WMU")**, a Michigan constitutional body corporate, whose address is 3020 Seibert Administrative Building, Kalamazoo, MI 49008, successor in interest to the Michigan State Board of Education, and the **CITY OF KALAMAZOO, ("the City")**, a Michigan municipal corporation, whose address is 241 W. South Street, Kalamazoo, MI 49007.

2. Background.

The City desires to reconfigure West Michigan Avenue in the vicinity of Stadium Drive, Stone Street, Stanwood and Monroe Street, and also to construct a road which will connect, in a different fashion than currently exists, West Michigan Avenue and Stadium Drive. The proposed road will be constructed on property acquired from WMU. The construction of the road will result in a small triangular area of property existing between the new road, existing West Michigan Avenue and Stadium Drive. WMU is willing to convey this triangular parcel to the City as well.

3. The Property.

To facilitate the road construction work described above, and to allow the City to take title to the 'small triangular parcel' mentioned above, WMU hereby agrees to convey to the City, by quit claim deed, that property described on Exhibit A, attached hereto. WMU understands that the Kalamazoo City Commission must approve this acquisition before it can be final, and the City understands that the Board of Trustees of WMU must approve this sale before it can be final. The City shall be solely responsible for any required compliance with the Land Division Act, MCL § 560.102 et seq.,.

4. Consideration/Costs.

Other than the sum of ONE (\$1.00) Dollar, the receipt of which WMU will acknowledge, there shall be no consideration given by the City to WMU for the property, the work to be performed being for the public and WMU's greater good. Any costs incurred in the closing of the transaction will be borne by the City, and WMU shall not be obligated to pay any costs in connection with this transfer and shall be not obligated to provide any title insurance. The Property is being conveyed by WMU "as is" and "where is" with no representation or warranty as to its condition now or at the time of transfer and the City accepts the Property in such condition "as is" and "where is".

5. Reacquisition.

Because the property being conveyed by WMU to the City is for the purpose of the above-described road construction, the City hereby agrees that if it has not commenced the construction by January 1, 2006, the City will, upon the written demand by WMU, cause the property to be reconveyed to WMU.

6. Closing.

Closing on the conveyance will occur within 30 days of the required approval by the Kalamazoo City Commission and, if necessary, the Board of Trustees of Western Michigan University.

7. Entire Agreement.

This easement agreement encompasses the entire agreement between the parties and supercedes any and all agreements, promises or warranties expressed or entered into prior to this time.

Board of Trustees of
Western Michigan University

By: _____

Its: _____

Date: _____, 2005

The City of Kalamazoo

By:  _____

Its: City Manager

Date: February 1, 2005

MUCH (Michigan Universities Coalition on Health) – Legal Entity Status

Background

MUCH began its activities in 1997, as an informal committee of Human Resources and Business Officer representatives from the thirteen public universities in the State of Michigan. It has periodically reported its activities to the State Universities of Michigan Presidents' Council, through the Business Officers group. Essentially, its mission has been to find ways, through the collective leverage of all the universities, to control health care costs and other employee related insurances. It is hoped that in addition to saving dollars on health claims costs, members will also realize savings from group purchases of claims processing services, pharmacy benefit manager's services, life and long-term disability coverages, and other costs.

MUCH is now at a crossroads. Previous attempts by MUCH of negotiating savings with health care providers and administrators have met with limited success because they only wish to deal with one legal entity which has the legal authority to contract on behalf of all the institutions it represents. The Business Officers of twelve of the thirteen state universities (University of Michigan has declined to participate in the new entity) have recommended to their presidents that their governing boards take the necessary action to approve moving forward with forming a non-profit corporation in order to better effect the savings for which MUCH was initially organized.

The new entity would be set up very similarly to the very successful MUSIC corporation, which the universities have owned and benefited from for over 17 years. Attached for the Board's consideration and action are proposed draft articles of incorporation and bylaws for the new legal entity which describes the legal and operating structure of this new corporation.

Recommended Motion

It is recommended that the Board of Trustees pass the following resolution, that it:

- 1) Authorizes the President, on the Board's behalf, to approve the University's membership in the Michigan Universities Coalition on Health, Inc., ("MUCH, Inc."), a Michigan non-profit membership corporation, organized to support the purposes and activities of Michigan public institutions of higher learning.
- 2) Authorizes the WMU Board Treasurer or Assistant Treasurer to execute and sign, on the Board's behalf, amendments to the MUCH, Inc.'s articles of incorporation, to approve contractual and purchasing agreements, and to appoint, reappoint, or revoke appointment of the University's primary and alternate representatives of MUCH, Inc.
- 3) Authorizes WMU's President, Board Treasurer, and/ or Assistant Treasurer, on the Board's behalf, to adopt the proposed bylaws of MUCH Inc. with such modifications to the bylaws as either deems necessary or appropriate to be in the best interests of the University prior to or after executing these initial bylaws;
- 4) Authorizes the University administration to take all other actions it deems appropriate or necessary in the best interests of the University to effectuate or take other actions regarding the University's membership or participation or membership in MUCH, Inc.
- 5) Authorizes WMU's President, Board Treasurer, and/or Assistant Treasurer to propose any amendments to the wording of this resolution, MUCH, Inc.'s bylaws and articles of incorporation or bylaws for adoption by the MUCH Inc.'s membership, which the University president deems are necessary or appropriate in the best interests of the University, which the WMU Board hereby adopts and approves without further action by the WMU Board of Trustees.

CONSENT ITEMS

It is recommended that the following agenda items be approved--

- a. Gift Report
- b. Personnel Report
- c. Grant Report
- d. Appointment of External Auditor
- e. WSA Constitutional Amendments
- f. Authorization to Confer Degrees for 2005

Western Michigan University
Board of Trustees
e

Agenda Item No. 11a.
February 18, 2005

GIFT REPORT

Background

This report includes activity for the months of November and December. Current total gifts for the months of November and December were \$1,044,016 and \$5,110,178 respectively. The year-to-date total gifts for the current fiscal year is \$10,069,273. This represents a decrease of \$2,787,620 from the same period last fiscal year. The decrease from last year is due to a one million dollar late pledge payment and a \$2.55 million final distribution received from the Gwen Frostic estate. Information regarding major gifts is provided.

Recommended Motion

It is recommended that this gift report including activity for the months of November and December be approved.

WESTERN MICHIGAN UNIVERSITY FOUNDATION GIFT REPORT

	November 2004	November 2003	Over (Under)	Year-to-date 2004-05	Year-to-date 2003-04	Over (Under)
WMU FOUNDATION CASH GIFTS:						
Alumni	\$ 128,127	\$ 258,646	\$ (130,519)	\$ 726,265	\$ 792,837	\$ (66,572)
Individual Friends	147,658	258,911	(111,253)	521,888	642,976	(121,088)
Corporations/Foundations/Other Orgns	111,994	257,965	(145,971)	1,956,920	3,415,151	(1,458,231)
Estate Gifts	-	222,908	(222,908)	12,271	2,992,604	(2,980,333)
CURRENT CASH GIFTS	\$ 387,779	\$ 998,430	\$ (610,651)	\$ 3,217,344	\$ 7,843,568	\$ (4,626,224)
DEFERRED GIFTS: Charitable remainder trusts and annuities (shown at fair market value)	10,000	-	10,000	20,000	-	20,000
Net present value as of date of gift: FY 2004 \$0 FY 2005 \$12,812						
SUBTOTAL-CURRENT CASH & DEFERRED GIFTS	\$ 397,779	\$ 998,430	\$ (600,651)	\$ 3,237,344	\$ 7,843,568	\$ (4,606,224)
NON-CASH GIFTS:	608,782	46,737	562,045	1,000,679	1,308,700	(308,021)
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$1,006,561	\$ 1,045,167	\$ (38,606)	\$ 4,238,023	\$ 9,152,268	\$ (4,914,245)
PAPER TECHNOLOGY FOUNDATION						
Cash Gifts:	5,954	20,472	(14,518)	832,556	53,046	779,510
Non-Cash Gifts:	31,501	61,560	(30,059)	31,501	78,860	(47,359)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 37,455	\$ 82,032	\$ (44,577)	\$ 864,057	\$ 131,906	\$ 732,151
TOTAL GIFTS	\$1,044,016	\$ 1,127,199	\$ (83,183)	\$ 5,102,080	\$ 9,284,174	\$ (4,182,094)

WESTERN MICHIGAN UNIVERSITY FOUNDATION GIFT REPORT

	December 2004	December 2003	Over (Under)	Year-to-date 2004-05	Year-to-date 2003-04	Over (Under)
WMU FOUNDATION CASH GIFTS:						
Alumni	\$ 1,780,291	\$ 732,107	\$ 1,048,184	\$ 2,506,556	\$ 1,524,944	\$ 981,612
Individual Friends	345,467	362,937	(17,470)	867,355	1,005,913	(138,558)
Corporations/Foundations/Other Orgns	2,687,892	1,335,332	1,352,560	4,644,812	4,750,483	(105,671)
Estate Gifts	240,758	240,758	-	110,044	3,233,362	(3,123,318)
CURRENT CASH GIFTS	\$ 5,054,408	\$ 2,671,134	\$ 2,383,274	\$ 8,128,767	\$ 10,514,702	\$ (2,385,935)
DEFERRED GIFTS: Charitable remainder trusts and annuities (shown at fair market value)	-	36,400	(36,400)	20,000	36,400	(16,400)
Net present value as of date of gift: FY 2004 \$0 FY 2005 \$12,812						
SUBTOTAL-CURRENT CASH & DEFERRED GIFTS	\$ 5,054,408	\$ 2,707,534	\$ 2,346,874	\$ 8,148,767	\$ 10,551,102	\$ (2,402,335)
NON-CASH GIFTS:	30,781	789,703	(758,922)	1,031,460	2,098,403	(1,066,943)
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 5,085,189	\$ 3,497,237	\$ 1,587,952	\$ 9,180,227	\$ 12,649,505	\$ (3,469,278)
PAPER TECHNOLOGY FOUNDATION						
Cash Gifts:	24,989	54,521	(29,532)	857,545	107,567	749,978
Non-Cash Gifts:	-	20,961	(20,961)	31,501	99,821	(68,320)
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 24,989	\$ 75,482	\$ (50,493)	\$ 889,046	\$ 207,388	\$ 681,658
TOTAL GIFTS	\$ 5,110,178	\$ 3,572,719	\$ 1,537,459	\$ 10,069,273	\$ 12,856,893	\$ (2,787,620)

GIFTS & PLEDGES \$10,000 AND OVER

November & December 2004

Cash Gifts November

Omnova Solutions Foundation	\$23,000	Printing Management and Marketing Program
State of Michigan	19,660	Unrestricted Fund at Western <i>(WMU Logo License plate program)</i>
Parker Hannifin Foundation	10,000	Parker Hannifin Motion and Control Lab
Marvin and Linda Schoenhals	10,662	Neil L. and Leta Schoenhals Undergraduate Assistantship Memorial
Ronda E. Stryker and William D. Johnston Foundation	10,000	WMUK-FM Radio Station
Target Corporation	10,000	Miller Auditorium Arts and Leadership Fund

Cash Gifts December

Chapman Scholarship Trust	\$12,918	Chapman Trust Fund Scholarship
John Deere Foundation	15,000	Integrated Supply Management Program
Herbert H. & Grace A. Dow Foundation	300,000	Michigan Middle School Mathematics Reform Project
Everett L. and Marian G. Holden Trust	33,308	Everett and Marian Holden Endowed Education Scholarship
Kellogg Company	50,000	Food Marketing Program
Dr. Haym Kruglak Estate	13,849 13,849 13,849	Dwight B. Waldo Library for acquisitions Haym Kruglak Student Teaching Excellence Award Haym Kruglak Graduate Student Teaching Excellence Award <i>(Final Distributions)</i>
Mr. and Mrs. W. Bruce Thomas	25,000 500	W. Bruce Thomas Library Endowment Mike Gary Athletic Fund
Mr. and Mrs. James Warner	10,000	Alice Carpenter Warner Scholarship
Mr. and Mrs. Shelby Wheatley	10,000	Department of Spanish

New Pledges November:

Robert and Eleanor DeVries	\$250,000	New Art Facility Phase 1
Anonymous Donors	15,000	2005-2006 Visiting Artist/Professor Residency for Fine Arts
Anonymous Donors	50,000	Art Collection Acquisition Endowment Fund
Faye Luscombe	15,000	Robert H. Luscombe Fine Arts Enrichment Fund
Julie K. Stein	10,000	Eileen A. Stein Scholarship for the Lee Honors College

New Pledges December:

Mr. Carroll J. Haas, Sr.	\$100,000	Elaine Hamilton Haas Distinguished Artist-Scholar Residency
Ms. Linda K. Harrison	15,000	Geosciences Core Laboratory Facility
Anonymous Donor	2,000,000 2,000,000	Fine Arts Equipment Replacement Fund Fine Arts Equipment Replacement Endowment
John E. Fetzer Institute	100,000	Rhea Yeager Fetzer Music Scholarship Program
Mr. James E. Lilligan	50,000	Don and Helen Weaver Endowment for Community Education
Mr. William Strickler	50,000	Geosciences Core Laboratory Facility
Dr. Earlie M. Washington	10,000	College of Health and Human Services Campus for Social Work
Wavelet Investments, LLC	25,000	Geosciences Core Laboratory Facility

New Deferred Gifts November:

Ann and Gary Gunia	\$50,000	Life Insurance Program
Howard F. Luckey	10,000	Gift Annuity Program

New Deferred Gifts December:

Mr. and Mrs. Bryan Kuhtic	\$50,000	Life Insurance Program
Mrs. Leslie Lee Roell	10,000	Bequest
Mr. Stephen J. Tilford	20,000	Bequest

*Paper Technology Foundation, Inc. gifts.

**WESTERN MICHIGAN UNIVERSITY FOUNDATION
6 YEAR GIFT TREND ANALYSIS**

	Prior Five Fiscal Years					
	Current Fiscal Year	7/1/03- 12/31/03	7/1/02- 12/31/02	7/1/01- 12/31/01	7/1/00- 12/31/00	7/1/99- 12/31/99
WMU FOUNDATION CASH GIFTS:						
Alumni	\$ 2,506,556	\$ 1,524,944	\$ 2,040,507	\$ 1,287,214	\$ 1,065,460	\$ 846,666
Individual Friends	867,355	1,005,913	1,765,547	983,027	1,085,064	942,275
Corporations/Foundations/Other Organizations	4,644,812	4,750,483	4,698,559	4,802,368	5,615,862	3,619,836
Estate Gifts	110,044	3,233,362	2,117,912	8,227,671	1,338,240	2,515,270
CURRENT CASH GIFTS	\$ 8,128,767	\$ 10,514,702	\$ 10,622,525	\$ 15,300,280	\$ 9,104,626	\$ 7,924,047
DEFERRED GIFTS: Charitable remainder trusts and annuities (shown at fair market value)	<u>20,000</u>	<u>36,400</u>	<u>1,114,928</u>	<u>42,405</u>	<u>172,989</u>	<u>116,068</u>
SUBTOTAL-CURRENT CASH & DEFERRED GIFTS	\$ 8,148,767	\$ 10,551,102	\$ 11,737,453	\$ 15,342,685	\$ 9,277,615	\$ 8,040,115
NON-CASH GIFTS:	<u>1,031,460</u>	<u>2,098,403</u>	<u>1,444,968</u>	<u>5,279,299</u>	<u>861,339</u>	<u>2,143,112</u>
SUBTOTAL-GIFTS RECEIVED BY WMU FOUNDATION	\$ 9,180,227	\$ 12,649,505	\$ 13,182,421	\$ 20,621,984	\$ 10,138,954	\$ 10,183,227
PAPER TECHNOLOGY FOUNDATION						
Cash Gifts:	857,545	107,567	219,385	263,143	279,099	775,629
Non-Cash Gifts:	31,501	99,821	252,000	248,600	48,700	-
SUBTOTAL-GIFTS RECEIVED BY PAPER TECH. FDN.	\$ 889,046	\$ 207,388	\$ 471,385	\$ 511,743	\$ 327,799	\$ 775,629
TOTAL GIFTS	\$ 10,069,273	\$ 12,856,893	\$ 13,653,806	\$ 21,133,727	\$ 10,466,753	\$ 10,958,856

PERSONNEL REPORT

ACADEMIC

Administrative Appointment

William Kern, Interim Chair, Department of Economics, effective January 3, 2005.

Appointments - Tenure Track

Mary Combs, Faculty Specialist I, Department of Speech Pathology and Audiology, effective December 6, 2004.

Elaine DeRoover, Faculty Specialist I, Department of Speech Pathology and Audiology, effective December 6, 2004.

Karen Lancendorfer, Instructor, Department of Marketing, effective August 1, 2005.

Thaweephan Leingpibul, Instructor, Department of Marketing, effective August 1, 2005.

Reappointments - Term

Thomas Edmonds, Instructor, Department of Finance and Commercial Law, effective December 6, 2004 through July 31, 2005.

Mark Schreiner, Instructor, Department of Statistics, effective August 1, 2005 through July 30, 2006.

Appointments - Term

Lynda Johnson-Cross, Assistant Professor, Department of Occupational Therapy, effective December 6, 2004 through July 31, 2005.

John Mellein, Instructor, School of Social Work, effective December 6, 2004 through July 31, 2005.

Visiting Professor

Waskar Ari, Instructor, Department of History, effective December 6, 2004 through April 10, 2005.

Reappointment - Adjunct

Robert Smith, Adjunct Professor, Department of Theatre, effective March 1, 2005 through February 29, 2008.

Appointments - Adjunct

Ake Elhammer, Adjunct Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

Sharon Gill, Adjunct Assistant Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

Neal Goodwin, Adjunct Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

Frank Nysowy, Adjunct Assistant Professor, Department of Physician Assistant, effective March 1, 2005 through February 29, 2008.

Neil Pinney, Adjunct Associate Professor, Department of Political Science, effective March 1, 2005 through February 29, 2008.

Richard Roach, Adjunct Assistant Professor, Department of Physician Assistant, effective March 1, 2005 through February 29, 2008.

Jerry Slightom, Adjunct Associate Professor, Department of Biological Sciences, effective March 1, 2005 through February 29, 2008.

Resignations

Amanda Gruden, Faculty Specialist I, College of Aviation, effective February 7, 2005.

Charles Lo Verme, Associate Professor, School of Art, effective January 2, 2005.

William Andrew Miller, Assistant Professor, School of Music, effective July 31, 2005.

Regina Spellers, Assistant Professor, Department of Communication, effective November 17, 2004.

Professional Development Leave

James Henry, Associate Professor, School of Social Work, effective December 1, 2004 through December 4, 2005.

NON-ACADEMIC

Appointment

Colleen Munson, Head Volleyball Coach, Intercollegiate Athletics, effective January 5, 2005.

NON-ACADEMIC - Continued

Retirements

Wendy Asmus, Academic Advisor, College of Education, effective March, 4, 2005.

Jon Flegel, Stage Technician, Miller Auditorium, effective June 30, 2005.

Rachel Johnson, Office Assistant, Extended University Programs Statewide Programs, effective April 30, 2005.

Linda Jones, Assistant to the President, Office of the President, effective January 30, 2005.

David Morris, Admissions Systems Specialist, Admissions and Orientation, effective May 14, 2005.

Gloria Mulhearn, Office Assistant, Intercollegiate Athletics, effective February 28, 2005.

Kay Shearer, Office Coordinator, Mallinson Institute for Science Education, effective March 31, 2005.

Grant Report

Background

The grant report for the months of November and December 2004 indicates a total of \$3,508,058.58 in externally funded awards. Of the total, November awards amounted to \$1,306,825.64 or 37 percent and December awards amounted to \$2,201,232.94 or 63 percent. The year-to-date total is \$20,162,698.82.

November and December 2004

Awards by Category

<i>Instruction</i>	<i>0.00</i>
<i>Research</i>	<i>1,171,721.49</i>
<i>Public Service</i>	<i>1,797,902.09</i>
<i>Academic Support</i>	<i>244,222.00</i>
<i>Student Services</i>	<i>10,000.00</i>
<i>Institutional Support</i>	<i>284,213.00</i>
<i>Operations and Maintenance of Plant</i>	<i>0.00</i>
<i>Scholarships and Fellowships</i>	<i>0.00</i>
<i>Total for November and December 2004</i>	<i>\$3,508,058.58</i>

Notable awards for this period were from the National Science Foundation, U.S. Department of Health and Human Services, Michigan Department of Education, Michigan Department of Community Health, Corporation for Public Broadcasting, Kalamazoo Community Mental Health Services, Wayne State University, Michigan State University, Alpena-Montmorency-Alcona Education Service District, Education Development Center, Inc., and American Physical Society.

Recommended Motion

It is recommended that the grant report for November and December 2004 be approved.

Western Michigan University
 Grants Awarded
 November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To develop a series of acoustic analysis and speech recognition experiments aimed at improving our understanding of the perceptual mechanisms underlying phonetic recognition (Non-Competing Continuation)	U.S. Department of Health and Human Services	Dr. James M Hillenbrand Speech Pathology and Audiology	\$459,277.00	12/10/2004
To conduct research and provide testing services in specialized areas of paper coating in association with industry (Continuation)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$143,958.37	12/31/2004
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Continuation)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$94,164.86	12/31/2004
To build and deploy an instrument for measuring direct flux of soluble nitrogen compounds between the atmosphere and the forests of northern Michigan (Non-Competing Continuation)	National Science Foundation	Dr. Steven B Bertman Chemistry	\$87,366.00	12/10/2004
To conduct research on metal ammonia mixtures, predominantly using x-ray synchrotron techniques (Non-Competing Continuation)	U.S. Department of Energy	Dr. Clement Burns Physics	\$83,608.00	11/23/2004
To design and evaluate a conductive concrete overlay mix for bridges (New)	Calhoun County	Dr. Sherif Yehia Construction Engineering, Materials Engineering, and Industrial Design Dr. Ikhlas Abdel-Qader Electrical and Computer Engineering Dr. Osama Abudayyeh College of Engineering and Applied Sciences	\$49,976.00	12/9/2004

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To conduct research and provide testing services in specialized areas of paper coating in association with industry (Continuation)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$48,495.68	11/30/2004
To determine the extent of religious intolerance among Russia's majority Orthodox and minority Muslim populations (New)	National Council for Eurasian and East European Research	Dr. Vyacheslav G Karpov Sociology	\$42,500.00	11/30/2004
To conduct both a formative and summative evaluation of the "Helping Schools Get Ready for All Children" project (Non-Competing Continuation)	High/Scope Educational Research Foundation	Dr. Pamela J Zeller The Evaluation Center	\$35,000.00	11/12/2004
To conduct research and provide testing services in specialized areas of paper science engineering in association with industry (Continuation)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$30,277.91	11/30/2004
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Continuation)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$22,750.05	11/30/2004
To conduct research and provide testing services in specialized areas of printing, papermaking, and inks in association with industry (Continuation)	Various Industries	Mr. James T Schaper Auxiliary Enterprises	\$20,436.62	12/31/2004
To support federally funded research on Healthy Child Eating Education for the USDA's WIC (Women, Infants and Children) nutrition program (New)	Washington State Department of Health	Dr. Robert J Bensley Health, Physical Education and Recreation	\$15,000.00	11/29/2004

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Research				
To design, develop, test setup and perform testing for leakage rate and endurance life of solenoid-operated pneumatic valves (New)	Parker Hannifin Corporation	Dr. Alamgir Choudhury Mr. James VanDePolder Industrial and Manufacturing Engineering	\$10,161.00	11/22/2004
To determine the role of connexin 43 in development of normal hearing (New)	American Speech-Language-Hearing Foundation	Dr. Bharti J Katbamna Speech Pathology and Audiology	\$10,000.00	11/11/2004
To address the inadequacies of traditional standardized psychometric testing by developing a model for collecting accurate and useful information about children with severe physical, communicative, and/or sensory disabilities (Supplemental)	University of Michigan	Dr. Paula D Kohler Educational Studies	\$9,499.00	12/3/2004
To conduct acceleration tests of free-fall scale-model lifeboats (New)	Ernst Hatecke, GmbH	Dr. James K Jr Nelson Construction Engineering, Materials Engineering, and Industrial Design	\$4,725.00	11/17/2004
To produce the desired organometallic derivatives for use by Gentex Corporation (New)	Gentex Corporation	Dr. Brian P Buffin Chemistry	\$4,526.00	11/5/2004
TOTAL RESEARCH			\$1,171,721.49	

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service				
To conduct an evaluation impact study on Education Development Centers, Incorporated's math workshop curriculum materials (Supplemental)	Education Development Center, Inc.	Dr. Mark Jenness Mallinson Institute for Science Studies	\$118,291.00	11/16/2004
To evaluate the science and mathematics professional development project at Michigan State University (New)	Michigan State University	Dr. Mark Jenness Mallinson Institute for Science Studies	\$111,426.00	12/9/2004
To support expansion of the www.wichealth.org Healthy Child Eating Education project (New)	Michigan Department of Community Health	Dr. Robert J Bensley Health, Physical Education and Recreation	\$84,000.00	12/2/2004
To develop workshop curriculum for professional development in constructing ideas in physical science (Supplemental)	San Diego State University Foundation	Dr. Robert H Poel Center for Science Education	\$81,493.00	11/22/2004
To provide intensive professional development to 90 high-school American-history teachers, particularly those uncertified or untenured, to increase their content knowledge of and appreciation for traditional American history (Non-Competing Continuation)	Kalamazoo Regional Educational Service Agency	Dr. Wilson J Warren History	\$80,888.00	12/10/2004
To provide a professional and independent evaluation of the effectiveness of the No Disposable Kids Project at six selected Kalamazoo Public Schools buildings (New)	Kalamazoo Communities in Schools Foundation	Dr. Carolyn D Sullins The Evaluation Center	\$74,692.00	12/23/2004

Western Michigan University
Grants Awarded

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service				
To increase patrol officers' recognition of the importance of continued enforcement to enhance safety on Kalamazoo County roads (New)	Michigan Department of State Police	Mr. Robert J Brown Public Safety	\$51,677.00	12/9/2004
To establish and maintain a combined evaluation effort among mathematics and science centers in Michigan (New)	Grand Valley State University	Dr. Deanna S Draze Mallinson Institute for Science Studies	\$40,750.00	12/9/2004
To prepare an evaluation plan and model for the programs of the Great Lakes Water Institute (New)	Northwestern Michigan College	Dr. Mark Jenness Mallinson Institute for Science Studies	\$29,999.00	12/9/2004
To create a standards-aligned exemplar energy education and sustainability module that can be assimilated easily into the K-12 curriculum (Renewal)	Michigan Department of Labor and Economic Growth	Dr. Harold Glasser Environmental Institute	\$23,897.00	12/21/2004
To ensure safety belt enforcement zones on the WMU campus according to guidelines established by the Michigan Office of Highway Safety Planning (New)	Michigan Department of State Police	Mr. Robert J Brown Public Safety	\$14,992.00	12/9/2004
To provide child welfare specialty supervision field placement to Family Independence Agency staff pursuing an MSW degree with a child welfare specialty (Non-Competing Continuation)	Family Independence Agency	Dr. Earlie M Washington School of Social Work	\$11,025.00	11/10/2004

Western Michigan University
Grants Awarded

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Public Service				
To update the evaluation report on a previous study and prepare articles for publication (New)	The Cleveland Foundation	Dr. Gary J Miron The Evaluation Center	\$8,700.00	11/12/2004
To continue the work of the Third Coast Writing Project's New Teacher Initiative to develop professional knowledge in teaching writing and to serve the needs of new teachers in the Kalamazoo Public Schools (Supplemental)	National Writing Project Corporation	Dr. Ellen H Brinkley Dr. Jonathan Bush English	\$7,500.00	11/18/2004
To present a short course to company personnel on printing and writing papers (New)	Metso Paper Company	Dr. Thomas Wayne Joyce Paper Engineering, Chemical Engineering, and Imaging	\$6,200.00	12/9/2004
To assist with the development of a facility plan for a new building designed to accommodate all manufacturing operations of an Indiana furniture company (New)	ReVision LLC	Dr. David J Meade Manufacturing Engineering	\$5,100.00	11/15/2004
To continue the website design and maintenance for the Midwest Bridges Program (Renewal)	Chicago State University	Dr. Gyula Ficsor Biological Sciences	\$3,000.00	12/9/2004
To provide supervisory after care for drug- and alcohol-dependent federal offenders (Supplemental)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$2,044.50	12/21/2004

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
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Public Service

To investigate the quality and implementation of a mathematics curriculum for elementary school teachers (Supplemental)	University of Michigan-Dearborn	Dr. Deanna S Draze Mallinson Institute for Science Studies	\$1,674.00	12/9/2004
To provide supervisory after care for drug- and alcohol-dependent federal offenders (Renewal)	U.S. District Court	Mr. James H Kendrick Unified Clinics	\$1,063.00	11/23/2004

TOTAL PUBLIC SERVICE \$1,797,902.09

Academic Support

To revise the entry-level calculus-based physics course sequence required of teachers seeking secondary physics certification (Non-Competing Continuation)	American Physical Society	Dr. Alvin S Rosenthal Dr. Robert H Poel Physics	\$113,188.00	11/8/2004
To initiate a three-year Research Experiences for Undergraduates project focusing on social and environmental issues associated with globalization in Latin America (Non-Competing Continuation)	National Science Foundation	Dr. James J Biles Geography	\$64,940.00	12/14/2004
To increase the number of minority students who qualify for admission into the WMU teacher education program (Non-Competing Continuation)	Michigan Department of Career Development	Ms. Jodie G Palmer Teaching, Learning, and Leadership	\$50,094.00	12/21/2004

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
Academic Support				
To support the American Humanities Students Association in developing a plan to expand its reach and increase its fundraising capacity (New)	W.K. Kellogg Foundation	Ms. Janice Wassenaar Maatman School of Public Affairs and Administration	\$10,000.00	12/6/2004
To improve Career and Technical Teacher Education programs in Michigan (New)	Michigan Department of Education	Dr. Richard W Zinser Family and Consumer Sciences	\$6,000.00	12/9/2004
		TOTAL ACADEMIC SUPPORT	\$244,222.00	
Student Services				
To assist minority students who live in Michigan and are classified as non residents with tuition and other needs (New)	W.K. Kellogg Foundation	Dr. Martha B Warfield Division of Multicultural Affairs	\$10,000.00	11/2/2004
		TOTAL STUDENT SERVICES	\$10,000.00	

Western Michigan University
Grants Awarded

November and December 2004

DESCRIPTION	SPONSOR	DIRECTOR	AMOUNT	DATE
<i>Institutional Support</i>				
To support an assignment as program director for the Science, Technology, Engineering and Mathematics Program, Division of Undergraduate Education, Directorate for Education and Human Resources at the National Science Foundation (New)	National Science Foundation	Dr. Daniel M Litynski Electrical and Computer Engineering	\$284,213.00	11/22/2004
		TOTAL INSTITUTIONAL SUPPORT	\$284,213.00	
		GRAND TOTAL	\$3,508,058.58	

RECOMMENDATION re APPOINTMENT OF EXTERNAL AUDITOR

Background

The Board appoints external auditors on an annual basis with an understanding that there will normally be a minimum engagement of five years subject to an annual review by both the University and public accounting firm.

In January of 2001 the firm of Plante & Moran, LLP received its initial appointment as external auditor for the fiscal year ending June 30, 2001. In keeping with past practice, it is recommended that Plante & Moran, LLP be reappointed to conduct the annual audit of the University's financial statement for the fiscal year ending June 30, 2005. With this appointment, Plante & Moran will be completing their fifth year of the engagement.

Recommended Motion

It is recommended that the firm of Plante & Moran, LLP be reappointed to audit the University's financial statements for the fiscal year ending June 30, 2005.

AMENDMENT OF ARTICLES 1-5 OF THE WSA CONSITUTION.

Attached.

Recommended Motion

It is recommended that the Board of Trustees approve the amended Articles 1-5 of the WSA Constitution.

Amendments in notebook pocket

AUTHORIZATION TO CONFER DEGREES

It is recommended that the President be authorized to confer degrees at the 2005 commencement ceremonies as recommended by the Faculty (April 23, June 25 and December 10).

Western Michigan University
Board of Trustees

Agenda Item 12
February 18, 2005

COLLEGE OF EDUCATION REPORT - Dean Gary Wegenke / Associate Dean Katharine Cummings

Western Michigan University
Board of Trustees

Agenda Item 13
February 18, 2005

BTR (Business Technology and Research Park) UPDATE - Bob Miller, Associate Vice President
for Community Outreach

M.U.S.I.C. (Michigan Universities Self-Insurance Corporation)

Background

The University has just completed its seventeenth year of participation with the M.U.S.I.C. program. As one of the charter members of this higher education insurance facility, WMU has enjoyed significant savings and broadened coverage over the span of its membership. M.U.S.I.C. continues to be solid financially. Though insurance costs have retreated from their highs shortly after 2001, costs are still consistently higher than before that period. Still, the program continues to experience positive financial results and return premiums (in the form of dividends) to its members. Following are those results for the year ended June 30, 2004:

- Net Operating Income of \$3,537,414, including an underwriting income of \$1,547,241, is due principally to gains/income in its investment portfolio of \$1,890,342 (composed of 45% equities and 55% fixed income).
- Even though there was a positive Net Operating Income, Members Equity decreased by \$623,434 because of dividends returned to the member universities in the amount of \$4,160,848.
- Total assets of the corporation amount to \$19,469,172, of which \$16,009,290 represents Members' Equity.
- Cumulative losses since 1987 paid out on behalf of all schools for general liability, property, errors & omissions and auto liability amount to \$23,409,068.
- Cumulative dividends paid to all schools since 1987 amount to \$17,285,195 (since June 30, 2004; see attached historical summary which shows cumulative dividends of \$20,494,220 as of today).

WMU Representation in M.U.S.I.C.:

- Lowell Rinker, Associate Vice President for Business, after serving four years as M.U.S.I.C.'s President and Chair of its Planning & Oversight committee, is now M.U.S.I.C.'s Vice President, a member of the P&O committee, and serves as a member of the corporate board as a Director.
- Tim Kellogg, Manager of Business Services, serves as Chair of the Underwriting committee, and also serves as a member of the P&O and Finance committees. Tim also serves on the corporate board as an Alternate Director.
- Carol Hustoles, Vice President for Legal Affairs, has just completed many years of valuable service on M.U.S.I.C.'s Legal committee; she has recently been succeeded by Associate Legal Counsel, Carrick Craig.
- Laura Vine, Insurance Assistant, serves on M.U.S.I.C.'s Claims and Loss Control committee.

The attachments provide an updated overview of the M.U.S.I.C. programs and structure, as well as a dividend history of the corporation. A copy of the annual audited financial statements of the corporation is also provided in your Board booklet for your review.

Recommended Motion

This is an information item requiring no action by the Board of Trustees

M.U.S.I.C. -- Western Michigan University Insurance Overview February, 2005

- MUSIC members (11 schools) participate in a layered combination of collective self insurance and commercial excess coverages, made up of three layers:
 - Individual institutional retentions (deductibles actuarially determined for all coverages except property; property deductibles are \$50,000 for each member)
 - MUSIC funded layer for all institutions (funded by schools, actuarially determined)
 - Commercial excess coverage for high level exposures (purchased insurance)

- This format allows the State universities to maintain coverage levels beyond what they could afford individually, and broader coverage than could be purchased individually.

- The successful 17 year track record now allows MUSIC's Strategic Planning and Underwriting committees to continue plans to expand the second layer (MUSIC) of the self-insured coverage. By absorbing a higher level of exposure, long term rates to the institutions will maintain stability in the face of tighter insurance markets.

- WMU participates in the following programs:

Aggregate M.U.S.I.C. Coverage Limits

• Comprehensive General Liability	\$ 106,000,000
• Errors and Omissions	\$ 16,000,000
• Property	\$ 500,000,000 (per occurrence/aggregate)
• Auto Physical Damage	Actual Cash Value
• Auto Liability	\$ 101,000,000
• Non-Owned Aircraft Liability	\$ 105,000,000
• Medical Malpractice	\$ 3,000,000
• Foreign Liability Package	\$ 101,000,000

PUBLIC COMMENTS

The final item on the agenda is time allotted by the Board for public comment. It is only one of the many ways that the public can communicate with members of the Board. This is a specific time for the Board to listen to all comments, but not necessarily a time for the Board to react or act. To preserve the Board's effectiveness as the ultimate policy-making authority of the University, it discourages comments on matters which are pending formal judgment by the courts or by an established university grievance procedure, judicial structure or similar problem-solving mechanism. Comments by members of the University community and from the public at large are welcomed.