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WESTERN MICHIGAN UNIVERSITY BOARD OF TRUSTEES
ANNUAL FORMAL SESSION
FRIDAY, JANUARY 24, 2003

The annual formal session of the Western Michigan University Board of Trustees was called to order by Vice Chair Klohs at 11 a.m. on Friday, January 24, 2003, in the Connable Board Room, Bernhard Center.

Board members present: Trustee Aseritis, Trustee DeNooyer, Trustee Holden, Trustee Klohs, Trustee Martin, Trustee Pero and Interim President Litynski (ex officio). Absent: Trustee Anthony and Trustee Miller.

Remarks by the Vice Chair. Vice Chair Klohs welcomed Trustee Martin to the Board, thanked Dr. Litynski for agreeing to serve as interim president, and said she was looking forward to working with both of them. (President Floyd resigned from the University, effective January 5, 2003, to accept the presidency of the University of Missouri system.) Vice Chair Klohs spoke of the service of Trustee Dick Chormann and outgoing Board Chair, Trustee Dick St. John, whose terms ended December 31, 2002. (Emeritus trustee recommendations were approved for both later in the meeting.) She reported on the presidential search indicating that the presidential search advisory committee, headed by Dick St. John, includes wide representation from the University's varied constituencies. She spoke of remarkable public approval of the alliance between the Thomas M. Cooley Law School and the WMU Graduate Center-Downtown in Grand Rapids. She noted the naming of Kristin Koetsier, Bronco women's basketball player, as the 2002 recipient of the V Foundation's Comback of the Year Award. Trustee Klohs spoke of the many varied performances and lecture series presentations scheduled for the next few months.

Remarks by the Interim President. Dr. Litynski stated that he is looking forward to his work as interim president and thanked the trustees for the opportunity to serve in this capacity. He spoke of his commitment to the mission and goals of the University and reported on some of the activities he has been involved since assuming the interim position. Dr. Litynski noted developments taking place since the last Board meeting—Pharmacia donating the intellectual property rights for a portfolio of during patents to the University; announcement of another corporate partner at the BTR Park, Structure Tec, an advanced engineering enterprise; and the official end of the Martin Luther King celebration, with special thanks to the MLK committee and the Northside Ministerial Alliance. He also spoke of the accomplishments of University students, faculty and staff.

Acceptance of the Agenda. The agenda was accepted as presented following a motion by Trustee Pero, supported by Trustee Aseritis.

Approval of the Minutes of the December 13, 2002 Regular Meeting. The minutes of the December regular meeting were approved following a motion by Trustee Holden, supported by Trustee DeNooyer.

Election of Officers. (As provided for the Board bylaws, officers are elected for one-year terms at the annual formal session.) As moved by Trustee Aseritis, supported by Trustee Martin, the following officers were elected for 2003—Trustee Klohs, chair; Trustee Anthony, vice chair; Betty Kocher, secretary; Robert Beam, treasurer and assistant secretary; and Lowell Rinker, assistant treasurer.

Recommendation re Trustee Emeritus Richard Chormann. On a motion by Trustee Pero, supported by Trustee Aseritis, the following resolution was approved:

RESOLUTION

WHEREAS, Richard F. Chormann has provided dedicated and faithful service to Western Michigan University and the people of Michigan as a member of the University's governing board since 1994; and

WHEREAS, he has served the Board of Trustees as vice chair and as a committee chair with insight, candor and wisdom, and played an integral part in the presidential search process that resulted in the 1998 appointment of Dr. Elson S. Floyd as the University's sixth president, all the while bringing to those tasks his keen business acumen, extensive community engagement and heartfelt commitment to the University; and

WHEREAS, as both an alumnus and a trustee, he has and will continue to bring recognition to the University through his many professional achievements and community service contributions,

NOW THEREFORE BE IT RESOLVED, that the Western Michigan University Board of Trustees wholeheartedly and appreciatively grants the honorary title of Trustee Emeritus to Richard F. Chormann, with all the rights and privileges appertaining thereto, in recognition of his devotion, dedication and service to the University.

Recommendation re Trustee Emeritus Richard St. John. Following a motion by Trustee DeNooyer, supported by Trustee Holden, the resolution was approved:

RESOLUTION

WHEREAS, Richard Y. St. John has provided dedicated and faithful service to Western Michigan University and the people of Michigan as a member of the University's governing board since 1987; and

WHEREAS, he has served the Board of Trustees as a chair, vice chair and committee chair with grace and wisdom and played a part in the presidential search process that resulted in the 1998 appointment of Dr. Elson S. Floyd as the University's sixth president, and agreed to lead the University's effort to identify its next president; and

WHEREAS, as a trustee, he has presided over such major University events as the announcement of a Michigan economic development SmartZone located at the University, the awarding of honorary degrees and the announcement of major gifts, grants and contracts; and

WHEREAS, he has brought great recognition to the University through his many professional accomplishments and volunteer activities, including serving on many community organizations and oversight boards;

NOW THEREFORE BE IT RESOLVED, that the Western Michigan University Board of Trustees wholeheartedly and appreciatively grants the honorary title of Trustee Emeritus to Richard Y. St. John, with all the rights and privileges appertaining thereto, in recognition of his devotion, dedication and service to the University.

Recommendation re Presidential Position Specification. On a motion by Trustee Pero, supported by Trustee DeNooyer, the presidential position specification (attachment) was approved. The recommendation includes specific position criteria, key institutional issues for which the new president must develop strategies, and a description of the personal qualities the successful candidate should bring to the presidency. Approval of the specification is the next step in the presidential search process.

Authorization to Confer Degrees. After a motion by Trustee Aseritis, supported by Trustee Holden, the President was authorized to confer degrees at the 2003 commencement ceremonies (April 26, June 28 and December 13) as recommended by the Faculty.

Academic and Student Affairs Committee Recommendations

Grant Report. Following a motion by Trustee DeNooyer, supported by Trustee Aseritis, the grant report for November and December 2002 was approved.

Personnel Report. The personnel report was approved on a motion by Trustee DeNooyer, supported by Trustee Martin.

Administrative Appointments

Michael Barcelona, Professor and Interim Chair, Department of Chemistry, effective October 28, 2002.

Elise Jorgens, Interim Provost and Vice President for Academic Affairs, effective January 6, 2003.

Administrative Return to Faculty

J. Donald Nelson, Professor, Department of Computer Science, effective January 6, 2003.

Elizabeth Whitten, Associate Professor, Department of Educational Studies, effective June 30, 2003.

Return to Faculty

Fred Dobney, Professor, Department of History, effective January 6, 2003.

Appointments - Tenure Track

Micha Espinosa, Assistant Professor, Department of Theatre, effective August 4, 2003.

Shaila Rao, Instructor, Department of Educational Studies, effective December 9, 2002.

Appointment – Term

Warren Lacefield, Assistant Professor, Department of Educational Studies, effective December 9, 2002 through August 4, 2004.

Reappointments - Adjunct

Vince Faust, Adjunct Associate Professor, Department of Theatre, effective February 1, 2003 through January 31, 2006.

Jay Unwin, Adjunct Associate Professor, Department of Paper and Printing Science and Engineering, effective February 1, 2003 through January 31, 2006.

Appointment - Adjunct

Richard Van Enk, Adjunct Assistant Professor, Department of Biological Sciences, effective February 1, 2003 through 31, 2006.

Retirement with Emeritus Status

Gary Chartrand, Professor, Department of Mathematic, Professor Emeritus, effective August 12, 2006.

Chair Sabbatical Leaves

Alan Kehew, Chair, Department of Geosciences, effective August 4, 2003 through April 11, 2004.

Elizabeth Whitten, Chair, Department of Educational Studies, effective August 4, 2003 through April 11, 2004.

Professional Development Leaves

Dimiter Angelov, Assistant Professor, Department of History, effective August 4, 2003 through July 31, 2005.

Peter Blickle, Associate Professor, Department of Foreign Languages and Literatures, effective August 4, 2003 through August 2, 2004.

Neil Pinney, Associate Professor, Department of Political Science, effective December 9, 2002 through December 7, 2003.

Karen Wicklund, Associate Professor, School of Music, effective August 4, 2003 through August 2, 2004.

NON-ACADEMIC

Retirements

Steven T. Berger, Coordinator, Aviation Compliance and Logistics, College of Aviation, effective February 28, 2003.

Dennis R. Fleck, Facility Technician, Department of Telecommunications, effective February 2, 2003.

Linda M. Lamb, Administrative Assistant, Extended University Programs, effective February 14, 2003.

Departmental Name Change – Department of Paper and Printing Science and Engineering to the Department of Paper Engineering, Chemical Engineering and Imaging. On a motion by Trustee DeNooyer, supported by Trustee Holden, the departmental name change, effective July 1, 2003, was approved. As indicated the name change better reflects the full spectrum of the department's programs and curricula, including chemical engineering, the department's newest curriculum. It was also noted that the word "imaging" better reflects the high-tech aspect of the industry and the University's program.

Reconfiguration of the Department of Foreign Languages and Literatures and the Department of Asian and Middle Eastern Languages and the Renaming of the Resulting New Departments as the Department of Spanish and the Department of Foreign Languages. Following a motion by Trustee DeNooyer, supported by Trustee Pero, the reconfiguration and renaming as indicated above, effective July 1, 2003, was approved. It was indicated that the reorganization will result in two departments of more equal and manageable size, better able to assist all of the language sections in their teaching, research and service missions.

Budget and Finance Committee Commendations

Gift Report. On a motion by Trustee Holden, supported by Trustee Aseritis, the gift report for November and December 2002 was approved.

Appointment of External Auditor. The Board of Trustees, following a motion by Trustee Holden, supported by Trustee Martin, approved the reappointment of Plante & Moran to audit the University's financial statements for the 2002/2003 fiscal year.

Lease Agreement. On a 6-0 roll call vote, following a motion by Trustee Holden, supported by Trustee Aseritis, the Board of Trustees authorized the treasurer/assistant treasurer to enter into a lease, not to exceed three years with Mama Maria, Inc. for a car detailing shop at the former Cole-Gilmore building, effective February 1, 2003. As indicated, the three-year lease includes a 60-day cancellation clause available to both the University and the tenant.

Public Comments. Alev Dudek, WMU student, spoke to the Board re several concerns.

Executive Session. On a 6-0 roll call vote, as moved by Trustee Holden, supported by Trustee DeNooyer, the Board went into executive session, as provided for under Michigan law at 11:50 a.m., returning to general session for adjournment at 1:30 p.m.

Respectfully submitted,



Betty A. Kocher
Secretary
Board of Trustees

PRESIDENTIAL POSITION SPECIFICATION

POSITION: President

INSTITUTION: Western Michigan University

Now celebrating the 100th anniversary of its founding, WMU is a vibrant, nationally recognized student-centered research institution with an enrollment of nearly 30,000 including over 6,000 graduate students. The University is focused on delivering high-quality undergraduate instruction, advancing its growing graduate division and fostering significant research activities.

WMU is one of only 102 public universities placed in the highest category of doctoral-research universities by the Carnegie Foundation for the Advancement of Teaching -- "Doctoral/Research Universities-Extensive." WMU also has been named one of the nation's top 100 public universities in U.S. News & World Report's annual ranking of American colleges and universities.

Undergraduates have 165 program offerings to choose from, while the Graduate College offers 65 master's, two specialist and 26 doctoral degree programs. A number of programs at both the undergraduate and graduate levels have attained national recognition.

The quality of campus life also is enhanced by the existence of more than 300 registered student organizations and a full array of Division I intercollegiate athletic teams.

LOCATION: Kalamazoo, MI

Kalamazoo is home to the main campus of Western Michigan University, which also offers courses at five branch campuses in West Michigan.

The city is located two hours from both Chicago and Detroit, and 40 minutes from the shores of Lake Michigan. As the fifth largest metropolitan center in Michigan, Kalamazoo County has a population of 225,000. The region hosts several Fortune 500 companies, including Stryker Corp., Pharmacia (acquisition by Pfizer is pending), the Kellogg Company, Haworth Corp., Herman Miller and Whirlpool.

POSITION CRITERIA:

As chief executive officer of Western Michigan University, the president works in close consultation with the Board of Trustees and with a wide range of internal and external constituencies to provide overall leadership and direction for the University. More specifically, the president is expected to:

- Maintain a unique, strong and financially stable institution, and have the capacity to meet the difficult fiscal challenges facing the University;
- Possess the ability to bring people from many different backgrounds together in collaborative efforts;
- Be a passionate, principled and hardworking leader whom students, faculty, staff and supporters will find trustworthy and highly approachable;
- Be an energetic and innovative leader in fundraising, alumni affairs, legislative relations and public relations of the university;
- Enhance the reputation of WMU as a nationally recognized student-centered research university;
- Be an articulate champion of the University's mission, goals and strategic plans, making certain that they are effectively implemented;
- Build an open and diverse campus community that attracts and retains top quality students, faculty and staff;
- Develop areas of academic and interdisciplinary excellence, while expanding graduate enrollment and research activities;
- Be actively engaged in developing and fostering partnerships, with other institutions and the private sector, that can positively impact the University's delivery of academic programming, research activities and economic development;
- Act as the principal public spokesperson for the university, personifying its values, and enhancing its reputation and standing in the local community, state, nation and around the world.

REPORTING RELATIONSHIP:

The Western Michigan University president reports to an eight-member Board of Trustees appointed by the Governor.

POSITION SPECIFICATION:

Positions reporting to the president include:

- Provost and Vice President for Academic Affairs
- Vice President for Business and Finance
- Vice President for Development
- Vice President for Information Technology and CIO
- Vice President for Legislative Affairs & Chief of Staff
- Vice President for Student Affairs & Dean of Students
- Vice President for Legal Affairs & General Counsel
- Director, Intercollegiate Athletics
- Associate VP for Budget & Planning
- Associate VP for Institutional Equity
- Associate VP for University Relations
- Executive Director, Alumni Relations
- Secretary, Board of Trustees (also reports to Board)

INSTITUTIONAL ISSUES:

The successful candidate will be the chief executive officer of Western Michigan University and will develop strategies and plans that will:

- Enhance areas of academic and interdisciplinary excellence at both the undergraduate and graduate level;
- Continue to strengthen the University's research capabilities and other creative and scholarly endeavors;
- Effectively manage enrollment in terms of both size and quality of the undergraduate student body, as well as faculty resources;
- Continue to improve campus diversity among faculty, students and staff;
- Continue to build academic partnerships with institutions inside and outside the U. S.;
- Address the University's need for an appropriate share of state support, during a period of declining state revenues;
- Continue to forge relationships with the private sector that can positively impact the institutional mission, goals and resources;
- Strengthen alumni involvement in Michigan and key areas around the country;
- Continue to increase funds raised from private sources to provide a "margin of excellence" that will enhance academic offerings and other important projects;
- Continue to build University's academic, research and athletic image and reputation on a state and national level, to attract and retain top quality faculty and students, and to enhance private support
- Proactively address university-community relations issues, stemming from campus growth and student conduct;
- Provide for continued and strategically planned campus growth and facility improvements.

PERSONAL QUALITIES:

Leading candidates for the presidency of Western Michigan University will have a distinguished record of academic and administrative accomplishment in higher education at the national or international level. Also, candidates who have held top management positions in the private sector, government, foundations and non-profit organizations will be given consideration.

In addition to the intellectual, academic and administrative abilities that are required for effective leadership, the next president of Western Michigan University will be expected to be an articulate and passionate spokesperson for the institution, with unquestioned integrity and sound judgment.

In particular, WMU seeks a leader with a progressive, inclusive leadership style who can build a shared sense of unity and purpose among all University constituencies. Leading candidates will be expected to demonstrate a lucid understanding of the challenges currently faced by the University and the academy as a whole, to formulate a clear academic and organizational vision for WMU, and to persuasively articulate how to realize that vision.

DEADLINE:

The review of credentials begins immediately, and will continue until the position is filled.

As an EO/AA employer, Western Michigan University specifically encourages the candidacies of women and minority candidates.



PRESIDENTIAL POSITION SPECIFICATION

POSITION: President

INSTITUTION: Western Michigan University

LOCATION: Kalamazoo, MI

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DESIRED QUALITIES

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DEADLINE

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CONTACT

Nominations and applications should be sent, in confidence and preferably electronically, to:

Shelly Storbeck
Managing Director and Vice President
A.T. Kearney Education Practice
333 John Carlyle Street
Alexandria, VA 22314
Phone: 703/739-4613
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Email : lesley.boyd@atkearney.com

For more information about Western Michigan University, please visit its website :

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