1936

Facts for Freshman with Information for New Students and Details of Curricula 1936-1937

Western Michigan University

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DIRECTIONS FOR CORRESPONDENCE WITH WESTERN STATE TEACHERS COLLEGE

Correspondence with Western State Teachers College should be addressed as indicated below:

a) Requests for catalogs, bulletins, blanks for recording high-school credits, and other literature—The Registrar.

b) Concerning the adjustment of credits—The Registrar.

c) Concerning board, rooms, and remunerative work for men—The Dean of Men.

d) Concerning board, rooms, and remunerative work for women—The Dean of Women.

e) Concerning rural education—the Director of the Department of Rural Education.

f) Concerning extension work—the Director of the Extension Department.

g) Concerning educational research—the Director of the Bureau of Educational Measurement and Research.

h) Other general inquiries—The Registrar.

INFORMATION FOR NEW STUDENTS

A student applying for admission should

a) Have a certified copy of his high-school credits mailed to the registrar by the high school from which he graduated.

b) If entering with advanced standing from any county normal, normal school, college, or university, have mailed to the registrar complete official statements regarding the work for which credit is sought.

c) Have credits sent in at as early a date as possible.
FOREWORD

This booklet is intended, primarily, for those about to enter Western State Teachers College. It is hoped that it will convey concisely much information and assistance, especially to those who might hesitate to ask. The question and answer form is utilized quite generally for the sake of added brevity and clarity.
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I. Administrative Questions

1. Who are the Administrative Officers of the Institution?
   The President, The Dean of Administration, The Registrar, The Dean of Men, The Dean of Women, and the Director of the Training Schools.

2. What is the distribution of the provinces of these various officers?
   A. The President is the Executive Head of the institution. To him should be referred all inquiries and matters not specifically delegated to others.
   B. The Dean of Administration is delegated by the President to aid in the formulation and execution of general policies and practices affecting the welfare of the faculty and the students. To him should be referred all matters involving such problems.
   C. To the Registrar should be referred the following:
      (a) Business matters
      (b) Changes in enrollment requests
      (c) Curriculum problems
      (d) Dropping studies requests
      (e) Evaluation of credits—both high school and advanced
      (f) Extra studies petitions
      (g) Fees and Tuition payments
      (h) Graduation requirements
      (i) Problems of credits
      (j) Requests for meetings, trips, etc.
      (k) Whatever effects a permanent grade
   D. To the Deans should be referred questions relating to the following:
      (a) Employment
      (b) Excuses and absences
      (c) Rooms and board
      (d) Scholarship (General)
      (e) Social advice
      (f) Student mail
      (g) Whatever effects a temporary grade
   E. The Director of the Training Schools should be consulted relative to matters concerning Practice Teaching and placement following graduation.

II. Enrollment Questions

1. To whom am I directly responsible for my program of studies during a given term?
   Each student is responsible to an Adviser AND to a Counsellor or an Enroller. Individual plans for courses of study are to be worked out with their approval.
   All Freshmen are directly responsible for details of programs to the Freshman Adviser.
   The applicant for admission (if his entrance and advanced credits have been filed early) may secure at The Records Office a “STUDENT'S CREDIT BOOK” containing a list of credits acceptable. This book should be presented to his Adviser, Counsellor, or Enroller, AFTER HIS FEES HAVE BEEN PAID AND ENROLLMENT CARDS HAVE BEEN SECURED. N.B.—A special sheet of instructions regarding details of enrollment is available at the times of enrollment both at the Main Office, Room 103, Administration Building, and at the Information Desk in the Women's Gymnasium. The Adviser, Counsellor, or Enroller will give added information relative to further details of enrollment.
   It is very important to note that a student NEVER should confer with his Adviser, Counsellor, or Enroller, without having with him his “STUDENT CREDIT BOOK.”
2. Am I obliged to carry the work recommended?
No; but experience has demonstrated the wisdom of doing so.
3. Are "Entrance Tests" Required?
Standard intelligence and achievement tests are required of each student upon first entrance. The results of these tests are of service in advising students relative to their scholastic work. Grades earned in residence will be withheld, until the intelligence and achievement tests have been taken.

During the fall term the tests are given to the Freshmen soon after "Freshman Days." (Conf er with the Research department for information regarding dates and places for the administration of the tests.)
4. When does advanced enrollment for a term take place?
Usually during the ninth or the tenth week of the Fall and Winter terms. There is no period of advanced enrollment either for the Fall Term or for the Summer Session.
5. If I wish to change my enrollment, what should I do?
Secure a blank request for that purpose at the Main Office and follow the directions printed on it.
6. If I change my enrollment without securing the written consent of the Registrar, what is the penalty?
A mark of E (Failure) will be recorded for each subject changed without written permission. (To remove the effect of the E would involve the earning of an additional Honor Point.)
7. Is there a time limit within which a change of enrollment must be made?
Changes in enrollment should be made during the first week of a term.
8. If I wish to drop a subject, what must I do?
Secure a suitable blank at the Main office and follow the instructions printed on it.
9. Is there any penalty for dropping a subject without the Registrar's written sanction?
A mark of E (Failure) will be recorded for each subject dropped thus. (To remove the effect of an E would involve the earning of an additional Honor Point.)
10. Is there a time limit for dropping subjects?
Students are not allowed to drop subjects later than the eighth (8th) week of a regular term or the fourth (4th) week of a Summer Session.
11. For how many Term Hours of work should a student be enrolled?
Students regularly carry 16 term hours of work during a regular term and 8 term hours during a summer session. Students may carry 18 term hours of work during a regular term and 10 term hours of work during a summer session without securing special permission.
12. If I wish to carry an extra study, what should I do?
Secure an application blank at the Records Office (Room 108, Administration Building) and follow printed directions.
13. Should a Freshman apply for permission to carry an extra study during his first term in residence?
No. His petition probably would be denied.
14. How is the size of classes regulated?
Because more than one section of certain courses is offered simultaneously, and because room sizes automatically restrict the size of some classes, it is necessary to star (*) certain sections on the printed schedule of recitations. Entrance to a starred section (*) may be gained only by presenting to the instructor on the first day of recitations a "starred slip" admitting to that section. Reference to the printed instructions on the Term's Schedule of Classes will advise you where you may secure needed "starred slips."
15. If I enroll after the opening day of a term, where should I go for assistance?
To the Registrar's office.
16. If I must leave college before the close of a term, what should I do?
ADVISERS

Go to the dean concerned and state the cause for withdrawing. The dean will notify the Registrar.

17. For what are Advisers responsible?
Advisers are available for conference, by appointment at any time, whether during a specified period for enrollment or otherwise. Advisers are designated as follows: The Freshman Adviser, Curricular Advisers, and Departmental Advisers. The titles indicate the nature of the responsibilities involved.

18. What are the provinces of the Counsellors?
A. During enrollment days
   (a) To confer relative to general problems of student's programs
   (b) To aid in other details of enrollment
B. To sponsor student organizations

19. What are the duties of the Enrollers?
The Enrollers assist the Advisers and Counsellors during officially designated enrollment periods, especially with details of routine involved.

III. The Freshman Adviser

1. What is the province of the Freshman Adviser?
To the Freshman Adviser have been assigned the following duties:
   (a) To assist in blocking out details of Terms' Programs for Freshmen
   (b) To help rearrange programs of Freshmen, when necessary
   (c) To check on extra-curricular activities of Freshman students

2. What is the relationship of Freshmen to the Freshman Adviser?
A. To confer as to the subjects to be taken each term of the Freshman year.
B. To secure assistance in rearranging schedules, if necessary.
C. To advise relative to Extra-Curricular activities.

3. Where may the Freshman Adviser be found?
   In the Library Building, Room 204, second floor.

4. Where is the Freshman Adviser's bulletin board which should be closely watched by all Freshmen?
   At the left side of the entrance to the Main office, on the left side of the corridor directly opposite the faculty post office.

5. What are the Freshman Adviser's regular conference hours?
   10:00, 11:00, 2:00, and 3:00 o'clock hours each school day except Friday.

6. What are the duties of the Freshmen relative to co-operation with the Adviser?
   A. To watch the bulletin board closely throughout the year.
   B. To report at her office at the time scheduled.
   C. In case of impossibility to report for scheduled appointment, to make another appointment at her office.

Upperclass Advisory System

1. What is the relationship of upperclassmen to advisers?
Experience has demonstrated that college students, especially beginners, need to be advised. Immediately upon registration each freshman is assigned to a Faculty Adviser with whom he consults relative to the details of the curriculum he wishes to pursue, sequences of studies, etc., etc. The adviser plans with him his daily program for the following term. Being advised is required of all freshmen. With upper classmen being advised is optional, though opportunity for it is provided and students are urged strongly to avail themselves of this service.

   Effective with the opening of the Fall Term, 1933, a Departmental Advisory System for upper Classmen was instituted.

   Students of Senior or Junior Classification who have chosen their majors in Biology, Chemistry, Geography, History, Languages, Mathematics, or
Physics, will not be enrolled, unless they present to their enrollers written statements indicating courses approved by the Departmental Advisers. Conference with Departmental Advisers is by appointment only.

IV. Credits, Grades and Honor Points

1. Do I receive a statement of credits earned during a given term?
Upon entering the institution, after the acceptance of entrance credentials, a “Student’s Credit Book” is made out for each student. These may be secured at the Records office (Room 108, Administration Building). If the credit books are left at the Records office at the end of a term, together with a large sized, self-addressed, stamped (6c postage) envelope, the Credit Books will be mailed just as soon as the term’s grades have been recorded.
Freshman grades are mailed directly to parents by the Registrar.

2. What grades and honor points are given for work done?
Each course receives one grade, which combines the results of class work and tests.
Grades are indicated by letters, to each of which is given a certain value in “honor points.”
The minimum number of honor points required of each student for graduation equals the number of four term hour subjects carried. (Normally a student in a four-year curriculum carries 48 subjects. He should earn at least 48 honor points. If he should fail in one subject, he would need to earn 49 honor points; if he should fail in three subjects, he would need to earn 51 honor points.)

<table>
<thead>
<tr>
<th>Grade</th>
<th>Significance</th>
<th>Honor Points (Per 4 term hours credit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>3</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>2</td>
</tr>
<tr>
<td>C</td>
<td>Fair</td>
<td>1</td>
</tr>
<tr>
<td>D</td>
<td>Passing</td>
<td>0</td>
</tr>
<tr>
<td>U</td>
<td>Unsatisfactory</td>
<td>not to be counted</td>
</tr>
<tr>
<td>E</td>
<td>Failure</td>
<td>0</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>W</td>
<td>Withdrawn</td>
<td></td>
</tr>
</tbody>
</table>

The mark of I means that the student has not finished the work of the course, through illness, unsatisfactory work, or some other cause, and may be given opportunity to complete it.
I’s must be removed during the next succeeding term (except when the student does not return, and then within one year) or they automatically become E’s.
The mark of E means that the student has failed. E’s and W’s can be removed only by taking again all the work involved.

3. Will repeating a subject with a mark of C for which a grade of E was received satisfy the deficiency in honor points resulting from the grade E?
No, because a student must earn at least as many honor points as four term hour subjects carried. A mark of B is the lowest mark that would counteract deficiency in honor points caused by receiving a mark of E.

4. May I change a grade received for a subject by re-enrolling for the same work?
Yes, but the student will be expected to carry the complete course and receive a grade of B or better.

5. May I remove a D or an E by taking a second examination?
Western State does not follow this plan for removal of marks indicating
failure. Students who fail in subjects are expected to repeat all of the work involved in regular manner.

6. What is meant by the "High Scholarship List?"

Each term the Registrar tabulates the names of students securing superior grades during a given term. This list is known officially as the High Scholarship List.

7. What regulations control placing a name on the "High Scholarship List?"

To have his name placed on a term's High Scholarship List a Freshman must have earned at least 10½ honor points, and an upper classman, at least 10½ honor points. No grade below B may be counted. Not more than five term hours of B credit may be counted. Grades for non-credit courses (Physical Education, etc.) are not to be considered.

8. For whom is "Education 99" intended?

Many students have difficulty in doing satisfactory college work because of their inability to read and study effectively. Individuals who have these disabilities are urged to enroll in Education 99 for one term or longer. The work of the course consists of lectures and individual instruction. Attempts are made to increase the reading vocabularies in certain educational areas and to develop reading skill. Opportunity is given the students to develop ability in note-taking, outlining, and knowledge of how to study for reviews and examinations. Aid in the different subjects in which the students are enrolled is provided. Students on probation, because of deficiency in honor points, are required by the scholarship committee to do the work of this course.

9. How are students classified?

Students at Western State Teachers College are classified officially as follows:

- Freshmen—Students credited with 0-45 term hours incl.
- Sophomores—Students credited with 45-90 term hours incl.
- Juniors—Students credited with 90-138 term hours incl.
- Seniors—Students credited with more than 138 term hours.

The above classification relates to eligibility for participation:

a. In class activities
b. As officers
c. In social affairs.

The classification made for a student for any term of a given year will govern during the balance of that year.

V. What Cautions should be observed in planning a Course?

I. Questions to ask yourself, before you begin to plan your program.

a. What is my purpose in going to college? Do I desire to continue my general education, to prepare for teaching, or to meet the preliminary requirements for some professional course other than teaching?

b. In what subjects of which well informed people usually have knowledge have I little or none?

c. What subjects studied in high school do I like well enough to desire to continue in college?

d. Are courses in the subjects named in my answers to questions a, b, c, given in the list of courses open to freshmen? (See pages 42-45).

II. Special attention should be paid to the following:

Your answers to the above questions should guide you in the choice of electives and field of special interest.

In as far as possible, courses should be pursued for an entire year. If you are sure in which curriculum you wish to enroll, be guided in your choice of electives by the requirements of that curriculum. Details of these curricula are given in the catalog for 1936-1937.
III. The Curricula

Programs of study in Western State Teachers College are planned in such a way as: (1) to provide general higher educational opportunities, (2) to present basic pre-professional courses, and especially, (3) to prepare teachers for different departments in various phases of public school work, and also to give students who are preparing to teach opportunity for general higher education. Recognizing that the prospective teacher should have some opportunity to adapt his education to his peculiar ability or personal ambition, the faculty, in outlining curricula sufficiently flexible to prepare teachers for both general and special school work, has made provision for students to exercise individual preference in elective work. A prospective student should study carefully the details of the various programs of study as outlined so that he may understand clearly the purposes of each. He should choose that program which seems best to fit his interests and abilities.

Details and requirements in the various fields of specialization are outlined in the catalog. These requirements should be met by those candidates for degrees and certificates who would specialize in the fields concerned.

1. Special curricula four years in length lead to the Bachelor's degree and Life Certificate in Art, Art and Music, Business Administration, Commerce, Early Elementary, Home Economics, Junior High School, Later Elementary, Manual Arts, Manual Arts and Physical Education, Music, Physical Education for Men, Physical Education for Women, Rural Elementary, Rural High School, Senior High School, Special Education.

2. Specific details for the two year curriculum leading to a Five-Year Certificate in rural elementary education are outlined in the annual catalog.

3. Special curricula designed to give students a general higher education and to meet preliminary requirements for professional curricula other than teaching are offered also.

VI. DEGREES AND CERTIFICATES

Although a student may enter Western State Teachers College before he is eighteen years of age, all applicants for a certificate to teach must be at least eighteen years of age and must be citizens of the United States, or have signified their intention of becoming citizens by having taken out the first papers.

Applications for degrees and certificates must be filed with the registrar early in the term in which it is desired that they be granted.

“"The State Board of Education for the State of Michigan, through Western State Teachers College, confers degrees and grants teachers' certificates as follows:

1. The Degree of Bachelor of Arts.
2. The Degree of Bachelor of Science.
4. The Five-Year Certificate, valid for five years in the Public Schools of Michigan (See Note 1, p. 11.)

ACADEMIC AND RESIDENT REQUIREMENTS

1. "For the Bachelor's Degree the candidate shall—
   a. present credits satisfying a prescribed curriculum and aggregating 192 term hours or four years;
   b. have satisfactorily completed in residence at this institution at least 48 term hours;
   c. have been in residence at this institution the term immediately preceding graduation;
   d. satisfy the requirements for the life certificate. (In certain cases this requirement may be waived.)
2. "For the Life Certificate the candidate shall—
   a. present credits satisfying a prescribed curriculum and aggregating 192 term hours or four years;
   b. have satisfactorily completed in residence at this institution at least 48 term hours;
   c. have been in residence at this institution the term immediately preceding graduation."

IMPORTANT NOTICE

(By action of the State Board of Education in November, 1931)

"After June 20, 1932, no entrant to (any State Teachers College) can earn credits to apply on any life certificate curriculum requiring less than 192 term hours, provided, however, that students who enter by transfer, presenting at least 8 term hours of acceptable resident credit earned before June 20, 1932, will be allowed to complete a three-year life certificate course, if the work shall be accomplished before September 1, 1936. Provided further, that after September 1, 1936, no person shall be eligible for a life certificate on any curriculum requiring less than 192 term hours (4 years).

3. "For the Five Year Certificate (See Note 1) the candidate shall—
   a. present credits satisfying a prescribed curriculum and aggregating 96 term hours or two years;
   b. have satisfactorily completed in residence at this institution at least 32 term hours; (See Note 2)
   c. have been in residence at this institution the term immediately preceding graduation."

"Note 1. The Five Year Certificate may be extended for one period of three years provided the holder shall
   (a) make application to the college for such extension before the expiration of the certificate;
   (b) submit satisfactory evidence that he has taught successfully during the life of the certificate for not less than three years;
   (c) submit evidence that he has during the life of the certificate completed work aggregating not less than 16 term hours of acceptable credit.

"Note 2. (a) If the candidate for the Five Year Certificate shall have entered from a Michigan State Teachers College or from the Detroit Teachers College with at least 16 term hours of acceptable resident credit there earned, 16 term hours shall satisfy the resident requirement at this institution.
   (b) If the candidate for the Five Year Certificate shall have entered as a graduate from a Michigan County Normal School, he shall complete in residence at this institution 48 term hours.

"Note 3. A candidate presenting credits as a graduate of a Michigan County Normal School and who in addition thereto presents entrance credits satisfying the requirements of this institution shall be granted—
1. For the Life Certificate, 40 term hours;
2. For the Five Year Certificate, 40 term hours."
<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introductory Psychology</td>
<td>4</td>
</tr>
<tr>
<td>Practice Teaching</td>
<td>4</td>
</tr>
<tr>
<td>Teachers' Art</td>
<td>4</td>
</tr>
<tr>
<td>Music</td>
<td>4</td>
</tr>
<tr>
<td>Arithmetic</td>
<td>4</td>
</tr>
<tr>
<td>Agriculture</td>
<td>4</td>
</tr>
<tr>
<td>Psychology of Reading</td>
<td>4</td>
</tr>
<tr>
<td>Grammar (English elective)</td>
<td>4</td>
</tr>
<tr>
<td>U. S. History</td>
<td>4</td>
</tr>
<tr>
<td>Geography (elective)</td>
<td>4</td>
</tr>
</tbody>
</table>

40 term hours

*Note 4.* Not more than one-fourth of the number of hours necessary for any certificate or degree may be taken in extension or by correspondence. Such credit, however, cannot be applied to modify the minimum or final resident requirements.
VII. Details of Curricula

GENERAL REGULATIONS

In studying the following details with regard to the general and specific requirements for degrees and certificates, the reader should keep these facts in mind:

1. The outline of requirements for the degrees and the life certificate on a four-year basis are in accord with a ruling of the State Board of Education, requiring that students who do not present at least eight term hours of acceptable college credit earned before June 20, 1932, must present 192 term hours of credit for a life certificate.

2. The four-year requirements for the life certificate are not retroactive; that is, a student who has begun his work for a life certificate on the three-year basis will be able to complete his work for the life certificate on that basis, provided he shall have accomplished this work before September 1, 1936. Such students should refer to the 1931-1932 catalogue for requirements.

3. A two-year curriculum leading to a five-year certificate in rural elementary education is provided. This curriculum is set up in such a way as to conform to the program of work outlined for all regular students during the first two years in college.

4. The following statement, approved and adopted by the State Board of Education under date of April 27, 1934, outlines in detail the nature of the curricula in the state teachers colleges of Michigan and the minimum requirements which must be satisfied by the student who would obtain a degree and a life certificate in this or any other state teachers college of Michigan.

PURPOSE AND CONTROL OF MICHIGAN STATE TEACHERS COLLEGES

The Constitution of the State of Michigan [Act XI, Sec. 10] places the State Teachers Colleges under the authority of the State Board of Education subject to such regulations as may be prescribed by the Legislature. In 1903 [Public Acts 203] the Legislature decreed: "The State Board of Education is hereby authorized and required to prescribe the courses of study for students, to grant such diplomas and degrees and issue such licenses and certificates to the graduates of the several normal schools of the state as said State Board of Education shall determine."

From time to time the Legislature has also defined the objectives and scope of work of the Teachers Colleges. It has repeatedly declared that the purpose of these institutions "shall be the instruction of persons in the art of teaching and in all the various branches pertaining to the public schools of the state of Michigan" [Act 139, P. A. 1850; Act 192, P. A. 1889; Act 51, P. A. 1889].

"In the course of a century the public school system has developed from the meager rudiments which satisfied a frontier society to the enlarged and complex organization with attempts to meet the needs of a day which faces the solution of social, political, and economic problems of fundamental significance. Only honest, intelligent, and well-informed citizens can cope with such problems, and such citizens it is the first duty of our public schools to produce. Only honest, intelligent, well-educated, and devoted teachers are adequate to meet these enlarged duties and responsibilities—the day of the mere school-keeper is gone. The problem of training such teachers has increased in scope and complexity, but to meet these problems the State Board of Education and the faculties of the teachers colleges have constantly applied themselves, keeping in mind always the two purposes which, since the founding of the State, have been sustained not only by legislative authority, but which have the sanction of all educational experience as well. Hence the Michigan State Teachers Colleges have always stood and do now stand for two things paramount and inseparable in an institution for the training of teachers:
1. A thorough grounding in such fields of study as may lead to the intellectual growth of the student.
2. A thorough grounding in the science and art of teaching attained by sufficient actual teaching under direction.

Objectives and General Scope of Curricula

"The program of study outlined for the first two years in the curricula of the Michigan State Teachers Colleges is organized to serve, among others, the following purposes:

1. To provide the student with essential factual information; to give him an introduction to methods of thought and work and to provide such opportunities for study and growth as may lead to a well-rounded general education.
2. To prepare the student for undertaking the more advanced and specialized work embraced in the curricula of the third and fourth years of the Teachers Colleges or for more advanced work elsewhere.

"The program for the first two years represents ninety-six term hours, at least half of which must fall in Groups I, II, III. The student must complete the first year at least nine term hours of English Composition and at least twenty-four term hours from Groups I, II, III.

"The program for the third and fourth years is designed to enable the student

1. To pursue more extensively and intensively courses which acquaint him with fields of his special interest and which broaden his general education.
2. To pursue a curriculum which will give him the knowledge and skills necessary for teaching in a certain field.

"Admission to the program of the third and fourth years shall be based upon the satisfactory completion of ninety-six term hours under the requirements already described or upon evidence of equivalent work done elsewhere. In addition the student must satisfy such special tests or examinations as may be prescribed to determine general intelligence, scholastic aptitude, or fitness for the teaching profession.

Subject Groupings

"The Instructional Departments of the State Teachers Colleges of Michigan shall be classified in groups as follows:

Group I. Ancient Language and Literature; Modern Language and Literature; English Language and Literature; certain courses as indicated in Department of Speech.

Group II. Agriculture; Astronomy; Anatomy; Biology; Botany; Chemistry; Geography; Geology; Mathematics; Nature Study; Physics; Physiology; Hygiene; Psychology; Zoology.

Group III. History; Political Science; Philosophy; Economics; Sociology.

Group IV. Education (including methods courses and practice teaching).

Group V. Art; Music.

Group VI. Commerce; Home Economics; Industrial Arts.

Group VII. Physical Education; Health.

Degree Requirements

"Any curriculum leading to the Bachelor's degree shall consist of at least 192 term hours of credit and must include:

Group I ........................................ at least 20 term hours
Group II ........................................ at least 20 term hours
Group III ........................................ at least 20 term hours
Group IV ................................................... at least 24 term hours
English Composition .................................... at least 9 term hours

"The remaining term hours may be selected from the courses regularly offered by the college, subject to the following restrictions:
1. Not more than 64 term hours may be taken in any one subject.
2. At least two-thirds of the work beyond the second year must be in courses not open to first year students.
3. The student must complete a major subject of at least 36 term hours and at least one minor subject of not less than 24 term hours. (See pages 17 and 18). Credits in the required English composition (Rhetoric) and credits in Education which are required in general on all curricula do not count toward majors and minors.
4. No candidate shall be eligible for the Bachelor's degree who has not done at least 48 term hours of work in residence and who has not been in residence during the term immediately preceding graduation.
5. Courses must be selected so that the requirements in some one of the life certificate curricula are fulfilled. (In certain cases this requirement may be waived.)

Degrees

BACHELOR OF ARTS

"The student who regularly completes a curriculum conforming to the degree requirements and embracing at least 144 term hours from Groups I, II, and III, is eligible for the degree of Bachelor of Arts.

BACHELOR OF SCIENCE

"1. The student who regularly completes a curriculum conforming to the degree requirements and embracing more than 48 term hours from Groups IV, V, VI, VII, is eligible for the degree of Bachelor of Science.
2. The student who otherwise qualifies for the degree of Bachelor of Arts and who has earned at least 84 term hours in Group II may at his option receive the degree of Bachelor of Science instead of Bachelor of Arts."

SPECIAL NOTE

Students, who do not have in mind preparation for teaching, may elect basic courses which provide a general education or which satisfy preliminary requirements for other professional curricula. When such a program of work is carried on for four years and conforms to the degree requirements stated on pages 14 and 15 except the professional requirement in Group IV, the degree of Bachelor of Arts or Bachelor of Science may be granted without the life certificate.

Additional Regulations Governing Students at Western State Teachers College

1. All freshmen must carry Rhetoric 104 A, B, C.
2. By the end of the sophomore year women students must have had at least three terms of physical education and men students must have had at least eight* class hours of physical education. All candidates for a degree must have obtained a credit in library methods and must have had five terms of physical education or its equivalent. In their five terms of physical education, women must include one individual sport and one team sport.
3. In general, freshmen should not elect two courses in a single department in the same term.

*A class hour is to be interpreted to mean one hour of class work for one term.
4. All students who expect to receive a degree must present at least 12 term hours of credit in rhetoric.

5. Before being admitted to the regular program of work of the third year, a candidate for the life certificate shall have earned at least 12 term hours in each of the Groups I, II, and III. He shall have maintained at least a C average for work already completed and shall give evidence of his fitness for teaching.

6. To satisfy the minimum requirements in Groups I, II, and III, the student shall not present a series of isolated courses.

7. All students who are planning to pursue the program of work of the third and fourth years leading to certification are required to present a credit in General Psychology 200 or its equivalent. This course is not required in the General Degree curriculum. See Special Note, page 15.

8. All students who expect to obtain a degree and a life certificate are required to present credits in the following courses: Educational Psychology 203 A, B; Principles of Teaching 230; History of Educational Thought 433; Practice Teaching 301, 302.

9. A student will not be permitted to carry practice teaching, if he is deficient in honor points.

10. All candidates for the degree and life certificate must have spent at least thirty-six weeks in residence at the college.

11. The law of Michigan requires every candidate for a certificate or degree to take “a course of six one-hour lectures on the form and functions of our federal and state governments, and of counties, cities, and villages.”

THE CURRICULA

Programs of study in Western State Teachers College are planned in such a way as to prepare teachers for different departments in various phases of public school work, and also to give students who are preparing to teach opportunity for general higher education. Recognizing that the prospective teacher should have some opportunity to adapt his education to his peculiar ability or personal ambition, the faculty, in outlining curricula sufficiently flexible to prepare teachers for both general and special school work, has made provision for students to exercise individual preference in elective work. A prospective student should study carefully the details of the various programs of study as outlined, so that he may understand clearly the purpose of each. He should choose that program which seems best to fit his interests and abilities.

Specific details and requirements in the various fields of specialization are outlined on the following pages. All of the curricula detailed conform to the general requirements for degrees and certificates and, at the same time, indicate the courses which should be pursued by students preparing to teach in the fields described.

1. Degree and Life Certificate Curricula

<table>
<thead>
<tr>
<th>Art</th>
<th>Business Administration</th>
<th>Commerce</th>
<th>Early Elementary</th>
<th>Home Economics</th>
<th>Junior High School</th>
<th>Later Elementary</th>
<th>Manual Arts</th>
<th>Music</th>
<th>Physical Education for Men</th>
<th>Physical Education for Women</th>
<th>Rural Elementary</th>
<th>Rural High School</th>
<th>Senior High School</th>
<th>Special Education</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>
2. Specific details for the two-year curriculum leading to a Five-Year Certificate in Rural Elementary Education are outlined on page 32.

INTERPRETATION OF MAJOR, MINOR, AND GROUP REQUIREMENTS

1. In fulfilling the requirements for major and minor sequences as well as the group requirements I, II, and III, the following questions should be uppermost in the mind of the student as he elects and the faculty member as he advises:

1. What is the background of the student so far as previous courses in this field are concerned?
2. What are the special interests and abilities of the student?
3. What is the usefulness of the course in teaching?
4. What is the value of the particular course from the point of view of the cultural development of the student?
5. What is the value of the course from the point of view of graduate study?

These questions are not necessarily listed here in the order of importance; but they are all questions which should be answered in determining the sequence of courses which the student should pursue in satisfying the above-mentioned requirements. In other words, there should be no general rules by which it is definitely predetermined what constitutes a satisfactory major or minor sequence or grouping for every student. The sequence should be made to best fit the needs of the particular individual.

2. As a rule it is preferable not to use education as a major in any undergraduate curriculum. The student may choose work in education according to his interests but should attempt to satisfy his major and minor requirements in the fields having content for teaching. Special methods courses in the teaching of certain subjects and practice teaching should not be counted as satisfying a part of the requirements for majors or minors in fields such as history, art, and home economics. Uniformly required courses in education; i.e., Educational Psychology 203 A, B, Principles of Teaching 230, History of Educational Thought 433, and Practice Teaching 301, 302, may not be applied toward a major or a minor in education.

3. Two or more courses are "consecutive, coherent courses" when they involve direct or logical relationships with each other, either because of essential prerequisites or because of obvious supplementation, or for both reasons. Thus College Algebra and Analytic Geometry 104 A, B, C, and Calculus 205 A, B, C are "consecutive, coherent courses," because a knowledge of college algebra and analytic geometry is an essential prerequisite to calculus, and Calculus 205 A is essential to successful work in Calculus 205 B, etc. Similarly, Comparative Government 301 A, B constitute "consecutive, coherent courses" with a series of courses in modern European history, because of the obvious way in which an understanding of the latter is supplemented by a knowledge of the former.

4. A student who expects to be recommended for a position in the teaching of a special subject, such as art, music, commerce, manual arts, home economics, or physical education, should present a minor of at least 24 hours in that field.

5. It should be understood that "isolated" or short sequential requirements of particular curricula may at the same time be applied to meet parts of the requirements in majors, minors, or groupings. For example, the Department of Home Economics makes a requirement of sixteen hours of chemistry. There is no reason why this should not be combined with eight hours of additional, well-selected work in chemistry or some other closely related science to constitute a minor of twenty-four hours. Early-elementary-education majors have a specific requirement of eight hours in art. There is no
reason why this art might not be combined with sixteen additional hours of art to constitute a minor. For majors in physical education for men it is specified that eight hours in biology and sixteen hours in physiology and hygiene are required. There is no reason why this requirement might not satisfy either the minor sequence or the group requirement. A student may not, however, satisfy the requirements for a major or a minor or a grouping in English by the application of the twelve hours of required rhetoric.

6. So-called "isolated courses" need not necessarily be excluded from a student's major, minor, or group sequences. For example, French literature might easily combine with English in certain instances; the short story might make a fine combination with previous courses in French; or business and government might be a valuable combination with political science. In other words, the fact that a certain course does not fit into a particular sequence in terms of specific prerequisites does not mean that it is "isolated" in relation to the previous work of the student nor in its contribution to a more complete understanding of a subject in which the student is interested.

7. It is understood that a student may satisfy group requirements I, II, and III through the use of major and minor sequences.

8. Sample interpretations of major sequences which might be acceptable in individual instances according to student needs are given below. (Acceptable minor sequences could be interpreted in the same fashion, except that the number of hours would be decreased according to the difference between thirty-six and twenty-four.) In all cases the student should have had faculty advice before making his elections.

**History Major**

- 12 Greek-Roman-Medieval or 12 English history
- 12 Modern Europe
- 12 United States (elementary or advanced)

**Related Social Science Minor**

- 12 Political science
- 12 Economics

Many different combinations depend upon (1) the student’s high-school courses and (2) his chosen field of specialization.

1. Physics, chemistry, or biology—36 hours
2. Biology—24 hours
   Hygiene and physiology—12 hours, or chemistry—12 hours
3. Physics—24 hours
   Mathematics—12 hours
4. Chemistry—24 hours.
   Physics—12 hours
5. Physiology and hygiene—24 hours
   Chemistry—12 hours.

The following examples serve to indicate the diversity of courses which might, in individual cases, be considered to constitute satisfactory requirements for groupings I, II, III.

1. United States history—12
   Sociology—8
2. Economics—12
   Economic development of United States—6
   Industrial relations—3
3. Mathematics—12
   Physics—8
4. Biology—12
   Biological nature study—8
5. Chemistry—12
   Bacteriology—8
6. Political science—12
   United States history—8
7. Spanish—12
   English—8
ART CURRICULUM

B.S. Degree

(For the preparation of teachers and supervisors of art)

**Group I**
Rhetoric (in addition) ........................................... 20 term hours

**Group II**
General Psychology 200 (in addition) ....................... 20 term hours

**Group III**
.......................................................... 20 term hours

**Group IV**
Educational Psychology 203 A, B .............................. 6 term hours
Principles of Teaching 230 ........................................ 3 term hours
Public Education in Michigan 330 ............................. 3 term hours
Art Observation 296 .............................................. 4 term hours
Art Supervision 313 .............................................. 4 term hours
Practice Teaching 301, 302, 303 ............................... 12 term hours

**Group V**
Art Structure 102 ................................................. 4 term hours
Industrial Art 103 ................................................. 4 term hours
Elementary Design 109 ............................................ 4 term hours
Figure Drawing 205 .............................................. 4 term hours
Art Composition 208 ............................................. 4 term hours
History of Art 211 A, B .......................................... 8 term hours
Demonstration Drawing 207 ..................................... 4 term hours
Commercial Art 214 .............................................. 4 term hours
Advanced Design 309 ........................................... 4 term hours
Advanced Figure Drawing 304 .................................. 4 term hours
Advanced Art Composition 308 .............................. 4 term hours
Art electives ................................................... 16 term hours

**Group VII**
Physical education: Women are required to take five terms including one individual sport and one team sport. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

Electives (not in art) ........................................... 18 term hours

Note.—A course in library methods is required.
BUSINESS ADMINISTRATION CURRICULUM

A.B. or B.S. Degree

(For the preparation of teachers of economics and for general business education)

Group I

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric (in addition)</td>
<td>12</td>
</tr>
</tbody>
</table>

Group II

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemistry, physics, geology, botany, biology, zoology</td>
<td>12</td>
</tr>
<tr>
<td>Mathematics 100 A, B, C; or 103 A, B, C; or 104 A, B, C</td>
<td>12-15</td>
</tr>
<tr>
<td>Introduction to Statistics 251</td>
<td>4</td>
</tr>
</tbody>
</table>

Group III

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Economics 201 A, B</td>
<td>8</td>
</tr>
<tr>
<td>Financial Organization 202</td>
<td>4</td>
</tr>
<tr>
<td>General Business Administration 302</td>
<td>4</td>
</tr>
<tr>
<td>Corporations 303</td>
<td>4</td>
</tr>
<tr>
<td>Marketing 304 A, B</td>
<td>6</td>
</tr>
<tr>
<td>Transportation 305 A, B, C</td>
<td>6</td>
</tr>
<tr>
<td>Business and Government 306</td>
<td>4</td>
</tr>
<tr>
<td>United States History 201C (201 A, B elective)</td>
<td>4</td>
</tr>
<tr>
<td>Economic Development of the United States 303</td>
<td>4</td>
</tr>
<tr>
<td>Political Science 201 A, B, C</td>
<td>12</td>
</tr>
</tbody>
</table>

Group IV

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Psychology 203 A, B</td>
<td>6</td>
</tr>
<tr>
<td>Principles of Teaching 230</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Secondary Education 320</td>
<td>4</td>
</tr>
<tr>
<td>Practice Teaching 301, 302</td>
<td>8</td>
</tr>
<tr>
<td>Public Education in Michigan 330</td>
<td>4</td>
</tr>
</tbody>
</table>

Group VI

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting 201 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>Business Law 304 A, B, C</td>
<td>9</td>
</tr>
</tbody>
</table>

Group VII

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical education: Women are required to take five terms, including one individual sport and one team sport. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)</td>
<td>19-22</td>
</tr>
<tr>
<td>Electives</td>
<td></td>
</tr>
</tbody>
</table>

Note.—A course in library methods is required.
COMMERCHE CURRICULUM

B.S Degree

(For the preparation of teachers of commerce)

Group I
Rhetoric (in addition) .......................... 12 term hours

Group II
Year sequence in biology, chemistry, geology, geography, mathematics, physics .......................... 12 term hours
Elective ........................................... 8 term hours
General Psychology 200 .......................... 5 term hours

Group III
Principles of Economics 201 A, B .................. 8 term hours
Financial Organization 202 ......................... 4 term hours
Electives from third- or fourth-year courses ........ 12 term hours

Group IV
Educational Psychology 203 A, B .................. 6 term hours
Principles of Teaching 230 ......................... 3 term hours
Public Education in Michigan 330 .................. 4 term hours
Principles of Secondary Commercial Education 305 .... 3 term hours
Practice Teaching 301, 302, 303 .................. 12 term hours
Teaching of Shorthand and Typewriting 202 ........ 2 term hours
Teaching of Handwriting 100 ....................... 2 term hours
Teaching of Bookkeeping 204 ........................ 2 term hours
Teaching of Junior Business Science 205 ........... 2 term hours

Group VI
Shorthand and Typewriting 102 A, B, C ............ 12 term hours
Accounting 201 A, B, C ........................... 12 term hours
Accounting 301, 302, or 303 ....................... 4 term hours
Business Law 304, A, B, C ........................... 9 term hours

Group VII
Physical education: Women are required to take five terms, including one individual sport and one team sport. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)
Electives ........................................... 38 term hours

Note.—A course in library methods is required.
### EARLY ELEMENTARY CURRICULUM

**B.S. Degree**

(For the preparation of teachers of the Kindergarten and of Grades 1 and 2)

<table>
<thead>
<tr>
<th>Group I</th>
<th>20 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric (in addition)</td>
<td>12 term hours</td>
</tr>
<tr>
<td>Speech 101 A, B (in addition)</td>
<td>8 term hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group II</th>
<th>20 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nature Study 231 (in addition)</td>
<td>4 term hours</td>
</tr>
<tr>
<td>General Psychology 200 (in addition)</td>
<td>5 term hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group III</th>
<th>20 term hours</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Group IV</th>
<th>6 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Psychology 203 A, B.</td>
<td>3 term hours</td>
</tr>
<tr>
<td>Principles of Teaching 230</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Psychology of Reading 212</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Public Education in Michigan 330</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Early Elementary Education 140, 340 A, B.</td>
<td>11 term hours</td>
</tr>
<tr>
<td>Stories for Childhood 242</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Psychology of Childhood 341</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Teaching of Handwriting 100</td>
<td>2 term hours</td>
</tr>
<tr>
<td>Practice Teaching 301, 302, 303</td>
<td>12 term hours</td>
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</tbody>
</table>

One of the following:

- Early Elementary Problems 441 | 3 term hours
- Parent Education 442 | 3 term hours
- Nursery School Education 443 | 3 term hours

<table>
<thead>
<tr>
<th>Group V</th>
<th>4 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Structure 102</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Illustrative Handwork 107</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Music 104</td>
<td>4 term hours</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Group VII</th>
<th>38 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical education: Women are required to take five terms, including one individual sport, one team sport, and Early Elementary Physical Education 230.</td>
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</tr>
</tbody>
</table>

**Electives** 38 term hours

**Note.**—A course in library methods is required.
WESTERN STATE TEACHERS COLLEGE

HOME ECONOMICS CURRICULUM

B.S. Degree

(For the preparation of teachers and supervisors of home economics)

| Group I | 20 term hours |
| Rhetoric (in addition) | 12 term hours |

| Group II | 16 term hours |
| Chemistry 103 A, B, C and 203 | 4 term hours |
| Physiology 211C | 5 term hours |

| Group III | 4 term hours |
| Economics of Expenditure 204 | 16 term hours |
| Electives |

| Group IV | 6 term hours |
| Educational Psychology 203 A, B | 3 term hours |
| Principles of Teaching 230 | 4 term hours |
| Public Education in Michigan 330 | 4 term hours |
| Home Economics Education 209 | 4 term hours |
| Home Economics Education 409 | 12 term hours |
| Practice Teaching 301, 302, 303 |

| Group V | 4 term hours |
| Costume Design 110 | 4 term hours |
| Home Furnishing 210 |

| Group VI | 4 term hours |
| Introductory Home Economics 101, 102 | 8 term hours |
| Clothing 103 and 205 | 8 term hours |
| Foods 104 and 312 | 4 term hours |
| Home Management 306 | 4 term hours |
| Nutrition 206 | 22 term hours |
| Electives in home economics (or related departments) |

| Group VII | 24 term hours |
| Physical education: Women are required to take five terms, including one individual sport and one team sport. |
| Electives |

Note.—A course in library methods is required.
JUNIOR HIGH SCHOOL CURRICULUM

A.B. or B.S. Degree

(For the preparation of teachers of Grades 7, 8, and 9)

Group I ........................................ 20 term hours
  Rhetoric (in addition) ....................... 12 term hours

Group II ...................................... 20 term hours
  General Psychology 200 (in addition) .... 5 term hours

Group III .................................... 20 term hours

Group IV
  Educational Psychology 203 A, B ........... 6 term hours
  Principles of Teaching 230 ................ 3 term hours
  Public Education in Michigan 330 ......... 4 term hours
  Principles of Secondary Education 320 ... 4 term hours
  Special Methods (e.g. Teaching of Geography) .. 4 term hours
  Practice Teaching 301, 302, 303 ........... 12 term hours
  Teaching of Handwriting 100 .............. 2 term hours

Group VII
  Physical education: Women are required to take five terms, including one individual sport, one team sport, and Junior- and Senior-High-School Physical Education 232. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

Electives .................................... 80 term hours

Note.—1. A course in library methods is required.
  2. One major sequence, consisting of 36 term hours, is required.
  3. One minor sequence, consisting of 24 term hours, in another subject, is required.
  4. The major and the minor must involve subjects regularly taught in the junior-high-school grades.
  5. Students must also present at least two sequences other than the major and the minor, consisting of twelve hours each.
LATER ELEMENTARY CURRICULUM

(A.B. or B.S. Degree)

(For the preparation of teachers of Grades 3, 4, 5, and 6)

Group I
- Rhetoric (in addition) ........................................ 20 term hours
- Literature for Children 203 (in addition) ................. 4 term hours

Group II
- Biology, chemistry, geology, mathematics, physics ...... 12 term hours
- Geography ......................................................... 12 term hours
- Nature Study 231, 232, or 233 .............................. 4 term hours
- Hygiene 112 ...................................................... 4 term hours
- General Psychology 200 ....................................... 5 term hours

Group III .............................................................. 24 term hours

Group IV
- Educational Psychology 203 A, B ............................ 6 term hours
- Principles of Teaching 230 ..................................... 3 term hours
- Psychology of Reading 212 .................................... 4 term hours
- Later Elementary Education 211 ............................. 4 term hours
- Teaching of Handwriting 100 .................................. 2 term hours
- Public Education in Michigan 330 ............................ 4 term hours
- Practice Teaching 301, 302, 303 .............................. 12 term hours

Group VII
- Physical education: Women are required to take five terms,
  including one individual sport, one term sport, and Later-
  Elementary Physical Education 231.

Electives ............................................................. 60 term hours

Note.—1. Students must elect three of the following courses that are in the line of
  major interest:

  Group IV
  - Arithmetic 101
  - Teaching of Geography in Grades 212
  - Teaching of Social Studies 202

  Group V
  - Music 105
  - Art Structure 102

2. A course in library methods is required.
MANUAL ARTS CURRICULUM

B.S. Degree

(For the preparation of teachers and supervisors of manual arts)

Group I
Rhetoric (in addition) .................................................. 20 term hours
                                                                 12 term hours

Group II
General Psychology 200 (in addition) .............................. 5 term hours
                                                                 20 term hours

Group III ........................................................................... 20 term hours

Group IV
Educational Psychology 203 A, B ...................................... 6 term hours
Principles of Teaching 230 ................................................. 3 term hours
Public Education in Michigan 330 .................................... 4 term hours
Teaching of Manual Arts 302 .............................................. 4 term hours
Vocational Education 260 ................................................... 3 term hours
Practice Teaching 301, 302, 303 ....................................... 12 term hours

Group VI
Printing 116A .................................................................. 4 term hours
Mechanical Drawing 111 A, B ............................................. 8 term hours
General Shop 212 ................................................................. 4 term hours
Advanced Benchwork 103A ................................................. 4 term hours
Woodfinishing 207 ............................................................... 4 term hours
Sheet Metal 108 or 222, or 224A ........................................ 4 term hours
Shop Organization 301 ......................................................... 4 term hours
Electives in manual arts ..................................................... 34 term hours

Group VII
Physical education: Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

Electives (not in manual arts) ............................................. 19 term hours

Note.—1. A course in library methods is required.

2. Students who enter without high-school physics must elect Elementary Physics 100 A, B, C.

3. Ordinarily students will be required to take Applied Mathematics 112 and Electricity 160. Those who elect a year of college physics are not required to take either Applied Mathematics 112 or Electricity 160. Those who elect a year of college mathematics are not required to take Applied Mathematics 112.
MUSIC CURRICULUM
B.S. Degree
(For the preparation of teachers and supervisors of music)

<table>
<thead>
<tr>
<th>Group</th>
<th>Courses</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Rhetoric (in addition)</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>II</td>
<td>General Psychology 200 (in addition)</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>III</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>IV</td>
<td>Educational Psychology 203 A, B</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Principles of Teaching 230</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Public Education in Michigan 330</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Music Education 206 A, B, C</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>Practice Teaching 301, 302, 303</td>
<td>12</td>
</tr>
<tr>
<td>V</td>
<td>Fundamentals of Music 101 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Voice Culture 116 A, B, C, 216 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Harmony 209 A, B, C</td>
<td>12</td>
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<tr>
<td></td>
<td>Ancient and Medieval Music 212 A</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Modern Composers 212B</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Music Appreciation 212C</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Musical Composition and Analysis 320 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>(An elective in music may be substituted)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Orchestration 331A</td>
<td>4</td>
</tr>
<tr>
<td>VII</td>
<td>Physical education: Women are required to take five terms, including one individual sport and one team sport. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Electives (not in music)</td>
<td>17</td>
</tr>
</tbody>
</table>

Note.—1. A course in library methods is required.

2. Membership in the orchestra or vocal ensemble is required of all students during the entire four-year course.
## PHYSICAL EDUCATION FOR MEN CURRICULUM

**B.S. Degree**

*(For the preparation of teachers and supervisors of physical education for men)*

<table>
<thead>
<tr>
<th>Group</th>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Rhetoric (in addition)</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Speech 101A (in addition)</td>
<td>4</td>
</tr>
<tr>
<td>II</td>
<td>General Biology 101 A, B</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Hygiene 112</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Anatomy 211 A, B</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Physiology 211C</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>General Psychology 200</td>
<td>5</td>
</tr>
<tr>
<td>III</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>IV</td>
<td>Educational Psychology 203 A, B</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Principles of Teaching 230</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Psychology of Coaching 210</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Public Education in Michigan 330</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Organization and Administration of Physical Education 404</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Principles of Physical Education 403</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Practice Teaching 301, 302, 303</td>
<td>12</td>
</tr>
<tr>
<td>VII</td>
<td>History of Physical Education 202</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>First Aid and Athletic Training 205</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Principles and Technique of Gymnastic Teaching 301</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Kinesiology 312</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Football Technique 313</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Basketball Technique 315</td>
<td>3</td>
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<tr>
<td></td>
<td>Physiology of Exercise 304</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Baseball Technique 317</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Track and Field Technique 319</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Anthropometry 401</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Physical Education 121 A, B</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Swimming 327</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Camping and Scouting 332</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Physical Education 221 A, B</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Playground and Community Recreation 406</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Electives (not in physical education)</td>
<td>24</td>
</tr>
</tbody>
</table>

*Note.*—A course in library methods is required.
### PHYSICAL EDUCATION FOR WOMEN CURRICULUM

**B.S. Degree**

*(For the preparation of teachers and supervisors of physical education for women)*

<table>
<thead>
<tr>
<th>Group I</th>
<th>..................................................</th>
<th>20 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric (in addition)</td>
<td>..................................................</td>
<td>12 term hours</td>
</tr>
<tr>
<td>Speech 101A (in addition)</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group II</th>
<th>..................................................</th>
<th>8 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology 101 A, B</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Hygiene 112</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Anatomy 211 A, B</td>
<td>..................................................</td>
<td>8 term hours</td>
</tr>
<tr>
<td>Physiology 211C</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>General Psychology 200</td>
<td>..................................................</td>
<td>5 term hours</td>
</tr>
</tbody>
</table>

| Group III | .................................................. | 20 term hours |

<table>
<thead>
<tr>
<th>Group IV</th>
<th>..................................................</th>
<th>6 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Psychology 203 A, B</td>
<td>..................................................</td>
<td>3 term hours</td>
</tr>
<tr>
<td>Principles of Teaching 230</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Public Education in Michigan 330</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Methods in Physical Education 219</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Administration and Organization of Physical Education 325</td>
<td>..................................................</td>
<td>2 term hours</td>
</tr>
<tr>
<td>Principles of Physical Education 421</td>
<td>..................................................</td>
<td>3 term hours</td>
</tr>
<tr>
<td>Practice Teaching 301, 302, 303</td>
<td>..................................................</td>
<td>12 term hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group V</th>
<th>..................................................</th>
<th>4 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Musical Construction 229</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group VII</th>
<th>..................................................</th>
<th>2 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Physical Education 120</td>
<td>..................................................</td>
<td>2 term hours</td>
</tr>
<tr>
<td>History of Physical Education 121</td>
<td>..................................................</td>
<td>1 term hour</td>
</tr>
<tr>
<td>Theory of Dancing 215</td>
<td>..................................................</td>
<td>1 term hour</td>
</tr>
<tr>
<td>First Aid and Massage 218</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Playground Organization 217</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Applied Anatomy 220</td>
<td>..................................................</td>
<td>3 term hours</td>
</tr>
<tr>
<td>Theory of Athletics 222</td>
<td>..................................................</td>
<td>2 term hours</td>
</tr>
<tr>
<td>Theory of Swimming 224</td>
<td>..................................................</td>
<td>2 term hours</td>
</tr>
<tr>
<td>Rhythmic Plays and Singing Games 318</td>
<td>..................................................</td>
<td>2 term hours</td>
</tr>
<tr>
<td>Theory of Games 320</td>
<td>..................................................</td>
<td>2 term hours</td>
</tr>
<tr>
<td>Individual Gymnastics 323</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Advanced Athletics 324</td>
<td>..................................................</td>
<td>3 term hours</td>
</tr>
<tr>
<td>Modern Problems in Physical Education 401</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Community Recreation, Scouting, Camp Fire 422</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
<tr>
<td>Health Education 190</td>
<td>..................................................</td>
<td>4 term hours</td>
</tr>
</tbody>
</table>

**Required in addition from Group VII:**

- Physical Education 151 A, B, C; 251 A, B, C; 351 A, B, C; 451 A, B, C.

**Electives (not in physical education):**

- 27 term hours

**Note:** A course in library methods is required.
RURAL ELEMENTARY CURRICULUM

A.B. or B.S. Degree

(For the preparation of teachers of one-teacher, consolidated, and village schools)

<table>
<thead>
<tr>
<th>Group</th>
<th>Courses</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group I</td>
<td>Rhetoric (in addition)</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Group II</td>
<td>Biology (chemistry, geology, mathematics, physics)</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Geography 101 A, B</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>General Psychology 200</td>
<td>5</td>
</tr>
<tr>
<td>Group III</td>
<td>Rural Economics 201B (in addition)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Rural Sociology 201C (in addition)</td>
<td>4</td>
</tr>
<tr>
<td>Group IV</td>
<td>Educational Psychology 203 A, B</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Principles of Teaching 230R</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Public Education in Michigan 330</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Rural Education 201A</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Rural Education (advanced courses)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Curriculum 101</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Teaching of Handwriting 100</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Practice Teaching 301, 302, 303</td>
<td>12</td>
</tr>
<tr>
<td>Group VII</td>
<td>Physical education: Women are required to take five terms, including</td>
<td></td>
</tr>
<tr>
<td></td>
<td>one individual sport, one team sport, and Rural-School Physical</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Education 233. Men are required to take a minimum of fourteen class</td>
<td></td>
</tr>
<tr>
<td></td>
<td>hours. (A class hour is to be interpreted to mean one hour of class</td>
<td></td>
</tr>
<tr>
<td></td>
<td>work for one term.)</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td></td>
<td>74</td>
</tr>
</tbody>
</table>

Note.—1. Students will choose among the following according to suggestion of departmental adviser:

<table>
<thead>
<tr>
<th>Group II</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rural School Agriculture 141</td>
</tr>
<tr>
<td></td>
<td>Hygiene 112</td>
</tr>
<tr>
<td></td>
<td>Biological Nature Study 231, Physical Nature Study</td>
</tr>
<tr>
<td></td>
<td>232, or Biological Nature Study 233</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group IV</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Arithmetic 101</td>
</tr>
<tr>
<td></td>
<td>The Teaching of Geography 212</td>
</tr>
<tr>
<td></td>
<td>Teaching of the Social Studies 202</td>
</tr>
<tr>
<td></td>
<td>Psychology of Reading 212</td>
</tr>
<tr>
<td></td>
<td>Stories for Childhood 242</td>
</tr>
<tr>
<td></td>
<td>School Supervision 371</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group V</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Art Structure 102</td>
</tr>
<tr>
<td></td>
<td>Industrial Art 103</td>
</tr>
<tr>
<td></td>
<td>Rural School Music 106</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group VI</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Home Economics 120 or equivalent</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group VII</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Health Education 190</td>
</tr>
</tbody>
</table>

2. A course in library methods is required.
RURAL ELEMENTARY CURRICULUM
Two Years in Length
(Leading to a five-year certificate for teachers of one-teacher, consolidated, and village schools)

<table>
<thead>
<tr>
<th>Group I</th>
<th>Rhetoric 104 A, B, C (in addition)</th>
<th>12 term hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>9 term hours</td>
</tr>
</tbody>
</table>

**Group II**
- Arithmetic 101 ............................................... 4 term hours
- Nature Study 231, 232, 233 or Agriculture 141 .......... 4 term hours
- Geography 101 A, B ............................................. 8 term hours

**Group III**
- Rural Economics 201B ........................................... 4 term hours
- Rural Sociology 201C ............................................ 4 term hours
- Elective ............................................................. 4 term hours

**Group IV**
- Principles of Teaching 230R .................................. 3 term hours
- Practice Teaching 201 .......................................... 4 term hours
- Curriculum 101 .................................................. 4 term hours
- Rural Education 201 A .......................................... 4 term hours
- Teaching of Handwriting 100 ................................. 2 term hours

**Group V**
- Music 106 ......................................................... 4 term hours
- Art Structure 102 ............................................... 4 term hours

**Group VI**
- Home Economics 120 or equivalent ........................... 2 term hours

**Group VII**
Physical education: Women are required to take four terms, including one individual sport, one team sport, and Rural-School Physical Education 233. Men are required to take a minimum of eight class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

**Electives** ...................................................... 20 term hours

Note.—1. A course in library methods is required.
2. A minimum of 96 term hours is required for completion of this curriculum.
<table>
<thead>
<tr>
<th>Group</th>
<th>Courses</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group I</td>
<td>Rhetoric (in addition)</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>Group II</td>
<td>General Psychology 200 (in addition)</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Group III</td>
<td>Rural Economics 201B (in addition)</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Rural Sociology 201C (in addition)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Group IV</td>
<td>Educational Psychology 203 A, B</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Principles of Teaching 230R</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Public Education in Michigan 330</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Rural Education 201A</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Rural Education (advanced courses)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Practice Teaching 301, 302</td>
<td>8</td>
</tr>
<tr>
<td>Group VII</td>
<td>Physical education: Women are required to take</td>
<td></td>
</tr>
<tr>
<td></td>
<td>five terms, including one individual sport,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>one team sport, and Junior- and Senior-High</td>
<td></td>
</tr>
<tr>
<td></td>
<td>School Physical Education 232. Men are</td>
<td></td>
</tr>
<tr>
<td></td>
<td>required to take a minimum of fourteen class</td>
<td></td>
</tr>
<tr>
<td></td>
<td>hours. (A class hour is to be interpreted to</td>
<td></td>
</tr>
<tr>
<td></td>
<td>mean one hour of class work for one term.)</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td></td>
<td>84</td>
</tr>
</tbody>
</table>

**Note:**
1. A course in library methods is required.
2. One major sequence consisting of 36 term hours is required.
3. One minor sequence consisting of 24 term hours is required.
4. The major and the minor must involve subjects regularly taught in the high school grades.
5. Students must also present two sequences, other than the major and the minor, consisting of 12 term hours each.
6. The remaining units are to be taken in groups of three or miscellaneous with the consent of the adviser.

**Rural Agricultural High School Curriculum:** Students desiring to complete their degrees and receive Smith-Hughes vocational agricultural teaching certificates from Michigan State College may meet the requirements by completing the first two years of this curriculum. As sequences they should elect 20 hours from Animal Husbandry 142 A, B, C; Soils 143; Farm Crops 144; Horticulture 145; also, if desired, Rural School Shop 203 A, B, C. The remaining sequences should be chosen with the consent of the adviser.
SENIOR HIGH SCHOOL CURRICULUM

A.B. or B.S. Degree

(For the preparation of teachers of Grades 9, 10, 11, 12)

Group I ........................................ 20 term hours
  Rhetoric (in addition) ............................ 12 term hours

Group II .......................................... 20 term hours
  General Psychology 200 (in addition) ............ 5 term hours

Group III ........................................ 20 term hours

Group IV
  Educational Psychology 203 A, B ................... 6 term hours
  Principles of Teaching 230 ........................ 3 term hours
  Public Education in Michigan 330 ................... 4 term hours
  Principles of Secondary Education 320 .............. 4 term hours
  Practice Teaching 301, 302 ........................ 8 term hours

Group VII
  Physical education: Women are required to take five terms, including one individual sport, one team sport and Junior- and Senior-High-School Physical Education 232. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

Electives ......................................... 90 term hours

Note.—1. A course in library methods is required.

2. One major sequence of 36 term hours is required.

3. One minor sequence of 24 term hours in another subject is required.

4. The major and the minor must involve subjects regularly taught in the senior-high-school grades.

5. Students must also present a sequence, other than the major and the minor, consisting of at least 12 term hours.
SPECIAL EDUCATION CURRICULUM

B.S. Degree

(For the preparation of teachers of mentally retarded and backward children)

**Group I** ................................................................. 20 term hours
  Rhetoric (in addition) .............................................. 12 term hours

**Group II**
  General Biology 101 A, B, C ........................................ 12 term hours
  Hygiene 112 (or Health Education 190) .......................... 4 term hours
  General Psychology 200 .............................................. 5 term hours
  Abnormal Psychology 300 ............................................ 4 term hours

**Group III**
  Principles of Sociology 240 A, B; Modern Social Problems 241 ................................. 12 term hours
  Elective ........................................................................ 8 term hours

**Group IV**
  Educational Psychology 203 A, B ...................................... 6 term hours
  Principles of Teaching 230 ............................................ 3 term hours
  Education of Exceptional Children 361 ............................. 4 term hours
  Mental Tests 350 .......................................................... 4 term hours
  Mental Deficiency 362 .................................................. 4 term hours
  Mental Hygiene 365 A, B, C .......................................... 6 term hours
  Methods of Teaching Subnormal Children 364 ...................... 2 term hours
  Public Education in Michigan 330 .................................... 4 term hours
  Teaching of Handwriting 100 ......................................... 2 term hours
  Practice Teaching 301, 302, 303 ..................................... 12 term hours

**Group V**
  Illustrative Handwork 107 ............................................ 4 term hours

**Group VI**
  Special Education Shop 208 ........................................... 2 or 4 term hours

**Group VII**
  Physical education: Women are required to take five terms, including one team sport and one individual sport. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

  Electives ....................................................................... 58 or 60 term hours

Note.—1. A course in library methods is required.

  2. One of the courses in practice teaching must be with normal children, and the other two with subnormal children.

  3. The degree and the life certificate are conferred on the successful completion of the above curriculum. The Special Education Certificate is awarded to those who maintain a high average of scholarship and who, in addition, have had at least one year of successful teaching experience.
GENERAL DEGREE CURRICULUM
A.B. or B.S. Degree
(For liberal and pre-professional education)

Students who do not have in mind preparation for teaching may elect basic courses which provide a general education or which satisfy preliminary requirements for other professional curricula. When such a program of work is carried on for four years and conforms to the degree requirements stated on pages 14 and 15, except the professional requirements in Group IV and such other special requirements as concern professional training for teaching, the degree of Bachelor of Arts or Bachelor of Science may be granted without the life certificate.

Group Requirements

Group I .............................................................. 20 term hours
Ancient language and literature, modern language and literature, English language and literature, certain courses as indicated in the Department of Speech
Rhetoric (in addition) .................................................... 12 term hours

Group II ................................................................ 20 term hours
Anatomy, astronomy, biology, botany, chemistry, geography, geology, mathematics, nature study, physics, physiology, hygiene, psychology, zoology, certain courses as indicated in the Department of Agriculture

Group III ................................................................. 20 term hours
History, political science, philosophy, economics, sociology

Group VII Women are required to take five terms, including one individual sport and one team sport. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

Electives ................................................................. 120 term hours

Note.—1. A course in library methods is required.
2. The total minimum requirement is 192 term hours.

Pre-Professional Courses

The amount of college training required by leading universities in preparation for the various professions, such as law, medicine, dentistry, etc., has in late years been materially increased. Dentistry, formerly requiring 3 years, now requires 5; medicine, formerly a 4-year course, now requires 7 years; etc. A number of professions such as business administration, library science, and, increasingly, social work, are now entirely on the graduate level; that is, a four-year college degree must be presented before one may enter upon the study of those professions.

For the most part, the additional college work now required is of a cultural nature, or is definitely preparatory to professional courses to be taken later. Examples of the latter are work in mathematics basic to engineering, and the social sciences essential to law and social work. Western State Teachers College offers two and, in some cases, three or four years of work preparatory to professional study. The recommendations outlined in the following pages are based on the pre-professional requirements of the University of Michigan. If the student contemplates entering a professional course in some other college or university, he should procure a catalog of the institution he plans to attend, to assist the advisers in mapping out his course.
## BUSINESS ADMINISTRATION

*(Combined curriculum in letters and business administration)*

### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 104 A, B, C</td>
<td>9</td>
</tr>
<tr>
<td>Trigonometry and Algebra 103 A, College Algebra and Analytic Geometry 103 B, C</td>
<td>15</td>
</tr>
<tr>
<td>College Algebra and Analytic Geometry 104 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>General Biology 101 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>General Chemistry 101 A, B, C</td>
<td>15</td>
</tr>
<tr>
<td>French, German, or Spanish 101 A, B, C</td>
<td>12</td>
</tr>
</tbody>
</table>

### Second Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Statistics 211, Mathematics of Finance 227</td>
<td>8</td>
</tr>
<tr>
<td>Accounting 201 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>General Psychology 200</td>
<td>5</td>
</tr>
<tr>
<td>Electives</td>
<td>12</td>
</tr>
</tbody>
</table>

Note—1. Modern language or a laboratory science is recommended.

2. A course in library methods is required.

3. Women are required to take three terms of physical education. Men are required to take a minimum of eight class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

## DENTISTRY

### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 104 A, B, C</td>
<td>9</td>
</tr>
<tr>
<td>General Biology 101 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>General Chemistry 101 A, B, C or 102 A, B, C</td>
<td>15</td>
</tr>
<tr>
<td>French or German 101 A, B, C</td>
<td>12</td>
</tr>
</tbody>
</table>

### Second Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organic Chemistry 302 A, B, C</td>
<td>15</td>
</tr>
<tr>
<td>Mechanics and Sound 203 A, Heat and Light 203 B, Magnetism and Electricity 203 C</td>
<td>15</td>
</tr>
<tr>
<td>Electives (social science, English literature, mathematics, psychology or modern language)</td>
<td>20</td>
</tr>
</tbody>
</table>

Note—1. A course in library methods is required.

2. Women are required to take three terms of physical education. Men are required to take a minimum of eight class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

3. If ½ unit of plane trigonometry is not presented by a student, the deficiency must be made up (Trigonometry 100 C, 4 hours college credit), before the study of physics is begun in the second year.
ENGINEERING

First Year

Rhetoric 104 A, B, C ........................................... 9 term hours
Trigonometry and Algebra 103 A, College Algebra and Analytic Geometry 103 B, C .............................. 15 term hours
or
College Algebra and Analytic Geometry 104 A, B, C .................. 12 term hours
General Chemistry 101 A, B, C or 102 A, B, C .................. 15 term hours
Fundamentals of Speech 101 A ................................ 4 term hours
Descriptive Geometry 202 .................................... 4 term hours
Mechanical and Machine Drawing 201 ............................... 4 term hours

Second Year

Calculus 205 A, B, C ........................................... 12 term hours
Mechanics and Sound 203A, Heat and Light 203B, Magnetism and Electricity 203 C .............................. 15 term hours
Principles of Economics 201 A, B .................................................. 8 term hours
Financial Organization 202 or Labor Problems 203 ................. 4 term hours
Electives .................................................. 12 term hours

Note. — A course in library methods and a minimum of eight class hours of physical education are required. (A class hour is to be interpreted to mean one hour of class work for one term.)

FORESTRY

First Year

Rhetoric 104 A, B, C ........................................... 9 term hours
Trigonometry and Algebra 103 A, College Algebra and Analytic Geometry 103 B, C .............................. 15 term hours
or
College Algebra and Analytic Geometry 104 A, B, C .................. 12 term hours
General Biology 101 A, B, C ........................................... 12 term hours
General Chemistry 101 A, B, C or 102 A, B, C .................. 15 term hours

Second Year

Surveying 210 ................................................... 4 term hours
Introduction to Statistics 211 ........................................... 4 term hours
General Botany 221 A, B, C ........................................... 12 term hours
Mechanics and Sound 203A, Heat and Light 203 B ................. 8 term hours
Geology 301 A ................................................... 4 term hours
Principles of Economics 201 A, B ...................................... 8 term hours
Electives ................................................... 8 term hours

Note. — A course in library methods and a minimum of eight class hours of physical education are required. (A class hour is to be interpreted to mean one hour of class work for one term.)
### JOURNALISM

#### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 104 A, B, C</td>
<td>9</td>
</tr>
<tr>
<td>General Biology 101 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>General Chemistry 101 A, B, C</td>
<td>15</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>United States History 201 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>French, German, or Spanish 101 A, B, C</td>
<td>12</td>
</tr>
</tbody>
</table>

#### Second Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>History of American Literature 120</td>
<td>4</td>
</tr>
<tr>
<td>General Psychology 200</td>
<td>5</td>
</tr>
<tr>
<td>Principles of Sociology 240A, B; Modern Social Problems 241</td>
<td>12</td>
</tr>
<tr>
<td>National Government 201 A, State and Local Government 201 B,</td>
<td>12</td>
</tr>
<tr>
<td>Practical Politics 201 C</td>
<td>12</td>
</tr>
<tr>
<td>Principles of Economics 201 A, B</td>
<td>8</td>
</tr>
<tr>
<td>Financial Organization 202</td>
<td>4</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>Economic Development of the United States 303</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>3 or 4</td>
</tr>
</tbody>
</table>

Note—1. A course in library methods is required.

2. Women are required to take three terms of physical education. Men are required to take a minimum of eight class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

3. Since journalists are using the typewriter constantly, it is of great advantage to the student to acquire facility in typing. It is strongly recommended that the student who is not already a proficient typist should take Personal Typewriting 100 (without college credit).

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### LAW

(Combined course in letters and law)

#### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 104 A, B, C</td>
<td>9</td>
</tr>
<tr>
<td>Trigonometry and Algebra 103 A, College Algebra and Analytic</td>
<td>12</td>
</tr>
<tr>
<td>Geometry 103 B, C</td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>General Chemistry 101 A, B, C</td>
<td>15</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>General Biology 101 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>English History 105 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>Latin, French, German, or Spanish 101 A, B, C</td>
<td>12</td>
</tr>
</tbody>
</table>

#### Second Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Literature 102 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>Shakespeare 214 A, B, C</td>
<td>9</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>United States History 201 A, B, C</td>
<td>12</td>
</tr>
<tr>
<td>Principles of Economics 201 A, B, and Financial Organization 202</td>
<td>12</td>
</tr>
<tr>
<td>French, German, or Spanish 102 A, B, C</td>
<td>12</td>
</tr>
</tbody>
</table>

Note—1. A course in library methods is required.

2. Women are required to take three terms of physical education. Men are required to take a minimum of eight class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)
MEDICINE

First Year

- Rhetoric 104 A, B, C ........................................ 9 term hours
- General Biology 101 A, B, C ................................. 12 term hours
- General Chemistry 101 A, B, C or 102 A, B, C .......... 15 term hours
- French or German 101 A, B, C .............................. 12 term hours

Second Year

- English Literature 102 A, B, C ................................ 12 term hours
- Organic Chemistry 302 A, B, C ............................. 12 term hours
- Mechanics and Sound 203 A, Heat and Light 203 B, Magnetism and Electricity 203 C ............................. 15 term hours
- French or German 102 A, B, C .............................. 12 term hours

Third Year

- General Zoology 252, 253, 254 ................................ 12 term hours
- General Psychology 200 ...................................... 5 term hours
- Mechanics and Sound 203 A, Heat and Light 203 B, Magnetism and Electricity 203 C ............................. 15 term hours
- Principles of Economics 201 A, B or General Botany 221 A, B ........ 8 term hours
- Hygiene 112 ...................................................... 4 term hours
- French or German 102 A, B, C .............................. 12 term hours

Note.—1. A course in library methods is required.

2. Women are required to take three terms of physical education. Men are required to take a minimum of eight class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)

3. First class medical colleges require 90 semester hours (3 years) of college credit for entrance in addition to high school graduation. If two units of high-school Latin are not presented by a student, the deficiency must be made up without college credit. If ½ unit of plane trigonometry is not presented by a student, the deficiency must be made up (Trigonometry 100 C, 4 hours college credit), before the study of physics is begun in the second year.

PHARMACY

First Year

- Rhetoric 104 A, B, C ........................................ 9 term hours
- Trigonometry and Algebra 103 A, College Algebra and Analytic Geometry 103 B, C ........................................ 15 term hours
  or
- College Algebra and Analytic Geometry 104 A, B, C ........ 12 term hours
- General Chemistry 101 A, B, C or 102 A, B, C .......... 15 term hours
- French or German 101 A, B, C .............................. 12 term hours

Second Year

- Qualitative Analysis 201 A, B ................................ 8 term hours
- General Psychology 200 ...................................... 5 term hours
- Mechanics and Sound 203 A, Heat and Light 203 B, Magnetism and Electricity 203 C ............................. 15 term hours
- Principles of Economics 201 A, B or General Botany 221 A, B ........ 8 term hours
- Hygiene 112 ...................................................... 4 term hours
- French or German 102 A, B, C .............................. 12 term hours

Note.—A course in library methods and a minimum of eight class hours of physical education are required. (A class hour is to be interpreted to mean one hour of class work for one term.)
SOCIAL WORK

*First Year

Rhetoric 104 A, B, C ........................................ 9 term hours
General Biology 101 A, B, C .................................. 12 term hours
Modern Europe 106 A, B, C (unless the student plans to take United States history in the sophomore year) ........ 12 term hours

Second Year

Principles of Sociology 240 A, B ................................ 8 term hours
Social Psychology 242 ........................................ 4 term hours
General Psychology 200 ...................................... 5 term hours
Principles of Economics 201 A, B ................................ 8 term hours
United States History 201 A, B, C (unless the student has taken the history suggested for the freshman year) ........ 12 term hours

Third Year

Any 2 or 3 of the following advanced sociology courses:
Modern Social Problems 241 .................................... 4 term hours
Urban Sociology 340 .......................................... 4 term hours
The Family 341 ................................................ 4 term hours
Criminology 342 .............................................. 4 term hours
Mental Deficiency 362 ......................................... 4 term hours
Mental Hygiene 365 A, B, C .................................. 6 term hours
National Government 201A, State and Local Government 201B .......................... 8 term hours

Fourth Year

Any one of the following (if needed to complete 3 required courses in advanced sociology):
Rural Sociology 203 ........................................... 4 term hours
Population 343 ................................................ 4 term hours
Principles of Social Work 346 ............................... 4 term hours
Any two of the following:
Social Case Work 347 .......................................... 4 term hours
Social Group Work 348 ....................................... 4 term hours
Psycho-Educational Problems 351 ............................. 3 term hours

*Professional training for social work is today largely restricted to the graduate level by the leading schools of social work. This pre-professional curriculum permits 92 or 93 hours of electives, only recommended courses being indicated in the above outline. Therefore students pursuing it should plan to complete a curriculum conforming to the degree requirements. Social science should be the field of major sequences, while a minor sequence may be chosen from any field of special interest to the student. If a life certificate in teaching is also desired, courses must be selected so that the requirements in some one of the life certificate curricula are fulfilled.

Note.—1. A course in library methods is required.

2. Women are required to take five terms of physical education, including one individual sport and one team sport. Men are required to take a minimum of fourteen class hours. (A class hour is to be interpreted to mean one hour of class work for one term.)
### VIII. COURSES OPEN TO FRESHMEN, 1936-1937

#### AGRICULTURE

141 Rural School Agriculture  
142 A, B, C Animal Husbandry  
143 Soils  
144 Farm Crops  
145 Horticulture

#### ART

102 Art Structure  
103 Industrial Art  
104 Lettering and Poster Making  
105 Modeling  
107 Illustrative Handwork  
109 Elementary Design  
110 Costume Design  
113 A, B, C Appreciation of Art

#### BIOLOGY

101 A, B, C General Biology  

**Anatomy, Physiology, and Sanitary Science**

112 Hygiene

**Zoology**

151 Elementary Zoology

#### CHEMISTRY

101 A, B, C General Chemistry (If you have had High School Chemistry)  
102 A, B, C General Chemistry (If you have had no Chemistry in High School)  
103 A, B General Chemistry (If interested in Home Economics)  
103 C Organic Chemistry  
104 Chemistry and the Modern World  
108 General Metal

#### COMMERCE

100 Personal Typewriting  
102 A Shorthand and Typewriting (Elementary)  
102 B Shorthand and Typewriting (Intermediate)  
102 C Shorthand and Typewriting (Advanced)

#### EDUCATION AND PSYCHOLOGY

**Early Elementary Education**

140 Early Elementary Education  

**Rural Education**

101 Curriculum
### FRESHMAN COURSES

#### Health Education

190  Health Education

#### ENGLISH

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>101 A, B</td>
<td>Composition</td>
</tr>
<tr>
<td>104 A, B, C</td>
<td>Rhetoric</td>
</tr>
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</table>

#### Literature

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>102 A, B, C</td>
<td>English Literature</td>
</tr>
<tr>
<td>120</td>
<td>History of American Literature</td>
</tr>
<tr>
<td>121</td>
<td>Chief American Poets</td>
</tr>
<tr>
<td>122</td>
<td>American Prose</td>
</tr>
<tr>
<td>124 A, B, C</td>
<td>General Literature</td>
</tr>
</tbody>
</table>

#### GEOGRAPHY AND GEOLOGY

#### Geography

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>101 A, B</td>
<td>Elements of Geography</td>
</tr>
<tr>
<td>101 C</td>
<td>Major Geographic Patterns of the World</td>
</tr>
</tbody>
</table>

#### HANDWRITING

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Teaching of Handwriting</td>
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</tbody>
</table>

#### HOME ECONOMICS

#### Clothing and Textiles

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Introductory Home Economics</td>
</tr>
<tr>
<td>103</td>
<td>Clothing</td>
</tr>
<tr>
<td>110</td>
<td>Costume Design</td>
</tr>
</tbody>
</table>

#### Foods

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>102</td>
<td>Introductory Home Economics</td>
</tr>
<tr>
<td>104</td>
<td>Foods</td>
</tr>
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</table>

#### General Course in Home Economics

<table>
<thead>
<tr>
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<th>Title</th>
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</thead>
<tbody>
<tr>
<td>120</td>
<td>Home Economics</td>
</tr>
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</table>

#### LATIN

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 A, B, C</td>
<td>Elementary and Second-Year Latin (If you have had no Latin in High School)</td>
</tr>
<tr>
<td>101 A, B, C</td>
<td>Cicero and Ovid (If you have had two years of Latin in High School)</td>
</tr>
<tr>
<td>102 A, B, C</td>
<td>Vergil (If you have had three years of Latin in High School)</td>
</tr>
<tr>
<td>103 A, B, C</td>
<td>Latin Literature (If you have had four years of Latin in High School)</td>
</tr>
</tbody>
</table>

#### MANUAL ARTS

<table>
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<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>101</td>
<td>Woodshop</td>
</tr>
<tr>
<td>103</td>
<td>Advanced Benchwork</td>
</tr>
<tr>
<td>108</td>
<td>General Metal</td>
</tr>
<tr>
<td>110</td>
<td>General Mechanical Drawing</td>
</tr>
<tr>
<td>111 A, B</td>
<td>Mechanical Drawing</td>
</tr>
<tr>
<td>116 A, B, C</td>
<td>Printing</td>
</tr>
</tbody>
</table>
MATHEMATICS

100 A Elementary Algebra (If you have had but one year of High School Algebra)
100 B Solid Euclidean Geometry
100 C Plane Trigonometry (If you did not have Trigonometry in High School)
101 Arithmetic
103 A Trigonometry and Algebra
103 B, C College Algebra and Analytic Geometry (If you did not have Trigonometry in High School)
104 A, B, C College Algebra and Analytic Geometry (If you had Trigonometry in High School)
112 Applied Mathematics
115 College Algebra
116 Analytic Geometry

MODERN LANGUAGES

French
101 A, B, C Elementary French (If you are a beginner)
102 A, B, C Intermediate French (If you have had two years of French in High School)

German
101 A, B, C Elementary German (If you are a beginner)
102 A, B, C Intermediate German (If you have had two years of German in High School)
103 A, B, C Scientific German

Spanish
101 A, B, C Elementary Spanish (If you are a beginner)
102 A, B, C Intermediate Spanish (If you have had two years of Spanish in High School)

MUSIC

101 A, B, C Fundamentals of Music
104 Early Elementary Music
105 Later Elementary Music
106 Rural School Music
106 A Music Appreciation for Rural Schools
116 A, B, C Voice Culture
120 Fundamentals of Music
123 Women's Glee Club
125 Men's Glee Club
127 Orchestra
130 Band

PHYSICAL EDUCATION FOR MEN

101 A, B, C Physical Education

For Specializing Students

121 A General Athletics
121 B Elementary School Gymnastics
121 C Outdoor Games
PHYSICAL EDUCATION FOR WOMEN

101 A, B, C  Physical Education
102  Physical Education
103 A, B, C  Restricted Exercise
104  Individual Gymnastics
105  Swimming
107  Basketball
109  Baseball

For Specializing Students

Physical Education Practice

151 A, B, C  Physical Education

Physical Education Theory

120  Introduction to Physical Education
121  History of Physical Education

PHYSICS

100 A, B, C  Elementary Physics (If you have had no Physics in High School)
160  Electricity
166  Practical Radio

RURAL EDUCATION

101  Curriculum

THE SOCIAL SCIENCES

Economics

101  Description of Industry

History

102  History of Greece
103  History of Rome
104  Medieval Europe
105 A, B, C  English History
106 A, B, C  Modern Europe

SPEECH

101 A, B  Fundamentals of Speech
120  Informal Public Speaking

IX. Absences, Cuts, and Excuses

1. How many absences is a student allowed from class or assembly?
He is not free to take any without possibility of penalty.
(The "cut system" has been abolished both as regards attendance at Assembly
and at classes.)

2. What are considered legitimate excuses for absences?
Illness of the individual or of members of the family or death in the family
or in that of friends.
3. How do unexcused absences from class penalize?
Through poorer quality of work and consequent reduction in grades.
4. What procedure should be followed to have an absence excused?
Report to the dean concerned and follow instructions received.
5. What standing rules govern absences and tardiness?
   a) Regular attendance in classes is expected of each student. Student attendance is compulsory at required assemblies. Students irregular in assembly attendance will be subject to disciplinary action by the Scholarship Committee.
   b) Explanations of absences should be made by students to the Dean concerned, preferably before returning to classes. When thought desirable, the Dean will refer the student to the Health Service for report. Students are expected to take the initiative in making application to instructors concerned for permission to make up work missed.
   c) Instructors will report to the Deans weekly on Friday all absences from classes for that week.
   d) Whenever possible the Dean will notify instructors that a student is ill or is compelled to be out of class for any other reason. Students are requested to notify Deans of anticipated absences and of reasons for prolonged absences.
   e) A student may be dropped from a class by action of the Committee on Scholarship upon recommendation of a Dean or the instructor concerned.
   f) Reports of the scholarship of students doing less than “C” work are made to the Deans at the end of the seventh week of each regular term.

X. Rooms and Board

1. Where should students room?
   At houses approved by the deans.
2. How are these houses designated?
   By “Approved Rooms for Men” or “Approved Rooms for Women” cards displayed in the windows.
3. Where may a list of approved rooms be obtained?
   At the offices of the deans.
4. Under what conditions may a student change his rooming house?
   By securing consent of the dean in advance.
5. Under what conditions may students room in other than approved houses?
   By securing permission from the dean.
6. Where may students secure information concerning board?
   While the college does not officially inspect boarding places, a list of places may be secured at the offices of the deans.
7. Can I secure meals on the campus?
   Yes. The College Cafeteria is located in the Basement of the Training School. An excellent variety of wholesome food is available at reasonable rates.

XI. Employment (Work)

1. Where should application be made for part-time employment?
   At the offices of the deans.
2. Should a student engage in part-time work during his first term in residence?
   Not unless it is absolutely necessary.

XII. Student Health Service

1. Who is responsible for a student’s health at Western?
   Primarily each student is responsible for his own health.
2. How should a student assume this responsibility?
By co-operating with the Student Health Service and physicians in maintaining desirable health and by progressing toward an even better health status.

3. In case of illness what should one do?
Get in touch with the Health Service (a) by day by calling 8136 (Western State Teachers College) and asking for the Health Service or (b) at night by calling either nursing consultant: Miss Walker, phone 2-5863, or Miss Stankard, phone 2-9061. If necessary, you will be advised concerning the calling of a reputable physician.

4. In what ways will the Health Service co-operate with one in health matters?
A. By providing a place and a means for medical examinations both at the beginning of the year and at other times.
B. By helping to care for emergencies and accidents which may occur.
C. By advising with one when in need of the services of a dentist or of a doctor.
D. By seeing one at his room, if in need of a visit from a nursing consultant.
E. By making arrangements for one to see the college physician, when he is at the Health Service.

VIII. Social Activities

1. For whom are general student parties?
Parties are for students, alumni, and their friends.

2. What regulations control admittance?
The student must present both a student ticket and an identification photo for himself and a permit for his friend, in addition to the admittance fee (usually twenty-five cents).

3. Where may permits for friends be secured?
At the deans' offices.

XIV. Library Regulations

Regulations concerning the use of books, library hours, and other items relating to the Library service may be found in a booklet available at the Library.

XV. Extra-Curricula (Student) Activities

A student at Western State Teachers College, to receive the most benefit from his college experiences, should participate in some kind of extracurricular activities. But before a Freshman selects any activity, he should consider carefully what his interests are and the amount of time he has to expend in such participation. The desire to "belong" is too often a compelling force in the life of the student. There is frequently the tendency to "overdo" activities. A Freshman should learn very early how to balance his classroom work and his student activities, so as to derive major benefit from both.

RULES GOVERNING PARTICIPATION IN STUDENT ORGANIZATIONS

1. Participation: Participation is to be interpreted as holding membership in an organization (including candidacy for office) or any specific preparation for a public activity, or the management thereof, as well as actually taking a part or a place in any specific activity.

2. Public Activities: Public activities include: Participation in any oratorical or debating contest, or any musical or dramatic presentation; participation in any public performance or trip; service on student publications;
holding a class or a college office; membership on Student Council, Women's
League Cabinet, Men's Union Board, Y.M.C.A., Y.W.C.A., or on any of
the departmental organizations, such as, Early Elementary Club, Later
Elementary Club; official connection with any of the recognized college
functions, such as, J-Hop, Senior Prom, Women's Breakfast, and similar
activities; pledgeship or membership in any social fraternity or sorority.
(The list is not intended to be exhaustive but merely to indicate the
character and the scope of the activities referred to.)

3. Membership: At the beginning of each term the president of each organ-
ization shall file with the Chairman of the Sub-Committee on Eligibility a
complete list of members in his organization.

Before the names of proposed new members of any organization (includ-
ing pledges or prospective pledges) are voted upon, such names must be
submitted to the Chairman of the Sub-Committee on Eligibility for ap-
proval. Whenever new names are added to the membership list of an
organization, the names of these new members shall be filed with the Chair-
man of the Sub-Committee on Eligibility.

4. Eligibility: Only bonafide students regularly enrolled in the college and
in regular attendance at classes may take part in any public performance,
or participate in any activity given under the auspices of the college.
“Regularly enrolled” shall be interpreted to mean for upper classmen not
less than twelve term hours and for freshmen not less than eleven term
hours. “Regular attendance” shall be interpreted to include both attend-
ance at class and satisfactory achievement and contribution in class.

No student whose scholarship index is less than 1 shall be eligible for
election or appointment to office or for continuance in any office in any
school organization.

No student shall hold the office of president in more than one organiza-
tion during any one year.

Regularly students will be allowed to participate in activities whose
maximum rating does not exceed 12, provided the number of activities does not
exceed 6.

Students whose curricular requirements include participation in some
form of student organization or extra-curricular activity will be permitted
regularly to participate in additional activities whose maximum rating does
not exceed 9.

A student may not become a candidate for any position or engage in any
activity until he has procured a certificate of eligibility from the Sub-
Committee on Eligibility. This will be issued only after the student has
filed an Extra-Curricular Application Blank with the Chairman of the Sub-
Committee on Eligibility.

Any student who shall become ineligible during his participation in any
activity or during his incumbency in any office shall withdraw from active
participation or withdraw from office.

Note: A freshman is eligible for participation in the regular freshman
contests and activities during his first term, if he is regularly
enrolled in the college and is in regular attendance at classes.

5. Ineligibility: The following rules indicate the conditions under which a
student is ineligible for office or for participation in activities as referred
to in Section 2 above:

(a) An upper classman is ineligible if he has failed to receive credit
for each course that he is carrying, involving a minimum of
twelve term hours, and a net total of three honor points. EX-
CEPTION: Seniors for whom less than twelve term hours will
meet the requirements for graduation.

(b) A student is ineligible during the term of his probation, if he has
been placed on probation for poor scholarship.

(c) Any student who fails to comply with the conditions enumerated
in Section 4 above may be declared ineligible at any time.
Note: A freshman becomes ineligible if he fails to receive credit for each course that he is carrying, involving a minimum of eleven term hours, and a net total of two and three-fourths honor points.

6. Special Cases: The Committee on Scholarship reserves the right to make special regulations for those students who are ineligible for unusual reasons.

Extra-Curricular Activities Available

The list of student activities available at Western State, together with a detailed explanation of the nature of each, may be found in the Annual Catalog (Year Book). Special attention should be given to the following Schedule of Ratings for Participation in Student Organizations (Extra-Curricular Activities):

Schedule of Ratings for Participation in Student Organizations

(Revised by the Scholarship Committee, June, 1936)

I. Special Rulings

1. Regularly students will be allowed to participate in activities whose total rating does not exceed 12. But the Committee on Eligibility (Sub-Committee of the Scholarship Committee) may raise or lower this total as individual circumstances may seem to warrant.

2. The Scholarship Committee recommends that every student participate at least in activities whose total rating is not less than 3.

3. Students whose curricular requirements include participation in some form of student organization or extra-curricular activity will be permitted regularly to participate in additional activities whose total rating does not exceed 9.

II. Ratings

I. Athletics

1. Intercollegiate .................................. 4
2. Intramural ....................................... 0

II. Class Groups

1. Freshman
   a. Committee ................................... 2
   b. Member ....................................... 0
   c. Officer ...................................... 2

2. Junior
   a. Committee ................................... 2
   b. Member ....................................... 0
   c. Officer ...................................... 2

3. Senior
   a. Committee ................................... 2
   b. Member ....................................... 0
   c. Officer ...................................... 2

4. Sophomore
   a. Committee ................................... 2
   b. Member ....................................... 0
   c. Officer ...................................... 2

III. Debating

1. Intercollegiate
   A. Freshmen
      a. Squad Member ................................ 1
      b. Team Member .................................. 2
B. Upper Classmen
   a. Debate Manager .................................................. 4
   b. Squad Member .................................................... 2
   c. Team Member ..................................................... 4

2. Intramural
   a. Team Member ..................................................... 1

3. Student Organization
   A. Pi Kappa Rho
      a. Committee .................................................... 3
      b. Member ....................................................... 2
      c. Officer ...................................................... 3

IV. Departmental Organizations
   1. Agriculture
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   2. Arts and Crafts
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   3. Classical
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   4. Commerce
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   5. Country Life
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   6. Der Deutsche Verein
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   7. Early Elementary
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   8. El Circulo Espanol
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

   9. Home Economics
      a. Committee .................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

10. Inglis Club
      a. Committee ..................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2

11. Le Cercle Francais
      a. Committee ..................................................... 2
      b. Member ....................................................... 1
      c. Officer ...................................................... 2
### RATINGS

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#### V. Established Events

1. **Annual Play**
   a. Committee | 2
   b. Participant | 4

2. **J. Hop**
   a. General Chairmanship | 3
   b. Member | 1

3. **Junior-Senior Dinner Dance**
   a. General Chairmanship | 3
   b. Member | 1

4. **Senior Prom**
   a. Chairman | 3
   b. Membership | 1

5. **Women's Breakfast**
   a. General Chairmanship | 3
   b. Member | 1

6. **Women's League Formal**
   a. General Chairmanship | 3
   b. Member | 1

#### VI. Honorary Societies

1. **Kappa Delta Pi**
   a. Committee | 2
   b. Member | 1
   c. Officer | 2

2. **Kappa Rho Sigma**
   a. Committee | 2
   b. Member | 1
   c. Officer | 2

3. **Tau Kappa Alpha**
   a. Committee | 2
   b. Member | 1
   c. Officer | 2

#### VII. Miscellaneous

1. **Academy**
   a. Committee | 2
   b. Member | 1
   c. Officer | 2
2. Dance Club
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
3. Eastern Star
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
4. Eldorado Club
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
5. International Relations Club
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
6. Legis Collegium
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
7. Omega Delta Pi
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
8. Oteyokwa
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
9. Phi Sigma Rho
   a. Committee ........................................... 2
   b. Member .............................................. 1
   c. Officer .............................................. 2
10. Senate
    a. Committee .......................................... 2
    b. Member ............................................. 1
    c. Officer ............................................. 2
11. Theta Chi Delta
    a. Committee .......................................... 2
    b. Member ............................................. 1
    c. Officer ............................................. 2
12. Theta Pi Alpha
    a. Committee .......................................... 2
    b. Member ............................................. 1
    c. Officer ............................................. 2
13. "W" Club
    a. Committee .......................................... 2
    b. Member ............................................. 1
    c. Officer ............................................. 2
14. Western Merrie Bowmen
    a. Committee .......................................... 2
    b. Member ............................................. 1
    c. Officer ............................................. 2

VIII. Musical
1. Band
   a. Committee .......................................... 5
   b. Member ............................................. 4
   c. Officer ............................................. 5
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<td>6. Any Other</td>
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<td>IX. Religious Organizations</td>
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<td>1. Y.M.C.A.</td>
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<td>X. Special Activities</td>
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<td>1. Brown and Gold</td>
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<td>a. Staff Member</td>
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<td>b. Editor</td>
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<td>c. Business Manager</td>
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<td>4. Men's Union</td>
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<td>7. Women's League</td>
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<td>a. Committee—Cabinet</td>
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<td>b. Member</td>
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<td>c. Officer</td>
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XVI. Miscellaneous Questions

1. Where should I have my mail addressed? Where may student mail be secured?
   A student's mail should be addressed to the house where he stays. In case mail has been addressed in care of the college, it may be secured at the dean's office. A list of mail received is posted each day on the bulletin boards outside the dean's offices.

2. Where can I purchase books and other supplies?
   The College conducts a Co-operative Book Store which carries all needed supplies at moderate prices. The Book Store is located in the Administration Building.

3. Are "Student Tickets" transferable?
   No. A student ticket presented by anyone but the individual to whom it was issued will be taken up and may not be returned. Student Tickets and Identification Photos should be presented simultaneously.

4. If I wish to borrow money from the Student Loan Fund, to whom should I apply?
   To the Registrar.

5. Is assembly attendance optional?
   Because of limited seating capacity it has been found necessary to rotate assembly attendance. A notice on the Registrar's Official Bulletin Board advises which classes are expected to attend a given weekly assembly.

6. If I lose an article or find one, what should I do?
   Report to the Information Desk at the Main Office.

7. Are final examinations given?
   Yes. An official final examination schedule is prepared for each term.

8. Must I have an identification photo taken?
   When a student enrolls for the first time, he is required to have an identification photo taken. One copy of the photo becomes part of the student's permanent record, another copy is given to the student to serve to identify him at college functions, a third copy is filed in the Dean's Office, and a fourth copy with the Alumni Secretary. The charge for the photos is 25c.

9. Are omit days observed during the first week of a term?
   Follow the schedule of recitations as printed.

10. Are second hand books bought and sold?
    The Co-operative Store handles a very limited amount of such materials.

11. Are office telephones available for student use?
    No. But public booths are located conveniently in the main halls of various college buildings.

12. Will the college cash checks for students?
    The college has no adequate facilities for the cashing of checks. Students are urged to establish banking connections with one of the Kalamazoo Banks.

13. If we wish to use a table in the hall, what should we do?
    Consult the Registrar.

14. Whom should we consult regarding dates and places for various college events?
    The Registrar.

15. If we wish to reserve Central High Auditorium whom should we consult?
    The Registrar.

16. If we wish to schedule a meeting of any nature, whom should we see?
    The Registrar.

17. If I am in doubt on any important matter, where should I go for advice?
    To the Information Desk in the Main Office. There you will receive detailed instructions as to how to proceed further.
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