1942

Bulletin: Western Michigan College of Education
v37 n4: Catalog 1941-1942 and Announcements
1942-1943

Western Michigan University

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CATALOG
1941-1942
AND
ANNOUNCEMENTS
1942-1943

KALAMAZOO, MICHIGAN

Published Quarterly by the Western Michigan College of Education

Entered as Second Class Matter, Jan. 5, 1905, at the Post Office at Kalamazoo, Michigan, Under Act of August 24, 1912.
THIRTY-EIGHTH CATALOG
1941 - 1942

WITH

ANNOUNCEMENTS
FOR 1942 - 1943

WESTERN MICHIGAN COLLEGE OF EDUCATION
KALAMAZOO, MICHIGAN

This college is a member of the American Association of Teachers Colleges.
It is fully accredited by the North Central Association of Colleges and Secondary Schools and is on the approved list of the Association of American Universities.
DIRECTIONS FOR CORRESPONDENCE WITH WESTERN MICHIGAN COLLEGE OF EDUCATION

Correspondence with Western Michigan College of Education should be addressed as indicated below:

a) Requests for catalogs, bulletins, blanks for recording high-school credits, and other literature—The Registrar.

b) Concerning the adjustment of credits—The Registrar.

c) Concerning board, rooms, and remunerative work for men—The Dean of Men.

d) Concerning the men's dormitory—The Dean of Men.

e) Concerning board, rooms, and remunerative work for women—The Dean of Women.

f) Concerning the women's dormitories—The Dean of Women.

g) Concerning rural education—The Director of the Department of Rural Education.

h) Concerning extension work—The Director of the Extension Division.

i) Concerning educational research—The Director of the Bureau of Educational Measurements and Research.

j) Concerning graduate work—The Chairman of the Graduate Division.

k) Other general inquiries—The Registrar.

INFORMATION FOR NEW STUDENTS

A student applying for admission should

a) Have a certified copy of his high-school credits mailed to the registrar by the high school from which he graduated.

b) If entering with advanced standing from any county normal, normal school, college, or university, have mailed to the registrar complete official statements regarding the work for which credit is sought.

c) Have credits sent in at as early a date as possible.
TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directions to New Students</td>
<td>2</td>
</tr>
<tr>
<td>Calendar Announcements</td>
<td>4</td>
</tr>
<tr>
<td>Established College Events</td>
<td>5</td>
</tr>
<tr>
<td>Officers of Administration</td>
<td>6</td>
</tr>
<tr>
<td>Faculty</td>
<td>7-24</td>
</tr>
<tr>
<td>Faculty Council</td>
<td>24</td>
</tr>
<tr>
<td>Faculty Committees</td>
<td>25-26</td>
</tr>
<tr>
<td>General Information</td>
<td>27-57</td>
</tr>
<tr>
<td>Student Activities</td>
<td>57-67</td>
</tr>
<tr>
<td>Curricula</td>
<td>68-97</td>
</tr>
<tr>
<td>Details of Departmental Courses</td>
<td>98-195</td>
</tr>
<tr>
<td>Index</td>
<td>197-199</td>
</tr>
</tbody>
</table>
COLLEGE CALENDAR
1942-1943

First Semester
Monday, September 28, to Wednesday, September 30 .... Freshman Days
Tuesday, September 29 ........................................ Registration of freshmen
Wednesday, September 30 .................................... Registration of upper classmen
Thursday, October 1 ........................................... Recitations begin
Wednesday, November 25, to Monday, November 30 .. Thanksgiving recess
Friday, December 18, to Monday, January 4 ............ Holiday vacation
Friday, February 12 ........................................... First semester ends

Second Semester
Monday, February 15 .......................................... Registration of students
Tuesday, February 16 .......................................... Recitations begin
Friday, April 23, through Sunday, April 25 ............ Good Friday recess
Monday, May 31 ............................................... Memorial Day Recess
Sunday, June 6 .................................................. Baccalaureate address
Saturday, June 12 ............................................. Second semester ends
Saturday, June 12 ............................................. Commencement exercises

Summer Session 1943
Monday, June 21 ................................................. Registration of undergraduate students
Tuesday, June 22 ................................................ Recitations begin
Monday, July 5 .................................................. Holiday recess
Friday, July 30 .................................................. End of summer session for 6 weeks enrollees
Friday, August 20 ............................................... End of summer session for 9 weeks enrollees
CALENDAR OF ESTABLISHED COLLEGE EVENTS
1942-1943

First Semester

October 9 .................................................. Church night
October 24 .................................................. Homecoming
October 30 ................................................. Women's League Masquerade
November 5 .................................................. Principal-Freshman Conference
November 7 .................................................. High-School Day
November 14 ................................................ "Dad's Day"
December 3 .................................................. Football Banquet
December 4 .................................................. Faculty Reception to Seniors
December 11 ................................................. Seventh Annual Presentation of The Messiah
January 15 .................................................. Sophomore Party
January 16 .................................................. Conference on Guidance
January 30 .................................................. J-Hop

Second Semester

February 20 .................................................. Women's League Formal
March 12 ...................................................... Rural Progress Day
March 27 ...................................................... Freshman Party
May 1 .......................................................... Junior-Senior Dinner Dance
May 18 .......................................................... Children's May Festival
May 18 .......................................................... Senior Swing-Out
May 20 .......................................................... Spring Athletic Recognition Banquet
May 21 .......................................................... Annual Music Festival
May 25 .......................................................... Honors Convocation
June 4 .......................................................... Senior Prom
June 5 .......................................................... Women's League Breakfast
June 8 .......................................................... Senior Class Day
June 6 .......................................................... Baccalaureate Address
June 12 .......................................................... Commencement
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THE FACULTY

The Department of Agriculture

HOWARD D. CORBUS, M. S.
B. S., Michigan State College; M. S., Cornell University; University of Michigan.

The Department of Art

LYDIA SIEDSCHLAG, A. M.
B. A. E., The Art Institute of Chicago; A. M., Teachers College, Columbia University; Chicago School of Applied Art; Mills College.

*HARRY HEPNER, A. M.
A. B., Western Michigan College of Education; A. M., Teachers College, Columbia University.

HAZEL I. PADEN, A. M.
B. S., Massachusetts School of Arts; A. M., University of Syracuse; Massachusetts Normal Art School; Boston University; Cornish School of Art; University of Oregon.

ELAINE L. STEVENSON, A. M.
B. A. E., The Art Institute of Chicago; A. M., Ohio State University; Quint Studio of Pottery; Church School of Art; Columbus School of Art.

LOUISE F. STRUBLE, B. S.
B. S., Western Michigan College of Education; Chicago School of Applied Art; Michigan State Normal College; Pennsylvania State College; The University of Chicago; The Art Institute of Chicago.

The Department of Biology

LESLEY A. KENOYER, Ph. D.
A. B., Campbell College; A. M., University of Kansas; Ph. D., The University of Chicago; Ph. D., Iowa State College.

LAVERNE ARGBRIGHT, A. M.
Ph. B., The University of Chicago; A. M., Columbia University; University of California.

WALLACE BORGMAN, M. D.
A. B., Kalamazoo College; M. D., Northwestern University Medical School; Butterworth Hospital, Grand Rapids.

JULIAN GREENLEE, M. S.
B. Ed., Southern Illinois Teachers College; M. S., University of Illinois; Eastern Illinois Teachers College.

THEODOSIA H. HADLEY, S. M.
B. S., Packer Collegiate Institute; A. B., Vassar College; S. M., The University of Chicago; Cornell University; Teachers College, Columbia University; Sorbonne, Paris; Ecoles Orientales, Paris.

FRANK J. HINDS, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan; Northern Michigan College of Education.

ROY E. JOYCE, A. M.
A. B., Ohio Wesleyan University; M. S., Ohio State University; A. M., University of Michigan.

EDWIN B. STEEN, Ph. D.
A. B., Wabash College; A. M., Columbia University; Ph. D., Purdue University.

LEONARD P. WENTER, A. M.
B. E., Winona State Teachers College; A. M., Teachers College, Columbia University.

*Absent on war leave.
**MERRILL R. WISEMAN, M. S. P. H.**
A. B., Ohio Northern University; M.S.P.H., University of Michigan; Ohio University; Cornell University.

---

The Department of Business Education

**J. MARSHALL HANNA, Ed. D.**
B. S., University of Nebraska; A. M., Columbia University; Ed. D., New York University; Harvard University.

**GEORGE A. KIRBY, A. M.**
B. Ed., Western Illinois State Teachers College; A. M., Columbia University; Defiance College; University of Illinois; New York University.

**G. BEHRENS ULRICH, M. S.**
A. B., Wittenberg College; M. S., New York University; University of Pennsylvania.

**EMMA WATSON, A. M.**
B. S., A. M., Teachers College, Columbia University; Michigan State Normal College; Gregg School.

**EDNA WHITNEY, B. S.**
B. S., Western Michigan College of Education; Central Michigan College of Education.

---

The Department of Chemistry

**GERALD OSBORN, Ph. D.**
A. B., Michigan State Normal College; M. S., Ph. D., University of Michigan.

*JAMES W. BOYNTON, M. S.*
A. B., Western Michigan College of Education; M. S., University of Michigan.

**ROBERT J. ELDRIDGE, S. M.**
B. S., Kalamazoo College; S. M., The University of Chicago; California Institute of Technology.

**JULIAN GREENLEE, M. S.**
B. Ed., Southern Illinois Teachers College; M. S., University of Illinois; Eastern Illinois State Teachers College.

**LAWRENCE G. KNOWLTON, Ph. D.**
A. B., Oberlin College; Ph. D., Cornell University.

**FRANK VONDRASEK, A. B.**
A. B., Western Michigan College of Education; University of Michigan.

---

The Department of Education

**GEORGE H. HILLIARD, Ph. D.**
A. B., A. M., Ph. D., University of Iowa; Iowa State Teachers College; Teachers College, Columbia University.

**OTIS C. AMIS, Ph. D.**
A. B., Eastern Kentucky State Teachers College; A. M., University of Kentucky; Ph. D., Cornell University; Union College, Barbourville, Kentucky; George Peabody College for Teachers.

**H. LEWIS BATTs, Ph. D.**
A. B., Mercer University; M. R. E., Ph. D., Hartford School of Religious Education; Harvard University.

**JANE A. BLACKBURN, A. M.**
B. Ed., Illinois State Normal University; B. S., A. M., Teachers College, Columbia University; University of Illinois.

*Absent on war leave.*
THE FACULTY

ROY C. BRYAN, Ph. D.
A. B., Monmouth College; A. M., Teachers College, Columbia University; B. Ed., Teachers College, University of Cincinnati; Ph. D., Teachers College, Columbia University.

LOFTO V. BURGE, Ph. D.
B. S., University of Kentucky; A. M., Ph. D., University of Michigan.

HOMER L. J. CARTER, A. M.
B. S., Detroit Teachers College; A. M., Ohio State University; Michigan State Normal College.

CARL R. COOPER, A. M.
A. B., Western Michigan College of Education; A. M., Teachers College, Columbia University; University of Michigan.

MANLEY M. ELLIS, Ph. D.
A. B., A. M., Ph. D., University of Michigan; Michigan State Normal College; The University of Chicago.

ALICE EVANS, A. M.
A. B., Smith College; A. M., Teachers College, Columbia University; Wellesley College; Massachusetts Institute of Technology; New York University; Children's Center, Detroit; Progressive Education Workshop, Portland, Oregon.

ORIE I. FREDERICK, Ph. D.
A. B., A. M., Finlay College; Ph. D., University of Michigan; University of Nebraska; George Peabody College for Teachers.

KATHERINE A. MASON, A. M.
B. S., A. M., Teachers College, Columbia University.

RAY C. PELLETT, A. M.
A. B., Huntington College; A. B., A. M., University of Michigan.

EFFIE B. PHILLIPS, A. M.
B. S., University of Minnesota; A. M., Teachers College, Columbia University; St. Paul Normal School; Washington State Normal School; University of Southern California.

ETHEL SHIMMEL, A. M.
A. B., Western Michigan College of Education; A. M., Teachers College, Columbia University; Olivet College; Michigan State Normal College; Grady Business College.

ROXANA A. STEELE, A. M.
B. S., A. M., Teachers College, Columbia University; The Johns Hopkins University; New School of Social Research.

ELMER H. WILDS, Ed. D.

The Department of English

GEORGE SPRAU, A. M.
A. B., Ohio Northern University; A. B., A. M., Ohio University; A. M., Harvard University.

*SEYMOUR BETSKY, A. M.
A. B., College of the City of New York; A. M., Harvard University.

WILLIAM R. BROWN, Ph. D.
A. B., University of Texas; A. M., Ph. D., Harvard University.

HAZEL E. CLEVELAND, A. B.
A. B., Western Michigan College of Education; A. B., in Library Science, University of Michigan.

EDIT M. EICHER, A. M.
A. B., Morningside College; A. M., Columbia University; University of Iowa; The University of Chicago; University of California; Oxford University; The University of London.

*Absent on war leave.
LOUIS FOLEY, A. M.
A. B., Ohio University; A. M., Ohio State University; Université de Dijon; Ecole Régionale des Beaux Arts (Tours); Université de Poitiers; Middlebury College (Ecole Française, Scuola Italiana); Diplôme de professeur de française à l’étranger, Université de Paris.

LORENA M. GARY, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan; The University of Chicago; Duke University.

FRANK C. HOUSEHOLDER, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

MINNIE D. LOUTZENHISER, A. M.
B. S., Northwestern State Teachers College, Maryville, Missouri; A. M., University of Washington; University of Iowa; Columbia University.

HELEN E. MASTER, A. M.
A. B., A. M., University of Michigan; University College of Wales.

JOHN MOORE, A. M.
A. B., A. M., University of Michigan.

LUCILLE A. NOBBS, A. M.
A. B., Kalamazoo College; A. M., University of Michigan; The University of Chicago; University of Jena; University of Grenoble.

ELEANOR RAWLINSON, A. B.
A. B., Western Michigan College of Education; Albion College; The University of Chicago.

HERBERT SLUSSER, A. M.
A. B., A. M., University of Michigan.

CHARLES A. SMITH, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

RUTH VAN HORN, A. M.
A. B., A. M., University of Michigan; Bread Loaf School of English; Columbia University.

LOUISE J. WALKER, A. M.
A. B., Albion College; A. M., Teachers College, Columbia University; Central Michigan College of Education; University of Colorado; University of Miami; University of Michigan.

The Department of Geography and Geology

WILLIAM J. BERRY, Ph. D.
A. B., Iowa State Teachers College; S. M., Ph. D., The University of Chicago.

LUCIA C. HARRISON, S. M.
A. B., University of Michigan; S. M., The University of Chicago; The University of Mexico.

MARGUERITE LOGAN, S. M.
A. B., Iowa State Teachers College; S. M., The University of Chicago.

H. THOMPSON STRAW, Ph. D.
A. B., Hillsdale College; A. M., Ph. D., University of Michigan.

The Department of Health

ELLIS J. WALKER, Ph. B., R. N.
Ph. B., University of Wisconsin; Augustana Hospital Training School for Nursing; Registered Nurse, Illinois, Wisconsin, Michigan; Columbia University; State Normal School, Oshkosh, Wisconsin.

WALLACE BORGMAN, M. D.
A. B., Kalamazoo College; M. D., Northwestern University Medical School; Butterworth Hospital, Grand Rapids.
THE FACULTY

Leslie H. S. DeWitt, M. D.
M. D., University of Michigan; Resident, University of Michigan Hospital; Instructor in Obstetrics and Gynecology, University of Michigan Hospital; Obstetrics, Johns Hopkins Hospital, Baltimore.

Francetta E. Peters, R. N.
Graduate St. Camillus School of Nursing, Borgess Hospital; Registered Nurse, Michigan; Nazareth College.

Elizabeth B. Watson, R. N.
Hurley Hospital School of Nursing, Flint, Michigan; Registered Nurse, Michigan; The University of Chicago.

The Department of Home Economics

Sophia Reed, A. M.
Ph. B., The University of Chicago; A. M., Teachers College, Columbia University; University of Iowa.

Rachel Acree, A. M.
B. S., University of Kentucky; A. M., Teachers College, Columbia University; Eastern Kentucky State Teachers College; University of Tennessee; The University of Chicago.

Lucile R. Hutton, A. M.
B. S., University of Illinois; A. M., Teachers College, Columbia University; The University of Chicago; Iowa State College.

Mary A. Moore, B. S.
B. S., Western Michigan College of Education; Kalamazoo College; Teachers College, Columbia University; Cornell University.

Reva Volle, A. M.
B. S., University of Illinois; A. M., Teachers College, Columbia University.

The Department of Industrial Arts

Marion J. Sherwood, A. M.
B. S., A. M., Teachers College, Columbia University; Michigan State College; University of Michigan.

Lawrence J. Brink, A. B.
A. B., Western Michigan College of Education.

John L. Feiler, A. M.
B. S., Stout Institute; A. M., University of Minnesota.

Fred S. Huff, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

Charles S. Nichols, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan; University of Wisconsin.

Don O. Pullin, A. M.
B. S., Detroit Teachers College; A. M., Teachers College, Columbia University.

The Department of Languages

Elisabeth T. Zimmerman, A. M.
A. B., University of Michigan; A. M., University of Wisconsin; University of Berlin; University of Heidelberg; American Academy at Rome; University of Leipzig; Columbia University.

Harry P. Greenwall, A. M.
B. L., Ohio Wesleyan University; A. B., Western Michigan College of Education; A. M., Teachers College, Columbia University; University of Berlin; University of Mexico; Peoples College, Denmark; University of Hawaii.
ADA M. HOEBEKE, A. M.
A. B., The University of Chicago; A. M., University of Michigan; University of California.

EUNICE E. KRAFT, A. M.
A. B., A. M., University of Michigan; American Academy at Rome; Teachers College, Columbia University; Cornell University.

FRANCES E. NOBLE, A. M.
A. B., A. M., Northwestern University; University of Wisconsin; Marquette University; Sorbonne, Paris; Middlebury College.

MATHILDE STECKELBERG, A. M.
A. B., University of Nebraska; A. M., Teachers College, Columbia University; University of Jena; Ludwig-Maximilian University, Munich.

MARION TAIN, A. M.
Ph. B., The University of Chicago; A. M., Teachers College, Columbia University; University of Jena; Carthage College; Middlebury College.

THE Department of Mathematics

JOHN P. EVERETT, Ph. D.
A. B., A. M., University of Michigan; M. Pd., Michigan State Normal College; Ph. D., Columbia University.

HUGH M. ACKLEY, A. M.
A. B., A. M., Olivet College; The University of Chicago; University of Minnesota; Harvard University.

GROVER C. BARFOO, A. M.
A. B., A. M., University of Michigan; Genesee Normal School.

HAROLD BLAIR, A. M.
B. S., A. M., University of Michigan; Ferris Institute.

CHARLES H. BUTLER, Ph. D.
Ph. B., A. M., The University of Chicago; Ph. D., University of Missouri; University of Illinois; Illinois State Normal University.

WILLIAM H. CAIN, A. M.
A. B., University of Michigan; A. M., Teachers College, Columbia University; Indiana State Teachers College; Indiana University; University of North Carolina.

PEARL L. FORD, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

THE Department of Music

HARPER, C. MAYBEE, M. Ed.
A. B., Western Michigan College of Education; M. Mus., University of Michigan; M. Ed., Michigan State Normal College; Teachers College, Columbia University.

GEORGE E. AMOS
Northwestern State Normal School, Oklahoma; Bethany College and Conservatory; Chicago Musical College; Wichita College of Music.

LEOTT C. BRITTON, M. S.
B. S., Western Michigan College of Education; M. S., Northwestern University; University of Pennsylvania; Vineland Training School; Columbia University.

MARY P. DOTY, A. M.
B. Mus., University of Michigan; A. M., Teachers College, Columbia University.
ADINA GOERING, M. Mus.
A. B., Bethel College; M. Mus., Northwestern University; Kansas State
College; Chicago Theological Seminary; Chicago Musical College; The
University of Chicago.

H. GLENN HENDERSON
Michigan Conservatory of Music; American Conservatory of Music;
Chicago Musical College; Student in Paris with Giulmant and Mos-
kowski.

DOROTHEA SAGE SNYDER, A. M.
A. B., Western Michigan College of Education; A. M., University of
Michigan; Chicago Musical College; Columbia University.

The Department of Physical Education for Men

JUDSON A. HYAMES, A. M.
A. B., Western Michigan College of Education; A. M., University of
Michigan; Michigan State Normal College; New York University.

WALLACE BORGMAN, M. D.
A. B., Kalamazoo College; M. D., Northwestern University Medical
School; Butterworth Hospital, Grand Rapids.

*MICHELLE J. GARY, A. M.
B. S., A. M., University of Minnesota.

JOHN W. GILL, A. M.
A. B., Western Michigan College of Education; A. M., Teachers College,
Columbia University; Detroit Teachers College.

JAMES A. MACDONALD, B. S.
B. S., Western Michigan College of Education.

CHARLES H. MAHER, A. M.
A. B., Western Michigan College of Education; A. M., West Virginia
University.

*FRANK S. NOBLE, B. S.
B. S., Western Michigan College of Education; West Virginia Univer-
sity; New York University.

HERBERT W. READ, A. M.
A. B., Western Michigan College of Education; A. M., Columbia Univer-
sity; University of Michigan.

J. TOWNER SMITH, A. M.
B. S., Western Michigan College of Education; A. M., University of
Michigan.

The Department of Physical Education for Women

CRYSTAL WORMER, A. M.
A. B., Michigan State Normal College; A. M., University of Michigan;
University of Wisconsin; Teachers College, Columbia University.

MARY BOTTJE, A. M.
A. B., Western Michigan College of Education; A. M., University of
Michigan; University of Wisconsin.

ISABEL CRANE, A. M.
B. S., Battle Creek College; A. M., Teachers College, Columbia Univer-
sity; Eau Claire State Teachers College, Wisconsin; University of Wis-
consin.

DORIS A. HUSSEY, B. S.
B. S., Western Michigan College of Education; Sargent School for
Physical Education; University of Wisconsin; Harvard Medical School.

SARAH H. MCRIBERTS, A. M.
B. S., State University of Iowa; A. M., New York University; North
Dakota State College of Agriculture and Mechanical Arts; University
of Wisconsin; Hanya Holm School of Dance.

*Absent on war leave.
HELEN MERSON, A. M.
A. B., Western Michigan College of Education; A. M., New York University.

DOROTHY VESTAL, B. S.
B. S., University of Michigan; Sargent School for Physical Education; Butler College; University of Minnesota; Northwestern University.

The Department of Physics

JOHN E. FOX, A. M.
B. S., The University of Chicago; A. M., University of Pennsylvania; University of Michigan.

*WALTER G. MARBURGER, M. S.
A. B., M. S., University of Michigan; Harvard University.

PAUL ROOD, Ph. D.
A. B., Albion College; A. M., Ph. D., University of Michigan; California Institute of Technology.

The Department of Psychology

THEODORE S. HENRY, Ph. D.
A. B., Illinois Wesleyan University; A. M., Ph. D., University of Illinois.

HOMER L. J. CARTER, A. M.
B. S., Detroit Teachers College; A. M., Ohio State University; Michigan State Normal College.

The Department of Rural Education

WM. MCKINLEY ROBINSON, Ph. D.
B. S., Hiram College; A. M., Ph. D., Teachers College, Columbia University; Michigan State Normal College; Bowling Green State University, Ohio; The University of Chicago.

OTIS C. AMIS, Ph. D.
A. B., Eastern Kentucky State Teachers College; A. M., University of Kentucky; Ph. D., Cornell University; Union College, Kentucky; George Peabody College for Teachers.

ANNA L. EVANS, A. M.
A. B., University of Michigan; A. M., The University of Chicago; Battle Creek College; Michigan State Normal College; Columbia University.

The Department of Social Sciences

FLOYD W. MOORE, Ph. D.
A. B., Albion College; A. M., University of Michigan; Ph. D., Northwestern University; Harvard University.

HOWARD F. BIGELOW, A. M.
A. B., Wesleyan University; A. M., Harvard University; Kalamazoo College; University of Michigan; University of Illinois.

ROBERT S. BOWERS, A. M.
A. B., Kansas Wesleyan University; A. M., American University; Northwestern University; University of Southern California; The University of Chicago.

GEORGE O. COMFORT, Ph. D.
A. B., Western Michigan College of Education; A. M., University of Michigan; Ph. D., University of Kentucky; University of Wisconsin.

*Absent on war leave.
LEONARD C. KERCHER, Ph. D.
A. B., A. M., Ph. D., University of Michigan; University of London.

JAMES O. KNASS, Ph. D.
A. B., Lehigh University; A. M., Harvard University; Ph. D., Cornell University.

EDWIN M. LEMERT, Ph. D.
A. B., Miami University; Ph. D., Ohio State University.

SARAH LEWIS, A. M.
A. B., A. M., University of Michigan; Central Michigan College of Education.

ROBERT R. RUSSEL, Ph. D.
A. B., McPherson College; A. M., University of Kansas; Ph. D., University of Illinois; University of California; London School of Economics.

NANCY E. SCOTT, Ph. D.
A. B., A. M., Indiana University; Ph. D., University of Pennsylvania; Charles University, Prague, Czechoslovakia.

G. EDITH SEEKELL, A. M.
A. B., A. M., University of Michigan; Teachers College, Columbia University; University of Colorado.

RUSSELL H. SEIBERT, Ph. D.
A. B., College of Wooster; A. M., The University of Chicago; Ph. D., Ohio State University; Bowling Green State College.

D. C. SHILLING, A. M.
Pd. B., Ohio Northern University; A. B., Miami University; A. M., University of Wisconsin.

CHARLES R. STARRING, A. M.
A. B., A. M., Columbia University; University of London; The University of Chicago.

W. VALDO WEBER, Ph. D.
A. B., A. M., Ph. D., University of Iowa; River Falls State Teachers College; LaCrosse State Teachers College.

OTTO YNTEMA, A. M.
A. B., A. M., Hope College; University of Michigan.

PEARL M. ZANES, A. M.
B. S., A. M., Teachers College, Columbia University; Trenton State Teachers College; University of Pennsylvania.

The Department of Speech

LAURA V. SHAW, A. M.
B. S., Ohio Wesleyan University; A. M., University of Michigan; Bread Loaf School of English; Middlebury College; Chicago Art Theatre; School of Speech, Oxford, England; Wharf School of the Theatre; Provincetown, Massachusetts; Tamara Daykarkanova School of Make-Up.

ALBERT BECKER, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan; Northwestern University.

GIFFORD BLAYTON, Ph. D.
A. B., University of Washington; Ph. D., Ohio State University; Louisiana State University.

WALLACE L. GARNEAU, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan; School of Radio Technique, Radio City, New York.

ANNA E. LINDHOLM, A. M.
A. B., A. M., Iowa State University; University of Minnesota; School of Speech, Oxford, England.
CHARLES VANRIPER, Ph. D.
A. B., A. M., University of Michigan; Ph. D., University of Iowa;
Northern Michigan College of Education; University of Minnesota.

*ZACK YORK, A. B.
A. B., Western Michigan College of Education; Yale University, School
of the Theatre.

The Department of Vocational Aviation Mechanics

ELMER C. WEAVER, A. M.
B. S., A. M., Teachers College, Columbia University.

WAYNE G. BLAISDELL, A. B.
A. B., Western Michigan College of Education; University of Michigan.

JOSEPH W. GIACHINO, A. M.
B. S., Wayne University; A. M., University of Detroit.

GEORGE R. MILLER
Western Michigan College of Education.

HARRY R. WILSON
University of Michigan; Michigan State College; Western Michigan
College of Education.

The Alumni Secretary

CARL R. COOPER, A. M.
A. B., Western Michigan College of Education; A. M., Teachers College,
Columbia University; University of Michigan.

The Campus Training School

LOFTON V. BURGE, Ph. D. (Director)
B. S., University of Kentucky; A. M. Ph. D., University of Michigan.

HELEN M. BARTON, A. M.
A. B., Michigan State Normal College; A. M., Teachers College, Colum-
bia University; University of California; University of Munich.

ELSIE L. BENDER, A. M.
B. S., A. M., Iowa State University; Iowa State Teachers College;
Drake University; American University, Cairo, Egypt; Teachers Col-
lege, Columbia University.

ISABEL CRANE, A. M.
B. S., Battle Creek College; A. M., Teachers College, Columbia Uni-
versity; Eau Claire State Teachers College, Wisconsin.

MARY P. DOTY, A. M.
B. Mus., University of Michigan; A. M., Teachers College, Columbia Uni-
versity.

CORA EBERT, A. M.
A. B., Iowa State Teachers College; A. M., Columbia University; Uni-
versity of Akron; University of Iowa; University of California; Uni-
versity of Munich.

GRACE I. GISCH, A. M.
B. S., Kansas State College; A. M., The University of Chicago; Colum-
bia University; University of Southern California.

LUCILE R. HUTTON, A. M.
B. S., University of Illinois; A. M., Teachers College, Columbia University;
The University of Chicago; Iowa State College.

ANNA C. LURKE, A. M.
Ph. B., The University of Chicago; A. M., George Peabody College for
Teachers.

*Absent on war leave.
THE FACULTY

Florence E. McLouth, A. M.
B. S., Teachers College, Columbia University; A. M., University of Michigan; Michigan State Normal College; University of Pittsburgh; The University of Chicago; University of Southern California.

Mary A. Moore, B. S.
B. S., Western Michigan College of Education; Kalamazoo College; Teachers College, Columbia University; Cornell University.

*Frank S. Noble, B. S.
B. S., Western Michigan College of Education; West Virginia University.

Francetta E. Peters, R. N.
Graduate St. Camillus School of Nursing; Borgess Hospital; Registered Nurse, Michigan; Nazareth College.

Anne Reidy, A. M.
A. B., Clarke College; A. M., State University of Iowa; The University of Chicago; Teachers College, Columbia University.

Marion J. Sherwood, A. M.
B. S., A. M., Teachers College, Columbia University; Michigan State College; University of Michigan.

Louise S. Steinway, A. M.
B. S., A. M., Columbia University; University of Southern California.

Bess L. Stinson, A. M.
B. S., A. M., George Peabody College for Teachers; University of Colorado; The University of Chicago.

Louise F. Struble, A. M.
B. S., Western Michigan College of Education; A. M., The University of Chicago; Chicago School of Applied Art; Michigan State Normal College; Pennsylvania State College; The Art Institute of Chicago.

**Isabelle Unruh, A. M.
A. B., Trinity College, Washington, D. C.; A. M., University of Michigan; Detroit Teachers College; Columbia University; Merrill Palmer School, Detroit; University of Southern California.

The Hurd One-Teacher Rural Training School

Grace L. Butler, A. M.
B. S., Western Michigan College of Education; A. M., Teachers College, Columbia University.

The Paw Paw Training School

Edson V. Root, A. M. (Superintendent)
A. B., Western Michigan College of Education; A. M., University of Michigan.

Maude W. Arthur, A. M.
M. Pd., Colorado State Teachers College; A. B., Iowa State Teachers College; A. M., Teachers College, Columbia University; The University of Chicago.

Bess W. Baker, A. M.
Ph. B., The University of Chicago; A. M., University of Michigan.

Amelia Bauch, A. M.
B. S., A. M., Columbia University; Nebraska State Teachers College; The University of Chicago; University of California; University of Montana; University of Michigan.

John C. Brickner, A. M.
B. S., Central Michigan College of Education; A. M., University of Michigan.

*Absent on war leave.
**Absent on leave, 1941-1942.
HARRIET G. DEHAAN, A. M.
A. B., Western Michigan College of Education; A. M., Northwestern University.

BRYAN EMMERT, A. M.
Ph. B., A. M., The University of Chicago; Nebraska State Teachers College; University of Wisconsin; Northwestern University; Columbia University.

CLARENCE W. HACKNEY, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

ARLENE E. HOLLINGER, A. M.
A. B., Western Michigan College of Education; A. M., Northwestern University.

CLARENCE W. HAOKNEY, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

ELIZABETH L. McQuigg, A. M.
B. S., Western Michigan College of Education; University of Colorado.

DOLORETTE REID, A. M.
B. S., Michigan State College; A. M., University of Michigan; Harvard University.

Helen I. Roth, A. M.
B. S., Western Michigan College of Education; A. M., Teachers College, Columbia University.

GERTRUDE SETZ, M. S.
B. S., Kansas State College; M. S., University of Illinois.

MARY A. SIMMONS, A. M.
B. S., A. M., Columbia University; Michigan State Normal College; Battle Creek College.

MARY E. SMUTZ, A. M.
A. B., Oberlin College; A. M., Teachers College, Columbia University; Syracuse University.

MARION A. SPALDING, A. M.
A. B., Western Michigan College of Education; A. M., Teachers College, Columbia University.

CLELLA STUFFE, A. M.
A. B., University of Nebraska; A. M., Teachers College, Columbia University; The University of Chicago; University of Oregon.

EDWIN O. VAUGHN, A. M.
A. B., Michigan State Normal College; A. M., Teachers College, Columbia University; The University of Chicago; Michigan State College.
THE FACULTY

Jan Verhagen, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

Jean Vis, A. M.
A. B., Michigan State Normal College; A. M., University of Michigan; Northwestern University.

Ethel W. West, A. M.
A. B., Wittenberg College; A. M., University of Michigan; Northwestern University.

The Portage Consolidated Training School

Hubert G. Archer, A. M. (Superintendent)
A. B., Central Michigan College of Education; A. M., University of Michigan.

Verle Frances Coppens, A. M.
B. S., A. M., Teachers College, Columbia University; University of Edinburgh; University of California; State College, Pennsylvania; Adler Child Guidance Clinic, Vienna.

Lewis D. Crawford, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

P. J. Dunn, A. M.
B. S., Michigan State College; A. M., University of Michigan; Central Michigan College of Education.

*Sigrid Englund, A. M.
B. S., Kansas State Teachers College; A. M., Teachers College, Columbia University; The University of Chicago; National University, Washington, D. C.; University of Southern California; University of Colorado; University of Kansas.

Adina Goering, M. Mus.
A. B., Bethel College; M. Mus., Northwestern University; Kansas State College; Chicago Theological Seminary; Chicago Musical College; The University of Chicago.

Marian I. Hall, A. M.
Ph. B., The University of Chicago; A. M., University of Michigan; Columbia University.

Dorothea M. Lindena, A. M.
A. B., Indiana University; A. M., Teachers College, Columbia University; The University of Chicago; University of Michigan.

 Eloise McCorkle, A. M.
B. S., A. M., George Peabody College for Teachers; Galloway College, Arkansas; Florence Normal School, Alabama; Cornell University.

Leila M. McDowell, A. M.
Ph. B., The University of Chicago; A. M., Teachers College, Columbia University.

HeLEN Merson, A. M.
A. B., Western Michigan College of Education; A. M., New York University.

Celia Morgan, B. S.
B. S., Peabody College.

Ann S. Pearson, A. M.
Ph. B., The University of Chicago; M. Ed., Duke University; Michigan State Normal College; Columbia University.

LenA Rexinger, A. M.
B. S., George Peabody College for Teachers; A. M., Teachers College, Columbia University; Arkansas State Teachers College; The University of Chicago.

*Absent on leave, 1941-1942.
EMMA I. RICHARDS, B. S.
B. S., University of Minnesota; Northern State Teachers College; Valley City Teachers College, North Dakota; Milwaukee Teachers College; Teachers College, Columbia University; Ohio State University; University of Michigan.

ELIZABETH SMITH, A. M.
B. S., A. M., Peabody College; Detroit Conservatory of Music.

MARY E. SMUTZ, A. M.
A. B., Oberlin College; A. M., Teachers College, Columbia University; Syracuse University.

OPAL STAMM, A. M.
A. B., Berea College; A. M., Teachers College, Columbia University; University of California; Michigan State College; University of Minnesota.

THELMA THEODORE, A. B.
A. B., Western Michigan College of Education.

CATHERINE D. WILKERSON, A. M.
B. S., Central Missouri State Teachers College; A. M., Teachers College, Columbia University; University of California; William Jewell College, Missouri.

The Richland Rural Agricultural School

ERNST WEBER, A. M. (Superintendent)
A. B., Western Michigan College of Education; A. M., Teachers College, Columbia University.

DONALD B. ARENAUX, B. S.
B. S., Western Michigan College of Education.

CHARLOTTE BUCKLEY
Western Michigan College of Education.

LYDIA B. COX, A. M.
B. S. E., State University of Arkansas; A. M., George Peabody College for Teachers; University of Iowa.

WILLIAM T. FOSTER, A. M.
B. S., A. M., George Peabody College for Teachers; The University of Chicago.

ADINA GOERING, M. Mus.
A. B., Bethel College; M. Mus., Northwestern University; Kansas State College; Chicago Theological Seminary; Chicago Musical College; The University of Chicago.

HELEN M. GOULD, A. B.
A. B., Western Michigan College of Education.

MILDRED HUTCHENS, A. B.
A. B., Western Michigan College of Education.

ERWIN M. JOHNSON, A. M.
B. S., Western Michigan College of Education; A. M., University of Michigan; Michigan State College.

MAE T. McALEEER, A. B.
A. B., Western Michigan College of Education.

ELLEN O'CONNOR, B. S.
B. S., Western Michigan College of Education.

LORENA M. PURDY, A. B.
A. B., Western Michigan College of Education; Ohio State University; University of Michigan.

GRACE RYNBERG, A. M.
B. S., A. M., Columbia University; The University of Chicago.

REX SHERMAN, B. S.
B. S., Western Michigan College of Education.

MARION A. SPALDING, A. M.
A. B., Western Michigan College of Education; A. M., Teachers College, Columbia University.
Marguerite M. Stinson, A. M.
A. B., Illinois Wesleyan University; A. M., University of Illinois; Teachers College, Columbia University; Northwestern University.

Louise F. Struble, B. S.
B. S., Western Michigan College of Education; Chicago School of Applied Art; Michigan State Normal College; Pennsylvania State College; The University of Chicago; The Art Institute of Chicago.

Carl A. Stuewer, M. S.
B. S., M. S., Michigan State College; University of Connecticut.

Myrna K. Vanderberg
Western Michigan College of Education.

The Western State High School

Roy C. Bryan, Ph. D. (Principal)
A. B., Monmouth College; A. M., Teachers College, Columbia University; B. Ed., Teachers College, University of Cincinnati; Ph. D., Teachers College, Columbia University.

Rachel Acree, A. M.
B. S., University of Kentucky; A. M., Teachers College, Columbia University; Eastern Kentucky State Teachers College; University of Tennessee; The University of Chicago.

George E. Amos
Northwestern State Normal School, Oklahoma; Bethany College and Conservatory; Chicago Musical College; Wichita College of Music.

Grover C. Bartoo, A. M.
A. B., A. M., University of Michigan; Geneseo Normal School.

Albert B. Becker, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan; Northwestern University.

Leoti C. Britton, M. S.
B. S., Western Michigan College of Education; M. S., Northwestern University; University of Pennsylvania; Vineland Training School; Columbia University.

Charles H. Butler, Ph. D.
Ph. B., A. M., The University of Chicago; Ph. D., University of Missouri; University of Illinois; Illinois State Normal University.

William H. Cain, A. M.
A. B., University of Michigan; A. M., Teachers College, Columbia University; University of North Carolina.

George O. Comfort, Ph. D.
A. B., Western Michigan College of Education; A. M., University of Michigan; Ph. D., University of Kentucky; University of Wisconsin.

John L. Feiber, A. M.
B. S., Stout Institute; A. M., University of Minnesota.

Pearl L. Ford, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

Julian Greenlee, M. S.
B. Ed., Southern Illinois State Teachers College; M. S., University of Illinois; Eastern Illinois State Teachers College.

J. Marshall Hanna, Ed. D.
B. S., University of Nebraska; A. M., Columbia University; Ed. D., New York University; Harvard University.

Ada M. Hoeske, A. M.
A. B., The University of Chicago; A. M., University of Michigan; University of California.

Frank C. Householder, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.
FRED S. HUFF, A. M.
A. B., Western Michigan College of Education; A. M., University of Michigan.

DORIS A. HUSSEY, B. S.
B. S., Western Michigan College of Education; Sargent School for Physical Education; University of Wisconsin; Harvard Medical School.

EUNICE E. KRAFT, A. M.
A. B., A. M., University of Michigan; American Academy at Rome; Teachers College, Columbia University; Cornell University.

SARAH H. McROBERTS, A. M.
B. S., State University of Iowa; A. M., New York University; North Dakota State College of Agriculture and Mechanical Arts; University of Wisconsin; Hanya Holm School of Dance.

*WALTER G. MARKBERGER, M. S.
A. B., M. S., University of Michigan; Harvard University.

HELEN MERSON, A. M.
A. B., Western Michigan College of Education; A. M., New York University.

*FRANK S. NOBLE, B. S.
B. S., Western Michigan College of Education; West Virginia University; New York University.

HAZEL I. PADEN, A. M.
B. S., Massachusetts School of Art; A. M., University of Syracuse; Massachusetts Normal Art School; Boston University; Cornish School of Art; University of Oregon.

DON O. PULLIN, A. M.
B. S., Detroit Teachers College; A. M., Teachers College, Columbia University.

SOPHIA REED, A. M.
Ph. B., The University of Chicago; A. M., Teachers College, Columbia University; University of Iowa.

MARION J. SHERWOOD, A. M.
B. S., A. M., Teachers College, Columbia University; Michigan State College; University of Michigan.

GRACE SPAETH, A. M.
B. E., Superior State Teachers College; A. M., Teachers College, Columbia University; University of Minnesota; The University of Chicago; George Peabody College for Teachers.

MATHILDE STECKELBERG, A. M.
A. B., University of Nebraska; A. M., Teachers College, Columbia University; University of Jena; Ludwig-Maximilian University, Munich.

LOUISE J. WALKER, A. M.
A. B., Albion College; A. M., Teachers College, Columbia University; Central Michigan College of Education; University of Colorado; University of Michigan; University of Miami.

EMMA WATSON, A. M.
B. S., A. M., Teachers College, Columbia University; Cleary Business College; Michigan State Normal College; Gregg School; University of California.

EDNA WHITNEY, A. M.
B. S., Western Michigan College of Education; A. M., University of Michigan; Central Michigan College of Education.

LEONARD P. WIENER, A. M.
B. E., Winona State Teachers College; A. M., Teachers College, Columbia University.

MYRTLE WINDSOR, A. M.
A. B., A. M., University of Michigan; Western Reserve University; The University of Chicago.

*Absent on war leave.
THE FACULTY

OTTO YNTEMA, A. M.
A. B., A. M., Hope College; University of Michigan.

PEARL M. ZANES, A. M.
B. S., A. M., Teachers College, Columbia University; Trenton State Teachers College; University of Pennsylvania.

The Library

ANNA L. FRENCH, Librarian
Michigan State Normal College; Drexel Institute School of Library Science; University of Michigan.

MARGARET A. BRADFORD, B. S., Orders and Accessions
B. S., Western Michigan College of Education.

EDITH E. CLARK, A. B., Periodicals
A. B., Western Michigan College of Education; A. B. in Library Science, University of Michigan; Duke University.

HAZEL E. CLEVELAND, A. B., Training School Library and Circulation
A. B., Western Michigan College of Education; A. B., in Library Science, University of Michigan.

MARY A. H. HARVEY, Orders and Accessions
Michigan Female Seminary; Oberlin College.

PHOEBE LUMAREE, A. B., Catalog
A. B., Western Michigan College of Education; B. S., Simmons College School of Library Science; Lake Forest College; Columbia School of Library Service.

JOYCE MCINTYRE, A. B., Circulation
A. B., Western Michigan College of Education.

* PAUL L. RANDALL, A. B., Circulation
A. B., Western Michigan College of Education; B. S. in Library Science, University of Illinois.

ROBERT H. SPINDLER, A. B., Reference
A. B., Michigan State College; B. S. in Library Science, University of Illinois.

Union Building

Cornelius B. MacDonald ................................................... Manager
Grace Moore ................................................ Manager, Cafeteria
Louise Aldrich .................................................... Clerk
Roseanna N. Smith ................................................ Clerk

Lavina Spindler Hall

Mrs. Gladys C. Hansen .................................................. Director, Women's Residence Halls; Assistant Dean of Women
Helen Merson .......................................................... Counselor
Pearl M. Zanes .......................................................... Counselor

Henry B. Vandercook Hall

J. Towner Smith ......................................................... Director
Mrs. J. Towner Smith .................................................. House Mother
*Harry Hefner .......................................................... Counselor
Charles R. Starring .................................................. Counselor

Walwood Hall

Mrs. Florence Tyler .................................................. Director
Carrie Stoeri .......................................................... Counselor

*Absent on war leave.
The Offices, Etc.

John C. Hoekje .................................................. Registrar
Louise Aldrich .................................................. Clerk, Union Building
Katherine Belden ................................................. Clerk, Health Service
Eva Carlile ........................................................ Clerk, Psycho-Educational Clinic
Jean DeKoning ................................................... Clerk, High-School Office
Jannette Downs .................................................. Bookkeeper
Blanche Draper ................................................... Publicity
Homer M. Dunham ................................................ Publicity
Eva Falk ............................................................. Recorder
Margaret Feather ................................................ Secretary to the Dean of Men
Mirlam Firestone ................................................. Clerk, Campus Store
Marie L. Foster .................................................. Clerk, Education Office
Ardyce Goldsworth ................................................ Clerk, Administration Office
Bernice Hesselink ................................................. Financial Secretary
Edna Hirsch ....................................................... Clerk, Administration Office
Arletta Holton ................................................... Clerk, Records Office
Betty Ippel ......................................................... Clerk, High-School Office
Lloyd Jesson ....................................................... Secretary to the President
Eleanor Linden .................................................... Secretary, Training School
Helen McKinley ................................................... Secretary, Graduate Division
Mary Maher ........................................................ Clerk, Records Office
LeRoy Myers ........................................................ Receiving Clerk
Hester Pellegrorn ................................................ Secretary to the Registrar
Virginia Reva ..................................................... Clerk, Student Personnel and Guidance Office
Lucille Sanders .................................................. Secretary, Rural Department
Alice Smith ........................................................ Secretary, Placement Bureau
Helen E. Smith .................................................... Clerk, Records Office
Leah Smith ........................................................ Secretary, Extension Division
Roseanna Smith ................................................... Clerk, Union Building
Carrie Stoeri ...................................................... Secretary to the Dean of Women
John Thompson .................................................... Manager, Western's Campus Store
Marian Van Zee ................................................... Clerk, Home Economics Department
Corlys Watkins ................................................... Clerk, Records Office

The Faculty Council

1. Members elected
   Terms expire 1945
   Pearl L. Ford
   Leonard C. Kercher
   James O. Knauss
   Hugh Ackley
   Anna L. French
   Floyd W. Moore
   Bess W. Baker
   Grover C. Bartoo
   Mary Bottje
   Walter G. Marburger
   Gerald Osborn
   Bess W. Stinson

2. Members appointed
   Terms expire 1941
   Bess W. Baker
   Mary Bottje
   Gerald Osborn
   Bess W. Stinson

3. Members ex-officio
   President Paul V. Sangren
   Registrar John C. Hoekje

The Emergency Administrative Council

The Chairman of the Faculty Council (Ex-officio)
The Registrar (Ex-officio)
The Director of the Training Schools (Ex-officio)
### FACULTY COMMITTEES

**Year 1942-1943**

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>PERSONNEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Adult Education and Leisure Time Activities</td>
<td>Hoekje, Carter, Fox, Frederick, French, Kirby, Lemert, Loutzenhiser, Perrin, Phillips</td>
</tr>
<tr>
<td>2. Assemblies</td>
<td>Selbert, Bottje, L. Gary, Hutton, Straw, and three students named by the Student Council</td>
</tr>
<tr>
<td>3. Alumni Relations</td>
<td>Cooper, Burge, Dunham, Ebert, Gill, C. MacDonald, Nobbs, Slusser</td>
</tr>
<tr>
<td>4. Athletic Board</td>
<td>Hoekje, Berry, Giachino, Hyames, C. MacDonald, and four students, ex-officio</td>
</tr>
<tr>
<td>5. Bulletins</td>
<td>Hoekje, Cleveland, Dunham, Evans, Steele</td>
</tr>
<tr>
<td>6. Commencement</td>
<td>Brown, Davis, Hinds, Hoekje, McRoberts, Maybee, Pellett, Shaw, Siedschlag</td>
</tr>
<tr>
<td>7. Curricula</td>
<td>Steele, Bartoo, Burge, Ellis, Evans, Hoekje, Joyce, Seekell, Shilling, Unruh, Wilds</td>
</tr>
<tr>
<td>8. Counselors</td>
<td>Argabright, Cooper, Hanna, Mason, Robinson, Charles Smith, Steele, Weaver</td>
</tr>
<tr>
<td>10. Faculty Meetings</td>
<td>F. W. Moore, Areher, Blackburn, C. Butler, Hilliard, Norrix, Windsor</td>
</tr>
<tr>
<td>11. Final Examinations</td>
<td>Hoekje, Blackburn, Knowlton, J. Moore, Seekell, Zimmerman</td>
</tr>
<tr>
<td>12. Friendship</td>
<td>Cooper, Eldridge, Foley, Master, Nyland, O’Connor, Rexinger, Stinson, L. Walker</td>
</tr>
<tr>
<td>13. Graduate Council</td>
<td>Wilds, Berry, Blyton, Brown, Kercher, F. Noble, Osborn, Roed</td>
</tr>
<tr>
<td>14. Honors Privilege</td>
<td>Slusser, Eicher, Everett, Harrison, Hilliard, Russel, Steckelberg</td>
</tr>
<tr>
<td>15. Parking</td>
<td>Hoekje, Comfort, Eldridge, C. MacDonald, Maher, Myers, Randall, Sherwood</td>
</tr>
<tr>
<td>16. Personnel Advisory</td>
<td>Ellis, Ackley, Carter, Feather, Kraft, Starring, Wilds</td>
</tr>
<tr>
<td>17. Placement</td>
<td>Burge, Amis, Areher, Brown, Davis, Ellis, Hanna, Hilliard, Hussey, Kenoyer, Lindquist, Mason, F. W. Moore, Pellett</td>
</tr>
<tr>
<td>18. Public Relations</td>
<td>Hoekje, Argabright, Burge, Cooper, Garneau, Dunham, McLouth, C. MacDonald, Mason, Yntema</td>
</tr>
<tr>
<td>COMMITTEE</td>
<td>PERSONNEL</td>
</tr>
<tr>
<td>--------------------</td>
<td>----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>20. Student Activities</td>
<td>C. Smith, Ackley, Bowers, Cain, Davis, Eicher, Knauss, C. MacDonald, Pellett, Ulrich, and four students appointed by the Student Council</td>
</tr>
<tr>
<td>21. Student Loan Fund</td>
<td>Hockje, Davis, Pellett</td>
</tr>
<tr>
<td>22. Scholarship</td>
<td>Hockje, Carter, Davis, Ellis, Hansen, Pellett</td>
</tr>
</tbody>
</table>

Note.—In each case the person whose name appears first is the chairman of the committee.
GENERAL INFORMATION

PURPOSE

WESTERN MICHIGAN COLLEGE OF EDUCATION

The original primary purpose of Western Michigan College of Education, as stated in the act establishing it in 1903, is to prepare teachers for the public schools. Western ever has held that purpose in mind. But as the years have come and gone the original purpose has been expanded and modified. While most of its students still are in training for the teaching profession, Western now counts significant numbers who are pursuing courses of a pre-professional and vocational nature. Liberal Arts work leading to the degree either of Bachelor of Arts or of Bachelor of Science, is available in every department.

The college seeks to attract young men and women of vigorous health, high mentality, thorough scholarship, strong professional spirit, broad culture in the amenities of life, winning personality and proved character.

By encouraging the formation of habits which make for good health and by promoting the development of sound bodies through physical education, the college aims to send into the various professions those physically fit for their tasks. Courses of study are planned with the purpose of developing an appreciation of thorough scholarship, by introducing students to the best in thought and life, and, at the same time, giving as thorough knowledge of the various branches of study as possible in the time devoted to the work. A high professional spirit is fostered in those expecting to teach through instruction in the principles underlying the teaching process and through the provision of ample opportunity for prospective teachers to become acquainted with children, to observe them in the classroom, and to teach them under supervision in the varied system of training schools connected with the college. Opportunity for the development of initiative, self-reliance, and community spirit is found in voluntary participation, according to the interests of the students, in a wide range of extra-curricular activities. A sane, wholesome social life is encouraged through membership in clubs and attendance at social functions of the college. In all these ways the college aims to develop in its students essential qualities and, as a consequence, to do its part in giving the State of Michigan a body of citizens thoroughly trained for every phase of their work. In a word, Western Michigan College of Education is progressive in educational policy and practice; it fosters a wholesome spirit of democracy; by every means at its command it seeks to keep constantly before its teachers and students the idea that character and service are the highest aims of education and the noblest ideals of life.

HISTORICAL SKETCH

Western Michigan College of Education was established by an act of the Legislature of 1903. The first school year was begun in June, 1904, under the presidency of Dwight B. Waldo. Rented quarters in the city high-school building and in the Kalamazoo College building housed the school for a year and two summer terms. In 1905 the Administration Building was completed, and in 1907 a gymnasium, the two buildings being connected by an intervening section of classrooms. The modern Training School Building was ready for occupancy in 1909, the Science Building in 1914, the Manual Arts Building in 1921, the $270,000 Library in 1924, and the $260,000 Men's Gymnasium in 1925. The Barracks, erected for the S. A. T. C. in 1918, have been used as a classroom building since 1923.

Walwood Hall, combined women's dormitory and Union Building, was opened in September, 1938. The Waldo Stadium and the new baseball field and stands were completed in 1939, and the Hall for Men and the Student Health and Personnel Building were ready in the fall of that year. Lavina Spindler Residence Hall for Women was opened in September, 1940. The
Mechanical Trades Building became available in 1941, and The Theatre in 1942.

Successive land purchases have increased the original campus of 20 acres to one of 70 acres.

In the first academic year, 1904-1905, 116 students were enrolled. Ten full-time and three part-time instructors composed the faculty. In the year 1940-1941 there were 3,788 different undergraduate students enrolled and 396 graduate students. The faculty, including the teaching staffs of the affiliated training schools, totalled more than 200 persons.

Graduation from an approved high school has always been a prerequisite to admission.

In 1926 the curricula in art, music, commerce, manual arts, home economics, and physical education were lengthened to three years. The conferring of the degree of Bachelor of Arts upon the completion of a four-year curriculum was authorized in 1917. A curriculum for the degree of Bachelor of Science was formulated in 1925.

From June 20, 1932, to June 30, 1939, all life-certificate curricula required four years of training. The provisional certificate now replaces the life certificate.

The increase in enrollment has made necessary larger training-school facilities; these have been secured by affiliation with the Paw Paw village district, the Richland Township district, the Portage rural-agricultural district, and Rural District No. 9.

The semester plan was authorized by the State Board of Education in December, 1938.

In July, 1938, the State Board of Education and the University of Michigan Board of Regents agreed upon a plan for graduate study in the teachers colleges of Michigan which has operated successfully in this institution since that time.

In 1927, the North Central Association of Colleges and Secondary Schools placed the college on its approved list. In 1928, approval of the college was given by the American Association of Teachers Colleges. In 1941, the college was placed on the approved list of the Association of American Universities.

In the summer of 1939, the college was selected as one of the twenty colleges and universities in the United States to cooperate in the National Study of Teacher Education under the auspices of the American Council on Education. That study, designed to revise and improve the program of teacher preparation in this college and indirectly in other colleges throughout the country, has been energetically pursued.

On August 5, 1936, President Waldo tendered his resignation to the State Board of Education. His resignation was accepted by the Board, and President Waldo became President Emeritus, in which capacity he served until his death on October 29, 1939.

At the same meeting Dr. Paul V. Sangren, who had been serving in the capacity of Dean of Administration, was elected to the presidency. Formal inaugural exercises for Dr. Sangren as the second president of the institution were held on November 7, 1936.

**LOCATION**

The location of Western Michigan College of Education is particularly favorable. Several railways, including the Michigan Central, the New York Central, and the Pennsylvania, together with the major highways, U. S. 12, U. S. 131, and M. 43, pass through Kalamazoo, thus making the college readily accessible from most of southwestern Michigan and northern Indiana. Western Michigan College of Education, the only state-supported college in the southwestern part of Michigan, is privileged to serve a large and populous region, a fact that is of major importance both in service to students and also in the placement of teachers. The city of Kalamazoo, with its suburbs, has a population of approximately 60,000, and therefore offers numerous
opportunities for students to secure part-time employment and to defray a portion of their expenses while in residence.

The site of the campus is one of unusual beauty. Five of the buildings stand upon a hill which rises sharply to a height of a hundred feet above the plain upon which the major part of the city is located. From the summit the view is far-reaching and impressive: Near at hand is the residential district, forest-like in its appearance from the hill; farther on loom the tall office buildings of the business district; beyond these are numerous factories, and still farther may be seen the outlines of the distant hills. The region surrounding Kalamazoo contains considerable forest land, varied vegetation, representative glacial topography, and numerous lakes.

The access to the industrial plants of the city, the many types of specialized agriculture, the variety of topography and native vegetation, and the many water bodies afford opportunities and facilities for field courses and excursions of various kinds and also offer recreational opportunities during every season.

The city of Kalamazoo is generous in offering its unusual cultural advantages to students, often at a merely nominal cost. Kalamazoo has its own symphony orchestra, which may be heard with enjoyment on Sunday afternoons. Each season the Community Concert Series brings some of the world’s foremost musical artists. There is an annual lecture course, which, in the past, has presented many outstanding persons. The drama is well produced from time to time by the Kalamazoo Civic Theatre group in their beautiful experimental theatre. Somewhat before Christmas of each year community choruses from southwestern Michigan join with the Kalamazoo and Western Michigan College of Education choruses under the direction of Mr. Harper Maybee in a festival performance of Handel’s Messiah, with soloists and orchestra. The exhibits of the Kalamazoo Art Institute are always an attraction. And added to these opportunities, there are those offered by the churches. The leadership in the various denominations is naturally rather strong in a city the size of Kalamazoo and has helped to produce a lively Christian consciousness.

**SUMMARY OF ENROLLMENT, JULY 1, 1940—JUNE 30, 1941**

(Students of collegiate rank only.)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Summer session, 1940</td>
<td>1292</td>
</tr>
<tr>
<td>B. Total: first and second semesters (in residence)</td>
<td>2788</td>
</tr>
<tr>
<td>C. Grand total</td>
<td>4080</td>
</tr>
<tr>
<td>Names appearing twice</td>
<td>292</td>
</tr>
<tr>
<td>D. Total number of different undergraduate students</td>
<td>3788</td>
</tr>
<tr>
<td>E. Graduate enrollment</td>
<td>396</td>
</tr>
<tr>
<td>F. Grand total, resident enrollment</td>
<td>4184</td>
</tr>
</tbody>
</table>

**BUILDINGS AND MATERIAL EQUIPMENT**

1. The Administration Building contains the administrative offices, the alumni office, the publicity office, and the college cooperative store. The Extension Division, the Graduate Division, the Department of Music, the Department of Rural Education, and the State High School, as well as several classrooms, are also located in this building.

2. The Athletic Plant. When the college reopened in the fall of 1939, a modern and adequate athletic plant was ready for use. It comprises the following features:

*The Men’s Gymnasium* was erected in 1925. Its size and equipment make possible adequate training of varsity basketball and indoor-track teams, the preparation of physical directors and athletic coaches, and the carrying out of an intramural program of physical education and competitive sports during the winter. Between 3,500 and 4,000 people may be seated around the varsity court. There is a regulation basket-ball floor, with three cross courts for
intramural purposes; a fourteen-lap running track; a vaulting and jumping pit; two handball courts; a dirt floor area for the training of hurdlers, shot putters, and vaulters, and for the early work of the baseball battery men; exercise rooms; wrestling and boxing rooms; and equipment for calisthenic apparatus work. There are also offices, classrooms, and locker rooms.

**Hyames Baseball Field.** The baseball field has been completely rebuilt. The infield is newly graded and sodded. Concrete stands will seat 2,500 spectators. Dugouts, dressing-rooms, and storage space help to make the facilities for baseball second to those at no college in the Mid-West.

**Waldo Stadium.** The stadium was dedicated November 4, 1939. Two concrete stands, each capable of seating 7,500 people and reaching from goal line to goal line, provide seating capacity for football enthusiasts, as well as for attendants at community functions. Surmounting the southeast stand is a modern press box, outfitted in the most approved manner. Beneath the northwest stand are locker rooms, officials' rooms, coaches' rooms, squad headquarters, training rooms, and concession stands. On each side of the field are twenty-six boxes, each capable of seating eight spectators.

**Track.** Around the football field, inside the Waldo Stadium, runs an eight-lane, quarter-mile cinder track. The straightaway is 220 yards long. There is also adequate space for training for the several field events.

**Tennis Courts.** There are now ten courts available for students. These furnish ample opportunity for personal, class instructional, and inter-class as well as inter-collegiate competition.

3. **"The Barracks."** In the building used as a barracks during the S. A. T. C. days are the Department of Art, the Department of Early Elementary Education, the Department of Home Economics, and three classrooms.

4. The **Industrial Arts Building** is a fireproof structure of the modern factory type. It offers facilities for specialization in woodworking, metal working, and drafting. There are separate units for elementary woodworking, advanced woodworking, forging, sheet metal, machine shop, foundry, pattern making, and gas-engine and automobile repair work. The drafting-room receives north and west light. Washrooms and showerbaths adjoin the locker room.

5. The **Library Building**, which was completed in the summer of 1924, enables all the students of the college to do reading and reference work under comfortable conditions. One corner of the building, at the side of the wide entrance lobby, is occupied by a long delivery desk, behind which is the steel-constructed stock-well. At the other side of the lobby a corner of the building is devoted to staff workrooms and a faculty reading room. All the rest of this floor is given over to the main reading room, two stories high and 158 feet by 38 feet, accommodating 290 readers. On the second floor are two large lecture rooms and two classrooms. The basement provides more classrooms and a check room for wraps.

The library consists of 55,331 volumes, arranged according to the decimal classification and indexed by a card catalog of the dictionary type. There are 81 complete files of periodicals; 338 periodicals and 8 newspapers were subscribed for during the current year.

(Upon the payment of a small fee students are also accorded the services of the efficient staff of the Kalamazoo Public Library and the use of its collection of 134,104 volumes.)

The **Department of Business Education** occupies part of the basement of this building. A complete equipment of typewriters, filing cabinets, duplicating machines, etc., has been provided, so that students may have an opportunity to become familiar with modern mechanical office devices.

6. The **Mechanical Trades Building**, constructed largely from a donation by the W. E. Upjohn Unemployment Trustee Corporation, was completed in
the early fall of 1941. This is a two-story building of brick and stone with a total floor space of 20,000 square feet.

Housed in the building are shops and classrooms providing facilities for training in the various trades related to aviation mechanics, including welding, sheet-metal work, engine assembly and repair, airplane assembly and repair, aircraft radio, painting, and machine shops. This building is primarily the home of the young men in training as licensed aviation mechanics.

7. The Science Building adequately houses a number of departments.

The Department of Agriculture has its classrooms here. (The laboratory is a one-hundred-fifty-acre farm of fertile silt loam, located in Portage Township. Here a pure-bred herd of Guernsey cattle is raised, feeder cattle are kept, pure seed is grown, and a fine flock of laying hens is housed in a modern poultry house. A young orchard of good varieties of fruit is available for observation. Alfalfa fields, cover-crop demonstrations, and modern machinery are maintained).

The Department of Biology has laboratories for special work in physiology, hygiene, general biology, botany, zoology, and nature study. The department is thoroughly equipped with the instruments and apparatus necessary for work in the various phases of biological study. A commodious greenhouse was added to the equipment of the department in 1940. This is stocked with more than two hundred species of plants from all parts of the world, and affords excellent facilities for illustrating biographical principles as well as for preparing classroom material.

The Kleinstueck Wild Life Preserve and other interesting localities in the region, in addition to the campus itself, furnish abundant material for field studies in the biological sciences. The Kellogg Bird Sanctuary and the Wolf Lake Fish Hatchery are in easy driving distance.

The Department of Chemistry has laboratory supplies and equipment for four years of undergraduate work. These include some special equipment for lecture demonstrations and for courses in physical chemistry and advanced analysis; an automatic thermostat; and an electric combustion furnace.

(In the chemistry section of the general library are many of the current chemical journals, together with a large number of works of authoritative chemists.)

The Department of Geography and Geology. The equipment includes a file of the United States topographic maps; a collection of the United States Geological Survey folios; a collection of foreign topographic maps; rainfall, vegetation, physical, political, population, and economic maps; collections of rocks, minerals, and fossils; meteorological instruments; and a balopticon with several hundred slides.

The Department of Physics. This department has two lecture rooms, two well-equipped laboratories for general physics, a laboratory for electrical measurements and experimental work in radio, a dark room for photometric, spectroscopic, and photographic work, and a shop and stock rooms.

The laboratories are adequate for experimental work in all phases of general physics. Precision instruments and precision standards are available for use in the courses in electricity and electrical measurements. In these laboratories the student has ample opportunity to become familiar with the manipulation and operation of modern apparatus.

8. The Lavina Spindler Hall for Women, providing housing for one hundred and ninety-three students, was dedicated in 1940. It is situated on a hill, to the general contour of which the exterior and interior architectural design of the hall conforms.

Upon entering the building the visitor finds himself in a most attractive lobby, with a large mural on either side, and pillars with circular benches, all done in an effective green and coral color scheme. The terrace, which affords a view of the valley to the north and west, circles the curve of the entrance hall and may be approached from the dining room on the west and
the living room on the east as well as from the lobby. There are three attractively and individually furnished reception rooms and the office adjacent to the main hall.

In the living room east of the lobby, the large mural above the fireplace, typifying strength and unity of the group, presents the circular theme, in harmony with which the furnishings of the room are arranged. Blue is the predominating color contrasted with coral and yellow green. To the west of the lobby is located the large dining room with windows on three sides, where seating accommodations are provided for residents and their guests. The dining room also contains a large circular table for special parties.

Special facilities available to the students include: a large, attractive recreation room furnished with piano, ping-pong table, and card tables and chairs; two music practice rooms; and a laundry equipped with stationary tubs, clothes dryers, ironing boards, shampoo basins, and hair dryers. Three kitchenettes and two sunrooms afford the opportunity for social gatherings and "spreads." On the ground floor, adjacent to the nurse's room, is located the infirmary providing accommodations for two persons.

Maple furniture, including single beds, dressers or dressing tables, shelves, a large desk, two straight chairs and an easy chair, is used in all student rooms. A lamp and harmonizing or contrasting draperies complete and add color to the room. Each girl is provided with one blanket, a pillow, a bedspread, sheets, and a pillow case. With the exception of seven singles, all rooms accommodate two girls.

9. The Student Health and Personnel Building, erected in 1939, is a three-story structure, 150 feet long and 42 to 50 feet wide, located on the east side of Oakland Drive, just north of the entrance driveway. Its primary purpose is to house the Health Service and certain student-personnel activities of the college. The Health Service department includes in its equipment offices, examining rooms, treatment rooms, and infirmary rooms. The building also contains offices for the Dean of Men, the Dean of Women, Director of Personnel and Guidance, members of the Department of Education, and the freshmen counselors; quarters for the psycho-educational clinic, the speech correction clinic, and the psychological laboratory; classrooms for instruction in health, education, and psychology; the text-book library; and the radio broadcasting station.

The Department of Psychology. All the instruments necessary for standard introductory and advanced courses in psychology are at the disposal of the student. Chronoscopes, kymographs, tachistoscopes, color mixers, and ergographs constitute a part of this equipment. The department is also well supplied with excellent models of the brain and sensory organs.

(The general library of the college contains complete files of all the more important psychological journals, as well as a large list of the standard works of this and related fields.)

10. The Theatre is a new building completed in the early part of 1942 as an original unit of a fine-arts building. This building contains an auditorium with a seating capacity of 350, a main lobby, two classrooms, dressing rooms, offices, a workshop, and rehearsal rooms. The building is of brick and stone exterior, two stories in height, with an over-all area 64 feet in width and 116 feet in length. In this building all play-production work, small concerts, lecture engagements, etc., connected with the college are held.

11. The Training Schools of Western Michigan College of Education are unique in that they include a wide range of typical schools: a one-room rural school, a consolidated school, a township-unit school, a large village school, a city graded school, and a high school—thus approximating the types of schools students may expect to work in after graduation. These schools give the student an opportunity for observation of and directed teaching in any subject and in any grade from kindergarten to the twelfth grade inclusive. Transportation to the outlying schools is afforded by the college busses.
The Campus Training School includes a kindergarten; a room each for grades one to eight; a library; a gymnasium; and special rooms for art, music, and home economics. The grade rooms center about an open light-well, forming a rotunda, with a stage for assemblies. Enrollment is by application; new pupils are accepted from a waiting list when vacancies occur. Owing to the large demand for admission, only pupils of normal grade-age are accepted; no room for retarded pupils is maintained on the campus.

The Campus High School, the administrative offices of which are located on the second floor of the Administration Building, serves a twofold purpose in the field of secondary education. One major function of the school is to offer a broad curriculum in which teaching procedures designed by the leaders in the field of secondary education are put into practice. Another function is to offer an effective laboratory situation for training prospective teachers for secondary schools. (See separate catalog for High School.)

The Hurd One-Teacher Rural School on West Main Street is housed in a new building, equipped with electric lights, running water, an extra room for directed teaching, and a basement community room with a stage, which may be used for indoor play.

The Paw Paw Large-Village School, organized on the six-three-three plan, is one of the best of its kind. Western Michigan College of Education and the Paw Paw Board of Education unite to make this school a progressive one in every particular. All elementary grades, junior- and senior-high schools, and special departments are included, and the best types of modern equipment are used. There are at present twenty-nine faculty members.

The Portage Center Consolidated School, an eighteen-teacher school, organized on the eight-four plan, includes a kindergarten, all the elementary grades, and a high school. The new building is especially constructed both to meet the needs of the local community and to extend the directed-teaching facilities of the college into this type of situation.

The Richland Township Unit School, a sixteen-teacher school, has a building and facilities similar to those of the Portage school above described. It is organized on the six-six plan.

For each of the off-campus training schools the buildings and material equipment are supplied by the local community; but the faculties are employed and the schools are administered by the college.

In these teaching laboratories, students have an opportunity to test and apply previously studied theory under trained supervision. They experience the daily problems of the teacher and study children directly. They acquire the elementary habits and skills and some of the techniques of modern teaching. Each student is responsible for the progress of an assigned group of children.

12. The Henry B. Vandercook Hall for Men, located on the west side of Oakland Drive, just south of the Men's gymnasium, conforms architecturally with Walwood Hall. This modern dormitory houses 200 residents. Besides providing student rooms, equipped in modern style, the dormitory also contains general offices, private offices for staff members, reception rooms, an auditorium with a stage, guest rooms, lounge, book room, kitchenette, infirmary rooms, pressing room, barber shop, and telephone booths. This dormitory was ready for occupancy in September, 1939.

13. The Walwood Hall, a beautiful building erected in 1938, combines under one roof, but with separate entrances, two units.

One unit is the Union Building—a two-story structure which serves as a social center for the campus. On the first floor of this building, besides the offices and a check room, are a large general lounge, the Women's League room, a soda bar, a large cafeteria, and private dining rooms. On the second floor at one end are the Men's Union room with adjoining recreation room,
and offices and meeting places for student organizations. At the other end
is a large ballroom in which are held most of the campus parties. This
ballroom also serves as a lecture hall, theater, and banquet hall as needed.
Adjoining the ballroom are two well-planned reception or club rooms. The
union building is supported by a small fee required of all students at the
beginning of each semester.

The other unit is the **Walwood Hall Residence for Women**, which accommo-
dates 115 girls. The building is of safe, fireproof construction. All rooms
are double and so designed as to meet the needs of students. Individual
closets, beds, dressers, and mirrors are provided. The furniture is modern
in style, and the draperies and bed spreads are in color. Additional features,
such as built-in book shelves, decorative lamps, provisions for hanging pic-
tures, and especially designed desks for work give quality and individuality
to the rooms.

A large attractive lounge serves for general gatherings. A beautiful, well-
lighted dining room accommodates resident students for all meals. A recep-
tion room and a library are also provided. Each floor of this dormitory has
a kitchenette, with conveniences for pressing, sewing, and cooking. On the
ground floor is a large laundry with driers, ironing board, and shampooing
facilities. Here also are two recreation rooms, in the smaller of which is a
plano available for practice work. The larger room is equipped with ping-pong
and shuffle board. At the intersection of the corridors on the second and third
floors are sunrooms affording places for small social gatherings.

14. The **Women's Gymnasium**. For their work in physical education the
women of the college have the exclusive use of a gymnasium with a floor
space of 119 feet by 68 feet. Sufficient apparatus is available for the needs of
all physical-education activities, including both indoor and outdoor athletics.
There is also a room equipped for remedial work. In the basement are lockers,
showerbaths, and a swimming pool.

**ADMISSION**

Students may enroll at the opening of any semester or summer session.

**GENERAL QUALIFICATIONS**

The college expects that those who enter will have shown intellectual
capacity, and will be able to apply themselves to their studies and to work
systematically. While definite evidence of intellectual capacity is indispen-
sable, the college believes that, after such evidence is established, positive
qualities of character and personality should operate as determining factors
in admission. Each application will be carefully reviewed and much weight
will be attached to character, personality, previous record, and promise, as
well as to scholarly attainments. Satisfactory showing in scholarship alone
is not of itself sufficient to guarantee admission. The college will arrange for
personal interviews whenever possible.

Attendance at Western Michigan College of Education is considered a privi-
lege and not a right. In order to safeguard its ideals of scholarship, charac-
ter, and personality, the college reserves the right, and the student concedes
to the college the right, to require the withdrawal of any student at any time
for any reason deemed sufficient to the college.

**ADMISSION AS A STUDENT NOT A CANDIDATE FOR A DEGREE**

Applicants who meet all the specific requirements for admission to this
college, and who wish to pursue special studies not leading to one of the
degrees of this college, may, with the consent of the registrar, be permitted to
enroll. Such students may elect courses totaling not less than twelve hours
during each semester, for which they have the proper prerequisites. These
students are subject to all of the general regulations covering scholarship and conduct.

**CREDENTIALS SHOULD BE SENT IN ADVANCE**

All students desiring admission to the college are urged to submit their problems of eligibility for entrance to the registrar, who will act upon each case individually.

High-school credits should be sent to the registrar in advance, that there may be no delay when the student presents himself for registration and enrollment. A student who has not filed a copy of his high-school credits in advance should present it at the time of registration.

A prospective student should confer with his high-school principal regarding the filling out of an "Application for Admission" blank.

**TRANSFERRED STUDENTS**

Western Michigan College of Education accepts students with advanced standing from other regularly accredited institutions. They are required to have had mailed to the registrar, in advance, official transcripts of their credits, including statements of honorable dismissal. Students entering by transfer are required to maintain at least a "C" average while in residence, and, in addition, to remove any deficiency in honor points which may be involved.

The maximum amount of credit which may be accepted from a junior college is 60 semester hours.

**FROM INSTITUTIONS OF HIGHER EDUCATION**

Inquiries concerning admission from other institutions of higher education should be addressed to Mr. John C. Hoekje, Registrar, in charge of admissions on advanced standing.

Students with unsatisfactory scholarship or conduct records will not be admitted.

Students desiring to transfer to this college from other institutions of higher education must furnish complete official transcripts of their records, listing all credits earned by them up to the beginning of the session they wish to attend. The student should request the registrar of each institution attended to submit the official transcript directly to the admission officer named above. These transcripts should include (1) a complete list of and the record obtained in the college courses pursued, and (2) statements of honorable dismissal from the institutions attended. It is also necessary for the student to submit a personal application blank and to request his high-school principal to submit an official statement of his preparatory record. Blanks for personal application and for the high-school record may be secured from the admission officer named above. Consideration of admission on transfer is on the basis of the entire record of the student, both high-school and collegiate. No part of the record may be disregarded. There are no exceptions to this regulation. Students applying for admission for the first semester are urged to submit their credentials as early as possible, preferably in July or August.

**REGISTRATION**

All students are required, at the beginning of each semester of residence, to enroll with the registrar of the college, to pay their fees to the cashier of the college, and to file an election blank properly filled out, showing the courses they expect to pursue during the semester. The completion of the foregoing constitutes registration in this college.

All students entering this college for the first time must present their credentials to the office of the registrar, whether they are transferring from another college or whether they are entering from high school.
ENTRANCE REQUIREMENTS

Adopted by the State Board of Education, December 21, 1934

A graduate of a four-year high school, accredited by the University of Michigan, will be admitted to Western Michigan College of Education provided that he is recommended by the principal of the high school and that he meets conditions indicated below.

1. Prescribed Preparatory Work

A minimum of fifteen units is required for admission. Among these must be included certain major and minor sequences selected from the five groups of subjects below, a major sequence consisting of three or more units, a minor sequence consisting of two or two and one-half units.

A minimum of four sequences must be presented, including a major sequence from Group I and at least one other major sequence. Not more than one of these required sequences will be accepted from any one group except Group II. Sequences may be presented from two languages.

I. English.

A major sequence of three or more units.

II. Foreign language.

A major sequence consists of three or more units of a single language; a minor sequence consists of two or two and one-half units of a single language. The foreign languages acceptable for a sequence are Greek, Latin, French, German, and Spanish.

III. Mathematics—Physics

A minor sequence in this group must include 1 unit of algebra and 1 unit of geometry.

A major sequence is formed by adding to this minor sequence one or more units from the following list:

- Advanced algebra ½ unit or 1 unit, solid geometry ½ unit, trigonometry ½ unit, physics 1 unit.

IV. Science.

Any two units selected from the following list constitute a minor sequence and any three or more units constitute a major sequence.

- Physics 1 unit
- Chemistry 1 unit
- Botany 1 unit
- Zoology 1 unit
- Biology (botany ½ unit and zoology ½ unit) 1 unit

If biology is counted in these sequences neither botany nor zoology may be counted.

Note.—1. Physics may not be counted in both Group III and Group IV.

2. English history may be included under European history.

3. Half units in the social studies are acceptable as part of a sequence only if taken in the 11th or 12th grade.

4. The remaining units, required to make up the necessary fifteen units, are entirely elective from among the subjects listed above and any others which are counted toward graduation by the accredited school.

*Effective with the first semester, 1940-1941, students recommended unqualifiedly by their principals from high schools participating in the State “experimental plan” have been admitted without regard to the particular pattern of secondary-school credits they present.
V. Social studies.

A total of two or two and one-half units selected from the following courses constitutes a minor sequence, a total of three or more units a major sequence.

- Ancient history: 1 unit
- European history: 1, 1 1/2, or 2 units
- American history: 1/2 or 1 unit
- American government: 1/2 unit
- Economics: 1/2 unit

The registrar shall have the authority, with the consent and approval of the departments of instruction most directly concerned, to accept other courses as substitutes for certain of the units listed in the various groups. Only courses well organized and competently taught will be considered, and any school desiring the privilege of such substitution for its graduates should furnish the registrar with detailed descriptions.

2. Admission by Examination

The fifteen units required for admission by examination must all be chosen from the five groups listed above and must meet the prescribed sequence requirement.

3. Partial Certificate—Partial Examination Plan

This plan is available only to a graduate of an accredited high school whose principal is willing to recommend him in a part of the required fifteen units. The candidate may, at the discretion of the registrar, be admitted on the basis of the principal's recommendation covering the units satisfactorily completed, plus examination covering the units in which he is deficient. For this purpose examinations will be provided only in the subjects listed in the five groups.

VOCATIONAL AVIATION MECHANICS CURRICULUM

For entrance requirements for this curriculum see page 192.

FRESHMAN DAYS, 1942

(Monday, September 28, to Wednesday, September 30)

A few days in advance of registration day, all entering freshmen assemble at Western Michigan College of Education in order that they may become familiar with their new environment and with their duties, responsibilities, and opportunities before the regular work of the college year begins. Entering upon a college course is an event of large significance in the life of an individual, and the success of the new venture may depend upon a right beginning.

During these Freshman Days, lectures are given on how to study, how to use the library, healthful living, college traditions, scholastic ideals, and regulations. The requirements of the several curricula offered are explained, and provision is made for consultation with a member of the faculty relative to the one best adapted to the interest and ability of the individual student. The opportunities for participation in extra-curricular activities are announced. Under the guidance of conductors, various buildings on the campus are visited. Through a diversity of social functions, acquaintances are made, friendships begun, and a sense of class unity developed.

Each entering freshman, whose high-school credits are received sufficiently early, will receive written notice of the student counselor to whom he is being assigned for assistance during these difficult days of adjustment. Freshmen are urged to write their student counselors, well in advance of Fresh-
man Days, indicating plans for arrival, etc. They may rely upon their student counselors for advice and suggestions. Formerly the student counselors were known as "Senior Brothers" and "Senior Sisters".

Because Freshman Days have proved to be of such great value to students beginning their collegiate work, every member of the incoming class is required to be present at all the scheduled exercises. The custom of making attendance required is becoming general in standard colleges.

IDENTIFICATION PHOTOGRAPH

When a student enrolls for the first time, he is required to have taken an identification photograph of which three copies are made. One copy becomes part of the student's permanent record, another copy is given to the student to serve to identify him at college functions, while a third copy is filed in the Dean's Office. The charge for the three is twenty-five cents.

COLLEGE-ABILITY TESTS

Tests of ability to do college work acceptably are required of each student upon entrance. This applies not only to freshmen but to upper classmen as well. The results of these tests are not used as a part of the entrance qualifications, but are of service in advising students regarding their scholastic work. Credits will be withheld from students for whom there is no record of such entrance tests taken at this institution.

These qualifying examinations are used to predict the student's ability to do satisfactory academic work. The tests are also a measure of the student's ability to read and interpret content material at the college level. The ability to use language is the criterion for the predictions and interpretations of the tests. These examinations do not deal with specific subject-matter areas and no intensive preparation should be made on the part of the examinee.

STUDENT PERSONNEL AND GUIDANCE SERVICES

Freshmen are advised and helped throughout the year by Freshman Counselors in planning and adjusting their academic programs. Each freshman works out his schedule semester by semester with the assistance of the counselor at definite conference periods assigned to him. The details of the curricula, the sequence of studies, and the type of work for which the student seems best adapted are all considered at these conferences.

Both freshmen and upper classmen must consult Departmental Advisers when help is needed to arrange the courses which will constitute majors and minors, and for any other pertinent advice on the courses offered by a given department. Locations of Departmental Advisers, together with their designated office hours, will be found in the schedule of classes for each semester and summer session.

Upper classmen are assigned to Upperclass Counselors who will work with the students in arranging schedules of studies. Upperclass Counselors also stand ready to assist assigned students in other ways in accordance with their needs.

CREDIT RELATIONS WITH OTHER COLLEGES AND UNIVERSITIES

Graduates who received the former five-year certificate or the State Limited Certificate usually are granted junior standing in colleges and universities. They are able to fulfill the requirements for a degree by an additional two years of work. Senior standing usually is granted to graduates who have received a life certificate. A student who desires to earn a provisional certificate in the college and then complete the work for a degree in some other college or university should plan his work with the requirements of the particular institution in mind.
Admission to graduate schools is granted to students completing a four-year curriculum who have made their elections of courses conform to the requirements of such schools. Western Michigan College of Education is fully accredited by the American Association of Teachers Colleges and by the North Central Association. The college is also on the approved list of the Association of American Universities.

GENERAL INSTRUCTIONS FOR ENROLLMENT

Before the beginning of each semester the registrar prepares a special form, giving full information for enrollment. A copy of this form may be obtained at the information table.

CLASSIFICATION OF STUDENTS

Students at Western Michigan College of Education are classified officially as follows:

Freshmen—Students credited with 0—30 semester hours inclusive.
Sophomores—Students credited with 30—60 semester hours inclusive.
Juniors—Students credited with 60—90 semester hours inclusive.
Seniors—Students credited with more than 90 semester hours.

The above classification relates to eligibility for participation:

a. In class activities  
b. As officers  
c. In social affairs

CLASS LOAD

Number of Hours Allowed. Students are expected to carry the equivalent of fifteen semester hours of college work a week. For all students the maximum number of hours a week that may be elected without special permission is eighteen; the minimum, twelve.

The Committee on Scholarship regulates the maximum load for a given student on the basis of his apparent ability and other factors.

Requests for permission to carry a sub-minimum load (less than 12 semester hours) must be addressed to the registrar.

EXTRA HOURS

No student may enroll for more than eighteen semester hours of work without the permission of the Committee on Scholarship.

Students may make application for extra hours by securing an application blank from the chairman of the Committee on Scholarship, filling out the same, and filing the application with the chairman of the committee. Only in exceptional cases is permission granted to carry extra studies during the first semester in residence. The registrar is chairman of this committee.

It is deemed more desirable for a student to do work of a high grade of excellence with a normal class load than to take extra subjects with mediocre success.

WITHDRAWAL FROM COURSES

Necessary changes in enrollment must have been made by the end of the first week of a semester.

The mark W will be given only when the registrar issues an Official Drop Slip. If a student withdraws from a class without the registrar's written permission, a mark of E (failure) will be given.

Permission to drop courses will not be given upper classmen after the end of the third complete week of a semester. Freshmen will not be allowed to "drop" courses after the end of the fourth complete week of a semester.
HONORS IN COURSE

Honors in Course are bestowed upon graduating students who have displayed special attainments in scholarship. Such honors are announced at a special convocation.

Recipients of honors receive their degrees:

Cum laude ............ When having a point-hour ratio of 2.5 to 2.69 inclusive
Magna cum laude ... When having a point-hour ratio of 2.7 to 2.89 inclusive
Summa cum laude ... When having a point-hour ratio of 2.9 to 3.0 inclusive

In figuring point-hour ratios, only the last three years of work are counted. Two or more of these must have been in residence. A mark of E will disqualify.

THE HONORS PRIVILEGE

In order to recognize the capacity of the able student for independent achievement, Western Michigan College of Education has put into operation a plan whereby independent work, under certain conditions, may be rewarded with both recognition and scholastic credit. The plan, as approved by the faculty and put into effect by the administration, is explained in detail as follows:

The Western Michigan College of Education Plan for Student Honors Work

1. To the occasional junior or senior student who shows unusual intelligence and ability, Western Michigan College of Education will grant the opportunity of following through a project of independent study or activity apart from, and in addition to, the regular courses of the curriculum. Such opportunity shall be known as an “Honors Privilege.”

An honors privilege shall be defined as “any unit of study or activity carried on by a junior or senior student under the guidance of an instructor and with the administrative cognizance and approval of the Honors Privilege Committee.”

2. The Honors Privilege Committee, in whose hands the administration of all Honors Privileges is to be placed, shall be composed of seven members of the faculty chosen by the president of the college.

3. The request for an honors privilege may be made to the Honors Privilege Committee by any faculty member who has in mind a worthy student and an appropriate program of study or other activity for him to pursue. If the honors privilege is granted, the student’s work will go forward under the teaching guidance of the instructor immediately involved.

4. At the time of the application for the honors privilege the faculty member and the student should present to the Honors Privilege Committee a statement of the program of study or other activity which it is proposed that the student shall follow. The Honors Privilege Committee will, at the time of its first examination of the suggested project, consult with the instructor to determine the probable number of hours’ credit which the college will feel justified in granting at the successful conclusion of the proposed task. The committee will also attempt to determine, in conjunction with the instructor, the time the student should be expected to spend on the project, keeping in mind that one semester’s work under an honors privilege ought to earn three hours’ credit, and no student working under an honors privilege may do more than three hours’ work a semester or gain more than six hours’ (two semesters’) credit altogether for activities pursued under honors privileges. A student may, however, undertake more than one privilege, within the six-hours’ credit limit.

When the student has finished his task, the committee, acting with the instructor to review the student’s accomplishment, may determine the worth of his work to deserve more or fewer hours of credit than were originally calculated. All credit earned under the honors privilege, whatever the depart-
ment within which the work was done, shall be entered upon the student's record as "Honors Course 380 (381, 382) in Physics (or other department of instruction)" and the grade and the hours of credit recorded as for a regular course. Credit earned under an honors privilege will be counted as credit earned for an elective.

It is expected that the student will carry twelve hours of work in regular college courses each semester while he is doing work under an honors privilege.

5. The types of study or other activity to be considered worthy of acceptance under an honors privilege are likely to be various and even unpredictable until they emerge. A student may be set to investigate some aspect of knowledge in detail, where a course could, of necessity, only touch upon it lightly. In some fields of knowledge there are unexplored corners that would offer the undergraduate the opportunity for limited experimentation and research. Facts are always open to re-interpretation. Teaching techniques may be improved or new ones developed. Students with manual skills or verbal abilities may be given the chance to use their talents in some personal way—as artists or craftsmen. In any case, the right of the student to receive credit for his activity shall be left to the instructor and the Honors Privilege Committee. It is expected that one of the advantages of the honors plan will be the flexibility and lack of machinery with which, through its committee, it may be made to operate.

6. Although what constitutes the successful culmination of a project under the honors privilege is to be determined by the instructor and the committee, it is expected that the final test of the student's achievement shall be the presentation of a report summarizing his activity, its purposes, methods, and results. The focus provided by such a report is considered valuable in that it requires the student to analyze and point up his accomplishment for the satisfaction of himself and the edification of others.

7. It shall be the business of the Honors Privilege Committee to entertain a statement of progress from each honors student at least every four weeks. This statement should reveal how nearly in conformity to the outlined plan each student's work, under the privilege, is proceeding. This slight check-up is intended not only as a loosely held administrative guide, but also as a way of making possible a change of plan, supposing the originally accepted program of student-activity should have shown itself to be taking an at-first-unexpected course.

8. The purposes of the honors privilege are manifold: to help the able student to attain an added self-respect; to give him a sense of living in a world of larger dimensions than those of the college classroom; to prepare him somewhat for that independence and initiative which will be imposed upon him by study or by life; and to offer him some recognition from the college for his special personal promise.

Suggestions to Students Interested in Doing Honors Work

Although, as explained in 3 above, the application for an honors privilege must come to the Honors Privilege Committee from a member of the faculty, there is no reason why a student interested in carrying through an honors privilege should not personally suggest such a possibility to whatever faculty member he may wish to work with. It is not supposed that the privilege is to be treated lightly, but an honest interest would justify any junior or senior student of proved ability in approaching a faculty member with a project he would like to attempt. Application for an honors privilege should be in the hands of the chairman of the Honors Privilege Committee, however, as early as possible before the beginning of the work of any college semester. The meetings of the committee are regularly held on the second and fourth Mondays of every month.
RULES RELATING TO EXAMINATIONS

1. A final examination is given in every course in accordance with the schedule issued each semester. No examination may be held except as announced in this schedule, and no date of examination may be changed without special permission of the Examination Schedule Committee.

2. Students are required to take the examinations in all courses except such as they may have dropped with consent of the Committee on Scholarship.

3. Students are in no case examined at any other time than that set for the examination of the class in which the work has been done. In case of unavoidable conflicts a special examination during examination week may be arranged by the instructor with the consent of the registrar.

MARKING SYSTEM AND EXAMINATIONS

Each course receives one grade, which combines the results of class work, tests, and examinations.

Grades are indicated by letters, to each of which is given a certain value in “honor points.”

<table>
<thead>
<tr>
<th>Grade</th>
<th>Significance</th>
<th>Honor Points (Per hour of credit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>3</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>2</td>
</tr>
<tr>
<td>C</td>
<td>Fair</td>
<td>1</td>
</tr>
<tr>
<td>D</td>
<td>Passing</td>
<td>0</td>
</tr>
<tr>
<td>*U</td>
<td>Unsatisfactory</td>
<td>Not to be counted</td>
</tr>
<tr>
<td>E</td>
<td>Failure</td>
<td>0</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>W</td>
<td>Withdrawn</td>
<td></td>
</tr>
</tbody>
</table>

*For Directed Teaching only.

The mark I means that the student has not finished the work of the course, because of illness, unsatisfactory work, or for some other cause, and that he may be given opportunity to complete it.

I's must be removed during the next succeeding semester (except when the student does not return, and then within one year) or they automatically become E's.

The mark E means that the student has failed. E's and W's can be removed only by taking again all the work involved.

Upon his entrance to the institution, after the acceptance of his entrance credentials, a “Student's Credit Book” is made out for each student. It may be secured at the Records Office (Room 109, Administration Building). If the credit book is left at the Records Office at the end of a semester, together with a large sized, self-addressed, stamped envelope, the Credit Book will be mailed as soon as the grades for the semester have been recorded. Freshmen grades are mailed directly to parents by the registrar.

Transcripts. A student desiring a transcript of his record in this college should write to the registrar, giving dates of attendance and, if a graduate, the date of graduation. He should give the full name under which he was enrolled. Each student is entitled to one transcript of his record without charge, but all additional copies are charged for at one dollar a copy.

Schools and boards of education desiring transcripts of records of Western Michigan College of Education students should furnish, together with their request, as much of the above information as possible.

Attendance at Commencement. All students who complete the requirements for graduation and are entitled to receive degrees in June are expected to be present at the commencement exercises.
SCHOLARSHIP INDEX

The total number of honor points acquired divided by the total number of semester hours taken gives the scholarship index (courses repeated are counted each time taken).

STANDARD FOR GRADUATION

No student will be graduated on any curriculum if his scholarship index based on the work of that curriculum is less than 1.0.

HIGH SCHOLARSHIP LIST

To have his name placed on the High Scholarship List for a semester a student must have a point-hour ratio of 2.64 or more. No grade below B may be counted. Not more than eight semester hours in any one department may be counted. Not more than five semester hours of B credit may be counted. Grades for non-credit courses (library methods, physical education, etc.) are not considered. The minimum number of hours to be taken must be fourteen semester hours.

LOW SCHOLARSHIP LIST

The name of a student whose point-hour ratio during any semester is less than .6 will be placed on the Low Scholarship List. Such a student is liable to disciplinary action by the Committee on Scholarship. He may be "Warned", "Probated", or "Dismissed".

CREDIT FOR BAND, GLEE CLUB, AND ORCHESTRA WORK

1. A maximum of two semester hours of academic credit annually is given for one year's regular participation in each of the following activities: Band, Glee Club, Orchestra, and Auxiliary Choir.
2. Eight semester hours of academic credit is the maximum allowed for participation in any one of the four activities indicated.
3. A grand total of not to exceed twelve semester hours of academic credit is allowed for participation in the four activities noted.
4. Participation in Band may be substituted for physical-education credit. In such cases participation in the Band for one semester is substituted for one class hour in physical education. (A class hour is to be interpreted to mean one hour of class work each week for one semester.)
5. Official enrollment cards must bear notations of the work in music the student wishes to carry. Semester hour values must be indicated.

SIGNIFICANCE OF COURSE NUMBERS

1. Course numbering and availability
   1. Courses numbered
      a. 100-199, inclusive, are primarily for freshmen;
      b. 200-299, inclusive, are primarily for sophomores;
      c. 300-399, inclusive, are primarily for juniors and seniors;
      d. 400-499, inclusive, are for seniors and graduate students;
      e. 500-599, inclusive, are for graduate students.

      Note.—The courses under d and e above state the University of Michigan numbers in parentheses.

2. In general, students will be permitted to carry only courses numbered to correspond with their official classification. But exceptions may be made, with the approval of curricula advisers, for such reasons as maturity, experience, necessity of meeting prerequisites to other courses, etc.
II. Explanation of numbering

1. All consecutive, coherent courses are numbered similarly and lettered sequentially.
2. All fundamental, consecutive, coherent courses are numbered as follows:
   a. The number 100 is reserved for fundamental courses having no high-school prerequisite.
   b. The number 101 is reserved for fundamental courses having as prerequisites one year (or fraction thereof) of high-school work.
   c. The number 102 is reserved for fundamental courses having as prerequisites two years of high-school work.
   d. The number 103 is reserved for fundamental courses having as prerequisites three years of high-school work.
   e. The number 104 is reserved for fundamental courses having as prerequisites four years of high-school work.
3. All other courses primarily intended for freshmen are numbered serially beginning with 105.
4. Prerequisites for all courses numbered 200-399, inclusive, may be found in the "Details of Departmental Courses" as printed in the current college catalog.
5. All consecutive courses are numbered sequentially.
6. Numbers 300-302 inclusive are reserved for courses which are offered in departments other than the Department of Education, but which are given credit in education—the so-called "professional courses." To these numbers the letter T is added.
7. Courses offered as subdivisions of a given department are designated by numbers grouped by decades.
8. A course offered only in the summer session has an S added to the number.
9. To the number of a course available by class extension there is added Cl.
10. To the number of a course available by correspondence there is added Co.
11. A single dagger precedes the number of a course offered in the "accelerated" program as well as in the regular program, or as an "emergency" course.

CREDIT IN SEMESTER HOURS

The unit of credit is the semester hour; the number of semester hours credit given for a course generally indicates the number of class periods a week.

Classes which meet one hour a week for one regular semester will be given 1 semester hour of credit.
Classes which meet two hours a week for one regular semester will be given 2 semester hours of credit.
Classes which meet three hours a week for one regular semester will be given 3 semester hours of credit.
Classes which meet four hours a week for one regular semester will be given 4 semester hours of credit.
A minimum of 60 semester hours of credit is required for a State Limited Certificate in the two-year Rural Elementary Curriculum, and 120 semester hours of credit for the A. B. or the B. S. degree.
Ten semester hours is the standard class load for a summer session.
No credit will be given for a course (even if pursued successfully) for which the student is not officially registered.
EXPENSES

Tuition Fees

A. Regular Program

For residents of Michigan, $15.00 for each semester.
*For non-residents of Michigan, $30.00 for each semester.

B. Irregular Program Fees

Resident students carrying an irregular program for the semester pay tuition as follows: one, two, or three semester hours, $3.00; four, five, or six semester hours, $6.00; seven, eight, or nine semester hours, $9.00; more than nine semester hours, $15.00.

In determining the number of hours, any single non-credit course will be counted as equivalent to two semester hours of credit courses. This ruling applies only to students carrying irregular programs totalling nine hours or less.

It is understood that the student-activities fee is to be paid in full by all students, whether taking one subject or more.

Kalamazoo County students who enroll for rural-education work may attend Western Michigan College of Education for one year without paying tuition fees, because counties having county normals provide for one year of free tuition and because, by law, counties having state colleges of education may not have county normals.

*RESIDENCE REQUIREMENTS

Residence in Michigan for the purpose of registration shall be determined according to the State constitutional provision governing the residence of electors (See Article III, Sections 1 and 2); that is, no one shall be deemed a resident of Michigan for the purpose of registration in Western Michigan College of Education unless he has resided in this state six months next preceding the date of his proposed enrollment, and no person shall be deemed to have gained or lost a residence in this state while a student in the college.

The residence of minors shall follow that of the legal guardians.

The residence of wives shall follow that of their husbands.

Persons of other countries who have taken out their first citizenship papers and who have otherwise met these requirements for residence, shall be regarded as eligible for registration as residents of Michigan.

It shall be the duty of every student at registration, if there be any possible question as to his right to legal residence in Michigan under rules stated above, to raise the question with the registration officer and have such question passed upon and settled previous to registration.

Miscellaneous Fees

A fee of $20.75 is collected each semester for the support of student activities, health service, student union, library purposes, Brown and Gold, and subscription to the Western Michigan Herald.

Class dues of 50 cents are collected from all students at the time of each annual initial registration.

A student for whom no identification photograph is on file pays an additional 25 cents, when such photograph is taken.

A student carrying three semester hours of work or less will pay a supplementary fee of $12.00.

Auditors' Fees

Auditors (students who attend classes but who do not desire credit) are governed by the same regulations as are students desiring credit.
Graduation Fees

State Limited Certificate Curriculum ........................................ $2.00
Provisional Certificate Curricula ........................................... 3.00
Degree Curricula ........................................................................ 3.00
Degree and Certificate ............................................................... 3.00
Alumni fee (paid by all graduates) ............................................ 1.00

Graduation fees must be paid and application for degrees and certificates must be filed with the registrar before the end of the third week of the semester in which it is desired that they be granted.

Late Enrollment Fee

By action of the State Board of Education an additional fee of $2.00 will be charged if a student does not pay his fees on the day officially designated for that purpose.

Regulations Governing Refund of Semester Fees

1. No refund of fees will be granted unless applied for within one month after the time of withdrawal.
2. A student who withdraws not more than two weeks after registration will be entitled to a refund of the entire semester fee.
3. A student who withdraws more than two weeks and less than four weeks after the beginning of the semester will be entitled to a refund of one-half the semester fee.
4. A student who withdraws more than four weeks and not later than eight weeks after the beginning of the semester will be entitled to a refund of forty per cent of the semester fee.
5. No refunds will be made for withdrawal after the eighth week of a semester.

ESTIMATE OF EXPENSES

An estimate of the expenses for one semester may be formed from the following table:

<table>
<thead>
<tr>
<th>Item</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room (one-half the rent of a double room)</td>
<td>$40.50 to $54.00</td>
</tr>
<tr>
<td>Board</td>
<td>$81.00 to $108.00</td>
</tr>
<tr>
<td>Laundry</td>
<td>$0.00 to $15.00</td>
</tr>
<tr>
<td>Textbooks and supplies</td>
<td>$15.00 to $25.00</td>
</tr>
<tr>
<td>Incidental fees</td>
<td>$15.00 to $25.00</td>
</tr>
<tr>
<td>Tuition and fees (approximately)</td>
<td>$35.00 to $35.00</td>
</tr>
</tbody>
</table>

Total for one semester of 18 weeks (approximately) $186.50 to $262.00

HOUSING FOR MEN

Men students are required to live in residences approved by the office of the Dean of Men. A list of approved rooms is available in that office and will be furnished upon request.

Men desiring to live in the Henry B. Vandercook Hall for Men should make application to the office of the Dean of Men.

HENRY B. VANDERCOOK HALL FOR MEN

Request for reservation should be addressed to Mr. Ray C. Pellett, Dean of Men. Application must be accompanied by a five-dollar room deposit. This deposit does not apply on the rental charge but is held through the college year and is returned to the resident when he leaves, provided he has no outstanding account with the college. The last day for requesting deposit
refunds, if application to live in the dormitory is canceled, is September 1 for the first semester or February 1 for the second semester.

The rates for double rooms in Vandercook Hall are $52.00 per semester or $104.00 per year. There is an additional charge for the five single rooms of $4.50 per semester or $9.00 per year. Room rent must be paid in advance, but may be paid in quarter semester installments as follows:

First Semester

<table>
<thead>
<tr>
<th>Monday, September 28, 1942</th>
<th>$13.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, October 28, 1942</td>
<td>13.00</td>
</tr>
<tr>
<td>Monday, November 30, 1942</td>
<td>13.00</td>
</tr>
<tr>
<td>Monday, January 4, 1943</td>
<td>13.00</td>
</tr>
</tbody>
</table>

First Semester total $52.00.

Second Semester

<table>
<thead>
<tr>
<th>Monday, February 15, 1943</th>
<th>$13.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, March 17, 1943</td>
<td>13.00</td>
</tr>
<tr>
<td>Monday, April 19, 1943</td>
<td>13.00</td>
</tr>
<tr>
<td>Wednesday, May 19, 1943</td>
<td>13.00</td>
</tr>
</tbody>
</table>

Second Semester total $52.00.

Yearly total $104.00

(Students may purchase $5.50 meal tickets for $5.00 at the Walwood Hall Union Building Cafeteria.)

HOUSING FOR WOMEN

All women students are required to live in residences approved by the office of the Dean of Women. A list of such rooms is available in that office and will be mailed upon request.

Students desiring to live in The Residence Halls for Women should make application to the office of the Dean of Women.

WALWOOD HALL RESIDENCE

and

LAVINA SPINDLER HALL

FOR WOMEN

Request for reservation should be addressed to Mrs. Bertha S. Davis, Dean of Women. Application must be accompanied by a five-dollar room deposit. This deposit does not apply on the rental charge, but is held through the college year and is returned to the resident when she leaves, provided she has no outstanding account with the college. The last day for requesting deposit refunds, if application to live in the dormitory is canceled, is September 1 for the first semester or February 1 for the second semester.

Most rooms are double. The rates for room and board in Walwood Hall Residence and Lavina Spindler Hall are $144.00 per semester or $288.00 per year. Room and board payments must be made in advance, but may be paid in quarter semester installments as follows:

First Semester

<table>
<thead>
<tr>
<th>Monday, September 28, 1942</th>
<th>$36.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, October 28, 1942</td>
<td>36.00</td>
</tr>
<tr>
<td>Monday, November 30, 1942</td>
<td>36.00</td>
</tr>
<tr>
<td>Monday, January 4, 1943</td>
<td>36.00</td>
</tr>
</tbody>
</table>

First Semester total $144.00.
Second Semester

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, February 15, 1943</td>
<td>$36.00</td>
</tr>
<tr>
<td>Wednesday, March 17, 1943</td>
<td>36.00</td>
</tr>
<tr>
<td>Monday, April 19, 1943</td>
<td>36.00</td>
</tr>
<tr>
<td>Wednesday, May 19, 1943</td>
<td>36.00</td>
</tr>
</tbody>
</table>

Second Semester total ........................................ $144.00

Yearly total .................................................. $288.00

Note.—Due to the unsettled conditions of prices for food and labor, the college reserves the right to increase the charge during the year if in its opinion such increase is necessary.

EMPLOYMENT FOR MEN AND WOMEN

Students interested in earning money with which to pay in part their expenses will be given advice and detailed information upon application. Students whose point-hour ratios fall below .8 are not eligible for campus employment.

THE COLLEGE COOPERATIVE STORE

Western's Campus Store serves as a convenience to people on the campus. Service is the keynote of the store, and every effort is made to keep an adequate stock of all supplies needed by students for class work.

AWARDS AND PRIZES

The following awards and prizes are available:

Institutional

Athletic Medal ................................................. A prize to the outstanding athlete
The award is based on scholarship and participation

Debate .......................................................... Standardized awards

Music (instrumental and vocal) ................................. Standardized awards

Student Council ................................................. Standardized awards

Departmental

Biology .......................................................... The Harold Cook Memorial Prize
An annual prize of $20.00 is given at the time of Commencement in June to the student judged most proficient during that year in the subjects in which the late Dr. Cook (Department of Biology) was most interested. The award is made by the Committee on Scholarship, in cooperation with the president of the Faculty Science Club.

Industrial Arts ................................................. A plaque to the outstanding student in that department
Education .......................................................... Election to membership in Kappa Delta Pi
Science .......................................................... Election to membership in Kappa Rho Sigma

Organizations

Kappa Delta Pi ................................................... A prize to the outstanding student
Men's Union ..................................................... A prize to the outstanding man student
Pi Kappa Rho .................................................... Scholarship cup to the outstanding women's organization
Awarded annually by the Committee on Scholarship
Theta Chi Delta .................................................. Scholarship cup to the outstanding men's organization
Awarded annually by the Committee on Scholarship
"W" Club ........................................ Election to membership
Women's League ............................. A prize to the outstanding woman student

GRADUATE SCHOLARSHIPS AND FELLOWSHIPS

Every capable student who is looking forward to administrative, supervisory, or other special types of educational work should be aware of the fact that graduate study is essential for adequate preparation. Western Michigan College of Education not only encourages its best students to continue in graduate work, but also recommends outstanding students for graduate scholarships and fellowships in the leading universities of the country. Although it is not possible to promise every applicant that he will be able to secure such a fellowship or scholarship, it is true that a student who has made an excellent record and shows promise of an exceptional educational future will have the support of the institution in attempting to secure such assistance. In this connection the particular interests of the student need not be confined to the field of education alone, but may concern any field of academic or vocational study in which he has had ample opportunity to demonstrate his ability in undergraduate work.

The Graduate School of the University of Michigan grants to one of our graduates each year a fellowship carrying a stipend of $450. The student receiving this fellowship is recommended by Western Michigan College of Education as having met the qualifications described in the preceding paragraph. Graduate fellowships and scholarships are available at many other leading universities; applicants for scholarships recommended by Western Michigan College of Education will receive consideration by the Scholarship Councils of such universities. Interested students should confer with the Committee on Scholarships, of which the registrar is chairman.

UNDERGRADUATE SCHOLARSHIPS

By action of the Michigan State Board of Education there become available for allocation annually a limited number of scholarships for undergraduates. Scholarships falling within Group I cover tuition charges and the major portion of fees. Applications for these scholarships should be addressed to the registrar.

Scholarships falling within Group II cover tuition charges and are available only for students who enroll in the two-year Rural Elementary Curriculum. Applications for these scholarships should be addressed to the County Commissioner concerned.

SCHOLARSHIP AND MEMORIAL FUNDS

The Amelia Biscomb Memorial Loan Fund was established in 1939 through the will of Mrs. Biscomb, for over thirty years a teacher of English in Western Michigan College of Education, who provided the sum of $500 for this purpose. This fund is administered by the Student Loan Fund Committee.

The Debate Scholarship and Loan Fund. In the fall of 1920, the four debating organizations on the campus, the Senate, the Academy, the Forum, and the Tribunal, combined to start a fund which should be available for loans to worthy debaters and which should eventually be used to award scholarships to debaters. The fund has now passed the two-thousand-dollar mark and has been instrumental in making it possible for many debaters to remain in college. The money is administered as a trust fund and is under the management of the Forensic Board of Control.

The Dwight B. Waldo Memorial Fund, which was initiated by a group of faculty members at the time of Dr. Waldo's death in 1939, is growing steadily through the contributions of faculty, alumni, student organizations, and friends. Loans from the fund are available to any worthy student, under the direction of the Student Loan Fund Committee.
The Ernest Burnham Rural Life Fund. Commemorating the twenty-fifth anniversary of Dr. Ernest Burnham's work at Western Michigan College of Education as the pioneer in rural education in teachers colleges in America, his students, colleagues, and friends established the Burnham Rural Life Fund. A part of this fund has been used to supplement the collection of books on rural life and education in the college library; the remainder has been invested to yield an annual income which may be used for the purchase of additional books, for scholarships in the Department of Rural Education, or for such services in behalf of rural life as the committee in charge shall consider of most value.

The Fannie Ballou Memorial Fund, founded in 1921, in honor of Fannie Ballou, who was for seven years supervisor of the second grade of the Training School, is administered as a loan fund. Loans are awarded to persons of superior ability in the field of elementary education. Preference is given to students in early-elementary education who have completed at least one year of resident work in this college. The administration of this fund is in charge of the Student Loan Fund Committee.

The Harvey Memorial Loan Fund was established in 1925 by the Student Science Club to honor the memory of Dr. LeRoy H. Harvey, who was, until his death, the active and inspiring head of the Department of Biology. The fund is administered by the Student Loan Fund Committee. Loans are made to students whose major interest is in the field of science.

The Kalamazoo Kiwanis Educational Aid Fund was established in 1925. The Fund provides loans for students in the junior and senior and graduate years of college. Information regarding applications for loans may be secured from the office of the registrar.

The Katherine Mulry Johnson Scholarships were founded in 1926 by Mrs. Johnson, for some time supervisor of the sixth grade in the Training School and later a member of the Department of History of Western Michigan College of Education, in honor of her mother. These scholarships are awarded annually by a committee from the Department of History to two upper-class women students of superior ability who plan to become teachers of history.

The Matie Lee Jones Memorial Loan Fund, founded in 1929 in honor of Matie Lee Jones, who organized the Department of Physical Education for Women, is available to women students. The fund is administered through a committee consisting of the officers and the faculty advisers of the Women's League.

The Oscar S. Trumble Exchange Club Scholarships. These scholarships, one for a man and one for a woman, are sponsored and administered by the Kalamazoo Exchange Club, in memory of Oscar S. Trumble who, from 1925 to 1936, was Professor of History at Western Michigan College of Education. They are full-tuition scholarships and are limited to students from Kalamazoo County.

The State D. A. R. Scholarship Loan Fund, founded in 1934, has grown to a fund of $500 through gifts made by the State Committee of the Daughters of the American Revolution. The administration of this fund is in charge of the Student Loan Fund Committee.

The Stone D. A. R. Student Loan Fund was established in 1932 through gifts from the Lucinda Hinsdale Stone Chapter of the Daughters of the American Revolution. The fund is administered by the Student Loan Fund Committee.

The Student Health Loan Fund was established in the spring of 1933 with contributions from the Senior Class of that year and the Student Association, amounting to approximately $450.00. Short term loans for medical and dental services are made from this fund, which is administered by the Health Service.

The W. M. C. E. Competitive Scholarship Fund. Through funds made available by the Campus Store, Western Michigan College of Education offers annually three scholarships on a competitive basis. To the prospective freshman scoring highest on a series of tests administered each spring, an award of $150.00 is made; to the one scoring second highest, an award of $100.00; to
the one scoring third highest, an award of $75.00. Each award is renewed automatically annually during a period of three years, provided the student's record proves satisfactory.

**The W. M. C. E. Student Loan Fund.** In September, 1912, the nucleus of a student loan fund was established by the gift of $200 from Miss Blanche Hull. This fund has been increased to a total of several thousand dollars. Money is loaned to deserving students on the recommendation of a faculty committee. An interest rate of five per cent is charged and notes, not to exceed one year, are accepted. Applications for loans should be made to the Student Loan Fund Committee, of which the registrar is chairman.

**ALUMNI ASSOCIATION**

The Western Michigan College of Education Alumni Association was organized June 19, 1906, by the graduates of the first two classes of the college. Thirty-seven classes are now associated in the organization, with a total membership of more than 16,000. The alumni secretary's office is in the Administration Building. In this office information regarding any alumnus or alumna may be obtained. The Kardex filing system in use affords an accurate method of referring to the alumni directory.

Each year headquarters are maintained at the Michigan Education Association meetings. Alumni of Western Michigan College of Education are urged to register and make use of the rooms reserved for this purpose. An annual invitation goes to graduates of Western Michigan College of Education to return to the campus for Homecoming Day. A reception for the alumni is held annually at Commencement time. An Alumni magazine is now being published at an annual subscription rate of $1.00.

Graduates of Western Michigan College of Education receive frequent mail from the campus informing them about various matters of interest. Letters of inquiry concerning graduates, who are placed in all parts of the United States and in foreign countries, are given prompt attention. Once each year the members of the alumni are asked to return a postal-card which is prepared and sent to them to verify the records and secure additional facts in regard to schooling, degrees, marriage, children, books and magazine articles published, business records, etc. These returned cards are filed with the Kardex entry and replaced annually when the most recent card arrives.

Although the number of Western's graduates has become very large, ways and means of cultivating closer and more friendly relations among them are being developed rapidly. Unit organizations are encouraged in localities where there are enough members of the alumni to warrant such organizations. The alumni secretary is glad to assist in any plans of this kind.

**ART COLLECTION**

Through the courtesy of the family of the late Hon. Albert M. Todd, an interesting collection of pictures and fine porcelains gathered by Mr. Todd through many years is on exhibition in the Library Building. From time to time some of the rare books of the Todd collection are loaned for exhibits.

**CARNEGIE GIFT OF BOOKS AND PICTURES**

A gift from the Carnegie Corporation of New York of books, photographic prints, color facsimiles, and etchings was presented to Western Michigan College of Education in the summer of 1939. This teaching and reference material has been carefully selected with a view to enriching a college library with books and illustrations not ordinarily afforded by colleges. The collection consists of 831 large, well-mounted photographs, and 125 books, together with 30 colored reproductions, and portfolios containing illustrations of prints.
BUREAU OF EDUCATIONAL MEASUREMENT AND RESEARCH

The Bureau of Educational Measurement and Research of Western Michigan College of Education has been established for a three-fold purpose: (1) to direct and coordinate the measurement and research activities of the training schools and the college; (2) to aid in the more adequate preparation of teachers for participation in measurement work; (3) to aid schools and school systems of the state in carrying forward testing programs and experimental work.

The Bureau has on hand a large number of intelligence and educational tests to serve as sample and informational material. It answers questions relating to measurement and research activities; it carries on statistical work necessary to answer questions concerning educational problems; it edits bulletins of information concerning educational problems; it conducts the intelligence examinations of students of the college; it sends representatives to visit schools and school systems that wish to begin testing work, to instruct teachers, to demonstrate the methods of testing, and actually to conduct mental-educational surveys.

The Bureau plans to be particularly helpful and valuable to graduates of the college and to school people of the state, and will gladly participate in the solution of any school problems as far as its resources and personnel permit.

EXTENSION DIVISION

Through the agency of a well-organized extension division, teachers in service have large opportunities to secure credits toward certificates or degrees. Extension courses are designed to meet the needs of those whose circumstances do not permit attendance at a college.

Extension courses are open to:

a. High-school graduates, with or without experience, who wish to earn credits to apply toward certificates or degrees.

b. High-school graduates who wish to take work purely for personal pleasure and profit with or without credit.

c. Mature persons who wish to pursue work for pleasure and profit with or without credit.

All instruction in extension courses is given by members of the regular faculty of Western Michigan College of Education. The work takes two forms:

a. Class work at a strategic center within range of the college, which the instructor visits at frequent intervals (usually every week).

b. Correspondence courses. Students who choose this type of work are directed in their study through outlines and personal letters from members of the faculty.

All subjects offered students in extension work, both in class and by correspondence, are equivalent to corresponding subjects in residence, are presented to students in definite assignments, and count regularly toward a certificate or a degree.

Class courses begin regularly each year about the middle of October and the first of February.

Correspondence courses may be begun at any time when the college is in session.

In all cases application for entrance to courses must be made to the Extension Division on special forms furnished by the division. This may be done by letter or through a representative of the college authorized by the division. Correspondence students must enroll directly with the Extension Division.
Fees for extension courses are as follows:

Class tuition, per hour of credit ........................................ $5.00
Correspondence tuition, per hour of credit .......................... 5.00
Postage fee for any correspondence course ....................... 1.00

Not more than one-fourth of the number of hours necessary for any certificate or degree may be taken in extension classes or by correspondence. Such credit cannot be applied to modify the minimum or final resident requirements.

The following information is of special interest to extension students:

a. No one should be enrolled for extension work with Western Michigan College of Education if he is carrying work of any nature with another educational institution.

b. No one should be enrolled for extension work if he is carrying resident work at Western.

c. No one should be enrolled for extension class work and correspondence work simultaneously.

d. Extension students should not carry more than 5 semester hours of work at any one time.

e. A 2-hour correspondence course should be completed in a twelve-week period; a 3-hour one, in an eighteen-week period; and a 4-hour one, in a twenty-four week period, though a time extension of six weeks may be arranged for in exceptional cases. Work not completed within twenty-four weeks is considered dropped.

HEALTH SERVICE

The aim of the Health Service is two fold: health education (an appreciation of maximal health with an understanding of the measures which help to maintain it) and a cooperative effort to guard the health of the students.

Prefacing this cooperation each student should enter college physically as well equipped for it as possible: with all obvious remedial defects corrected; teeth in good repair; eyes fitted with glasses, if glasses are needed; menacing tonsils removed or under observation, etc. Further, the budget to meet college needs should include a fund available for unexpected illness or accident which might threaten college success.

A health fee of $2.25 a semester, paid upon enrollment, entitles the student to the following services:

1. Medical examinations, conferences, diagnoses.
2. Dental examinations, conferences, repairs, treatments at nominal fee.
3. Consideration of emergencies, and often care.
4. Consultatory service for student problems.
5. Scheduled clinics: dental, orthopedic, skin.
6. Daily observation and care in wards at Health Service.
7. Infirmary care for short time, non-communicable illnesses, emergencies, post-operative convalescence. A nominal charge will be made for over-night care.
8. Hospitalization at rates especially advantageous.
9. Laboratory services and clinical tests to determine disease; X-ray at a nominal fee.
10. Reports to home physicians and dentists.

It is most important that each student completing college be in as perfect health as possible. The position to which he goes expects it.
KLEINSTUECK WILD LIFE PRESERVE

In 1922, the late Mrs. Caroline Hubbard Kleinstueck deeded to the State Board of Education nearly fifty acres, including woodland, grassland, and a lake, about one mile from the campus, to be used as a wild-life preserve. The preserve is freely used by classes and student groups for instructional and recreational purposes.

A fourteen-year old stand of pines covers portions of the area, while other portions are occupied by hardwood forest.

The area abounds in land and water birds, and includes many of the native plant species of southern Michigan.

PHYSICAL EDUCATION AND ATHLETICS

The program offered by the Physical Education Department affords a wide variety of activities, through which students may acquire skills for many healthful leisure-time pursuits.

Every student is required to participate in some form of physical education. Beyond the requirements of his particular curriculum, the student selects his own activity except in cases where an adjusted program is recommended by a school physician.

An extensive intramural plan provides opportunity for a student to engage in competitive sports as a member of a club, sorority, fraternity, or independent team. Sports offered for women include: hockey, soccer, basket ball, indoor baseball, archery, golf, tennis, track, swimming, skiing, and hiking. Those for men are: basket ball, tennis, handball, horseshoe pitching, archery, volley ball, indoor baseball, outdoor baseball, track, and cross country.

Western has been very successful in all phases of intercollegiate athletics. The college is represented by teams in the following sports: football, baseball, basketball, indoor and outdoor track, cross country, tennis, golf, wrestling, and boxing.

PLACEMENT BUREAU

The Placement Bureau, which is a free service, is maintained to aid graduating students and alumni of Western Michigan College of Education in securing suitable teaching positions. It seeks at the same time to serve the best interests of superintendents of the state who desire to secure teachers adapted to the needs of their schools. A Placement Committee, consisting of the Director of the Training Schools and members of the faculty who are in a position to know intimately the records of students in class work, directed teaching, and general school activities, assists in the work of the bureau.

Each semester graduating students enroll with the Placement Bureau, filling out appropriate blanks and receiving information and instructions relative to securing positions. Full records are kept on file in the Placement Office. These data consist of (1) the student's academic record, (2) the recommendations of at least three faculty members who are familiar with the student's work, (3) a departmental recommendation, (4) the report from the supervisor of the student's directed teaching, (5) a record of his previous teaching experience, if any, and (6) the general rating of the Placement Committee. The records also include ability and personality ratings and photographs. The Bureau also aims to afford equally satisfactory replacement service to former graduates qualified for better positions. For superintendents who desire to fill positions requiring a greater degree of maturity and experience, a complete file is kept of alumni, including records of their current teaching experience and advanced study in other institutions. Copies of these records are available to superintendents at the time they desire to interview prospective candidates. These credentials are also sent to school administrators upon their request.
In addition to serving the teaching graduates of Western, the service is also extended to the General Degree people who prefer positions other than teaching. Each year presents a greater demand on the Bureau for well-trained people who desire non-teaching positions. All undergraduates are urged to enroll with the Placement Bureau before graduation even though they do not desire help in securing a position at that time. In many cases students who have been out for two or more years find that they desire help in securing a position.

**PSYCHO-EDUCATIONAL CLINIC**

The object of the Psycho-Educational Clinic at Western Michigan College of Education is to provide, for both normal and maladjusted children and adults, a psychological service offering not only diagnosis but the suggestion of remedial measures as well. It is the plan of the clinic, whose laboratory is equipped with modern psychological apparatus, to train a limited number of competent students in dealing with psycho-educational problems involving educational, social, and emotional maladjustment. The personnel cooperating in these studies of maladjustment consists of a director and two associates, members of the Health Service, members of the Speech Clinic, and local psychiatrists, pediatricians, and ophthalmologists. The clinic is affiliated with the W. K. Kellogg Foundation, is a member of the Council of Social Agencies, and cooperates with the Kalamazoo State Hospital, the Civic League, the Kalamazoo Emergency Relief Association, and the Kalamazoo County Agent. The average case load each month has consisted of approximately thirty clinical, advisory, and classification problems. Approximately 34 per cent of these cases are referred to the clinic by social and relief agencies in Michigan, 35 per cent by school authorities, 18 per cent by parents and relatives, 10 per cent by other persons and organizations, and 3 per cent by private physicians.

**RURAL EDUCATION**

To those who enjoy working cooperatively with their fellow co-workers in a potentially flexible organization, rather than as cogs in the great impersonal setup which a large system necessitates; to those who enjoy working in a community small enough that they may know intimately the family and community influences bearing upon their pupils, in a community small enough that they may be activating forces; and to those who prefer positions in which they are left to their own initiative, with a minimum of restriction from administration, supervision, and tradition, rural positions are particularly attractive. To those who seek to capitalize upon their rural home and community backgrounds and thus be the better able to understand, interpret, and serve in similar communities; to those who prefer serving in a field full of challenges where they may give unstintingly of their best efforts in helping to overcome the dearth in both quantity and quality of leadership at present available; and to those who desire to become of ever-increasing influence for the betterment of life and living conditions in town and country communities, rural positions are especially challenging.

The need for well-prepared teachers for rural—one-teacher, consolidated, and village—schools, teachers who see the rural community as something more than the proving ground of their profession, is urgent. Professionally prepared superintendents, principals, county school superintendents, and supervisors or helping teachers are imperative in any program of rural school betterment.

A service, as essential in war time as in peace time, is in jeopardy; for the one-half of the nation's future citizenry—37 1/4 percent of Michigan's—residing in rural communities, there is developing an acute shortage of teachers. During the last decade the number of children in urban enrollments decreased, those from farms increased slightly, and those from rural non-farm areas
increased considerably. From all parts of the state by June, 1941, there were calls for rural teachers, calls which became more frequent and urgent until the first days of the school year. In anticipation of the demand for emergency years—a forecasted national shortage of 50,000 teachers in rural districts for 1942-1943—teachers are being listed in "help wanted" columns of daily newspapers. As in World War I, the shortage will be greatest in rural communities, partly because of the relatively large number of young men who ordinarily teach in rural schools, and partly because of the attraction of the comparatively high—though temporary—wages and the glamour of city life. In the meantime, the rural schools bid fair to lose much of the gains made slowly and against great odds in the last twenty years. For those who would enjoy teaching in smaller schools or smaller school systems—rural includes the schools of both the open country and centers of less than 2500 in population—there are assured opportunities for employment and service. The state has shown its interest in this field by offering to recommended students scholarships of tuition for two years of work in the rural curricula of the state colleges of education.

All too many are aware of the handicaps under which rural schools work, such as limited equipment and meager salaries, but these are sensitive to rising professional standards of rural teachers and rural educational leadership in general. All too few are aware of the progress rural schools have made, of the natural advantages, both physical and social, which rural schools enjoy, advantages to be found elsewhere only in some of the more expensive private schools.

In keeping with its charter, from the beginning Western Michigan College of Education has offered specialized education for rural teachers, both elementary and secondary. A two-year elementary curriculum leads to a three-year certificate, which permits the holder to teach "in schools not having grades above the eighth". By means of correspondence courses, extension courses, on-campus Saturday classes, and summer sessions, the two-year graduate is given every opportunity and encouragement to complete his degree at the earliest possible time, the more adequately to prepare himself for a very exacting and challenging profession. The two-year curriculum may be completed without penalty for the student wishing later to complete one of the other curricula. Either the four-year elementary or four-year secondary curriculum may be followed under the counsel of the Director of the Department of Rural Education with major attention given to preparation for work in rural communities. In addition to teachers, those preparing to serve rural communities in the several professions and service occupations, such as doctors, preachers, nurses, editors, librarians, recreational and cultural leaders in music, art, drama, landscape gardening and the like, as well as those desiring to enter the government services, may find helpful guidance and courses offered in the Rural Department.

The better to acquaint the student professionally with actual school conditions and the relation of school and community, a selected group of rural students is permitted to do practice teaching while in residence for six weeks, each in a one-teacher school district in one of the several counties in the service area of the college. Other rural students have their practice teaching in the Hurd one-teacher school or the Portage consolidated school,—both of which are affiliated with the College as training schools. For advanced students, either as members of a seminar or the County Life Club, frequent opportunities arise to do field work either in rural education or community work. The Country Life Club affords many students social life and experiences in organized activities related to college and community life.
EXTRA-CURRICULAR ACTIVITIES

OPPORTUNITIES IN AGRICULTURAL HIGH SCHOOLS

To meet the growing demand for teachers with the combination of agriculture, shop, and science in rural-agricultural and other small rural schools, related courses have been organized which will fulfill the requirements for these positions. Courses in agriculture have been supplemented with related courses in other departments.

Special attention is being given to the content of other courses so that they will meet the requirements of rural and small-town high-school teachers. Selections are possible so that credits earned in Western Michigan College of Education may be transferred to Michigan State College and still give a maximum amount of training to teachers in the subjects they may be asked to teach.

SPECIAL EDUCATION

There are curricula at Western Michigan College of Education in three areas of Special Education. These curricula are for the preparation of teachers of (1) mentally retarded and backward children, (2) occupational therapy, and (3) speech correction. Adequate course offerings and clinical facilities are provided in all of the curricula attempted, plus numerous other courses in collateral fields which are necessary or recommended for special education students. The curriculum in occupational therapy is taught jointly and cooperatively by Western Michigan College of Education and the School of Occupational Therapy of the Kalamazoo State Hospital. The curriculum in speech correction is conducted in connection with the Speech Clinic of Western Michigan College of Education.

VOCATIONAL AVIATION MECHANICS

Western Michigan College of Education prepares students, when licensing requirements are met, for positions as licensed airplane mechanics, licensed engine mechanics, and airplane factory mechanics. When educational qualifications permit, the combination of pilot and mechanic is possible by enrolling in the vocational pilot training program sponsored by the Civil Aeronautics Administration.

During the summer session, Western Michigan College of Education offers Aviation Mechanics for certificated teachers, Industrial Arts and Physics majors, and others who may qualify. Teacher courses are also offered in the summer session for interested persons who may organize model airplane clubs or offer other aviation instruction in high schools.

VOCATIONAL HOME ECONOMICS

Western Michigan College of Education prepares students to qualify as teachers of Vocational Home Economics in Michigan under the provisions of the State and Federal acts on vocational education. Elective courses are also offered to students in other fields of teaching.

REGULATIONS GOVERNING PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

(Adopted by the Scholarship Committee January 21, 1941)

I. Definition

Extra-curricular activities at Western Michigan College of Education include

a. Membership in or pledge ship to:

1. An officially chartered social fraternity or sorority.
2. An officially authorized student organization, such as class groups, departmental organizations, honorary societies, and religious organizations.

b. Membership on the staff of a student publication.

c. Participant in planning and staging established college functions.

II. Participation

Participation is to be interpreted to mean:

a. Holding membership in or pledgeship to an organization or group as defined in I above.

b. Becoming candidate for an office or holding one.

c. Serving on a student publication board, committee, or other group.

III. Eligibility

A. Extra-curricular activities

Only bonafide students officially enrolled in college classes and regularly in attendance may participate in extra-curricular activities.

Note.—1. “Officially enrolled” is to be interpreted to mean:

a. Payment in full of tuition, fees, and dues

b. Enrollment in classes involving a minimum of ten (10) semester hours of work for college credit

2. “Regularly in attendance” is to be interpreted to mean both attendance at classes and satisfactory achievement in and contribution to class work.

B. Offices and committees

1. No student whose point-hour ratio is less than 1.2 shall be eligible for election or appointment to office or committee membership or for continuance in office or committee membership.

(In checking for eligibility “Incomplete” are to be counted.)

2. No student whose point-hour ratio is less than 1 shall be eligible to membership in more than one group as defined in I above.

Note.—1. This is not to be construed to mean that organizations or groups may not make higher scholastic requirements for membership or offices.

2. Any course giving credit or required in a department is not to be counted as extra-curricular.

Exception: A student may, in spite of ineligibility, hold membership only in any one extra-curricular activity as defined in I above.

C. No student shall hold office of president in more than one organization in any one college year.

D. No student may participate in any extra-curricular activity, as defined in I above, until he has been assured of eligibility by the Dean concerned.

IV. Ineligibility

A. An upper-classman is ineligible to participate in extra-curricular activities as defined in I above:

1. If he did not carry a minimum of ten semester hours during the previous regular semester, with the exception of seniors, for whom less than twelve semester hours will satisfy requirements for graduation.

2. If he did not receive credit for each course he carried during the previous regular semester.

3. If he did not earn a minimum of nine honor points the previous regular semester. (See exception under Note 1.)

4. If he is on probation.
5. If he ceases to comply with any of the various conditions enumerated under the heading "Eligibility" (III).

Note.—Any upper-classman who becomes ineligible during his period of participation, as defined herein, automatically forfeits his privileges enumerated.

B. A freshman is ineligible to participate in officially-rated extra-curricular activities:

1. During his first regular semester of residence
   a. If he is not enrolled in and in regular attendance at classes carrying a minimum of twelve (12) semester hours of academic credit.
   b. If he is on probation.

2. During subsequent regular semesters in residence
   a. If he did not carry a minimum of ten (10) semester hours of work for college credit during the previous regular semester.
   b. If he did not receive credit for each course for college credit he carried during the previous regular semester.
   c. If he did not earn a minimum of nine (9) honor points the previous semester.
   d. If he is on probation.
   e. If he ceases to comply with any of the various conditions enumerated under the heading "Eligibility" (III).

Note.—Any freshman who becomes ineligible during his period of participation, as defined herein, automatically forfeits his privileges.

V. Special Dispensation. The Committee on Scholarship reserves the right to make such special adjustments in individual cases as may appear desirable or necessary.

STUDENT ACTIVITIES AND ORGANIZATIONS

ACADEMY

The Academy is one of the oldest women's organizations on the campus. Its aim is to promote interest in scholarship, leadership, character, and personality, and to give more social opportunities to its members. Members are elected by the sorority.

AGRICULTURE CLUB

This club is open to those directly interested in problems connected with agriculture. Occasional social meetings are held.

ALPHA PHI OMEGA

Alpha Phi Omega is purely a service fraternity composed of former Scouts, and in this sense is distinguished from other campus organizations. Its purpose is "to assemble college men in the followship of the Scout Oath and Law, to develop friendship, and to promote service to humanity."

ART CLUB

The Art Club is a social club whose aim is to broaden the student's art experience. The club is open to anyone interested in art. It gives the members contact with art through lectures, gallery tours, and trips to art centers. It gives them, as well, valuable contact with other students interested in this subject. The club sponsors public exhibitions of students' art work.
ASSEMBLY

Students and members of the faculty meet for assemblies on Tuesdays at nine o'clock. The exercises are in charge of a special committee and usually consist of lectures, musical numbers, and other types of entertainment of general interest to the student body.

CLASSICAL CLUB

The Classical Club holds monthly meetings. The active members are students in the Latin department; other students, particularly those specializing in art, English, or history, are cordially welcomed as associate members.

An opportunity is offered for extending acquaintance with classical subjects, such as the private institutions of the Greeks and the Romans, their religion, art, theatre, and the topography and monuments of Athens and Rome. The programs consist of games, singing, illustrated talks, and the presentation of simple plays.

COMMERCE

This club is open to all students, except freshmen, interested in commerce and business administration. The club has for its purpose the promotion of acquaintance and fellowship among the students in these curricula and also the consideration of practical current business questions. The programs consist of talks by business men, expert demonstrations of labor-saving machines for the office, reviews of books pertaining to business subjects, occasional social meetings, and similar activities. Meetings are held semi-monthly.

COUNTRY LIFE CLUB (NATIONAL AFFILIATION)

Students in the Department of Rural Education, and other students who may desire, meet two evenings each month for social recreation, debates, special topic reports, and free discussion of subjects related to the educational, economic, and social life of rural communities. Opportunity is afforded for parliamentary practice. Frequently addresses are made by members of the faculty and leaders in rural education. The club participates actively in the celebration of Rural Progress Day, an annual event, the chief feature of which is the lectures given by national leaders in the field of rural life. Provision is also made in the club for students to consider elementary research studies in cooperation with the other groups of the Youth Section of the American Country Life Association.

Each year the club holds a joint meeting with the clubs of Michigan State College, Central Michigan College of Education, and Michigan State Normal College. Delegates are sent annually to the national convention of the American Country Life Association.

DANCE CLUB

The purpose of the Dance Club is to promote interest in and appreciation of the modern dance. It is open to any student who has attended a specified number of meetings and has shown to the group some ability in rhythmic movement and dance composition. Initiation takes place during the winter.

DEBATING

The career of Western Michigan College of Education in intercollegiate debating, begun in 1921-1922, has been increasingly successful. A large number of students are interested in forensic work, and separate squads for men and women are formed every year and trained under faculty direction. From these, squad teams are chosen to represent the college in contests with teams
of other colleges in Michigan and neighboring states. On several occasions Western's teams have debated visiting teams from foreign countries. There is also a special program for freshmen, including intercollegiate competition.

A series of spirited inter-society debates is held each fall for the possession of a loving cup presented by the Kalamazoo Bar Association.

DER DEUTSCHE VEREIN

Der Deutsche Verein is an organization composed of students who have had the equivalent of at least one year of college German. It affords its members the opportunity to make a more informal study of German life, history, and politics and gives them an opportunity for more general practice in the spoken language. The programs consist of lectures, usually with slides and pictures, the presentation of German plays, and German songs and games.

EARLY ELEMENTARY CLUB

Students whose interest is in the early-elementary field meet together on the first Tuesday in each month for social, professional, and practical purposes. The club takes a philanthropic interest in the young children of Kalamazoo and endeavors to promote their welfare through financial contributions at the Thanksgiving and Christmas seasons. Whenever possible, the club aids in bringing to Kalamazoo speakers of note in the early-elementary field. An effort is made to have faculty and students meet together in a purely social way; to this end, parties, picnics, and banquets are features of the year's program. The club identifies itself with the Association of Childhood Education through subscription to Childhood Education and through a vital first-hand interest in the annual conventions of the larger organizations.

ENGLISH CLUB

The English Club is an informal group open to all students interested in literature. Its purpose is to facilitate understanding, through a type of study and discussion not ordinarily encountered in the classroom, of selected men in the literary field. Meetings are held semi-monthly.

EXTEMPORÉ SPEAKING AND ORATORY

As a charter member of the Michigan Intercollegiate Speech League, Western participates in the League's annual contests in extempore speaking and oratory, the former in the fall, the latter in the winter. A representative is also sent to the state contest of the Intercollegiate Peace Association in the spring. Local contests are held to select representatives and to encourage these activities on the campus.

Under the auspices of the local chapter of Tau Kappa Alpha, national forensic fraternity, separate contests are held for freshmen. Various fitting awards are offered in the respective contests.

FORENSIC BOARD

The Forensic Board, functioning under the authority of the Charter Committee, has charge of debating at Western. Its membership consists of the men's and women's debate managers, the two coaches, and representatives from various clubs interested in debating. The Forensic Board supervises all intramural debating activities and encourages debating in general.
FUTURE TEACHERS OF AMERICA

The Dr. George H. Hilliard chapter of Future Teachers of America is open to both men and women students. The objectives of the organization center in the interests of the teaching profession. Both the National Education Association and the Michigan Education Association invite the membership of the local chapter to the work of advancing education in the state and nation.

HOME ECONOMICS CLUB

The Home Economics Club is organized for the purpose of promoting professional interest and good fellowship among the students. Membership is open to any student of the department who is interested, upon the payment of a small fee each semester. The club is affiliated with the Michigan and the American Home Economics Associations. Meetings are held two evenings each month during the college year.

HONORARY SOCIETIES

Arista is an honorary society for senior women who are outstanding in leadership, scholarship, and service. Recognition for those junior women chosen is given at the annual June Breakfast.

Beta Iota Chapter of Kappa Delta Pi, a national honor society in education, was installed on the campus in 1928. It seeks to encourage high professional, intellectual, and personal standards. Membership is by invitation extended by the chapter to juniors and seniors ranking above the upper quartile point in scholarship, having manifested leadership attributes and a continuing interest in education.

Kappa Rho Sigma is composed of students who have shown marked excellence in the fields of mathematics and science. Election is by vote of members of the faculties of these departments.

Pi Gamma Mu, is a national honor fraternity in the fields of economics, government, geography, history, and sociology. To be eligible for membership a student must be a junior or senior in full standing with a scholarship of at least a B average and must have completed 27 semester hours in the above fields. Election is by vote of the members of the faculties of the mentioned fields.

Tau Kappa Alpha, national honorary forensic fraternity, elects its membership from the men and women whose work in intercollegiate public-speaking contests warrants such recognition.

INDUSTRIAL ARTS UNION

The Industrial Arts Union is an outgrowth of the Industrial Arts Club, organized in 1917. The present organization was perfected in 1928. The purpose of this group is to offer opportunity for individual expression and participation in educational programs of interest to the Department of Industrial Arts. Activities include social functions, discussion groups, short trips, and educational gatherings.

INGLIS CLUB

The Inglis Club aims to have within its membership all students enrolled in the Secondary School curriculum. At its meetings educational and social activities are combined.

INTERNATIONAL RELATIONS CLUB

This club was established under the auspices of the Carnegie Foundation for International Peace and is affiliated with similar clubs throughout the
world. It is composed of students who are interested in the study of national and international affairs. It aims to develop in its members a better understanding of foreign peoples and their problems. Good scholarship, the recommendation of the faculty of the Department of Social Sciences, and the approving vote of the society are prerequisite to membership. The semi-monthly meetings are devoted to lectures, discussions, or social diversions.

**LATER ELEMENTARY CLUB**

The Later Elementary Club is composed of students who are interested in the later-elementary field. Social or professional meetings are held each month.

**LE CERCLE FRANCAIS**

Le Cercle Français is designed to create and extend interest in the life and literature of the French people, to encourage conversational French, and to give opportunities for activities not possible in the classroom.

All students of French, except first-year students, are eligible. Meetings are held once a month.

**LEGIS COLLEGIIUM**

This club is open to students who intend to enter upon the study of the law. Its purpose is both social and semi-professional.

**MATHEMATICS CLUB**

The Mathematics Club is an organization to further the study of undergraduate mathematics. All majors and minors in mathematics who have a C average are eligible for membership.

**MEN'S UNION**

All the men of the student body, the faculty, and the administration are members of the Men's Union. Since its organization in 1936, the Union has striven to create closer fellowship, spirit, and cooperation among the men of Western. A lounge and recreation room with ping-pong, pool tables, checkers, and chess are located in the Union Building, for the use of the men during their leisure.

The men acquire insignia during their first year in residence at Western, by which they are easily recognized. The Union sponsors an assembly during the year and also a social program. Dues paid at enrollment by men of the college support the Union.

**MUSIC ORGANIZATIONS**

The Band meets twice a week for practice and furnishes music at athletic and other events. Students with a reasonable knowledge of band instruments are eligible to membership.

The Glee Clubs take an important part in the musical life of the college. Two are maintained: the Men's Glee Club and the Women's Glee Club.

Two Choirs are maintained: the College Choir and the Auxiliary Choir.

The College Choir is open only to members of the Women's Glee Club and the Men's Glee Club. The organization aims to develop and perpetuate a high standard of choral ensemble singing. Each year the Choir makes a number of appearances on the campus and before high schools and other organizations.
The Auxiliary Choir is designed for students of less choral experience. Many from this organization find their way into the Men's and Women's Glee Clubs and the College Choir.

The Orchestra of 50 pieces meets twice a week throughout the year and gives concerts at various times. Any student with a reasonable degree of proficiency in the playing of some orchestral instrument is eligible for membership. The opportunity for ensemble work under capable direction is one of which all qualified students should take advantage.

NATURAL SCIENCE CLUB

The purpose of this club is the promotion of interest and knowledge of natural science through lectures and directed field study. Active members of the club must be majoring or minoring in science.

OMEGA DELTA PHI

Omega Delta Phi is a men's social fraternity. The aim of the organization is to promote sustained interest and active participation in worthwhile college activities. Membership is based upon scholarship, personality, and leadership. The fraternity seeks to instill in its members a sense of comradeship and school spirit.

PI KAPPA RHO

Pi Kappa Rho, the youngest women's organization on the campus, has for its aim discussion, leadership, and friendly association. High scholarship and an active interest in campus life are among the requirements for membership.

PLAYERS

The purpose of this organization is the promotion of appreciation of the art of the theatre among its members and among the members of the student body. Programs for entertainment and study are presented at each regular meeting. The public presentation of two long plays and several one-act plays during the year gives practical experience in acting, staging, and management. Membership is limited and is attained through try-outs held in the first semester.

PRE-MEDICAL CLUB

Membership in this club is open to students who are interested in the medical profession and in the field of dentistry. The purpose of the club is both social and professional. Any persons interested are cordially invited to attend the meetings.

PSYCHOLOGY FORUM

The Psychology Forum was organized in the fall of 1938. The club has monthly meetings which usually follow a cafeteria supper. Membership is open to all students having certain scholastic requirements and an interest in psychology, as well as to faculty members. The purpose of the organization is to become acquainted with and to discuss current theories, concepts, and literature in the field of psychology.

SENATE

The Senate is one of the oldest women's organizations on the campus. It has for its purpose to develop leadership, to increase interest in school activities, and to give a greater appreciation of the fine arts. High scholastic standing and interest in school activities are requirements for its membership.
SIGMA TAU GAMMA

Sigma Tau Gamma, a men's organization, is the oldest of the college fraternities. Although it developed originally from a debating society, it is now the only national social fraternity on the campus. The fraternity is interested chiefly in promoting fellowship and leadership among students.

SPEECH CLUB

The purpose of the club is to give students actual speech practice in situations such as they will meet when they go out into the field. Programs are being arranged to this end. Tentative plans provide for mock trials for pre-law students; health talks and programs for pre-medical students; plays and debates for students interested in these activities; panel discussions; social programs, with opportunity for after-dinner speaking; interpretive readings; book reviews; and possibly puppet shows. It is proposed to give the members of the club an opportunity to work out programs that would be interesting for assemblies of students of various ages. No preliminary speech training is required for membership; interest in speech being the only requisite.

STUDENT ASSOCIATION

Every student upon paying his fees becomes a member of the Student Association of Western Michigan College of Education.

This organization is governed by an executive group known as the Student Council, the personnel of which consists of the officers of the association, representatives from each class, and representatives from the major student organizations. The council conducts two student elections annually, in which class officers and class representatives, as well as Association officers, are elected.

The association provides the democratic means whereby the students of the college govern themselves, with the cooperation of a committee of faculty members, the Faculty Committee on Student Activities. The association, through its duly elected representatives and with the aid of the faculty, keeps close to the problems of student life. In the last few years it has assured the existence of desirable organizations through the charter system, and has worked out a financial system managed through the Student Council. Details of the work of the council are published annually in its handbook. As a responsible, self-governing body, the association unifies and inspires a fine type of spirit in the college.

STUDENT SCIENCE CLUB

The Student Science Club exists to instill in its members a scientific attitude and a spirit of research. Membership is limited to those students who have elected a year of science or mathematics and maintain high scholarship (B average) in those branches. The members are classified into groups according to the fields of science or mathematics in which their individual major interests lie. The meetings are bi-weekly. One meeting is devoted to a program given by some one of the student groups. The alternate meeting is given over to lectures by faculty members and speakers from outside the school. The programs are open to all students of the college.

THETA CHI DELTA

Theta Chi Delta is a social fraternity, the purposes of which are to develop character, encourage high scholastic achievement, and maintain a spirit of fellowship, organized loyalty, and school spirit. A fraternity house is maintained by the organization.
THETA PI ALPHA

Theta Pi Alpha is a social sorority of women regularly enrolled at Western Michigan College of Education. Its primary purpose is the cultivation of friendship and a spirit of cooperation among its members and with the members of other campus organizations; its secondary purpose is the study of contemporary literature and an appreciation of all the fine arts. Candidates for membership must possess scholarship, leadership, and individuality.

W. CLUB

This organization is composed of men who have won an official letter in one of the major sports. Membership is by election. One of the objectives of the club is to help to stimulate and to maintain a high standard of sportsmanship both on and off the campus.

WESTERN MERRIE BOWMEN

The purpose of this organization is the promotion of an appreciation of archery. This club was organized especially for members of the Department of Industrial Arts, who will probably be asked to organize a club of this kind in connection with their teaching of woodwork. Membership, however, is open to all those who are interested in this activity.

WOMEN'S LEAGUE

The Women's League was organized in 1913 to look after the social welfare of the women of the college. It aims to aid new students in every possible manner and to promote closer acquaintances. Women students become members by paying a fee of twenty-five cents each semester at the time of registration. The women students are represented on the Women's League Cabinet through their departmental organizations.

Among the annual social activities of the League are the Women's League Formal, the Christmas Chocolate, the Who's Who Party, the Masquerade, and the June Breakfast with the Daisy Chain.

The League has as its headquarters the beautiful Davis Room in Walwood Hall. Here girls drop in for informal visiting, and many social events take place, prominent among them the weekly afternoon tea that has become a Wednesday tradition.

WOMEN'S PHYSICAL EDUCATION ASSOCIATION

All women of the college who are interested in physical education or allied activities are eligible to membership in the Women's Physical Education Association. Semi-monthly meetings are held, some of which are professional, others social. The club has parties, hikes, roasts, and other activities throughout the year.

YOUNG MEN'S CHRISTIAN ASSOCIATION

The College Young Men's Christian Association is a part of the larger Young Men's Christian Association movement which began in 1844. It is organized to create a wholesome fellowship among the men of the campus and to help them to put into practice their Christian ideals. Every man of the institution, whether student or faculty, is invited to become a member, regardless of his religious faith. The association meets once a week for programs which have to do with education, current problems, entertainment and social life, and projects of service.
YOUNG WOMEN'S CHRISTIAN ASSOCIATION

The Young Women's Christian Association exists for the purpose of providing a fellowship to which every girl on the campus is eligible. It aims to help its members acquire a religious balance adequate to face the life problems that confront students in college.

STUDENT PUBLICATIONS

THE BROWN AND GOLD

The Brown and Gold is the college yearbook, written, edited, and published by the students of the college under the guidance of the Publications Committee. The editor-in-chief and business manager are appointed by the president of the Student Council, with the approval of the Student Council, the Publications Committee, and the faculty Committee on Student Activities.

THE HERALD

The Western Michigan Herald is a weekly newspaper published by the students of the college under the guidance of the Publications Committee, which is made up of both students and faculty. The editor-in-chief and the business manager are students appointed by the president of the Student Council, with the approval of the Student Council, the Publications Committee, and the faculty Committee on Student Activities. An interest in journalism and a willingness to work are the only prerequisites for staff members, who conform to the eligibility rules for college activities.

THE STUDENT DIRECTORY

The Student Directory is an annual booklet published during the first semester. It contains the addresses and telephone numbers of all students and faculty members, and includes information concerning the various student activities.

THE STUDENT HANDBOOK

The Student Handbook is published annually by the Student Council. It contains the details of the organization and work of the council.
The Constitution of the State of Michigan [Act XI, Sec. 10] places the state teachers colleges under the authority of the State Board of Education subject to such regulations as may be prescribed by the Legislature. In 1903 [Public Act 203] the Legislature decreed: “The State Board of Education is hereby authorized and required to prescribe the courses of study for students, to grant such diplomas and degrees and issue such licenses and certificates to the graduates of the several normal schools of the state as said State Board of Education shall determine.”

From time to time the Legislature has also defined the objectives and scope of work of the teachers colleges. It has repeatedly declared that the purpose of these institutions “shall be the instruction of persons in the art of teaching and in all the various branches pertaining to the public schools of the state of Michigan” [Act 139, P. A. 1850; Act 192, P. A. 1889; Act 51, P. A. 1889].

In the course of a century the public school system has developed from the meagre rudiments which satisfied a frontier society to the enlarged and complex organization which attempts to meet the need of a day which faces the solution of social, political, and economic problems of fundamental significance. Only honest, intelligent, and well-informed citizens can cope with such problems, and such citizens it is the first duty of our public schools to produce. Only honest, intelligent, well-educated, and devoted teachers are adequate to meet these enlarged duties and responsibilities—the day of the mere school-keeper is gone. The problem of training such teachers has increased in scope and complexity, but to meet these problems the State Board of Education and the faculties of the teachers colleges have constantly applied themselves, keeping in mind always the two purposes which, since the founding of the State, have been sustained not only by legislative authority, but which have the sanction of all educational experience as well. Hence the Michigan state teachers colleges have always stood and do now stand for two things paramount and inseparable in an institution for the training of teachers:

1. A thorough grounding in such fields of study as may lead to the intellectual growth of the student.
2. A thorough grounding in the science and art of teaching attained by sufficient actual teaching under direction.

Objectives and General Scope of Curricula

A. The program of study outlined for the first and second years in the curricula of the Michigan state teachers colleges is organized to serve, among others, the following purposes:

1. To provide the student with essential factual information; to give him an introduction to methods of thought and work and to provide such opportunities for study and growth as may lead to a well-rounded general education.
2. To prepare the student for undertaking the more advanced and specialized work embraced in the curricula of the third and fourth years of the teachers colleges or for more advanced work elsewhere.

B. This program represents sixty semester hours of work, at least half of which must fall in Groups I, II, III. The student must complete during the first year at least six semester hours of Rhetoric and at least fifteen semester hours from Groups I, II, III.

The program for the third and fourth years is designed to enable the student
1. To pursue more extensively and intensively courses which acquaint him with the fields of his special interest and which broaden his general education.
2. To pursue a curriculum designed to give him the knowledge and skills necessary for teaching in a specific field.

Admission to the program of the third and fourth years is based upon the satisfactory completion of the work outlined under (A) above or upon evidence of equivalent work done satisfactorily elsewhere. In addition the student must satisfy such special tests or examinations as may be prescribed to determine his general intelligence, scholastic aptitude, and fitness for the teaching profession.

SUBJECT GROUPINGS

The regulations governing certification in Michigan employ subject groupings as follows:

Group I. Language and Literature
Ancient language and literature, English language and literature, modern language and literature.

Group II. Science
Agriculture, astronomy, anatomy, biology, botany, chemistry, geography, geology, hygiene, mathematics, nature study, physics, physiology, psychology, zoology

Group III. Social Science
Economics, history, philosophy, political science, sociology

Group IV. Education
Education (includes methods courses and directed teaching)

Group V. Fine Arts
Arts, music

Group VI. Practical Arts
Agriculture, business education, home economics, industrial arts

Group VII. Physical Education and Health
Health, physical education

DEGREES DEFINED

BACHELOR OF ARTS (AND TEACHING CERTIFICATE)

The student who regularly completes a curriculum conforming to the degree requirements and embracing at least 90 semester hours from Groups I, II, and III, including at least 8 semester hours in one foreign language, is eligible for the degree of Bachelor of Arts. If two or more units of one foreign language are presented for entrance, the requirements for foreign language may be waived.

BACHELOR OF SCIENCE (AND TEACHING CERTIFICATE)

1. The student who regularly completes a curriculum conforming to the degree requirements and embracing more than 30 semester hours from Groups IV, V, VI, and VII is eligible for the degree of Bachelor of Science.

2. The student who otherwise qualifies for the degree of Bachelor of Arts and who has earned at least 54 semester hours in Group II may at his option receive either the degree of Bachelor of Science or the degree of Bachelor of Arts.
GENERAL DEGREE (WITHOUT TEACHING CERTIFICATE)

Students, who do not have in mind preparation for teaching, may elect basic courses which provide a general education or which satisfy preliminary requirements for other professional curricula. When such a program of work is carried on for four years and conforms to the degree requirements stated on pages 70 to 72 except the professional requirements in Group IV, the degree of Bachelor of Arts or Bachelor of Science may be granted without the teaching certificate.

SECOND BACHELOR’S DEGREE

A graduate of Western Michigan College of Education with the degree of Bachelor of Science who subsequently becomes a candidate for the degree of Bachelor of Arts, or vice versa, is required, in addition to the credits he already has, to complete 30 semester hours of resident credit and to satisfy any other specific requirements for the degree.

Degree Requirements

Any curriculum leading to the bachelor’s degree consists of at least 120 semester hours of credit and must include:

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<th>Group</th>
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<td>I</td>
<td>at least 12 semester hours</td>
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<td>II</td>
<td>at least 12 semester hours</td>
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<tr>
<td>III</td>
<td>at least 12 semester hours</td>
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<td>IV</td>
<td>at least 20 semester hours</td>
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<tr>
<td>Rhetoric</td>
<td>at least 6 semester hours</td>
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The remaining semester hours may be selected from the courses regularly offered by the college, subject to the following restrictions:

1. Not more than 40 semester hours may be taken in any one subject.
2. At least three-fourths of the work beyond the second year must be in courses not open to first year students.
3. No candidate is eligible for the Bachelor’s degree who has not done at least 30 semester hours of work in residence and who has not been in residence during the semester or summer session immediately preceding graduation. (An exception is made in the combined pre-professional curricula. See page 87.)
4. Courses must be selected so that the requirements in some one of the provisional certificate curricula are fulfilled. (This requirement does not apply to the General Degree curriculum, without teaching certificate. See page 84.)
5. All degrees include certain requirements of majors and minors.

MAJOR AND MINOR REQUIREMENTS AND REGULATIONS

Requirements

(A major is a sequence of courses totaling a minimum of 24 semester hours; a minor is a sequence of courses totaling a minimum of 15 semester hours. Students may, if conditions permit, elect beyond this minimum up to a maximum of 40 hours offered by any department. The maximum permitted in Groups IV-VII is 60 hours.)

1. General Degree (without Teaching Certificate.) The academic training shall include a major and a minor. (See page 84.)
2. Bachelor’s Degree and State Elementary Provisional Certificate. The academic training shall include four minors, or a major (may be a group major) and two minors. The equivalent of two minors must be in subjects or subject fields taught in the elementary grades.
3. Bachelor's Degree and State Secondary Provisional Certificate. The academic training shall include one major and two minors, in subjects or subject fields in which the applicant expects to teach.

Regulations and Suggestions

1. In the "Details of Departmental Courses," pages 98 to 195, see the introductory statement for each department preceding its description of courses, for its approved major and minor course sequences. Students should consult the departmental advisers for approval of their major and minor programs.

2. All secondary students shall be known as "majors" in the fields of selected departments, e.g., Home Economics, Art, Mathematics, English, etc. If a student chooses to elect a major in each of two or more departments, he will be listed accordingly, e.g., Art and English; Industrial Arts and Mathematics, etc.

3. Decision concerning field of majors must always be made by student before close of sophomore year or beginning of junior year.

4. Decision concerning pursuance of elementary or secondary curriculum must be made by close of freshman year or beginning of sophomore year.

5. It is permissible to use as a "group" major a combination of courses from related departments, as in the several science departments and in the several social science departments, if and as approved by departmental advisers.

6. Group requirements (Groups I, II, and III) of the several curricula may be satisfied through the use of major and minor sequences. Likewise short sequential requirements of some of the curricula may sometimes be included as parts of major or minor groupings.

7. Minors may often be related to majors, so as to recognize naturally or closely related fields; for example, mathematics and physics, history and geography, literature and history, etc.

8. Students who wish to major in any of the "special" fields (art, business education, home economics, industrial arts, music, physical education, and special education) are advised to follow the same procedure as indicated in item 1.

Attention is called to the regulation of the State Board of Education* as to the "special" fields which lead to certification in both elementary and secondary grades, when the candidate qualifies in both fields. In respect to this, Western Michigan College of Education at present prepares students in the fields of art, music, and physical education for women.

*Note.—See State Certification Code, page 18, paragraph 22.

Restrictions

1. It is usually not permissible to use education as a major or minor in any undergraduate curriculum.

2. The following courses are not to be counted as satisfying major and minor requirements:
   a. Required courses in rhetoric (See Group I).
   b. Uniformly required courses in education from Group IV: Human Growth and Development 251, Introduction to Directed Teaching 351, and Directed Teaching, Laboratory in Education, and General Educational Problems 370 A, B, C.
   c. Professional courses numbered 300T to 302T. These are courses in teaching school subjects, hence give credit in education.
3. A combination of foreign languages, or of English or American literature with a foreign language, is not permissible. The major or minor must be in one language only.

4. Mathematics may not be combined with Science (physics, geography, chemistry, biology) for a major or minor sequence.

**REQUIREMENTS FOR GRADUATION**

**Degrees and Certificates**

The State Board of Education for the State of Michigan, on recommendation of the president and faculty of Western Michigan College of Education, confers degrees and grants teachers' certificates as follows:

1. The degree of Bachelor of Arts and the degree of Bachelor of Science.

2. The State Elementary Provisional Certificate, which qualifies the holder to teach for a period of five years from date of issue in the elementary grades (kindergarten to eighth) in any public school in Michigan. (See Note 1.)

3. The State Secondary Provisional Certificate, which qualifies the holder to teach for a period of five years from date of issue in the secondary grades (seventh to twelfth) in any public school in Michigan, in subjects or subject fields indicated on the certificate. (See Note 2.)

4. The State Limited Certificate which qualifies the holder to teach in the State of Michigan for a period of three years from date of issue in any primary-school district or in any graded-school district not maintaining grades above the eighth. (See "Important Directions to Holders of Limited Certificates Based on the Michigan Teachers' Certification Code", page 71.)

**Academic and Residence Requirements for Degrees and Certificates**

1. For the Bachelor's Degree the candidate shall—
   a. Present credits satisfying a prescribed curriculum aggregating 120 semester hours;
   b. have satisfactorily completed in residence at this institution at least 30 semester hours;
   c. have been in residence at this institution the semester or summer session immediately preceding graduation;
   d. satisfy the requirements for the provisional certificate. (In certain cases this requirement may be waived.)

2. For the State Elementary Provisional Certificate the candidate shall—
   a. present credits satisfying a prescribed curriculum aggregating 120 semester hours;
   b. have satisfactorily completed in residence at this institution at least 30 semester hours;
   c. have been in residence at this institution the semester or summer session immediately preceding graduation;
   d. satisfy the requirements for the Bachelor's Degree.

3. For the State Secondary Provisional Certificate the candidate shall—
   a. present credits satisfying a prescribed curriculum aggregating 120 semester hours;
   b. have satisfactorily completed in residence at this institution at least 30 semester hours;
c. have been in residence at this institution the semester or summer session immediately preceding graduation;
d. satisfy the requirements for the Bachelor's Degree.
4. For the State Limited Certificate the candidate shall—
   a. present credits satisfying a prescribed curriculum aggregating 60 semester hours;
   b. have satisfactorily completed in residence in this institution 15 semester hours;
c. have been in residence in this institution the semester or summer session immediately preceding graduation;

Note 1. The holder of the State Elementary Provisional Certificate may be issued the State Elementary Permanent Certificate when the candidate shall have met the following conditions:
   (a) Application must be made to the college within one year following the expiration of the State Elementary Provisional Certificate.
   (b) The candidate must submit satisfactory evidence that he has taught successfully during the life of the certificate for not less than three years in elementary schools in the state of Michigan.

Note 2. The holder of the State Secondary Provisional Certificate may be issued the State Secondary Permanent Certificate provided the candidate shall have met the following conditions:
   (a) Application must be made to the college within one year following the expiration of the State Secondary Provisional Certificate.
   (b) The candidate must submit satisfactory evidence that he has taught successfully during the life of the certificate for not less than three years in secondary schools in the state of Michigan.
   (c) The candidate must have earned in addition ten semester hours of acceptable resident college credit.

Note 3. A candidate presenting credits as a graduate of a Michigan County Normal School and who in addition thereto presents entrance credits satisfying the requirements of this institution shall be granted:
   (a) Toward the Provisional Certificate, 25 semester hours;
   (b) Toward the State Limited Certificate, 25 semester hours;
   (c) If the candidate for the State Limited Certificate shall have entered as a graduate from a Michigan County Normal School, he shall complete in residence in this institution at least 15 semester hours.

Note 4. Not more than one-fourth of the number of hours necessary for any certificate or degree may be taken in extension or by correspondence or both. Such credit, however, cannot be applied to modify the minimum or final residence requirements.

Note 5. No teacher's certificate will be granted to any person who is less than eighteen years of age.

Note 6. No teacher's certificate will be granted to any person who is not a citizen of the United States or who has not declared his intention of becoming a citizen.
Important Directions to Holders of Limited Certificates Based on the Michigan Teachers' Certification Code

Caution: No person can be employed to teach in any school district unless he is legally qualified by holding a valid certificate. In order that the holder of any limited certificate may retain without interruption his status as a legally qualified teacher, he must make application for renewal to the State Board of Education between April 1 and September 1 of the year the certificate expires; if the candidate on the expiration of the certificate does not arrange for renewal as here stated, he will forfeit his status as a legally qualified teacher, and therefore will not be permitted to teach. He will, however, remain eligible to make application for renewal until June 30 of the year following expiration of his certificate after which date renewal privileges are canceled.

A. To the holder of the State Limited Certificate or of the State Limited Renewal Certificate.

1. The holder of a State Limited Certificate may be issued (five times) a State Limited Renewal Certificate provided the candidate shall have met the following conditions:

(a) Subsequent to the date of issue of the last certificate held, the candidate must have acquired 10 semester hours of credit, of an average grade of "C" or better, earned in an institution or accepted by an institution approved by the State Board of Education. These credits must be applicable toward the requirements of the curriculum prescribed for the State Provisional Certificate eventually desired. Not less than 5 semester hours must be earned in residence; the remainder may be earned in extension study but of this not to exceed 3 semester hours may be correspondence-study credit.

(b) In order to assure that the credits earned toward renewal will apply on the State Provisional Certificate curriculum at the institution where the candidate intends to qualify eventually for that certificate, the candidate should arrange in advance in each case to have his course selections approved by that institution. Also all credits wherever earned should be submitted to that institution for evaluation and by it transmitted to the State Board of Education with recommendations.

B. To the holder of the County Limited Certificate or of the County Limited Renewal Certificate.

1. The holder of a County Limited Certificate may be issued (two times) a County Limited Renewal Certificate each valid for two years provided the candidate shall have met the following conditions:

(a) Subsequent to the date of issue of the last certificate held, the candidate must have acquired 10 semester hours of credit, of an average grade of "C" or better, earned in an institution or accepted by an institution approved by the State Board of Education. These credits must be applicable toward the requirements of the curriculum prescribed for the State Limited Certificate and for the State Provisional Certificate. Not less than 5 semester hours must be earned in residence; the remainder may be earned in extension study but of this not to exceed 3 semester hours may be correspondence-study credit.

(b) In order to assure that the credits earned toward renewal will apply on the State Limited Certificate curriculum and on the State Provisional Certificate curriculum at the institution where the candidate intends to qualify for either certificate, the candi-
date should arrange in advance in each case to have his course selections approved by that institution. Also all credits wherever earned should be submitted to that institution for evaluation and by it transmitted to the State Board of Education with recommendations."

Note.—More complete information concerning the several teachers' certificates may be obtained from Bulletin No. 601, Teachers' Certification Code, published by the Superintendent of Public Instruction, Lansing, Michigan.

Additional Regulations Governing Students at Western Michigan College of Education

1. All freshmen must carry Rhetoric 106 A, B.
2. At the end of the sophomore year all students except the rural two-year students must have had at least six class hours of physical education.
3. In general, freshmen should not elect two courses in a single department in the same semester. No student should elect more than 10 semester hours in a single department in the same semester.
4. All students who expect to receive a degree must present at least 8 semester hours of credit in rhetoric.
5. Not more than a total of 60 semester hours of credit from Groups IV, V, VI, and VII may be accepted for either the Bachelor of Arts or the Bachelor of Science degree.
6. Before being admitted to the regular program of work of the third year, a candidate for a teaching certificate shall have earned at least 8 semester hours in each of the Groups I, II, and III. He shall have maintained at least a C average for work already completed and shall give evidence of his fitness for teaching.
7. To satisfy the minimum requirements in Groups I, II, and III, the student shall not present a series of isolated courses.
8. All students who expect to obtain a degree and teaching certificate are required to present credits in the following courses: Human Growth and Development 251, Introduction to Directed Teaching 351, and Directed Teaching, Laboratory in Education, and General Educational Problems 370 A, B, C, or the equivalent.
9. A student will not be permitted to carry directed teaching, unless his point-hour ratio is at least 1.0.
10. All students must take the equivalent of six hour lectures in political science. This is a legal requirement.
GRADUATE DIVISION

In cooperation with The Horace H. Rackham School of
Graduate Studies University of Michigan

The Board of Regents of the University of Michigan at its meeting in July, 1938, passed a resolution approving a formal request from the State Board of Education that the University of Michigan cooperate with the four Michigan Teachers Colleges in planning a graduate program of instruction. According to the action, a Graduate Division, organized and administered in cooperation with the University, has been set up at Western Michigan College of Education. All courses given in the graduate division are offered by instructors who have been given the status of graduate lecturer by the Executive Board of the Graduate School of the University. All courses given in the graduate division constitute a part of the regular program of instruction of the University and carry both course and residence credit toward the master's degree. Most courses are strictly of a graduate nature and do not give undergraduate credit. Some courses are open to well-qualified seniors, who are admitted on approval of the Director of the Graduate Division.

Graduate courses have been offered by the Graduate Division of Western Michigan College of Education since February, 1939. One hundred fifteen graduate students attended the second semester, 1938-1939; one hundred fifty-four graduate students attended the summer session of 1939; one hundred forty-seven attended the first semester, 1939-1940; one hundred forty-one attended the second semester, 1939-1940; one hundred seventy-five the summer session of 1940; two hundred eight the first semester, 1940-1941; one hundred seventy-one the second semester, 1940-1941; one hundred seventy-nine the summer session, 1941; and two hundred eight attended the first semester, 1941-1942. Four courses were offered the second semester 1938-1939; eleven courses were offered in the summer, 1939; six were offered the first semester, 1939-1940; six were offered the second semester, 1939-1940; fourteen were offered in the summer of 1940; eleven were offered the first semester, 1940-1941; thirteen were offered the second semester, 1940-1941; twenty courses were offered during the summer session, 1941; thirteen were offered during the first semester, 1941-1942; fourteen courses were offered during the second semester, 1941-1942; and twenty-five courses will be offered during the summer of 1942. An attempt is made to keep the work balanced by offering a considerable proportion of the courses in cognate fields, and at the same time giving all courses in Education for which there is a demand.

The courses offered are open not only to students just entering upon a program of advanced study, but also to those who have already completed some of the work for the master's degree at the University. Such students should ascertain in advance whether the particular courses offered may be included as a part of their master's program.

All degrees are awarded by the University of Michigan. Students taking work in the graduate division shall be permitted to complete such requirements for the master's degree as may be satisfied by courses offered in the division. Unless specifically stated otherwise, a minimum of one summer session of full-time work on the campus of the University is required of all applicants for the master's degree.

Registration for the first semester of the Graduate Division will be on Saturday, September 26, 1942, from 9 to 12 A.M., and from 1 to 4 P.M. Registration for the second semester will be on Saturday, February 13, 1943, at the same hours. All students who enroll later than these dates must pay in addition to the regular fee a penalty of one dollar for each day of late registration until a maximum penalty of three dollars is incurred.

Registration will take place in the Graduate Division Office, Room 106, Administration Building.

All classes for the first semester will begin on Saturday, October 3, and will continue through Saturday, February 6. All classes for the second semester
will begin on Saturday, February 20, and continue through Saturday, June 12, 1943. All classes meet two class hours each Saturday during the semester. In general, courses give two semester hours credit. (Consult Schedule of Classes for instructors, hours, and places of meeting.) Prerequisites for a course should be carefully determined by the student before enrolling in the course. Generally speaking, prerequisites for courses are, in addition to graduation from a four-year curriculum in an accepted college or university, one year of work of college grade in the field of the subject elected. In some cases, courses may require specific prerequisites or an amount of prerequisite credit in excess of the general requirement.

The normal program of work during a semester for a student devoting full time to graduate work is twelve hours. The program of work done by students devoting only part time to graduate study and paying the reduced-program fee varies from two to six hours, but no student in part-time attendance who is engaged in full-time teaching or other such employment shall be allowed to elect more than four hours of work during a semester.

The semester fees must be paid in advance and no student can enter upon his work until after such payment. These fees are payable at the beginning of the first semester in September and at the beginning of the second semester in February. The fees are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Michigan Students</th>
<th>Nonresident Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee for each semester</td>
<td>$60</td>
<td>$100</td>
</tr>
<tr>
<td>Reduced-program fees:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two hours credit</td>
<td>16</td>
<td>26</td>
</tr>
<tr>
<td>Four hours credit</td>
<td>32</td>
<td>42</td>
</tr>
<tr>
<td>Six hours credit</td>
<td>45</td>
<td>60</td>
</tr>
</tbody>
</table>

In case of complete voluntary withdrawals after the beginning of any one semester, refunds are made as follows:

- 100 per cent—up to two weeks
- 50 per cent—more than two weeks and less than four weeks
- 40 per cent—more than four weeks and not later than eight weeks

Undergraduates who, at the beginning of a given semester, are within six semester hours of graduation or, at the beginning of a summer session, within four hours of graduation are permitted to register in the Graduate Division. Such students must complete the undergraduate requirements and receive the bachelor's degree while doing work in the Graduate Division during the first semester or summer session there. These students must register for such work at the Graduate Division Office.

Undergraduate students who wish to carry graduate courses for undergraduate credit (numbered in the 400 group) must secure written permission from Dr. Elmer H. Wilds, Director of the Graduate Division, but enrollment should follow the regular plan for undergraduates.

For students who are within six hours of graduation and who enroll in a combination program of graduate and undergraduate work, the fees are as follows:

1. Undergraduate students who elect five or more hours in the Graduate Division shall pay the announced fee of $60.00 for Michigan students and $100.00 for nonresident students for full-time enrollment in the Graduate School; but no additional fees will be charged for undergraduate work. This fee of $60.00 is paid in the Graduate Office but covers both graduate and undergraduate enrollment.

Undergraduate students who elect less than five hours in the Graduate Division shall pay the usual part-time undergraduate enrollment fees and the part-time graduate fees covering the work they elect.

Graduate students are subject to the rules of the Dean of Men and the Dean of Women and to other general regulations of this institution.
The graduate courses for which credit will be given have been selected through cooperation of the Advisory Council of the college and the Graduate Adviser to the Colleges from the Graduate School of the University of Michigan.

The privileges of admission are open to students who hold the bachelor's degree, or its equivalent, from schools of recognized standing and who are otherwise qualified to pursue with profit the work offered.

In order to be admitted to the courses offered, the student must comply with the regulations of the Graduate School, which are as follows:

1. Two complete official transcripts of scholastic records to date must be sent to the Graduate School Office in advance of registration. These transcripts should specify degrees obtained, courses completed, scholarship grades attained, and the basis of grading. One copy will be retained in the office of the Graduate School at the University; the other copy will be filed in the office of the Graduate Division.

2. A student who wishes to become an applicant for an advanced degree must indicate in his request for admission to graduate study a field of specialization; a student who is not an applicant for a degree is held to no special requirements, but he must furnish evidence of graduation from a recognized college.

Students who fail to make previous arrangements for admission may submit their credentials to the Director of the Graduate Division and be given tentative admission, pending review by the Dean of the Graduate School.

A student should have in view a fairly complete program of studies before enrolling in the courses offered. The Director of the Graduate Division will assist the student in formulating such a program and recording it on the Schedule of Study blank which must be reviewed by the Graduate Adviser to the Colleges and submitted by him to the Dean of the Graduate School for approval. Alterations in the program, resulting from the dropping or adding of courses, must receive approval in similar fashion.

Twenty-four semester hours of graduate credit chosen with the advice and approval of the Graduate Adviser to the Colleges, Dr. Clifford Woody, plus a master's thesis, are required for graduation. Eighteen hours of this graduate credit must be residence credit, earned either at the University or at a Graduate Division. In certain cases students may apply for the privilege of taking six extra hours of credit instead of writing a thesis. However, this application may be made only after twelve hours of credit have been earned. Of the twenty-four hours regularly required for the master's degree, at least twelve hours must be earned in full-time attendance during a semester or during two summer sessions. A student must complete his work for the master's degree within six years after his first enrollment in the Graduate School.

Students who desire credit must meet all the requirements set by the instructor. These include attendance, collateral reading reports, term papers, examinations, etc. An average grade of B is required for graduation. A grade lower than B for a given subject does not necessarily bar a student from obtaining credit for a graduate course, provided such a grade is balanced by other work of uniformly high character.

For details concerning other information, see the Announcements of the Graduate School, of the School of Education, University of Michigan, and of the Graduate Division, Western Michigan College of Education; also the booklet, Requirements, Programs of Study, and Registration for Graduate Degrees in Education, prepared by the School of Education.

Questions not answered by these sources should be addressed to Dr. C. S. Yoakum, Dean of the Horace H. Rackham School of Graduate Studies, University of Michigan, Ann Arbor; Dr. Clifford Woody, Graduate Adviser to the Colleges of Education, University of Michigan, Ann Arbor; Dr. Elmer H. Wilds, Director of the Graduate Division, Western Michigan College of Education, Kalamazoo, Michigan.
THE CURRICULA

Programs of study in Western Michigan College of Education are planned in such a way as to prepare teachers for different departments in various phases of public school work, and also to give to students who are preparing to teach an opportunity for general higher education. Recognizing that the prospective teacher should have some opportunity to adapt his education to his peculiar ability or personal ambition, the faculty, in outlining curricula sufficiently flexible to prepare teachers for both general and special school work, has made provision for students to exercise individual preference in elective work. A prospective student should study carefully the details of the various programs of study as outlined, so that he may understand clearly the purpose of each. He should choose that program which seems best to fit his interests and abilities.

Specific details and requirements in the various fields of specialization are outlined on the following pages. All of the curricula detailed conform to the general requirements for degrees and certificates and, at the same time, indicate the courses which should be pursued by students preparing to teach in the fields described.

1. Degree and Provisional Certificate Curricula
   - Elementary ......................................................... 80
   - General Degree .................................................. 84
   - Pre-Professional ............................................... 88-95
   - Secondary ....................................................... 81
   - Special Education .............................................. 82-83

2. Specific details for the two-year curriculum leading to a State Limited Certificate in rural elementary education are outlined on page 85.

3. Details concerning the Accelerated Rural Elementary curriculum (Fifty semester hours) are given on page 86.

4. Courses for the two-year curriculum in Vocational Aviation Mechanics, and the Pilot Training Ground School are listed on pages 97 and 192-195.

5. Two two-year curricula are offered in Business Education—Cooperative Program in Retailing, page 96, and Secretarial Training, page 97.

6. Accelerated Programs of Study
   As part of its adjustment to wartime conditions, Western is offering accelerated programs to undergraduate students who may wish to elect them. Students who elect the accelerated program may at the end of any semester or summer session drop back into the normal program, and the college may require a student to return to the normal program should it become clear that he cannot meet the scholastic requirements of the accelerated plan. It may also be possible that some students could not be permitted to go on the accelerated plan at the outset because of the difficulties for them in carrying such a heavy load.

   If a student decides to enter on the accelerated program, faculty members will help him in his choice of courses in order to see that his curriculum requirements are met, and to see that his major and minor requirements are properly satisfied. For students who have not already done so, of course, it will be necessary to decide upon the departments for majoring and minor ing earlier than under the normal circumstances. In not all cases will this choice be the final one. For students who would ordinarily graduate in 1944 or in 1945, there are some possibilities of change of specializing field before graduation.

   Full information regarding accelerated programs may be secured from the registrar.
Elementary Curriculum

A.B. or B.S. Degree

State Elementary Provisional Certificate

(For the preparation of teachers of Kindergarten and Grades
1, 2, 3, 4, 5, 6, 7, 8)

Group Requirements

(See page 69 for Subject Groupings)

Group I. Language and Literature .......................................................... 12 semester hours
Rhetoric (in addition) .............................................................................. 8 semester hours

Group II. Science ...................................................................................... 12 semester hours

Group III. Social Science ........................................................................ 12 semester hours
Including two semester hours of political science

Group IV. Education
Human Growth and Development 251 ..................................................... 3 semester hours
Psychology of Reading 212 ..................................................................... 3 semester hours
Introduction to Directed Teaching 351 .................................................... 3 semester hours
Directed Teaching, Laboratory in Education, and General
Educational Problems 370 A, B, C ............................................................ 15 semester hours

Group V. Fine Arts .................................................................................... 6 semester hours

Group VI. Practical Arts

Group VII. Physical Education and Health
Physical education: Women are required to take ten class
hours, including Physical Education 100, one individual
sport, and Physical Education 233, 330, or 331. Men are
required to take ten class hours. (A class hour is to be
interpreted to mean one hour of class work each week for
one semester.)

Electives .................................................................................................. 46 semester hours

Note.—1. The student in conference with his counselor, should choose courses on the
basis of his special needs and interests, from among those especially adapted to
teaching in the elementary field as a whole, or in any of the following special areas:

  Early Elementary                         Rural Elementary
  Later Elementary                         Special Education

2. The academic training shall include four minors, or a major (This may be
   a group major) and two minors. The equivalent of two minors must be in sub-
   jects or subject fields taught in the elementary grades.
   It is possible for students to specialize by presenting majors and minors not
   only in the general subject-matter fields, but in the special fields as well, of art,
   home economics, industrial arts, music, physical education, and special education.

3. Certain courses in some departments may not be counted toward satisfying
   the minimum group requirements. See course descriptions, pages 98 to 195.

4. A course in library methods is required.

5. For further information regarding details of specialization in a department
   or field, see introductory paragraphs for each department, pages 98 to 195.
SECONDARY CURRICULUM
A.B. or B.S. Degree
State Secondary Provisional Certificate
(For preparation of teachers of Grades 7, 8, 9, 10, 11, 12)
Group Requirements
(See page 69 for Subject Groupings)

<table>
<thead>
<tr>
<th>Group</th>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group I</td>
<td>Language and Literature</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Rhetoric (in addition)</td>
<td>8</td>
</tr>
<tr>
<td>Group II</td>
<td>Science</td>
<td>12</td>
</tr>
<tr>
<td>Group III</td>
<td>Social Science</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>Including two semester hours of political science</td>
<td></td>
</tr>
<tr>
<td>Group IV</td>
<td>Education</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Human Growth and Development 251</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Introduction to Directed Teaching 351</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Directed Teaching, Laboratory in Education, and General Educational Problems 370 A, B, C</td>
<td>15</td>
</tr>
<tr>
<td>Group VII</td>
<td>Physical Education and Health</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Physical education: Women are required to take ten class hours, including Physical Education 100, one individual Sport, and Physical Education 332. Men are required to take ten class hours. (A class hour is to be interpreted to mean one hour of class work each week for one semester.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Educational Problems 370 A, B, C</td>
<td>15</td>
</tr>
</tbody>
</table>

Electives ............................................. 52 semester hours

Note.—1. The student in conference with his counselor, should choose courses on the basis of his special needs and interests.
2. The academic training shall include one major and two minors in subjects or subject fields in which the applicant expects to teach.
   It is possible for students to specialize by presenting majors and minors not only in the general subject-matter fields, but in the special fields as well, of art, business education, home economics, industrial arts, music, and physical education.
3. Certain courses in some departments may not be counted toward satisfying the minimum group requirements. See course descriptions, pages 98 to 195.
4. A course in library methods is required.
5. For further information regarding details of specialization in a department or field, see introductory paragraphs for each department, pages 98 to 195.
SPECIAL EDUCATION CURRICULA

A. General Requirements and Recommendations
The minimum requirements for all Special Education Curricula are the same as those of the Curriculum in Elementary Education with the exception of requirements and recommendations noted below. All courses are to be chosen under guidance of the student's counselor.

For all Special Education Curricula

Group II. Science ........................................... 12 semester hours
   Recommended courses:
   General Biology 100A, B, Hygiene 112, General Psychology 200, Abnormal Psychology 305, Mental Tests 307.

B. Special Requirements and Recommendations

Special Education Curriculum—1
(For the preparation of teachers of mentally retarded and backward children)

Group IV. Education .................................... 24 semester hours

Special Requirements and Recommendations:
   Introduction to Special Education 331, Mental Deficiency 332, Mental Hygiene 335.

Note.—One-half of the work in directed teaching must be with normal children and the other half with subnormal children.

Special Education Curriculum—2
(For the preparation of teachers of Occupational Therapy)

Group IV. Education

Special Requirements and Recommendations:
   Introduction to Special Education 331, Mental Tests 307, Mental Deficiency 332, Mental Hygiene 335, Methods of Teaching Arts and Crafts (K.S.H.), General Educational Problems 370C, Directed Teaching (minimum of 5 semester hours)

Groups V and VI. Fine and Practical Arts.

Special Requirements and Recommendations:
   At Western Michigan College of Education
   Art ......................................................... 2 semester hours
   Special Education Shop ................................ 2 semester hours

   At Kalamazoo State Hospital
   Arts and Crafts ...................................... 20 semester hours

Note.—1. It is not feasible because of the nature of the work in Occupational Therapy for students in this curriculum to take the 15 semester hours of Directed Teaching, Laboratory in Education, and General Educational Problems 370A, B, C.

2. Thirty semester hours of college credit acceptable to the registrar of Western Michigan College of Education must be presented by the student before she may be formally admitted to this curriculum and begin the study of Occupational Therapy at Kalamazoo State Hospital.

3. The student must spend twenty-seven months at the Kalamazoo State Hospital and affiliated hospitals for which forty semester hours of college credit is allowed on this curriculum. Two semester hours of the forty allowed is credited in Education, and twenty semester hours of it is credited toward a major in Groups V and VI, Fine and Practical Arts.

4. This curriculum is open to women students only.
Special Education Curriculum—3
(For preparation of teachers of speech correction)

Group I. Language and Literature
Special Requirements and Recommendations:

Group IV. Education
Special Requirements and Recommendations:
Applied Speech Correction 300T, Mental Hygiene 335, Introduction to Special Education 331, General Educational Problems 370C, Directed Teaching (8 semester hours).


Note.—It is not feasible because of the nature of the work in speech correction for students in this curriculum to take the 15 semester hours in Directed Teaching, Laboratory in Education, and General Educational Problems 370A, B, C.
GENERAL DEGREE CURRICULUM

A.B. or B.S. Degree

(For liberal and pre-professional education)

Students who do not have in mind preparation for teaching may elect basic courses which provide a general education or which satisfy preliminary requirements for other professional curricula. When such a program of work is carried on for four years and conforms to the degree requirements stated on pages 70 and 71, except the professional requirements in Group IV and such other special requirements as concern professional training for teaching, the degree of Bachelor of Arts or Bachelor of Science may be granted without a teaching certificate.

Since Western Michigan College of Education is on the approved list of the Association of American Universities, students who complete their curriculum with satisfactory records should experience no difficulty in enrolling in the better graduate and professional schools of the United States.

Group Requirements

Group I. Language and Literature ................. 12 semester hours
Ancient language and literature, modern language and literature, English language and literature.

Rhetoric (in addition) ......................... 8 semester hours

Group II. Science .................................. 12 semester hours
Anatomy, astronomy, biology, botany, chemistry, geography, geology, mathematics, nature study, physics, physiology, hygiene, psychology, zoology, certain courses as indicated in the Department of Agriculture.

Group III. Social Science ...................... 12 semester hours
History, political science, philosophy, economics, sociology.

Group VII. Physical Education and Health.
Physical education: Women are required to take ten class hours, including Physical Education 100 and one individual sport. Men are required to take ten class hours. (A class hour is to be interpreted to mean one hour of class work each week for one semester.)

Electives ...................................... 76 semester hours

Note.—1. The total minimum requirement is 120 semester hours.
2. One major and one minor sequence must be included.
3. A course in library methods is required.
**RURAL ELEMENTARY CURRICULUM (Two Years)**

Two year—60 semester hours—curriculum which satisfactorily completed meets requirements for the State Limited Certificate which is valid for three years "and qualifies holder to teach in any Primary School District, or in any Graded School District not maintaining grades above the eighth".*

<table>
<thead>
<tr>
<th>Group I.†</th>
<th>English¹</th>
<th>6 semester hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rhetoric 106A (in addition)</td>
<td>3 semester hours</td>
</tr>
</tbody>
</table>

| Group II. | Science² | 8 semester hours |

<table>
<thead>
<tr>
<th>Group III.</th>
<th>Social Science³</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rural Economics 240</td>
<td>3 semester hours</td>
</tr>
<tr>
<td>Rural Sociology 240</td>
<td>3 semester hours</td>
</tr>
<tr>
<td>Elective</td>
<td>3 semester hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group IV.</th>
<th>Education⁴</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum 145</td>
<td>3 semester hours</td>
</tr>
<tr>
<td>Principles of Teaching 240</td>
<td>3 semester hours</td>
</tr>
<tr>
<td>Directed Teaching 271</td>
<td>3 semester hours</td>
</tr>
<tr>
<td>Rural Education 340</td>
<td>2 semester hours</td>
</tr>
<tr>
<td>Elective</td>
<td>4 semester hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Groups V. and VI.</th>
<th>Fine and Practical Arts⁵</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal and Social Problems 120 or equivalent</td>
<td>1 semester hour</td>
</tr>
<tr>
<td>Elective</td>
<td>5 semester hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group VII.</th>
<th>Physical Education and Health⁶</th>
</tr>
</thead>
<tbody>
<tr>
<td>Women: Physical Education 100 and Rural School Physical Education 233</td>
<td></td>
</tr>
</tbody>
</table>

| Library Methods | Non-credit |

| Electives⁷ | 13 semester hours |

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†At least one-half—30 semester hours—of this curriculum must be chosen from courses in Groups I, II, and III. Provision has been made for a flexibility of choice, under the guidance of the departmental counselor, among both group and general electives that will facilitate individualization on the basis of the personal and professional needs and interests of each student. In keeping with certification requirements "all courses must be appropriate to the education of elementary teachers". For most students the preferred choices would be made from among the courses in the different groups as listed below.

1. Fundamentals of Speech 105 A; Chief American Poets 121; American Prose 122; Literature for Children 203.

2. Rural School Agriculture 105 or Nature Study 213A or Nature Study 213B; Introductory Geography 165A; Health Education 285 or Hygiene 112.

3. United States History 201B and "... a course of six one hour lectures or the equivalent shall be given in political science..."—Michigan School Laws, Section 588; Revision of 1940.

4. Arithmetic 100T; Teaching of Handwriting 100T; Psychology of Reading 212; Human Growth and Development 231. Those selected students permitted to do Directed Teaching 271 in the field while in residence there for six weeks receive 5 instead of 3 semester hours credit.

5. Art Structure 106; Rural School Music 109; Industrial Art 110; Auxiliary Choir 134.
6. A class hour is to be interpreted to mean one hour of class work each week for one semester. Men: Physical Education 102A; 102B; 103A; 103B; Early American Dancing 101; Social Dancing 122. Women: Early American Dancing 101; Social Dancing 122; Swimming 110; Tennis 113.

7. These elections may well be chosen from among the preferred choices listed in the above notes (1 to 5) not used to meet minimum group requirements supplemented if necessary from such courses as follow: Rhetoric 105B; Fundamentals of Speech 105B; Literary Interpretation 210; Lyric Poetry 211; The Familiar Essay 212; The English Bible 218A, 218B; Introductory Geography 105B; Physical Science 100A, 100B; United States History 201A; Introduction to Learning and Adjustment 100; Illustrative Handwork 107.

ACCELERATED RURAL ELEMENTARY CURRICULUM
(Fifty Semester Hours)

In order to help meet the present emergency—there being approximately 650 teachers in preparation for the anticipated 1200 vacancies in one- and two-teacher schools in Michigan—an accelerated program is being offered. Special permits to teach in rural schools will be granted students completing not less than fifty of the required sixty semester hours in the RURAL ELEMENTARY CURRICULUM. The course must include Directed Teaching 271 and other provisions in the sixty semester hour curriculum.

The accelerated curriculum selected under the guidance of the departmental counselor may be completed in one year plus two nine-weeks summer sessions or one year plus one semester.

The special certificate granted upon the satisfactory completion of the accelerated curriculum is valid for one year only. In order to qualify to teach after the expiration of this certificate the candidate must have met the requirements for the State Limited or higher certificate.

DEGREES IN RURAL EDUCATION

Elementary or Secondary Degree Curricula with major attention given to preparation for work in rural communities: The Rural Elementary Curriculum (Two Years) includes foundation courses for the degree, and students are encouraged to complete one of the four-year curricula—elementary or secondary—at the earliest possible time. Counsel and additional courses are provided by the Department of Rural Education for those students having as their major interest further professional specialization to prepare them more adequately for the exacting multitude of demands upon those working as teachers, principals, superintendents, county commissioners, supervisors or helping teachers in rural communities, be they open country, village, or town. Students preparing to work in the elementary field will choose their four minors and additional courses from among both group and general electives that will facilitate individualization on the basis of personal and professional needs. They will seek especially to prepare for the grades and subject areas of the entire elementary field.

Students preparing to work in the secondary school will choose their majors, minors, and additional subject-matter fields in several areas, mindful of the variety of teaching and extra-curricular demands to be met in the smaller high schools.

Those preparing to serve rural people in the several professions and service occupations, other than teaching, will find considerable basic work in these curricula. For them as well as for degree students preparing to work in either elementary or secondary positions, advanced courses in rural education and rural life are offered.
PRE-PROFESSIONAL CURRICULA

It is no longer possible for a student to enter professional colleges and universities directly from high school. Pre-professional college training is now required. Most of the best professional schools of the country have prescribed more or less definitely the nature of the college work prerequisite to professional training. The amount of college training required by leading universities in preparation for the various professions, such as law, medicine, and dentistry, has in late years been materially increased. Dentistry, formerly requiring three years, now requires six; medicine, formerly a four-year course, now requires seven years; etc. A number of professions, such as business administration, library science, and, increasingly, social work, are now entirely on the graduate level; that is, a four-year college degree must be presented before one may enter upon the study of these professions.

For the most part, the additional college work now required is of a cultural nature, or is definitely preparatory to professional courses to be taken later. Examples of the latter are work in mathematics basic to engineering, and the social sciences essential to law and social work. Western Michigan College of Education offers two and, in some cases, three or four years of work preparatory to professional study.

Pre-professional curricula have been developed in Business Administration, Dentistry, Engineering, Forestry, Journalism, Law, Medicine, and Social Work. In addition to the standard pre-professional curricula, combined curricula approved by the State Board of Education have been specially arranged with the various professional schools of certain colleges and universities. In these curricula, the student, after successfully completing the three-year curriculum as outlined, may apply for admission to the professional school or college of which he has met the requirements. If admitted, the student will, after a year of successful work in the professional school be granted the A.B. or B.S. degree by Western Michigan College of Education, providing all General Degree requirements for the Bachelor's Degree have been satisfied. (See page 84). It will be seen that this shortens by one year the time necessary for obtaining both degrees.

The professional schools and colleges with which Western Michigan College of Education has agreements concerning combined curricula reserve the right to refuse admission for certain reasons. Because of this, Western Michigan College of Education cannot guarantee that a student successfully completing combined curricula will be admitted to the professional school of his choice. If the student contemplates entering some college or university other than those with which combined curricula have been arranged, he should procure a catalog of the institution he plans to attend, to assist the advisers in mapping out his course. A minimum of two years in residence including the junior year is required for the Bachelor's Degree in the combined curricula. Combined curricula have been arranged with the Schools of Dentistry, Engineering, Forestry, and Law of the University of Michigan. There are also combined curricula with the College of Medicine, Wayne University, and the Detroit College of Law.

A course in library methods and five to ten class hours of physical education are required.
BUSINESS ADMINISTRATION

Because of the fact that the School of Business Administration of the University of Michigan is a graduate school, students in Western Michigan College of Education who plan to enroll later in the University School of Business Administration are advised to take four years of work at Western Michigan College of Education and to secure either the degree of Bachelor of Arts or the degree of Bachelor of Science. Except under certain conditions, a bachelor's degree is prerequisite to entrance in the School of Business Administration of the University of Michigan. A bachelor's degree from Western Michigan College of Education fulfills the entrance requirements but "admission on condition" is imposed upon those who do not present a minimum of twelve semester hours in economics. For a broad foundation in Pre-Business Administration, wise selection from the following courses is suggested.

First Year

Rhetoric 106 A, B ........................................ 6 semester hours
Trigonometry and College Algebra 103 A, College Algebra and Analytic Geometry 103 B ........................................ 10 semester hours
or
College Algebra and Analytic Geometry 104 A, B ........................................ 8 semester hours
General Biology 100 A, B ........................................ 8 semester hours
or
General Chemistry 100 A, B, or 101 A, B ........................................ 8 semester hours
History 105 A, B, or 108 A, B, or 109 A, B ........................................ 6-8 semester hours
Fundamentals of Speech 105 A, B ........................................ 5 semester hours
French or German or Spanish 100 A, B, or 102 A, B ........................................ 8 semester hours

Second Year

English (selected in the field of literature) ........................................ 2-8 semester hours
Principles of Economics 220 A, B ........................................ 6 semester hours
Mathematics 200, or 205 A, B, or 211, or 227, or 228 ........................................ 2-9 semester hours
Accounting (Business Education) 210 A, B ........................................ 6 semester hours
General Psychology 200 ........................................ 3 semester hours
Political Science 230 A, B ........................................ 6 semester hours
Principles of Sociology 241 ........................................ 3 semester hours
Modern Social Problems 242 ........................................ 3 semester hours
French or German or Spanish 100 A, B, or 102 A, B ........................................ 8 semester hours

Third and Fourth Years

I. Essential courses listed above which the student desires but has been unable to fit into his program during his first two years of college.

II. Additional selections from:

1. Advanced courses in economics.
2. Advanced courses in rhetoric and literature.
3. Advanced courses in speech.
4. Advanced courses in science and mathematics.
5. Economic history and economic geography.
6. Other electives.
## DENTISTRY

(Combined Curriculum in Letters and Dentistry)

### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 106 A, B</td>
<td>6</td>
</tr>
<tr>
<td>General Biology 100 A, B</td>
<td>8</td>
</tr>
<tr>
<td>Electives (see note below)</td>
<td>16</td>
</tr>
</tbody>
</table>

### Second Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Chemistry 100 A, B, or 101 A, B</td>
<td>8</td>
</tr>
<tr>
<td>Physics 203 A, B</td>
<td>10</td>
</tr>
<tr>
<td>Electives</td>
<td>12</td>
</tr>
</tbody>
</table>

### Third Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organic Chemistry 306 A, B</td>
<td>10</td>
</tr>
<tr>
<td>Electives</td>
<td>20</td>
</tr>
</tbody>
</table>

Note.—In the selection of electives the student should plan to meet the General Degree requirements in Groups I, II, and III. See page 84.

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## ENGINEERING

(Combined Curriculum in Letters and Engineering)  
University of Michigan

### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 106A, B</td>
<td>6</td>
</tr>
<tr>
<td>Trigonometry and College Algebra 103A, College Algebra and Analytic Geometry 103B</td>
<td>10</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>College Algebra and Analytic Geometry 104A, B</td>
<td>8</td>
</tr>
<tr>
<td>General Chemistry 101A, B</td>
<td>8</td>
</tr>
<tr>
<td>Mechanical and Machine Drawing 221</td>
<td>3</td>
</tr>
<tr>
<td>Descriptive Geometry 222</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>2-4</td>
</tr>
</tbody>
</table>

### Second Year

**Chemical and Metallurgical**

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calculus 205A, B</td>
<td>8</td>
</tr>
<tr>
<td>Mechanics, Heat, and Sound 203A, Electricity and Light 203B</td>
<td>10</td>
</tr>
<tr>
<td>Engineering Metals 210</td>
<td>3</td>
</tr>
<tr>
<td>Qualitative Analysis 201, 202</td>
<td>10</td>
</tr>
<tr>
<td>Metal Processing 211</td>
<td>2</td>
</tr>
</tbody>
</table>

### Third Year

**Chemical and Metallurgical**

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Economics 220A, B</td>
<td>6</td>
</tr>
<tr>
<td>Organic Chemistry 306A, B</td>
<td>10</td>
</tr>
<tr>
<td>Language (German preferred)</td>
<td>8</td>
</tr>
<tr>
<td>Statics 320</td>
<td>3</td>
</tr>
</tbody>
</table>
Advanced Rhetoric 323 ........................................ 2 semester hours
Fundamentals of Speech 105A .................................. 3 semester hours
Social Science electives ........................................ 6 semester hours
Electives ............................................................. 2-4 semester hours

Second Year
Civil and Electrical

Calculus 205A, B .................................................. 8 semester hours
Mechanics, Heat, and Sound 203A, Electricity and Light
203B ................................................................. 10 semester hours
Engineering Materials 210 .................................... 3 semester hours
Metal Processing 211 ............................................ 2 semester hours
Fundamentals of Speech 105A .................................. 3 semester hours
Group I electives .................................................. 6-8 semester hours

Third Year
Civil and Electrical

Principles of Economics 220A, B ............................... 6 semester hours
Foreign Language .................................................. 8 semester hours
or
Group III elective ............................................... 6 semester hours
Differential Equations 321 or elective ......................... 3 semester hours
Statics 320 or elective ......................................... 3 semester hours
Advanced Rhetoric 323 .......................................... 2 semester hours
Theoretical Mechanics 425 or elective ......................... 3 semester hours
Electives to total .................................................. 32 semester hours

Note.—1. Language requirement: one year of a foreign language is required unless two years of a single foreign language were presented for entrance.
2. All students must have 12 semester hours in Group III (Social Science), including two hours of political science.
JOURNALISM

FORESTRY
(Combined Curriculum in Letters and Forestry)

First Year

Rhetoric 106A, B .................................................. 6 semester hours
General Biology 100A, B ........................................... 8 semester hours
Trigonometry and College Algebra 103A, B, or College Algebra and Analytic Geometry 104A, B 8-10 semester hours
General Mechanical Drawing 120 ................................ 2 semester hours
Electives (to be selected from literature or language) .... 4-6 semester hours

Second Year

General Chemistry 100 A, B, or
General Chemistry 101 A, B ........................................ 8 semester hours
Botany 221 A, B ..................................................... 8 semester hours
Principles of Economics 220 A, B ................................ 6 semester hours
Electives (to be selected from physics; Botany 222; Speech 105 A, B; Sociology 241, 242; literature or language) ... 8 semester hours

Third Year

General Geology 230 .................................................. 3 semester hours
Surveying 210 ......................................................... 3 semester hours
Electives (to be selected from American Government 230, American State and Local Government 231; Geology 230 A, B; Organic Chemistry 306 A, B; Zoology 242; Botany 335; Geography 312 or 325) 24 semester hours

Note.—In the selection of electives the student should plan to meet the General Degree requirements in Groups I, II, and III. See page 84.

JOURNALISM

First Year

Rhetoric 106A, B .................................................. 6 semester hours
General Biology 100A, B ........................................... 8 semester hours
or
General Chemistry 100A, B ........................................ 8 semester hours
United States History 201A, B ..................................... 6 semester hours
French, German, or Spanish 100A, B ....... 8 semester hours

Second Year

Chief American Poets 121 or American Prose 122 ............... 3 semester hours
General Psychology 200 ............................................. 3 semester hours
Principles of Sociology 241 ....................................... 3 semester hours
Modern Social Problems 242 ...................................... 3 semester hours
American National Government 230 ................................ 3 semester hours
American State and Local Government 231 ........................ 3 semester hours
Principles of Economics 220A, B ................................ 6 semester hours
Economic History of the United States 312 ....................... 3 semester hours
Electives ............................................................... 3 semester hours

Note.—Since journalists are using the typewriter constantly, it is of great advantage to the student to acquire facility in typing. It is strongly recommended that the student who is not already a proficient typist should take a course in typewriting.
LAW
(Combined Curriculum in Letters and Law)
University of Michigan Law School
Detroit College of Law

First Year

Rhetoric 106 A, B ........................................ 6 semester hours
Trigonometry and College Algebra 103 A, College Algebra
and Analytic Geometry 103 B .................................. 10 semester hours
or
General Chemistry 100A, B ................................... 8 semester hours
or
College Algebra and Analytic Geometry 104A, B ............. 8 semester hours
or
Introduction to Physical Science 105A, B .................... 6 semester hours
or
General Biology 100A, B ..................................... 8 semester hours
English History 109A, B ...................................... 6 semester hours
Latin, French, German, or Spanish 100A, B (Latin pre-
ferred) .......................................................... 8 semester hours

Second Year

English Literature 107A, B .................................. 6 semester hours
or
Shakespeare 214A, B ........................................ 6 semester hours
United States History 201A, B ................................ 6 semester hours
Principles of Economics 220A, B ............................... 6 semester hours
Accounting 210A, B .......................................... 6 semester hours
General Psychology 200 (University of Michigan) ........... 3 semester hours

Third Year

American National Government 230 .......................... 3 semester hours
American State and Local Government 231 ................. 3 semester hours
Principles of Sociology 241 ................................. 3 semester hours
Modern Social Problems 242 ................................ 3 semester hours
Public Finance 320 ........................................... 3 semester hours
Electives (to be selected from Speech 105A, B; Money and
Credit 221A, B; language or literature, or laboratory
science) ..................................................... 15 semester hours

Note.—1. An average scholarship of two honor points is required by the University of
Michigan Law School.

2. The above requirements are those of the University of Michigan Law School.
Those of the Detroit College of Law are the same except that for Psychology 200
in the third year, Accounting 210 A, B (6 semester hours) is substituted.
### MEDICINE

**University of Michigan Medical School**

The Medical School requires 90 semester hours of pre-medical work of college level preceded by graduation from an approved high school. An average scholarship of one and three-quarters honor points is required. The college premedical requirements must include the following:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>6 semester</td>
</tr>
<tr>
<td>Chemistry</td>
<td>14 semester</td>
</tr>
<tr>
<td>Physics</td>
<td>8 semester</td>
</tr>
<tr>
<td>Biology</td>
<td>8 semester</td>
</tr>
<tr>
<td>French, German, or Spanish</td>
<td>12-16 semester</td>
</tr>
<tr>
<td>Electives to total</td>
<td>90 semester</td>
</tr>
</tbody>
</table>

**Wayne University College of Medicine**

(Combined Curriculum in Letters and Medicine.)

The Medical School requires 90 semester hours of pre-medical work of college level, preceded by graduation from an approved high school.

#### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 106A, B</td>
<td>6 semester</td>
</tr>
<tr>
<td>General Biology 100A, B</td>
<td>8 semester</td>
</tr>
<tr>
<td>Chemistry 100A, B, or 101A, B</td>
<td>8 semester</td>
</tr>
<tr>
<td>French or German</td>
<td>8 semester</td>
</tr>
</tbody>
</table>

#### Second Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Literature 107A</td>
<td>3 semester</td>
</tr>
<tr>
<td>Physics 203A, B</td>
<td>10 semester</td>
</tr>
<tr>
<td>Chemistry 201, 202</td>
<td>10 semester</td>
</tr>
<tr>
<td>French or German</td>
<td>8 semester</td>
</tr>
</tbody>
</table>

#### Third Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Literature 107B</td>
<td>3 semester</td>
</tr>
<tr>
<td>Organic Chemistry 306A, B</td>
<td>10 semester</td>
</tr>
<tr>
<td>Principles of Economics 220A, B</td>
<td>6 semester</td>
</tr>
<tr>
<td>Principles of Sociology 241</td>
<td>3 semester</td>
</tr>
<tr>
<td>Psychology 200</td>
<td>3 semester</td>
</tr>
<tr>
<td>Anatomy 211A</td>
<td>4 semester</td>
</tr>
<tr>
<td>Advanced Rhetoric 323</td>
<td>2 semester</td>
</tr>
</tbody>
</table>

**Note.**—1. Application for admission to a College of Medicine should be made by the middle of the school year preceding the year in which the student intends to enter the College of Medicine.

2. Credit in trigonometry must be presented before the student may begin the study of physics.
NURSING
(Combined curriculum in Letters and Nursing)
Bronson Hospital, Kalamazoo

A five-year curriculum leading to the B.S. and R.N. degrees. The first and fifth years are spent entirely at Western Michigan College of Education, the fourth year entirely at Bronson Hospital. During the second and third years the student spends most of her time at the hospital, but takes part-time work at the college. Only that part of the combined curriculum for which the college is responsible is given below. A statement of the entire curriculum may be obtained from Bronson Hospital.

<table>
<thead>
<tr>
<th>First Year</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 106A, B</td>
<td>6</td>
</tr>
<tr>
<td>General Biology 100A, B</td>
<td>8</td>
</tr>
<tr>
<td>General Chemistry 100A, B</td>
<td>8</td>
</tr>
<tr>
<td>Modern Europe 108A, B</td>
<td>8</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Year</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy 211A</td>
<td>3</td>
</tr>
<tr>
<td>Physiology 211B</td>
<td>2</td>
</tr>
<tr>
<td>Chemistry for Nurses 106</td>
<td>5</td>
</tr>
<tr>
<td>Bacteriology 212A</td>
<td>3</td>
</tr>
<tr>
<td>Hygiene 112</td>
<td>2</td>
</tr>
<tr>
<td>Nutrition 211</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Third Year</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Sociology 241</td>
<td>3</td>
</tr>
<tr>
<td>Modern Social Problems 242</td>
<td>3</td>
</tr>
<tr>
<td>General Psychology 200</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fourth Year</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>All the work of this year is given at Bronson Hospital.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fifth Year</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>English or Foreign Language</td>
<td>12</td>
</tr>
<tr>
<td>Advanced Rhetoric 323</td>
<td>2</td>
</tr>
<tr>
<td>Organic Chemistry 306A</td>
<td>5</td>
</tr>
<tr>
<td>Foundations of Modern Education 353</td>
<td>2</td>
</tr>
<tr>
<td>Survey of American Government 334</td>
<td>2</td>
</tr>
</tbody>
</table>

Note.—1. In addition to the 79 semester hours of work outlined above, the student is allowed 41 semester hours college credit on this curriculum only for the work done in the hospital. The student in this curriculum is permitted to present a major in nursing.

2. Four class hours of physical education are required. (A class hour is to be interpreted to mean one hour of class work each week for one semester.)

3. At least two semester hours of political science is required.

4. A course in library methods is required.
### SOCIAL WORK*

#### First Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rhetoric 106A, B</td>
<td>6</td>
</tr>
<tr>
<td>General Biology 100A, B</td>
<td>8</td>
</tr>
<tr>
<td>Modern Europe 108A, B, or Foundations of Western Civilization 100A, B (unless the student plans to take United States history in the sophomore year)</td>
<td>6</td>
</tr>
</tbody>
</table>

#### Second Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Sociology 241</td>
<td>3</td>
</tr>
<tr>
<td>Modern Social Problems 242</td>
<td>3</td>
</tr>
<tr>
<td>General Psychology 200</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Economics 220A, B</td>
<td>6</td>
</tr>
<tr>
<td>United States History 201A, B (unless the student has taken the history suggested for the freshman year)</td>
<td>6</td>
</tr>
</tbody>
</table>

#### Third Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Rhetoric 323</td>
<td>2</td>
</tr>
<tr>
<td>Any 2 or 3 of the following advanced sociology courses:</td>
<td>2</td>
</tr>
<tr>
<td>Social Psychology 243</td>
<td></td>
</tr>
<tr>
<td>Problems of Family Life 247</td>
<td>3</td>
</tr>
<tr>
<td>Criminology 342</td>
<td>3</td>
</tr>
<tr>
<td>Mental Deficiency 332</td>
<td>2</td>
</tr>
<tr>
<td>Mental Hygiene 335</td>
<td>3</td>
</tr>
<tr>
<td>American National Government 230</td>
<td>3</td>
</tr>
<tr>
<td>American State and Local Government 231</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Fourth Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any 1 or 2 of the following (to complete 4 required courses in advanced sociology):</td>
<td></td>
</tr>
<tr>
<td>Rural Sociology 245</td>
<td>2</td>
</tr>
<tr>
<td>Urban Sociology 340</td>
<td>2</td>
</tr>
<tr>
<td>Population 343</td>
<td>3</td>
</tr>
<tr>
<td>Social Control 441 (158)</td>
<td>3</td>
</tr>
<tr>
<td>Cooperative Social Organization 445 (162)</td>
<td>2</td>
</tr>
<tr>
<td>Principles of Social Work 348</td>
<td>4</td>
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<tr>
<td>Social Work Practice 349</td>
<td>3</td>
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<tr>
<td>Psycho-Educational Problems 309</td>
<td>2</td>
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</table>

*Professional training for social work is today largely restricted to the graduate level by the leading schools of social work. This pre-professional curriculum permits from 49 to 53 hours of electives, only recommended courses being indicated in the above outline. Therefore students pursuing it should plan to complete a curriculum conforming to the degree requirements. Social science should be the field of major sequences, while a minor sequence may be chosen from any field of special interest to the student. If a certificate in teaching is also desired, courses must be selected so that the requirements in one of the certificate curricula are fulfilled.
COOPERATIVE PROGRAM IN RETAILING (Two Years)

A two-year curriculum designed to prepare students for work in the field of retailing. This work is organized on the cooperative plan which combines classroom instruction at the college in the morning, and, with the cooperation of the merchants of Kalamazoo, employment for actual experience in the local stores during the afternoon and Saturday.

Entrance requirements: high-school graduation, recommendation of the high-school principal, aptitude for store work, and approval of the Department of Business Education.

Successful completion of the course leads to a diploma in retailing. If, at a later date, such students desire to secure a degree, credit obtained for work taken in the two-year program may be applied toward degree requirements, (see degree requirements, page 70) provided regular college entrance requirements are met.

Students enrolled in this course will have the opportunity, in addition to taking the specialized courses in retailing, to elect such other college courses as will fit their needs and their schedules, abilities, and work programs will permit. Students should consult their faculty adviser before making a selection of electives.

**First Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
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<tbody>
<tr>
<td>Retail Records 111</td>
<td>3</td>
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<tr>
<td>Fundamentals of Retailing 140A, B</td>
<td>6</td>
</tr>
<tr>
<td>Retail Merchandising 141</td>
<td>3</td>
</tr>
<tr>
<td>Retail Salesmanship 150</td>
<td>3</td>
</tr>
<tr>
<td>Merchandise and Job Analysis 151A, B</td>
<td>6</td>
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<tr>
<td>Electives</td>
<td>9</td>
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</table>

**Second Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Hours</th>
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</thead>
<tbody>
<tr>
<td>Retail Accounting 211</td>
<td>3</td>
</tr>
<tr>
<td>Retail Credit and Collections 241</td>
<td>3</td>
</tr>
<tr>
<td>Store Organization 251A, B</td>
<td>4</td>
</tr>
<tr>
<td>Retail Publicity 240</td>
<td>3</td>
</tr>
<tr>
<td>Electives</td>
<td>17</td>
</tr>
</tbody>
</table>

Note.—For course descriptions see pages 106-113.

SECRETARIAL TRAINING (Two Years)

This curriculum is designed for students who do not plan to remain in college for four years and who desire training for stenographic and secretarial office positions. The curriculum is organized so as to provide as broad a general education as time permits as well as sufficient knowledge and skill to meet successfully business requirements.

Entrance requirements: high-school graduation, recommendation of high-school principal, and approval of Department of Business Education.

Graduates of this two-year course will receive a two-year secretarial diploma and the cooperation of the department and college in securing placement in an office position. If, at a later date, such students desire to secure a degree, credit obtained for work taken in the two-year program may be applied toward degree requirements (see degree requirements, page 70) provided regular college entrance requirements are met.

Enrollment in this curriculum will be limited. Students desiring to take this course should make early application to the Department of Business Education.
First Year

Rhetoric 106A, B .................................................. 6 semester hours
Introduction to Economics 120A, B ................................ 4 semester hours
Business Mathematics 120 ........................................ 2 semester hours
*Secretarial Science 130A, B ...................................... 10 semester hours
Electives .................................................................... 8 semester hours
Physical Education

Second Year

Secretarial Accounting 211A, B .................................... 6 semester hours
Principles of Economics 220A, B ..................................... 6 semester hours
Secretarial Practice 230A, B ......................................... 8 semester hours
Electives .................................................................... 10 semester hours
Physical Education

Note.—1. *Students who have not had shorthand or typewriting in high school should register for Shorthand and Typewriting 100A.
2. Students should consult their faculty adviser before making their selections for electives.
3. Physical Education. Women are required to take six class hours including Physical Education 100, and one individual sport. Men are required to take six class hours. (A class hour is to be interpreted to mean one hour of class work for one semester.)
4. A course in library methods is required.

VOCATIONAL AVIATION MECHANICS (Two Years)

A two-year day-trade course is organized to grant a Smith Hughes diploma, when completed successfully. Twenty to thirty hours per week in shop work and related subjects are offered in modern, well-equipped shops. A government-approved repair station is operated and all repair work on airplane engine and aircraft structure is supervised by licensed mechanic instructors. A major part of the instruction is given on aircraft, subject to license requirements.

An accurate log book is kept by each student listing repairs and service work completed. This log is retained by the student as evidence of practical experience. A student, when so recommended, may write the government-sponsored examinations for the airplane mechanic or the airplane-engine mechanics license.

Ground school courses are offered in preparation for the pilot’s certificate of aeronautical knowledge for both the private pilot and the commercial pilot license.

Pilot training as sponsored by the Civil Aeronautics Administration is available for qualified students.

Note.—For course descriptions see pages 192-195.
DETAILS OF DEPARTMENTAL COURSES*

AGRICULTURE

HOWARD D. CORBUS

Courses in agriculture are planned to serve three and possibly four groups of students enrolled in the college. Students in one of these groups are preparing to teach either in one-teacher rural schools or in consolidated rural schools with elementary grades in which the pupils come from rural homes. The teacher in such a position should be well informed about the environment and means of support of people in a rural district.

A second group of students are those who enroll in a pre-professional curriculum with the intention of finishing their work in a college of agriculture, forestry, or veterinary science, to which their credits may be transferred.

A third group consists of those who are preparing to teach courses in agriculture and science, and perhaps shop courses, in consolidated rural high schools or agricultural schools.

Still other students, in whatever curriculum enrolled, who wish to know more about the general field of agriculture as an important national industry, may constitute a fourth group. A group of agriculture courses may be combined with other science courses, such as biology or geography or chemistry, to form "group" or "combination science" majors. A good selection of related minors is also desirable, such as manual arts, geography, etc.

Special effort has been made to fit courses into the rural education curriculum, and combinations have been arranged to fit the needs of small high schools. Those preparing to teach courses in agriculture in secondary schools should choose Animal Husbandry 106, 107, 108; Soils 201; Farm Crops 202; Horticulture 203. Rural School Agriculture 105 is planned to assist elementary rural teachers to understand the agricultural problems in connection with their school work in districts where farming is the main source of income. A well-stocked, fertile, college demonstration farm provides opportunity for first-hand observation and for participation in actual farm experiences.

105. Rural School Agriculture. 3 semester hours. Offered each semester. Mr. Corbus.

This course is planned to assist teachers who are going into rural schools in districts where farming provides the main source of cash income. Attention is given to the sources and amounts of cash likely to be derived from farm enterprises in such districts, to the environment that surrounds the rural pupil during the time he is not in school, to the major problems confronting patrons of the rural school, to adaptation of elementary science work to the nature of the pupils' experiences, and to intelligent counsel with pupils regarding their personal problems.

106. Animal Husbandry. 3 semester hours. First semester. Mr. Corbus.

This course deals with market types, classes, grades, and breeds of cattle, hogs, sheep, and horses from the farm-use standpoint. Consumer problems in meat consumption are linked with producer and breeder problems. The origin of types and breeds is studied with the purpose of meeting demands with a satisfactory supply. Utilization of the products of farm enterprises, as wool, meats, etc., is studied.


This course concentrates on the dairy industry, particular attention being given to the nature and properties of the salable products and the systems used in manufacturing and distributing these products to the consumer. The

*Note.—1. For information regarding the significance of course numbers and credit for courses see pages 43 and 44.
2. A single dagger precedes the number of a course offered in the "accelerated" program as well as in the regular program, or as an "emergency" course.
feeding of animals as a means of furnishing raw materials for conversion into usable animal products, and animal feeding from the economic standpoint are considered.

108. Animal Husbandry. 2 semester hours. First semester. Mr. Corbus.

The subject of poultry is considered, both as a separate specialized type of industry and as a supplementary farm enterprise. Size of business, investment, selection of types and breeds, and equipment are studied. Attention is given to the problems of getting established in the various poultry enterprises, their approximate incomes, expenses, and handicaps.

†201. Soils. 3 semester hours. Second semester and summer session. Mr. Corbus.

Soils and their management are studied as the source of livelihood, not only of those living on farms but also of others in related occupations. Soil types, productivity, methods of building and maintaining fertility are studied. Observations of actual soil management are made on the college farm; profiles, soil-erosion controls, commercial-fertilizer applications, liming, and organic-matter content are seen and studied on this representative family-sized farm. Laboratory exercises to illustrate important principles are used in addition to classroom work.

202. Farm Crops. 3 semester hours. First semester. Mr. Corbus.

This course deals with practices used to supply farm products for direct cash sales, or indirect cash production through feeds for farm animals. Improved practices in crop and soil management, better seed, more efficient culture, and better marketing are studied in connection with the survey of our domestic crops. The probable cash income from the production of these crops is used in the economic study of farm life.

203. Horticulture. 2 semester hours. Second semester and summer session. Mr. Corbus.

Horticulture is studied in its several divisions—the growing of fruits, vegetables, and flowers, and landscape decoration or home beautification. Consideration is also given to the size, location, production problems, and returns when these enterprises furnish the money needed to support a farm home. The commercial fruit industry is compared with general farm supplementary fruit work, as to the incomes and handicaps of each. Commercial nurseries, the college farm, and local greenhouses offer opportunities for class visitation.

310. Organization in Agriculture. 1 semester hour. Prerequisite: 8 semester hours in agriculture. Second semester. Mr. Corbus.

The purpose of this course is to outline the developments in the improvement of agriculture through education. A survey will be made of the early efforts to extend information about agriculture by way of farmers' clubs, granges, and cooperative associations; of the later organization of courses in college, secondary school, and elementary school, and extension work with adults and 4-H clubs; and of the newer developments in evening agricultural schools and part-time classes.

Another objective is to show where and how education in agriculture fits into the general school system.

Note.—This course will not count as credit in Group II.

THE COLLEGE FARM

The college owns a one-hundred-and-fifty-acre farm, located on the regular route between the college campus and the Portage Training School. The farm has modern equipment, and is stocked with a dairy herd and poultry. Demonstrations of approved farm practices are available to students.
Many courses in the Art Department are designed for students not particularly talented in art, but interested in finding a field of art in which they may do well. Suggested courses which require no prerequisite other than a marked desire to participate in art experiences are:

- Elementary Design 105
- Art Structure 106
- Illustrative Handwork 107
- Lettering and Poster Making 108
- Industrial Art 110
- Modeling 111
- Art Appreciation 113A, B

Any one of the following groups of courses constitutes a year's sequence in art:

(a) Art Structure 106 and Industrial Art 110
(b) Art Structure 106 and Illustrative Handwork 107
(c) Art Structure 106 and Figure Drawing 205
(d) Art Structure 106 and Demonstration Drawing 301T
(e) Art Structure 106 and Lettering and Poster Making 108
(f) History of Art 213A and History of Art 213B
(g) Art Appreciation 113A and Art Appreciation 113B

A minor in art consists of: Art Structure 106, Elementary Design 105, Art Appreciation 113A, B, or History of Art 213A, B, and art electives to complete 15 semester hours of credit.

105. Elementary Design. 3 semester hours. Offered each semester and summer session. Miss Siedschlag.

A beginning course in art structure, emphasizing principles of design and color theory and their application to the making of original borders, surface patterns, and other art problems.

106. Art Structure. 3 semester hours. Offered each semester and summer session. Miss Paden, Miss Stevenson.

This course is especially arranged to help the student to direct art activities in the grades. The semester's work includes lettering, design, color theory, drawing, cut-paper problems, and holiday projects, together with methods of presenting problems and developing a greater appreciation of art among children.

107. Illustrative Handwork. 3 semester hours. Offered each semester and summer session. Mr. Hefner.

Elementary course in crafts, with emphasis on the doing process and allowing for the individual creative release achieved through the handling of different materials. Problems relate to interests in primary grades.


Special problems for grades; poster work to advertise school activities. The work has been planned to be of special help to students other than those specializing in art.

110. Industrial Art. 2 semester hours. Offered each semester. Mr. Hefner.

Studio course in crafts, designed to meet needs of groups with varied interests.
111. **Modeling.** 3 semester hours. First semester. Not offered in 1942-1943.
Mr. Hefner, Miss Siedschlag.

A general course offered to students in all departments. The course includes the designing, building, and casting of pottery; and the use of the potter's wheel and kiln for modeling with clay, firing, and glazing.

113A. **Art Appreciation.** 1 semester hour. Offered each semester. Miss Siedschlag.

This course aims to develop esthetic judgment. In the fall a brief survey of the history of painting, with special attention to modern painting, is given.

113B. **Art Appreciation.** 1 semester hour. Prerequisite: Art Appreciation 113A. Offered each semester. Miss Siedschlag.

A brief survey of the history of sculpture, architecture, and minor arts is given.

201. **Free Brush.** 2 semester hours. First semester. Mr. Hefner.

A method of spontaneous drawing and designing, using large brushes, ink, and poster paints.

205. **Figure Drawing.** 3 semester hours. Prerequisite: Art Structure 106, or permission of instructor. First semester and summer session. Miss Siedschlag.

Anatomy of the human figure is studied. Rapid sketches, line drawings, and memory sketches are made, after which the work progresses from gesture lines, shadow edges, planeing, and contour drawing to finished drawings. Mediums—pencil and charcoal.

208. **Art Composition.** 3 semester hours. Prerequisite: Art Structure 106, Elementary Design 105. First semester. Miss Paden.

A study of composing within a given space figures, landscapes, flowers, birds, and animals, emphasizing unity, spacing, distribution of dark and light; study of tone relationship and color harmony. Mediums used are show-card paints, charcoal, pen and ink, and linoleum cuts. Christmas cards for the annual sale are designed in this class.

209. **Costume Design.** 2 semester hours. First semester. Miss Volle.

For description of course see Department of Home Economics, page 139.

212. **Handicraft.** 3 semester hours. Prerequisite: Art Structure 106, Industrial Art 110, or consent of instructor. First semester and summer session. Mr. Hefner.

Includes problems in batik, gesso, metal, leather tooling, and other handicraft. Emphasis on technique.

213A. **History of Art.** 3 semester hours. Prerequisite: consent of instructor. First semester. Miss Siedschlag.

Study of primitive, Egyptian, Chaldean, Greek, and Roman architecture, sculpture, painting, and minor arts.

213B. **History of Art.** 3 semester hours. Prerequisite: History of Art 213A. Second semester. Miss Siedschlag.

Study of the art of the Renaissance in Europe and of modern and contemporary art in Europe and America.

214. **Commercial Art.** 3 semester hours. Prerequisite: Art Structure 106. First semester. Miss Stevenson.

This course is designed to offer special work in the study of advertising. Posters for school and business activities, monograms, and greeting cards are made; lithograph, pencil, ink, and various color mediums are used. Silk-screen process has recently been added.
220. **Stage Design.** 2 semester hours. First semester and summer session. Mr. York.
A course for art and speech students. Class makes practical use of knowledge of scene painting, lighting, and mechanics of staging, in connection with the midwinter play.
Note.—This course may be counted for credit in speech.

221. **Home Furnishing.** 2 semester hours. Second semester. Miss Siedschlag.
Color, design, historic furniture, and arrangement of furnishings will be studied.

300T. **Art Observation.** 2 semester hours. First semester. Miss Paden.
Observation of art activities in the training school, and discussion and illustration of these problems.

A study of the school curriculum and its needs in art activities. A course of study will be outlined and administrative problems discussed. Collections of illustrative material will be cataloged, and equipment and supplies planned.

305. **Advanced Figure Drawing.** 2 semester hours. Prerequisite: Figure Drawing 205. Second semester. Not offered in 1942-1943. Miss Siedschlag.
A continuation of Figure Drawing 205, developing technical skill and imagination.

A drawing course reviewing perspective, composition, figure, object, and animal drawing.

The work centers about the study of prints and print making, etching, and woodlock printing.

Continuation of Elementary Design 105. Applied Art problems.

310. **Painting.** 2 semester hours. Prerequisite: Art Structure 106, Elementary Design 105, Art Composition 208, or consent of instructor. Second semester. Miss Paden.
Painting of still life and landscape, in the studio and outdoors. Oil or water color is used. The course involves the study of composition, color value, and technique.
To serve as the biological foundation for a cultural education, General Biology 100A, B is recommended.

For students taking the secondary school curriculum, a major sequence consists of Group (a) below and any two of the other groups; a minor consists of Group (a) and any one of the other groups, provided such election will give the required number of hours.

(a) General Biology 100A, B
(b) Botany 221A, B
(c) Zoology 242A, B
(d) Anatomy 211A and Physiology 211B
(e) Bacteriology 212A and Community Hygiene 212B
(f) Hygiene 112, Evolution and Genetics 305, and Human Biology 306.

For students anticipating medicine or dentistry, a major consists of Groups (a) and (c) required, and either (d) or (e) recommended. The latter two, however, will not be recognized by medical schools as filling the requirements in these subjects.

For students anticipating forestry, horticulture, or landscape architecture, a major consists of Groups (a), (b), and (c).

For special-education students and students interested primarily in social sciences, a recommended major consists of Groups (a), (e), and (f) above.

For physical-education students, required work consists of General Biology 100A, B, Hygiene 112, and Group (d) above, which will be the minimum requirement from such students for a minor in biology.

For special nature-study students the required major in science consists of the following courses:

1. General Biology 100A, B
2. Nature Study 231A, B
3. Any one of the groups below:
   (a) Physical Science 100A, B and enough additional hours from the physical science departments to make up the required hours
   (b) Botany and Zoology, any two from 221A, B, or 242A, B
   (c) Geology 230A, B
   (d) General Chemistry 100A, B, or 101A, B

A minor may consist of the following courses:
1. General Biology 100A, B
2. Nature Study 231A, B

A minor in biology may not include work done in any other department.

**GENERAL COURSES**

†100A. General Biology. 4 semester hours. First semester and summer session. Mr. Hinds, Mr. Joyce, Dr. Kenoyer, Dr. Steen, Mr. Wiseman.

The study of the similarities and differences between plants and animals, cell organization, biological processes, and the structure and functions of the lower plants and animals. Classroom, 2 hours a week; laboratory, 2 two-hour periods a week.
100B. **General Biology.** 4 semester hours. Second semester and summer session. Mr. Hinds, Mr. Joyce, Dr. Kenoyer, Dr. Steen, Mr. Wiseman.

A continuation of 100A, including the vertebrate animals, the higher plants, genetics, embryology, evolution, ecology, and human biology. Classroom, 2 hours a week; laboratory, 2 two-hour periods a week.

101A. **General Biology.** 3 semester hours. First semester.

Meets Saturday morning 8:30 to 12:30. Lectures and laboratory. Mr. Hinds.

The course includes the first part of General Biology 100A.

101B. **General Biology.** 3 semester hours. Second semester.

Meets Saturday morning 8:30 to 12:30. Lectures and laboratory. Mr. Hinds.

A sequence to 101A, covering the first part of General Biology 100B.

201A, B. **General Science.** 4 semester hours. Two hours a week with field and laboratory work throughout the year, covering physical science the first semester and biological science the second semester. Miss Hadley.

A survey of the field of natural science as a cultural course to those not wishing to go so deeply into the sciences; also valuable as preparation for the teaching of general science in the junior-high school.

204. **History of Science.** 2 semester hours. First semester. Miss Hadley.

A survey of the development of scientific ideas and a study of the lives and achievements of great scientists. Effort is made to develop not only a knowledge of these achievements, but also an appreciation of the problems and painstaking labors of early investigators and the heroism and dramatic significance of their work. Emphasis is placed on the triumphs of science in the present scientific age and the relation of science to present civilization. Historical relations between science and religion are traced.

Note.—This course may not be counted toward fulfillment of a minimum requirement in Group II.

205S. **Field Biology.** 2 semester hours. Prerequisite: a year of general biology. Mr. Joyce and Dr. Steen.

This course deals with the collection, care, preservation, culturing of, and techniques for studying both plant and animal forms of the Kalamazoo area. It will be found valuable for the high-school teacher of biology, for the elementary teacher who wishes to develop skill in keeping plants and animals in the classroom, and for all who desire a better acquaintance with the life forms of this area.

300T. **Teaching of Biology.** 2 semester hours. Prerequisite: General Biology 100A, B, and a semester of either zoology or botany. Must precede or accompany practice teaching in high-school biology. Offered both semesters. Mr. Wienier.

The course deals with the practical problems of teaching biology in the secondary schools. Among the topics considered are: biological interests of high-school pupils, values and objectives, selection and survey of subject matter, methods of presentation, and projects in laboratory and field materials. Some practice is given in organizing and presenting model lessons, visits are planned to high-school classes for observation and suggestions, and an attempt is made to investigate practical biological problems in the high schools of the state.

305. **Evolution and Genetics.** 3 semester hours. Prerequisite: General Biology 100A, B. First semester. Dr. Kenoyer.

In the classroom, supplemented by demonstrations, the evidence supporting the theory of evolution is examined. The field of genetics is explored largely from the basis of the significance of hereditary changes in relation to evolution.
306. **Human Biology.** 3 semester hours. Prerequisite: General Biology 100A, B. Second semester. Dr. Kenoyer.

Further investigation of the principles of heredity and their application to man, sociological problems and their biological basis, and possibilities for the improvement of human society. Classroom work, library studies, and visits to institutions.

OPEN TO GRADUATES

505. (205). **Advanced Genetics.** 2 semester hours. Dr. Kenoyer.

The course includes solution of genetics problems, library and laboratory work to be carried on mainly outside of scheduled hours. It will acquaint the student with current theories and research in the field of genetics.

ANATOMY, PHYSIOLOGY, AND SANITARY SCIENCE

112. **Hygiene.** 2 semester hours. Desirable antecedent: General Biology 100A. Offered each semester and summer session. Dr. Borgman, Mr. Hinds, Mr. Joyce.

This course deals with the factors of both personal and social hygiene, with especial emphasis upon the causes of disease and their control and prevention. Classwork and demonstrations.

‡211A. **Anatomy.** 4 semester hours. Prerequisite: General Biology 100A, B. First semester and summer session. Dr. Steen, Mr. Wiseman.

This course gives the student a comprehensive knowledge of the structure of the human body. A complete dissection of a rabbit is made. Required of all students majoring in physical education. Classroom, 2 hours a week; laboratory, 2 two-hour periods a week.

211B. **Physiology.** 4 semester hours. Prerequisite: Anatomy 211A. Second semester. Dr. Steen, Mr. Wiseman.

The facts of physiology are presented, and stress is laid upon the relation of these facts to the interpretation of disease. Classroom, 3 hours a week; laboratory, 2 hours a week.

212A. **Bacteriology.** 4 semester hours. Prerequisite: General Biology 100A, Hygiene 112. First semester. Dr. Steen, Mr. Wiseman.

This course deals with micro-organisms, including protozoa, algae, fungi, and bacteria. Their structure, classification, and growth, and methods of staining, sterilization, etc., are taken up in classroom and laboratory. Especial stress is placed on their economic importance. Classroom, 3 hours a week; laboratory, 2 hours a week.

212B. **Community Hygiene.** 4 semester hours. Second semester. Prerequisite: General Biology 100A, B, and Hygiene 112 or Bacteriology 212A. Mr. Joyce.

This course is a broad study of all forms and agencies of public health. The history of health work; the classification and prevention of disease; the purity of water, milk, and other foods; sewage-disposal; housing; recreation; school health; and the functioning of organized health agencies are topics which receive major emphasis. A thesis is required. Classwork and demonstrations.

Note.—For students in the Bronson Hospital School of Nursing, Anatomy 211A and Physiology 211B are offered during the first semester as a joint course, carrying 4 semester hours credit, while Hygiene 112 and Bacteriology 212A are offered during the second semester, also carrying 4 semester hours credit. Classroom, 4 hours per week; laboratory, one hour. Dr. Borgman.

OPEN TO GRADUATES

514. (207). **Methods and Materials in Health Education.** 2 semester hours. Mr. Hinds.

A practical course of lectures and demonstrations designed to familiarize the student with the facts and methods necessary for making an effective
health supervision of school children. The principles and practices of health teaching in the various grades are considered. The interrelation of health teaching and the teaching of other subjects in the school curriculum is emphasized.

**BOTANY**

221A. Botany. 4 semester hours. Prerequisite: General Biology 100A, B, or a year of high-school botany. First semester. Dr. Kenoyer.

This and the following course furnish a good botanical background for high-school biology teachers and for foresters. A general study of the gross and microscopic structures of higher plants, accompanied by field studies which aim to give a closer acquaintance with the major groups of the plant kingdom. Morphology of the algae and fungi. The student prepares a herbarium of the autumn plants. Classroom, 2 hours a week; laboratory or field, 2 two-hour periods a week.

221B. Botany. 4 semester hours. Prerequisite: Botany 221A. Second semester. Dr. Kenoyer.

Morphology of moss-plants, fern-plants, and seed-plants, and a study of the local wild and cultivated types. Identification in the field and further herbarium preparation are included. Attention is given to plant habitats and ecology. Classroom, 2 hours a week; laboratory or field, 2 two-hour periods a week.

222S. Local Flora. 2 semester hours. Prerequisite: General Biology 100A, B, or satisfactory equivalent. Dr. Kenoyer.

Plants are studied from the standpoint of classification and relationship to their environment. Field work constitutes an important part of the course.

223S. Field Botany. 1 semester hour. Extension credit only. Prerequisite: one year of biology or consent of instructor. Higgins Lake, June 13-June 20, 1942. Dr. Kenoyer.

The rich flora of the Higgins Lake region will be studied from the taxonomic and ecological standpoints. Mornings will be spent in the field, and afternoons in laboratory and discussions. A pocket magnifier, a dissecting set, Gray’s manual, and other works on classification will be found useful.

For fees, transportation, and clothing, see course 235S, page 107.

**NATURE STUDY**

†231A, B. Nature Study. 8 semester hours. Four hours a week throughout the year and summer session. Miss Argabright, Miss Hadley.

The aims of this course are to develop an ability to interpret natural phenomena with scientific accuracy, to develop an understanding of some of the laws of nature, and to help the student enjoy and appreciate the wonders of nature.

In the autumn are studied: wayside and garden flowers, bulbs, seed dispersal, fruits of trees, flowerless plants, beetles, crickets, grasshoppers, moths, butterflies, gall insects, spiders, bees, wasps, flies, ants, aphids, and winter birds. In the winter: weather, rocks and minerals, electricity, astronomy, heat, and light. In the spring: spring flowers, spring birds, bird migration, and pond life.

234. Bird Study. 2 semester hours. Second semester and summer session. Miss Hadley.

This course undertakes to develop knowledge and appreciation of the birds, through study of their plumage, song, flight, migration, and nesting habits, their relation to environment, and their importance to man. The student learns to identify a minimum of fifty birds in the field and one hundred in the laboratory. Use is made of the Kellogg Bird Sanctuary, Kleinstueck Preserve, and Wolf Lake.

Extension credit only. Members of the four Colleges of Education and the State Conservation Department.

The aim of this course is to develop an appreciation of the necessity of conserving our natural resources. It consists of lectures and field trips in botany, forestry, geology, and zoology.

The course will be given at the new Conservation Camp at Higgins Lake. The camp is situated on the lake front, with surrounding woods rich in plant and bird life. There is also an excellent bathing beach.

Field and lecture notebooks will be kept and materials will be gathered for school collections. Students should provide themselves with clothing suitable for field trips: walking shoes, sweater or coat, cloth bags for rock specimens, bird or field glasses, and magnifying glass.

The cost of the course is $20.00. This fee covers the Extension Course tuition, and the expense of seven days in camp, including field trips, board, bed, bedding, and towels. Students will provide own transportation to and from Higgins Lake.

Those who can provide transportation, those who need transportation, and those who desire further information address Mr. John C. Hoekje, Director of Extension, Western Michigan College of Education, Kalamazoo, Michigan.

236S. **Higgins Lake Bird Study Course.** 1 semester hour. Extension credit only. June 13-June 20, 1942.

A study of the birds, both land and water, of the lower peninsula of Michigan as represented in the Higgins Lake area. Field trips, laboratory study of bird skins, and lectures.

237S. **Land Use Problems of the Northern Peninsula.** 2 semester hours.

Extension credit only. Not offered in 1942. Miss Argabright, Miss Martin, Mr. Martin, Miss Uhvits, Mr. Wheeler.

The course will consist of four regional studies: Muskallonge Lake, Keweenaw Peninsula, Porcupine Mountains, and the limestone area of Gardner Peninsula. The topics to be studied are: historical and structural geology, plant ecology, the history of the development of mineral and lumber resources, animal ecology, and the social and economic relationships of the past and present land use problems.

The cost of the trip will be $45.00. This will include transportation from Higgins Lake and return, and board and lodging while on the excursion. For those who desire credit for the course there will be an additional charge of $10.00 for the two semester hours of credit. Either biology or geography credit may be obtained by making application to the department from which the credit is desired.

**ZOLOGY**

241S. **Insect Study.** 2 semester hours. Mr. Hinds.

Designed to offer a systematic study of the leading groups of insects. Life habits, structural adaptations, life histories, natural homes, classification, and economic importance are considered. Frequent field excursions are made for collection of material, identification, and study of habits. Methods of rearing insects and of preparing museum specimens are studied. Control of insects in relation to disease, destruction of crops, and household depredation is especially emphasized.

242A. **Invertebrate Zoology.** 4 semester hours. Prerequisite: General Biology 100A, B. First semester. Mr. Hinds.

The work of this semester deals with the structural characteristics, physiology, life histories, habits, distribution, and classification of the invertebrates. Identification of local forms and economic values are emphasized. This and the following course are desirable for those intending to teach biology in the high school. They also cover entrance requirements in medicine or dentistry. Classroom, 2 hours a week; laboratory or field, 2 two-hour periods a week.
242B. **Vertebrate Zoology.** 4 semester hours. Second semester. Mr. Hinds.

The work of this course covers the classes of vertebrates with emphasis on classification, structure, functions, environmental relations, and economic aspects. Field work is emphasized during the spring. Classroom, 2 hours a week; laboratory or field, 2 two-hour periods a week.

243S. **Field Entomology.** 1 semester hour. Extension credit only. Higgins Lake, June 13-June 20, 1942. Dr. West.

A study of insects of the Higgins Lake area, combining field work with laboratory, lectures, and library work. For fees, transportation, and clothing, see course 235S.

OPEN TO SENIORS AND GRADUATES

434. *(60).* **Advanced Ornithography.** 2 semester hours. Prerequisite: 8 hours of college laboratory in biology and zoology and permission of instructor. Mr. Hinds.

This course affords the student an opportunity for a review of introductory ornithology. Special attention is given to details of song, habitat, habits, and identification of shore and marsh birds in their native haunts. Skins of birds both resident and migrant in Michigan are provided for identification in the laboratory. Students enrolling are expected to have their own field glasses. Early morning field trips will be a part of the scheduled class work.

**BUSINESS EDUCATION**

<table>
<thead>
<tr>
<th>J. Marshall Hanna</th>
<th>G. Behrens Ulrich</th>
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<tr>
<td>George A. Kirby</td>
<td>Emma Watson</td>
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**Edna Whitney**

Twenty-four semester hours are required for a major in business education. The following courses are required:

- Introduction to Economics 120A, 120B
- Accounting 210A, 210B, or 211A, 211B
- Secretarial Science 130A, 130B
- Secretarial Practice 230A

Students whose major field of specialization is retailing may substitute the following courses *in total* for the above-listed courses:

- Retail Records 111
- Fundamentals of Retailing 140A, 140B
- Retail Merchandising 141
- Retail Salesmanship 150
- Retail Accounting 211
- Retail Publicity 240
- Retail Credit and Collections 241

All students majoring in business education are required to obtain a minor in economics. Business Mathematics 120 is required as a part of Group II requirements.

Students desiring to do directed teaching in business education are required to take Teaching of Vocational Business Subjects 300T, and Teaching of Social Business subjects 301T.

Students who plan to teach and desire a minor in the field of business education should take the following courses:

- Introduction to Economics 120A, B
- Secretarial Science 130A
- Accounting 210A, 210B
Shorthand and typewriting 100A and 100B, or their high-school equivalent, are a prerequisite for Secretarial Science 130A and are not included as part of the minimum requirements for a major or a minor.

SECRETARIAL COURSES

†100A. Shorthand and Typewriting. 4 semester hours. Offered each semester and summer session. Mr. Kirby, Miss Watson.

A presentation of the theory and principles of Gregg shorthand and the technique of touch typewriting.

A fee of $1.50 will be charged for materials supplied in this course.

Note.—No college credit is given for shorthand and typewriting until both 100A and 100B have been completed. Students beginning shorthand and typewriting should plan therefore to complete both semesters.

Students who present one year of high-school shorthand and one year of high-school typewriting will not be allowed credit for Shorthand and Typewriting 100A, and should enroll for 100B. Students who present two years of high-school shorthand and two years of high-school typewriting will not be allowed credit for Shorthand and Typewriting 100A or 100B.

100B. Shorthand and Typewriting. 4 semester hours. Prerequisite: Shorthand and Typewriting 100A. Offered each semester. Mr. Kirby, Miss Watson.

The discussion, application, and thorough review of the principles of Gregg shorthand as presented in 100A. The writing of shorthand notes under careful supervision from dictation at various rates of speed is developed, and extensive reading of expertly prepared shorthand plates is encouraged. In typewriting, attention is given to speed and accuracy, to the transcription of shorthand notes, and to the preparation of business forms.

A fee of $1.50 will be charged for materials supplied in this course.

Note.—See note under Shorthand and Typewriting 100A.

101. Typewriting for Personal Use. 2 semester hours. For non-business education students. Second semester and summer session. Dr. Hanna.

A course designed to equip the prospective teacher and the professional, vocational, and general student to use the typewriter as a tool of expression in the writing of letters, reports, papers, and notebooks. Special attention will be given to punctuation, capitalization, footnotes and reference citations, bibliographies, proof-reading markings, filing, and letter-writing techniques. A fee of $1.50 will be charged for materials supplied in this course.

120A. Introduction to Economics. 2 semester hours. First semester. Miss Watson.

A presentation of the important features of business economic organization with particular reference to the consumer. The course will develop a familiarity with vocabulary and literature in the field of business and furnish a background for everyday reading.

120B. Introduction to Economics. 2 semester hours. Prerequisite: Introduction to Economics 120A. Second semester. Miss Watson.

The purpose of this course is to familiarize the student with factors which have contributed to the growth of business and which have influenced the structure and interrelationships of business and society. It will also explore areas of economic thought that may be used for further study.

†130A. Secretarial Science. 5 semester hours. Prerequisite: Shorthand 100B or equivalent. First semester and summer session. Mrs. Whitney.

The first of a series of four courses designed for the development of those attitudes, knowledges, and skills essential for the occupational efficiency of a secretary. In this course special emphasis will be given to the development of accuracy and speed in shorthand and typewriting. This course is designed for the two-year secretarial students only. Classes meet for this course two hours a day, five days each week.

A fee of $1.50 will be charged for materials supplied in this course.
130B. Secretarial Science. 5 semester hours. Offered each semester. Mrs. Whitney.

A continuation of the development of speed and accuracy in shorthand and typewriting with special emphasis on punctuation, grammar, letter form, and transcribing procedure. Classes meet for this course two hours a day, five days each week.

A fee of $1.50 will be charged for materials supplied in this course.

230A. Secretarial Practice. 4 semester hours. Prerequisite: Secretarial Science 130B. First semester.

Study of modern business office practices and procedures. Special practice for the development of higher speeds in dictation and transcription with practical application of secretarial skills.

A fee of $2.50 will be charged for materials supplied in this course.

230B. Secretarial Practice. 4 semester hours. Prerequisite: Secretarial Practice 230A. Second semester and summer session.

A finishing course for the secretarial students which will include a complete course in filing and the operation of various office machines, such as duplicating machines, calculating machines, Ediphone and dictaphone, as well as other office appliances.

A fee of $2.50 will be charged for materials supplied in this course.

300T. Teaching of Vocational Business Subjects. 2 semester hours. Prerequisite: Shorthand and Typewriting 100A, B and Accounting 210A.

B. Second semester. Miss Watson.

Consideration of approved methods for presenting material for training in business occupational skills and methods of testing and determining standards of achievement for those skills; the examination and compilation of supplementary and collateral material for the use of the teacher. It is recommended that this course either precede or accompany directed teaching in any of the business occupational skills.

301T. Teaching of Social Business Subjects. 2 semester hours. First semester. Miss Watson.

This course is a study of the growth and development of both junior- and senior-high-school business training for the social aspect of business as distinguished from such training for business occupational skills. The various objectives that are advanced for training in the social aspect of business—consumer-business training, occupational intelligence and understanding, social intelligence and economic understanding, background for general business career or background for specialized business occupational skill, character development, guidance, and some others—are considered. Newly developed material suitable for instructional purposes on a secondary level in economic citizenship, consumer relations, and occupational intelligence is studied, and methods of teaching this material are discussed.

ACCOUNTING COURSES

210A. Accounting. 3 semester hours. Offered each semester. Mr. Kirby.

This course deals with the elementary principles of accounting and considers the more common technical devices for recording business transactions according to those principles. Particular attention is given to the effect of transactions on balance-sheet accounts and to the theory and practice of recording temporary changes of proprietorship in expense and revenue accounts. The importance of properly reporting from the records significant financial facts for purposes of control is emphasized. Problems and sets to be worked under the direct supervision of the instructor are assigned.

Classroom, 3 hours a week; laboratory, 2 hours a week.
210B. Accounting. 3 semester hours. Prerequisite: Accounting 210A. Second semester. Mr. Kirby.

A continuation of course 210A, applying the principles developed in the preceding course to partnerships and corporations. Manufacturing accounts and statements, reserves and funds, the voucher system, and the analysis and interpretation of simple financial statements are among the topics considered. Classroom, 3 hours a week; laboratory, 2 hours a week.

211A. Secretarial Accounting. 3 semester hours. First semester. Dr. Hanna.

In this course the basic principles of accounting are considered from the viewpoint of the secretary. Training is obtained through a study of the accounts of private individuals, professional men, institutions, and small business firms of various types.

211B. Secretarial Accounting. 3 semester hours. Prerequisite: Secretarial Accounting 211A. Second semester. Dr. Hanna.

A continuation of course 211A in which practical applications of the accounting principles developed in the first semester will be applied in a large number of work situations.

310A. Advanced Accounting Principles. 3 semester hours. Prerequisites: Accounting 210A, B. Not offered in 1942-1943. Dr. Hanna.

This course is to supplement Accounting 210A, B by a consideration of advanced principles of accounting theory and practice. The following topics are considered: evaluation of assets; temporary and permanent investments; depreciation, appraisal, and depletion of fixed assets; current, contingent, and fixed liabilities; capital stock; surplus and reserves.

310B. Advanced Accounting Principles. 3 semester hours. Prerequisite: Advanced Accounting Principles 310A. Not offered in 1942-1943. Dr. Hanna.

A continuation of Accounting 310A, including the following topics: consignments, installment sales, mergers, holding companies, receiverships, estates, and trusts.

311. Cost Accounting. 3 semester hours. Prerequisite: Accounting 210A, B.

Second semester. Mr. Kirby.

The relation of cost accounting to management for control; general principles involved in constructing a cost system; modern methods of distributing the three elements of cost—material, labor, and burden; cost records and operating reports; joint and by-product costs; budgetary control and the use of cost reports by executives and department heads. Class discussion is supplemented by many short illustrative problems, and a complete cost set is written up.

312. Tax Accounting. 3 semester hours. Prerequisite: Accounting 210A, B, or approval of instructor. Not offered in 1942-1943. Dr. Hanna.

A study of the accounting procedures and problems involved in the Federal Income Tax Laws, social security, and payroll tax regulations as they apply to old age benefits, state unemployment insurance, payroll records, and government reports. Special application will be made by means of practical individual and business case problems.

320A. Business Law. 3 semester hours. First semester.

Organized to meet the particular need of teachers of business law in secondary schools, this course undertakes primarily to develop an appreciation and respect for law through a study of its sources, development, and social significance. The legal rules of ordinary business transactions are learned for the most part from a study of actual cases involving circumstances from which these rules have been developed and applied. Students who elect this course should plan to continue in the second semester with 320B.

320B. Business Law. 3 semester hours. Second semester.

A continuation of Business Law 320A.
501. (E151). Principles and Problems in Business Education. 2 semester hours. Dr. Hanna.
Analysis of current trends and philosophies in business education and their implications for the classroom teacher of business subjects. The course is organized around units which include objectives, guidance, occupational research, extra-curricular activities, and the growth and status of business education in the United States.

Principles, practices, and problems involved in the evaluation and reconstruction of business curricula to meet the needs of a democratic society. It is possible through this course for each class member to study and evaluate his own immediate curriculum problems.

503. (E153). Improvement of Instruction in Business Subjects. 2 semester hours. First semester. Dr. Hanna.
This course is designed primarily for the experienced teacher of business subjects, providing an opportunity for the study of latest research findings, materials, teaching procedures, tests and measurements, and possible future developments in the various business subject-matter fields.

RETAILING

Enrollment in all retailing courses is limited to students who have been admitted to the two-year cooperative program in retailing. Under this cooperative plan, classroom instruction is given at the college during the morning; in the afternoon and on Saturdays members of the class are employed in the local stores of Kalamazoo and vicinity. Such a plan enables a student to obtain valuable practical experience to supplement his technical training.

For further information regarding the program and admission requirements see page 96.

As only a limited number of students may be admitted, application for admission should be made at the earliest possible date. Address all inquiries to the Department of Business Education.

111. Retail Records. 3 semester hours. First semester. Mr. Kirby.
A study of the many and varied records essential to good retailing. A thorough review of percentages, decimals, fractions, interest, and discount, covering both the calculations and the use to which these are put. The records involved in store sales systems, credit transactions, stock control. An introduction to the mathematics of merchandising, such as mark-up, mark-downs, departmental and expense calculations. The problem method is used.

140A. Fundamentals of Retailing. 3 semester hours. First semester. Mr. Ulrich.
This is the introductory course in the retailing program. A survey of our distributive system is given in order to picture retailing in its place in the larger field. Opportunities in retailing, types of establishments, their advantages and disadvantages, store location, layout, organization, and management.

140B. Fundamentals of Retailing. 3 semester hours. Second semester. Mr. Ulrich.
Continuation of Fundamentals of Retailing 140A. The employer-employee relationship, study of selling and non-selling functions, analysis and control of expenses, trends in retailing, influence of government in retailing. Application of these matters to both large and small stores, chains and independents.
113. **Retail Merchandising.** 3 semester hours. Second semester. Mr. Ulrich.
The problems of adjusting sales, stock, and purchases so that a profit is made. What, when, where, and how to buy. Mark-up, terms and datings, retail method of inventory, mark-downs, stock-turn, computation of profit, control systems, expenses as an item of merchandising, merchandise planning and policies. Case problems are used.

150. **Retail Salesmanship.** 3 semester hours. First semester. Mr. Ulrich.
The accepted principles of good selling applied to the problems of the retailer in meeting the needs of consumers. What the sale is, customer reactions, how the seller can improve his practices, analysis of the steps in a sale. Sales demonstrations and practice.

151A. **Merchandise and Job Analysis.** 3 semester hours. First semester. Mr. Ulrich.
This course is aimed especially at closely correlating the actual experience on a job with the classroom work, to improve the efficiency and productivity of the student's work by a detailed study of his job and the merchandise, either textile or non-textile, with which he is dealing. The development of merchandise manuals. Classroom, 4 hours a week.

151B. **Merchandise and Job Analysis.** 3 semester hours. Second semester. Mr. Ulrich.
A continuation of Merchandise and Job Analysis 151A.

211. **Retail Accounting.** 3 semester hours. Second semester. Mr. Kirby.
A study of accounting as it applies to both large and small retail establishments. The handling of different types of transactions, the sales audit, accounts receivable, invoice procedure, accounts payable, alteration and workroom costs, departmental accounting, branch and chain store accounting, operating statements, budgets, expense proration, taxes, operating and financial reports. The problem method is used.

240. **Retail Publicity.** 3 semester hours. First semester. Mr. Ulrich.
A study of the devices used by stores of various types and sizes to attract and hold customers' attention. Newspaper, radio, and direct mail advertising; window and interior display; plans and techniques of sales promotion. The publicity calendar and budget.

241. **Retail Credit and Collections.** 3 semester hours. Second semester. Mr. Ulrich.
Consideration of the meaning and importance of credit. The extent of retail credit, types of credit transactions and their proper use, sources of credit information, legal aspects, policies and procedures. Problems of collections and methods of carrying on collections.

251A. **Store Organization.** 2 semester hours. First semester. Mr. Ulrich.
A study of the manner in which stores are organized, with attention to the great variety of types of work found in retail concerns. Acquaints the student not only with such work as he is doing at present, but makes him familiar with those positions to which he aspires in the future and the steps through which he will probably pass. The preparation of job analysis.

251B. **Store Organization.** 2 semester hours. Second semester. Mr. Ulrich.
Opportunity is given to each student to make a study of some particular phase of retailing in which he is especially interested. This may be further and more detailed investigation of something already studied or work along a line not as yet studied.
CHEMISTRY

GERALD OSBORN
JAMES W. BOYNTON
FRANK VONDRASEK

ROBERT J. ELDREDGE
LAWRENCE G. KNOWLTON

Students who wish to teach chemistry must have a minimum of 15 semester hours in chemistry. A major in chemistry is 25 semester hours and a minor is 15 semester hours.

Through arrangement with the Department of Physics, a major in physical science may be made by taking 15 semester hours of chemistry and 10 semester hours of physics. A minor in chemistry may not be made by combining chemistry with physics.

Students who wish to specialize in chemistry should plan programs including the following sequence: general chemistry and mathematics during the first year; qualitative analysis, quantitative analysis, calculus, and physics the second year; organic chemistry the third year; physical chemistry and special courses the fourth year.

Two of the six semester hours earned in Physical Science 100A, B may be counted toward a major or a minor in chemistry.

100A. General Chemistry. 4 semester hours. Prerequisite: one year of algebra. Designed for students who have had no high-school chemistry. First semester and summer session. Mr. Eldridge.

The fundamental principles of chemistry are studied in such a way as to prepare both those students who wish to teach and those who expect to go on to more advanced work in the subject. This course may also be taken as a cultural subject by students desiring a broader knowledge of their environment. Classroom, 3 hours a week; laboratory, 4 hours a week.

Note.—Courses 100A, B and 101A, B each constitute a year's work. Students should plan to take the two semesters' work; however, credit is given for each semester's work.

100B. General Chemistry. 4 semester hours. Prerequisite: General Chemistry 100A. Second semester. Mr. Eldridge.

A continuation of General Chemistry 100A. Classroom, 3 hours a week; laboratory, 4 hours a week.

100A, B. Physical Science. 3 semester hours each semester. Dr. Berry, Mr. Fox, Mr. Marburger, Dr. Osborn, Dr. Rood.

For description of course see Department of Physics, page 170.

101A. General Chemistry. 4 semester hours. Prerequisite: one unit of high-school chemistry and one unit of algebra. First semester. Mr. Boynton, Dr. Knowlton, Dr. Osborn.

This is a more advanced course than 100A. The theory and fundamental principles of chemistry are emphasized. It is a foundation course. Classroom, 3 hours a week; laboratory, 4 hours a week.

101B. General Chemistry. 4 semester hours. Prerequisite: General Chemistry 101A. Second semester. Mr. Boynton, Dr. Knowlton, Dr. Osborn.

A continuation of course 101A. Classroom, 3 hours a week; laboratory, 4 hours a week.

105A. General Chemistry. 4 semester hours. First semester. Mr. Eldridge.

The fundamental theories of chemistry are studied, along with some of the common non-metallic elements and their compounds. The laboratory work involves the general practice of chemical manipulation. Open only to students in the Department of Home Economics. Classroom, 3 hours a week; laboratory, 4 hours a week.
105B. General Chemistry. 4 semester hours. Prerequisite: General Chemistry 105A. Second semester. Mr. Eldridge.

A continuation of course 105A, including the study of metals and some of their compounds. The laboratory work includes a brief course in qualitative analysis and organic compounds. In organic chemistry, the following topics are studied: paraffins, alkyl halides, alcohols, aldehydes, ketones, sugars, amines, fatty acids, esters, acids, amino acids, peptides, and proteins. Open only to students in the Department of Home Economics. Classroom, 3 hours a week; laboratory, 4 hours a week.

106. Chemistry for Nurses. 5 semester hours. First semester. Mr. Boynton, Dr. Knowlton.

The fundamentals of chemistry are studied with a view to applying them to the field of nursing. The course is divided into three parts: inorganic chemistry, organic chemistry, and biological chemistry. Open only to student-nurses. Credit for this course applies only to the combined curriculum in letters and nursing. Classroom, 4 hours a week; laboratory, 2 hours a week.

†201. Qualitative Analysis. 5 semester hours. Prerequisite: General Chemistry 100A, B, or 101A, B. A knowledge of common logarithms is essential. First semester and summer session. Dr. Osborn.

Two lectures a week and a minimum of 8 hours a week in the laboratory. The work includes the detection of both basic and acidic radicals.

202. Quantitative Analysis. 5 semester hours. Prerequisite: General Chemistry 100A, B, or 101A, B, and Qualitative Analysis 201. A knowledge of quadratic equations and of common logarithms is essential. Second semester. Mr. Boynton, Dr. Knowlton.

This course includes the theory and practice of volumetric and gravimetric analysis, and gravimetric separations. Classroom, 2 hours a week; laboratory, a minimum of 12 hours a week.

205S. Chemistry and the Modern World. 2 semester hours. Dr. Osborn.

Some knowledge of chemistry is indispensable to the understanding of the world of today. This course is designed for those students who have never studied chemistry and who do not wish to devote a year to the course, yet who desire to gain an insight into the rôle that chemistry plays in our everyday life. Considerable use will be made of the lecture-demonstration method. This course should be valuable for the grade teacher.

Note.—This course may not be counted toward fulfillment of a minimum requirement in Group II.

210. Engineering Materials. 3 semester hours. Prerequisite: General Chemistry 100A, B, or 101A, B. Second semester. Dr. Knowlton or Dr. Osborn.

An elementary study of the manufacture and properties of the ferrous and non-ferrous alloys, cements, clay products, protective coatings, fuels, and water softening. This is a non-laboratory course for pre-engineers. This course should be accompanied by a metal-processing course. (See Industrial Arts Department, page 145).

300T. Teaching of Physical Science. 2 semester hours. Prerequisite: a major or minor in physics or chemistry. Second semester. Mr. Marburger, Dr. Osborn.

303A. Physical Chemistry. 5 semester hours. Prerequisite: General Chemistry 100A, B, or 101A, B. Qualitative Analysis 201, Quantitative Analysis 202 or 307S, Physics 203A, B. College Algebra and Analytic Geometry 104A, B or equivalent, and Calculus 205A, B. First semester. Mr. Boynton, Dr. Knowlton.

This course is valuable for students who expect to teach chemistry, physics, and mathematics in the high school. A thorough grounding is made in the
fundamental principles in chemistry. The course includes studies in kinetic theories of gases, liquids, solids, solutions, thermodynamics, physical bases for molecular structure, thermochemistry, homogeneous equilibria, heterogeneous equilibria, etc. Classroom, 3 hours a week; laboratory, 8 hours a week.

303B. Physical Chemistry. 5 semester hours. Prerequisite: Physical Chemistry 303A. Second semester. Mr. Boynton, Dr. Knowlton.

A continuation of course 305A. The course includes radioactivity, quantum theory, atomic structure, conductance of solutions, pole potentials, oxidation potentials, polarization, chemical thermodynamics, colloids, etc. Classroom, 3 hours a week; laboratory, 8 hours a week.

305. Advanced Qualitative Analysis. 1 or 2 semester hours. Prerequisite: General Chemistry 100A, B, or 101A, B, and Qualitative Analysis 201. Offered each semester. Dr. Osborn.

This course consists of laboratory work, readings, and quizzes. Emphasis is placed on the analysis of alloys and mixed solids.

‡306A. Organic Chemistry. 5 semester hours. Prerequisite: General Chemistry 100A, B, or 101A, B. Open to qualified sophomores. First semester and summer session. Mr. Eldridge.

Preparation and reactions of organic compounds, of both the aliphatic and the aromatic series, are studied. These courses are valuable not only to those students who wish to teach chemistry, but also to those who may later study medicine, dentistry, or chemical engineering. Credit is given for each semester's work, but students are advised against taking one course only. Classroom, 3 hours a week; laboratory, 6 hours a week.

306B. Organic Chemistry. 5 semester hours. Prerequisite: Organic Chemistry 306A. Second semester. Mr. Eldridge.

A continuation of course 306A.

308. History of Chemical Theory. 2 semester hours. Prerequisite: two years of college chemistry would be desirable. However, certain students who have completed 3 semesters of college chemistry would be eligible upon consultation with the chairman of the department. Second semester. Dr. Osborn.

This course is taught from the point of view of the history of chemical theory in which the evidence for the old theories is critically presented. The reasons for the ultimate rejection of the old theories are studied, and a somewhat critical examination of modern theories is made.

396A. Organic Preparations. 2 semester hours. Consult instructor before enrolling. Offered each semester. Mr. Eldridge.

Methods for preparing the aliphatic compounds with an effort to produce the maximum yield at the minimum of expense. Theoretical interpretations of facts are sought. Classroom, 1 hour a week; laboratory, 10 hours a week.

396B. Organic Preparations. 2 semester hours. Consult instructor before enrolling. Offered each semester. Mr. Eldridge, Dr. Osborn.

Methods of preparing the aromatic organic compounds. Classroom, 1 hour a week; laboratory, 10 hours a week.

398. Inorganic Preparations. 1 or 2 semester hours. Consult instructor before enrolling. Offered each semester. Mr. Eldridge, Dr. Osborn.

Laboratory work only.

399. Organic Analysis. 2 semester hours. Consult instructor before enrolling. Offered each semester. Mr. Eldridge.

Determination of carbon, hydrogen, and nitrogen by combustion methods. Laboratory work only.
Courses in the Department of Education are designed primarily to meet the professional needs of the student preparing to teach. Certain regulations are set up which affect all students.

Students in the provisional certificate curricula are required to take Principles of Teaching 240 or Introduction to Directed Teaching 351.

All students pursuing a curriculum for a provisional certificate and a degree are required to take as a minimum 21 semester hours of professional work in education. The following, or their equivalent, are required: Human Growth and Development 251, 3 semester hours; Introduction to Directed Teaching 351, 3 semester hours; and Directed Teaching, Laboratory in Education, and General Educational Problems 370 A, B, C, 15 semester hours. It is possible for students to take Directed Teaching and Laboratory in Education 370A and B, 12 semester hours, during one semester, and General Educational Problems 370C, 3 semester hours, during the other semester of the senior year. This may be necessary to permit students to take elective courses or to complete their major, minor, or group requirements.

Students who upon reaching the senior year have educational credits which satisfy the above, with the exception of directed teaching, may meet this requirement by taking one or more of the following: Directed Teaching 371, 372, or 373.

Students preparing for the elementary provisional certificate are required to take Psychology of Reading 212, 3 semester hours.

Elective courses are available in education in the following fields: early-elementary education, later-elementary education, secondary education, special education, theory and principles of education, educational measurements, rural education, and health education. Certain special-methods courses giving education credit are available in other departments of the institution, such courses being labeled T.

Undergraduate students are not encouraged to specialize in the field of education. The department takes the position that, except in the case of very mature students who have had experience in teaching, specialization in the field of education should be reserved for graduate study. Students should feel free to take such electives in education as will give them better professional preparation for teaching and serve their individual interests. Specialization in undergraduate study should as a general rule be confined to the school-subject fields, such as history, mathematics, business education, and industrial arts.

**REQUIRED WORK IN EDUCATION**

*(For Provisional Certificate)*

**Sophomore or Junior Year**

251. Human Growth and Development. 3 semester hours. Prerequisite: as many honor points as semester hours of credit acquired. Offered each semester. Mr. Carter, Dr. Ellis, Dr. Hilliard, Mrs. Phillips, Miss Stinson, Miss Volle.

This class will meet four periods each week, one of which will be devoted to the presentation of illustrative materials and lectures from the fields of
sociology, biology, psychology, and other fields of interest which contribute to the objectives in this course.

The course is designed to help the student understand efficient guidance through appreciating the varied problems of the developing human being on each and every growth level from conception to maturity.

Junior Year

351. Introduction to Directed Teaching. 3 semester hours. Prerequisite: Human Growth and Development 251, or equivalent. Offered each semester. Miss Evans, Miss Mason, Mrs. Phillips, Miss Shimmel, Miss Steele.

The immediate aim of this course is to prepare students for successful student-teaching. It deals with the particular problems of organization and management of the school, and with the selection, organization, adaptation, and presentation of materials of instruction that function in teaching-learning situations.

Senior Year

REGULAR COURSES IN DIRECTED TEACHING

370A, B, C. Integrated Professional Education. 15 semester hours. Prerequisite: as many honor points as semester hours of credit acquired. Offered each semester. Dr. Amis, Miss Blackburn, Dr. Bryan, Dr. Burge, Dr. Frederick, Miss Shimmel, Miss Spaeth, Miss Steele, Dr. Wilds, supervisors, and resource persons.

For all seniors whose program will permit them to devote one semester entirely to professional education. A unified course for seniors which is based on needs and problems of students while doing their directed teaching.

A. Directed Teaching. 8 semester hours. A student devotes half of each school day for one semester to this work and the other half day to 370B and C. Students are expected to become acquainted with the whole program of the training schools in which they are teaching. In addition to observing and teaching, students are expected to participate extensively in planning assemblies, sponsoring clubs, and cooperating in other activities of the school and community. Students should enroll for directed teaching in the Training School Office as soon as the schedule of classes for the ensuing semester is published.

B. Laboratory in Education. 4 semester hours. Laboratory fee, $2.00. Students work individually and in groups on problems which they face in their directed teaching. Each laboratory room is equipped with tables, chairs, and bookshelves. Generous use is made of many school books, professional books, courses of study, bulletins, pamphlets, educational periodicals, and mimeographed materials which are of assistance to the students in solving their actual teaching problems. Suggestions and guidance are afforded by staff members and by resource persons who are brought to the laboratory groups for the help they can give the students. Community organizations in Kalamazoo are visited. The problems of general interest considered in C below are discussed further in the laboratory groups. B and C combined constitute seven semester hours credit.

C. General Educational Problems. 3 semester hours. Laboratory groups come together in general sessions for the consideration of problems of general interest and value to all teachers regardless of level or area in which they teach. These include such matters as social, political, and economic influences on education; historical and philosophical backgrounds of present-day education; changes and trends in education; organization of the school system; guidance responsibilities of teachers; sponsoring of school activities and organizations; relationships between teachers and securing of positions; and school and community relationships.
370A, B. **Directed Teaching and Laboratory in Education.** 12 semester hours. (eight and four semester hours, respectively).

For seniors who can take twelve semester hours of professional education work during the same semester but who desire to take elective courses or to take one course during this semester to complete major, minor, or group requirements. (See descriptions above.)

370C. **General Educational Problems.** 3 semester hours.

Open only to those who take the course during their senior year either the semester before or the semester after they take 370A and B. (See description above.)

**OPTIONAL COURSES IN DIRECTED TEACHING**

371. **Directed Teaching.** 4 semester hours. Prerequisite: as many honor points as semester hours of credit acquired. Only for seniors who have completed most of their professional course work prior to the senior year. Similar to description for 370A. Students should enroll at the Training School Office for Directed Teaching 371, 372, or 373 as soon as the schedule of classes for the semester is published. Dr. Burge and supervisors.

372. **Directed Teaching.** 4 semester hours. Only for seniors who have previously fulfilled a part of their requirement in directed teaching. Similar to description for 370A. Dr. Burge and supervisors.

373. **Directed Teaching.** 4 semester hours. Prerequisite: Directed Teaching 372 or 370A. Offered each semester. This elective course is planned primarily for those students who wish to extend their teaching over a wider range of grades or subjects, and for students who, in the opinion of the chairman of the departments and the director of training schools, need more experience in teaching. Dr. Burge and supervisors.

375B. **Problems in Elementary Education.** 3 semester hours. Prerequisite: teaching experience. Observations and general conferences, Dr. Burge and grade supervisors. Daily conferences, Miss Reidy.

This course is open only to experienced people who wish to observe present-day practices in teaching and to study intensively a problem in elementary education. The work will consist of three hours observation and one hour conference five days per week. The conference period provides for both a discussion of the observations of the previous days and guidance of individuals in problems in which they are interested.

**ELECTIVE WORK IN EDUCATION**

100. **Introduction to Learning and Adjustment.** 1 semester hour. Open only to freshmen and sophomores. Offered each semester. Mr. Carter, Mr. Foley, Mrs. Hansen.

The psychological principles of effective learning will be demonstrated and applied under the supervision of the instructor; methods of note-taking, reading, memorizing, and organizing will be discussed and practiced; the methods presented are to be applied to the different courses the student is carrying. Students who feel themselves handicapped by poor habits of study are urged to enroll in this course. The psychological problems involved in the transition from control by adults to self-management will be considered, and the resources of clinical psychology will be made available for the solution of difficulties of individual adjustment.
ELEMENTARY EDUCATION

100T. Teaching of Handwriting. 2 semester hours. Offered each semester and summer session. Miss Shimmel.
This course aims to prepare students to teach handwriting. It includes a study of the history of handwriting and of the principles of education; the objectives in the teaching of handwriting; and the materials and methods of instruction, including blackboard writing and lettering. The student is given practice in the measurement of handwriting, in the diagnosing of handwriting difficulties, and in determining the most beneficial remedial work. The student is also given sufficient directed practice to enable him to write with a quality and rate essential to the effective teaching of handwriting.

208. Stories for Childhood. 2 semester hours. Offered each semester. Miss Blackburn, Mrs. Phillips.
A study of stories and poems suitable to childhood. Classroom practice in story telling.

212. Psychology of Reading. 3 semester hours. Offered each semester and summer session. Miss Blackburn, Dr. Hilliard.
A summary of the results of the scientific studies made in the field of reading, with suggestions as to the bearing of these studies upon the materials and methods of teaching.

308. Parent Education. 2 semester hours. Open only to seniors. First semester. Mrs. Phillips.
The course will enable students to appraise and organize materials and methods of work suitable for child-study groups or parent-teacher meetings. The means of securing better habits and attitudes in school and home will be studied. Behavior problems based upon actual case material secured from experiences of visiting teachers will be discussed. Efforts will be made to secure real practice in handling child-study groups. This course will be adapted to the needs of both early- and later-elementary teachers.

309. Nursery School Education. 1 semester hour. Open only to seniors. Second semester and summer session. Miss Blackburn, Miss Stinson.
This course will acquaint students with the history and present-day status of the nursery-school movement. Consideration will be given to the organization, equipment, and curriculum of the various types of existing nursery schools. A study will be made of the nature of the pre-school child and of the materials and environment necessary to promote correct growth.

†312. Later Elementary Education. 3 semester hours. Prerequisite: Human Growth and Development 251. Offered each semester and summer session. Miss Mason.
A study of the characteristics and needs of pupils in the later-elementary grades and of the materials and methods of instruction.

OPEN TO GRADUATES

506. (C175). Psychology of Child Development. 2 semester hours.
Gives a systematic knowledge of the facts and generalizations concerning the growth of children from birth to maturity. The emphasis will be on the child as a whole, while major divisions of the course will deal with physical, mental, social, and emotional development.

507. (C177). Education of Young Children. 2 semester hours.
Primarily for teachers and supervisors of nursery-school, kindergarten, and elementary-school children. Reviews the planning of school programs and the scientific bases for innovating practices.
510A. (C107a). Psychology of the Elementary School Subjects: Reading and Language. 2 semester hours. Dr. Hilliard.
Deals with the psychological principles underlying present and projected practices in the teaching of reading and language. Involves statement of laws of learning, survey of experimental studies, psychological principles in learning situations, selection of subject matter, and examination of textbooks and courses of study.

Deals with the psychological principles underlying present and projected practices in the teaching of arithmetic, spelling, and the social studies. Involves a consideration of the laws of learning with special emphasis on the psychological principles of specific learning situations in the school subjects stressed in this course. Units of instruction, courses of study, and textbooks will be reviewed in terms of the results of experimental studies of the learning processes.

511. (B105). The Construction of the Elementary School Curriculum. 2 semester hours. Dr. Frederick.
Acquaints students with theories, techniques, and practices utilized in curriculum building.

513. (B251). Supervision of Elementary School Instruction. 2 semester hours. Dr. Hilliard.
Required of students preparing for the preliminary examination for the doctorate in elementary education. Presupposes training and experience in elementary education and a rudimentary knowledge of public-school administration.

514. (B151). Administration and Supervision of Elementary Schools. 2 semester hours. Dr. Hilliard.
Deals with the general managerial problems of the elementary school. Open to students of maturity and experience who wish to fit themselves for principalships or supervisorships in grades one to eight.

515. (C225a, C225b). Seminar in Elementary Education. 2 semester hours. Prerequisite: Education B105 or C105 or equivalent. Dr. Hilliard.
Designed for students who desire to make an intensive study of some phase of instruction in elementary work.

HEALTH EDUCATION

†285. Health Education. 2 semester hours. Offered each semester and summer session. Miss Worner.
In this course the fundamental scientific principles of healthful living are developed through a study of school health problems. An effort is made to advance healthful living on the part of the students, and to make prospective teachers aware of modern methods and materials useful in helping school children solve their health problems.

RURAL EDUCATION

†145. Curriculum. 3 semester hours. Offered each semester and summer session. Miss Evans.
For description of course see Department of Rural Education, page 174.

240. Principles of Teaching. 3 semester hours. Offered each semester and summer session. Miss Evans.
For description of course see Department of Rural Education, page 174.
271. Directed Teaching. 3 semester hours. Prerequisite: Principles of Teaching 240, academic preparation in the subject or subjects to be taught, and as many honor points as semester hours of credit. Dr. Burge and supervisors.


340. Rural Education (Administration). 2 semester hours. Offered each semester. Dr. Amis, Dr. Robinson.

For description of course see Department of Rural Education, page 175.

345. Rural Education (Seminar). 2 semester hours. Prerequisite: consent of instructor. Dr. Robinson.

For description of course see Department of Rural Education, page 175.

346. Rural Education (Seminar). 2 semester hours. Prerequisite: Rural Education 345. Dr. Robinson.

For description of course see Department of Rural Education, page 175.

348. Special Problems of Village and Consolidated Schools. 2 or 3 semester hours, depending on amount of field work done. Second semester and summer session. Dr. Amis, Dr. Robinson.

For description of course see Department of Rural Education, page 175.

SECONDARY EDUCATION

320. Principles of Secondary Education. 3 semester hours. Prerequisite: Human Growth and Development 251 and Introduction to Directed Teaching 351, or their equivalent. Offered each semester and summer session. Dr. Amis.

A study of the principles determining the aims and functions of the modern high school at both the junior and the senior levels, the criteria available for the evaluation of the various high-school subjects, and the techniques most effective in carrying on the different phases of the high-school teacher's work.

321. Secondary School Curriculum. 2 semester hours. Prerequisite: Principles of Secondary Education 320. First semester. Dr. Frederick.

A study of the principles underlying the revision and reorganization of junior- and senior-high school curricula and a survey of current practices in adapting the high-school offering to modern social conditions and adolescent needs.

325S. Consumer Education. 2 semester hours. Mr. Bigelow, Dr. Hilliard, and others.

A course for in-service teachers, dealing with the aims, philosophy, scope, materials, methods, teaching devices, and place in the curriculum of the education of intelligent consumers.

OPEN TO SENIORS AND GRADUATES

423. (C119). Principles of Guidance and Adjustment. 2 semester hours. Dr. Wilds.

Deals with the personal, recreational, educational, and vocational guidance of youth. Methods of counseling and techniques of gathering pertinent personnel data will be presented.

OPEN TO GRADUATES

524. (B124). Administration of Secondary Schools. 2 semester hours. Dr. Bryan.

Designed for superintendents, principals, and experienced teachers interested in administrative matters. Makes detailed study of the general problems
of organization, supervision, and management of the high school. A master's thesis may be begun.

525. (B156). Supervision of the High School Subjects. 2 semester hours. Dr. Frederick.
   Deals with the measure, aims, and principles of supervision of secondary-school subjects.

527. (B227a, B227b). Seminar in the Secondary School Curriculum. 2 semester hours. Prerequisite: Education B122 and B192 or equivalents, and one or more other courses in secondary education. Dr. Wilds.
   Designed for students prepared to do curriculum research work in secondary education.

528. (B228a, B228b). Seminar in Secondary School Administration. 2 semester hours. Dr. Bryan.
   For advanced students interested in making an intensive study of a particular problem concerned with the administration of the secondary school.

SPECIAL EDUCATION

331. Introduction to Special Education. 2 semester hours. Prerequisite: Human Growth and Development 251. First semester. Dr. Ellis.
   A beginning course in the field of special education, dealing with the education of gifted, subnormal, neurotic, delinquent, speech-defective, blind, deaf, and crippled children.

332. Mental Deficiency. 2 semester hours. Prerequisite: Human Growth and Development 251. Second semester. Dr. Ellis.
   A course in the psychology and the school treatment of subnormal children. Major emphasis will be placed upon the educational treatment of subnormal children and of the moron and borderline classes.

335. Introduction to Mental Hygiene. 3 semester hours. Second semester. Mr. Carter, Dr. Ellis.
   A course in the mental hygiene of childhood and adolescence. Among the topics considered are: adjustment to home and school; failure, frustration, and aggression; role of the emotions in education; the genetic development of personality; adolescence and its problems; sex development; personality disorders; juvenile delinquency; maladjustment in school, high school, and college; the mental hygiene of courting, mating, and marital relations; the mental hygiene of religion.

336. Character Education. 2 semester hours. Offered each semester and summer session. Mr. Cooper.
   Character outcomes of education are emphasized in this course. The theories of character education are considered, the objectives of character education are studied and cataloged, and a bibliography of references to methods and materials is collected. Consideration of the individual and respect for personality are stressed. The center of interest is life-situations, with classroom management, group cooperation, and problem-solving in the foreground. Socialized discussion, case discussions, child guidance, pupil participation, and the significance of the teacher's influence receive attention, together with the influences of the community and the home upon character.

337. Methods of Teaching Subnormal Children. 2 semester hours. Prerequisite: Human Growth and Development 251, Education of Exceptional Children 331. Second semester. Dr. Ellis.
   This course is designed to acquaint the student with the principles and practices of instruction of subnormal children.
338. Audio-Visual Education. 2 semester hours. Second semester and summer session. Mr. Pellett.
Some attention will be given to the historical approach as well as to the philosophy of audio-visual education. Special emphasis will be given to types of audio-visual aids, technical processes, necessary educational procedures, and the administration of audio-visual instruction. Some time will be devoted to the principles and the methods of research in the field.

OPEN TO SENIORS AND GRADUATES

431. (C130). The Education of Exceptional Children. 2 semester hours. Dr. Ellis.
Deals with the problems and methods involved in the adjustment and training of exceptional children in the schools—the mentally retarded, the gifted, the crippled, the deaf, the blind, the emotionally unstable, and the delinquent.

435. (C120). The Mental Hygiene of Adolescence. 2 semester hours. Dr. Ellis.
Deals with the cause, prevention, and resolution of the mental conflicts which arise in extensive use of case materials and stresses practical school problems.

436. (C121). Mental Hygiene of Childhood. 2 semester hours. Dr. Ellis.
The mental hygiene of adolescence and adulthood. Topics considered are: development of adolescence; sex development in adolescence; adjustment and maladjustment in adolescence; personality disorders; psychoneuroses; psychoses; juvenile delinquency; mental hygiene of religion; courting, mating, marital relations; maladjustment in college.

THEORY AND PRINCIPLES OF EDUCATION

211. Introduction to Statistics. 2 semester hours. Second semester and summer session. Dr. Everett.
For description of course see Department of Mathematics, page 155.

350. Educational Sociology. 2 semester hours. Prerequisite: Principles of Sociology 241. Offered each semester and summer session. Dr. Lemert.
For description of course see Department of Social Sciences, page 188.

*353. Foundations of Modern Education. 2 semester hours. Prerequisite: Human Growth and Development 251. Offered each semester and summer session. Dr. Wilds.
This course acquaints the prospective teacher with the historical and philosophical backgrounds of the institution in which he is to work, in order to prepare for intelligent participation in the interpretation of modern educational issues and the solution of present-day educational problems. The aims, types, content, agencies, organization, and methods of education are studied from their origins down to the present time, in order to provide a sound basis for the understanding, interpretation, and evaluation of the current theories and practices in the public school system of Michigan.

354S. Adult Education. 2 semester hours. Miss Steele.
The course considers the history and philosophy of adult education, the nature of the people who are to benefit by the program of adult education, and the psychology of adult learning, materials, and methods.

OPEN TO SENIORS AND GRADUATES

451. (A125). The Philosophy of Education. 2 semester hours. Dr. Wilds.
For graduate students and teachers of experience. Analyzes and interprets the changes in education taking place in this and other countries.
OPEN TO GRADUATES

550. (C102). **Advanced Educational Psychology.** 2 semester hours. Dr. Ellis.
Will deal with problems of individual differences, learning, and social and emotional adjustment.

551. (B120). **Principles of Teaching in Secondary Schools.** 2 semester hours. Dr. Frederick.
For teachers of experience, high-school principals, and superintendents who desire to consider the larger problems of classroom instruction. Open also to graduate students without teaching experience.

**ADMINISTRATION AND RESEARCH**

360A. **School Administration.** 2 semester hours. First semester. Mr. Pellett.
A course for students preparing for work as school superintendents. Problems commonly met by school superintendents are studied in some detail. Among the problems discussed are the following: relation of city to state educational organization, growth of city school organization, functions of school boards, nature of the superintendent's work, financial organization, building planning, and educational organization.

360B. **School Administration.** 2 semester hours. Second semester. Mr. Pellett.
This course emphasizes the work of the school principal and deals with the following problems: faculty, the pupils and their needs, supervision of classroom teaching, daily program, training the student body, general problems of management, accounting, testing programs, and relation to the community.

OPEN TO GRADUATES

560. (B250). **Principles of Educational Administration.** 2 semester hours. Dr. Amis.
Deals with the philosophy and principles underlying school administration. Required for the master's degree in general administration and of all students preparing for the preliminary examination for the doctorate in educational administration. Presupposes a rudimentary knowledge of administration and some practical field experience.

562. (B192). **Introduction to Educational Research.** 2 semester hours. Dr. Hilliard, Dr. Scott, Dr. Wilds.
Introduces students to the theories and technique of educational research. Study is made of the selection of problems, preparation of bibliography, statistical treatment of educational data, and the writing of the thesis.

**PHILOSOPHY**

390. **Introduction to Philosophy.** 2 semester hours. First semester. Mr. Pellett.
To introduce the student to the meaning, scope, and problems of philosophy is the purpose of this course.

391. **History of Philosophy.** 2 semester hours. Second semester. Mr. Pellett.
A study of the Greek and the early medieval philosophy, with regard both to their interrelations and to their influence on modern thought, will be followed with the study of the late medieval and modern systems of philosophical thought.

392. **Ethics.** 2 semester hours. Second semester. Mr. Pellett.
A constructive treatment of the fundamental principles of morality, including such topics as the weakness of the traditional conception of morality, the naturalness of real morality, the content of morality, freedom and responsibility, achievement, and morality and religion.

Note.—Alternates with School Administration 360A, B.
ENGLISH

GEORGE SPRAU
SEYMOUR BETSKY
WILLIAM R. BROWN
HAZEL E. CLEVELAND
EDITH M. EICHER
LOUIS FOLEY
LORENA M. GARY
MINNIE D. LOUTZENHISER

HELEN E. MASTER
JOHN MOORE
LUCILLE A. NOBBS
ELEANOR RAWLINSON
HERBERT SLUSER
CHARLES A. SMITH
RUTH G. VAN HORN
LOUISE WALKER

The courses in English are planned primarily to meet the needs of students preparing to teach in the various departments of the public schools.

Freshman literature: Where it is necessary or advisable for freshmen to elect courses in literature in addition to the required course in rhetoric, they should elect courses to supplement, not repeat, their work in high school. For example, a student who has had a general course in American literature in the high school should not elect the freshman course in American poets or American prose. He should elect a course in English Literature 107, or General Literature 124. Freshmen who have had four units of English in the high school, including a general survey of American literature and of English literature in the eleventh and twelfth grades, should not elect courses in literature. They might better begin the college study of literature in their sophomore year.

 Majors and minors: Students who intend to make a major or minor in English in any of the courses leading to a certificate to teach should confer with the adviser of the department as early as possible in their freshman year. In so far as possible an attempt will be made to select and arrange the work of each student in accord with his personal needs and the other requirements of his program of study. However, the following general outlines may be of service as tentative guides in planning programs of study:

Students who major or minor in English for the State Elementary Provisional Certificate should plan to take Literature for Children 203; 3 to 6 hours in courses in poetry; 3 or 4 hours in courses in non-fiction prose; 3 hours in fiction; 3 or 6 hours in drama, and sufficient electives to meet the requirement for a major or minor.

Students who major or minor in English for the State Secondary Provisional Certificate should have a fundamental acquaintance with Latin, and a reading knowledge of some modern language, preferably French or German. They must take the courses in Anglo-Saxon and Chaucer, and should take Shakespeare, the English novel, some course in non-fiction prose, some course in American literature, some course in poetry. For a minor, of course, the student will elect 15 hours most suited to his needs. In all cases the student's general program of study from year to year should be considered in making his elections in English.

RHETORIC AND CRITICISM


A miscellaneous review and drill for students who are deficient in the rudiments of English grammar, spelling, and punctuation. Such students are required to carry this work in connection with the regular courses in composition and rhetoric, in order that they may receive such extra attention as cannot be given them in these classes. The class meets twice a week.

106A, B. Rhetoric. 6 semester hours. Offered each semester and summer session. Mr. Betsky, Miss Cleveland, Miss Eicher, Miss Gary, Miss Loutzenhiser, Miss Master, Mr. Moore, Miss Nobbs, Miss Rawlinson, Mr. Slusser, Mr. Smith, Miss Van Horn.

The course is planned to aid the student in developing greater facility in the use of language in the common human experiences of thinking, talking, reading, and writing.
In 106A, the first half of the course, the procedure has to do specifically with the ordinary uses of the mother-tongue and with such mechanics as the student will have occasion to practice in his college work. The principles of English grammar and punctuation are reviewed in their application to reading, speaking, and writing. This is done by means of practice exercises, by reading and the discussion of reading, by the writing and revision of themes. Some attention is given to the mechanics of the outline, the methods of indicating footnotes, and the making of a bibliography. One expository paper of considerable length is generally undertaken.

In 106B, the second half of the course, the general forms of discourse are introduced, with particular attention to description and narration. Some attention is given to figures of speech and to those traits of style that give character to writing. English prosody in its more elementary aspects is considered in connection with the study of a small group of poems. Usually some masterpiece of English prose is studied in detail as an example of narrative writing.

\[323. \textbf{Advanced Rhetoric}. \textit{2} semester hours. Offered each semester and summer session. Miss Eicher, Mr. Foley, Miss Gary, Miss Master, Mr. Moore, Miss Nobbs, Miss Rawlinson, Mr. Slusser, Miss Van Horn.\]

In this course some attention is given to the historical background and method of development of the language. Such subjects as point of view, fashion in language, euphemism, poetic imagery, and shifting meanings of words are studied, with a view to illuminating much that lies back of literary expression, and to sharpening and vivifying the student’s appreciation of literature. It is taken for granted that those who enroll in the course have had considerable work in English or in foreign language.

\section*{OPEN TO SENIORS AND GRADUATES}

\section*{415. (166). \textbf{Literary Criticism}. \textit{2} semester hours. Second semester. Mr. Sprau.}

A careful study of the fundamental principles of literary criticism, supplemented with wide reading in English critical essays. Each student writes several short criticisms. The work of the course is arranged to develop in the student a careful critical judgment and to cultivate the habit of thoughtful criticism.

\section*{LITERATURE}

Not more than six hours credit may be counted from courses in literature numbered below 200.

\section*{107A, B. \textbf{English Literature}. \textit{6} semester hours. Miss Eicher, Miss Loutzen-\textit{hiser}, Mr. Smith, Miss Van Horn.}

This course is arranged primarily for freshmen who elect work in literature. It should not be generally elected by freshmen who have had a survey course in English literature in the eleventh or twelfth grades. The course extends over the whole year, but students may elect either semester as a unit in itself.

A. \textit{3} semester hours. First semester. Emphasis is placed on the study of Chaucer, the epic, the drama of Shakespeare, and the important prose works of the eighteenth century.

B. \textit{3} semester hours. Second semester. This course is concerned with the development of the novel from its beginning, and with the chief writings in prose, poetry, and drama from 1798 to the present time.

\section*{121. \textbf{Chief American Poets}. \textit{3} semester hours. Offered each semester and summer session. Miss Eicher, Mr. Moore, Miss Nobbs, Mr. Slusser.}

An intensive study of the chief American poets.
122. **American Prose.** 3 semester hours. Offered each semester. Miss Eicher, Mr. Moore, Miss Nobbs, Mr. Slusser.

An intensive study of the chief American prose writers.

124A. **General Literature.** 6 semester hours. Dr. Brown.

This course offers students the opportunity, by means of translations, of cultivating a more intimate acquaintance with the greater things in European literatures other than English. No foreign language is necessary for the course. The course continues throughout the year, and, where possible, students should plan to take both semesters' work; but either semester may be taken as a unit in itself.

A. 3 semester hours. First semester.

This course is devoted to reading and critical interpretation of the masterpieces of epic and dramatic literature other than English. The *Iliad* and the *Aeneid* and important dramas from Aeschylus to Ibsen will be read and analyzed.

B. 3 semester hours. Second semester.

This course is concerned primarily with the development of the lyric and the novel in European literatures other than English.

1203. **Literature for Children.** 3 semester hours. Offered each semester and summer session. Miss Master, Miss Rawlinson.

A general survey of the field of literature suited to the needs and tastes of children; the general principles which underlie the selection of literature for children under any given conditions.

205A. **Nineteenth Century English Prose.** 4 semester hours. Two hours a week throughout the year. Mr. Slusser.

A careful reading of selected non-fiction English prose of the nineteenth century. The types of literature selected for study include reflective and familiar essays and longer writings, both critical and philosophical. This course continues throughout the year, but students may elect either A or B.

A. 2 semester hours. First semester.

Coleridge, Hazlitt, Lamb, De Quincey, Landor, Macaulay.

B. 2 semester hours. Second semester.


207AS. **Representative English Poetry.** 3 semester hours. Miss Eicher.

The aim of this course is to help the student become more familiar with representative poets of England and the relation of each to the period and movement in which he worked. Selections are read and discussed in class.

207BS. **Representative English Prose.** 3 semester hours. Miss Van Horn.

The purpose of this course is to give the student a greater familiarity with the most representative work of England's best prose writers. Stress is placed upon the significance of each work in relation to the literary and social movements of the time. Selections are read and discussed in class.

210. **Literary Interpretation.** 3 semester hours. First semester. Mr. Sprau.

In this course an attempt is made to introduce the student to the general field of literary study and to develop in him some skill in critical interpretation. The typical forms of literature are carefully studied, and different ways of approaching the subject are considered. The course is intended to be a foundation for further study of literature.

211. **Lyric Poetry.** 3 semester hours. Second semester. Mr. Sprau.

This course is a more thorough study of one form of literature considered in Literary Interpretation 210. Its aim is to help the student to a fuller appreciation of good poetry, to know why a poem is good literature, and to suggest ways of using poetry with classes.
212. The Familiar Essay. 2 semester hours. Second semester. Mr. Betsky, Mr. Sprau.

This course aims to introduce the student to careful and accurate reading of English literary prose, and to cultivate in him some appreciation of the familiar essay as a type of literature. The familiar essay is studied in its historical development, with special emphasis on the essay as written by the best essayists of our own time.

213. The English Novel. 3 semester hours. First semester and summer session. Dr. Brown.

The first aim of the course is to acquaint the student with the method of studying and teaching prose fiction. For this purpose some short, well-constructed novel is analyzed in the classroom. After some study of the picaresque tale of the Elizabethan times, the class traces the development of the novel in Defoe, Richardson, Fielding, Sterne, and Smollett, the Gothic romance, and the novels related to the French Revolution. Later the leading English novelists from Jane Austen to the present date are studied. Each member of the class is required to make a detailed study of some novelist or some phase of the novel, and to report upon it to the class.

214A, B. Shakespeare. 6 semester hours. Mr. Sprau.

A. 3 semester hours. First semester.

The purpose of the course is to help the student read Shakespeare with better understanding and appreciation. One of the great tragedies and one of the better comedies are carefully studied in class. Other tragedies, comedies, and histories are read more rapidly with such critical comment as time will permit.

B. 3 semester hours. Second semester.

This course follows A, and may not be taken without having had A or some equivalent work in Shakespeare. In this course the remaining plays not read in A and the poems are read and considered in their historical order. The work consists of reading and of critical discussion of special subjects of importance in Shakespearian criticism. Some attempt is made to introduce the student to scholarly methods of personal study.

216. Contemporary Literature. 2 semester hours. First semester. Mr. Sprau.

It is the aim of this course to give the student some acquaintance with the better things in the literature of the last thirty years and to help him choose his reading with more critical discrimination. The classroom work consists of reading and interpreting representative selections, and of lectures upon interesting subjects connected with the literature of today. The course is primarily a reading course; much library work is required.

218A, B. The English Bible. 4 semester hours. Two hours a week throughout the year. Mr. Sprau.

In this course an attempt is made to study the Bible as a body of great literature. Facts of history and composition, in so far as they are known, are carefully studied as a background for intelligent interpretation and appreciation of Biblical literature. Students who enroll in the course for credit are required to read the major part of the Bible and to study intensively certain books that are especially rich in literary value.

A. 2 semester hours. First semester. The Old Testament.


219. The Short Story. 2 semester hours. First semester and summer session. Dr. Brown, Mr. Foley.

This course traces the development of the short story in England, France, and America, with an account of the various types and its general technique. The required reading will serve to acquaint the student with the best short stories and the method of teaching such material. Themes and reports are required.
223. Eighteenth Century Prose. 3 semester hours. Second semester. Mr. Foley.
This course involves the reading of a variety of types in the non-fiction prose of the eighteenth century, with attention to the ideas and ideals voiced by the leading English writers of that time: DeFoe, Swift, Steele, Addison, Johnson, Hume, Goldsmith, and Burke.

224. Eighteenth Century Poetry. 3 semester hours. First semester. Mr. Foley.
A study is made of classicism in English literature as exemplified in the non-dramatic poetry of Dryden, of his successor, Pope, and of some of Pope's contemporaries; the further history of classicism, and the rise and progress of romanticism to the end of the eighteenth century, including the work of Gray, MacPherson, Cowper, Blake, and Burns.

225. The Ballad. 2 semester hours. Second semester. Mr. Foley.
A study of the form and method of development of the traditional popular ballad. A number of ballads representative of various types are studied minutely, and many others are read. The course gives some attention secondarily to the later artistic ballad.

226A, B. Masterpieces. 4 semester hours. Two hours a week throughout the year. Miss Loutzenhiser.
This course continues throughout the year, but students may elect either semester alone. Its purpose is to study intensively some of the masterpieces of English literature. At least one example of the novel, the essay, the drama, the tale, and narrative poetry is read and analyzed. The masterpieces studied are as follows:
A. 2 semester hours. First semester:
   Canterbury Tales, Othello, The Fairie Queen.
B. 2 semester hours. Second semester:
   Heroes and Hero Worship, The Ring and the Book, Pride and Prejudice.

227. Seventeenth Century Poetry and Prose. 3 semester hours. First semester. Mr. Smith.
The poets read and discussed in this course are John Donne, John Milton, and John Dryden. The following prose writers are studied for their style and for their views: Francis Bacon, Sir Thomas Browne, John Donne, John Milton, John Bunyan, John Dryden.

305. Carlyle. 2 semester hours. First semester. Mr. Sprau.
This course is intended for mature students who have a taste for serious, thoughtful reading and who care for a better acquaintance with the work of this author. Special attention is given to Sartor Resartus, Heroes and Hero-Worship, Past and Present, and the more important essays.

307A, B. History of English Literature. 6 semester hours. Dr. Brown, Miss Gary.
This course is intended primarily for third- and fourth-year students who have had no literature in the first and second years. It may be elected by other third- and fourth-year students who have not taken English Literature 107. The course continues throughout the year, and, except by special arrangement with the instructor, credit for 307A will not be counted until 307B is completed.
A. 3 semester hours. First semester.
   A study of English epic and lyric poetry.
B. 3 semester hours. Second semester.
   A study of representative English dramas, essays, and novels.

†308A, B. The English Drama. 4 semester hours. Two hours a week throughout the year and summer session. Mr. Smith.
The chief aim of the course is to give the student familiarity with many interesting and important, but too seldom read, English plays. Either semester's work may be taken separately.
A. 2 semester hours. First semester.
During the first semester interesting and significant plays by Elizabethan and Jacobean playwrights—Lyly, Greene, Peele, Marlowe, Kyd, Webster, Jonson, Beaumont, and Fletcher—are read and discussed.

B. 2 semester hours. Second semester.

In the second semester Restoration and Eighteenth Century plays by Dryden, Wycherley, Steele, Addison, Gay, Garrick, Sheridan, and others are studied.

309A, B. Nineteenth Century Poetry. 6 semester hours. Three hours a week throughout the year. Mr. Sprau.

This course aims to cultivate in the student a richer appreciation of poetry and to develop some skill in the critical interpretation of literature. The work consists of wide reading in the poetry of the century, supplemented by critical and interpretive lectures on the thought of the period as it was reflected in the work of the chief English poets. The course continues throughout the year but students may elect either A or B without the other.

A. 3 semester hours. First semester.

Wordsworth, Coleridge, Byron, Shelley, Keats, Scott, and Landor.

B. 3 semester hours. Second semester.

Tennyson, Mrs. Browning, Browning, Clough, Arnold, Rosetti, Morris, and Swinburne.

Note.—The courses in Wordsworth 312, Tennyson 310, and Browning 311, offered in the summer session and by extension, may not be counted together with the semesters of Nineteenth Century Poetry 309, in which these poets appear.

313. The Contemporary Novel. 2 semester hours. Offered each semester. Dr. Brown.

A study of the tendencies in English and American prose fiction since 1898, together with wide reading from the chief novelists of the period. Book reviews and a long report will be required.


This course affords the student an opportunity to read carefully and intelligently in the work of a major contemporary American poet.

322. American Literature. 3 semester hours. Offered each semester and summer session. Mr. Foley, Miss Nobbs, Mr. Slusser.

This course is intended primarily for juniors and seniors who have had no other courses in American literature and who desire more intimate acquaintance with the subject. The work consists of lectures, discussions, and as wide reading as the time will permit.

333. Lives and Letters of English Authors. 2 or 3 semester hours. Prerequisite: freshman or sophomore courses in English literature. The instructor's consent is required. Second semester. Dr. Brown.

This course combines a detailed study of the Wordsworths, the Carlyles, and others, with wide reading in biography and letters. Reports and critical essays are required.

338. Modern Drama. 2 semester hours. First semester. Miss Eicher.

A study of the plays of Ibsen, Pinero, Jones, Galsworthy, Shaw, and others, with a careful inquiry into the relations among the Continental, the English, and the American dramas.

390. Anglo-Saxon. 3 semester hours.

391. Chaucer. 3 semester hours. Courses 390 and 391 together yield 6 semester hours' credit. Three hours a week throughout the year. Students may not enroll for half the year's work without the consent of the instructor. Each course represents a half year's work. Dr. Brown, Mr. Foley.

The purpose of Anglo-Saxon 390 is to give the student some acquaintance with Old English grammar and Old English forms as a foundation for more
thorough study and understanding of modern English, and to give him a clearer conception of early English literature. Bright's *Anglo-Saxon Reader* is used as a text, supplemented with wide reading in translation from early English literature, and in the history of the period.

In Chaucer 391, as much as possible of Chaucer's poetry is read in the original, with special attention to pronunciation, grammar, and meter. The life and time of Chaucer are carefully studied as an aid to the interpretation of his poetry. A generous amount of reading in the literature of the Middle English period is required.

**OPEN TO SENIORS AND GRADUATES**

**413. (102). The Modern Novel.** 2 semester hours. Dr. Brown.

A study of social interpretation in the English novel from Jane Austen to John Galsworthy.

**414. (160). Shakespeare's Tragedies.** 2 semester hours. Mr. Sprau.

Students who enroll in the course must have had some course in Shakespeare or in the early English drama.

**417 (111). The English Epic.** 3 semester hours. Dr. Brown.

A study of the general characteristics of the epic. The class makes a careful study of *Paradise Lost*. Selections are read from other epics for comparative study.

**TEACHING**

**300T. Teaching of English.** 2 semester hours. Offered each semester and summer session. Miss Walker.

The aim of the course is to give the prospective teacher the best educational information relative to the content and teaching of various phases of English in the junior- and senior-high school. Students should plan to take the course before enrolling for practice teaching in English.

**GEOGRAPHY AND GEOLOGY**

**William J. Berry**

**Lucia C. Harrison**

**Marguerite Logan**

**H. Thompson Straw**

Introductory Geography, either 105A, B, or 305, must precede all other undergraduate geography courses except Conservation of Natural Resources 312, and Introduction to Commercial Geography 218. Course 305 should be substituted for 105A, B by two groups of students: (1) those who do not begin the study of geography until the junior year and yet desire to complete a minor in the field and (2) upper classmen who are interested in electing a sequence in geography as a part of their general cultural or professional training. There is no required sequence in the courses in regional geography.

Teaching of Geography 300T may not be included in the 24 semester hours required in a major nor in the 15 semester hours required in a minor. A student will not receive departmental recommendation for directed teaching or for a teaching position in geography who has not successfully completed this course.

A major in geography consists of 24 semester hours, including Field Geography 340, Climatology 325, and either General Geology 230S or Dynamic Geology 230A. Students majoring in geography are advised to elect Economics 220A, B and modern American and European history, and to acquire the ability to read German or French. A minor in geography consists of 15 semester hours, including Field Geography 340. All major and minor students are required to elect Teaching of Geography 300T.
A major in earth science consists of Geology 230A, B and 16 hours additional in geography and geology.

Some recommended sequences to meet particular interests are the following:
1. If major is history: 105A, B, or 305, 310, 315, and the regional geography of the continent of special interest.
2. If major is business administration or business education: 105A, B, or 305, and 318.
3. If major is general science: 105A, B, or 305, 325, 340, and Geology 230S or 230A, B.

Two of the six semester hours earned in Physical Science 100A, B may be counted toward a major or a minor in earth science.

100A, B. Physical Science. 3 semester hours each semester. Dr. Berry, Mr. Fox, Mr. Marburger, Dr. Osborn, Dr. Rood.

For description of course see Department of Physics, page 170.

105A. Introductory Geography. 3 semester hours. Offered each semester. Miss Harrison, Miss Logan, Dr. Straw.

An introductory study of the mutual relationships between man and the natural environment, with special emphasis upon types of climate and some of the adjustments which man makes to climatic conditions in selected regions.

105B. Introductory Geography. 3 semester hours. Prerequisite: Introductory Geography 105A. Offered each semester. Miss Harrison, Miss Logan, Dr. Straw.

A study is made of the relationships between various human activities and the major elements of natural environment not studied in 105A.

106. Major Geographic Patterns of the World. 2 semester hours. Prerequisite: Introductory Geography 105A, B. Open only to freshmen. Second semester. Miss Logan.

A world view of man's major adaptations to the natural environment, including such patterns of adjustment as the agricultural, manufactural, besti-cultural, mining, and the like.

206. United States and Canada. 3 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Offered each semester and summer session. Dr. Berry or Dr. Straw.

A regional study of the United States and Canada.

207. Europe. 3 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Offered each semester and summer session. Miss Logan.

The course proposes to point out the functions of the various natural conditions, such as climate, topography, minerals, and relative location in the economic, political, and social developments in the various regions of Europe.

208. South America. 3 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Second semester and summer session. Miss Harrison.

The relationship between the combination of natural environmental conditions existing in each of the major geographic regions of the continent and the economic activities carried on therein. The place of South America in world trade.

209. Africa. 2 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Desirable antecedents: Europe 207 and Modern European History. Second semester and summer session. Miss Harrison.

Earth conditions that have retarded exploration, occupation by the white race, and economic development, and that have been operative in the evolu-
tion of the present political pattern of the continent: problems of governance of this tropical continent by Europeans; the geography of the major natural and political regions; political, cultural, and economic trends.

†215. Geographic Background of Current Events. 1 semester hour. Prerequisite: Introductory Geography 105A, B, or 305, and an interest in world affairs. Offered each semester. Offered by different members of the staff.

The particular topics discussed in tracing relationships of current international and national problems to natural environmental conditions will necessarily vary with the trend of events.

Note.—This course may not be counted toward fulfillment of a minimum requirement in group II.

218. Introduction to Commercial Geography. 3 semester hours. Offered each semester. Miss Logan or Dr. Straw.

A course dealing with important commercial products from the standpoint of their places of origin, cultural and natural factors in their production, their flow in commerce, and principal regions of their consumption.

237S. Land Use Problems of the Northern Peninsula. 2 semester hours. Extension credit only. Not offered in 1942.

For description of course see Department of Biology, page 107.

†250. Military Uses of Maps and Aerophotography. 2 semester hours. Open to freshmen, sophomores, juniors, and seniors. Second semester. Dr. Berry.

It is the aim of this course to develop skill in the use of maps, particularly those used in war activities, and in interpretation of aerophotographs.

†255. Causes and Issues of the War. 1 semester hour. Elective for all students. Offered each semester. Mr. Starring and members of the Geography and Social Sciences Departments.

For description of this course see History, course number 250, page 181.

300T. Teaching of Geography. 2 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Desirable antecedent: Introduction to Directed Teaching 351 or Principles of Teaching 240 or 251. Offered each semester and summer session. Miss Logan.

Objectives in the teaching of geography, evaluation and technique of visual aids, organization and presentation of textual materials, geographic tests.

304. Geography of British Isles. 2 semester hours. Prerequisite: Geography 105A, B, or equivalent, and Europe 207. Open to juniors and seniors. First semester. Miss Logan.

A geographic analysis of the present and future geographic potentialities of the British Isles.

305. Introductory Geography for Juniors and Seniors. 3 semester hours. Not open to students who have received credit for Introductory Geography 105A or 105B. Offered each semester and summer session. Dr. Berry, Dr. Straw.

An introductory course designed for upper classmen who are electing their first course in geography.

†306. Michigan. 2 semester hours. Prerequisite: Introductory Geography 105A, B, or equivalent. First semester and summer session. Dr. Straw.

A detailed but non-technical study of Michigan in which are taken up the major economic, social, and recreational activities with a view to explaining their existence in the particular parts of the state where each activity is prominent.
137. **Asia.** 3 semester hours. Prerequisite: Introductory Geography 105A, B, or 305, and one regional course. Offered each semester and summer session. Miss Logan.

An interpretation of the major geographic regions of Asia. Especial emphasis will be given to the organization of materials into geographic units.

138. **Mexico and the Caribbean Lands.** 2 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Second semester and summer session. Miss Harrison.

Includes Mexico, Central America, and the West Indian Islands. The present economic, social, and political development of these lands and their future promise.

139. **Australasia.** 2 semester hours. Prerequisite: Geography 101A, B, or 305. Second semester. Miss Logan.

A geographic interpretation of Australia, New Zealand, Netherland India, the Philippines and islands nearby. Especial stress is laid upon their potentials for future utilization.

140. **Geographic Background of American Development.** 3 semester hours. Prerequisite: Introductory Geography 105A, B, or 305, and United States History 201A, B, or equivalent. Second semester. Dr. Berry.

A study of the relations between the natural environment elements and the settlement and development of the United States.

141. **Geography of the South.** 3 semester hours. Prerequisite: Geography 105A, B, or 305. Not offered in 1942-1943. Dr. Straw.

A systematic study of the regions of the southeastern part of the United States with particular attention to the natural resources, the manner in which they have been utilized, and the economic problems which exist today.

142. **Conservation of Natural Resources.** 2 semester hours. First semester. Dr. Berry or Dr. Straw.

A critical evaluation of certain of the natural resources of the United States, such as minerals, soils, forests, water, and wild life; and a study of the utilization of these resources so as to yield the greatest ultimate good.

143. **Political Geography.** 2 semester hours. Prerequisite: at least one year of college geography and history. Offered each semester. Miss Harrison.

Relationships between the patterns of states and the patterns of the natural environment. Includes a study of the comparative control by the several world powers of the arable lands, the useful minerals, the ocean highways, and the strategic footholds; of the natural environmental and other bases for the existence of areas of territorial instability; of the modifications in the political system of western Europe that evolved when it was transferred to new natural environments—through the migrations of peoples, as in the Western Hemisphere, Australia, and New Zealand, or through colonial administration, as in Africa; of the Soviet, China, and Japan as they figure in the world structure of states.

144. **Climatology.** 2 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Second semester. Dr. Berry.

A study of the distribution and character of the major climatic types of the earth. The fundamentals of air physics as applied to this distribution are discussed.

145. **Field Geography.** 3 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Offered each semester. Dr. Berry.

An intensive study is made of various type areas within the Kalamazoo vicinity with the purpose of observing how agricultural and industrial development, transportation, commercial organization, and the urban pattern
have made adjustments to these areas. The course is based primarily upon field work and affords training in observing geographical facts, field note-taking, and detailed mapping of areas studied. Required of students who desire recommendation to positions in the field of geography.

341. Advanced Field Geography: Independent field investigation. 1, 2, or 3 semester hours. Prerequisite: Field Geography 340. Dr. Berry.
The course is planned for students who desire to do independent field work in geography and to receive credit, the amount of which will depend on the size of the project and the intensity with which the work is done. A complete report written in scientific style is required. The course offers a good opportunity for college men in service to do some collegiate work. It should not be taken while the student is in residence. Students may take this course only by special permission of the instructor. Enrollment must then be made with the Extension Division and fees paid at that office. Residence credit is given.

350. Cartography and Graphies. 2 semester hours. Prerequisite: Introductory Geography 105A, B, or 305. Second semester. Dr. Straw.
A study of maps, the construction of them for reproduction, and the projections and symbolism most commonly used; also the graphical presentation of statistical material.

OPEN TO SENIORS AND GRADUATES

410. (130) Library and Laboratory Techniques in Geographic Investigations. 2 semester hours. Prerequisite: one year in college geography. Dr. Berry.
The utilization of maps, literature, and data in developing regional concepts. There will be afternoon field excursions for the purpose of observing landscape phenomena of geographic significance.

OPEN TO GRADUATES

506. (110). Geography of North America. 2 semester hours. Prerequisite: Introductory Geography 105A, B, or consent of instructor. Dr. Berry.
A systematic study of the continent as to regional contrasts, conditions of life, and the distribution and character of population.

578. (145). Pro-seminar in Economic Geography. 2 semester hours. Prerequisite: Introductory Geography for Juniors and Seniors 305 and Industrial and Commercial Geography 318, or consent of instructor. Dr. Straw.
Each member of the class carries on an individual investigation of some problem in economic geography. The theory and technique of research in economic geography, recent significant contributions to the literature of the field, and the treatment of graphic forms as applied to geography are covered.

GEOLOGY

†225. Meteorology. 2 semester hours. Second semester. Dr. Straw.
A study of the elements of weather, such as temperature, precipitation and pressure; the reading of weather maps; and the characteristics of fronts and air masses. Thermodynamics and the mechanics of the atmosphere are used to explain weather phenomena, but as far as possible the course is non-technical.

230S. General Geology. 3 semester hours. Dr. Berry.
The work of streams, underground water, glaciers, wind, and waves in creating earth features; common rocks and rock-forming minerals; the origin of mountains; the nature of the geologic record; the geologic time table; the
history of past changes in the location of areas of land and sea; periods of mountain building and of degradation and deposition; past climates. A minimum of three field trips is required.

Note.—This is a general cultural course, similar to survey courses in chemistry and biology. Students desiring a full year's work in geology should elect Geology 230A, B.

230A. Dynamic Geology. 4 semester hours. First semester. Dr. Berry.

A study of the origin and development of the surface features of the earth and the processes involved in their development. It involves principally studies of the work of streams, glaciers, and wind, and of volcanic and diastrophic activity. The last six weeks will be devoted to the study of rocks and minerals. Classroom, 3 hours a week; laboratory or field, 2 hours a week. There will be one Saturday field trip.

230B. Historical Geology. 4 semester hours. Prerequisite: Dynamic Geology 230A. Desirable antecedent. General Biology 100A, B. Second semester. Dr. Berry.

During the first four weeks the work is a continuation of the study of minerals begun in the first semester. During the remainder of the semester the work will involve a study of the origin of the earth, the development of plant and animal life as shown by fossils, and the major changes that have occurred in the elevation, size, and form of the continents. Classroom, 3 hours each week; laboratory, 2 hours each week. There will be two Saturday field trips.

332. Physiography of Western United States. 2 semester hours. Prerequisite: Dynamic Geology 230A. Second semester. Dr. Berry.

An investigation of land forms in western United States and the geologic processes which have produced them. Laboratory work will consist largely of examination and interpretation of selected topographic maps.

335. Mineralogy. 2 semester hours. Desirable antecedents: general chemistry and Dynamic Geology 230A. First semester. Dr. Berry.

A study of the physical and chemical properties, the occurrence, the uses, and the determination of approximately 100 of the more common minerals. Classroom, 1 hour a week; laboratory, 2 hours a week.

HOME ECONOMICS

Sophia Reed
Rachel Agree
Reva Volle
Lucile R. Hutton
Mary A. Moore

Western Michigan College of Education prepares students to qualify as teachers of Vocational Home Economics in Michigan under the provisions of the State and Federal acts on vocational education.

Courses are planned in the Home Economics Department for a major or a minor in home economics. Plans are also made for meeting the requirements for a vocational certificate in Michigan.

Major:

The major consists of twenty-four or more semester hours in home economics. To be eligible for the advanced foods courses it will be necessary for the student to have had Chemistry 105A, B. To be eligible for the advanced courses in clothing it will be necessary for the student to have taken Elementary Design 105, or equivalent, and Costume Design 209. A student who has a major in home economics and meets the requirements of the Education Department for a certificate may teach home economics only in the non-vocational home-economics departments of Michigan.
Minor:
The minor consists of fifteen semester hours in home economics. It is planned for students of other curricula who wish to take home economics for personal or homemaking purposes.

Vocational Certificate:
Only persons who meet the requirements for a vocational certificate can teach in the vocational home-economics departments in Michigan. The required courses are listed below:


Social Science—At least one course each in economics and sociology.

Fine Arts—Elementary Design 105, Costume Design 209, Home Furnishings 221.

Home Economics—Problems in Home Living 100, Clothing Clinic and Textiles 103, Foods 111, Clothing 205, Nutrition 211, Family Clothing 305, Advanced Foods 311, Quantity Food Management 312, Home Management 322, Home Nursing and Family Health 323, Home Management Practice 324, Marriage and Family Relationships 325, elective, two or more semester hours.

Education—Problems in Home Economics Education 300T, Human Growth and Development 251, and other courses in the Education Department to fulfill the requirement for a secondary provisional certificate.

Dietetics:
At present the Home Economics Department does not prepare students to be dietitians. If a student wishes to enter the department and transfer at the end of two years, it is suggested that she take two years of chemistry (both inorganic and organic) and one year of biology, besides courses in foods and nutrition.

Note.—The following courses are open to students not majoring or minoring in home economics: Home Economics 100, 103, 120, 200, 218, 219, 222, 226, 321, 325, 339.

ORIENTATION COURSE FOR FRESHMEN

100. Problems in Home Living. 1 semester hour. Offered each semester. Miss Reed.

The student studies her problems in adjustment to college. The course includes units on personality, food for health, housing, use of leisure, social relationships, management of time and money, and vocations.

CLOTHING AND TEXTILES

103. Clothing Clinic and Textiles. 3 semester hours. Offered each semester. Mrs. Hutton.

This course is primarily for the purpose of studying the clothing needs of a college girl. Emphasis will be placed on getting the most in becomingness, appropriateness, and durability for each clothing dollar spent. In addition to class work there will be opportunity for individual conferences with the instructor to solve individual clothing problems. One construction problem, based on wardrobe needs of the individual, is included to give opportunity for learning the elementary technique of construction. Textiles is taught from the consumer point of view.
105. Elementary Design. 2 semester hours. Offered each semester. Miss Siedschlag.
A beginning course in art structure, emphasizing principles of design and color theory and their application to the making of original borders, surface patterns, and other school art problems.

203. Clothes and Personality. 2 semester hours. Elective for non-majors.
Second semester and summer session. Miss Volle.
This course is to help the student who is interested in spending her clothing dollars more wisely. Factors affecting the choice of satisfactory clothes from the standpoint of becomingness, current fashion, and economy are studied. Laboratory work consists of making garments to develop a knowledge of construction. Emphasis is placed on selection of clothes to suit personality types.

205. Clothing. 3 semester hours. Prerequisite: Clothing Clinic and Textiles 103. Offered each semester. Miss Volle.
This course is planned to develop a high degree of technical skill. A paper dress form is made on each student for use at home and in clothing courses. A foundation pattern is developed from which flat-pattern designing is taught. A further study of selection, textiles, and construction technique is developed through making a wool and a silk street dress. Comparisons of quality, cost, and workmanship are made with similar ready-made dresses.

209. Costume Design. 2 semester hours. Prerequisite: Elementary Design 105. Offered each semester. Miss Volle.
This course is intended to develop more discriminating judgment in the selection of appropriate clothes for individuals, through a better understanding of the relation to this selection of art principles, psychology, fashion, personality, and physical characteristics of individuals. Emphasis will be placed on the relation of wardrobe needs to social and economic status. Laboratory work will consist of an interpretation and adaptation of current fashion-magazine designs to individual needs and original designing. A brief study of historic costume is made as a basis for understanding recurring cycles in fashions.

305. Family Clothing. 2 semester hours. Prerequisite: Clothing Clinic and Textiles 103, Clothing 205, Costume Design 209. Second semester and summer session. Miss Volle.
This course is flexible in content to meet the needs of advanced students preparing to teach clothing selection and construction to definite groups of persons. Each part of the wardrobe, including all garments and accessories, will be studied with reference to its cost and to its appropriateness in the wardrobe of specific individuals. Garments are made for persons of any age, from either new or old material.

This course is intended to give advanced students an opportunity to design in material on a dress form, thereby developing more skill in fitting. Emphasis is placed on the relation of texture of material to design of dress. Besides modeling of several garments in practice material on the dress form, a cotton and a silk dress will be modeled and finished.

FOODS AND NUTRITION

111. Foods. 3 semester hours. Offered each semester. Miss Moore.
A study of foods and the principles of cookery. The course includes planning, preparing, and serving of meals to family groups. Emphasis is placed on the cost of meals.
211. Nutrition. 3 semester hours. Prerequisite: Chemistry 105A, B, Foods 111. Offered each semester. Miss Moore.

A study of the essentials of adequate nutrition on food budgets of various income levels. Application of such knowledge to the feeding of individuals and family groups.

218. Food for the Family. 2 semester hours. Elective for non-majors. First semester and summer session. Miss Moore.

Problems in the buying of foods and in the planning, preparing, and serving of family meals.


A study of nutrition in relation to the health of the individual and of family groups; adequate nutrition on reduced food budgets; relation of individual to community nutrition problems.

219S. Nutrition. 2 semester hours. Elective for non-majors. Miss Moore.

The material of Nutrition 219 will be adapted to the needs of summer-school students.

311. Advanced Foods. 3 semester hours. Prerequisite: Nutrition 221. Offered each semester. Miss Acree or Miss Moore.

A study of unusual methods of preparation of foods and various types of table service. The course includes experimental work on a food problem of special interest to the individual student.

312. Quantity Food Management. 2 semester hours. Prerequisite: Advanced Foods 311. Offered each semester and summer session. Miss Acree or Miss Moore.

This course includes a study of the buying, preparing, and serving of large amounts of food; the management of school lunches; the management of people, supplies, time, and equipment in large quantity cookery and serving. Some practical work is done in the college cafeteria and in the preparing and serving of teas, banquets, luncheons, and dinners.


Each student works on some problem in foods or nutrition in which she has special interest. The present nutritional status of children and adults, the methods of judging nutrition, and the cause and effect of malnutrition are studied in relation to meal planning. Recent literature on foods and nutrition is evaluated. Feeding experiments are conducted to show the effect of diets of varying compositions.

HOME MANAGEMENT, CHILD DEVELOPMENT, AND FAMILY RELATIONSHIPS

120. Personal and Social Problems. 1 semester hour. Offered each semester and summer session. Miss Acree, Mrs. Hutton, Miss Moore.

This general course is planned for those who do not intend to teach home economics. Consideration will be given to such units as selection and care of clothing, personal health and grooming, social usage, nutrition, the hot lunch, 4-H Club work, and applied art. The units taught will be selected on the basis of the interests and needs of the students.

221. Home Furnishings. 2 semester hours. Offered each semester. Mrs. Hutton and Miss Stedschlag.

This course is planned especially for students of home economics for the purpose of developing taste and judgment in the selection and arrangement of home furnishings. Color design and historic furniture will be studied.

This course will be adapted to the needs of the students. It includes units on budgeting of time, labor, and money; mechanics of the household; cost and purchase of foods and clothing for the family.

251. **Human Growth and Development.** 3 semester hours. Prerequisite: as many honor points as semester hours of credit acquired. Offered each semester. Mr. Carter, Dr. Ellis, Dr. Hilliard, Mrs. Phillips, Miss Stinson, Miss Volle.

For description of course see Department of Education, page 117.

321. **The House.** 2 semester hours. Prerequisite: Elementary Design 105 and Principles of Sociology 241A or B, or consent of instructor. Open to both men and women. Second semester. Miss Volle.

This course is planned for advanced students, to show the interrelation of social and aesthetic phases of housing. The adaptation of the house to the needs and interest of the young, adolescent, and adult members of a family is studied. An analysis is made of recent developments in rural single- and multiple-housing projects.

322. **Home Management.** 2 semester hours. Prerequisite: Economics of Consumption 223, Advanced Foods 311. First semester. Miss Acree or Mrs. Hutton.

The course consists of a survey of the scientific principles underlying up-to-date homemaking, including a study of housing problems, home sanitation and safety, mechanics of the household, buying of equipment and furnishings, family finance, and an analysis of home management in various types of family living.

323. **Home Nursing and Family Health.** 2 semester hours. Offered each semester. Miss Acree, Miss Peters, Miss Walker, Miss Watson.

The prevention and care of illness in the home and a consideration of administrative problems and health procedures used in school health work furnish the material for this course. A study of the physiology of women and of maternity is included. Trips are a part of the course.

324. **Home Management Practice.** 3 semester hours. Prerequisite: Home Management 322. Second semester and summer session. Mrs. Hutton.

Students live together in family-size groups in a house where opportunity is provided for practice in the composite duties of homemaking. The house is managed on three economic levels of income, and students participate in social activities of a family group suited to each status of living.

325. **Marriage and Family Relationships.** 2 semester hours. Prerequisite: General Psychology 200 or Principles of Sociology 241. Open to both men and women. Offered each semester and summer session. Miss Reed and others.

This course is a study of the contributions and problems of the family in modern society. It includes a consideration of marital and personality adjustments in family living for changing age groups. It places emphasis on preparation for marriage and gives a perspective of the new tasks and obligations in urban and rural living as they affect social relationships, shared tasks, and legal problems.

339. **Consumer Buying.** 2 semester hours. Prerequisite: Economics of Consumption 223, or consent of instructor. First semester and summer session. Mr. Bigelow or Mrs. Hutton.

A study of the consumer-education movement: sources of information for the consumer; laws affecting the consumer; the labeling, grading, and standardization of consumer goods; the theory of buying; and an analysis of factors involved in prices.
HOME ECONOMICS EDUCATION

300T. Problems in Home Economics Education. 3 semester hours. Prerequisite: Directed Teaching 371. Offered each semester and summer session. Miss Reed.

Major consideration is given to the problems which the student is meeting in teaching. The course also includes a study of vocational legislation and requirements; homemaking for adults and out-of-school youth; evaluation of textbooks, magazines, and illustrative material; how to secure a position, and professional ethics; investigation of laboratory equipment; value of state and national associations.

INDUSTRIAL ARTS

MARION J. SHERWOOD
LAWRENCE J. BRINK
JOHN L. FEIKER

All students pursuing an Industrial Arts major should decide which type or phase of the work they wish to emphasize and then plan a suitable sequence of courses, with the help of their adviser, to prepare them for participation in their chosen specialty.

Suggested Course Sequences

WOOD

Woodshop 100
Advanced Benchwork 106
Pattern Making 201
General Shop 202
Farm Shop 203A
Farm Shop 203B
General Woodshop 205A
General Woodshop 205B
Finishing 207

METAL

General Metal 130A
General Metal 130B
Pattern Making 201
Electrical Construction 212
Machine Shop 234A
Machine Shop 234B

PRINTING

Printing 140A
Printing 140B
Presswork 141
Printing 240
Advanced Presswork and Lockup 241
Printing 242
Layout and Design 243
Linotype Composition 245A
Linotype Composition 245B
Linotype Mechanism 345A
Linotype Mechanism 345B

Students who enter without high-school physics must elect Physical Science 100A, B.

Ordinarily students will be required to take Applied Mathematics 112 and Electricity 160. Those who elect a year of college physics are not required to take either Applied Mathematics 112 or Electricity 160. Those who elect a year of college mathematics are not required to take Applied Mathematics 112.

The first courses in Wood, Drawing, Printing, and Metal should be taken as soon as possible. None of these should be taken later than the sophomore year.
100. **Woodshop.** 2 semester hours. First semester and summer session. Mr. Sherwood.

An introductory course, including shop drawing, blue-print reading, and fundamental tool processes. A combination theory and laboratory course suitable for students enrolled in other departments.

106. **Advanced Benchwork.** 3 semester hours. Prerequisite: Woodshop 100 or equivalent. Offered each semester and summer session. Mr. Sherwood.

An advanced course in bench woodworking, with particular emphasis on technique of hand tools, grinding, and sharpening. It includes elementary pattern making, molding, and shop sketching.

202. **General Shop.** 3 semester hours. Offered each semester and summer session.

A comprehensive course covering a variety of mediums used in the industrial-arts field with introductory laboratory experiences. The course is particularly helpful to those preparing for administrative positions and those interested in the unspecialized phases of industrial-arts work.

203A. **Farm Shop.** 2 semester hours. Prerequisite: General Shop 202.

First semester and summer session. Mr. Nichols.

The application of the principles of General Shop 202 to farm problems: farm woodworking and carpentry; pipe fitting and plumbing, including water supplies, water uses, and water disposals; concrete construction, including floors, foundations, and septic tanks.

203B. **Farm Shop.** 2 semester hours. Prerequisite: General Shop 202.

Second semester and summer session. Mr. Nichols.

A continuation of Farm Shop 203A. Forging; electricity; general tool repair; farm machinery; organization, management, and planning of the farm plant and home shop.

205A. **General Woodshop.** 3 semester hours. First semester and summer session. Mr. Nichols.

An introductory course in the use of woodworking machinery: elementary spindle and face-plate turning, skeleton furniture construction, wood steaming and bending, caning, and furniture design.

Note.—This course is strongly recommended for all students following a woodworking sequence, or students who have a hobby in woodworking.

205B. **General Woodshop.** 3 semester hours. Prerequisite 205A. Second semester. Mr. Nichols.

To develop the skills and techniques of spindle turning; types of furniture; upholstery; care, buying, and installation of woodworking machines, with cost estimating.

Note.—This course is strongly recommended for Industrial Arts majors following a woodworking sequence.

207. **Finishing.** 3 semester hours. Offered each semester. Mr. Nichols.

An introductory course in the principles and methods of modern wood finishing. This course includes the working out of the standard and more popular finishes now in vogue, and of industrial finishing. Much time is devoted to the study of wood structure, finishing materials, and the organization of a course of study in connection with wood laboratory work. Some time is devoted to the theory applied to interior decorating in a selection of wall hangings, floor coverings, and furniture fabrics.

208. **Special Education Shop.** 2 semester hours. Offered each semester. Mr. Sherwood.

This course is designed for those students who wish to teach in the field of special education. It includes the fundamentals of shop work as adapted
to the type of problems suitable for special classes. Open only to those interested in special education.

212. Electrical Construction. 2 semester hours. Offered each semester. Mr. Feirer.
An introductory course in the design and construction of electrical equipment, a study of light and power applications, maintenance and repair of household appliances.

**DRAWING COURSES**

120. General Mechanical Drawing. 2 semester hours. First semester and summer session. Mr. Huff.
A general elementary course dealing with those phases of the work found in modern high-school courses, with special emphasis on problems correlated with other departments.

121A. Mechanical Drawing. 3 semester hours. Prerequisite: General Mechanical Drawing 120 or equivalent. Offered each semester and summer session. Mr. Huff.
A continuation of the principles emphasized in Mechanical Drawing 120. Lettering, sketching, drawing, tracing, and electric blueprinting of suitable shop projects.

121B. Mechanical Drawing. 2 semester hours. Prerequisite: Mechanical Drawing 121A. Second semester and summer session. Mr. Huff.
More advanced problems in mechanical drawing, detailing, design, theory and application, ranging from simple geometrical problems, through surface development to machine details, cams, gears, and some architectural drawing. Special emphasis on review of the fundamentals of drawing and discussions of practical problems.

221. Mechanical and Machine Drawing. 3 semester hours. Prerequisite: General Mechanical Drawing 120 or equivalent. Second semester and summer session. Mr. Huff.
Special attention is given to orthographic projection, detailing assemblies, and other fundamentals of drafting. This course is the equivalent of Drawing I of the Engineering Department, University of Michigan, and satisfies the requirements of engineering students.

222. Descriptive Geometry. 3 semester hours. First semester. Mr. Huff.
Instruction and exercises are given on combinations of the point, line, and plane, intersections, developments, tangent planes, and warped surfaces. This course is the equivalent of Drawing II of the Engineering Department, University of Michigan.

225A. Architecture. 2 semester hours. Prerequisite: General Mechanical Drawing 120. Offered each semester and summer session. Mr. Huff.

225B. Architecture. 2 semester hours. Prerequisite: Architecture 225A. Offered each semester and summer session. Mr. Huff.
Plans, elevations, details, mechanical perspective, rendering, tracing, and prints of a modern house. Emphasis placed on styles of architecture and architectural appreciation.

**METAL COURSES**

130A. General Metal. 3 semester hours. Offered each semester. Mr. Feirer.
A survey course presenting proper procedures and practices in handling and shaping metals in a series of units. Basic experiences are offered in sheet metal, art metal, cold metal, forging, welding, and heat treating. Processes are demonstrated and applied in making a variety of projects.
130B. **General Metal.** 3 semester hours. Second semester and summer session. Mr. Feirer.

A continuation of course 130A in which the student has an opportunity to emphasize work in any particular unit. Advance practices in sheet metal, art metal, forging, and welding are offered. No machine shop experience is available in this course.

201. **Pattern Making.** 2 semester hours. Prerequisite: Advanced Benchwork 106 or equivalent. First semester. Mr. Sherwood.

A continuation of course 106, involving both pattern making and foundry practice. Visits are made to commercial shops and foundries, to connect this work more effectively with modern industrial practices.

211. **Metal Processing.** 2 semester hours. Prerequisite: Engineering Materials 210. Second semester. Mr. Giachino.

A study of the manufacture, properties, and identification of carbon and alloy steels. The effects of mechanical working, heat treating, and welding of various steels are determined. Attention is given to design, equipment, and practices used in industry. About one-third of the course is devoted to the study of welding. One recitation and one three-hour laboratory period each week.

234A. **Machine Shop.** 3 semester hours. Second semester. Mr. Feirer.

A course in the fundamentals of machine tool operation, involving turning, milling, shaping, and grinding practices in machining parts of selected projects to be assembled at the bench.

234B. **Machine Shop.** 3 semester hours. Second semester. Mr. Feirer.

Advanced practice in the operation of machine tools in finishing machine parts, making of jigs and fixtures for producing duplicate parts, tempering and heat treatment of steel.

**PRINTING COURSES**

140A. **Printing.** 3 semester hours. Offered each semester and summer session. Mr. Pullin.

This course is for beginners and is intended to acquaint the student with the various tools and material of a print shop and to teach him the fundamentals of plain type composition. Simple jobs are carried through the various stages, from composition to make-ready and presswork. Practical work is given in setting straight composition.

140B. **Printing.** 3 semester hours. Prerequisite: Printing 140A. Second semester and summer session. Mr. Pullin.

This course emphasizes proportion, balance, and the study of type faces. Practical work is given in the composition of more complicated printed matter which involves rule work, borders, and ornaments. Practical work is given in make-ready and presswork.

141. **Presswork.** 2 semester hours. Prerequisite: Printing 140A, B. Offered each semester. Mr. Pullin.

This is a beginning course in presswork, which includes simple lockup, make-ready, and feeding.

240. **Printing.** 2 semester hours. Prerequisite: Printing 140A, B, and Presswork 141. Second semester. Mr. Pullin.

Keeping of records and accounts, purchase of materials, planning and laying out equipment, and study of school publications. Students will work out courses of study with job sheets, using original ideas.
241. Advanced Presswork and Lockup. 2 semester hours. Prerequisite: Presswork 141. First semester. Mr. Brink.
This course is a continuation of course 141. Practical presswork and imposition of forms, make-ready of forms for jobbers and cylinder presses. Practical work on the cutter and folder will also be emphasized.

242. Printing. 3 semester hours. Prerequisite: Printing 140A, B. Second semester. Mr. Pullin.
Advanced work in the complete designing and producing of printed matter, with a study of plates, papers, and inks. Advanced imposition and presswork are also included.

243. Layout and Design. 3 semester hours. Prerequisite: Printing 140A.
Offered each semester. Mr. Brink.
Students will undertake the complete layout, design, and composition of such jobs as tickets, name cards, letterheads, programs, newspaper advertisements, newspaper-page layout, cover designs, etc. Principles of balance, art, color, copy-writing, copy-fitting, etc., as applied to such jobs will be studied.

245A. Linotype Composition. 3 semester hours. Prerequisite: Printing 140A, B. First semester. Mr. Brink.
This course deals primarily with the operation of the linotype keyboard. Straight composition is emphasized.

245B. Linotype Composition. 3 semester hours. Prerequisite: Linotype Composition 245A. Second semester. Mr. Brink.
This course considers the problems of job, advertisement, and newspaper composition.

345A. Linotype Mechanism. 2 semester hours. Prerequisite: Linotype Composition 245A, B. First semester. Mr. Brink.
This course is designed to acquaint the students with the many intricacies of the machine. Simple adjustments are made.

345B. Linotype Mechanism. 2 semester hours. Prerequisite: Linotype Mechanism 345A. Second semester. Mr. Brink.
This course gives the student practical experience in caring for the machines in operation.

PROFESSIONAL COURSES

300T. Shop Organization. 1 semester hour. Second semester and summer session. Mr. Sherwood.
This course includes the organization of models, outlines, and various teaching aids, as well as modern tool and equipment arrangements for school shops.

301T. Teaching of Industrial Arts. 3 semester hours. Second semester and summer session. Mr. Sherwood.
This course aims to combine the student’s previous educational contacts and practical experiences with the best modern school practices in the teaching of industrial arts. It includes observation studies and individual research problems.

302T. Teaching of Safety Education. 2 semester hours. Second semester.
A course to develop ability to drive safely, to prepare for the individual adjustment necessary to changes that occur under modern traffic conditions, and to develop an appreciation of the responsibility of all citizens for bringing about greater safety. This course is based on materials and procedures developed by traffic and highway specialists for presentation in high schools. Laboratory hours for driver instruction to be arranged.
OPEN TO GRADUATES

570. (El00). Principles of Industrial Arts Education. 2 semester hours. First semester. Mr. Feirer.
A general course intended to aid teachers, supervisors, and administrators to see the field of industrial arts in its entirety. Among the factors considered will be the philosophy, organization, and administration of industrial arts, types of schools, kinds of shops, teachers, teaching situations, shops, and students. This course offers a basis for understanding the place of industrial arts in education as a whole.

571. (El01). Vocational Guidance and Placement. 2 semester hours. First semester. Mr. Feirer.
Deals with vocational guidance as a form of conservation of the native capacities of youth and the education provided for them. Considers the relations of vocational guidance to other forms of guidance and to a liberal education.

LANGUAGES

ELISABETH T. ZIMMERMAN
HARRY P. GREENWALL
ADA M. HOEBEKE
EUNICE E. KRAFT

FRANCES E. NOBLE
MATHILDE STECKELBERG
MARION TAMIN
MYRTLE WINDSOR

Twenty-four semester hours are required for a major in foreign languages and fifteen for a minor. This minimum requirement does not include the first year of a language, if taken as a part of a curriculum leading to a secondary teaching certificate.

Students desiring to do directed teaching in foreign languages must have completed a minimum of fifteen hours and must be approved by the chairman of the department. Teaching of Latin 300T is prerequisite to directed teaching in Latin and Phonetics 305 to directed teaching in French.

A course in modern European history is desirable for students majoring or minoring in a modern foreign language.

No credit will be given for less than eight semester hours of a beginning language.

Students are urged to take the advanced courses as full year units, although credit may be obtained for one semester upon consultation with the instructor.

FRENCH

100A, B. Elementary French. 8 semester hours. Four hours a week throughout the year and summer session. Miss Noble, Miss Tamin, Miss Windsor.

The rudiments of grammar, drill in pronunciation, reading of 100 to 150 pages of a selected text, writing French from dictation, and memorizing of French songs and poems. The course aims, from the outset, to give training in understanding spoken French.

102A, B. Intermediate French. 8 semester hours. Prerequisite: two years of high-school French or one year of college French. Four hours a week throughout the year. Miss Noble, Miss Tamin, Miss Windsor.

Composition based on text, assigned topics, and further practice in oral French. About 500 pages of texts, including plays and short stories, are read.

201A, B. Conversation and Free Composition. 4 semester hours. Prerequisite: two years of high-school French or equivalent. Two hours a week throughout the year. Miss Tamin.

This course is intended to develop ease and accuracy in the use of everyday French.
202S. Reading from Modern French Novels and Stories. 2 semester hours. Miss Windsor.

This course is intended for those who have had two years of college French or its equivalent. Students who do not have the necessary prerequisite may consult the instructor for adjusting of work and credit. The course consists of readings, résumés, and discussions from the various points of view of language, ideas, and French life.

203A, B. Nineteenth Century French Literature. 6 semester hours. Prerequisite: Elementary French 100A, B, Intermediate French 102A, B, or equivalent. Three hours a week throughout the year. Miss Noble.

A. A study of romanticism and the development of realism, with readings from Chateaubriand, Victor Hugo, Alfred de Vigny, George Sand.
B. A study of naturalism, with readings from Balzac, Flaubert, Zola, Maupassant; and of the Parnassian and symbolistic schools of poetry.

207A, B. France and the French. 2 semester hours. One hour a week throughout the year. Miss Noble.

A course required of those specializing in French, but conducted in English and open to those not in the Department of French. A study of topics, oral and written, pertaining to French life. Discussion on the art, geography, education, and historical monuments of France. Intended as a cultural background for other courses and for general information.

305. Phonetics. 3 semester hours. Prerequisite: two years of college French or equivalent. First semester. Miss Tamin.

The aim of this course is to make a scientific study of sounds and their various groupings, so as to develop accuracy in pronunciation. A great deal of corrective work will be done, aside from the study of theories and rules. Required of all students majoring or minoring in French.

306. Advanced Composition and Grammar Review. 2 semester hours. Prerequisite: two years of college French or equivalent. Second semester. Miss Tamin.

A study of grammatical difficulties as they are found in first- and second-year high-school readers. Intended to verify and to strengthen the knowledge of fundamental principles of grammar in those students who are planning to teach French. Recommended to all students majoring or minoring in French.

307A, B. Contemporary French Literature. 4 semester hours. Two hours a week throughout the year. Not offered in 1942-1943. Miss Tamin.

A comprehensive study of contemporary literature, including prose, drama, and poetry, with a definite effort to find out the different trends of thought of contemporary writers. Readings from best known authors.

310A, B. Seventeenth Century French Literature. 6 semester hours. Prerequisite: Nineteenth Century French Literature 203A, B, or equivalent. Three hours a week throughout the year. Miss Tamin.

A study of the development of classicism against the social background of the seventeenth century. Prose and poetry are studied during the first semester. The second semester stresses especially dramatic literature, with a comprehensive study of Corneille, Racine, and Molière.

313A, B. Survey of French Literature. 4 semester hours. Prerequisite: three years of college French or equivalent. Two hours a week throughout the year. Not offered in 1942-1943. Miss Tamin.

A course intended to acquaint students with the masterpieces of French literature as expressing the best aspects of French civilization at different periods in French history, with special emphasis on the mediaeval period, the Renaissance period, and the eighteenth century.
GERMAN

100A, B. Elementary German. 8 semester hours. Four hours a week throughout the year and summer session. Miss Steckelberg, Miss Zimmerman.

The aim of this course is to give the student a thorough knowledge of the fundamentals of German grammar, some facility in speaking and writing the language, and the power to understand and reproduce simple German reading matter. The work consists of the systematic study of German grammar, the reading of 100 to 200 pages of narrative prose, the reading and memorizing of selected poems, and the writing of simple, idiomatic German. No credit is given for a part of the course. One year of high-school German may be applied on the course.

102A, B. Intermediate German. 8 semester hours. Prerequisite: one year of college German or two years of high-school German. Four hours a week throughout the year and summer session. Miss Steckelberg, Miss Zimmerman.

The work of this course consists principally of the reading of novelistic and dramatic German. The composition work consists of reproductions of texts read, short compositions on assigned topics, and reports on books assigned for collateral reading. The memorizing of poems is continued.

103A, B. Scientific German. 8 semester hours. Prerequisite: one year of college German or two years of high-school German. Four hours a week throughout the year. Miss Steckelberg.

This is a course in the extensive reading of scientific material. Students are given an opportunity for specialization in the field of their major interests. They may, upon the advice of the instructors in science and mathematics, suggest articles bearing upon particular problems. In the second semester, Naturwissenschaften and other current German scientific material are read.

201A, B. German Conversation and Composition. 4 semester hours. Prerequisite: the equivalent of two years of college German. Two hours a week throughout the year. Miss Zimmerman.

The aim of this course is to supplement the practice in speaking and writing German done in the reading courses. Required of students majoring in German.

305A, B. German Literature to 1825. 8 semester hours. Prerequisite: the equivalent of two years of college German. Four hours a week throughout the year. Miss Zimmerman.

A. A survey of German literature through the time of Lessing, with readings from early German epics and lyrics and a detailed study of the times and works of Lessing.

B. The classical period. A study of the life and works of Goethe, Schiller, and other poets of the period. The intensive study of selected dramas, lyrics, and prose of Goethe and Schiller.

306A, B. German Literature from 1825 to the present. 8 semester hours. Prerequisite: the equivalent of two years of college German. Four hours a week throughout the year. Miss Zimmerman.

A. The romantic movement in Germany and German drama through the time of Hebbel. Readings from the works of the romanticists and the dramas of Kleist and Hebbel.

B. German literature from Grillparzer to the present. A study of the dramatic, epic, and lyric poetry of the period, with readings from Grillparzer, Hauptmann, Sudermann, Hugo von Hofmannsthal, and other poets.
LATIN

100A, B. Elementary and Second-Year Latin. 8 semester hours. Four hours a week throughout the year. Miss Hoebke. This course is designed for those students who need two units of Latin for admission to the A. B. curriculum, or to a medical, dental, or other professional course. It covers the work of two units of high-school language requirement.

Note.—A student may present one unit of high-school Latin and enter the course in the second semester.

102A, B. Cicero and Ovid. 8 semester hours. Prerequisite: two units of high-school Latin or Elementary and Second-Year Latin 100A, B. Five hours a week throughout the year. Miss Hoebke. Orations and letters of Cicero and selections from Ovid's Metamorphoses are read. Latin composition is given for two weeks each semester.

103A, B. Virgil. 8 semester hours. Prerequisite: three units of high-school Latin or Cicero and Ovid 102A, B. Four hours a week throughout the year. Miss Hoebke. The first six books of the Aeneid are read and a survey of the last six books is made. A study of Greek and Roman mythology accompanies the reading.

104A, B. Latin Literature. 8 semester hours. Prerequisite: four units of Latin. Four hours a week throughout the year. Miss Kraft. Survey of Roman literature with reading of representative Latin authors.

A. Selections from Books I, V, XXI, XXII, XXVII, XXX of Livy.
B. Selections from Cicero's philosophical works, Pliny's Letters, and the Latin poets.

105S. Latin Literature. 3 semester hours. Miss Kraft. Selections from Seneca, Tacitus, Suetonius, and other representative Latin authors will be read. Duplication of material already familiar to members of the class will be avoided.

204A. Horace. 4 semester hours. First semester. Miss Kraft. The Odes, Epodes, and Satires are read. A study of the philosophy of Horace accompanies the reading.

204B. Horace and Latin Comedy. 4 semester hours. Second semester. Miss Kraft. The epistles of Horace are read, the Ars Pocita acting as an introduction to the study of the rise and development of Latin comedy, which is represented by selected plays of Plautus and Terence.

205S. Latin Literature in English. 2 semester hours. Miss Kraft. No knowledge of the Latin language is required for this course. Selections from representative authors will be read in English translations. Those desiring to apply this credit to a major or minor in Latin may make arrangements to read the works in the original. The development of Roman literature will be studied with special emphasis upon the masterpieces and their contribution to the thought of today.

300T. Teaching of Latin. 2 semester hours. Second semester and summer session. Miss Kraft. The problems of the first two years of high-school Latin are considered. Observations of teaching, reports, and discussions will form a part of the work. This course is prerequisite to directed teaching in Latin.
305. **Latin Writing.** 3 semester hours. First semester and summer session. Miss Kraft.
Practice is made in the fundamental principles of correct expression in Latin. Required of all students majoring in Latin.

The distinctive features of Roman private and public life are presented with a view to the needs of the high-school teacher. Since a knowledge of Latin is not required, the enrollment is not limited to students of the department.

310. **Catullus, Tibullus, and Propertius.** 2 semester hours. First semester. Miss Kraft.
Selections from these poets and a study of the period in which they wrote.

311. **Lucretius, Martial, and Juvenal.** 2 semester hours. Second semester. Miss Kraft.
The study includes selections from the *De Rerum Natura* of Lucretius, the *Epigrams* of Martial, and the *Satires* of Juvenal.

**SPANISH**

†100A, B. **Elementary Spanish.** 8 semester hours. Four hours a week throughout the year and summer session. Mr. Greenwall.
The elements of grammar and pronunciation are given particular attention. The use of oral Spanish is encouraged, and reading is begun very early in the year.

†102A, B. **Intermediate Spanish.** 8 semester hours. Prerequisite: Elementary Spanish 100A, B, or two years of high-school Spanish. Four hours a week throughout the year and summer session. Mr. Greenwall.

**LIBRARY**

**ANNA L. FRENCH**
**PHOEBE LUMAREE**

**Library Methods.** Non-credit course. Offered each semester and summer session. Miss French.
A course of nine lessons in the use of the library. Required of all freshmen.

**306S. Administering the Small School Library.** 3 semester hours. Miss Lumaree.
A course in the place of the library in the school and the methods of administering the library to fulfill these functions.

**307S. Organizing Materials in the Small School Library.** 3 semester hours. Miss Cleveland.
This course includes the work of classifying and cataloging books and the building up of an information file.

**308S. Book Collection of a Small School Library.** 3 semester hours. Miss Cleveland.
This course includes the methods of selecting and using books in the general collection and the reference collection of the small school library.
Courses in the Department of Mathematics are designed to meet the needs of students presenting three types of preparation in the high school. A freshman electing work in mathematics for the first time should be careful to select from courses 100A, 103A, and 104A the one best adapted to the amount of high-school mathematics for which he has credit.

The department offers four sequences leading to calculus. Sequence A is designed for students who present trigonometry as part of their high-school preparation. Sequence B is designed for students who present one and a half years of algebra, but no trigonometry, as part of their preparation. Sequences C and D are for students who have completed but one year of algebra in the high school: Sequence D, the one regularly pursued by such students, requires two years to reach calculus; for exceptional cases, in which students having but one year of high-school algebra desire to enter calculus in the second year of their college course, sequence C is offered; this requires the student to make up deficiencies in his high-school course by taking two courses (115S and 116S) in the summer session following his freshman year. Note that the four sequences are mutually exclusive.

### Elementary Sequences in Mathematics

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*Solid Euclidean Geometry 100B may be taken in combination with course 100A or course 100C, either the first or the second semester.*

**205A**

**205B**

Following course 205B, a student has the privilege of electing several courses for which calculus is a prerequisite. A junior might elect Advanced Calculus 331, Theory of Equations 322, or Differential Equations 321.

For all students, including those not majoring in mathematics, there is offered by the department a group of subjects consisting of the following courses: Mathematics of Finance 227, Mathematics of Insurance 228, Introduction to Statistics 211, College Geometry 230. One or more of these courses will be offered each semester at eleven o'clock.

Opportunity is offered for more varied work in mathematics, but the courses should be chosen with some regard for the particular interests and objectives of the student. Members of the department will be glad to confer with students concerning the arrangement of their courses.

Attention is called to Mathematics of Buying and Investment 200, which is being offered experimentally to and for students of limited mathematical attainment.

Students expecting to teach mathematics are advised to elect the professional courses in the teaching of mathematics best suited to their particular requirements. It should be noted, however, that adequate appreciation of, and acquaintance with, subject matter is the first and inevitable step in the acquisition of professional skill in teaching. Professional preparation for teaching mathematics demands both academic accomplishment and training.
in proficiency of method, but in general the relative importance of these two types of education is in the order in which they are mentioned here.

A major in mathematics comprises not less than eight semester hours of work completed subsequent to a year's course in calculus and elected with the approval of the departmental adviser.

A minor in mathematics comprises not less than eight semester hours of work completed subsequent to any one of courses 103B, 104B, or 116S and elected with the approval of the departmental adviser.

Students desiring to do directed teaching in mathematics must have completed a major or a minor in this subject and have included in this preparation Teaching of Secondary Mathematics 301T. History of Mathematics 315A is also recommended. Applications for directed teaching in mathematics must be approved by the chairman of this department. Solid Euclidean geometry is a prerequisite to directed teaching in either algebra or geometry.

†100A. Elementary Algebra. 3 semester hours. Prerequisite: one year of high-school algebra and one year of high-school geometry. First semester and summer session. Mr. Ackley, Mr. Bartoo, Mr. Cain, Miss Ford.

Designed for students who present for admission only one year of algebra. For such students it should precede all other college courses in mathematics. The course includes a review of the important topics of the first year's course, together with the work usually given in the third term of the high-school course: numerical and literal quadratic equations, problems, fractional, and literal exponents, radicals, imaginaries, functions and their graphs.

†100B. Solid Euclidean Geometry. 2 semester hours. Prerequisite: one year of high-school geometry. Offered each semester and summer session. Mr. Bartoo, Mr. Cain, Dr. Everett, Miss Ford.

Designed for those students who present for admission only one year of geometry. This course, if not taken in high school, is required of all majors in mathematics. Theorems and constructions, including the relations of planes and lines in space; the properties and measurements of prisms, pyramids, cylinders, and cones; the properties of the sphere and the spherical triangle.

†100C. Plane Trigonometry. 3 semester hours. Prerequisite: Elementary Algebra 100A or a year and half of high-school algebra, and at least one year of Euclidean geometry. Second semester and summer session. Mr. Ackley, Mr. Bartoo, Mr. Cain, Miss Ford.

Trigonometric ratios, identities and equations, inverse functions, theory and use of logarithms, circular measure of angles, solution of triangles.

†100D. Spherical Trigonometry. 1 semester hour. Mr. Ackley.

This course extends the theory of plane trigonometry so as to cover the case of a triangle formed by arcs of a great circle on a sphere. Applications are made to problems in geography, navigation, aviation, surveying, and cartography.

†101T. Arithmetic. 3 semester hours. Offered each semester and summer session. Mr. Ackley, Mr. Blair, Dr. Everett.

Lectures and discussions on the history and teaching of the subject, with assigned reading. Extended treatment of typical problems of applied arithmetic. This course gives credit in education.

103A. Trigonometry and College Algebra. 5 semester hours. Prerequisite: one and one-half years of high-school algebra and at least one year of high-school geometry. First semester. Mr. Ackley, Mr. Bartoo, Mr. Blair, Dr. Butler, Mr. Cain.

Designed for students who have studied algebra in high school one and a half or two years, but who have not taken trigonometry as part of their high-school course. It includes all of the work given in Plane Trigonometry 100C and, in addition, an introduction to college algebra.
103B. College Algebra and Analytic Geometry. 5 semester hours. Second semester. Mr. Ackley, Mr. Bartoo, Mr. Blair, Dr. Butler, Mr. Cain.

Simultaneous linear equations, rectangular and polar coordinates, and all of the work offered in 104B, including a unit of solid analytic geometry.

104A. College Algebra and Analytic Geometry. 4 semester hours. Prerequisite: trigonometry. First semester. Mr. Blair, Dr. Everett, Miss Ford.

Designed for students who have taken trigonometry as part of their high-school course. Polar and cartesian coordinates, the straight line, with relations between two or more straight lines; simultaneous linear equations, determinants of any order, permutations and combinations, functions of the second degree and complex numbers, with geometric interpretations as applied to the circle and the parabola.

104B. College Algebra and Analytic Geometry. 4 semester hours. Prerequisite: College Algebra and Analytical Geometry 104A. Second semester. Mr. Blair, Dr. Everett, Miss Ford.

Cubic functions, the general polynomial, Horner's method, the parabola, ellipse, and hyperbola, the general equations of the second degree as related to the definition and classification of conic sections, rectangular coordinates of three dimensions, the plane and the straight line, and a unit of solid analytic geometry.

112. Applied Mathematics. 2 semester hours. Second semester. Mr. Ackley.

For students in industrial arts who desire a course in the application of elementary mathematics to machines and designs.

1158. College Algebra. 3 semester hours. Prerequisite: one and one-half years of high-school algebra and one or one and one-half years of high-school geometry. Mr. Ackley, Mr. Blair.

A review of exponents, radicals, and quadratic equations, including systems of quadratic equations, progressions, the binomial theorem, complex numbers; theory of equations, including Horner's method, determinants, permutations, and combinations.

116S. Analytic Geometry. 3 semester hours. Prerequisite: trigonometry and college algebra. Mr. Ackley, Mr. Blair.

Analytic geometry of the straight line, circle, and conic sections; change of axes; properties of conics, involving tangents, diameters, and asymptotes.

120. Business Mathematics. 2 semester hours. Offered each semester. Mr. Bartoo, Mr. Cain.

This course will include diagnostic and remedial work in the fundamental operations of arithmetic, followed by a study of the more advanced problems with which modern business is concerned. Among the topics studied are percentage and its applications, interest, logarithms, graphs, and equations. Enrollment in this course is restricted to students enrolled in the Business Education Department.

200. Mathematics of Buying and Investment. 2 or 3 semester hours. Prerequisite: high-school algebra and geometry. First semester and summer session. Mr. Cain, Dr. Everett.

Designed to give the individual actual concrete appreciation of the relation of cash and time payments to his own business or budgetary problems, and to afford students with a limited background of mathematics an appreciation of ways in which understanding of the relations of the individual to organized society is promoted by mathematics. Methods of financing installment purchases as commonly encountered are studied, and their actual cost to the consumer is investigated. The student is introduced to tables of interest, annuities, and other readily available means of assistance in dealing with business practices. The amount of credit earned in the course will be determined.
by the extent to which the student participates in the investigation of illustrative exercises outside of the class hour.

201S. Field Work in Mathematics. 2 semester hours. Prerequisite: high-school algebra and geometry. Dr. Butler.

Designed to provide first-hand acquaintance with both theoretical and practical aspects of the use of elementary mathematical instruments. Attention will be given to the construction, adaptation, and use of simple and inexpensive homemade instruments as well as the use of commercial equipment. Classroom discussion will be supplemented by practical field work, including scale drawing, plane table surveying, elementary mapping, and methods of approximating areas. The course should be especially useful to teachers of mathematics, geography, and the other natural sciences, and to those engaged in scouting and club work.

205A. Calculus. 4 semester hours. Prerequisite: college algebra and analytic geometry. First semester. Mr. Ackley, Mr. Blair, Dr. Everett.

Functions, limits, continuity, the derivative of algebraic, trigonometric, inverse, exponential and logarithmic functions; applications of the derivatives, the differential, curvature, motion.

205B. Calculus. 4 semester hours. Prerequisite: Calculus 205A. Second semester. Mr. Ackley, Mr. Blair, Dr. Everett.

Elementary indefinite and definite integrals, trigonometric integrals, substitution, rational fractions, applications of the definite integral, indeterminate forms, curve tracing, infinite series, functions of several variables, multiple integrals.

210. Surveying. 3 semester hours. Prerequisite: trigonometry. Second semester. Mr. Ackley.

A course in field work, involving actual problems in surveying and leveling. The final test consists of field notes and a map from a personal survey of an irregular tract.

211. Introduction to Statistics. 2 semester hours. Prerequisite: one year of college mathematics. Second semester. Dr. Everett.

The object of this course is to give the student a knowledge of logical principles and of methods of procedure underlying statistical analysis. The topics discussed will include measures of central tendency, of dispersion, and of relationship.

222. Descriptive Geometry. 3 semester hours. First semester. Mr. Huff.

For description of course see Department of Industrial Arts, page 144.

227. Mathematics of Finance. 3 semester hours. Prerequisite: one year of college mathematics. First semester. Dr. Everett.

Simple and compound interest, annuities, amortization and sinking funds, valuation of bonds and other securities, mathematics of depreciation, and of loan associations.

228. Mathematics of Insurance. 3 semester hours. Prerequisite: Mathematics of Finance 227. Second semester. Dr. Everett.

An introduction to the mathematics of life insurance, including the theory of probability as related to life insurance, the theory and calculation of mortality tables, expectation of life, life annuities, premiums, and reserves.

230. College Geometry. 3 semester hours. Prerequisite: one year of college mathematics. Second semester and summer session. Mr. Ackley, Mr. Bartoo.

While this course is designed primarily for those who plan to teach high-school mathematics, it will be of interest to anyone desiring to apply Euclidean methods to many interesting problems beyond the scope of a high-school
text. The course consists of the study of such topics as geometric constructions, properties of the triangle, harmonic ranges and pencils, circle of Apollonius, inversions, poles and polars, and orthogonal and co-axial circles.

301T. Teaching of Secondary Mathematics. 3 semester hours. Prerequisite: analytic geometry. First semester and summer session. Mr. Blair.

The aim of this course is to give the prospective secondary-school teacher the best educational information concerning the scope of content and the teaching of secondary mathematics. While this is not primarily an academic course, the actual learning of subject matter is employed to a considerable extent as furnishing a most effective background for teaching and illustrating principles of instruction. This is supplemented by readings, lectures, and reports. This course is prerequisite to directed teaching in mathematics.

315A. History of Mathematics. 2 semester hours. Prerequisite: analytic geometry. First semester and summer session. Mr. Blair.

Treats of the history of geometry and trigonometry from earliest times to the present.

315B. History of Mathematics. 2 semester hours. Prerequisite: History of Mathematics 315A. Second semester and summer session. Mr. Blair.

Treats of the history of arithmetic and algebra.

321. Differential Equations. 3 semester hours. Prerequisite: Calculus 205B. Second semester. Mr. Blair.

An elementary course in ordinary differential equations.

322. Theory of Equations. 2 semester hours. Prerequisite: Calculus 205B. Second semester. Mr. Ackley, Dr. Everett.

Complex numbers, properties of polynomial functions, trigonometric solution of equations, cubic and quartic equations, algebraic criteria for ruler and compass constructions, approximation to the roots of numerical equations, symmetric functions, determinants.

323. Solid Analytic Geometry. 2 semester hours. Prerequisite: Calculus 205B. First semester. Dr. Everett.

Coordinates of three dimensions, the plane, surfaces of the second degree, conicoids referred to their axes, plane sections of conicoids, generating lines of conicoids.

325. Theoretical Mechanics. 2 semester hours. Prerequisite: Calculus 205B. Second semester. Mr. Blair.

The material of this course consists of the composition and resolution of translations by vector methods, without, however, making use of the notation of vector analysis. In linear and plane kinematics a critical study is undertaken of the following topics: velocity, acceleration, angular velocity, angular acceleration. In dynamics, mass, density, moments and centroids of particles, lines, areas, and volumes are studied.

331. Advanced Calculus. 3 semester hours. Prerequisite: Calculus 205B. First semester. Dr. Everett.

Majors and Minors

A minor in music in the Elementary Curriculum may be obtained by having completed fifteen semester hours in excess of the required courses as a prerequisite, namely:
- Foundations of Music 100A ........................................ 2 semester hours
- Foundations of Music 100B ........................................ 2 semester hours
- Music Education 204 .................................................. 2 semester hours

The fifteen semester hours minor will consist of:
- Voice Culture 116A ............................................... 2 semester hours
- Ensemble Singing 306A, B ....................................... 2 semester hours
- Music Appreciation 307 ........................................... 3 semester hours

and eight semester hours selected from the music courses under advisement of the Staff of the Music Department.

A major in music in the Elementary Curriculum has the same prerequisite as the minor. The twenty-four semester hours will include:
- Voice Culture 116A, B ............................................ 4 semester hours
- Harmony 209A ....................................................... 4 semester hours
- Ensemble Singing 306A, B ....................................... 2 semester hours
- Music Appreciation 307 ........................................... 3 semester hours

and eleven semester hours selected under advisement of the Staff of the Music Department.

A minor in music in the Secondary Curriculum may be obtained by completing 15 semester hours in the Music Department in excess of the prerequisite Fundamentals of Music 105A, B. 6 semester hours.

The following courses are required:
- Harmony 209A ....................................................... 4 semester hours
- Music Appreciation 307 ........................................... 3 semester hours
- Ensemble—Vocal or Instrumental ................................. 2 semester hours

The remaining six semester hours may be selected from the music courses under advisement of the Staff of the Music Department.

A major in music in the Secondary Curriculum may be obtained by completing 24 semester hours in excess of the prerequisite Fundamentals of Music 105A, B. 6 semester hours.

The following courses are required:
- Harmony 209A, B .................................................... 8 semester hours
- Music Appreciation 307 ........................................... 3 semester hours
- Ensemble—Vocal or Instrumental ................................. 4 semester hours

The remaining nine semester hours may be selected from music courses under advisement of the Staff of the Music Department.

COURSES FOR NON-SPECIALIZING STUDENTS

The Department of Music submits the following courses which may be taken as electives in any curriculum except the music curriculum:

100A. Foundations of Music. 2 semester hours. Offered each semester.
Mrs. Britton.

In this course will be presented the fundamentals of music through teaching the students to read at sight in all keys and in a great variety of rhythms. The fundamentals of leadership through directing are here begun.

100B. Foundations of Music. 2 semester hours. Offered each semester.
Mrs. Snyder.

In this course, vocal technique is stressed. The material studied will be songs that will later be used in the directed teaching.
109. **Rural School Music.** 3 semester hours. Offered each semester. Mrs. Snyder.

This course consists of sight reading of unison songs, introduction of part-singing theory, methods of teaching music in the rural school, organization of music work in the school and the community. The importance and value of music in the life of school and community are emphasized; materials for school singing, community singing, appreciation work, and recreational play are considered.

109S. **Music Appreciation for Rural Schools.** 2 semester hours. Mrs. Britton.

This course stresses beauty through music, as developed by means of a phonograph and records; the correlation of music with other school subjects; and, in general, rhythmic, melodic, and harmonic development.

110. **Music Construction.** 2 semester hours. First semester. Mrs. Britton.

This course is designed to train students in the Physical Education department who have a limited musical experience. Special stress is placed upon singing and melody writing, with emphasis upon the rhythmic forms.

134S. **Summer School Choir.** 1 semester hour. Rehearsals twice a week. Mrs. Snyder.

A summer-school choir will be organized open to all students having had choral experience. Material will be used that will be sung in the following spring at the High-School Music Festivals.

204. **Music Education.** 2 semester hours. Offered each semester. Mrs. Britton.

In this course the aim is to study a variety of methods of presenting material to children. The classroom becomes the laboratory in which many courses of study are experienced.

306A, B. **Ensemble Singing.** 1 semester hour credit per semester. Two hours a week throughout the year. Mrs. Britton, Mrs. Snyder.

This course will be largely in the nature of a glee club, and students will be prepared to sing at social functions in their various groups. They will also from time to time become a part of the music festivals, such as the Bach Festival and the Messiah Festival.


This course is designed for students wishing a general cultural course to increase their knowledge and discrimination of music. Various types of music from the fundamental folk song and dance to the more complicated forms of song, symphony, oratorio, and opera are presented and discussed. Concerts and outstanding radio programs will form a background of part of the course. Class meets 4 times a week.

**COURSES FOR SPECIALIZING STUDENTS**

105A. **Fundamentals of Music.** 3 semester hours. First semester. Mrs. Britton or Mr. Maybee.

This is a course for students preparing to teach or supervise music in the public schools. It presupposes a keen interest in music and the ability to sing music of school-grade difficulty and to play the piano or an orchestral instrument. The work includes a study of the development of musical theory, notation, rhythm, ear-training, scale construction, major and minor keys, interval work, rapid sight singing, chromatics in simple form, rounds, canons, and two- and three-part singing.

105B. **Fundamentals of Music.** 3 semester hours. Prerequisite: Fundamentals of Music 105A. Second semester. Mr. Maybee.

The course includes sight reading, involving part singing; ear-training is stressed; oral and written response is given to hearing of simple melodic and rhythmic forms; sight reading, involving part singing and more difficult
melodic and rhythmic problems, is presented. Melody writing involving the above problems is given in both major and minor keys.

Note.—An examination in the fundamentals of music is required before credit is given.

116A, B. Voice Culture. 2 semester hours credit per semester. Four hours a week throughout the year. Mrs. Snyder.

Stresses the fundamental processes of breath control and tone production. Group singing for each student every day, singing of songs in small groups, and some individual coaching are included.

130. Women's Glee Club. 2 semester hours credit for a year's work. Mrs. Snyder.

The Women's Glee Club of fifty is chosen from the chorus through competition. The object is to select students for special artistic training in ensemble work. The glee club sings before a number of high schools throughout the state, and takes an active part in the musical work on the campus and in the city.

131. Men's Glee Club. 2 semester hours credit for a year's work. Mr. Maybee.

Open to all men with musical ability who have had experience in singing. The club makes a concert tour during the spring vacation, in addition to filling numerous other engagements and taking an active part in the music life on the campus.

132. Orchestra. 2 semester hours credit for a year's work. Mr. Amos.

The orchestra is open to all students having had a reasonable amount of orchestral experience. Many fine compositions will be studied and played during the year. The orchestra will assist in the Messiah and other festivals. Many of the unusual instruments are available for the use of students.

133. Band. 2 semester hours of academic credit or 5 class hours of physical-education credit for the year. Mr. Amos.

This organization of from sixty to eighty members affords to the student who plays some instrument an opportunity for development in both marching and playing. The band plays an important part in the life of the school. Besides furnishing music at nearly all athletic events, concerts are given during the year on campus and at various high schools. Uniforms and many of the instruments are furnished.

134. Auxiliary Choir. 2 semester hours credit for a year's work. Mrs. Snyder.

The Auxiliary Choir is open to all students (men and women) who wish to obtain a knowledge of choral music. The choir participates in the annual Southwestern Michigan Messiah Festival at Christmas time and in the Southwestern College and High-School Festival in May. Many from this organization find their way into the Women's Glee Club, Men's Glee Club, and College Choir.

209A, B. Harmony. 4 semester hours credit per semester. Prerequisite: Fundamentals of Music 105A, B, or consent of chairman of the department. Four hours a week throughout the year and summer session. Mr. Henderson.

This course includes scales, intervals, triads, inversions, dominant and secondary seventh chords, embellishments, and modulation. Practical application is emphasized by extensive work in ear training, keyboard, and visual work.

212A. History of Music. 4 semester hours. Prerequisite: Fundamentals of Music 105A, B. Mr. Maybee.

This course is designed to acquaint the student with the development of music in its relationship to the other arts; its close adherence to the laws of
nature, its dependence upon science, and its place in a changing civilization. An attempt is made to suggest a working philosophy of music in the lives of people.

212B. Music Appreciation. 4 semester hours. Prerequisite: Fundamentals of Music 105A, B. Second semester and summer session. Mrs. Britton.

This course includes a study of the masterpieces from the time of Bach and Handel down to and including the present-day composers. The development of the song, symphony, opera, oratorio, and various other music forms is worked out with the aid of piano, voice, victrola, and radio, bringing within the hearing of the students various interpretations of the master works.

216A, B. Voice Culture. 2 semester hours credit per semester. Prerequisite: Voice Culture 116A, B. Four hours a week throughout the year and summer session. Mr. Maybee.

The work in this course is designed to further the development of the first year's work. The class is divided into sections, with the idea of having voices of a similar character and quality work together for more intensive and individual study. Suggestions are made to individuals before the class, so that all may have the advantage of the work.

220. Fundamentals of Orchestral Instruments. 2 semester hours. Offered each semester. Mr. Amos.

This course is designed to give an opportunity for students to learn the fundamental principles of tuning and playing the instruments used in the orchestra. Each student is required to learn to play at least three instruments.

221. Foundations of Band Instruments. 2 semester hours. Offered each semester. Mr. Amos.

This course is designed to give the student an opportunity to learn the fundamental principles of tuning and playing the instruments of the band. Each student is required to learn to play at least three instruments.

220. College Choir. 2 semester hours credit for a year's work. Prerequisite: Voice Culture 116A, B, and Fundamentals of Music 105A, B, or equivalent. Mr. Maybee.

The College Choir is open only to members of the Women's Glee Club and the Men's Glee Club. The organization aims to develop and perpetuate a high standard of choral-ensemble singing. The Choir meets Wednesday from 7 to 9 P. M. Each year the Choir makes a number of appearances on the campus and before high schools and other organizations.

300T. Music Education. 2 semester hours. Prerequisite: Fundamentals of Music 105A, B. First semester. Mrs. Britton.

The aim of the course is to acquaint the student with the materials, methods, problems, procedure, and development of music in the first six grades. This course must precede directed teaching and is intended for those students who are majoring in music. It involves these topics: development of independent sight-singing, both syllables and words; two- and three-part singing; introduction of tonal and rhythmic problems found in music designed for these grades. Courses in music appreciation are discussed, and suitable material for the work is considered.

301T. Music Education. 2 semester hours. Prerequisite: Music Education 300T. Second semester. Mr. Maybee.

This course presents methods of organizing classes and presenting school music in both junior- and senior-high school. It involves a study of the changing voice, voice testing, glee clubs, and all types of ensemble singing, with a study of suitable material. The problems of credit for outside music study and competitive contests are considered. Some training is given students in presenting operettas, cantatas, and chorus numbers.
302T. Music Education (instrumental). 2 semester hours. Prerequisite: fundamentals of band and orchestra instruments. Offered each semester and summer session. Mr. Amos.

Class instruction such as is used in the grades and the high schools for the development of band and orchestra is stressed. Materials will be studied which will best serve organizations in the lower grades and the high school.

320A, B. Advanced Harmony and Musical Analysis. 3 semester hours credit per semester. Prerequisite: Harmony 209A, B. Four hours a week throughout the year and summer session. Mr. Henderson.

Use of modern chords, chromatic alteration, suspensions and modal harmony, followed by chords and form analysis in the work of the classic, romantic, and modern composers.

322A, B. Choral Literature. 1 semester hour credit per semester. Prerequisite: Fundamentals of Music 105A, B, Voice Culture 116A, B, and Glee Club. Two hours a week throughout the year. Mr. Maybee.

This course is intended to familiarize the student with choral literature for mixed voices, by means of reading through a large amount of material from the old school as well as the new. Many of the compositions will be prepared and presented in public performance.

PHYSICAL EDUCATION FOR MEN

JUDSON A. HYAMES
WALLACE BORMAN
MITCHELL J. GARY
JOHN W. GILL
FRANK C. HOUSEHOLDER

FRED S. HUFF
JAMES A. MACDONALD
CHARLES H. MAHER
FRANK S. NOBLE
HERBERT W. READ
J. TOWNER SMITH

A medical and physical examination is required of all students. The findings which grow out of this examination determine the type of physical-education program which the student will follow. An approved corrective and recreational program is prescribed for men who are physically unable to take part in active games and exercise.

In order that students may obtain the maximum returns from their physical-education program, it is recommended that they take the required physical education during their first and second years.

With the exception of the men who are majoring in physical education, students are permitted, upon recommendation of the coach, to substitute membership on an athletic squad for required physical education during the term in which the sport is in season.

Note.—In order to receive physical-education credit for work on varsity and freshmen athletic squads, a student must enroll in one of the physical-education courses and attend the first meeting of the class, at which time he will be given the opportunity of signing a card which will transfer him from the class to the varsity or freshman squad. This transfer card states under what conditions he will receive physical-education credit.

Students who wish to minor in physical education should elect the following courses:

General Athletics and Elementary Gymnastics 105A ........................................... 1 semester hour
Elementary Gymnastics and Outdoor Games 106B .............................................. 1 semester hour
Psychology of Coaching 312 ...................................................................................... 2 semester hours
Fundamentals and Technique of Football 208 ......................................................... 2 semester hours
Fundamentals and Technique of Basketball 209 ...................................................... 2 semester hours
Fundamentals and Technique of Baseball 210 ............................................................ 2 semester hours
Fundamentals and Technique of Track and Field 211 .............................................. 2 semester hours
Playground and Community Recreation 320 ............................................................ 3 semester hours
COURSES FOR NON-SPECIALIZING STUDENTS

Ten class hours of physical education are required of all men students for the curricula leading to a degree.

Five class hours of physical education are required of all men students for the Rural Elementary Curriculum which is two years in length.

101. Early American Dancing. 1 class hour. Offered each semester and summer session. Miss Bottje, Miss McRoberts, Miss Merson.

102S. Tennis. 2 class hours. Mr. Householder.

102A. Physical Education. First semester. Mr. Gary, Mr. Maher, Mr. Noble.
This course is planned to give a larger appreciation of the value of physical activity and through exercise and the participation in games to maintain in the student a high degree of health. Classes meet twice a week.

102B. Physical Education. Second semester. Mr. Gary, Mr. Maher, Mr. Noble.
This course is a continuation of 102A, but participation is in the gymnasium. Seasonal games, including more mass play, such as circle games, relays, etc., are stressed. This course also includes some marching and formal gymnastics.

103A, B. Physical Education. Classes meet three times a week throughout the year. Mr. Gary, Mr. Maher, Mr. Noble.
The content of these courses is similar to that of Physical Education 102A, B, with more work done because of the extra day required each week.

122. Social Dancing. 1 class hour. Miss McRoberts.

202A, B. Physical Education. Two days a week throughout the year. Mr. Gary, Mr. Maher, Mr. Noble.
Courses for students beyond the freshman year. Some review of freshman courses with advanced work in recreational leisure-time activities.

203A, B. Physical Education. Mr. Gary, Mr. Maher, Mr. Noble.
Same as courses 202A, B, with additional day added for larger program.

232. First Aid.—American Red Cross Standard Course. 2 semester hours.
First semester. Mr. Smith.
The study includes the fundamentals of anatomy and physiology with the theory and practical application of immediate, temporary treatment, in case of accident or sudden illness, before the services of a physician can be secured.
The topics involved are: safety and prevention, wounds, dressings, bandaging, shock, artificial respiration, injuries due to heat and cold, bone injuries, poisons, unconsciousness, common emergencies, and transportation.
The Red Cross Standard Certificate will be issued to those who successfully complete the course.

COURSES FOR SPECIALIZING STUDENTS

105A. General Athletics and Elementary Gymnastics. 1 semester hour. First semester. Mr. Gill.
This course covers material for mass playground and competitive games. The fundamentals of soccer, football, touch football, passball, baseball, and speedball; practice and theory. The activity is on the field during seasonable weather and transfers to the gymnasium for the fundamentals of gymnastics during the early winter months. The fundamentals of marching, calisthenics, and apparatus, in addition to gymnastic games, are covered indoors.

105B. Elementary Gymnastics and Outdoor Games. 1 semester hour. Second semester. Mr. Gill.
Virtually a continuation of 105A with gymnastics in the late winter months and a change to outdoor games in the spring. In addition to softball and
other spring games, a track athletic program suitable for the playground is covered.

205A. Advanced Athletics and Gymnastics. 1 semester hour. First semester. Mr. Read.

This course covers material as initiated in 105A, but with more developed skills, and the angle of leadership is stressed. The work is outdoors during seasonable weather and transfers indoors to gymnastics during the early winter months.

205B. Advanced Gymnastics and Outdoor Games. 1 semester hour. Second semester. Mr. Read.

Virtually a continuation of 205A, with gymnastics in the late winter months and a complete program of playground games outdoors in the spring. In addition, a track athletic program suitable for a playground is covered.

206. History and Principles of Physical Education. 3 semester hours. Second semester. Mr. Read.

Courses formerly taught separately as History of Physical Education and Principles of Physical Education are combined in this course. Cycles in types of physical education practices are seen as related to political and economic cycles, while at the same time underlying principles common to all epochs have due consideration. The final effort is to arrive at guidance in setting up a sound program of physical education for the secondary schools. Lectures, assigned reading, discussions, and reports.

207. Camping and Scouting. 3 semester hours. Second semester and summer session. Mr. Read.

Managing and planning of summer camps, including such topics as housing, sanitation, commissary, program, activities; administration of canoeing, hiking, swimming, and various other camp interests.

History, aims, and principles of the Boy-Scout movement. Methods of the patrol and troop are studied. Students are given the opportunity of practical experience in the various phases of scouting and woodcraft. Particular emphasis is placed on the value of the scout program in supplementing the influences of the home, church, and school life of the adolescent boy. Those completing the course satisfactorily are awarded the standard leader's diploma, issued by the Boy Scouts of America.

208. Fundamentals and Technique of Football. 2 semester hours. First semester and summer session. Mr. Gary, Mr. Gill.

Fundamentals of football coaching, with special emphasis on catching, punting, kicking, blocking, interference, tackling, principles of line and backfield work, and the manner of playing the various positions. Building and formations of plays, generalship, signal systems, and scouting. Some problems of the coach. Study of the rules.

209. Fundamentals and Technique of Basketball. 2 semester hours. First semester and summer session. Mr. Read.


Theory and practice in base running, fielding, batting, and pitching; detailed study of each position; offensive and defensive team play; officiating; scoring; study of rules.
211. **Fundamentals and Technique of Track and Field.** 2 semester hours. Second semester and summer session. Mr. Smith.

The accepted forms of starting, hurdling, distance running, pole vaulting, discus and javelin throwing, and sprinting. Study of physical conditions affecting speed, endurance, and fatigue. The selection and preparation of contestants for the various track and field events. Managing and officiating of games and meets. Study of rules. Practice on the track.

†302T. **Organization and Administration of Physical Education.** 3 semester hours. Offered each semester and summer session. Mr. Hyames, Mr. Smith.

The planning of physical-education programs for city, village, and rural schools; the organization of health lessons, games, tests, meets, tournaments, and seasons of play; principles of supervision; construction and equipment of buildings, grounds, swimming pools, athletic fields, stadia.

305. **Principles and Technique of Gymnastic Teaching.** 2 semester hours. First semester. Mr. Read.

The underlying principles used in the selection of activities of modern physical education in the United States; principles used in the selection of activities which are adapted to and suitable for elementary school, secondary school, and college. The course presents methods of class organization and conduct of the activities. The field covered includes mass games, organized games, relay races, stunts, combative events, natural activities on the apparatus, folk dances, clogging, marching, and calisthenics. Testing and grading results are included. An opportunity is given for practice in class instruction and visitation.

306. **First Aid and Athletic Training.** 3 semester hours. Offered each semester. Mr. MacDonald, Mr. Smith.

Knowledge and skill in meeting emergencies, use of massage in treatment of sprains and bruises, use of hot and cold applications.

307. **Physiology of Exercise.** 2 semester hours. Prerequisite: Anatomy 211A, Physiology 211B. Second semester. Mr. Gary.

Fundamental principles underlying the physiology of muscle and nerve, with special application to physical activities. Study of the interrelationship of digestion, respiration, excretion, and internal secreting glands to muscular activity and efficiency. Study of the effects of over-exertion and fatigue.

308. **Kinesiology.** 2 semester hours. Prerequisite: Anatomy 211A, Physiology 211B. First semester. Mr. Gary.

This course includes a study of the type of muscular activity; the mechanics involved in their performance; a detailed study of the muscles, ligaments, and joints used in gymnastic, athletic, and occupational movements, and their relation to the problems of bodily development and efficiency.

309. **Tests and Measurements in Physical Education.** 3 semester hours. Prerequisite: Anatomy 211A, Physiology 211B. Second semester. Mr. Gary.

A study of the historical development of measurements in physical education from the early anthropometric and strength tests, through the athletic-ability tests, up to a detailed consideration of the various types of tests now used in physical education.

310. **Swimming.** 1 semester hour. Second semester. Mr. Noble, Mr. Read. Instruction in the different strokes, resuscitation, and life saving.

312. **Psychology of Coaching.** 2 semester hours. Offered each semester. Mr. Gill.

This course is designed primarily for those who are planning to make coaching a profession, although playground leaders will find the course help-
ful in working out their problems. The first part of the semester is given over to the discussion of certain principles of educational psychology and their application to athletics, along with a psychological analysis of the principal sports. The latter part of the semester is confined to athletic coaching. Some of the topics discussed are the following: getting ready to coach, planning the practice sessions, presenting material effectively, planning the season's campaign, playing the game; the "jinx" and how to handle it, the element of fear and how to conquer it; morale, personality, and will power; the personal touch in coaching.

320. Playground and Community Recreation. 3 semester hours. Second semester. Mr. Hyames, Mr. Noble.
Nature and function of play; age periods and adaptation of activities; social environment; playground development, construction, management, and supervision. Practice in class instruction in games, story plays, handicraft, and other physical activities. A survey of recreational material, athletic and field meets. Laboratory work with training-school children required.

OPEN TO GRADUATES

585. (F213). Curriculum Problems in Physical Education and School Health. 2 semester hours.
Considers the aims, objectives, and goals of physical education and school health. Principles underlying the curriculum standards for the selection of activities, and criteria for judging outcomes are discussed. A thesis may be initiated.

PHYSICAL EDUCATION FOR WOMEN

CRYSTAL WORNER  
MARY BOTTEJ  
ISABEL CRANE

DOROTHY VESTAL  
DORIS A. HUSSEY  
SARAH MCMROBERTS  
HELEN MERSON

The Department of Physical Education aims to provide an interesting and beneficial program of physical activity for each student. Physical fitness of the individual for participation is determined by medical and physical examinations. No student is excused from physical education, but program adjustments are arranged to take care of those with physical handicaps. Appropriate uniforms, obtainable at Western's Campus Store, are required for the various activities.

Students other than those majoring in physical education may not earn more than three class hours of physical education in one semester. (A class hour is to be interpreted to mean one hour of class work each week for one semester.)

Students wishing to secure a major of 24 hours or a minor of 15 hours should confer with the department advisers early in their freshman year. The following information is given as a guide in the selection of courses for the 24-hour major and the 15-hour minor.

PHYSICAL EDUCATION MAJOR

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Physical Education Theory and Practice</td>
<td>12</td>
</tr>
<tr>
<td>Introduction to Physical Education 170</td>
<td>2</td>
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<tr>
<td>Elementary School Physical Education 270A, B</td>
<td>4</td>
</tr>
<tr>
<td>or Secondary School Physical Education 274A, B</td>
<td>4</td>
</tr>
<tr>
<td>Health Education 285</td>
<td>2</td>
</tr>
<tr>
<td>Principles of Physical Education 374</td>
<td>2</td>
</tr>
<tr>
<td>Community Recreation 376</td>
<td>2</td>
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</tbody>
</table>
PHYSICAL EDUCATION MINOR

Required:
- Physical Education Theory and Practice .............. 6 semester hours
- Elementary School Physical Education 270A, B ......... 4 semester hours
  or
- Secondary School Physical Education 274A, B ......... 4 semester hours

Elective:
- Introduction to Physical Education 170 ............... 2 semester hours
- First Aid 271 ........................................... 1 semester hour
- Health Education 285 .................................... 2 semester hours
- Community Recreation 376 ................................ 2 semester hours

It is advisable for any student who wishes to be recommended by the department for the teaching of physical education to take as electives Methods 300T, 2 semester hours, and Directed Teaching in Physical Education, 4 semester hours. These courses may not be included in the 24 semester hours required for the major nor in the 15 semester hours required for the minor.

COURSES FOR NON-SPECIALIZING STUDENTS

100. Physical Education. Offered each semester. Miss Bottje, Miss Vestal.
  The aim of this course is to give the student an understanding of the values of participation in physical activities, and to aid her in determining her physical abilities and needs.

101. Early American Dancing. Offered each semester and summer session. Miss Bottje, Miss McRoberts, Miss Merson.

105. Physical Education. Prerequisite: Physical Education 100. Second semester. Miss Bottje, Miss Hussey, Miss Merson.
  Volleyball and folk dancing are emphasized. Tactics and gymnastics are included.

106. Physical Education. Prerequisite: Physical Education 100. Second semester. Miss Bottje, Miss Hussey, Miss Vestal.
  Indoor work in stunts, self-testing activities, and games. This is followed by field sports and baseball.

107. Physical Education. Prerequisite: Physical Education 100. Offered each semester. Miss Hussey.
  A daily rest period for students who are physically unable to participate in class activity and for whom other substitution is undesirable.

108A, B. Restricted Exercise. Miss Bottje, Miss Vestal.
  Exercise for restricted groups. Hiking, bowling, quoits, archery, and light activity suited to the season.

109. Individual Gymnastics. Offered each semester. Miss Hussey, Miss Vestal.
  A course for remedial exercise for students who do not pass the physical examination. Credit will be given in this course for one repetition only.

◊110. Swimming. Prerequisite: Physical Education 100. Offered each semester and summer session. Miss Bottje, Miss Hussey.
  Swimming, diving, and life-saving.

111. Basketball. Prerequisite: Physical Education 100. Second semester. Miss Bottje, Miss Vestal, Miss Worner.

Tennis. Prerequisite: Physical Education 100. Offered each semester during outdoor season and summer session. Miss Bottje, Miss Hussey, Miss Merson, Miss Vestal, Miss Worner.

Golf. Prerequisite: Physical Education 100. Offered each semester during outdoor season and summer session. Miss Vestal. Practice of form for the various shots, with some work on the course.

Folk Dancing. Prerequisite: Physical Education 100. Offered each semester. Miss Worner.
Folk dances, country dances, and clogs.

Advanced Swimming. Prerequisite: Physical Education 100. Offered each semester. Miss Hussey.
A course in swimming and life-saving; open to students who have passed the beginners' swimming test.

Winter Sports. Prerequisite: Physical Education 100. Offered each semester. Miss Merson.
Skiing, skating, and hiking during the winter season.

Archery. Prerequisite: Physical Education 100. First semester and summer session. Miss Vestal.

Tap Dancing. Prerequisite: Physical Education 100. Offered each semester. Miss McRoberts.

Badminton. Prerequisite: Physical Education 100. First semester and summer session. Miss Hussey.
Minor individual sports such as shuffleboard, ring tennis, bowling, ping-pong, and badminton.

Modern Dance. Prerequisite: Physical Education 100. Offered each semester. Miss McRoberts.
Individual and group study of expression through rhythmical movement. Development of bodily coordination and control.

Social Dancing. 1 class hour. Miss McRoberts.

Rural School Physical Education. Prerequisite: Physical Education 100. Second semester. Miss Bottje.
Suggested indoor and outdoor program for mixed-age groups. Ideas for track meets, picnics, play days, holiday programs, and student leadership systems.

Campfire and Scouting. 1 semester hour. Miss Spalding.

Early Elementary Physical Education. Prerequisite: Physical Education 100. Offered each semester. Miss Bottje.
A study of the physical, mental, and social nature of children in the early-elementary group and of activities suited to their needs.

Later Elementary Physical Education. Prerequisite: Physical Education 100. Second semester. Miss Vestal.
A study of needs and interests of pupils of later-elementary grades in physical education, and presentation of physical-education activities suited to that age.

Secondary School Physical Education. Prerequisite: Physical Education 100. First semester. Miss Vestal.
A course giving in theory and practice physical-education activities suitable for high-school students.
333. Recreational Activities. 1 semester hour. First semester and summer session. Miss Worner.
A study of the organization and administration of Camp Fire and Girl Scout Troops and of suitable activities for the yearly program.

334S. Public School Physical Education. Prerequisite: Physical Education 100. Miss Crane, Miss Vestal.
A survey of the needs and interests of children along physical education lines and presentation of suitable activities.

A course for students who wish to be prepared to organize a program of volleyball, fieldball, basketball, and other sports for high-school girls. Two hours of lecture and discussion and two hours of practice.

COURSES FOR SPECIALIZING STUDENTS

151A. Physical Education Theory and Practice. 2 semester hours. First semester. Miss Hussey, Miss Vestal, Miss Worner.
Fundamental skills, body mechanics, folk dancing, social dancing, swimming, and hockey or soccer.

151B. Physical Education Theory and Practice. 2 semester hours. Second semester. Miss Hussey, Miss Vestal, Miss Worner.
Baseball, social dancing, folk dancing, tennis, and swimming.

170. Introduction to Physical Education. 2 semester hours. Second semester. Miss Worner.
A brief historical survey of physical education, with a study of its relation to social and political ideals of different periods. Discussion of present objectives and types of activities most helpful in the realization of aims.

251A. Physical Education Theory and Practice. 2 semester hours. First semester. Miss Bottje, Miss Hussey, Miss McRoberts.
A selection of activities for the elementary-school age level in relationship to the development of the fundamental skills and play interests.

251B. Physical Education Theory and Practice. 2 semester hours. Second semester. Miss Bottje, Miss McRoberts, Miss Merson.
An activity program which affords an opportunity for organization and participation in simple games, simple team games, stunts, track and field, skills tests, rhythms and dances.

270A. Elementary School Physical Education. 2 semester hours. First semester. Miss Crane.
Concerned with the play interests, needs, and characteristics of children at the elementary-school level. An analysis of activities in terms of these needs.

270B. Elementary School Physical Education. 2 semester hours. Second semester. Miss Crane.
Contribution of play to the physical, mental, emotional, and social growth of children. Organization of groups and activities as a means of developing a physical-education curriculum.

271. First Aid. 1 semester hour. First semester. Miss Vestal.
A course in emergency treatment leading to the Red Cross certificate.

373. Applied Anatomy. 2 semester hours. Prerequisite: Anatomy 211A, Physiology 211B. First semester. Miss Hussey.
Analysis of the mechanics of bodily movement. A study is made of the location and action of the large muscles in developmental activities and exercises.
274A. Secondary School Physical Education. 2 semester hours. First semester. Miss Vestal.
A study of the rules and methods of coaching team games of secondary level; also, experience in the organization and management of tournaments and play days.

A study of the rules and methods of coaching individual sports of secondary level, such as tennis, archery, and badminton.

300T. Methods in Physical Education. 2 semester hours. Prerequisite: Introduction to Physical Education 170. First semester. Miss Bottje.
Fundamental principles underlying the selection of subject matter and the technique of teaching gymnastics, games, and rhythmic work for elementary and high-school pupils. Opportunity for observation and making of lesson plans.

301T. Administration and Organization of Physical Education. 2 semester hours. Prerequisite: Methods in Physical Education 300T. Second semester. Miss Worner.
This course presents the problems that arise in the everyday experience of the instructor. Among the topics considered are administration of activities, physical examinations, excuses, special cases, records, schedules, and relations with other services in the school.

351A. Physical Education Theory and Practice. 1 semester hour. First semester. Miss Vestal.
This course continues through the year and offers instruction in the theory and practice of group and team games of secondary level, individual sports, such as ping-pong and ring tennis, and practice in marching, gymnastics, apparatus, tumbling, and dance.

A continuation of instruction in the theory and practice of activities suitable for secondary-school level.

361A. Physical Education Theory and Practice. 1 semester hour. First semester. Miss McRoberts, Miss Vestal.
Advanced work in sports, swimming, and dancing, with opportunities for teaching and officiating.

Continuation of the work begun in 361A with changes in the sports to suit the season.

The study of preventive as well as prescribed exercise for remedial defects in case of curvature and physical abnormalities. Practice with patients will be given.

374. Principles of Physical Education. 2 semester hours. Prerequisite: Methods in Physical Education 300T. First semester. Miss Worner.
A study of the derivation of the principles of physical education, their relation to aims and objectives, and types of programs that develop through application of these principles.
Community Recreation, Scouting, and Camp Fire. 2 semester hours.
Second semester. Miss Worner.

The study of the organization and administration of community play. Students beyond the sophomore year may elect this course by obtaining permission from the instructor.

OPEN TO GRADUATES

Curriculum Problems in Physical Education and School Health. 2 semester hours.
Considers the aims, objectives, and goals of physical education and school health. Principles underlying the curriculum standards for the selection of activities, and criteria for judging outcomes are discussed. A thesis may be initiated.

PHYSICS

John E. Fox  
Paul Rood  
Walter G. Marburger

A major in physics consists of 24 semester hours. By arrangement with the Department of Chemistry, a major in physical science may be made by taking 8 semester hours of chemistry and 16 semester hours of physics. A minor in physics consists of 15 semester hours and may not be made by combining physics and chemistry. A year of college mathematics should precede Mechanics, Sound, and Heat 203A and Electricity and Light 203B.

Students wishing to do directed teaching in physics must offer a major or a minor in this subject or a major in physical science. It is advisable that a considerable portion of the major or minor be completed before making application for directed teaching. The postponement of directed teaching until the student's senior year is strongly recommended. Application for directed teaching in physics must be approved by the chairman of the department.

In Mechanics, Sound, and Heat 203A and Electricity and Light 203B it is necessary that the student arrange his work so that he shall have two consecutive hours one day each week for laboratory work.

It is desirable that students begin their college physics with Mechanics, Sound, and Heat 203A.

Two of the six semester hours earned in Physical Science 100A, B may be counted toward a major or a minor in physics.

Physical Science. 3 semester hours each semester. Two of the six semester hours earned may be counted in each of the fields of chemistry, geology, and physics. The course runs throughout the year. Dr. Berry, Mr. Fox, Mr. Marburger, Dr. Osborn, Dr. Rood.

This course is designed for students who are not planning to specialize in any of the physical sciences but who desire a general background in this field. The course offers a correlated presentation of selected topics in astronomy, chemistry, geology, meteorology, and physics.

It aims through lectures, discussions, and numerous demonstrations to bring to each student a measure of scientific knowledge and understanding, and an appreciation of the value of the scientific method as well as the role of the physical sciences in modern life.

Electricity. 2 semester hours. Prerequisite: high-school physics or Physical Science 100, A, B. Second semester. Dr. Rood.

A study of the elementary principles of direct currents and alternating currents. Special attention is given to the demonstration of the principles studied and to their practical application. Required of all industrial-arts students, except those electing Mechanics, Sound, and Heat 203A, and Electricity and Light 203B. Open to other students.
†166. **Practical Radio.** 3 semester hours. Prerequisite: high-school physics.

Offered each semester and summer session. Mr. Marburger.

This course is designed to meet the needs of teachers and students preparing to teach this subject in high-school physics and general science. It is an elementary course in the fundamental principles underlying radio communication. Types of transmitting and receiving circuits are studied. Laboratory exercises in setting up, testing, and adjusting simple receiving and transmitting equipment are included.

200. **Slide Rule.** 1 semester hour. First semester. Dr. Rood.

Students electing any of the physics courses are strongly advised to purchase a slide rule and elect this course.

202. **Household Physics.** 2 semester hours. Second semester. Mr. Fox.

A course designed to help students appreciate and interpret the problems which arise in the home, such as volume and weight relationships; temperature control by thermostats; refrigeration; insulation; meter reading; computation of light and gas bills; electrical devices; illumination problems, etc. Open only to women students.

†203A. **Mechanics, Sound, and Heat.** 5 semester hours. Prerequisite: high-school physics or Physical Science 100A, B, and trigonometry. First semester and summer session. Mr. Fox, Dr. Rood.

A general course in mechanics of solids and fluids, together with a study of heat and sound. Demonstrations, lectures, and recitations, with the solution of many problems. Classroom, 5 hours a week; laboratory, 2 consecutive hours a week.

203B. **Electricity and Light.** 5 semester hours. Prerequisite: Mechanics, Sound, and Heat 203A. Second semester and summer session. Mr. Fox, Dr. Rood.

Same general plan of presentation as in 203A. Classroom, 5 hours a week; laboratory, 2 consecutive hours a week.

210. **Astronomy.** 3 semester hours. High-school physics is a highly desirable antecedent. Offered each semester and summer session. Mr. Fox.

A non-mathematical course in descriptive astronomy, which will serve as an aid to students in general science and to others who may desire an understanding of the elements of the subject. Open to students of all courses. A trip to the Adler Planetarium is required of students electing this course.

220. **Photography.** 3 semester hours. First semester. Dr. Rood.

The aim of this course is to help the student answer a multitude of questions which arise in photography. The work will be divided between lecture-demonstrations, and laboratory work by the student. To enroll in this course students should get permission from the instructor.

Note.—This course may not be counted toward fulfillment of a minimum requirement in Group II.

300T. **Teaching of Physical Science.** 2 semester hours. Prerequisite: a major or minor in physics or chemistry. Second semester. Mr. Marburger, Dr. Osborn.

320. **Statics.** 3 semester hours. Prerequisite: Mechanics, Sound, and Heat 203A, Electricity and Light 203B, Calculus 205A, B. First semester. Dr. Rood.

This course, together with Modern Physics 340, provides a second year of college physics. It also satisfies the requirements for a course in statics in mechanical engineering. The topics covered include: general principles of forces in equilibrium, and a study of concurrent and of parallel forces in a plane and in space.
A study is made of the electron, natural and artificial radio-activity, photo-electricity. The cyclotron and its contribution toward understanding atomic nuclei is given special consideration.

360. Electrical Measurements. 4 semester hours. Prerequisite: Mechanics, Sound, and Heat 203A, Electricity and Light 203B, and a year’s work in calculus. First semester. Mr. Marburger.
This course deals with direct-current theory and measurements, together with the measurement of the magnetic properties of iron and magnetic alloys. Standard methods of measuring current, voltage, resistance, and power are studied in the laboratory. Elementary-circuit analysis is introduced. Ballistic galvanometer methods of measuring capacitance and insulation resistance are studied. The simple aspects of the mathematical theory of magnetism are treated, and B-H and hysteresis curves for samples of iron and alloys determined. Classroom, 3 hours a week; laboratory, 4 hours a week.

365. Alternating Currents and Radio. 4 semester hours. Prerequisite: Electrical Measurements 360. Second semester. Mr. Marburger.
This course deals with a.c. theory and bridge methods for measuring capacitances and inductances. A study is made of sinusoidal currents and voltages in various types of electric circuits, tuning and resonance effects, electrical oscillations, coupled circuits. Electron tubes and their uses in radio transmission and reception are studied. Experimental studies of high-frequency generators, detectors, and amplifiers are made. Considerable attention is given to the measurement of high frequencies. Classroom, 3 hours a week; laboratory, 4 hours a week.

390. Laboratory Glass Blowing. 1 semester hour. First semester. Mr. Marburger.
This course requires two hours a week in the laboratory. Open to students of physics and a limited number of students from other fields of science. The student is required to make samples of a number of pieces of simple glass apparatus used in physics and science laboratories.

399. Advanced Laboratory Physics. Credits depending upon work accomplished. Prerequisite: Mechanics, Sound, and Heat 203A, Electricity and Light 203B, and experience in other courses offered in the department. Offered each semester. Mr. Fox, Mr. Marburger, Dr. Rood.
This course should be elected by students only after consultation with and permission of the instructor who will supervise it.

OPEN TO SENIORS AND GRADUATES

440. Modern Physics. 3 semester hours. Prerequisite: same as for 320. Second semester. Dr. Rood.
A study of certain of the developments in physics since 1896. Beginning with the discovery of the electron, it covers the successive developments in the emission of electricity from hot bodies, photo electricity, x-rays, radio activity, both natural and artificial, the Bohr theory, and the theory of special relativity.
General Psychology 200 is prerequisite to all other courses in this department, and, with Elementary Experimental Psychology 201, constitutes a basic year of work. Approach to the field of clinical psychology is offered by courses 305, 307, and 309. A minor in psychology may be obtained by completing not less than nine hours of work subsequent to courses 200 and 201.

Students expecting to do graduate work in education should bear in mind the fact that graduate schools of education universally require general psychology as a prerequisite for entrance.

200. General Psychology. 3 semester hours. Offered each semester and summer session. Dr. Henry.
This course affords a brief survey of the field of general psychology.

201. Elementary Experimental Psychology. 3 semester hours. Offered each semester. Dr. Henry.
An introduction to laboratory method through experimental work in the general fields of sensory, imaginal, and affective experience; perception, memory, learning, etc. One lecture and four hours in the laboratory each week.

205. Genetic Psychology. 2 semester hours. Offered each semester. Dr. Henry.
A study of the history of mental life in the race and in the individual.

305. Abnormal Psychology. 2 semester hours. Offered each semester and summer session. Dr. Henry.
A discussion of the causes, nature, and forms of mental abnormality.

307. Mental Tests. 2 semester hours. First semester. Mr. Carter.
The primary purpose of this course is to give the student careful training in the administration and interpretation of the Revised Stanford-Binet Scale. Students will be required to administer the test to twenty individuals and to interpret their findings in terms of the life history of each individual tested. The work of the course consists of reports, laboratory demonstrations, and individual testing. This intensive training in Binet testing should be followed by at least five months of interne work in an institution or psychological clinic.

309. Psycho-Educational Problems. 2 to 4 semester hours. Prerequisite: Abnormal Psychology 305, Mental Tests 307, or consent of instructor. Second semester and summer session. Mr. Carter.
Two one-hour periods each week, including staff conference. Clinical studies of pupils presenting psycho-educational problems, such as behavior difficulties, deficiencies in reading, educational and social maladjustment. Work of the course involves individual case studies, home visits, interviewing, conferences, laboratory and clinical procedure. Theory and practice of the case study, including case history, and physical, psychological, and educational examinations, as well as interpretation and treatment, will be considered. Detailed work of the course is carried out under the direction of the Psycho-Educational Clinic.

Note.—A student may elect this course a second time. Repetition does not involve repetition of content but additional practice in procedure.
RURAL EDUCATION

WM. MCKINLEY ROBINSON
ANNA L. EVANS

Otis C. Amis

Additional information relating to the work of the Department of Rural Education may be found on the following pages:
- Opportunities in the field of rural education, pages 55-56.
- Facilities for training for work in rural education available at Western Michigan College of Education, page 33.
- Certificates granted and degrees conferred, pages 80, 81, 85, 86.
- Provision for training teachers of agriculture, pages 57, 98.
- Advanced courses in the field of Rural Education are those numbered 345 and over.

†145. Curriculum. 3 semester hours. Offered each semester and summer session. Miss Evans.

A study of the elementary-school child as a background for the examination of the various areas of the elementary-school curriculum; a survey of these areas, together with the research in the several fields and the present-day classroom practices in each; a detailed study of the Michigan State Course of Study; and a brief comparison of the Michigan State Course of Study with the courses of other states.

240. Principles of Teaching. 3 semester hours. Offered each semester and summer session. Miss Evans.

A study of the general principles of teaching, with particular application to rural-school situations. Textbook discussions, supplementary reading, and observations in the training school are required. Prerequisite to directed teaching.

240. Rural Economics. 3 semester hours. Offered each semester and summer session. Dr. Amis.

This course attempts to increase specific understanding in rural economics. The work of the semester concludes with a study of the possibilities of elementary and secondary rural-school instruction in vocational subjects.

240. Rural Sociology. 3 semester hours. Offered each semester. Dr. Robinson.

This course deals with current constructive and reconstructive social activities. Home, neighborhood, community, and occupational and professional units of organization are discussed, with reference to the relations of provincial and class distinctions to the inclusive social unity. Illustrations are taken from and applications are made to small-town, village, and country life.


This course will present the materials of the several excellent up-to-date textbooks in rural sociology and will make students aware of the research and constructive activities of the national and state associations working in this field. The results of the work of the experiment stations in social research in small communities under the federal subsidy provided by the Purnell Act will be kept in view.

271. Directed Teaching. 3 semester hours.

The Hurd One-Teacher School, the Portage Rural Agricultural School, and the Richland Township Unit School provide directed-teaching facilities for students enrolled in the rural department. For description of courses in Directed Teaching, see pages 118-119, 122.
340. Rural Education. 2 semester hours. Offered each semester. Dr. Amis, Dr. Robinson.

This course deals with the general questions of teaching, supervising, and administering rural schools. Executive facility and efficiency in the whole work of the school are the major considerations.

345, 346. Rural Education. (Seminar). 4 semester hours. Prerequisite: consent of instructor. Two hours a week throughout the year. Dr. Amis, Dr. Robinson.

This is a seminar course for advanced students who are interested in keeping abreast of current progress in rural education. The best material in print on rural life and education will be read and discussed. A study is made of problems relating specifically to administration, teaching, the curriculum, supervision of all types of rural schools, and the preliminary and in-service preparation of teachers. Research by individual members of the class may be on minor problems reported each semester or on a major problem reported at the end of the year. Laboratory work in rural schools in southwestern Michigan is required.

345, 346. Rural Life. (Seminar). 4 semester hours. Prerequisite: consent of instructor. Two hours a week throughout the year. Dr. Robinson.

In the first semester a recent college textbook in rural sociology will be critically studied, with supplementary references to other good books in this and related fields. Typical researches in rural sociology, representing primarily the essentials in wholesome social life, will be given intensive consideration. In the second semester analysis of social research problems in rural life will be the subject of class discussion, and members of the class will devise the forms and schedules for local researches. A minor study within the scope of the available time will be undertaken.

348. Special Problems of Village and Consolidated Schools. 2 or 3 semester hours, depending on amount of field work done. Second semester and summer session. Dr. Robinson.

Discussion of the following topics with respect to village and consolidated schools: aims and functions of the school in relation to the community; school laws; location and planning of school building; selection of teachers, teachers' salaries, tenure of teaching, rating and promoting of teachers, supervision of teachers, in-service training; classification and grading of pupils, supervision of pupils' work and measurement of pupils' progress, records and reports, vocational education and guidance, social life of pupils, athletics; curriculum selection; junior high-school organization; transportation; publicity; parent-teacher associations. The course will include field trips to a number of nearby and affiliated rural-consolidated and township-unit schools connected with the college.

SOCIAL SCIENCES

FLOYD W. MOORE  JAMES O. KNAUSS  RUSSELL H. SEIBERT
HOWARD F. BIGELOW  EDWIN LEMERT  D. C. SHILLING
ROBERT S. BOWERS  SARAH LEWIS  CHARLES R. STARRING
GEORGE O. COMFORT  ROBERT R. RUSSEL  W. WALDO WEBER
LEONARD C. KERCHER  NANCY E. SCOTT  PEARL M. ZANES
G. EDITH SEEKELL

“Social Sciences” is a group title including the four separate and distinct departments of (1) Economics, (2) History, (3) Political Science, and (4) Sociology. Advisers should bear this fact in mind in helping students plan their work. It is frequently desirable that students majoring in one department of this group should minor in another. Candidates for the A. B. degree
who major in any department of this group are advised to take a minimum of six semester hours in at least two of the other coordinate departments in the group.

Students who select a group major in social sciences are required to present at least one minor in a field of study not represented in the social science field.

A group minor in social sciences is not recognized.

Introduction to Contemporary Society 101A, B may be counted toward a group major in social science; a major in economics, political science, or sociology; or the two courses may be counted as 3 semester hours of credit toward a minor in economics, political science, or sociology.

Teaching of the Social Studies 300T does not count toward either a major or a minor. (See page 71.)

Additional information of a more specific nature follows the departmental headings below.

101A. Introduction to Contemporary Society. 3 semester hours. First semester. Mr. Bowers.

This course is designed to provide an integrated study of economic, social, and political institutions and problems; to introduce the student to the scientific attitude and approach toward social problems; and to furnish a basis for the correlation of later specialized courses. The economic, social, and political order that preceded the Industrial Revolution is contrasted with contemporary society. The processes of transformation by which these changes were brought about are traced with a view to providing a suitable background for the understanding of the major social problems of the present day.

101B. Introduction to Contemporary Society. 3 semester hours. Prerequisite: Introduction to Contemporary Society 101A. Second semester. Mr. Bowers.

This course is a continuation of 101A listed and described above.

300T. Teaching of the Social Studies. 2 semester hours. Prerequisite: nine hours credit distributed between two social sciences. Offered each semester and summer session. Miss Zanes.

This course is intended for students in the later-elementary and the secondary school groups. It deals with the nature, aims, content, organization, presentation, and testing of the social studies. Attention is given to the evaluation of texts, the planning of lessons, the selection and gradation of collateral reading, and the correlation of the social studies with the other branches of the curriculum and with the various activities of the school.

ECONOMICS

Courses in economics are designed (1) to contribute to general education by attempting to make students more familiar with the ways and means by which men make their living in modern times; (2) to fulfill the requirements for the training of teachers in certain professional groups, such as commerce and business administration; and (3) to furnish courses and explore areas of economic thought which are prerequisite to graduate study and are recommended as pre-professional in business administration, engineering, journalism, law, medicine, and social work.

Introduction to Contemporary Society 101 A, B may be counted as 6 semester hours toward a major in economics or as 3 semester hours toward a minor in economics.

All majors and minors in economics must include Principles of Economics 220A, B. These two courses are prerequisite to all other courses offered in the economics department.
177

†220A. Principles of Economics. 3 semester hours. Offered each semester and summer session. Mr. Bigelow, Mr. Bowers, Dr. Moore.

A study of the fundamental principles of economics and their application to some of the more important of our economic problems. Special emphasis is placed on the laws of price, the fundamental principles involved in production, and the principles underlying our monetary and banking systems. A few problems, such as those presented by the business cycle, inter-regional trade, business organization, and marketing, are frequently included.

Note.—Principles of Economics 220A and 220B form a single course, which is prerequisite to advanced work in the field. A student planning to take only a single semester's work in economics should consult with the instructor before electing Principles of Economics 220A.

†220B. Principles of Economics. 3 semester hours. Prerequisite: Principles of Economics 220A. Second semester and summer session. Mr. Bigelow, Mr. Bowers, Dr. Moore.

Primary emphasis is placed upon the principles involved in what is technically known as distribution of wealth. The list of problems studied includes railroad regulation, the control of industrial monopolies, risk bearing, insurance, speculation, public finance, taxation, employment relations, and proposed forms of our economic system.

221A. Money and Credit. 2 semester hours. Prerequisite: Principles of Economics 220A, B. First semester. Dr. Moore.

In this course an examination is made of the evolution and functions of money, monetary standards, and credit. Some attention is given to the history of currency in the United States, experiments with paper money, and price level control, together with considerable factual material relative to credit and credit instruments.

221B. Money and Credit. 2 semester hours. Prerequisite: Money and Credit 221A. Second semester. Dr. Moore.

This course is a continuation of 221A, stressing mainly the financial institutions of our present economic system. Commercial, saving, and investment banking, building and savings associations, Federal and semi-governmental financial institutions, consumptive credit agencies, the Federal Reserve System, and banking reform in the United States and abroad are among the subjects studied.

223. Economics of Consumption. 3 semester hours. Offered each semester. Mr. Bigelow.

A study of the present-day problems of the consumer. It helps to establish rational standards of expenditures, based on a careful analysis of human wants and on a consideration of the consumer's available income and of the existing standards of living. Careful analysis is made of the marketing system, investment, insurance, the recent development of installment buying, and the wise use of credit by the consumer.

240. Rural Economics. 3 semester hours. Offered each semester. Dr. Amis.

For description of course see Department of Rural Education, page 174.

320. Public Finance. 3 semester hours. Prerequisite: Principles of Economics 220A, B. Work in government may be substituted in special cases by permission of the instructor. Second semester. Mr. Bigelow.

A study of public expenditure, revenues, debts, and problems of fiscal administration. Deals with the characteristics of and trends in public expenditures; the sources of government income; the principles and problems of taxation; an analysis of typical modern taxes, such as the general property tax, income tax, inheritance tax, and customs duties; the use of public credit; and the budget system and other methods of fiscal administration.

This course deals with the elementary principles of internal organization and management of industrial enterprises. It includes a discussion of the nature of modern industry; plant location and types of construction; material equipment and power; planning and routing; statistics and accounting; marketing methods and problems; production management; personnel administration; purchasing, traffic, credit, and collections.

322. **Corporations.** 3 semester hours. Prerequisite: Principles of Economics 220A, B. First semester. Mr. Bigelow.

A study of the place of the corporation in modern business life. Consideration is given to the problems of organization, direction, finance, and control, from the point of view of the promoter, the manager, the creditor, the investor, and the public.

323. **Marketing.** 3 semester hours. Prerequisite: Principles of Economics 220A, B. First semester. Dr. Moore.

A study of the principles, methods, and problems of marketing. The following are some of the topics covered in this course: the marketing functions; the marketing of farm products, raw materials, and manufactured goods; the operation of middlemen and their place in the market structure; retail types and policies; consumer and producer cooperation; market finance; brands and trade names; specialization; price maintenance; unfair competition; cost of marketing; prices and price factors; general criticism of existing market structure and proposals for its reform.

324. **Transportation.** 3 semester hours. Prerequisite: Principles of Economics 220A, B. First semester. Mr. Bowers.

An analysis of the various means of transportation, of the problems of service, cost, and revenues, and of the development of government regulation. The problem of transportation is considered as one of coordinating the various means of transportation into an efficiently related whole serving the best interests of consumers, owners, and employees.

325A. **Labor Problems.** 2 semester hours. Prerequisite: Principles of Economics 220A, B. First semester and summer session. Mr. Bigelow, Mr. Bowers.

An analysis of the nature and underlying causes of the problems facing the worker in modern economic society.

325B. **Labor Problems.** 2 semester hours. Prerequisite: Labor Problems 325A. Second semester and summer session. Mr. Bigelow, Mr. Bowers.

A study of the methods by which workers, employers, and the public have been and now are attempting to solve labor problems. Present programs are evaluated in the light of underlying economic principles in order to develop sound thinking about these problems.

326. **Business and Government.** 3 semester hours. Prerequisite: Principles of Economics 220A, B. Work in government may be substituted in special cases by permission of the instructor. Second semester. Dr. Moore.

The relations of the government to public service corporations and to private businesses. The course includes a study of the necessity for regulation, franchises, intermediate permits, public utility commissions, principles of valuation, rate-making, service, capitalization, government ownership, legal and constitutional aspects of regulation, control of corporations and trusts, regulation of competition, government encouragement of business, and national policies toward business.
327. Contemporary Economic and Governmental Problems. 3 semester hours. Second semester. Dr. Weber.
For description of course see Political Science, course number 337, page 185.

436. (193). Consumption and Standards of Living. 2 semester hours. Prerequisite: Principles of Economics 220A, B, or consent of instructor. Mr. Bigelow.
A comparative study of standards and levels of living, designed to acquaint the student with the ways people actually live in different types of communities at various economic levels. Methods by which teachers can learn about the standards and levels of living of their pupils and of the communities in which they live and work, the relationship of standards and levels of living to consumer choice, and an analysis of the complicated psychological, technological, economic, and social processes involved in increasing the satisfaction to be derived from living are considered. Included is sufficient comparative study of the theories of consumption held by the principal schools of economic thought to enable the student to understand and evaluate current thinking about consumption problems.

450. (255). History of Economic Thought. 2 semester hours. Prerequisite: not fewer than 12 semester hours in economics. Dr. Moore.
The course aims to give the student the historical background for modern economic thinking. Beginning with the leaders of ancient economic thought, the main currents of such thinking are brought down through feudalism, mercantilism, the physiocrats, Adam Smith's influence, the English classical school, socialistic tendencies, and the controversial theories of the present experimental era.

HISTORY

The Department of History offers two sequences of courses designed to give a survey of the history of Europe, namely, (1) Foundations of Western Civilization 100 A, B, 6 semester hours, and (2) Ancient and Medieval Civilization 105 A, B, and Modern Europe 108 A, B, 12 semester hours. Credit is not given for both Foundations of Western Civilization 100A and Ancient and Medieval Civilization 105 A, B; nor is credit given for both Foundations of Western Civilization 100B and Modern Europe 108 A, B.

Students who are preparing to teach history in high school are advised to take the longer sequence in European history, 105A, B and 108 A, B, rather than the shorter sequence, 100A, B. Courses 100A, B are offered to meet the needs of students who can take only one year of European history but who wish to gain a general knowledge of the origins and development of our Western Civilization.

Students preparing to teach in the later-elementary grades are advised to take one of the sequences in European history and a sequence of courses in United States history.

Students who have had a thorough course in United States history in high school and have made good grades in the subject should not take United States History 201 A, B, but should instead select advanced courses in the field—305 A, B; 306 A, B; 312; 313; 317; 406 B; 418.

Students are advised not to take both English History 109 A, B, and 100 A, B, 105 A, B, or 108A, B, except in special cases. English history is offered primarily to meet the needs of students who are pursuing the pre-law curriculum (see page 92) and students who are specializing in English literature.

A major in history should include at least 12 semester hours in courses numbered above the one hundreds; and at least part of the higher-number courses must be selected from those that deal intensively with a short
period, and, therefore, afford students a better opportunity to become acquainted with methods of advanced historical study—305 A, B; 306 A, B; 308; 309; 315; 316; 406 B; 418.

A minor in history should include at least 3 semester hours in courses numbered above the one-hundreds.

Since a reading knowledge of French, or German, or both is helpful in advanced courses in history and essential in graduate work in the field, students majoring in history are urged to elect at least two years of French or German.

Students who desire to major or minor in history should confer with the departmental adviser for history as early in their college careers as possible; and those majoring or minorling in history are required to confer with the departmental adviser before enrolling in courses in their junior and senior years. (See page 71.)

100A. Foundations of Western Civilization. 3 semester hours. First semester. Dr. Seibert.

This course is designed to acquaint students with those civilizations of the past that have made major contributions to the modern world. It is essentially a history of culture which treats various periods so as to reveal their nature, their interrelationship, and their contributions to contemporary society.

100B. Foundations of Western Civilization. 3 semester hours. Prerequisite: Foundations of Western Civilization 100A. Second semester. Dr. Seibert.

This course is a continuation of Foundations of Western Civilization 100A.

†105A. Ancient and Medieval Civilization. 3 semester hours. First semester and summer session. Miss Seekell.

Development of Civilization from 3,000 B. C. to 27 B. C. Contributions of the cultures of the Nile valley, the Fertile Crescent, and the Aegean basin to the Greeks and to modern civilization; rise of the Greek city-states; development of Athenian democracy and culture of the age of Pericles; the Athenian empire; failure of the Greeks to unify; Alexander and Hellenistic civilization; rise of the Roman republic; struggle of the orders; conquest of Italy and the Mediterranean; break-up of the Roman republic; Roman culture and ideals.

105B. Ancient and Medieval Civilization. 3 semester hours. Second semester. Miss Seekell.

Development of Civilization from 27 B. C. to 1500 A. D. Augustus and the Augustan age; success, peace, and prosperity of the Roman empire; rise of Stoicism and Christianity; forces of decay and attempts to arrest them; Diocletian and Constantine; barbarian invasions; the Frankish empire and Charlemagne; monasticism; Justinian and the Byzantine empire; Mohammedans; Norsemen; the feudal age; the Christian church; the crusades; the rise of towns and commerce; rise of France and England.

†108A. Modern Europe, 1500-1815. 3 semester hours. Offered each semester and summer session. Dr. Scott, Dr. Seibert, Mr. Starring.

A study of the Reformation and the religious wars which followed it; the struggle between Spain and England; the rise of the Dutch Republic; the growth of absolutism in France; the establishment of parliamentary supremacy in England; the rise of Russia and Prussia; the world-wide colonial conflict between France and Great Britain; social and political ideas of the eighteenth century; the French Revolution; and the era of Napoleon.

108B. Modern Europe, 1815 to the Present Time. 3 semester hours. Offered each semester and summer session. Dr. Scott, Dr. Seibert, Mr. Starring.

The reactionary period after 1815; the industrial revolution; the liberal and national movements of the nineteenth century; the Near-Eastern ques-
tion; the expansion of Europe in Asia and Africa; international relations; the World War; the peace treaties; causes and progress of the present war.

109A. English History to 1689. 3 semester hours. First semester. Dr. Russell.

The course deals with all aspects of English history, social, economic, political, cultural, and religious, but emphasizes constitutional and legal developments. Scotland and Ireland are given brief attention.

109B. English History, 1689 to the Present. 3 semester hours. Second semester. Dr. Russell.

A general survey of British history for the period, with emphasis as in 109A. The course includes the history of the acquisition and government of the British Empire and the relations of Great Britain and Ireland.

201A. United States History to 1860. 3 semester hours. First semester and summer session. Dr. Comfort, Dr. Knauss, Dr. Russell, Mr. Starring.

This course begins with the European background of American history, traces the origin and growth of the colonies, considers their relations to the mother country, and gives special attention to the causes and course of the Revolution and to the beginnings of state and national government. A study is made of the first seventy-five years of national existence, showing the country's territorial, social, political, and economic changes.

201B. United States History, 1860 to the present time. 3 semester hours. Second semester and summer session. Dr. Comfort, Dr. Knauss, Dr. Russell, Mr. Starring.

The course of the Civil War and its results are discussed. The development of the nation from an agricultural country to an industrial world power is studied, together with the simultaneous social, cultural, and political changes.

†250. Causes and Issues of the War. 1 semester hour. Elective for all students. Offered each semester. Mr. Starring and members of the Social Sciences and Geography Departments.

This course is planned primarily for students who do not have time to take the more specialized courses of the departments but who wish to gain a general view of the fundamental causes and larger issues of the war. It is principally a lecture course, but opportunity is afforded for class discussion. A list of selected readings is provided, and students are required to do collateral reading.

305A. United States History, 1783-1815. 2 semester hours. Prerequisite: six semester hours of history. First semester. Not offered in 1942-1943. Dr. Russell.

An intensive study of selected topics dealing with the making of the Constitution of the United States, the launching of the new federal government, and the problems of the young republic. The course is conducted as a seminar. A principal object is to acquaint students with the various classes of historical materials and to introduce them to methods of advanced historical study.

305B. United States History, 1845-1877. 2 semester hours. Prerequisite: six semester hours of history. Second semester. Not offered in 1942-1943. Dr. Russell.

This course is primarily concerned with the great sectional quarrel over slavery, secession, the Civil War, and Reconstruction. It is conducted in the same manner as 305A.
306A. United States History, 1877-1901. 2 semester hours. Prerequisite: six semester hours of history. It is desirable that the student shall have had Principles of Economics 220A, B, American National Government 230, and American State and Local Government 231. First semester. Dr. Russel.

The course deals with the problems and politics of an era of rapid economic expansion. It is conducted as a pro-seminar. An effort is made to use some of the more available sources and to compare and weigh divergent historical interpretations.

306B. United States History, 1901 to the present day. 2 semester hours. Prerequisite: six semester hours of history. It is desirable that students shall have had Principles of Economics 220A, B, American National Government 230, and American State and Local Government 231. Second semester. Dr. Russel.

A study of the more immediate historical background of present-day problems, issues, and policies. The course is conducted in a manner similar to that of 305A, B, and 306A, but a greater effort is made to present a complete outline.


A survey of the history of the Latin American countries. Particular attention is given to the political, the economic, and the social institutions and problems of Latin America.

308. European Diplomatic History, 1878-1919. 3 semester hours. First semester. Dr. Scott.

A study of the causes of the World War as revealed by an analysis of the principal diplomatic documents; the military events of the war; the revolutionary movements leading to the fall of the central and eastern empires and the creation of new states; the peace settlement.

Note.—Courses 308, 309 represent a consecutive year's work in recent European history for juniors and seniors. Each unit, however, may be taken separately. A general knowledge of European history, such as may be gained from 100A, B, 308A, B, or 100A, B, is necessary for an effective understanding of the material studied in these courses.

309. Europe Since the World War. 3 semester hours. Second semester and summer session. Dr. Scott.

A study of post-war reconstruction; the problems growing out of the peace treaties, reparations, war-debts, revisionism; successive changes in Italy, Russia, and Germany; the Spanish War; political aspects of the economic tension; causes and progress of the present war.

Note.—See note under European Diplomatic History 308.


A study of the evolution of the economic institutions of Europe. The emphasis is upon the interrelationship of the various parts of the economic system at different stages and the causes of the changes which have occurred.

312. Economic History of the United States. 3 semester hours. First semester and summer session. Dr. Russel.

A general survey of the subject. The object is to give a description of economic growth and expansion in the United States and of the changes that have occurred in technology, economic organization, and standards of living, and to account for and evaluate such changes. A general knowledge of United States history, such as may be gained from 201A, B, is presupposed.
313. **History of Michigan.** 3 semester hours. Offered each semester and summer session. Dr. Knauss.
A course designed to show the development of the contemporary political, social, and economic status of Michigan. The relation of the history of the state to that of the nation is stressed.

314. **History of China and Japan.** 2 semester hours. First semester. Dr. Knauss.
A course designed to show in outline the development of civilization in the two countries. A study is made of their chief present-day problems.

315. **Downfall of the Old Regime, to 1792.** 2 semester hours. First semester. Dr. Seibert.
A study of the life and thought of the eighteenth century, with special emphasis upon France; the causes of the French Revolution; belated efforts at reform; and the overthrow of the French Monarchy.

Note.—Courses 315 and 316 represent a consecutive year's work in European history for juniors and seniors. Each unit, however, may be taken separately. Students are expected to have taken an introductory course in European history.

316. **The French Republic and Napoleon, 1792-1815.** 2 semester hours. Pre-requisite: Downfall of the Old Regime 315. Second semester. Dr. Seibert.
A study of the First French Republic; the effect of war upon the revolutionary movement in France; the Directory, the Consulate, and the Napoleonic Empire; and the spread of revolutionary principles throughout Europe.

Note.—See note under course 315 above.

317. **Constitutional History of the United States.** 3 semester hours. Second semester. Dr. Russel.
A study of the evolution of the political institutions of this country from colonial times to the present with emphasis on the growth of the Federal constitution. A general knowledge of United States history, such as may be gained from 201A, B, is presupposed.

**OPEN TO SENIORS AND GRADUATES**

406B. (182). **The United States from the Spanish-American War to the Present.** 2 semester hours. Dr. Russel.
Special emphasis upon the progressive movement, post-World War readjustments, and the New Deal.

‡418. (177). **The Old South.** 3 semester hours. Dr. Russel.
A study of economic, social, and cultural conditions in the ante-bellum South with emphasis on the plantation system and Negro slavery and the social and political philosophy of Southern leaders.

**OPEN TO GRADUATES**

510. (281). **Studies in Modern European History: Race Conflict in Central Europe.** 2 semester hours. Dr. Scott.
Migration and settlement of Germans, Czechs, Slovaks, and Magyars in central Europe; history of kingdom of Bohemia, especially at the period of its greatest influence; the question of a specifically Czech culture; racial difficulties in the Hapsburg monarchy; diplomatic and revolutionary movements of 1914-1918; the peace settlement; domestic and foreign policy of Czechoslovakia; Munich and its results.

511. (282). **Studies in Modern European History: The Impact of the Present War on National Groups of Eastern Europe.** 2 semester hours. Dr. Scott.
Migration and settlement of peoples of Eastern Europe; study of those periods of their early history, respectively, which gave them identity and the
right to call themselves nations; revolutionary changes 1914-1918 and degree of progress since 1918; significance to them and to the world of German or Russian encroachment.

513. (201). Pro-seminar in Michigan History. 2 semester hours. Dr. Knauss. Studies in the history of Michigan since its admission as a state. Emphasis upon the critical use of historical materials and the preparation of bibliographies.

POLITICAL SCIENCE

In this division of the social sciences the student has an opportunity to further his acquaintance with the theory and workings of governments at various levels, the nature of political processes and organization, and the privileges and obligations of a citizen. The significance of such knowledge is recognized by the fact that many of the states require that some instruction in this field be given in all tax-supported institutions of higher learning. The Michigan requirement may be met by any one of the following courses: American National Government 230, American State and Local Government 231, or Survey of American Government 334.

Majors and minors in the social sciences should include, if possible, American National Government 230 and American State and Local Government 231. Introduction to Contemporary Society 101A, B may be counted as 6 semester hours toward a major in political science or as 3 semester hours toward a minor in political science.

230. American National Government. 3 semester hours. First semester. Mr. Shilling, Dr. Weber.

A study of the national government of the United States, including its structure, functions, and operations, with special stress on the last two.

231. American State and Local Government. 3 semester hours. Second semester and summer session. Mr. Shilling, Dr. Weber.

Since the citizen has many contacts with the state, city, and county government, an effort is made to acquaint the student with the organization, aims, and problems of state, county, and municipal government. Special emphasis on Michigan.

330. Political Philosophy. 3 semester hours. Prerequisite: American National Government 230 and American State and Local Government 231, or consent of instructor. First semester. Mr. Shilling.

An attempt is made to introduce the student to a selected portion of the political thought that has influenced the thinking of all ages and areas. The approach is a historical one, the method consisting of a study of the author, his times, and his contribution to political thought.


The course deals with rural government in the United States, with special emphasis upon Michigan. Following a brief discussion of the historical development of rural government, a more detailed study is made of the functions of county, township, and village government and their relation to the state, the types of organization, and problems of administration. A critical appraisal is made of rural government, together with a study of recent changes and plans proposed for further reorganization, especially in Michigan.


A detailed study of the nature and activities of the political parties of the United States, including their rise, development, and mechanism. Elections, ballots, and civil service are given emphasis. Some use is made of laboratory materials.
334. **Survey of American Government.** 2 semester hours. Offered each semester. Dr. Weber.

This course covers our national, state, and local governments and is intended for those who do not find time for the more extensive study in American Government 230 and American State and Local Government 231.


This course aims to acquaint the student with the structure, problems, and working of European governments. Comparisons will be made between the methods and techniques of the democracies and of the totalitarian states.

336. **Constitutional Law.** 3 semester hours. Prerequisite: American National Government 230 and American State and Local Government 231, or consent of instructor. First semester. Dr. Weber.

The nature, principles, and views of government in the United States as embodied in written constitutions and judicial decisions are considered. Leading cases in Constitutional Law will be read and discussed. Alternates with International Law 338.

337. **Contemporary Economic and Governmental Problems.** 3 semester hours. Prerequisite: Principles of Economics 220A, B, or American National Government 230 and American State and Local Government 231, or consent of instructor. Second semester. Dr. Weber.

A practical study of some of the more important politico-economic and politico-social problems, recent and pending, in Congress and in state legislatures.

338. **International Law.** 3 semester hours. Prerequisite: six semester hours of government or consent of instructor. Second semester. Dr. Weber.

Relations of nations in war and in peace, and the accepted usages regarding the rights of neutrals and belligerents, contraband, blockade, visit and search, changes of sovereignty, extradition, expatriation, and similar subjects. Changes brought about by the World War. Alternates with Constitutional Law 338.

339. **Foreign Policy of the United States.** 2 semester hours. Prerequisite: six hours of political science or six hours of United States history. First semester. Not offered in 1942-1943. Dr. Weber.

Consideration of the leading foreign policies of the United States as embodied in the state papers and treaties. Special emphasis will be on the foreign relations between the United States and nations of this hemisphere.

OPEN TO SENIORS AND GRADUATES


A survey of the leading American contributions to our political thought, grouped around each of several great eras and issues of our national development. Lectures, text book, and source material will be used.


The first part of this course consists of an analysis of the political, legal, and sociological aspects in the development of American cities. The main emphasis, however, will be placed upon administration, studying such services as planning, zoning, police, welfare, utilities, and public works. Problems
of metropolitan communities will be considered. Considerable source material will be used.

432. (171). Public Administration. 2 semester hours. First semester. Dr. Comfort.
Analyses of the principles of administrative organization and supervision, and of fiscal and personnel agencies, with special reference to current problems in American government.

433S. (136). American Local Rural Government. 2 semester hours. Prerequisite: American State and Local Government 231 or written consent of instructor. Mr. Shilling.
A survey of the governmental organization and functions of counties, townships, and villages.

SOCILOGY

Courses in sociology are designed (1) to give students in general a better understanding of the significant social factors and processes of modern life; (2) to meet the needs of students preparing to teach in the social-science field; (3) to prepare students to do graduate work in the field of sociology; and (4) to stimulate interest in and provide some prerequisite study for the profession of social work.

Introduction to Contemporary Society 101A, B may be counted as 6 semester hours toward a major in sociology or as 3 semester hours toward a minor in sociology.

Students who desire to major or minor in sociology should plan their work with an instructor in the department as early in their college career as possible. Courses 241 and 242 are intended to give the student a general knowledge of human relationships and of the more outstanding social problems. They are required of all students majoring or minoring in sociology and should constitute a minimum selection for students preparing to teach "Community Civics." All courses may be taken separately, and may be taken in any order by students who have had the prerequisite courses.

For students interested in social work there has been prepared a recommended curriculum for pre-professional education. Those students desiring to confer about the field of social work or about the recommended curriculum should see Dr. Kercher, Miss Lewis, or Mr. Shilling. (Department of Social Sciences.)

240. Rural Sociology. 3 semester hours. Offered each semester. Dr. Robinson.
For description of course see Department of Rural Education, page 174.

†241. Principles of Sociology. 3 semester hours. Offered each semester and summer session. Dr. Kercher, Dr. Lemert.
A study of man's social nature and of the social world in which he lives. The biological, social, and cultural factors underlying the development of human personality are considered. Chief emphasis, however, is placed upon an analysis of various forms and processes of group association, including such topics as the forms of collective behavior, the structure and functions of community organization, the nature of social interaction, and the character of social change.

A general survey of some of the major social problems now confronting American society, such as family disorganization, physical and mental ill health, economic insecurity, juvenile delinquency and crime, population changes, and industrial hazards. Special consideration is given to the cultural background and the social significance of these problems as well as to the various public and private proposals for their alleviation.
243. Social Psychology. 2 semester hours. Prerequisite: Principles of Sociology 241. Second semester and summer session. Dr. Lemert.

A study of the social and cultural aspects of individual personality, together with an analysis of the problems of personal adjustment that arise from the interaction of personalities and from the relation of the individual to the social environment in general. The major divisions of the course include the nature of the individual and society, the processes of socialization, the character of human personality and its problems of adjustment, and the meaning of social situations in personal behavior.


For description of course see Department of Rural Education, page 174.

247. Problems of Family Life. 3 semester hours. Prerequisite: Principles of Sociology 241. Offered each semester. Dr. Lemert.

A study of the institutional functions of the family, with particular attention to their nature, history, and problems. An emphasis will be laid also on the inter-personal adjustments of family life.

325. Marriage and Family Relationships. 2 semester hours. Offered each semester. Miss Reed and others.

For description of course see Department of Home Economics, page 141.

Note.—Not to be counted toward major and minor requirements in Social Science, but acceptable toward Group III.

340. Urban Sociology. 2 semester hours. Prerequisite: Principles of Sociology 241. First semester. Dr. Lemert.

A study of urban society. Its rise and development are traced. The ecological patterns of the city are studied with special reference to their influence on the development of personality and their effect on social relationships. The character and function of social organization in the modern urban community are analyzed, and the problems of social control and social planning are considered.

342. Criminology. 3 semester hours. Prerequisite: Principles of Sociology 241. Second semester. Dr. Kercher.

A study of crime as a social problem. Beginning with a survey of the various theories of crime and punishment, both past and present, this course leads to an analysis of the various factors involved in criminal conduct; a critical study of the organization and functioning of American police systems and of the American courts; a survey of the problems of penology, including prison types, prison government, prison labor, parole and probation; and, finally, a consideration of crime prevention. Visits to institutions may be arranged.

343. Population. 3 semester hours. Prerequisite: Principles of Sociology 241. First semester. Dr. Kercher.

Four objectives will be attempted in this course: first, a review of population theory from Malthus to the present; second, a survey of the outstanding facts with respect to quantitative and qualitative changes in world population, but more especially in the population of the United States; third, an analysis of the casual factors underlying contemporary changes; and fourth, an interpretation of the social and biological significance of present population trends.


A critical survey of the social thinking of outstanding students of society, from Plato to those of modern social science. The development of social theory is stressed, and an endeavor is made to appraise the contributions of various individual thinkers and of different schools of thought.
345, 346. **Rural Life.** (Seminar). 4 semester hours. Prerequisite: consent of instructor. Two hours a week throughout the year. Dr. Robinson. For description of course see Department of Rural Education, page 175.

348. **Principles of Social Work.** 4 semester hours. Prerequisite: consent of instructor. First semester. Miss Lewis.
A course designed for students without social-work experience. It constitutes a general introduction to the basic principles and processes of social case work. The problem of the most effective approach to the individual and his social situation is discussed. Case material is analyzed, to acquaint the student with the characteristic methods and processes of social case work in its community setting. This course is prerequisite to other courses in case work, except for students with approved case-work experience.

349. **Social Work Practice.** 3 semester hours. Prerequisite: Principles of Social Work 348, or consent of instructor. Second semester. Miss Lewis.
A continuation of Principles of Social Work 348, with emphasis on the evaluation of selected case material, the technique of the interview, and case recording. All students are required to complete a minimum of 100 hours of supervised field work with either a case-work or a group-work agency. Each student will have a weekly conference with the instructor on his particular field-work problem. Placement of a student for field-work experience will depend on his particular interests and abilities. Such agencies as the Federal Emergency Relief Administration, Federal Transient Bureau, Kalamazoo State Hospital, Civic Improvement League, Visiting Teacher, and W. P. A. Nursery School will offer practice in social case work. Social group-work experience may be obtained through the Y. M. C. A., Y. W. C. A., Boy Scouts, Girl Scouts, City Recreation Department, and Douglas Community Center.

350. **Educational Sociology.** 2 semester hours. Prerequisite: Principles of Sociology 241. First semester and summer session. Dr. Kercher.
This course is a study of the relation of education to social conduct. The main inquiry is how education may be effective as an instrument for changing the individual in his social relationships—e.g., in his family, in his group, in his recreation—and in his civic and moral relationships. Emphasis will be placed upon the subject matter, the method of instruction, and the school organization believed to effect desirable changes in the social behavior of individuals and communities.

OPEN TO SENIORS AND GRADUATES

†441. (158). **Social Control.** 3 semester hours. Prerequisite: Principles of Sociology 241 or equivalent. Dr. Lemert.
A consideration of the agencies and means of social control from the standpoint of their relation to different socio-economic systems. Treatment of ridicule, gossip, rewards, coercion, propaganda, and censorship. Term projects in special areas of control.

445. (162). **Cooperative Social Organization.** 2 semester hours. Prerequisite: Principles of Sociology 241 or equivalent. Dr. Kercher.
A study of cooperative social organization and enterprise. Five aspects of the subject are emphasized: first, the principles underlying cooperative organization; second, the history and character of major historical cooperative movements; third, the forms and manifestations of cooperative enterprise today; fourth, the organization and operating of cooperative enterprise; and fifth, the rôle of cooperative enterprise in present-day society.
447. (242). **Human Migrations.** 2 semester hours. Prerequisite: Principles of Sociology 241 or equivalent. Dr. Kercher.

A study of major human migrations. While world trends, both historical and contemporary, are surveyed, major stress is placed on modern movements into and within the United States. The nature of these migrations, the factors responsible for them, and the problems arising in relation to them are emphasized.

**OPEN TO GRADUATES**


This course deals primarily with the quantitative and qualitative aspects of population trends in the United States, but is also concerned with the quantitative aspects of the world population situation. The basic objectives are: to become familiar with the theory and concepts of population movement, to acquire knowledge of the major facts of contemporary population changes, to understand their underlying causes, to interpret their significance, and to evaluate the social policies aiming to control them.

547. (160). **Advanced Studies in the Family.** 2 semester hours. Prerequisite: Principles of Sociology 241 or equivalent. Dr. Lemert.

The major aspects of family life will be explored. Attention will be directed to historical family organizations, the family in other cultures, changing institutional functions, major family problems, and family disorganization and reorganization.

**SPEECH**

Laura V. Shaw
Albert B. Becker
Gifford Blyton

Wallace L. Garneau
Anna E. Lindblom
Charles Van Riper

Zack York

A major sequence in speech consists of courses 105A, B, 206, 210, 215, 225, 231, 317, 320.

A minor sequence in speech consists of courses 105A, B, 206, 210, and other courses totaling 6 semester hours.

A minor sequence in speech correction consists of courses 105A, 230, 231, 318, 319.

For students specializing in English, courses 105A, B, 210, 310, 315, and 316 are recommended.

Students majoring in speech are strongly urged to minor in English.

99. **Special Speech Problems.** Non-credit course. Offered each semester. Dr. Van Riper.

This course is designed to meet the needs of students with emotional conflicts or speech difficulties. Emphasis is placed upon the solution of the individual speech problem through applied mental hygiene and intensive speech practice.

105A. **Fundamentals of Speech.** 3 semester hours. Offered each semester and summer session. Mr. Becker, Dr. Blyton, Mr. Garneau, Miss Lindblom, Miss Shaw, Mr. York.

The basic course for all work in the department. A study and application of the fundamental principles underlying the use of the voice and the body for effective communication. Credit will be given for this course alone, but it is strongly urged that 105A and 105B be taken as a unit.
105B. Fundamentals of Speech. 2 semester hours. Prerequisite: Fundamentals of Speech 105A. Offered each semester and summer session. Mr. Becker, Dr. Blyton, Mr. Garneau, Miss Lindblom, Miss Shaw, Mr. York.

Further study of principles, with additional opportunity for individual practice. Students interested in speech are advised to elect both 105A and 105B the first year.

106. Informal Speaking. 3 semester hours. Prerequisite: Fundamentals of Speech 105A. Offered each semester. Dr. Blyton, Miss Lindblom.

Study and practice of speech appropriate to such private and semi-public situations as conversation, committee meetings, and group discussion, with some attention also given to informal public speaking.

Note.—This course is intended for those who have had Fundamentals of Speech 105A and who plan no further work in Speech.

201. Parliamentary Usage. 1 semester hour. Second semester. Dr. Blyton.

Designed for upperclassmen who desire some knowledge of how to organize meetings and conduct business according to parliamentary procedure. Study of such matters as motions and their order of precedence, committees and their duties, and election of officers. Constant application in the classroom of the principles studied.

Note.—This course may not be counted toward fulfillment of a minimum requirement in Group I.

206. Public Speaking. 2 semester hours. Prerequisite: Fundamentals of Speech 105A, B. First or second semester and summer session. Dr. Blyton, Miss Lindblom.

Introductory study of the rhetorical principles of public speech and audience psychology. The primary aim is to develop clear thinking, and ease and effectiveness in speaking. Frequent opportunity for platform work is given. Designed for upperclassmen.

210. Interpretive Reading. 3 semester hours. Prerequisite: Fundamentals of Speech 105A, B. Offered each semester and summer session. Mr. Garneau, Miss Shaw.

Analysis and oral interpretation of the more simple types of prose and poetry.

215. Acting. 3 semester hours. Prerequisite: Fundamentals of Speech 105A, B, Interpretive Reading 210, or consent of instructor. Second semester and summer session. Miss Shaw.

Improvisation and practical work on the stage. Through class discussion and criticism from the instructor, the student acquires an understanding of the basic principles of the art of acting.

Note.—This course may not be counted toward fulfillment of a minimum requirement in Group I.

220. Stage Design. 2 semester hours. First semester and summer session. Mr. York.

A course for speech and art students. It deals with the basic problems of the visual aspect of play production, and considers elementary art principles and technique as applied specifically to stage design. Members work in conjunction with the Players Club in staging laboratory and midwinter productions. No special art training or theatrical experience is required.

Note.—This course may be counted for credit in art but not toward fulfillment of a minimum requirement in Group I.

225. Argumentation and Debate. 3 semester hours. Prerequisite: Fundamentals of Speech 105A, B, or consent of instructor. First semester. Dr. Blyton, Miss Lindblom.

A thorough study of the principles of argumentation and frequent practice in debating current public questions. Attention is also given to the problems
of coaching and judging debates. Students planning to participate in intercollegiate debate are advised, so far as possible, to elect this course first.

226. **Intercollegiate Debating.** Maximum of 6 semester hours allowed during college course, and not more than 2 semester hours each year. Offered each semester. Dr. Blyton, Miss Lindblom.

Application of argumentative principles to actual platform debate. The basis of this forensic practice is the intensive study of the questions used for intercollegiate debate.

230. **Introduction to Speech Correction.** 3 semester hours. First semester. Dr. Van Riper.

A course designed to acquaint the student with the scope, history, and nature of speech correction. Topics considered are: the development of speech in the child, the psychology of the speech defective, the relationship of speech disorders to reading disabilities, and other psycho-educational problems.

231. **Principles of Speech Correction.** 3 semester hours. Second semester. Dr. Van Riper.

A course intended especially for students in speech, speech correction, special education, and elementary education. The course is designed to acquaint the student with the general principles of speech correction as they relate to the types, causes, and development of the various speech disorders.

240. **Introduction to Radio Speaking.** 3 semester hours. Prerequisite: Fundamentals of Speech 105A, B. Interpretive Reading 210 or Public speaking 206, or consent of instructor. Offered each semester. Mr. Garneau.

A study of radio technique, giving practice in various types of announcing, and adapting interpretive reading and acting to the microphone. History of radio and radio terminology will be studied. Special emphasis will be placed on the use of radio as a teaching device in the classroom. Visits to various studios will be arranged, and students will participate in broadcasts over a local station. Classroom, 5 times a week.

300T. **Applied Speech Correction.** 3 semester hours. Prerequisite: Fundamentals of Speech 105A, B, Principles of Speech Correction 251, and consent of instructor. Offered each semester. Dr. Van Riper.

This course is for students interested in the actual practice of speech correction. The course will involve training in the remedial treatment of speech defectives in the college clinic and schools associated with the college, service in a traveling speech clinic, and the study of the principles of clinical practice.

306. **Advanced Public Speaking.** 2 semester hours. Prerequisite: Fundamentals of Speech 105A and Informal Public Speaking 206, or consent of instructor. Second semester. Dr. Blyton, Miss Lindblom.

Advanced study of speech composition and audience psychology, analysis of model speeches, and frequent practice in constructing speeches for special occasions. Students interested in coaching or participating in oratorical contests will find this course useful.

310. **Advanced Interpretive Reading.** 2 semester hours. Prerequisite: Fundamentals of Speech 105A, B, Interpretive Reading 210, Acting 215. Second semester. Miss Shaw.

Advanced work in the oral interpretation of literature, with special emphasis on character delineation.

A continuation of the work done in Acting 215, with more intensive work in the techniques of creative acting. Each student will create at least one role in a play.

Note.—This course may not be counted toward fulfillment of a minimum requirement in Group I.

316. Oral Interpretation of the Drama. 2 semester hours. Prerequisite: Fundamentals of Speech 105A, B, Interpretive Reading 210, Acting 215, Advanced Interpretive Reading 310, or consent of instructor. Second semester. Miss Shaw.

Platform reading of the one-act and the three-act play. Through class analysis and criticism, a basis for judging the drama is established.


The development of speech as a form of human behavior, studied from the biological and psychological standpoints.

318. Phonetics. 3 semester hours. Second semester. Dr. Van Riper.

This course is designed to acquaint the student with the standard of pronunciation, with the methods of sound formation and phonetic transcription, and with the application of these methods to foreign language, dialect, interpretive reading, dramatics, and speech correction.

319. Basic Voice and Speech Science. 3 semester hours. Prerequisite: Fundamentals of Speech 105A, B. Second semester. Dr. Van Riper.

This course is for students majoring in speech or speech-correction. Topics considered include: anatomy and physiology of hearing; speech and hearing; anatomy and physiology of articulation and phonation; the neurological organization of the speech function; the physics and physiology of quality, pitch, and intensity; and the psychology of speech.

320. Play Production. 3 semester hours. Prerequisite: Fundamentals of Speech 105A, B, Interpretive Reading 210, Acting 215, and consent of instructor. Second semester. Miss Shaw.

Methods of staging plays, including stage settings, costumes, and make-up. Plays are presented by the class. Each student directs at least one play.

Note.—This course may not be counted toward fulfillment of a minimum requirement in Group I.

VOCATIONAL AVIATION MECHANICS

ELMER C. WEAVER
WAYNE G. BLAISDELL
HARRY R. WILSON

A two-year curriculum in vocational training prepares students, if licensing requirements are met, for positions as licensed airplane mechanics, licensed engine mechanics, and airplane factory mechanics. When educational qualifications permit, the combination of pilot and mechanic training is possible by enrolling in the vocational pilot-training program sponsored by the Civil Aeronautics Administration. Successful completion of the course leads to a diploma in aviation mechanics.

Applications are considered in the order received, but preference is given to those presenting superior credentials.

Entrance requirements: graduation from high school, mechanical aptitude of high order, and recommendation of high-school principal or superintendent.

A transcript of high-school credits must be filed in advance with the registrar when application is made.
Tuition: In addition to the tuition and fees required of all students, a laboratory fee of fifteen dollars is charged each semester.

Students in vocational aviation mechanics may elect certain general college courses upon recommendation of the adviser.

The departmental adviser reserves the right to dismiss, after a semester's tryout, any student who fails to exhibit superior skills or to maintain high standards in the various courses presented.

Because of limitations of equipment and personnel, college students working for a degree may not elect vocational aviation subjects in 1942-1943.

150. Aircraft Electricity. 2 semester hours. Second semester. Mr. Wilson.
   Fundamentals of electricity and their applications to the electrical units installed in the airplane: the magneto, starter, generator, lighting circuits, and various electrical controls.

151. Machine Shop. 3 semester hours. First semester and summer session. Mr. Miller.

152. Aircraft Construction. 2 semester hours. Second semester. Mr. Miller.
   Fundamental practice in safe operation and use of machine wood-working tools needed in the repair and maintenance of wood-airplane structures. Construction of wood forms and die blocks used in shaping sheet metal.

153A. Engine Assembly. 3 semester hours. First semester and summer session. Mr. Wilson.
   Lectures and demonstrations in disassembly, inspection, and assembly of the aircraft engine. Selection and use of wrenches and special tools. Study of relationship of parts and their function. Assembly precautions and procedures.

153B. Engine Assembly. 3 semester hours. Second semester and summer session. Mr. Wilson.
   Overhaul and block-testing aircraft engines, timing, valve setting, and other adjustments.

154. Material Specifications and Blue Print Reading. 2 semester hours. First semester. Mr. Blaisdell.
   A course in the identification and classification of aircraft component parts, their specifications and construction as specified in factory blue prints and drawings.

155. Aircraft Instruments. 2 semester hours. First semester and summer session. Mr. Wilson.
   Fundamentals of design, construction, and operating principles of the instruments used in aircraft.

156. Engine Accessories. 2 semester hours. Second semester. Mr. Wilson.
   Carburetion, fuel pumps, filters, and mechanical starting systems are studied as to methods and practices in servicing these units.

157. Aircraft Welding. 2 semester hours. First semester and summer session. Mr. Giachino.
   Practice on the fundamentals of oxyacetylene and arc welding in approved repair procedures, and the testing of welds to assure high-strength standards.

158. Aero Drafting. 3 semester hours. Offered each semester and summer session. Mr. Blaisdell.
   Preparation of working drawings and dimensioned free-hand sketches of various aircraft parts, subject to alteration and repair as required by the Civil Aeronautics Administration.
159. **Aero Drafting.** 2 semester hours. Second semester. Mr. Blaisdell.
Continuation of Aero Drafting 158, with particular emphasis on increased skill and proper dimensioning of working drawings used in the aircraft trade.

160. **Metal Fittings.** 2 semester hours. Second semester. Mr. Giachino.
A course covering the use of hand metal-working tools; doing precision work in layout, cutting, and shaping airplane fittings, including a study of metals; stresses and designs of fittings.

161A. **Aircraft Repair.** 3 semester hours. First semester and summer session. Mr. Giachino and Mr. Weaver.

161B. **Aircraft Repair.** 3 semester hours. Second semester and summer session. Mr. Giachino and Mr. Weaver.
Continued training in approved repair procedures as applied to spar splices, rib repairs, welded tubular structures, rigging, and final inspection of aircraft.

236A. **Primary Pilot Training Ground School.** 3 semester hours. Offered each semester and summer session. Mr. Wilson.
This course and 236B are given in conjunction with the Civilian Pilot Training Program. It prepares the student for the written part of a private pilot’s examination. The subject matter includes fundamentals of navigation, civil air regulations, meteorology, and general service of aircraft.

236B. **Advanced Pilot Training Ground School.** 5 semester hours. Second semester. Mr. Wilson.
Classroom and laboratory work covering material necessary for a commercial pilot’s license. The division of study is advanced navigation (including radio and celestial navigation), aerodynamics, aircraft, aircraft power-plants, aircraft instruments, and general service of aircraft. Laboratory work is given in aircraft, aircraft power-plants, and aircraft instruments.

252. **Sheet Metal.** 3 semester hours. First semester and summer session. Mr. Giachino.
Practice in fabrication of sheet-metal aircraft parts, involving forming, bumping, use of wood forms and die blocks, seaming, riveting, and patch repairs of approved type.

253. **Aerodynamics.** 2 semester hours. Second semester and summer session. Mr. Weaver and Mr. Wilson.
Study of air in motion, forces of gravity, lift, thrust, drag and the axes of rotation, stability and control, and load factors of significance to the airplane pilot, mechanic, or rigger.

254. **Propellers.** 3 semester hours. Second semester. Mr. Blaisdell and Mr. Weaver.
Study of inspection, maintenance, and servicing of wood and metal propellers; hydromatic and electric variable pitch propellers as used on modern aircraft.

255. **Instrument Repair.** 3 semester hours. Second semester. Mr. Wilson.
Use of test apparatus in the checking and repair of aircraft instruments.

256. **Aerodynamics.** 2 semester hours. Second semester. Mr. Weaver and Mr. Wilson.
Study in the theory of air in motion and the design characteristics of aircraft now in use. Factors involving performance in terms of maximum
speed, landing speed, gliding angle, rate of climb, and fuel range are plotted and analyzed.

257. Hydraulics. 3 semester hours. Second semester. Mr. Blaisdell and Mr. Weaver.
Study of fundamentals of aircraft hydraulics, repair, service and maintenance of hydraulic landing gear, brakes, flaps, and retracting tail-wheel assemblies.

258. Aircraft Radio. 3 semester hours. Second semester. Mr. Wilson.
Fundamentals of design, construction, and operating principles of aircraft radio. Practice in testing, over-haul, and maintenance of radio transmitters and receivers.

261. Heat Treat. 3 semester hours. First semester and summer session. Mr. Miller.
A practical course in the heat treatment of aircraft metal alloys, using the muffle furnace, pyrometer control, and hardness testing with the schlierscope.

269. Conference Methods. 3 semester hours. First semester. Mr. Blaisdell.
Development of the personality of the individual through practice in organizing and presenting materials for group discussion and in giving demonstrations and lectures on various subjects assigned.

270. Employment Problems. 3 semester hours. Second semester. Mr. Miller.
Practice in the technique of seeking employment, writing applications, contacting employers, and the use of the personal interview by the prospective employee. Of value to seniors.
## INDEX

<table>
<thead>
<tr>
<th>Category</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic requirements</td>
<td>70</td>
</tr>
<tr>
<td>Academy</td>
<td>59</td>
</tr>
<tr>
<td>Accelerated program</td>
<td>44, 79, 86, 98</td>
</tr>
<tr>
<td>Administration and Research</td>
<td>125</td>
</tr>
<tr>
<td>Administration Building</td>
<td>29</td>
</tr>
<tr>
<td>Administration, officers of</td>
<td>6</td>
</tr>
<tr>
<td>Auxiliary, by examination</td>
<td>37</td>
</tr>
<tr>
<td>Admission, conditions of</td>
<td>34-35</td>
</tr>
<tr>
<td>Advanced credits</td>
<td>35</td>
</tr>
<tr>
<td>Advisers</td>
<td>25, 38</td>
</tr>
<tr>
<td>Advisory system</td>
<td>31, 38</td>
</tr>
<tr>
<td>Agriculture Club</td>
<td>59</td>
</tr>
<tr>
<td>Agriculture, description of courses</td>
<td>98-99</td>
</tr>
<tr>
<td>Agriculture, equipment for</td>
<td>31, 99</td>
</tr>
<tr>
<td>Agricultural high schools</td>
<td>57</td>
</tr>
<tr>
<td>Alpha Phi Omega</td>
<td>59</td>
</tr>
<tr>
<td>Alumni Association</td>
<td>51</td>
</tr>
<tr>
<td>Alumni Secretary</td>
<td>51</td>
</tr>
<tr>
<td>Amelia Biscomb Loan Fund</td>
<td>40</td>
</tr>
<tr>
<td>Anatomy, physiology, sanitation courses</td>
<td>105-106</td>
</tr>
<tr>
<td>Art</td>
<td>62</td>
</tr>
<tr>
<td>Art Club</td>
<td>59</td>
</tr>
<tr>
<td>Art collection</td>
<td>51</td>
</tr>
<tr>
<td>Art, description of courses</td>
<td>100-102</td>
</tr>
<tr>
<td>Art, major and minor in</td>
<td>100</td>
</tr>
<tr>
<td>Assembly</td>
<td>60</td>
</tr>
<tr>
<td>Athletic Plant</td>
<td>29-30</td>
</tr>
<tr>
<td>Athletics</td>
<td>54</td>
</tr>
<tr>
<td>Auxiliary choir</td>
<td>64</td>
</tr>
<tr>
<td>Attendance at Commencement</td>
<td>42</td>
</tr>
<tr>
<td>Auditors’ fees</td>
<td>45</td>
</tr>
<tr>
<td>Aviation, enlistment for</td>
<td>67</td>
</tr>
<tr>
<td>Awards and Prizes</td>
<td>48-49</td>
</tr>
<tr>
<td>Bachelor of Arts degree, requirements</td>
<td>70</td>
</tr>
<tr>
<td>Bachelor of Science degree, requirements</td>
<td>70</td>
</tr>
<tr>
<td>Band</td>
<td>63</td>
</tr>
<tr>
<td>Band, credit for</td>
<td>43</td>
</tr>
<tr>
<td>Barracks</td>
<td>50</td>
</tr>
<tr>
<td>Biology, description of courses</td>
<td>103-104</td>
</tr>
<tr>
<td>Biology, equipment for</td>
<td>31</td>
</tr>
<tr>
<td>Biology, major and minor in</td>
<td>103</td>
</tr>
<tr>
<td>Botany, description of courses</td>
<td>106-107</td>
</tr>
<tr>
<td>Business Administration curriculm</td>
<td>88</td>
</tr>
<tr>
<td>Business Education, description of courses</td>
<td>108-113</td>
</tr>
<tr>
<td>Business Education, equipment for</td>
<td>30</td>
</tr>
<tr>
<td>Business Education, major and minor in</td>
<td>108</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>33</td>
</tr>
<tr>
<td>Calendar announcements, 1942-43</td>
<td>4</td>
</tr>
<tr>
<td>Calendar of established college events</td>
<td>5</td>
</tr>
<tr>
<td>Campus High School</td>
<td>33</td>
</tr>
<tr>
<td>Campus store for students</td>
<td>48</td>
</tr>
<tr>
<td>Carnegie Gift of Books and Pictures</td>
<td>33</td>
</tr>
<tr>
<td>Certificate</td>
<td>51</td>
</tr>
<tr>
<td>Chemistry, description of courses</td>
<td>114-111</td>
</tr>
<tr>
<td>Chemistry, equipment for</td>
<td>31</td>
</tr>
<tr>
<td>Chemistry, major and minor in</td>
<td>114</td>
</tr>
<tr>
<td>Choir</td>
<td>63</td>
</tr>
<tr>
<td>Choir, credits for</td>
<td>43</td>
</tr>
<tr>
<td>Classical Club</td>
<td>60</td>
</tr>
<tr>
<td>Classification of students</td>
<td>39</td>
</tr>
<tr>
<td>Class load</td>
<td>39</td>
</tr>
<tr>
<td>Clothing and textiles</td>
<td>138-139</td>
</tr>
<tr>
<td>Clubroom, Women’s League</td>
<td>65</td>
</tr>
<tr>
<td>Commerce Club</td>
<td>60</td>
</tr>
<tr>
<td>Committees of faculty</td>
<td>25-26</td>
</tr>
<tr>
<td>Cooperative Store</td>
<td>48</td>
</tr>
<tr>
<td>Correspondence with Western Michigan College of Education, directions for</td>
<td>2</td>
</tr>
<tr>
<td>Counselors</td>
<td>25, 38</td>
</tr>
<tr>
<td>Country Life Club</td>
<td>60</td>
</tr>
<tr>
<td>Course numbers, significance of</td>
<td>43-44</td>
</tr>
<tr>
<td>Credit relations with other colleges and universities</td>
<td>38</td>
</tr>
<tr>
<td>Credits, transfer of</td>
<td>35</td>
</tr>
<tr>
<td>Credit, unit of</td>
<td>44</td>
</tr>
<tr>
<td>Curricula</td>
<td>68-97</td>
</tr>
<tr>
<td>Curricula advisers</td>
<td>28</td>
</tr>
<tr>
<td>Dance Club</td>
<td>60</td>
</tr>
<tr>
<td>D. A. R. loan funds</td>
<td>50</td>
</tr>
<tr>
<td>Debate, Scholarship and Loan Fund</td>
<td>49</td>
</tr>
<tr>
<td>Debating</td>
<td>60-61</td>
</tr>
<tr>
<td>Degrees defined</td>
<td>69-70</td>
</tr>
<tr>
<td>Degree requirements</td>
<td>72-75</td>
</tr>
<tr>
<td>Degrees and certificates</td>
<td>72-75</td>
</tr>
<tr>
<td>Degrees in Rural Education</td>
<td>86</td>
</tr>
<tr>
<td>Dentistry curriculum</td>
<td>89</td>
</tr>
<tr>
<td>Der Deach Scholarship and Fund</td>
<td>87</td>
</tr>
<tr>
<td>Details of courses</td>
<td>98-195</td>
</tr>
<tr>
<td>Directed teaching</td>
<td>118-119</td>
</tr>
<tr>
<td>Directions to new students</td>
<td>2</td>
</tr>
<tr>
<td>Dormitories</td>
<td>31-34, 46-48</td>
</tr>
<tr>
<td>Drawing courses</td>
<td>144</td>
</tr>
<tr>
<td>Dropping courses</td>
<td>39</td>
</tr>
<tr>
<td>Dwight B. Waldo Memorial Fund</td>
<td>49</td>
</tr>
<tr>
<td>Early Elementary Club</td>
<td>61</td>
</tr>
<tr>
<td>Elementary curriculum</td>
<td>80</td>
</tr>
<tr>
<td>Economics, description of courses</td>
<td>176-177</td>
</tr>
<tr>
<td>Economics, major and minor in</td>
<td>176</td>
</tr>
<tr>
<td>Education, description of courses</td>
<td>117-125</td>
</tr>
<tr>
<td>Education, elective courses in</td>
<td>119-125</td>
</tr>
<tr>
<td>Education, required courses in</td>
<td>117-119</td>
</tr>
<tr>
<td>Elementary Education</td>
<td>120-121</td>
</tr>
<tr>
<td>Employment</td>
<td>48</td>
</tr>
<tr>
<td>English Club</td>
<td>61</td>
</tr>
<tr>
<td>English, description of courses</td>
<td>126-132</td>
</tr>
<tr>
<td>English, major and minor in</td>
<td>126</td>
</tr>
<tr>
<td>Engineering curriculum</td>
<td>89-90</td>
</tr>
<tr>
<td>Enrollers, curricula</td>
<td>25</td>
</tr>
<tr>
<td>Enrollments, instructions for</td>
<td>39</td>
</tr>
<tr>
<td>Entrance by transfer</td>
<td>35</td>
</tr>
<tr>
<td>Entrance examinations</td>
<td>38</td>
</tr>
<tr>
<td>Entrance requirements</td>
<td>36-37</td>
</tr>
<tr>
<td>Entrance tests</td>
<td>38</td>
</tr>
<tr>
<td>Equipment</td>
<td>29-34</td>
</tr>
<tr>
<td>Ernest Burnham Rural Life Fund</td>
<td>50</td>
</tr>
<tr>
<td>Established college events</td>
<td>5</td>
</tr>
<tr>
<td>Estimate of expenses</td>
<td>46</td>
</tr>
<tr>
<td>Examinations</td>
<td>42</td>
</tr>
<tr>
<td>Expenses</td>
<td>45-48, 77, 193</td>
</tr>
<tr>
<td>Extension Division</td>
<td>52-53</td>
</tr>
<tr>
<td>Extempor speaking</td>
<td>61</td>
</tr>
<tr>
<td>Extra-curricula activities, regulations for</td>
<td>57-59</td>
</tr>
<tr>
<td>Extra studies</td>
<td>39</td>
</tr>
<tr>
<td>Topic</td>
<td>Page</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Faculty, the</td>
<td>7-24</td>
</tr>
<tr>
<td>Faculty Council</td>
<td>24</td>
</tr>
<tr>
<td>Faculty committees</td>
<td>25-26</td>
</tr>
<tr>
<td>Foundation Robert Memorial Fund</td>
<td>50</td>
</tr>
<tr>
<td>Fees, tuition, etc.</td>
<td>45-46, 77, 193</td>
</tr>
<tr>
<td>Fellowships, graduate</td>
<td>49</td>
</tr>
<tr>
<td>Food and Nutrition Courses</td>
<td>139-140</td>
</tr>
<tr>
<td>Forensic Board</td>
<td>61</td>
</tr>
<tr>
<td>Forestry curriculum</td>
<td>91</td>
</tr>
<tr>
<td>Freshman, description of courses</td>
<td>147-148</td>
</tr>
<tr>
<td>Freshman advisers</td>
<td>38-39</td>
</tr>
<tr>
<td>Freshman Days</td>
<td>37-38</td>
</tr>
<tr>
<td>Freshmen, regulations governing</td>
<td>37-38</td>
</tr>
<tr>
<td>Future Teachers of America</td>
<td>62</td>
</tr>
<tr>
<td>General Degree curriculum</td>
<td>84</td>
</tr>
<tr>
<td>General equipment</td>
<td>29-34</td>
</tr>
<tr>
<td>Geography, description of courses</td>
<td>132-136</td>
</tr>
<tr>
<td>Geography, equipment for</td>
<td>31</td>
</tr>
<tr>
<td>Geography, major and minor in</td>
<td>133</td>
</tr>
<tr>
<td>Geology, description of courses</td>
<td>136-137</td>
</tr>
<tr>
<td>Geology, equipment for geology</td>
<td>31</td>
</tr>
<tr>
<td>Geology, major and minor in</td>
<td>133</td>
</tr>
<tr>
<td>German, description of courses</td>
<td>149</td>
</tr>
<tr>
<td>Glee Clubs</td>
<td>63</td>
</tr>
<tr>
<td>Gymnastics, Men's</td>
<td>45</td>
</tr>
<tr>
<td>Gymnastics, Women's</td>
<td>34</td>
</tr>
<tr>
<td>Handwriting, description of courses</td>
<td>120</td>
</tr>
<tr>
<td>Harvey Memorial Loan Fund</td>
<td>50</td>
</tr>
<tr>
<td>Health Education</td>
<td>121</td>
</tr>
<tr>
<td>Health Service</td>
<td>53</td>
</tr>
<tr>
<td>Henry B. Vandercook Hall for men</td>
<td>33, 46-47</td>
</tr>
<tr>
<td>Herald, the</td>
<td>47</td>
</tr>
<tr>
<td>High Scholarship list</td>
<td>48</td>
</tr>
<tr>
<td>High School</td>
<td>33</td>
</tr>
<tr>
<td>History, description of courses</td>
<td>179-184</td>
</tr>
<tr>
<td>History of Western Michigan College of Education</td>
<td>27-28</td>
</tr>
<tr>
<td>History, major and minor in</td>
<td>179-180</td>
</tr>
<tr>
<td>Home Economics Club</td>
<td>62</td>
</tr>
<tr>
<td>Home Economics, description of courses</td>
<td>137-142</td>
</tr>
<tr>
<td>Home Economics, major and minor in</td>
<td>138</td>
</tr>
<tr>
<td>Home Management, etc., courses</td>
<td>140-142</td>
</tr>
<tr>
<td>Honor points</td>
<td>43</td>
</tr>
<tr>
<td>Honorary societies</td>
<td>62</td>
</tr>
<tr>
<td>Honors in course</td>
<td>40</td>
</tr>
<tr>
<td>Honors Privilege</td>
<td>40-41</td>
</tr>
<tr>
<td>Housing accommodations</td>
<td>46-49</td>
</tr>
<tr>
<td>Housing regulations</td>
<td>46-48</td>
</tr>
<tr>
<td>Hurd One-Teacher Rural School</td>
<td>33</td>
</tr>
<tr>
<td>Hydes Baseball Field</td>
<td>30</td>
</tr>
<tr>
<td>Identification photo</td>
<td>38</td>
</tr>
<tr>
<td>Industrial Arts Building</td>
<td>30</td>
</tr>
<tr>
<td>Industrial Arts, description of courses</td>
<td>142-147</td>
</tr>
<tr>
<td>Industrial Arts, equipment for</td>
<td>30</td>
</tr>
<tr>
<td>Industrial Arts, major and minor in</td>
<td>142</td>
</tr>
<tr>
<td>Industrial Arts Union</td>
<td>62</td>
</tr>
<tr>
<td>Information for new students</td>
<td>2</td>
</tr>
<tr>
<td>Inglis Club</td>
<td>62</td>
</tr>
<tr>
<td>International Relations Club</td>
<td>62-63</td>
</tr>
<tr>
<td>Journalism curriculum</td>
<td>91</td>
</tr>
<tr>
<td>Kalamazoo Kiwanis Educational Aid Fund</td>
<td>50</td>
</tr>
<tr>
<td>Kappa Delta Phi</td>
<td>62</td>
</tr>
<tr>
<td>Kappa Rho Sigma</td>
<td>62</td>
</tr>
<tr>
<td>Katherine Mulry Johnson Scholarships</td>
<td>50</td>
</tr>
<tr>
<td>Kleinstueck Wild Life Preserve</td>
<td>54</td>
</tr>
<tr>
<td>Languages, description of courses</td>
<td>147-151</td>
</tr>
<tr>
<td>Languages, major and minor in</td>
<td>147</td>
</tr>
<tr>
<td>Late enrollment fee</td>
<td>46</td>
</tr>
<tr>
<td>Later Elementary Club</td>
<td>63</td>
</tr>
<tr>
<td>Latin, description of courses</td>
<td>150-151</td>
</tr>
<tr>
<td>Lavina Spindler Hall for Women</td>
<td>31-32, 47-48</td>
</tr>
<tr>
<td>Law curriculum</td>
<td>92</td>
</tr>
<tr>
<td>LeCercle Francais</td>
<td>63</td>
</tr>
<tr>
<td>Legis Collegium</td>
<td>63</td>
</tr>
<tr>
<td>Library Building</td>
<td>30</td>
</tr>
<tr>
<td>Library faculty</td>
<td>63</td>
</tr>
<tr>
<td>Library Methods, description of courses</td>
<td>151</td>
</tr>
<tr>
<td>Library staff</td>
<td>23</td>
</tr>
<tr>
<td>Limited Certificate</td>
<td>73-75</td>
</tr>
<tr>
<td>Limited Curriculum</td>
<td>85-86</td>
</tr>
<tr>
<td>Literature, description of courses</td>
<td>127-131</td>
</tr>
<tr>
<td>Loan Funds</td>
<td>49-51</td>
</tr>
<tr>
<td>Location of Western Michigan College of Education</td>
<td>28-29</td>
</tr>
<tr>
<td>Low Scholarship list</td>
<td>43</td>
</tr>
<tr>
<td>Majors and minors</td>
<td>70-72</td>
</tr>
<tr>
<td>Marking system</td>
<td>42</td>
</tr>
<tr>
<td>Mathematics Club</td>
<td>63</td>
</tr>
<tr>
<td>Mathematics, description of courses</td>
<td>152-156</td>
</tr>
<tr>
<td>Mathematics, major and minor in</td>
<td>153</td>
</tr>
<tr>
<td>Matie Lee Jones Memorial Loan Fund</td>
<td>50</td>
</tr>
<tr>
<td>Mechanical Trades Building</td>
<td>30-31</td>
</tr>
<tr>
<td>Medicine curriculum</td>
<td>93</td>
</tr>
<tr>
<td>Memorial Funds</td>
<td>49-51</td>
</tr>
<tr>
<td>Men's dormitory</td>
<td>43, 46-47</td>
</tr>
<tr>
<td>Men's Glee Club</td>
<td>63</td>
</tr>
<tr>
<td>Men's Gymnasium</td>
<td>29</td>
</tr>
<tr>
<td>Men's Problems</td>
<td>63</td>
</tr>
<tr>
<td>Metal courses</td>
<td>144-145</td>
</tr>
<tr>
<td>Music, description of courses</td>
<td>157-161</td>
</tr>
<tr>
<td>Music, major and minor in</td>
<td>167</td>
</tr>
<tr>
<td>Music organizations</td>
<td>63-64</td>
</tr>
<tr>
<td>Natural Science Club</td>
<td>64*</td>
</tr>
<tr>
<td>Nature Study, description of courses</td>
<td>106-107</td>
</tr>
<tr>
<td>Non-degree candidates</td>
<td>34</td>
</tr>
<tr>
<td>Nursing Curriculum</td>
<td>94</td>
</tr>
<tr>
<td>Officers of administration</td>
<td>6</td>
</tr>
<tr>
<td>Office staff</td>
<td>24</td>
</tr>
<tr>
<td>Omega Delta Phi</td>
<td>64</td>
</tr>
<tr>
<td>Orchestra</td>
<td>64</td>
</tr>
<tr>
<td>Orchestra, credit for</td>
<td>43</td>
</tr>
<tr>
<td>Oscar S. Trumble Exchange Club Scholarships</td>
<td>50</td>
</tr>
<tr>
<td>Paw Paw Large Village School</td>
<td>33</td>
</tr>
<tr>
<td>Personnel and Guidance</td>
<td>31, 38</td>
</tr>
<tr>
<td>Philosophy, description of courses</td>
<td>125</td>
</tr>
<tr>
<td>Physical Education and Athletics</td>
<td>54</td>
</tr>
<tr>
<td>Physical Education, equipment for</td>
<td>29-30, 34</td>
</tr>
<tr>
<td>Physical Education for Men, description of courses</td>
<td>161-165</td>
</tr>
<tr>
<td>Subject</td>
<td>Page</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Physical Education for Men, major and minor in</td>
<td>161</td>
</tr>
<tr>
<td>Physical Education for Women, description of courses</td>
<td>165-170</td>
</tr>
<tr>
<td>Physical Education for Women, major and minor in</td>
<td>165-166</td>
</tr>
<tr>
<td>Physics, description of courses</td>
<td>170-172</td>
</tr>
<tr>
<td>Physics, equipment for</td>
<td>170</td>
</tr>
<tr>
<td>Physics, major and minor in</td>
<td>170</td>
</tr>
<tr>
<td>Pi Gamma Mu</td>
<td>62</td>
</tr>
<tr>
<td>Pi Kappa Rho</td>
<td>64</td>
</tr>
<tr>
<td>Pilot Training, Ground School</td>
<td>194</td>
</tr>
<tr>
<td>Plcemic, description of courses</td>
<td>54-55</td>
</tr>
<tr>
<td>Players</td>
<td>64</td>
</tr>
<tr>
<td>Political Science, description of courses</td>
<td>184-186</td>
</tr>
<tr>
<td>Political Science, major and minor in</td>
<td>184</td>
</tr>
<tr>
<td>Portage Center Consolidated school</td>
<td>33</td>
</tr>
<tr>
<td>Pre-Medical Club</td>
<td>64</td>
</tr>
<tr>
<td>Pre-professional curricula</td>
<td>80-95</td>
</tr>
<tr>
<td>Printing courses</td>
<td>145-146</td>
</tr>
<tr>
<td>Prizes and Awards</td>
<td>48-49</td>
</tr>
<tr>
<td>Psycho-Educational clinic</td>
<td>32-55</td>
</tr>
<tr>
<td>Psychology, description of courses</td>
<td>173</td>
</tr>
<tr>
<td>Psychology, equipment for</td>
<td>32</td>
</tr>
<tr>
<td>Psychology, major and minor in</td>
<td>170</td>
</tr>
<tr>
<td>Purpose of Western Michigan College of Education</td>
<td>27,68</td>
</tr>
<tr>
<td>Refund of fees</td>
<td>46</td>
</tr>
<tr>
<td>Registration, routine of</td>
<td>35-37</td>
</tr>
<tr>
<td>Remunerative occupation</td>
<td>48</td>
</tr>
<tr>
<td>Renewals</td>
<td>74-75</td>
</tr>
<tr>
<td>Resident for Women</td>
<td>31,34,47,189</td>
</tr>
<tr>
<td>Residence requirements</td>
<td>45</td>
</tr>
<tr>
<td>Retailing Cooperative Program (Two-Year in)</td>
<td>96,112-113</td>
</tr>
<tr>
<td>Rheumatic, description of courses</td>
<td>126-127</td>
</tr>
<tr>
<td>Richland Township Unit School</td>
<td>33</td>
</tr>
<tr>
<td>Rural Elementary Two-Year curriculum</td>
<td>85-86</td>
</tr>
<tr>
<td>Rural Education, degrees in</td>
<td>86</td>
</tr>
<tr>
<td>Rural Education, description of courses</td>
<td>121-122,174-175</td>
</tr>
<tr>
<td>Rural Education, opportunities in the field of</td>
<td>55-56</td>
</tr>
<tr>
<td>Scholarship funds</td>
<td>49-51</td>
</tr>
<tr>
<td>Scholarship index</td>
<td>43</td>
</tr>
<tr>
<td>Scholarship list</td>
<td>43</td>
</tr>
<tr>
<td>Scholarships, graduate</td>
<td>49</td>
</tr>
<tr>
<td>Scholarships, undergraduate</td>
<td>49</td>
</tr>
<tr>
<td>Science Building</td>
<td>31</td>
</tr>
<tr>
<td>Second Bachelor's Degree</td>
<td>70</td>
</tr>
<tr>
<td>Secondary Education</td>
<td>122-123</td>
</tr>
<tr>
<td>Secondary curriculum</td>
<td>81</td>
</tr>
<tr>
<td>Secretarial Training (Two-Year)</td>
<td>97,109-110</td>
</tr>
<tr>
<td>Senate</td>
<td>64</td>
</tr>
<tr>
<td>Shop courses</td>
<td>143-144</td>
</tr>
<tr>
<td>Sigma Tau Gamma</td>
<td>65</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>175-189</td>
</tr>
<tr>
<td>Social Work curriculum</td>
<td>95</td>
</tr>
<tr>
<td>Sociology, description of courses</td>
<td>186-189</td>
</tr>
<tr>
<td>Sociology, major and minor in</td>
<td>186</td>
</tr>
<tr>
<td>Spanish, description of courses</td>
<td>151</td>
</tr>
<tr>
<td>Special Education</td>
<td>57, 123-124</td>
</tr>
<tr>
<td>Special Education curricula</td>
<td>82-83</td>
</tr>
<tr>
<td>Speech Clinic</td>
<td>32</td>
</tr>
<tr>
<td>Speech Club</td>
<td>35</td>
</tr>
<tr>
<td>Speech, description of courses</td>
<td>189-192</td>
</tr>
<tr>
<td>Speech, major and minor in</td>
<td>189</td>
</tr>
<tr>
<td>Spindler Hall for Women</td>
<td>31,47-48</td>
</tr>
<tr>
<td>State Board of Education</td>
<td>6</td>
</tr>
<tr>
<td>State Limited certificate</td>
<td>73-75</td>
</tr>
<tr>
<td>Student activities</td>
<td>59-67</td>
</tr>
<tr>
<td>Student advisers</td>
<td>25,38</td>
</tr>
<tr>
<td>Student Council</td>
<td>65</td>
</tr>
<tr>
<td>Student Directory</td>
<td>67</td>
</tr>
<tr>
<td>Student Handbook</td>
<td>67</td>
</tr>
<tr>
<td>Student Health and Personnel</td>
<td>32</td>
</tr>
<tr>
<td>Student Health Loan Fund</td>
<td>50</td>
</tr>
<tr>
<td>Student organizations</td>
<td>59-67</td>
</tr>
<tr>
<td>Student publications</td>
<td>67</td>
</tr>
<tr>
<td>Student Science Club</td>
<td>65</td>
</tr>
<tr>
<td>Student Union</td>
<td>63</td>
</tr>
<tr>
<td>Subject groupings</td>
<td>69</td>
</tr>
<tr>
<td>Summary of enrollment, 1940-1941</td>
<td>29</td>
</tr>
<tr>
<td>Survey courses</td>
<td>170,176,180</td>
</tr>
<tr>
<td>Table of Contents</td>
<td>3</td>
</tr>
<tr>
<td>Tau Kappa Alpha</td>
<td>62</td>
</tr>
<tr>
<td>Tennis courts</td>
<td>30</td>
</tr>
<tr>
<td>Textbook Library</td>
<td>32</td>
</tr>
<tr>
<td>Theatre</td>
<td>32</td>
</tr>
<tr>
<td>Theory and Principles of Education</td>
<td>124-125</td>
</tr>
<tr>
<td>Theta Chi Delta</td>
<td>65</td>
</tr>
<tr>
<td>Theta Pi Alpha</td>
<td>64</td>
</tr>
<tr>
<td>Three Year certificate</td>
<td>73-75</td>
</tr>
<tr>
<td>Todd Art Collection</td>
<td>51</td>
</tr>
<tr>
<td>Training School Building</td>
<td>33</td>
</tr>
<tr>
<td>Training Schools</td>
<td>32-33</td>
</tr>
<tr>
<td>Transcripts</td>
<td>42,78</td>
</tr>
<tr>
<td>Transfer of credits</td>
<td>35</td>
</tr>
<tr>
<td>Tuition</td>
<td>45,77,193</td>
</tr>
<tr>
<td>Typewriting, Personal</td>
<td>109</td>
</tr>
<tr>
<td>Undergraduate scholarships</td>
<td>49</td>
</tr>
<tr>
<td>Union Building</td>
<td>33-34</td>
</tr>
<tr>
<td>Unit of credit, definition of</td>
<td>44</td>
</tr>
<tr>
<td>Vandercook Hall for Men</td>
<td>33,46-47</td>
</tr>
<tr>
<td>Vocational Aviation Mechanics</td>
<td>57,79</td>
</tr>
<tr>
<td>Vocational Aviation Mechanics Curricula</td>
<td>97</td>
</tr>
<tr>
<td>Vocational Aviation Mechanics, description of courses</td>
<td>192-195</td>
</tr>
<tr>
<td>Vocational Home Economics</td>
<td>57</td>
</tr>
<tr>
<td>Waldo Stadium</td>
<td>30</td>
</tr>
<tr>
<td>Walwood Hall</td>
<td>33</td>
</tr>
<tr>
<td>Walwood Hall, Residence for Women</td>
<td>34,47-48</td>
</tr>
<tr>
<td>W. Club</td>
<td>66</td>
</tr>
<tr>
<td>Western Merrie Bowman</td>
<td>66</td>
</tr>
<tr>
<td>W. M. C. E. Competitive Scholarship Fund</td>
<td>50</td>
</tr>
<tr>
<td>W. M. C. E. Student Loan Fund</td>
<td>51</td>
</tr>
<tr>
<td>Western Michigan Herald</td>
<td>67</td>
</tr>
<tr>
<td>Wild Life Preserve</td>
<td>54</td>
</tr>
<tr>
<td>Withdrawal from courses</td>
<td>39</td>
</tr>
<tr>
<td>Women's clubroom</td>
<td>66</td>
</tr>
<tr>
<td>Women's dormitories</td>
<td>31,34,47-48</td>
</tr>
<tr>
<td>Women's Glee Club</td>
<td>63</td>
</tr>
<tr>
<td>Women's Gymnasium</td>
<td>34</td>
</tr>
<tr>
<td>Women's League</td>
<td>66</td>
</tr>
<tr>
<td>Women's Physical Education Association</td>
<td>66</td>
</tr>
<tr>
<td>Work, opportunities for</td>
<td>48</td>
</tr>
<tr>
<td>Y. M. C. A.</td>
<td>66</td>
</tr>
<tr>
<td>Y. W. C. A.</td>
<td>67</td>
</tr>
<tr>
<td>Zoology, description of courses</td>
<td>107-108</td>
</tr>
</tbody>
</table>
WESTERN MICHIGAN COLLEGE OF EDUCATION
KALAMAZOO, MICHIGAN

1. Administration Building
2. Campus Training School
3. Science Building
4. Library
5. Health and Personnel Building
6. Men's Gymnasium
7. Industrial Arts Building
8. Mechanical Trades Building
9. "Barracks"
10. Vandercook Residence Hall for Men
11. Lavinia Spindler Residence Hall for Women
12. The Theatre
13. Fine Arts Building
14. Walwood Residence Hall for Women
15. Union Building
16. Tennis Courts
17. Trolley Cabs
18. Women's Physical Education Playground
19. Waldo Stadium
20. Hyames Baseball Field