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WMU Board of Trustees Formal Session ,June 27, 2024

WMU Board of Trustees

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Western Michigan University

BOARD OF TRUSTEES

Thursday, June 27, 2024

Closed Informal Session – 10:00 AM

Formal Session –1:00 PM

Hybrid Meeting Platform (In-Person and Virtual)

WMU Heritage Hall Ballroom and Livestreamed at <https://wmich.edu/trustees>



**Individuals wishing to address the Board of Trustees during either Public Comment section must notify Dr. Kahler Schuemann at kahler.schuemann@wmich.edu by 5PM Wednesday, June 26th.*

1. Acceptance of the Agenda – *Edgerton*
2. Approval of the Minutes (*April 25, 2024 Meeting*) – *Edgerton*
3. Remarks by the Chair of the Board – *Edgerton*
4. Remarks by the President – *Montgomery*
5. Updates by the Faculty Senate President – *Naugle*
6. Updates by the Western Student Association President – *Kasprzyk*
7. Western Michigan University Employee Graduates – *Montgomery*
8. WMU's Investment in the Future – Academic Tenure and Promotion – *Vasquez Heilig*
9. Public Comments Regarding Action Items – *Schuemann*

Action Items – *Edgerton*

10. Resolution: Trustee Dr. William F. Pickard's Leadership Legacy – *Montgomery*
11. Academic Tenure and Promotion – *Vasquez Heilig*
12. Student Room, Board, and Apartment Rates 2024-2025 – *Anderson*
13. Tuition and Required Fee Rates Fall 2024 – *Van Der Kley*
14. General Fund Budget, Fiscal Year 2024-2025 – *Van Der Kley*
15. Five Year Capital Outlay Master Plan – *Van Der Kley*
16. Lease Agreement with Formosa Kitchen N Bar LLC – *Anderson*
17. Consent Item – *Edgerton*
 - A. Personnel Report
 - B. Curriculum Proposals
 - C. Liquor License – Multiple Events
 - D. Western Michigan University Board of Trustees Meeting Dates for 2025
 - E. Addendum to Commercial Lease Agreement, 530 W. Kalamazoo Ave., Kalamazoo, MI
 - F. Annuity and Life Income Funds Performance Report
 - G. Operating Cash Investment Performance Report
18. General Public Comments – *Schuemann*

Supplemental and supporting agenda materials can be viewed at: <http://www.wmich.edu/trustees>

Proposed Meeting Minutes

April 25, 2024

The Western Michigan University Board of Trustees (BOT) Formal Session was called to order by Chair Shelly Edgerton at 11:15 AM on *Thursday, April 25, 2024*.

The meeting was conducted in person in the Student Center Ballroom and streamed live through the BOT website. Prior marketing encouraged the public to engage and those interested in providing comment were asked to notify Board Secretary Kahler Schuemann by 5PM, *Wednesday, April 24th*.

Presiding in person were Chair Shelly Edgerton along with Vice Chair Alan Turfe and Trustees Kelly Burris, Lynn Chen-Zhang, Jon Hoadley, James Liggins Jr., Lisa Williams, and Kara Wood.

A motion to accept the *April 25, 2024 BOT agenda* was made by Trustee Kelly Burris with a second by Trustee James Liggins Jr. The motion passed unanimously.

A motion to accept the minutes as exhibited from the *March 14, 2024 BOT Meeting* was made by Trustee Jon Hoadley, and with a second by Trustee James Liggins Jr. passed with full support of the voting members.

Remarks were provided by Chair Shelly Edgerton – *Attachment A*, followed by remarks from President Edward Montgomery – *Attachment B*.

Outgoing Faculty Senate President Sarah Summy and outgoing Western Student Association President Melissa Powers provided comments regarding their respective areas, introduced their successors, and outlined ongoing activities and initiatives relating to shared governance, promoting student involvement, and academic enrichment.

Next, President Edward Montgomery introduced Dr. Timothy Palmer, professor of Management and director of the Center for Sustainable Business Practices; Dr. Neil Drobný, program director for the Bronco Challenge for Sustainable Impact and instructor for Management in the Haworth College of Business; and Cloe Fetterolf, a junior studying Digital Marketing and eCommerce as well as General Business who presented *Bronco Challenge for Sustainable Impact*.

There was no indicated public interest in providing **commentary** regarding any **Action Items**.

As Action Items, Vice President for Business and Finance Jan Van Der Kley presented the American Federation of State, County, and Municipal Employees' Union Wage Agreement. Her advocacy was followed by commentary from AFSCME President Bryan Sutton. **A motion to accept the American Federation of State, County, and Municipal Employees' Union Wage Agreement** was made by Trustee Jon Hoadley, with a second by Trustee James Liggins Jr., and passed unanimously.

Chair Shelly Edgerton next presented the Consent Item for review.

A motion to approve the Consent Item was made by Trustee James Liggins Jr., with a second from Trustee Kara Wood. The BOT unanimously approved the following Consent Item as exhibited: Personnel Report.

Rolland Bissonnette addressed the Board in **General Public Comments**.

The BOT meeting ended at 12:13PM following a **motion to adjourn** made by Trustee Kara Wood with a second by Trustee Lynn Chen-Zhang, and unanimous approval.

Respectfully submitted,



Kahler B. Schuemann, Ph.D.
Chief of Staff and Secretary to the Board of Trustees
Western Michigan University

ATTACHMENT A

WMU Board of Trustees Chair Shelly Edgerton's Remarks April 25, 2024

Good morning, everyone, and thank you for attending the WMU Board of Trustees meeting. It is my pleasure to be here with you today. As we gather to discuss important matters and make decisions that are shaping our University, I want to acknowledge the dedication of board members. Thank you for your support and for being champions of Western Michigan University!

Now, let us begin.

I would like to open remarks by expressing a heartfelt thanks to former WMU trustee Kurtis Trevan, who is with us today in the audience, for his invaluable service during his tenure on our board. His dedication to good governance significantly enhanced both the board and Western as a whole.

We are grateful for his commitment to fiduciary responsibilities and his instrumental role in enriching our collaboration with local tribes. Would you join me in a round of applause for Kurtis Trevan?

Now let's turn our attention to an upcoming celebratory occasion! Western will hold its 340th commencement ceremonies this Saturday at 9AM, Noon, 3PM and 6PM in Miller Auditorium. As always, it will be a joyous day celebrating the graduates who have worked tirelessly to reach this milestone, and graduation is a moment they will always cherish.

Thank you to President Montgomery for delivering 4 commencement speeches, and I extend my gratitude to the faculty, staff and administrators who are attending the ceremonies, making the day such a special one for the graduates and their families.

Speaking of milestones, we have reached the completion of the Dunbar Hall renovation project, and we are delighted to come together this afternoon to celebrate the grand reopening of what was the most-utilized academic building on our campus before the renovations began in 2022.

We look forward to sharing more formal remarks during the rededication ceremony following today's board meeting. However, I would like to take a moment now to express my heartfelt thanks to everyone involved in the planning and execution of this extensive renovation project.

From the architects and construction workers to our own senior leadership and facilities professionals as well as the planning committee that provided guidance and input throughout the process, thank you for your commitment to improving our educational environment.

It seems just like yesterday we celebrated the grand opening of the WMU Student Center and today we commemorate reaching another milestone. Congratulations to all on this project!

Next, I have some additional news to report. On April 20, the American Federation of State County and Municipal Employees' Union, Local 1668, ratified a letter of understanding offered by Western Michigan University, the culmination of a 17-month effort between the University and the AFSCME Leadership Team.

We appreciate the work that went into bringing proposals to a vote and to all the members of the bargaining unit who took part in the voting to ratify this agreement. Later in today's meeting, Vice President Jan Van Der Kley will lead us through consideration of the recommended board action.

Before we turn our attention to the Board agenda, I would like to acknowledge Dr. Sarah Summy, Faculty Senate president during the 2022-24 term.

Today is Sarah's final board meeting representing the faculty senate in this distinguished role. It has been a pleasure collaborating with her on shared governance responsibilities. Her leadership and the dedication of her executive board will have a lasting impact. Dr. Summy, would you please stand and be recognized?

ATTACHMENT B

WMU Board of Trustees President Montgomery's Remarks April 25, 2024

Thank you, Chair Edgerton.

Let's give Kurtis Trevan another round of applause - would you stand and be recognized for your outstanding service to the Board of Trustees.

I'd like to thank everyone for attending today's meeting. As Chair Edgerton mentioned, we are gearing up for the 340th commencement ceremonies this Saturday in Miller Auditorium. This semester more than 2,100 graduates will join the ranks of Bronco alumni and launch their promising futures. We are confident that a Western degree has an excellent return and Broncos get jobs quickly after graduation, so we're excited to see what our Broncos will do after crossing the stage Saturday.

Each ceremony is filled with a vibrant mix of emotions, from pride to excitement, to a sense of achievement and fulfillment. We look forward to celebrating the conclusion of the academic year with the graduates, families and friends. The graduates' achievements reflect not only their dedication and hard work, but also the support and guidance provided by all of you. Let's come together to honor their success and inspire them as they embark on their next journey.

Thank you to the faculty who educate and inspire our students and everyone who works hard to help our students, including everyone from Dining Services who feed our students to AFSCME employees who work hard to make sure we have a beautiful campus.

As Chair Edgerton mentioned, we look forward to cutting the ribbon on this project today. Dunbar Hall is not just a renovation but a transformation that meets the evolving needs of our students and faculty. Please join us at 1:30 today for the rededication inside Dunbar Hall, where we look forward to new beginnings.

Rounding out what Chair Edgerton mentioned moments ago, I would like to acknowledge Dr. Sarah Summy, who has served as president of the 2022-24 Executive Board of the Faculty Senate.

Under her leadership, we saw the establishment of a review cycle for academic conduct policies; recommended revisions of general principles of curriculum change; recommendation of course delivery definitions for undergraduate and graduate catalogs; the revision of graduation requirements to establish minimum credits for a doctoral degree; and the creation of the Unaffiliated Units Curriculum Committee, all having received approval from the Board of Trustees.

In addition to her faculty leadership, Dr. Summy served as co-chair of the Provost Search Advisory Committee and she oversaw WMU Essential Studies continued maintenance, a curriculum to help our students become fluent in change and driven to contribute, develop, persevere and prepare for their future.

Overall, we appreciate her work as president because she has been instrumental in maintaining progress and promoting processes to support the Faculty Senate's vision and mission. Thank you, Dr. Summy, and the 2022-24 executive board for their service and leadership!

Congratulations to two distinguished WMU faculty who received the 2024 WMU Presidential Innovation Professorship Award, recognizing them for their creative and entrepreneurial approach to their discipline. The awards were announced earlier this month during the 2024 Research, Innovation, and Creative Scholarship Celebration Week, hosted by the WMU Office of Research and Innovation.

Dr. Devin Bloom, associate professor of Biological Sciences, is conducting research on his project, titled "Using the tree of life to detect genomic and phenotypic signatures of migratory jawless fishes." Dr. Daniela Schröter, associate professor of public administration in the School of Public Affairs and Administration, is researching a project titled "Systemwide sustainability evaluation: A research and capacity building agenda to further evaluation for sustainable development." Congratulations to both of them.

A round of applause is also in order for the exceptional recipients of the 2024 Excellence in Research awards, also awarded during Research Week. Their pioneering research and creative study are leading the way for our students and globally. Congratulations to all and thank you Dr. Remzi Seker, vice president for Research and Innovation, and his team, for organizing a week's worth of events highlighting research, innovation and creative scholarship.

I am proud to report that Western Michigan University's Sindecuse Health Center has renewed its standing with the Accreditation Association for Ambulatory Health Care, a national standards organization. This designation truly reflects the dedication and exceptional patient care that they deliver daily. Sindecuse remains part of an elite group of organizations that prioritizes quality care for patients and a culture of continuous improvement for the clinic, staff and faculty.

Dr. Gayle Ruggiero, Sindecuse medical director, says it is estimated that fewer than half of all student health centers receive accreditation from external health organizations that meet best practice standards. This is a significant achievement, and we are proud of the Sindecuse team for their tremendous work to achieve this level of success again!

Congratulations to Anthony Perez, assistant director of admissions, multicultural recruitment and outreach. Anthony was a featured speaker at the recent Michigan Association for College Admission Counseling's 2024 conference, an industry event that gave the opportunity to showcase Western's expertise statewide. We want to thank Anthony for representing Western and the Office of Admissions, who work tirelessly to engage with students year-round, inviting and attracting them to Western.

Congratulations to Dr. Candy McCorkle, who recently was named the 2024 Michigan American Council on Education's Distinguished Women in Higher Education. Each year, the MI-ACE women's network identifies exceptional women who exhibit leadership at their institutions, in their professions and society-at-large.

This prestigious award represents the highest honor bestowed upon a female colleague by the MI-ACE organization. As Vice President of Western's Office of Diversity and Inclusion, Dr. McCorkle has demonstrated extraordinary leadership since she arrived at Western in 2018.

Her commitment to provide educational programming and strategies to dismantle institutional and systemic inequities, along with her office's efforts to create engaging and challenging programming for all on campus made her the top candidate for my nomination and the MI-ACE award. Congratulations on receiving the distinguished award and keep up the great work!

Having an impactful advisor in college can make all the difference when it comes to academic success and well-being during college. WMU recently awarded its top advisors during the 2024 Academic Advising Awards ceremony.

Congratulations to Outstanding New Advisor McKenzie Vliek, College of Arts and Sciences; Service in Academic Advising awardee Colleen Stano, Haworth College of Business; Student's Choice awardee Alyshia Garrett, Haworth College of Business; and Excellence in Academic Advising awardee Jessica Parker, Merze Tate College. Kudos to Tomika Griffin-Brown, Assistant Dean for Academic Advising, for organizing a reception to honor the recipients.

Continuing the tradition of celebrating excellence, we recently celebrated the spring semiannual Make a Difference Awards during a ceremony that highlighted the excellence they bring to Western Michigan University.

These individuals exemplify the heart of WMU, and I'm grateful that they make it a special place to work, teach and study. Congratulations to the awardees!

The recipients are as follows:

- Grant Allers, Public Safety
- Joe Erskine, Student Rights and Responsibilities
- M'Myia [MY-UGH] Hughes, Academic Support Programs
- Karen Lassen, Admissions
- Tayler Mercil, College of Education and Human Development
- Joan Morin, University Libraries
- Rebecca Popp, Facilities Management - Maintenance Services
- Jerri Pursley, Industrial and Entrepreneurial Engineering and Engineering Management
- Nicole Slater, Facilities Management - Building Custodial Support
- Cathleen Smith, Office of the Provost and VP for Academic Affairs
- Karmella Todd, VP for Business and Finance
- Amy Vance, Office of Information Technology
- Sara Volmering, University Libraries

Thanks to everyone who took time to show their pride in Western Michigan University as part of Giving Day 2024. The total numbers are still being finalized, but more than 2,000 individuals gave a gift, and we raised nearly a million dollars.

Together, what we 'did in one day' was tremendous and opens new pathways for a brighter and stronger future for our students and our University. I extend my gratitude Kristen DeVries, Vice President for University Advancement, and her team, for the extensive donor outreach and engaging social media campaign leading up to Western Week and Giving Day.

Please join me in congratulating Mackenzie Meyer, a master's student in the Department of English, who has received a Fulbright U.S. Student Program award to serve as an English Teaching Assistant in Spain for the 2024-25 academic year, from the U.S. Department of State and the Fulbright Foreign Scholarship Board.

Mackenzie will spend next academic year in Spain, where her responsibilities will include assistant-teaching social studies, science and technology, art, physical education, and English language. We are extremely proud of Makenzie for receiving this prestigious scholarship to teach abroad. This honor not only reflects her dedication and talent but also highlights Western's commitment to preparing leaders who make meaningful contributions globally.

Finally, thank you to more than 30 members of Sigma Chi Fraternity, who recently took part in community service efforts in Kalamazoo. Their collective efforts on behalf of the Kalamazoo River and River Trail Cleanup were truly impressive, having removed more than 1200 pounds of litter and trash from the water and trails.

We're proud of them for dedicating time and effort to the cleanup project and demonstrating their commitment to environmental stewardship in our community.

Those conclude my remarks for today and I will take questions at this time.

RESOLUTION: Honoring Trustee Dr. William F. Pickard's Leadership Legacy

A resolution of tribute offered as a memorial for Dr. William F. Pickard, distinguished alumnus and former Trustee to the Western Michigan University Board of Trustees.

WHEREAS, The members of this fiduciary body were saddened to learn of the passing of Dr. William Pickard, a strong advocate for young people, diversity, and Western Michigan University, he understood the power of higher education and used his success to help others; and

WHEREAS, Dr. William F. Pickard graduated from Western Michigan University in 1964 and holds a Master's degree from University of Michigan and a doctoral degree from Ohio State University; became an esteemed resident of Detroit and renowned entrepreneur, spending decades building business success and as well as teaching at University of Michigan's Ross Business School and Wayne State University; breaking down racial barriers as one of the first black men to own a McDonald's franchise and was CEO of Bearwood Management McDonald's; in 1999, he launched and was chairman for Global Automotive Alliance LLC; was a co-managing partner of MGM Grand Detroit Casino, and co-owner of five black-owned newspapers; and

WHEREAS, Dr. William F. Pickard was passionate about supporting young people and students of color, which inspired him to establish many endowments and scholarships at various universities, including WMU. Dr Pickard served on a number of business and nonprofit boards including the National Urban League, Detroit Symphony Orchestra, the Detroit Black Chamber of Commerce, Community Foundation for Southeast Michigan, and the executive board of the NAACP; and was honored with many awards and accolades throughout his career.

He was recognized with a WMU Distinguished Alumni Award in 1980; named Detroit News Michiganiaan of the Year in 2001 for his mentorship of new entrepreneurs and his leadership at Global Automotive; honored as Detroit Magazine's Detroiter of the Year for leadership and philanthropy particularly in the areas of the arts, education, and entrepreneurship in 2010; and received the Michigan Lifetime Humanitarian Award in 2019.

In 2016, he was appointed to the Western Michigan University Board of Trustees; and

WHEREAS, Dr. William F. Pickard carried the heart of WMU with him throughout his life as a steward for the University in Detroit and the surrounding community, his name proudly graces residence halls and a conference room at WMU, cementing his legacy as a champion of the University for generations to come.

Over the years, Dr. Pickard's many gifts and commitments to WMU have totaled more than \$3.5 million, including the afore gift in excess of \$3 million for the Western Heights residence halls, which are comprised of Hall-Archer-Pickard east and Hall-Archer-Pickard west. Dr. Pickard also has supported a range of scholarship funds and grants, including a \$250,000 grant to establish the WMU Kalamazoo Public Schools Future Educators Program.

Above and beyond his mentorship, his philanthropic contributions have helped countless students achieve their dreams through scholarship and will stand testament to his belief in higher education and particularly the mission of Western Michigan University; and

WHEREAS, Dr. William F. Pickard lived a life enthusiastically dedicated to accomplishment while giving back with his time, talent, and treasure to help others find their own success, leaving a legacy of leadership and philanthropy that his family can take great pride in; now, therefore be it

RESOLVED by the Western Michigan University Board of Trustees, that we offer this expression of our highest tribute to honor the memory of Trustee Dr. William F. Pickard, distinguished alumnus and member of this fiduciary body from 2016-2018; and be it further

RESOLVED copies of this resolution be transmitted to the Pickard family as evidence of our lasting esteem for his memory and dedication to uphold his leadership legacy.

PROPOSAL: Academic Tenure and Promotion

Tenure

It is recommended that tenure be approved for the following faculty members, effective with the beginning of the 2024/25 academic/fiscal year:

Elissa Allen; WMU Bronson School of Nursing
Mert Atilhan; Department of Chemical and Paper Engineering
Carrie Barrett; Department of Physical Therapy
Ellen Breakfield-Glick; Irving S. Gilmore School of Music
Charles Bruce; Department of Family and Consumer Sciences
Caroline Burke-Kolehmainen; Department of Accountancy
Jou-Chen Chen; Department of Family and Consumer Sciences
Benjamin Colin Cork; Department of Human Performance and Health Education
Robin Criter; Department of Speech, Language and Hearing Sciences
Mohammad Daneshvar Kakhki; Department of Business Information Systems
Virginia David; Department of Special Education and Literacy Studies
Kimberly Doudna; Department of Family and Consumer Sciences
Lori Farrer; Department of Teaching, Learning and Educational Studies
Lauren Foley; Department of Political Science
Hope Gerlach-Houch, Department of Speech, Language and Hearing Sciences
Linda Hanson; Department of Chemistry
Trey Harris; Irving S. Gilmore School of Music
Susan Houtrouw; WMU Bronson School of Nursing
Michelle Hrivnyak; Institute for Intercultural and Anthropological Studies
Elizabeth Isidro; Department of Special Education and Literacy Studies
Lauron Kehrer; Irving S. Gilmore School of Music
Jinseok Kim; Department of Mechanical and Aerospace Engineering
Nathan Lisak; Department of Aviation Sciences
Cassie Lopez-Jeng; School of Interdisciplinary Health Programs
Melinda McCormick; School of Social Work
Ting-Yu (Kevin) Mu; Department of Business Information Systems
Lusike Mukhongo; School of Communication
Rhea Olivacce; Irving S. Gilmore School of Music
Daria Orlowska; University Libraries
Carter Rice; Irving S. Gilmore School of Music
Veronica Rice-McCray; Department of Business Information Systems
LaSonja Roberts; Department of Educational Leadership, Research and Technology

Tenure (Continued)

Jonathan Scherger; University Libraries
Tiffany Schriever; Department of Biological Sciences
Utkarsh Shrivastava; Department of Business Information Systems
Frederick Stull; Department of Chemistry
Kathryn Thomsen; School of Theatre and Dance
Peter Voice; Department of Geological and Environmental Sciences
Ya Zhang; Department of Educational Leadership, Research and Technology
Andrew Zolp; Department of Physician Assistant

Promotions

It is recommended that the following promotions be approved for the following faculty members, effective with the beginning of the 2024/25 academic/fiscal year:

Faculty Promoted to Professor

Wendy Beane; Department of Biological Sciences
Christopher Biggs; Irving S. Gilmore School of Music
Linda Borish, Department of History
Mioara Diaconu, School of Social Work
Kathryn Docherty; Department of Biological Sciences
Lofton Durham; School of Theatre and Dance
Mingming Feng; Department of Accountancy
Alvis Fong; Department of Computer Science
Brian Gogan; Department of English
Pablo Gomez; Department of Electrical and Computer Engineering
Megan Grunert-Kowalske, Department of Chemistry
LuMarie Guth; University Libraries
Wanda Hadley; Department of Educational Leadership, Research and Technology
David Kutzko, Department of World Languages and Literatures
Priscilla Lambert; Department of Political Science
Daryl Lawson; Department of Physical Therapy
Lei Meng; School of the Environment, Geography, and Sustainability
Cynthia Pietras; Department of Psychology
Andrew Rathbun; Irving S. Gilmore School of Music
Donald (Matt) Reeves; Department of Geological and Environmental Sciences
Alessander Danna-dos Santos; Department of Physical Therapy
Michelle Suarez; Department of Occupational Therapy
David Szabla, Department of Educational Leadership, Research and Technology
Elizabeth Terrel; School of Theatre and Dance
Mary-Louise Totten; Gwen Frostic School of Art
Jessica Van Stratton; Department of Psychology

Faculty Promoted to Associate Professor

Elissa Allen; WMU Bronson School of Nursing
Carrie Barrett, Department of Physical Therapy
Ellen Breakfield-Glick; Irving S. Gilmore School of Music
Caroline Burke-Kolehmainen; Department of Accountancy
Jou-Chen Chen; Department of Family and Consumer Sciences
Benjamin Colin Cork; Department of Human Performance and Health Education
Robin Criter; Department of Speech, Language and Hearing Sciences
Mohammad Daneshvar Kakhki; Department of Business Information Systems
Kimberly Doudna; Department of Family and Consumer Sciences
Lauren Foley; Department of Political Science
Hope Gerlach-Houch, Department of Speech, Language and Hearing Sciences
Elizabeth Isidro; Department of Special Education and Literacy Studies
Lauron Kehrner; Irving S. Gilmore School of Music
Jinseok Kim; Department of Mechanical and Aerospace Engineering
Cassie Lopez-Jeng; School of Interdisciplinary Health Programs
Melinda McCormick; School of Social Work
Rhea Olivacce; Irving S. Gilmore School of Music
Daria Orlowska; University Libraries
Carter Rice; Irving S. Gilmore School of Music
LaSonja Roberts; Department of Educational Leadership, Research and Technology
Jonathan Scherger; University Libraries
Tiffany Schriever; Department of Biological Sciences
Utkarsh Shrivastava; Department of Business Information Systems
Frederick Stull; Department of Chemistry
Kathryn Thomsen; School of Theatre and Dance
Ya Zhang; Department of Educational Leadership, Research and Technology
Andrew Zolp; Department of Physician Assistant

Faculty Promoted to Master Faculty Specialist

Tim Broadwater; Department of Aviation Sciences
Sara Clark; Department of Occupational Therapy
Holly Grieves; Department of Occupational Therapy
Susan Houtrouw; WMU Bronson School of Nursing
David Paul, Department of Philosophy

Faculty Promoted to Faculty Specialist II

Nichole Andrews; Department of Statistics
Charles Bruce; Department of Family and Consumer Sciences
Virginia David; Department of Special Education and Literacy Studies
Elise DeCamp; Institute for Intercultural and Anthropological Studies
Lori Farrer; Department of Teaching, Learning and Educational Studies

Faculty Promoted to Faculty Specialist II (Continued)

Teresa Greenlees; Department of Marketing

Linda Hanson; Department of Chemistry

Tom Kelly; Department of Marketing

Nathan Lisak; Department of Aviation Sciences

Peter Voice; Department of Geological and Environmental Sciences

PROPOSAL: Student Room, Board, and Apartment Rates 2024-2025

Background

For 2023/24, Western Michigan University operated 14 residence halls, two dining facilities, eight cafés, four retail locations and four apartment-style complexes. In the fall 2023 semester, 4,110 residents lived on-campus, and 84.94% of degree seeking, first time freshmen chose to live in the residence halls. Apartment complexes maintained a very high occupancy rate of 95.5% for fall 2023.

Providing an exceptional student experience is first and foremost for Housing and Dining operations. Many experiences contribute to students' overall educational achievement and wellbeing. Some examples include camaraderie and friendships that develop while sharing a meal, engaging in residence hall programs, gaining meaningful work experience as a student employee in housing or dining, or developing new skills in a student leadership position.

First year students who live on campus are retained at WMU at a rate 11% higher on average than their off-campus peers. In 2023, 78% of students living in the residence halls agreed or strongly agreed that living on campus supports their academic success, and 94% would recommend living on campus to new students.

With the opening of the new Student and Dining Center fall 2023, all dining centers and more than 40% of the current housing portfolio have been constructed since 2011. We are engaged in planning for new housing in the former Valley 3 location. The process to raze the existing Valley 3 residence halls will begin this summer. An integrated planning and budgeting approach provided the resources necessary to accomplish these major facility upgrades.

This year's recommendation continues to support and assist WMU in recruitment, retention, and student success efforts.

Recommended Action

It is recommended the administration be authorized to implement a 5.0% increase to student room and board rates, a 3.0% increase for Stadium Drive Apartments and Spindler Hall, and a 4.0% increase for Western View and Arcadia Flats for 2024/25, effective fall semester 2024.

Western Michigan University
Room and Board and Apartment Rates

Proposed student room and board rates for 2024/25, effective fall 2024.

RESIDENCE HALLS	2023/24 Rates	% Change	Proposed 2024/25 Rates	\$ Change
<u>Room and Board (Bronco Gold Plus Meal Plan)</u>				
Traditional Halls Academic Year	\$11,713	5.00%	\$12,299	\$586
Western Heights Academic Year	\$12,760	5.00%	\$13,398	\$638
<u>Room and Board (Bronco Gold Meal Plan)</u>				
Traditional Halls Academic Year	\$11,594	5.00%	\$12,174	\$580
Western Heights Academic Year	\$12,641	5.00%	\$13,273	\$632
<u>Room and Board (Bronco 14 Meal Plan)</u>				
Traditional Halls Academic Year	\$11,125	5.00%	\$11,681	\$556
Western Heights Academic Year	\$12,172	5.00%	\$12,780	\$608
Traditional Halls Summer Session	\$2,623	5.00%	\$2,754	\$131
Western Heights Summer Session	\$2,940	5.00%	\$3,087	\$147

Traditional rates include \$25 per semester/\$12.50 per session deferred maintenance fee.

Proposed apartment rates for 2024/25, effective fall 2024.

APARTMENTS	2023/24 Monthly Rates	% Change	Proposed 2024/25 Monthly Rates	\$ Change
<u>Arcadia Flats**</u>				
Loft*	\$1,200	4.00%	\$1,248	\$48
Studio	\$950	4.00%	\$988	\$38
2 Bedroom Flat	\$800	4.00%	\$832	\$32
2 Bedroom Studio	\$750	4.00%	\$780	\$30
2 Bedroom Flat, 4-Person*	\$585	4.00%	\$608	\$23
<u>Western View</u>				
1 Bedroom	\$907	4.00%	\$943	\$36
2 Bedroom	\$672	4.00%	\$699	\$27
3 Bedroom	\$583	4.00%	\$606	\$23
4 Bedroom	\$573	4.00%	\$596	\$23
<u>Stadium Drive**</u>				
2 Bedroom	\$448	3.00%	\$461	\$13
<u>Spindler Hall**</u>				
Single Room*	\$402	3.00%	\$414	\$12

*Rate includes furnishings

**Rates include utilities

PROPOSAL: Fall 2024 Tuition and Required Fee Rates

Background

The University continues to allocate its financial resources to promote WMU as a destination for experience-driven holistic education in order to recruit and retain students, ensure their academic success, and diversify revenue streams. Tuition is the major revenue source for the general fund and is approximately 68% of the total budgeted revenue. It comprises approximately 51% of all university revenue.

We are recommending an increase of 4.5% on tuition and required fees for resident undergraduate students. A newly admitted full-time Michigan resident freshman will pay \$15,252 in tuition and required fees to attend WMU for the 2024-25 academic year which is an increase of \$658 for the academic year.

The 4.5% increase includes an increase to the Student Assessment fee, which provides support to student organizations and agencies. The Western Student Association held a student vote which signaled a strong interest to increase the fee due to an explosion in student organizations and a long-time interval of no increase. The fee will increase \$26 per academic year for all undergraduate students except those enrolled exclusively in fully on-line programs, and graduate students enrolled in main campus programs. The Student Assessment fee has not been increased since Fall 2015.

WMU is committed to balancing access to college with ensuring a high-quality education. The tuition and required fee increase of 4.5% will be outpaced with a 7% increase to financial aid.

A comparable rate increase is being proposed for nonresident undergraduate students, all graduate students, and students enrolled in fully on-line programs. Differential tuition rates will remain unchanged.

The proposed increase is within the anticipated State tuition restraint. A tuition increase that exceeds the constraint may result in financial penalties to the university. The State also specifies the formula for calculating a school's tuition change. Based on what we know today, our resident undergraduate tuition would rank 8th among the fifteen public universities in Michigan.

Recommend Action

It is recommended effective with the Fall 2024 semester, the Board of Trustees approves the Schedule of Tuition and Required Fee Rates as attached.

WESTERN MICHIGAN UNIVERSITY**Tuition and Required Fees
Effective with Fall Semester 2024****UNDERGRADUATE TUITION RATES****Resident****Undergraduate - Lower**

- \$7,563.00 Flat Rate for 12 - 15 credits
- \$630.25 per credit hour for 1 - 11 credits
- \$7,563.00 plus \$630.25 per credit hour over 15

Undergraduate - Upper

- \$8,298.00 Flat Rate for 12 - 15 credits
- \$691.50 per credit hour for 1 - 11 credits
- \$8,298.00 plus \$691.50 per credit hour over 15

Non-Resident**Undergraduate - Lower**

- \$9,453.75 Flat Rate for 12 - 15 credits
- \$787.81 per credit hour for 1 - 11 credits
- \$9,453.75 plus \$787.81 per credit hour over 15

Undergraduate - Upper

- \$10,372.50 Flat Rate for 12 - 15 credits
- \$864.38 per credit hour for 1 - 11 credits
- \$10,372.50 plus \$864.38 per credit hour over 15

Required Fees

**Assessed to all undergraduate Students
except those enrolled exclusively in fully
on-line program(s)**

Student Assessment Fee	\$55.00
Sustainability Fee	\$8.00
	<u>\$63.00</u>

Students enrolled exclusively in fully on-line program(s)

- \$630.25 per credit hour

GRADUATE TUITION RATES**Resident**

- \$798.10 per credit hour

Non-Resident

- \$1,197.15 per credit hour

**Required Fees - Assessed to students enrolled in any main campus program
Semester Session**

	Full-Time 5 Cr. Hrs. & Up	Part-Time 1 - 4 Cr. Hrs.	Full-Time 4 Cr. Hrs. & Up	Part-Time 1 - 3 Cr. Hrs.
Enrollment*	\$411.50	\$208.50	\$206.25	\$104.35
Student Assessment Fee	\$55.00	\$55.00	\$27.50	\$27.50
Sustainability Fee	\$8.00	\$8.00	\$4.00	\$4.00
Total	\$474.50	\$271.50	\$237.75	\$135.85

* The Enrollment Fee is a single per capita assessment which covers: Health Center Operations Fee; Technology Fee - covering information systems services for students; Facility Fee - for auxiliary building debt requirements; Recreation Fee - for recreation building debt service and building operations; Infrastructure Fee - for deferred maintenance projects; and on-campus and aviation bus transportation fee.

Students enrolled exclusively in fully on-line program(s)

- \$798.10 per credit hour

Differential Tuition****(Resident and Non-Resident)****Haworth College of Business
(applies to upper level only)**

- \$793 Flat Rate for 12 - 15 credits
- \$60.97 per credit hour for 1 - 11 credits
- \$793 plus \$60.97 for each credit hour over 15

College of Engineering

- \$734 Flat Rate for 12 - 15 credits
- \$56.44 per credit hour for 1 - 11 credits
- \$734 plus \$56.44 for each credit hour over 15

College of Fine Arts

- \$991 Flat Rate for 12 - 15 credits
- \$76.21 per credit hour for 1 - 11 credits
- \$991 plus \$76.21 for each credit hour over 15

**The differential tuition rate is in additional tuition assessment for undergraduate programs (in-person and fully on-line) in the indicated colleges

PROPOSAL: General Fund Fiscal Year 2024-25 Operating Budget

Background

The general fund is the primary operating fund of the University and provides the University with the financial resources to meet instructional, programmatic and operating needs. WMU wants to ensure a distinctive and supportive learning experience that fosters success in a diverse and inclusive culture while advancing economic and environmental sustainability practices and policies. Resource allocation should promote WMU as a destination for experience-driven holistic education in order to recruit and retain students, ensure their academic success, and diversify revenue streams.

The budget being proposed today reflects our practice and commitment to present a balanced general fund budget for Board approval. The attached proposed fiscal year 2024-2025 general fund budget totals approximately \$414.5M, which represents an increase of 1.4% from last year's budget. In terms of real dollars, both revenue and expenses increased \$5.7 million over last year's general fund budget.

The anticipated State of Michigan FY2024/25 higher education budget allocations provide WMU a 1.5% increase in base appropriations (\$1.8M) and the State tuition restraint of 4.5% or \$703 whichever is greater. The proposed FY2024/25 general fund budget is consistent with the State's anticipated action. The change in budgeted revenues results from the state appropriation increase, the tuition and required fees rate changes, adjusting for an enrollment change, as well as allocation of the student assessment fee increase to the Western Student Association.

The change in expenses recognizes compensation increases including 2.75% increase for non-bargaining employees as well as other contractually obligated increases for multiple employee unions. Other expense increases include a strategic commitment of 7% to student financial aid (\$2.5M) and increasing utility costs. The increase in general fund expenses is offset by a large reduction (\$4.0M) in the annual payments due to the Michigan Public Schools Retirement System (MPERS). This decrease is due to the State providing a significant payment towards the outstanding liability for seven of the State universities as part of the State's FY24 budget. Due to the State's year ending September 30, this action was taken after our budget was set for the FY23-24 year and is now being reflected in the FY24-25 budget. The projected difference of \$881K where expenses exceed revenues will be offset by use of the base budget stability fund established with the FY23-24 general fund budget. In the 23-24 budget, \$2.6M was retained as stability fund to help offset potential economic downside for the FY24-25 and FY25-26 budget years due to projected declines in Michigan high school graduation demographics.

Recommended Action

It is recommended the Board approve the proposed fiscal year 2024-2025 general fund budget, which provides the necessary University financial resources to meet instructional, programmatic and operating needs.

WESTERN MICHIGAN UNIVERSITY
2024/25 GENERAL FUND PLANNING BUDGET OUTLOOK

2023/24 General Fund Budget (In Thousands)		\$408,862.4
2024/25 Revenue Changes (In Thousands)		
Estimated state appropriation operating increase (+1.5%)	\$1,799.8	
Estimated tuition revenue change		
Tuition and fee rate change (+4.5%)	11,148.5	
WSA Student Assessment Fee - Allocation to WSA	(440.3)	
Enrollment Change (-2.5%)	(6,847.2)	
Subtotal 2023/24 - Revenue Changes		5,660.8
2024/25 Expense Changes (In Thousands)		
Compensation	7,355.6	
Utilities (+5.0%)	683.1	
Student Financial Aid (+7.0%)	2,539.7	
MPERS Change Due to State Payment on Outstanding Balance	(4,036.2)	
Use of Base Budget Stability Reserve	(\$881.4)	
Subtotal 2024/25 - Expense Changes		\$5,660.8
2024/25 Estimated Balanced Budget		\$0.0
2024/25 Estimated General Fund Budget		\$414,523.2

PROPOSAL: Five-Year Capital Outlay Master Plan

Background

The State of Michigan requires that the Five-Year Capital Outlay Master Plan, formerly known as the Five-Year Comprehensive Master Plan, should be reviewed annually by the institution's governing board, revised as appropriate and posted to the institution's web page. The plan evaluates all capital priorities in light of current programming efforts, anticipated programming changes, institutional data, strategic goals, current capital base and the approved Building Project Priority List. We compile the Master Plan each fall using our fall data such as enrollment, student faculty ratio, facility revitalization plans and the Building Project Priority List which is reviewed and approved each September. We are seeking the Board's approval of this current five-year plan.

<https://wmich.edu/facilities/planning/5year>

Recommended Action

It is recommended the Board of Trustees approve the Five-Year Capital Outlay Plan for State Fiscal Years 2025 to 2029 as mandated by the State of Michigan.

PROPOSAL: Lease Agreement with Formosa Kitchen N Bar LLC

Background

The administration requests the Board of Trustees' approval to enter into a lease with Formosa Kitchen N Bar, LLC. Formosa wishes to lease and operate a restaurant in Student Center room 1104 of approximately 3,500 square feet which will offer Asian cuisine such as ramen noodles, bento boxes, and boba/bubble tea, as well as beer and wine.

The initial term of the lease is five (5) years with a second five (5) year option, with monthly rent payments of \$2,650. The lease is to become effective pending WMU Board of Trustees approval.

Recommended Action

It is recommended the Board of Trustees authorize the Treasurer or Assistant Treasurer to enter into a lease of five (5) years with an optional five (5) year extension with Formosa Kitchen N Bar, LLC effective for property owned by Western Michigan University located at the new Student Center, Kalamazoo, MI, with those terms and conditions deemed by the administration to be in the best interests of the University.

PROPOSAL: Personnel Report

ACADEMIC

Administrative Appointments

Bradley Bazuin; Chair; Department of Electrical and Computer Engineering;
effective July 1, 2024 through December 31, 2024.

Christopher Biggs; Interim Director; Irving S. Gilmore School of Music;
effective July 1, 2024 through June 30, 2025.

Ann Chapleau; Director School of Interdisciplinary Health Programs;
effective July 1, 2024 through June 30, 2026.

Valerie Dixon; Chair; Department of Counselor Education and Counseling Psychology;
effective August 1, 2024 through June 30, 2028.

Joan Herrington; Director; School of Theatre and Dance;
effective July 1, 2024 through June 30, 2025.

William Liou; Chair; Department of Mechanical and Aerospace Engineering;
effective July 1, 2024 through June 30, 2027.

Bianca Nightengale-Lee; Director; Lewis Walker Institute for the Study of Race and
Ethnic Relations;
effective August 19, 2024 through June 30, 2027.

Sudershan Pasupuleti; Director; School of Social Work;
effective July 1, 2024 through June 30, 2027.

Katherine Rigley; Interim Chair; Department of Speech, Language and Hearing Sciences;
effective May 22, 2024 through June 30, 2024.

Alessander Santos; Associate Dean; College of Health and Human Services;
effective July 1, 2024 through June 30, 2026.

Administrative Appointments (continued)

Lillian Smith; Dean; College of Health and Human Services;
effective July 1, 2024 through June 30, 2029.

Kevin Wanner; Chair; Department of Comparative Religion;
effective July 1, 2024 through June 30, 2027.

Andrew Zolp; Chair; Department of Physician Assistant;
effective July 1, 2024 through June 30, 2027.

Administrative Resignations

Charles Cotton III; Associate Vice President for Enrollment Management;
effective May 21, 2024.

Scott Irelan; Associate Dean; College of Fine Arts;
effective June 30, 2024.

Paulo Zagalo-Melo; Associate Provost for Haenicke Institute for Global Education;
effective July 31, 2024.

Return to Faculty

Stephen Covell; Professor; Department of Comparative Religion;
effective July 1, 2024.

Laura DeThorne; Professor; Department of Speech, Language and Hearing Sciences;
effective May 22, 2024 (change in date only).

Mioara Diaconu; Associate Professor; School of Social Work;
effective July 1, 2024.

Appointments – Tenure Track

Emanuel-Cristian Caraman; Faculty Specialist II – Lecturer; Irving S. Gilmore School of Music;
effective August 15, 2024.

Luke Kinsey; Faculty Specialist I – Lecturer; Department of Biological Sciences;
effective August 15, 2024.

Jinghao Li; Associate Professor; Department of Chemical and Paper Engineering;
effective August 15, 2024.

Appointments – Tenure Track (continued)

Vincent Longo; Assistant Professor; School of Communication;
effective August 15, 2024.

Yrithu Thulaseedharan Pillay; Assistant Professor; Department of Mechanical and
Aerospace Engineering;
effective August 15, 2024.

Ying Thaviphoke; Assistant Professor; Department of Industrial and Entrepreneurial
Engineering and Engineering Management;
effective August 15, 2024.

Yingying Zhang; Assistant Professor; Department of Statistics;
effective August 15, 2024.

Appointments – Tenured

Bianca Nightengale-Lee; Associate Professor; Department of Teaching, Learning and
Educational Studies;
effective August 19, 2024.

Valerie Dixon; Associate Professor; Department of Counselor Education and Counseling
Psychology;
effective August 1, 2024.

Sudershan Pasupuleti; Professor; School of Social Work;
effective July 1, 2024.

Lillian Smith; Professor; School of Interdisciplinary Health Programs;
effective July 1, 2024.

Appointments – Term

Autumn Adams; Faculty Specialist I – Lecturer; Department of Physician Assistant;
effective July 1, 2024 through June 30, 2027.

Barclay Johnson; Instructor; Department of Management;
effective August 15, 2024 through August 14, 2025.

Diana Lamphiere; Instructor; Department of Finance and Commercial Law;
effective August 15, 2024 through August 14, 2025.

Appointments – Term (continued)

Leah Lappan; Faculty Specialist II – Counseling Specialist; Department of Counseling Services - Sindecuse Health Center;
effective June 1, 2024 through May 31, 2025.

David Mange; Faculty Specialist I – Lecturer; Department of Finance and Commercial Law;
effective August 15, 2024 through August 14, 2029.

Jonathan Milgrim; Faculty Specialist I – Lecturer; Department of Philosophy;
effective August 15, 2024 through August 14, 2025.

Kelli Pierce; Faculty Specialist I – Clinical Specialist; Department of Speech, Language and Hearing Sciences;
effective July 1, 2024 through June 30, 2027.

Amanda Quist; Associate Professor; Irving S. Gilmore School of Music;
effective August 15, 2024 through August 14, 2026.

Susanne Stefanski; Faculty Specialist I – Counseling Specialist; Department of Counseling Services - Sindecuse Health Center;
effective August 15, 2024 through August 14, 2025.

Ariane Stein; Faculty Specialist I – Counseling Specialist; Department of Counseling Services - Sindecuse Health Center;
effective August 15, 2024 through August 14, 2025.

Emily Szatkowski; Instructor; Department of Accountancy;
effective August 15, 2024 through August 14, 2025.

Appointments – Grant/Contract

Cody Williams; Associate Professor; Mallinson Institute for Science Education;
effective July 1, 2024 through June 30, 2026.

Change in Departmental Affiliation

Bilinda Straight; Professor; from the Department of Gender and Women's Studies to the School of the Environment, Geography, and Sustainability;
effective August 15, 2024.

Sabbatical Leave

Lauren Foley; Associate Professor; Department of Political Science;
effective 2024/25 academic year.

Dini Metro-Roland; Professor; Department of Teaching, Learning and Educational
Studies;
effective Spring 2025 (change in date only).

Tiffany Schriever; Associate Professor; Department of Biological Sciences;
effective Spring 2025.

John Spitsbergen; Professor; Department of Biological Sciences;
effective Fall 2024.

Faculty Retirements with Emeritus Status

Said AbuBakr; Professor Emeritus of Chemical and Paper Engineering; Department of
Chemical and Paper Engineering;
effective May 14, 2030 (change in date only).

Karen Blaisure; Professor Emerita of Family and Consumer Sciences; Department of
Family and Consumer Sciences;
effective August 14, 2025.

John Petrovic; Professor Emeritus of Mathematics; Department of Mathematics;
effective April 30, 2025.

Robert Vann; Professor Emeritus of Spanish; Department of Spanish;
effective August 14, 2029.

Faculty Resignations

Kimberly Adams; Associate Professor; Irving S. Gilmore School of Music;
effective August 14, 2024.

Suzanne DeGraves; Faculty Specialist I – Counseling Specialist; Department of
Counseling Services - Sindecuse Health Center;
effective June 1, 2024.

Joanne DeWit; Master Faculty Specialist – Clinical Specialist; WMU Bronson School of
Nursing;
effective August 14, 2024.

Faculty Resignations - Continued

Scott Irelan; Professor; School of Theatre and Dance;
effective June 30, 2024.

Charles Kurth; Professor; Department of Philosophy;
effective August 14, 2024.

Daryl Lawson; Associate Professor; Department of Physical Therapy;
effective June 30, 2024.

LaCretisha McDole; Faculty Specialist I – Clinical Specialist; Department of Counselor
Education and Counseling Psychology;
effective April 30, 2024.

Abbie Olson; Faculty Specialist II – Counseling Specialist; Department of Counseling
Services - Sindecuse Health Center;
effective May 24, 2024.

Gemarco Peterson; Assistant Professor; Department of Counselor Education and
Counseling Psychology;
effective April 30, 2024.

Linda Schmidt; Assistant Professor; School of Social Work;
effective May 14, 2024.

Vince Torano; Professor; Frostic School of Art;
effective August 14, 2024 (change in date only).

Jessica Van Stratton; Associate Professor; Department of Psychology;
effective August 14, 2024.

Andrew Wyman; Faculty Specialist I – Lecturer; Department of Engineering Design,
Manufacturing and Management Systems.
effective August 14, 2024.

Visiting Professor

Mike Esperanza; Visiting Assistant Professor; School of Theatre and Dance;
effective August 19, 2024 through April 30, 2025.

NON-ACADEMIC

Administrative Appointments

Daniel Bartholomae; Renewal; Vice President of Intercollegiate Athletics;
effective July 1, 2024

Jeffrey Breneman; Renewal; Vice President for Government Relations;
effective June 10, 2024

Retirements

Cheryl Butler; Supervisor Office; Office of the Registrar;
effective June 29, 2024.

Judith Carroll; Academic Auditor; Office of the Registrar;
effective June 1, 2024.

Brian Crandall; Lieutenant; Department of Public Safety;
effective July 1, 2024.

Tonja Koss; Administrative Assistant II; Department of Philosophy;
effective June 29, 2024.

Michelle Loedeman; Assistant Director, Collections; Department of Accounts Receivable;
effective July 1, 2024.

Jeanine Michael; Human Resources Assistant Sr., Department of Human Resources;
effective May 1, 2024.

Sharon Mullins; Gardener; Facilities Management – Landscape Services;
effective March 22, 2024.

Kelly Penskar; Systems Specialist Sr.; Office of Information Technology –
Telecommunications;
effective July 1, 2024.

PROPOSAL: Convert the History: Public History Concentration to a Program

Background

The Graduate Studies Council of the Faculty Senate has approved the conversion of the History: Public History concentration to a program entitled Public History offered by the Department of History in the College of Arts and Sciences.

Per MOA 23/01

Concentrations were previously defined as separate academic programs in the July 8, 2015 revision of this policy. Concentrations have evolved since that time and in practice are technically the same as a major. To simplify the curriculum, no new concentrations will be created, and any curriculum change to existing concentrations must also change the concentration to a major.

Recommended Action

Convert the concentration – History: Public History – to a program – Public History.

**PROPOSAL: Move programs in the Department of Gender and Women's
Studies programs to the Department of Sociology**

Background

The Faculty Senate Executive Board has approved the moving of programs from the Department of Gender and Women's Studies to the Department of Sociology.

With the decreased student enrollment and fewer faculty with tenure lines in the unit, the rationale articulated in 2013 for a stand-alone Gender and Women's Studies Department has been significantly diminished. CAS is cognizant of concerns that have been articulated regarding efficient investment in administrative overhead.

Therefore, while fully retaining the programs and courses, the college has worked with faculty to move the Gender and Women's Studies major, minor and courses to the Department of Sociology according to the processes outlined in the Letter of Agreement between WMU Administration and the AAUP and signed by both parties in late January 2023.

Recommended Action

Move programs in the Department of Gender and Women's Studies programs to the Department of Sociology.

PROPOSAL: Liquor License – Multiple Events

Background

Western Michigan University may apply for up to 12 Special Event Liquor Licenses through the Michigan Liquor Control Commission each year. The Application for the licenses requires formal controlling board approval. The events listed below in the Recommended Action will follow all policies and procedures related to serving alcohol on campus and will have TIPS trained servers for the alcohol and WMU will be responsible for checking identification of all participants prior to serving any alcohol.

Recommended Action

RESOLVED that Western Michigan University, through its duly authorized officers, make application to the Liquor Control Commission for a one-day special license for the sale of beer and wine for the following events:

- October 19, 2024 -- Alcohol sales at the West Hills Athletic Club (which is part of Western Michigan University) during the 11th Annual Fall Classic Tennis Tournament.
- January 4, 2025 – Alcohol sales at the West Hills Athletic Club during the inaugural New Year’s Open.
- March 14-15, 2025 – Alcohol sales at the West Hills Athletic Club during the 12th Annual Irish Open Tennis Tournament.

PROPOSAL: Western Michigan University Board of Trustees Meeting Dates for 2025

Background

The following dates were vetted through the University Calendar, Religious Holiday Observances, Executive Leadership, and Trustee availability. Formal Board of Trustee Meetings will begin at 1PM unless otherwise published.

Thursday, February 6th

Thursday, April 17th

Thursday, June 26th

Thursday, September 11th

Thursday, October 30th

Thursday, December 4th

Recommended Action

It is recommended the Board approve the proposed 2025 Formal Meeting dates.

PROPOSAL: Addendum to Commercial Lease Agreement, 530 W. Kalamazoo Ave., Kalamazoo, MI

Background

On March 26, 2021, on behalf of the Department of Theatre, WMU entered into a lease with 530 W. Kalamazoo Ave., LLC, to store departmental scenery. The original lease period ended March 25, 2024, and converted to month-to-month. The parties determined another 3-year term is desired. As such, we request approval to extend this lease, per the Addendum. A summary of the terms is as such:

Location: 530 W. Kalamazoo Ave., Kalamazoo, MI

Initial Term: 3/26/21 – 3/25/24

Month-to-month: 3/26/24 – 6/27/24

Extension: 6/28/24 – 6/27/27 with option to terminate each year

Rent year one (1): \$2,122.42 per month; \$25, 469.04 per year

Escalation: 3% per year

Recommended Action

Pursuant to the retained powers of the Board regarding the authorization of university property and facility leases for more than one year's duration, it is recommended the Board of Trustees approve the Addendum to the Commercial Lease Agreement with 530 W. Kalamazoo Ave., LLC and authorize the Administration to finalize, negotiate, execute and to take such other actions to effectuate the transaction in a form acceptable to the General Counsel prior to execution, and be in compliance with the law and with University policies and regulations.

PROPOSAL: Annuity and Life Income Funds

*Additional materials can be obtained through the Board of Trustees Office.

PROPOSAL: Operating Cash Accounts

*Additional materials can be obtained through the Board of Trustees Office.