Architectural internship program earns statewide honor

The architectural internship program in the WMU Office of Campus Planning, Engineering and Construction has been recognized by the Michigan chapter of the American Institute of Architects (AIA) for 1992. AIA Michigan has given WMU its "Award for Outstanding Participation" as an internship sponsor to the AIA/National Council of Architectural Registration Boards Intern Development Program (IDP).

"We're delighted to have received this honor," said Evie Asken, campus planning, and development, in a letter to Asken. "It is through efforts such as yours that education and examination. It requires participants to undertake a series of activities that research suggests leads to improved retention in exchange for a need-based grant of $1,000, which can be renewed for a second year.

Such activities include mandatory academic advising and financial aid counseling as well as participation in student organizations, providing volunteer services and attendance at cultural events. Each activity is intended to further connect the student to the institution to enhance success potential.

The national average for doctoral granting universities, an organization of more than 375 institutions and 30 systems of higher education. To lose students needlessly is a waste of resources - our students' time and resources are the key to their future success as architects," she said. "That's when we established our internship program here at WMU.

Asken explained that experience through the program, which Asken established in 1989, recent graduates of architecture schools come to WMU as interns for project administration, budgeting and scheduling in addition to design under Asken's supervision.

"That's what makes our program so unique," Asken said. "Interns in our office receive a generally broader base of experience than they would in a traditional architectural office.

Asken added that because of the many and varied projects usually under way at a large university like WMU, "Our interns gain valuable experience in areas that are critical to their future success as architects," she said.

WMU's is the only IDP program at a university in Michigan and perhaps in the nation. Each year of the three-year project, 36 additional institutions will be selected for participation.

The national project will bring together campus teams to identify and disseminate information on successful retention practices, develop mechanisms to assess progress in meeting goals and establish networks to promote retention and graduation.

In working to improve student success, AASCU will encourage and highlight the critical role played by campus presidents in retention.

Another outcome of the committee is University 801, a course on college success for freshmen. The course covers use of the library, computers, the catalog and telephone registration plus note taking and time management. A record 860 students — 30 percent of this year's 2,825 beginning freshmen — are taking the course this fall.

The Office of Student Financial Aid and Scholarships and the Division of Minority Affairs have joined forces to offer the STAR Program for incoming minority freshmen. It requires participants to undertake a series of activities that research suggests leads to improved retention in exchange for a need-based grant of $1,000, which can be renewed for a second year.

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Three new degree programs on Dec. 14 board agenda

The Board of Trustees will consider approval of two new master's degree programs, at a regular meeting at 11 a.m. Monday, Dec. 14, in the Board Room of the Bernhard Center.

On the agenda are the new doctoral degree programs in English and in computer science as well as a new bachelor's degree program in employee assistance.

The board will also be considering approval of a new School of Aviation Sciences and a new DISTINGUISHED VISITING PROFESSIONAL PROGRAM. Other agenda items include the approval of contracts for a new parking ramp near Miller Auditorium.

HOLIDAY RECEPTION PLANNED

Two December 10, 1992 Western News

The annual holiday reception sponsored by the Western Alumni Association will be held Monday, Dec. 14, from 2:30 to 4:30 p.m. in the South Ballroom of the Bernhard Center. The reception is open to the public.

President Haenicke has announced a revised policy for members of the University community who wish to report concerns or complaints about sexual harassment.

"After considerable consultation with various student and University officers, I have decided to ask the University ombudsman to handle all cases regarding sexual harassment. Ombudsmen have been personified in the University (faculty, graduate assistants, and graduate and undergraduate students)." Haenicke said, "They are available to students, faculty, trustees, the president and anyone else who has concerns of this nature."

One of the winners designed T-shirts especially for the occasion. The Spirit Award is given to employees who have contributed to the lives of students. The award is open to all employees of the University. and is available at several campus locations.

THEMBUPS UNDER THE RACKET — The Division of Regional Education and Economic Development gave thanks up last week after winning the University's Spirit Award for November. A plaque is awarded each month by the Division of Student Affairs to students and to faculty/staff members for demonstrating a unique and visible example of pride and enthusiasm for WMU. "John D. Fleckenstein Jr., student affairs, standing at right of banner, presented the award to Richard T. Burke, vice president for regional education and economic development, standing at left of banner. The banner is just one example of spirit activities undertaken by this "rather entrepreneurial unit," according to Burke. The brown-and-gold banner stands in the Ellsworth Hall lobby to welcome visitors to the building. It features black-eyed susans, the flower that inspired WMU's spirit animal, the golden goat.

procedure for reporting sexual harassment revised

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Dublin directly to the special phone line at 269-1120. For more information, call Cindy L. Zimmerman, funds management, at 7-4241.

Voice mail change announced

Effective Monday, Jan. 4, persons with voice mail on their telephones will no longer be able to use the numbers 100 and 150 for forwarding their calls or accessing the system.

Subscribers must now use the number 7-4000. Persons are asked to immediately clear their forwarding by touching 84 or 87, and then touching 7-4000 instead of the replace 100. In order to access voice mail or retrieve messages, persons will need to touch 7-4000 instead of 100.

Persons with questions may call the Department of Telecommunications at 7-4663.

Service

These employees are recruited for five, 10, and 15 years of service to the University in December.

Evelyn J. MacNellis, College of Fine Arts and Elton F. Mayo, physics, faculty.

B. maintenance


Five years — Joyce M. Betti, Valley Hall; Michael Thomas, Myers, institutional services; Michael Dance, food services; and Susan K. McNulty, food services.

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Human resources

Correct address needed for W-2s
If you have changed your address within the past year and have not notified the human resources information systems office or the payroll office, we are looking for you! The University payroll office will be mailing you a change of address statement (W-2) before the end of January, and it must have your current correct address.

To change your address, you may use the form on the back of your paycheck envelope, or send a memo to information systems, 1240 Student Administration Building. Changes must be received by Dec. 31 to ensure that your W-2 will be correctly addressed and issued.

If you change your name, this correction must be made by having your department submit a P-006. You may call information systems at 7-3622 to confirm that your name and address are correct in your employee file.

Don’t wait until it’s too late — do it now!

Paychecks may be picked up Tuesday, Dec. 29
Due to the winter closure, pay period 24 paychecks will be available for employees to pick up on Tuesday, Dec. 29. Persons may obtain their checks between 9 a.m. and 3 p.m. that day in the cashiering office in the SelfServ Administration Building. Any paycheck not picked up will be delivered with the regular mail on Monday, Jan. 4.

If any pay periods with direct deposit will have their checks deposited in their accounts on Dec. 29, the usual scheduled payday.

Obituary

Milton R. Cudney, emeritus in the Counseling Center, died Dec. 7 in Kalamazoo. He was 62.
A memorial service is planned for 2 p.m. Thursday, Dec. 10, in the Beeler Memorial Chapel, Normal Hall, 6080 Stadium Drive.

A 1952 WMU graduate, Cudney was a teacher, coach and counselor in the Grand Rapids Public Schools for several years. He joined the WMU faculty as a counselor in 1964 after earning his master’s degree from the University of Michigan and his doctoral degree from Ohio State University.

Cudney was the creator of a theory for eliminating self-defeating behaviors and is the author of a number of books on that topic. His most recent book, “Self-Defeating Behaviors,” was co-written with a former WMU student and published earlier this year by HarperSanFrancisco. He traveled throughout the United States and Canada to present workshops and give speeches on counseling and behavior change.

An avid sports fan who also competed in cross country, basketball and baseball at the junior college level, Cudney was asked by former men’s basketball coach Vernon Payne, now WMU recreation programs and facilities, to work with his players on team cohesiveness and eliminating self-defeating behaviors in the mid-1980s. Cudney also worked closely with the team and met with players in his office.

Cudney retired from the University in December 1989. Memorial contributions may be made to the American Diabetes Association.

Policy

University Closing Policy

Policy and procedures guide for the suspension of University operations due to weather conditions, physical damage or other emergency conditions that prevent normal operations:

The decision to close all or part of the University for reasons of weather, building conditions or disruptive actions, will be made only by the president or his/her designate. The president’s office and the Department of Human Resources will be the coordinating offices for determining details and questions dealing with the closing.

In cases of complete or near complete shut-down, local news media will be used under normal circumstances for notification purposes. If only selective operations are involved, or if the closing is for the entire day, any affected department will be individually notified. The lack of specific notification to the contrary should be interpreted to mean that normal operations are to be maintained.

Specific cases and varying conditions or circumstances may require special action or decisions. However, some basic policy statements regarding close-down decisions are presented in this statement in an effort to provide as much understanding and communication as is possible on these matters.

I. In the absence of notification to the contrary, all normal operations will continue as scheduled. If there is any doubt as to whether the University will be in operation, a message will be available on WMUK-FM (102.1) and WIDR-FM (89.1). Closing announcements will be on these same sources as well as the general public media.

II. In the event that emergency conditions are so severe that on-campus classes must be canceled, the University will close except for essential services.

III. The vice president for regional education and economic development is authorized to cancel off-campus classes in accordance with policy established by that office.

IV. Essential services will be maintained during a period in which the University is closed. These include:

A. University computing services
B. District heating and distribution systems may be required
C. Grounds — for snow removal
D. Police
E. Recreational facilities — e.g., Gary Center, Bernhard Center, Lawson Ice Arena, Gabel Natatorium
F. Telecommunications
G. Sindecuse Health Center
H. Waldo Library
I. WMUK-FM
J. Other facilities as designated
V. When a decision is made to close the University, the following notification steps should be taken:

A. Vice president for business and finance
(1) Notify executive director of public relations and communications
(2) Notify provost and vice president for academic affairs.

B. Executive director of public relations and communications
(1) Notify public information office
(2) Notify vice president for administrative affairs and secretary of Board of Trustees

On campus

LEARNING ON THE JOB — Brenda L. Case-Parris thinks that the University has a responsibility not only to educate students but also to teach them to be good employees. She does her part in this process as the administrative secretary in the student employment referral service. She helps place work/study students in jobs and monitors their hours and rates of pay. She also monitors the payroll for WMU’s student employees for compliance with University, state and federal policies.

Case-Parris says she enjoys the contact with people in her job. She works with some 320 on-campus employees and a few off-campus employers through the college work/study program. She also likes the “trouble-shooting” component of her position — helping people determine what can and cannot be done over-time, giving advice on discipline and assisting in figuring approximate pay rates. Case-Parris particularly enjoys the international students in the meets. “If I learn as much from them,” she says, “If I didn’t work in this environment, I never would have access to them. When they graduate, they leave a part of themselves with me.” Case-Parris points out that student employment has many advantages for people once they graduate. “It’s a real learning experience,” she says. “I’ve learned students learn as much out of the classroom as they do in the classroom, and they learn whether they like a particular work situation or not, which might help direct them in the future.” Case-Parris, who holds an associate’s degree from Parson’s Business College (now Davenport College), has worked at WMU for 15 years.

Media

Several members of the University community will be guests in the coming weeks on “Focus,” a five-minute news segment produced by the College of Communication. “Focus” is scheduled to air on these Saturdays at 6:10 a.m. on WKPR-AM (1420) with the following speakers and topics:

(3) Notify vice president for student affairs
(4) Notify general counsel and vice president for legislative affairs
(5) Notify vice president for regional education and economic development
(6) Notify vice president for research
(7) Notify vice president for institutional advancement
(8) Notify assistants to the president
C. Provost and vice president for academic affairs
(1) Notify academic deans a. Notify departmental chairs
(2) Notify other major academic units
(3) Notify library
D. Vice president for administrative affairs and secretary of Board of Trustees
(1) Notify trustees
(2) Notify major unit heads
E. Vice president for student affairs
(1) Notify major unit heads
F. General counsel and vice president for legislative affairs
(1) Notify major unit heads
G. Vice president for regional education and economic development
(1) Notify major unit heads
H. Vice president for research
(1) Notify major unit heads
I. Vice president for institutional advancement
(1) Notify major unit heads
J. Assistants to the president
(1) Notify major unit heads

VI. In order to protect uninsured income losses to employees, whenever the “University is closed” all faculty and staff not required for essential operations during the period of closing will be excused from work and be paid as though the period of closing were a holiday. However, the University’s sole judgment as to who is required to work and who is not. Whenever the University is closed from normal operations, employees will fall into several groups for the purpose of determining pay.

A. Employees who are required to work to continue essential services will be paid for the time worked in the same manner as though the period of closing were a holiday.

B. Employees who report for their regular work period prior to the announcement of closing, but who are not required to maintain essential services, will be released from their work stations by their supervisors at the effective time of closing and will be paid for the balance of their work period as though it were a holiday.

C. Employees who, for whatever reason, are unable to report for their regular work period prior to the announcement of closing may use annual leave for the time from the beginning of their regular work period, to the effective time of closing, without the requirement of prior approval for annual leave. They will be paid for the balance of their work period as though it were a holiday.

D. Any employee who has reported in as “sick” or was scheduled to be on annual leave prior to the announcement of closing will be paid as though they were not closing and thus will be charged for sick leave or annual leave for the period not worked.

Books use techniques of storytellers to portray groundwater resources in Michigan counties

Two new books by WMU researchers use the techniques of movie script writers and biographers to tell the story of groundwater resources in Calhoun, Cass, Allegan, and St. Joseph counties.

"The Water Below: A Subterranean Saga of Groundwater in Calhoun County" and "Walking on Water: The Life Story of Groundwater in St. Joseph County" are in demand locally and throughout the state of Michigan. The hazardous ingredients of products, rang-