



# WESTERN *Official* NEWS

Volume 1, Number 5

February 8, 1973

## WESTERN FAMILY

DR. CLYDE WILLIS, associate professor of Speech Pathology and Audiology, and MARTIN STUTZ, Western Alumnus who is a speech pathologist in Saginaw schools, are co-authors of "The Clinical Use of the Taub Oral Panendoscope in the Observation of Velopharyngeal Functions" in the *Journal of Speech and Hearing Disorders* . . . DR. JEAN E. LOWRIE, director, School of Librarianship, is co-author of "Dateline: London, IASL Conference 1972," published in *School Media Quarterly*. DR. LOWRIE has been appointed by SECRETARY OF STATE WILLIAM O. ROGERS to the Government Advisory Committee on International Book and Library Programs . . . DONALD BLASCH, chairman, Department of Blind Rehabilitation and Mobility, is represented in *What's New in Home Economics* by an article "Independent Living for the Blind," describing the work of MRS. ISABELLE SMITH, associate professor of Home Economics, who teaches "Independent Living for the Blind" . . . DR. HAYM KRUGLAK, professor of Physics, has contributed a chapter to *New Trends in Physics Teaching*, published by the United Nations Educational, Scientific and Cultural Organization (UNESCO) . . . LEON D. NOBES, assistant professor of Communication Arts and Sciences, is listed in the British publications *Dictionary of International Biography* and *Two Thousand Men of Achievement* . . . Five poems by JOHN WOODS, professor of English, are published in *Poetry Northwest* magazine and were included in a public reading at a session of the Miles Modern Poetry Committee at Wayne State University . . . DR. KENNETH B. ENGLE, professor of Counseling and Personnel, and DR. THOMAS WILLIAMS, director of Alcoholism Services, Battle Creek Sanatorium, are co-authors of "Effect of an Ounce of Vodka on Alcoholics' Desire for Alcohol" which appears in *Quarterly Journal of Studies of Alcohol* . . . HELMI K. MOULTON, associate professor of Art, is represented by two woven hangings "Washington Symphony" and "Taos Chant" at "Filaments '73" an invitational show at Eastern Michigan University's Sill Hall Gallery . . . DR. ARTHUR G. SNAPPER, associate professor of Psychology and developer of SKED notation system for programming small computers for "in the laboratory" control of experiments and data analysis was featured at a conference on the

(Continued on page 2)

## PROCESS FOR SELECTION OF ADMINISTRATIVE OFFICERS

### General Education Requirement

The 35-hour General Education Requirement is designed to offer a maximum of choice, self-direction and flexibility. In deciding how to fulfill the requirement, you should keep in mind your talents, interests and educational goals. The requirement may be met three ways: (1) The General Studies Program, (2) The Distribution Program, (3) The Integrated Programs. For advice and counseling on the programs themselves, moving from one program to another, contact a curriculum advisor. Further assistance is available at the General Education (AID) office, Room 2090 Friedmann Hall.

#### 1. The General Studies Program: For Students Enrolled Previous to Fall Term 1973

These requirements are listed in all WMU catalogs 1965-66 through 1972-73. Currently enrolled and re-entry students (especially juniors and seniors) may continue to meet General Studies requirements. All students enrolled before Fall '73 (especially freshmen and sophomores) may switch to either the Distribution or Integrated Programs, in which case curriculum advisors or the AID office if necessary should be contacted.

#### 2. The Distribution Program: For New Students Enrolling Fall Term 1973

This Program is designed as an introduction to a series of discrete or separate courses in different academic disciplines. For example, course work can move from GEOL 131 Earth History and Evolution, to ENG 107 Good Books, to SOC 190 Men and Women in Contemporary Society. The virtue of this Program is two-fold: (1) the student has almost total freedom in planning his program (over 200 courses satisfy this requirement); (2) in each course the student deals with the skills and techniques of knowledge within a specific discipline (Geology, English, Sociology, etc.). In other words, the student will "distribute" his course work into different "ways" of knowing, hence the name, Distribution Program.

#### 3. The Integrated Programs: For New Students Enrolling Fall Term 1973

These Programs are designed to introduce students to a single subject from different points of view. In Program F, for example, the subject "Technology in Culture" is approached from the following points of view: Environment and Technology; Society and Technology; Man and Technology; Technology, Past, Present and Future. The virtue of the Integrated Programs is also two-fold: (1) the student has a choice of 7 different programs; (2) in each program students deal with the inter-relationships between "ways" of knowing—the "integration" of knowledge—hence the name, Integrated Programs.

### COURSES AND REQUIREMENTS FOR THE DISTRIBUTION PROGRAM REQUIREMENTS

From the courses listed below, students may design their General Education Program. There are six stipulations:

1. The program must total at least 35 semester hours of credit.
2. At least six semester hours must be completed satisfactorily in each of the following three areas:
  - A. Humanities and Fine Arts
  - B. Social and Behavioral Sciences
  - C. Natural Sciences and Mathematics
3. At least one course must be completed satisfactorily in a fourth area: the Non-Western World.
4. At least eight semester hours must be completed satisfactorily at the junior-senior (300-400) level.
5. No more than two courses from the same department (except General Studies courses) may be counted towards the 35 hours.

(Continued on page 2)

A major university is built upon a firm foundation of Trustees, faculty, students, administrative and professional staff and alumni, each group conscious of its own worth and each with a healthy respect for the competence and sincerity of the other component parts. In principle and practice not all parts have an equal voice in initiating nor in implementing policy, but their involvement by direct participation, consultation and, most importantly, by advice and consent are essential if the best interests of the university community are to be served.

In the selection of those officers who will have the responsibility for providing the university with leadership, the degree of faculty, student, staff and alumni involvement may vary for different administrative positions. However, the university officials most immediately responsible for filling such vacancies are at least morally obligated to include in their search committee representatives of all these component areas with whom those officials should hold free, open and continuous communication.

These guidelines include for each of the more responsible positions a statement relating to: (1) the formulation of the charge for the search committee, and (2) the composition of the search committee. No attempt has been made to include job descriptions.

#### PRESIDENT:

I. The responsibility for making the charge to the search committee for a university president lies with the Board of Trustees. However, this charge shall be formulated in consultation with a faculty committee appointed by the Faculty Senate and with representatives of the student, administrative and professional staff and alumni constituents. The goals and future development of the university and its role within the state system of higher education shall be considered in attempting to define the type of president desired.

II. The search committee shall be appointed by the Board of Trustees.

A. Members shall be chosen from the Board of Trustees, faculty, students, administrative and professional staff and alumni, with each of these groups represented and with the faculty in a substantial plurality. The

(Continued on page 2)



## WESTERN FAMILY

(Continued from page 1)

notational system sponsored in Kalamazoo by the Digital Equipment Corporation . . . DR. MAX O. McKITRICK, associate professor of Business Education, is the author of "Updating the Traditional Book-keeping Class," published in the *Journal of Business Education* . . . DR. SHERWOOD S. CORDIER, professor of History, has had his latest book *Britain and the Defenses of Western Europe in the 1970's* published recently . . . DR. FRANCES S. HARDIN, associate professor of Marketing, has been appointed to the Board of Directors of the American Marketing Association . . . DR. CHESTER L. HUNT, professor of Sociology, and CARL B. SNOW, retired head of the Audiovisual Center, have produced six filmstrips "Michigan: Land and People" an instructional work which is accompanied by a teacher's guide . . . LAURA MANIS, assistant professor, Counseling Center, and MARY FRANCES FENTON, assistant professor of Teacher Education, served as group leaders at the meeting of the Michigan Council of Women in Higher Education, held at Eastern Michigan University . . . MR. RAMESH GARG, assistant professor of General Business, discussed "U.S. Trade Possibilities with the Soviet Union" before the Kalamazoo Rotary Club . . . HOWARD J. DOOLEY, instructor in Humanities, College of General Studies, reviewed ANTHONY NURTINK'S *Nassar for Choice* . . . "Rights of Children: Human and Legal" in *Peabody Journal of Education* and "Insights into Cultural Understanding" in *Kalamazoo College Review* were authored by DR. NORMAN C. GREENBERG, dean, College of General Studies . . . "Sublimation Pressures of Etraphenylmethane and Associated Bond Energies" a research report by DR. ADLI S. KANA'AN, associate professor of Chemistry, appears in the *Journal of Chemical Thermodynamics* . . . DR. RALPH K. STEINHAUS, assistant professor of Chemistry, and ZAHID AMJAD, a former graduate student, are co-authors of a technical article in *Inorganic Chemistry* . . . DR. JAMES ASENDO, assistant professor of Teacher Education, is assisting in organizing Michigan's first workshop focusing on summer recreation safety, a project sponsored by the Department of Natural Resources.



Western (Official) News is published by the News and Information Department of Western Michigan University. It carries policy and official statements of the University and is published irregularly. Communications should be addressed to Western (Official) News, 2240 Administration Building.

## General Education Requirement

(Continued from page 1)

6. Hours used towards the 35 hour General Education Requirements cannot apply towards curricular, major or minor requirements (certain curricular exceptions to this rule have been approved by the University General Education Committee. Information regarding these exceptions may be obtained from curriculum advisors.

## COURSES (For full course descriptions refer to Department listings)

- AREA I HUMANITIES & FINE ARTS:**  
(Art: 120, 130, 140, 220, 221); (Arts & Sciences: 145A-B); (Bus. Ed.: 142); (Comm. Arts & Sciences: 220); (English: 105A-B-C-D-E, 107, 110, 111, 150, 210, 222, 305, 311); (General Studies—Humanities: 102, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 300, 301, 302, 303, 305, 315, 316, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413); (Languages—French: 100, 101, 375; German: 100, 101, 375; Greek: 100, 101; Italian: 100, 101; Latin: 100, 101; Classics: 360, 375, 450; Russian: 100, 101, 375; Spanish: 100, 101, 375); (Linguistics: 100); (Music: 150, 151, 152, 350, 351); (Philosophy: 100, 200, 201, 220); (Religion: 200, 305, 306, 312, 313, 331, 333)
- MINIMUM 6 HOURS**
- AREA II SOCIAL & BEHAVIORAL SCIENCES:**  
(Accountancy: 301); (Anthropology: 100, 240, 425); (Business Ed.: 140, 292); (Economics: 100, 201, 202, 313); (Engin. Tech.: 378); (General Studies—Soc. Science: 120, 121, 122, 123, 220, 221, 223, 224, 225, 255, 256, 355, 421, 422, 423, 455, 456, 457); (History: 100, 101, 102, 103, 104, 105, 300, 306, 307, 312, 314, 315, 341, 344, 346, 390); (Management: 300); (Marketing: 190); (Political Science: 100, 250, 300, 313, 340, 343, 344, 350, 360, 361); (Sociology: 100, 101, 171, 190, 200); (Religion: 323, 324, 332)
- MINIMUM 6 HOURS**
- AREA III NATURAL SCIENCES & MATHEMATICS:**  
(Anthropology: 250); (Biology: 107, 234, 300); (Chemistry: 101, 102, 103, 105, 109, 140); (General Studies—Science: 130, 131, 132, 133, 330, 430, 431, 432, 433); (Geography: 100, 105, 204, 206); (Geology: 100, 130, 131, 300, 312, 444); (Math.: 100, 116, 190, 200, 366); (Physics: 102, 104, 106, 110, 111, 120)
- MINIMUM 3 HOURS**
- AREA IV NON-WESTERN WORLD:**  
(Anthropology: 220, 334, 335, 336, 337, 538); (Econ.: 585, 587); (General Studies—General: 304); (Geography: 386, 387, 389, 390); (History: 381, 386, 581, 583, 585); (Political Science: 341, 342, 345); (Religion: 302, 303, 304, 307); (Sociology: 530, 535)
- MINIMUM 3 HOURS**
- AREA V OPTIONAL ELECTIVES:** May be used towards the 35 hour requirement but not to satisfy area requirements I-II-III-IV. (Business—General: 305); (General Studies—General: 100, 101, 222, 331); (General Studies—Integrated: 155, 260, 424); (Geography: 350); (Management: 102, 200); (Military Science: 100, 101)

## INTEGRATED PROGRAMS AND REQUIREMENTS

## REQUIREMENTS

Any of the following seven Integrated Programs satisfies the General Education Requirement. There are four stipulations:

1. Student course work, elected in consultation with his program coordinator, must total at least 35 semester hours of credit.
2. With certain exceptions, no course work may be applied toward a curricula, major or minor requirement. For exceptions, consult a curriculum advisor or the AID office if necessary.
3. At least eight semester hours must be completed satisfactorily at the junior-senior (300-400) level.
4. At least one course must be completed satisfactorily in the Non-Western World area.

## PROGRAMS (For more complete descriptions, see College of General Studies listings)

## Program A: Getting It Together (GIT)

This Program is designed to help students expand their awareness in two directions: (1) the Self, (2) the Self's environment, i.e., Context. From the "double" perspective of Self and Context, students will be able to examine personal as well as historical experience and knowledge *per se*, (Post-Freudian Thought, for example).

## Program B: World Explorations

Through actual exploration of the world, this Program is de-

(Continued on page 3)

## Process for Selection

(Continued from page 1)

chairman of the search committee shall represent the committee to the Board.

- B. Faculty members of the search committee shall be drawn from a list of faculty members submitted by the Faculty Senate. The number of names submitted shall be determined by the Board of Trustees in consultation with the Faculty Senate. Student, administrative and professional staff and alumni names shall be drawn from a list submitted by the appropriate representative bodies in these areas, the number to be determined by the Board of Trustees after consultation with the above groups.
- C. The Board shall consider only candidates who have been recommended by a majority vote of the search committee. If no candidate is acceptable to the Board, then the process of nomination shall be continued by the same search committee. It is suggested that the search committee recommend not more than five candidates to the Board at any one given time.

## VICE PRESIDENTS:

In the selection of candidates for these positions, the President of the University shall look for qualities of leadership, technical competence, professional rapport with the President and compatibility with the staff in the areas under the supervision of these administrators. The choice will be influenced further by evidence of the candidates' recognized ability to work closely with the faculty, students and staff on problems that directly or indirectly affect the role of the University.

## Vice President for Academic Affairs

- I. The responsibility for making the charge to the search committee for the Vice President for Academic Affairs lies with the President of the University. This charge shall be formulated in consultation with the Executive Board of the Faculty Senate or such other persons as may be designated by the Executive Board. The President will also consult other constituent elements of the University before making his charge.
- II. The search committee shall be appointed by the President and shall include faculty members, students and administrative and professional staff with faculty members in a substantial majority. Faculty members shall be drawn from a list of faculty names submitted by the Faculty Senate. The number of names submitted as nominees to serve on the committee shall be determined through consultation between the President and the Faculty Senate. Student, ad-

(Continued on page 3)



## Process for Selection

(Continued from page 2)

ministrative and professional staff names should be drawn from lists submitted by their respective representative bodies with numbers to be determined in consultation with the President.

### Vice President for Student Services, for Institutional Services and for Finance

Candidates for the above offices shall be selected by the President of the University with appropriate consultation with representative bodies of the students, administrative and professional staff and faculty.

### ACADEMIC DEANS:

Faculty, department heads or chairmen and students shall be significantly involved in the nomination of candidates for the position of dean of each college. It is presumed there will be diversity in the selection process due to the diversity of objectives, disciplines and concerns of the individual colleges.

I. In appointing the search committee and developing its charge, the Vice President for Academic Affairs shall consult with representatives of the faculty, including department heads or chairmen, and students from the college involved.

II. The search committee, to be composed of faculty and students, shall be appointed by the Vice President for Academic Affairs.

A. The faculty of each college other than The Graduate College shall evolve procedures for nominating faculty representatives. The number of nominees shall be determined by the Vice President for Academic Affairs in consultation with the faculty of the college.

B. The majority of the members of the search committee shall in each case be faculty from within the respective college.

C. In selecting a dean for the College of General Studies, the search committee shall consist in part of faculty members from other Colleges who regularly teach courses in the College of General Studies and in part of faculty members directly appointed to the College of General Studies. Student membership should reflect a cross-section of student enrollment.

### Dean of The Graduate College

I. In appointing the search committee and developing its charge, the Vice President for Academic Affairs shall consult with the elected faculty and student members of the Graduate Studies Council and representatives from academic

(Continued on page 4)

## General Education Requirement

(Continued from page 2)

signed to acquaint the student with the drama and discovery occurring at the frontiers of today's knowledge.

### Program C: The Twentieth Century Experience

This Program focuses on the meaning of Twentieth Century existence. Central concerns will be: (1) Where have we come from? How? Why? (2) Where are we now? Why? (3) Where are we headed? How? Why?

### Program D: Non-Western World Studies

This Program is designed to offer the student a better understanding of his own culture by studying and comparing various Non-Western cultures. The student will investigate and explore the aesthetic creations, philosophical thought, and social organizations of these cultures which comprise such a sizeable and important portion of human achievement.

### Program E: Environments of Man: Patterns of Change

This Program combines the views of science, social science, and the humanities in an exploration of responses humans have made and will be required to make to the environments of nature, culture, society and self. The Program focuses on the change and diversity in human environments in an effort to better understand alternatives for the future.

### Program F: Technology in Culture

This Program (1) investigates the interactions between various aspects of technology and other segments of our culture; (2) attempts to develop an awareness of responsibility for the problems brought about by these interactions; (3) offers the student skills to use in meeting these responsibilities.

### Program G: Self-Instructional Inquiry

This Program is designed to allow the student to pursue his General Education Requirement independently. It centers on the habits of intelligent independent inquiry (asking useful questions, mobilizing resources, designing systematic investigations, etc.), and offers faculty support and guidance.

## GENERAL EDUCATION REQUIREMENT FOR TRANSFER STUDENTS

### 1. Students with Approved Associate Degrees from Michigan Community Colleges\*

A. Must complete satisfactorily at least eight semester hours of approved General Education courses at the junior-senior (300-400) level.

B. Must complete satisfactorily at least three semester hours in the Non-Western World area. This course work may be applied toward requirement A.

### 2. Students without Approved Associate Degrees from Michigan Community Colleges

May satisfy the General Education Requirement by:

A. The General Studies Program (see catalogs for 1965-66 through 1972-73).

B. The Distribution Program.

C. The Integrated Programs.

For General Education transfer credits, see a curriculum advisor or the AID office.

### 3. Students from Out-of-State Two-Year Colleges Students from Senior (Four-Year) Colleges

May satisfy the General Education Requirement by:

A. The Distribution Program.

B. The Integrated Programs.

For General Education transfer credits, see a curriculum advisor or the AID office.

\* A list of approved Associate Degree programs is included in the General Education Supplement section of the 1973-74 class schedule.

## External Curriculum

Approval has been given to an external curriculum designed to be attractive and useful to persons who cannot continue their education on campus. It will be known as General University Studies, and will be developed by the Division of Continuing Education in cooperation with the various academic units. Students enrolled in this curriculum will plan programs with a counselor assigned through the Division of Continuing Education which assumes the related responsibility of developing guidelines for assigning credit by examination and for appropriate experience.

The requirements of the external curriculum are as follows:

1. The student will be required to complete 122 hours of college level preparation.
2. The student will be permitted to earn either a B.A. or a B.S. degree. The exact degree will be dependent upon the nature of the subject matter content of his area of concentration.
3. Each student will be expected to complete an area of concentration composed of a minimum of 45 credit hours of work as defined by the Advisory Committee approved to develop the area. Such work may include work completed in the first two years of the student's preparation. (The following have been identified as illustrative of areas which might be developed: (1) Health Studies, (2) Business Studies, (3) Social Service Studies, (4) Humanistic Studies, (5) Technical and Scientific Studies.)
4. Advisory Committees composed of at least two members of the faculty and a counselor will be appointed for each area of concentration by the Dean of Continuing Education upon the recommendation of the academic units involved, and approved by the Continuing Education Council. Each committee should also provide for continuous consultation with prospective students, and where feasible with professionals to be serviced by the area of concentration. This committee will both plan and monitor the program of its area.
5. Each student in the external curriculum will be required to meet the University's general education requirements. This work does not have to be exclusive of work included in the area of concentration.

Approved by the Educational Policies Council on January 9, 1973.

## UNIVERSITY COUNCILS MEETING SCHEDULE

### Budget and Finance Council

Room 158 of the USC, 12 noon, second Thursday of each month for

(Continued on page 4)



## Process for Selection

(Continued from page 3)

units directly responsible to the Graduate Dean.

- II. The majority of the members of the search committee shall be drawn from elected faculty and student members of the Graduate Studies Council and representatives from academic units directly responsible to the Dean of The Graduate College.

### Dean of the Division of Continuing Education

- I. In appointing the search committee and developing its charge, the Vice President for Academic Affairs shall consult with the elected members of the Continuing Education Council.
- II. The majority of the members of the search committee shall be drawn from the elected members of the Continuing Education Council. Care should be taken to insure that the committee is broadly representative of the major academic areas of the University.

### Associate and Assistant Academic Deans

- I. Associate and Assistant Deans are integral parts of the Office of the Dean. Therefore, the ultimate responsibility for the nomination of an Associate or Assistant Dean lies with the Dean of the College. The dean of each college other than The Graduate College shall appoint a committee, after consulting with the faculty and the students of the departments or divisions concerned, to work with him in the search for and evaluation of the proper person to nominate for the position. In the case of The Graduate College, the Dean shall consult with the elected faculty and student members of the Graduate Studies Council and representatives from the academic units responsible to the Graduate Dean.
- II. The majority of the members of the committee shall be faculty members from the respective college. In the case of The Graduate College, the majority of the members shall be from the elected faculty members of the Graduate Studies Council and representatives from academic units directly responsible to the Graduate Dean.

### Non-Academic Deans

The nomination of Deans responsible for areas not directly related to academic instruction, e.g., Dean of Students, Dean of Records, Admissions and Registration, shall be the prerogative of the Vice President who bears responsibility for the area. It is incumbent upon the Vice President to seek the advice and reaction of those directors, coordinators, supervisors, etc. who will ultimately be responsible to the new appointee.

### Directors of Academic Areas

- I. The ultimate responsibility for the nomination of a director lies with the Vice President for Academic Affairs and/or one of the academic deans.
- II. In each case the Vice President for Academic Affairs or the appropriate dean shall appoint a committee, properly representative of the area concerned, to work with him in the search for an evaluation of the person to nominate for the position.

### Directors, Coordinators, and Supervisors of Non-Academic Areas

The ultimate responsibility for nominating a Director, Coordinator, or Supervisor of a non-academic area rests with the Vice President and/or dean in charge of that area. A vacancy in such an administrative position should be made known to the Personnel Office which will have the responsibility of "posting" the vacancy so that all members of the University community may know of the vacancy and be given the opportunity to apply for the position. It is the policy of the University to "promote from within" whenever qualified personnel are on the staff.

### Department Heads or Chairmen

Each department or school shall retain the right to evolve its own

procedures for nomination. The appropriate dean shall be consulted in the development of these procedures. It is understood that the current definition of the term Head refers to continuing appointment and the term Chairman to a stated term.

The administrative responsibilities are the same irrespective of nomenclature. The nominee is recommended by the proper dean and the Vice President for Academic Affairs to the President and the Board of Trustees.

### Professional Schools

The procedure for nomination of the director of a professional school shall be the same as for a department head.

Adopted W.M.U. Board of Trustees, March 17, 1972

### Meeting Schedule

(Continued from page 3)

"through the line" luncheon meetings.

February 8  
March 8  
April 12  
May 10  
June 14

### Campus Planning Council

4:00 p.m., Faculty Lounge, USC, second Monday of each month.  
February 12  
March 12  
April 9  
May 14  
June 11

### Continuing Education Council

10:15 a.m., Yntema Seminar Room, Walwood Union, fourth Wednesday of each month.  
February 28  
March 28  
April 25

### Educational Policies Council

3:00 p.m., 157 University Student Center.  
Thursday, February 22  
Thursday, March 22  
Tuesday, April 10  
Thursday, May 24

### Graduate Studies Council

3:30 p.m., 2010 Friedmann Hall, third Thursday of each month and also reserving the first Thursday in case extra business arises.  
February 15  
March 15  
April 5  
April 19

### Research Policies Council

3:00 p.m., Dean's Conference Room, Sangren, fourth Thursday of each month.  
February 22  
March 22  
April (to be called)

