4-16-2004

WMU Board of Trustees Closed Informal Session
April 16, 2004

WMU Board of Trustees

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The Western Michigan University Board of Trustees met on Friday, April 16, 2004 at 8 a.m. in Rooms 157-159, Bernhard Center.

Board members present:  Trustee Anthony, Trustee Aseritis, Trustee DeNooyer, Trustee Holden (via phone), Trustee Martin, Trustee Miller, Trustee Pero and President Bailey (ex officio). Absent: Trustee Klohs.

Acceptance of the Agenda. The agenda was accepted as presented following a motion by Trustee Miller, supported by Trustee Martin.

Closed Informal Session. On a 7-0 roll call vote, the Board of Trustees went into a closed informal session as provided for under Michigan law, returning to formal session at 9:15 a.m.

Remarks by the Chair. Chair Anthony spoke about how proud and honored she is to serve as chair of the Board. She commended the staff and faculty for their responses to the difficult challenges facing the University. She highlighted events and accomplishments of the past few months including WMU ranking eighth in the nation in the use of wireless technology on a university campus according to a study conducted by Intel; our College of Aviation joining in the newly formed Aviation Education Consortium that will work to diversify the aviation industry work force and expand opportunities for minority students and women; the establishment of the DeMaso Family Scholarships aimed at encouraging Hispanic American students to pursue careers in teaching; and finally the largest commencement ever to be held on April 24, with 2,700 students receiving degrees.

Remarks by the President. President Bailey reported on several semester-ending events, including the “Finals Finish.” The event has been held for the past eight years during exam week; it is held in the Student Recreation Facility, hosted by University faculty and staff volunteers for the students, and provides an opportunity for study, refreshments, relaxation and hopefully, successful exams. President Bailey gave a brief update on the residence hall reduction program initiated by Vice President Anderson and her staff several months ago.

Approval of the Minutes of the February 26/27 Formal Session. The minutes were approved as distributed following a motion by Trustee Aseritis, supported by Trustee Miller.

Personnel Report. The personnel report was approved as reviewed by Provost Litynski, Vice President Anderson and Vice President Beam.
ACADEMIC

Administrative Appointments

Michael Scriven, Associate Director, Evaluation Center, effective August 2, 2004.

Appointment - With Tenure
Deborah Barnes, Associate Professor, Africana Studies, effective June 21, 2004.

Appointments - Tenure Track
Suzan Ayers, Assistant Professor, Department of Health, Physical Education and Recreation, effective August 2, 2004.

Daniel Berkow, Assistant Professor, Department of Theatre, effective August 2, 2004.

Priscilla Lambert, Instructor, Department of Political Science, effective August 2, 2004.

Sherine Obare, Assistant Professor, Department of Chemistry, effective August 2, 2004.


Reappointments - Term
Karen Bondarchuk, Instructor, School of Art, August 2, 2004 through July 31, 2005.

Julie Evans, Assistant Professor, School of Music, effective August 2, 2004 through July 31, 2005.

Appointment – Term
Marlene Braunius, Assistant Professor, Department of Teaching, Learning, and Leadership, effective April 12, 2004 through June 30, 2004.

Joint Appointments
Michael Scriven, Professor, Evaluation Center and the Department of Philosophy, effective August 2, 2004.

R. Paul Vellom, Assistant Professor, Department of Teaching, Learning, and Leadership and Mallinson Institute for Science Education, effective March 11, 2004.

April 16, 2004
Reappointment - Adjunct
Charles MacKenzie, Adjunct Professor, Department of Biological Sciences, effective May 1, 2004 through April 30, 2007.

Appointment - Adjunct
Linda Benson, Adjunct Assistant Professor, WMU Bronson School of Nursing, effective May 1, 2004 through April 30, 2007.

Resignations
Daniel Cassidy, Assistant Professor, Department of Geosciences, effective March 21, 2004.
Juanita De Barros, Assistant Professor, Department of History, effective June 30, 2004.
Susan Edgerton, Associate Professor, Department of Teaching, Learning, and Leadership, effective August 1, 2004.
Carolyn Podruchny, Assistant Professor, Department of History, effective June 30, 2004.
Jacqueline Wylie, Faculty Specialist II, WMU Bronson School of Nursing, effective April 11, 2004.

NON-ACADEMIC

Administrative Appointments
Patrick Daniel, Director of Student Activities and Leadership Programs, Division of Student Affairs, effective February 23, 2004.
Carol Eddy, Acting Director of Sindecuse Health Center, Division of Student Affairs, effective March 19, 2004.
Glen Tracy, Executive Director, Paper Foundation, effective April 1, 2004.

Administrative Resignation
Gary Kirk, Director of Sindecuse Health Center, Division of Student Affairs, effective March 18, 2004.

Retirements

April 16, 2004
Retirements - Continued
Barbara Cook, Office Assistant, College of Engineering and Applied Sciences, effective April 30, 2004.


Patricia Williams, Utility Food Worker, Dining Services, effective April 30, 2004.

Grant Report. The grant report for February 2004 was approved as presented by Vice President Luderer, following a motion by Trustee Aseritis, supported by Trustee DeNooyer.

Gift Report. Following a motion by Trustee Aseritis, supported by Trustee Pero, the Board of Trustees approved the gift report for February and March 2004, as reviewed by Vice President Bender.

General Fund Operating Budget 2004/2005. The general fund operating budget for 2004/2005 (Attachment) was approved by the Board of Trustees on a 7-0 roll call vote following a motion by Trustee Aseritis, supported by Trustee Miller. As presented by President Bailey, the $272.5 million budget addresses a serious budget shortfall created by state funding cuts and cost increases and calls for campuswide reductions of $11.8 million. She indicated a total decrease in state appropriations over the past two years amounting to nearly $15 million, with tuition increases only partially offsetting this year's decrease in state funding. President Bailey reported that the reductions will result in the elimination of positions and layoffs and that every effort is being made to preserve as many jobs as possible.

Tuition Rates – Fall 2004. The Board of Trustees, on a 7-0 roll call vote following a motion by Trustee Miller, supported by Trustee DeNooyer, approved the following tuition schedule, effective fall semester 2004. As presented by President Bailey, the resident undergraduate rates represent a 2.4% increase in tuition and required fees over the 2003 tuition rates and are consistent with the Board resolution regarding undergraduate tuition and fees adopted in February 2004. All non-resident rates will increase approximately 5.4%.
### SCHEDULE

<table>
<thead>
<tr>
<th>Group</th>
<th>Basis</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident Undergrad-Lower</td>
<td>Cr. Hr.</td>
<td>$168.85</td>
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<tr>
<td>Resident Undergrad-Upper</td>
<td>Cr. Hr.</td>
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<tr>
<td>Resident Graduate</td>
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<td>265.80</td>
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<td>Non-Resident Undergrad-Lower</td>
<td>Cr. Hr.</td>
<td>440.70</td>
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<td>Non-Resident Undergrad-Upper</td>
<td>Cr. Hr.</td>
<td>490.70</td>
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<tr>
<td>Non-Resident Graduate</td>
<td>Cr. Hr.</td>
<td>599.00</td>
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</table>

### REQUIRED FEES:

- **Enrollment Fee (2004/05 Full-Time Students)**: $578.00
- **Student Assessment Fee (2004/05 Full-Time Students)**: $24.00

*The Enrollment Fee is a single per capita assessment which covers: Health Center Operations Fee; Technology Fee, covering information systems services for students; Facility Fee, for auxiliary building debt requirements; Recreation Fee, for recreation building debt service and building operations; and Infrastructure Fee, for deferred maintenance projects.*

The following four items were approved by one vote of the Board as moved by Trustee Miller, supported by Trustee Martin and reviewed by Vice President Beam.

- **Elimination of Student Development Fee.** The $100 entering student development fee approved July 16, 2003, effective fall semester 2003, was eliminated. The fee applied to all incoming freshmen and transfer students.

- ** Establishment of Records Initiation Fee.** The fee will be assessed (one time) to continuing freshmen and (initial contact only) to new students to the University (freshmen, graduate or transfer students taking 4 or more credit hours). This will be effective fall semester 2004 and the administration will have the latitude to make future market adjustments as needed.

- **Establishment of Targeted Fees.** Effective fall semester 2004, the administration is authorized to assess the following targeted fees:
Remedial fee - $100 (To equip students for college-level work by providing college-preparatory training to admitted freshmen, an area essentially outside the University's primary mission. The fee will be charged to help offset the specialized cost.)

Course repeat fee - $150 (Student repeating a course may deny another student a first-time opportunity for a seat in the class.)

Graduate adjustment fee - $150 (Undergraduates will be charged a fee for the opportunity to enroll in these graduate-level courses to adjust for the inequity of the cost for taking courses at the 500 and 600 level.)

Professional college fee - $40 and Intensive college fee - $60 (Professional – 300 and 400 level courses in Business and Education. Intensive – 300 and 400 level courses in Aviation, Engineering and Applied Sciences, Fine Arts, Health and Human Services, and generally the science and/or faculty/staff intensive part of Arts and Sciences.)

Extended University Program Tuition Rates. An increase of $20 per credit hour in Extended University Program tuition rates was approved for a total amount of $80 per credit hour to be added to both the regular resident upper division rate for undergraduate students and the resident rate for graduate students effective September 1, 2004.

Bank ATM Lease. On a motion by Trustee Miller, supported by Trustee Aseritis, the Board of Trustees authorized the treasurer/assistant treasurer to negotiate and execute an ATM lease extension of five years with ABN AMRO, Inc., with optional one-year extensions if agreed to by both parties. (The ATM is located at Howard Street and West Michigan Avenue and must be moved several feet to accommodate a road project. Since WMU is requiring a new capital expenditure from the bank, Standard Federal [subsidiary of ABN AMRO, Inc.] is requesting a five-year agreement instead of year-to-year leases used since 1999.)

Bonding Swaption. After a motion by Trustee Pero, supported by Trustee DeNooyer, the Board of Trustees approved the recommendation, as presented by Vice President Beam, that the Vice President for Business and Finance be authorized to monitor market conditions and if they remain favorable, enter into a forward starting swap or swaption with Lehman Brothers for the 1997 General Revenue Bonds.

Naming and Dedication of Public Street – BTR. The Board of Trustees, after a motion by Trustee DeNooyer, supported by Trustee Martin, approved the naming of a recently completed road in the Business Technology and Research Park the “Tech Circle.” The

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administration was authorized to execute the documents necessary to effectuate the
naming/dedication of the street with the County and the City of Kalamazoo.

Asylum Lake Agreements. As moved by Trustee Aseritis, supported by Trustee
DeNooyer, the Board of Trustees approved the Asylum Lake Agreements. As presented
by Vice President Beam, the administration has met for some time with members of
local adjacent neighborhoods and groups related to the Asylum Lake property. The
final documents, Declaration of Conversation of Restrictions and the Asylum Lake
Preserve Management Plan, relate to the University’s original agreement to preserve the
Asylum Lake property as open space to be used for passive recreational purposes.

Public Comments. As is the practice, it was indicated that the public comments
segment of the Board is a time set aside for the trustees to listen but not necessarily to
respond to those speaking. Petitions were also presented to the Board requesting that
several sports programs be reinstated—men’s cross country, indoor and outdoor track
and women’s synchronized skating. The following people (including their relationships
to University and topics) requested an opportunity to address the Board: Tim Meek,
student, service learning; Ben Lando, student, University budget; Tim Birch, AFSCME
president, privatization; Brendan Weaver, student, building a positive university
atmosphere; Laura Livingstone-McNellis, representing Eric Teutsch, track alumnus,
community impact of eliminating track and field; Brad Kirk, track alumnus, economic
impact on the university; Jamie Hence, truck alumnus, past president “W” club, Hall of
Fame inductee, minority impact/effect on other sports/alumni effect; Peter Livingstone-
McNellis, president, Bring Back Track Committee, elimination of sports at WMU; Eric
Zehnpfennig, student government president, student involvement in WMU decision
making; Tristan Brown, student, student representation; and Kay Chase, staff, Asylum
Lake.

Adjournment. The meeting was adjourned at 12:10 p.m.

Respectfully submitted,

Betty Kocher
Secretary
Board of Trustees

April 16, 2004
WESTERN MICHIGAN UNIVERSITY
Estimated Beginning Board Budget
Fiscal Year 2004/05

<table>
<thead>
<tr>
<th>Target Budget Reduction</th>
<th>2003/04 Estimated Board Budget</th>
<th>2004/05 Estimated Board Budget</th>
<th>Changes</th>
</tr>
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<tbody>
<tr>
<td>(Displayed within Expense)</td>
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<td></td>
</tr>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>State Appropriations - Base</td>
<td>$113,109,482</td>
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<td>($2,262,382)</td>
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<tr>
<td>Tuition - On &amp; Off Campus</td>
<td>149,643,357</td>
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<td>2,127,949</td>
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<td>Investment Income</td>
<td>497,942</td>
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<td>0</td>
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<tr>
<td>Indirect Cost Recovery</td>
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<tr>
<td>Special Fees</td>
<td>910,000</td>
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<td>36,000</td>
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<tr>
<td>Aviation Flight Fees</td>
<td>5,184,785</td>
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<td>215,493</td>
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<tr>
<td>All Other</td>
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<td>0</td>
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<tr>
<td>Departmental Revenue</td>
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<td>(120,752)</td>
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<tr>
<td>Total Revenue</td>
<td>$272,453,541</td>
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<td>($3,692)</td>
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<tr>
<td>Expense</td>
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<td></td>
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<tr>
<td>Engineering &amp; Applied Science</td>
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<td>$802,630</td>
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<tr>
<td>Business</td>
<td>13,059,586</td>
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<td>Education</td>
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<td>598,418</td>
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<td>Extended University Programs</td>
<td>9,994,689</td>
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<td>Arts &amp; Sciences</td>
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<td>Aviation</td>
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<td>11,861,829</td>
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<td>Misc. Units &amp; Reserves</td>
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<td>Subtotal Instruction</td>
<td>$135,044,797</td>
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<td>$4,547,961</td>
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<td>Research</td>
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<td>Public Service</td>
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<td>Academic Support</td>
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<td>849,560</td>
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<td>Student Services</td>
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<td>Institutional Support</td>
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<td>Operation &amp; Maintenance of Plant</td>
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<td>(3,454,282)</td>
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<tr>
<td>Student Financial Aid</td>
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<td>2,712,940</td>
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<tr>
<td>Subtotal</td>
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<td>($4,551,653)</td>
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<td>Total Expense</td>
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