Several appointed to administrative positions

An associate dean, an assistant dean and four other faculty members were appointed during action at the Board of Trustees meeting June 26.

Ernest E. Rossi, chairperson of political science since 1984, was named associate dean of the College of Arts and Sciences. Carl Washington, communication arts and sciences, was appointed assistant dean in that college. Both have term appointments from July 1, 1986, to June 30, 1988.

These persons were named chairpersons of the following departments: Kalaiash M. Bafna, industrial engineering, effective July 1, 1986, and terminating June 30, 1990; Michael E. McCarville, chemistry, effective July 1; Eldor C. Quandt, geography, effective July 1; and William B. Wiener, blind rehabilitation and mobility, effective Aug. 4.

Rossi will replace Clare B. Goldfarb, who will return to teaching in the Department of English. Washington's position is one that has not been filled for several years and is now being installed.

The duties of their jobs will depend on the areas of expertise each person develops, according to Dean A. Bruce Clarke, arts and sciences. "Each will have assigned responsibilities for the planning and programs of the college," he says. "Other chairpersons of which previously have been assigned to departments, including the Faculty Senate and as vice president of Western's chapter of the American Association of University Professors. He also is a committee chairperson and member of the national executive council of the American Italian Historical Association. Washington has been a faculty member since 1975. In 1984, he was named one of the first participants in the Management Associates Program, which provided a program for the recruitment and development of black faculty members at Western, a job that has turned into a permanent part-time appointment. He has served on a number of departmental and College of Business Administrative Committee, and has taught interpersonal and intercultural communication.

"The work of the first appointed chairpersons has been Western faculty members for a number of years except Wiener, who has been associate professor and coordinator of the blind rehabilitation program at Cleveland State University since 1974. In addition to chairperson, he was appointed as an associate professor with tenure. He will replace Ruth Randsela, who has retired.

Wiener earned a bachelor's degree and a master's degree in speech and hearing audiology from Cleveland State. He also holds a master's degree in blind rehabilitation from WMU and a doctoral degree in counselor education and supervision from Kent State University. Before assuming his most recent position at Cleveland State, he had been an assistant professor in its orientation and mobility program and a supervisor of orientation and mobility services at the American (N.Y.) Association of Workers for the Blind, Inc.

Bafna will replace Frank K. Wolf, who is returning to teaching at Western. He has been a faculty member since 1974. McCarville will replace Robert C. Nagler, who is retiring. He has been at Western since 1984. Quandt will replace Joseph P. Stoltman, who plans to return to teaching at Western. He has been a faculty member since 1968.

Architects named for new building

Luckenbach/Ziegelman & Partners of Birmingham, Ala., was named June 18 as the architectural firm the Board of Trustees will recommend to the state for the new $12.1 million College of Business building.

The firm was the first choice of the College of Business Architectural/Engineering Services Selection Committee chaired by Thomas J. Carr, associate vice president for business operations. The committee submitted its recommendations to President Haenicke, who made a recommendation June 26 to the Board of Trustees. The Board will forward its selection to the state Department of Management and Budget, which will make final recommendation to the Legislature's Joint Committee on State Operations Subcommittee.

"The committee's solid support for this firm was based on several points," said Carr. "It has a strong, positive oral presentation before the committee, indicating the building would be its major project.

In other action, the Board approved leaves of absence for the following faculty members: Anjus M. Ferreira, humanities, to teach at Nankai University in the People's Republic of China; and Reinhold L. Lofeffler, anthropology, to assume a professorship in the Southasia Institute at the University of Heidelberg in West Germany. Both leaves will be from Aug. 11, 1986, to April 25, 1987.

Cane Lane closed

Cane Lane will be closed for reconstruction until Monday, Aug. 25. The one-way street is being widened for two-way traffic. The work is being done by Globe Construction Co. at a cost of $44,000.

Board okays revised 1985-86 budget

The Board of Trustees June 20 approved a revised 1985-86 balance general fund operating budget of $93.1 million.

"It's our standard practice to present to the Board at its June meeting a review of the unrestricted general fund such as pooled equipment funds, sabbatical leave funds and compensation improvement funds. "There also are programmatic funding adjustments that come into play as a result of decisions made by various administrative units," said Beam. Estimated revenue through the end of the fiscal year June 30 is $93.1 million, estimated expenses are $91.9 million. An estimated $1.2 million will be carried over into the next fiscal year, as requested by various administrative units for continuing projects.

In related action, the Board approved a resolution continuing the authority of the 1985-86 budget into the University's 1986-87 fiscal year. The Board took this action because the University currently lacks definitive data on the level of its state appropriation for 1986-87 and has not been able to prepare detailed plans for an operating budget for the 1986-87 fiscal year. The continuation allows the University to meet payrolls and pay bills until the state's budget is adopted and the Board approves a new budget for the University.

In addition, the Board authorized Beam to reinvest funds from unrestricted and pooled income funds on investments that have matured. The $158,333 in funds available from the liquidated securities are to be invested in certificates of deposit or short-term treasury notes.
Two faculty members in the College of Engineering and Applied Sciences have been selected as the 1986 recipient of the Award for Excellence in Laboratory Instruction.

Two members of Western's support staff have been certified as professional secretaries by Professional Secretaries International.

Two earn secretarial certification

Several offices on campus have moved or are in the process of relocating this summer. The following changes are expected to be completed by Monday, July 21:

- Special Programs/Minority Student Services — from 312-A and 313-A Ellsworth Hall to 2210, 2212, 2213, 2214, and 2216.
- Foreign study services — from Faunce Student Services Building to 2018, 2019, 2020, and 2021.
- Orientation — from 2321, 2322, 2323, and 2324 Faunce Student Services Building to 2311, 2312, 2313, and 2314.
- Governmental relations and communications — from 3063 and 3073 Seibert Administration Building to 3019 and 3020 Seibert Administration Building.
- Accounting — from 1082 and 1083 Seibert Administration Building to 1011-1014 Seibert Administration Building.
- Schools management — from 1240 Seibert Administration Building to 1028-1030 Seibert Administration Building.
- Office of the Vice President for Student Services — from Seibert Administration Building to 2261, 2262, 2321, 2303, and 2305.
- Student Services — from 212-A and 213-A Ellsworth Hall to 2301 Seibert Administration Building to 309-310-A Ellsworth Hall.
- Special Programs/Minority Student Services — from Seibert Administration Building to Rooms 2201, 2203, 2301, 2303, and 2305.
- Center for Developmental Disabilities — from Hillside East to the Oakland Recital Hall.

Several offices on campus have moved or are in the process of relocating this summer. The following changes are expected to be completed by Monday, July 21:

- Special Programs/Minority Student Services — from 312-A and 313-A Ellsworth Hall to 2118 and 2119.
- Foreign study services — from Faunce Student Services Building to 2018, 2019, 2020, and 2021.
- Orientation — from 2321, 2322, 2323, and 2324 Faunce Student Services Building to 2311, 2312, 2313, and 2410.
- Governmental relations and communications — from 3063 and 3073 Seibert Administration Building to 3019 and 3020 Seibert Administration Building.
- Accounting — from 1082 and 1083 Seibert Administration Building to 1011-1014 Seibert Administration Building.
- Funds management — from 1240 Seibert Administration Building to 1028-1030 Seibert Administration Building.
- Office of the Vice President for Student Services — from Seibert Administration Building to 2261, 2262, 2321, 2303, and 2305.
- Student Services — from 212-A and 213-A Ellsworth Hall to 2301 Seibert Administration Building to Rooms 2201, 2203, 2301, 2303, and 2305.
- Center for Developmental Disabilities — from Hillside East to the Oakland Recital Hall.

Center for Public Administration Programs — expanding within Hillside East to Rooms 241-245.

Special assistant to the President — from 3032 Seibert Administration Building to 3065 Seibert Administration Building.

Telephone numbers will remain the same.

Engineering faculty recognized

Two faculty members in the College of Engineering and Applied Sciences have been selected as the 1986 recipient of the Award for Excellence in Laboratory Instruction.

Frederick Sitkins, engineering technology, has received the Robots International/Society of Manufacturing Engineers President's Award. The honor is presented to persons who have shown leadership and given support and time to the organization and the industry.

Bob E. White, industrial engineering, has been selected as the 1986 recipient of the American Society of Engineering Education Excellence for Excellence in Laboratory Instruction.

Two secretarial certification

Two members of Western's support staff have been certified as professional secretaries by Professional Secretaries International.

Sally A. Veeder, Evaluation Center, and Benita Wibben, Graduate College, have certified for the Certified Professional Secretary (CPS) exam, which was given May 2 and 3. WU now employs three persons with a CPS ranking. The third CPS is Helen M. Horn, engineering technology.

"I don't know what the CPA is to accountants," says Veeder. "Secretaries are no longer simply tested in typing and shorthand skills, but in a broad range of subjects. The two-day exam consists of two separate sections: basic science in business, business law, economics and management, accounting, office administration and communication and office technology.

Persons being tested are given one and a half hours to complete more than 160 questions.

Jobs

The listing below is currently being posted by the University employment office. Interested, regular full-time or part-time employees should submit a job application during the posting period.

1) Instructor/Assist. Professor (Tenure Track), 14-25, Engineering Technology, 85/86/82, 7/1-7/86.

2) Maintenance Mechanic (1 Position), M-5, Physical Plant, 85/86/82, 7/1-7/86.

3) Library Assistant I, S-04, Libraries, 85/86/82, 7/1-7/86.

4) Secretary III (Grand Rapids), S-06, Continuing Education, 85/86/85, 7/1-7/86.

5) Internal Attachment Coordinator, P-03, Consumer Resources and Technology, 85/86/82, 7/1-7/86.

6) Promotions Coordinator, P-04, Athletics, 85/86/86, 7/1-7/86.

Obituaries

Zane Cannon, marketing, died June 25 at age 63. He had been a faculty member in the department since 1965. Memorials may be made to the Zane Cannon Memorial Scholarship Fund here.

Cora M. Deert, an assistant professor of education from 1930-1955, died March 30 in Nevada, Iowa. She was 92.

Exchange

FOR RENT — Two-bedroom townhouse with private brick patio in lovely Westendide Hill neighborhood. Available mid-August. Call 3-1632, or 345-1402 after 5 p.m.

FOR HIRE — Students to do yardwork, house cleaning or any odd jobs. Call the Student Employment Referral Service at 3-8133.

Performance appraisals past due

Supervisors are reminded that completed staff performance appraisals were due in the compensation office June 30. Any still outstanding must be returned immediately so that pay increases and progression adjustments can be recommended.

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"It brings to me a great deal of satisfaction knowing that I passed and proving to myself that I could do it," says Veeder. "It's a ranking that should indicate to people that you're good at what you do."